

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
BOARD ROOM, LEARNING RESOURCE CENTER
MICHAEL J. GRANT CAMPUS, BRENTWOOD, NY
DECEMBER 11, 2025

The meeting was held on Thursday, December 11, 2025 at 4:00 p.m. in the Board Room of the Learning Resource Center, in Brentwood, NY.

PRESENT:

Shirley Coverdale	Chair
Gordon Canary	Vice Chair
Kevin O'Connor	Secretary
John Dolan	Trustee
Priscilla Zarate	Trustee
Michael Arens	Trustee
Nathan Ermmarino	Student Trustee
Dr. Edward Bonahue	President
Ashley Pope	General Counsel
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Patty Munsch	V.P. for Student Affairs
Angelica Rivera	V.P. for Human Resources
Dr. Irene Rios	V.P. for Academic Affairs
Sara Gorton	Interim V.P. of Business and Financial Affairs
Dr. Donna Ciampa	Interim Executive Dean, Grant Campus

The meeting of the Board of Trustees was convened at 4:00 p.m.

Chair Coverdale moved to the swearing in of Nathan Ermmarino as Student Trustee. Alla Brodsky, College Deputy General Counsel swore in Student Trustee Ermmarino. After the signing of the oath of office, photos were taken. President Bonahue welcomed Student Trustee Ermmarino to the Board and gave an overview of his background and experience.

Chair Coverdale asked Carol Wickliffe-Campbell, Chief of Staff and Interim Associate Vice President for Workforce Development, for the recognition of guests. There were no guests and President Bonahue said he would acknowledge the visitors from AME during his report.

Chair Coverdale requested a motion to approve the minutes of the October 16, 2025 Board of Trustees meeting. Trustee O'Connor so moved, Trustee Dolan seconded. The motion to approve the minutes was approved (7-0).

Chair Coverdale then introduced Interim Vice President of Business and Financial Affairs, Sara Gorton, to present the College's financial report. VP Gorton reported for FY'25, the financial audit is still in progress. The office has closed out the year as far as the operating side goes and is taking care of reporting requirements. The auditors are expected back at the College the week of January 12th to complete the field work, and to have their audit available for the Board's review and approval at the March Board meeting. The College's annual report was submitted to SUNY on October 31st. A supplemental report is being prepared to reflect the closing entry and will be submitted to SUNY next week. The total budgeted revenue for FY'25 was \$207,249,119, this includes the \$5 Million increase that was approved with Resolution 2025.43 in August, due to the increase in EMHP costs. Our current estimated revenue for this year is \$208,056,800, over budgeted revenues by about \$800,000. Total budgeted expenditures were \$211 Million, current estimated expenditures are coming in just below \$210 Million, under budget by almost \$2 Million. The College's budget contained \$4.5 Million use of fund balance reserves, however through increases in budgeted revenue and cost savings initiatives, the College was able to bring that down below \$2 Million, to about \$1.7 Million usage of fund balance reserves, which is significant and is a result of the efforts made on behalf of many areas of the College. VP Gorton noted the numbers for FY'25 are unaudited.

With respect to FY'26, VP Gorton reported that fall semester revenue has pretty much been completed and the College is cautiously optimistic this year, fall tuition revenue is about 4% above budget. Full time tuition is about 3% over budget and part-time tuition is about 6% over budget. SUNY Reconnect is having an impact on enrollment, as well as many of the initiatives that the College implemented last year that have shown strong retention of students. The College is currently registering for winter and spring session. Winter session is tracking between 2% and 3% over budget, and spring registration is tracking similarly and together showing a 4-5% over budgeted revenue for those semesters.

On the expenditure side, projections are very preliminary with three months into the year. However, the College is seeing significant savings in several personnel lines and in expenditure lines mostly due to retirements and other employee separations. The College uses those vacancies to evaluate the biggest need in the College, where the resources need to be focused to ensure that it is making the most of the revenue. The budgeted fund balance was about \$4.5 Million, however the College is currently looking at not even using fund balance, and possibly increasing the reserves slightly at the end of this year. The College is being cautiously optimistic, because it is seeing a lot of positive results, both on the revenue and expenditure side. One of our biggest expenditures and area of concern are health insurance costs. In preliminary discussions with the County, EMHP is voting on their 2026 rates for next year, she does not have confirmation, but has some positive information that rates will not go up and may even go down as of January 2026. Discussion continued on EMHP costs and SUNY Reconnect.

For FY'27, VP Gorton reported that the call letter will be going out next week to cabinet members, to give them instructions on the preparation of next year's budget. Departmental budget meetings will start in February, and working with the Budget and Finance Committee, to prepare and present the budget to the board for approval at the April board meeting.

President Bonahue then provided an overview of College Resolutions 2025.61 to 2025.72. Trustee Dolan asked to review again College Resolutions 2025.69 and 2025.70, “Creating an Employee Title”, which addressed the creation of the following two new employee titles: the title “College Director of Advanced Manufacturing Education” within the Guild of Administrative Officers bargaining unit and the Exempt title of “Director of HRIS, Compensation and Benefits”. President Bonahue asked VP Rivera to review the resolutions. VP Rivera reviewed the creation of a new title for the Advanced Technology and Manufacturing Center. She reported that the office is directed by one individual with a couple of part-time faculty members, and the individual really serves as the director in that division. In review of the individual’s job description, it is more aligned with the director role, not only from a supervision standpoint, but also based on the scope of the responsibilities. The original position did not start at the level of the current individual’s contributions and responsibilities which is why the role was reviewed and recommended to be changed to a Director role. The second position is the Director of Human Resources Information Systems. This position is focusing on the fact that we have to move the College’s HR services into the 21st century. The work and the availability of information is limited when things are done manually. The department needs individuals with that expertise to come in and support a lot of work around building efficiencies, automation, getting data, metrics, and being able to make good decisions on those data and metrics. She noted the College’s employees, faculty, and staff deserve that level of responsiveness and efficiency. Discussion continued concerning why there is a need for the two new titles; as well as a review of Resolution 2025.71, “Approving a Amendment and Extension of the Agreement for Use of College Facilities with the National Offshore Wind Training Center”.

Trustee Dolan requested that College Resolutions No. 2025.69 and 2025.70 be voted on separately from the rest. Chair Coverdale called for approval of College Resolution No. 2025.61 through 2025.68. Trustee O’Connor so moved, Trustee Arens seconded. The motion to approve College Resolutions No. 2025.61 through 2025.68 was approved (7-0).

RESOLUTION NO. 2025.61 – Adopting Class Size Proposals for HIT228 and HIT229

WHEREAS, there are specific class size provisions as set forth in Appendix H of the collective bargaining agreement between the County of Suffolk, Suffolk County Community College and the Faculty Association that charges the Class Size Committee to review and propose class sizes, and

WHEREAS, the Class Size Committee convened, reviewed, and has recommended an increase in the seat limits for the following courses, as outlined below:

Course	Current Seat Limit	Revised Seat Limit
HIT228: Healthcare Reimbursement and Revenue Cycle	24	30
HIT229: Healthcare Data Analytics	24	30

, and

WHEREAS, the recommendations of the Class Size Committee were submitted to the Vice President for Academic Affairs, who accepted the recommendations, and

WHEREAS, in accordance with the class size provisions of Appendix H of the Faculty Association collective bargaining agreement, the recommendations of the Class Size Committee must thereafter be submitted to the College’s Board of Trustees for approval, be it therefore

RESOLVED, that the Board of Trustees hereby adopts the Class Size proposals to take effect in Spring 2026.

RESOLUTION NO. 2025.62 – Adopting Class Size Proposals for PTA103, PTA105, PTA106, PTA107, PTA151, PTA154, PTA200, PTA221, PTA223, PTA225, PTA226, PTA229, and PTA253

WHEREAS, there are specific class size provisions as set forth in Appendix H of the collective bargaining agreement between the County of Suffolk, Suffolk County Community College and the Faculty Association that charges the Class Size Committee to review and propose class sizes, and

WHEREAS, the Class Size Committee convened, reviewed, and has recommended an increase in the seat limits for the following courses, as outlined below:

Course	Current Seat Limit	Revised Seat Limit
PTA103: Interventions I	13	14
PTA105: Introduction to Physical Therapy	26	28
PTA106: Normal Movement and Development	26	28
PTA107: Interventions II	13	14
PTA151: Clinical Kinesiology	13	14
PTA154: Biophysical Agents	13	14
PTA200: Clinical Practicum II	26	28
PTA221: Musculoskeletal Physical Therapy	26	28
PTA223: Neuromuscular Physical Therapy	26	28
PTA225: Cardiovascular/Pulmonary/Integumentary Physical Therapy	26	28
PTA226: Manual Therapy Interventions	13	14
PTA229: Acute Care Physical Therapy	26	28
PTA253: Data Collection and Clinical Practicum III	26	28

, and

WHEREAS, the recommendations of the Class Size Committee were submitted to the Vice President for Academic Affairs, who accepted the recommendations, and

WHEREAS, in accordance with the class size provisions of Appendix H of the Faculty Association collective bargaining agreement, the recommendations of the Class Size Committee must thereafter be submitted to the College’s Board of Trustees for approval, be it therefore

RESOLVED, that the Board of Trustees hereby adopts the Class Size proposals to take effect in Fall 2026.

RESOLUTION NO. 2025.63 – Revising the 2025–2026 Prior Learning Assessment Supplementary Fee

WHEREAS, the College is expanding opportunities for students to earn academic credit by evaluation and undertaking an update of policies and procedures consistent with SUNY’s policy on Award of Academic Credit by Academic Evaluation to provide student opportunities for award of credit, and

WHEREAS, credit for prior learning includes recognition of military education and training, professional and industry certifications and licenses, Advanced Placement and International Baccalaureate credit awards and other relevant credentials, and

WHEREAS, the College desires to revise its current Prior Learning Assessment Supplementary Fee to better align with SUNY’s updated policy on Award of Academic Credit by Academic Evaluation, be it therefore

RESOLVED, that the Prior Learning Assessment Supplementary Fee shall be revised to \$250 for the remainder of the 2025–2026 academic year, and be it further,

RESOLVED, that the College’s Tuition & Fee Schedule shall be revised and republished as necessary to reflect this change.

RESOLUTION NO. 2025.64 – Amending an Agreement with Volz & Vigliotta, PLLC

WHEREAS, by Resolution No. 2024.55, the Board of Trustees authorized an agreement with Volz & Vigliotta, PLLC (Firm), to provide as-needed legal to the Board in the event a matter arises requiring special expertise or in the event of a conflict of interest, and the College General Counsel concurs with this determination, and

WHEREAS, the Firm requested the Board of Trustees consider an increase to the hourly rates for attorney services and paralegal services as follows: \$260/hour for attorneys, \$145/hour for paralegals, and

WHEREAS, the Governance Committee has reviewed and approved this request, be it therefore

RESOLVED, that the College President or his designee is hereby authorized to execute an amendment to the agreement with Volz & Vigliotta, PLLC, to provide for the above-referenced hourly rate increases.

RESOLUTION NO. 2025.65 – Amending the College Budget for a Grant Award Increase from the State University of New York, SUNY Transformation Fund, for a Project Entitled “Suffolk Rise” (ASAP)

WHEREAS, the 2025–2026 College operating budget provides \$577,910 of remaining funds from the State University of New York, SUNY Transformation Fund, for a project entitled ‘Suffolk Rise,’ (now referred to locally as ASAP) for the period of September 1, 2025 through August 31, 2026; and

WHEREAS, the grant award has been increased by an additional amount of \$70,028, bringing the total remaining amount of the grant award to \$647,938, for the budget period September 1, 2025 through August 31, 2026, and

WHEREAS, the additional funding will provide the College with resources to provide students with advising, mentoring, scholarships for outstanding tuition and fees. The objectives are to increase pilot cohort retention, allow students to maintain full-time status, and increase the proportion who complete within two years, and

WHEREAS, it is necessary to amend the 2025–2026 College operating budget in the amount of \$70,028 to provide for the increase in the grant award, be it therefore

RESOLVED, that the grant increase in the amount of \$70,028 is hereby accepted, and the 2025–2026 College operating budget is hereby amended to reflect an increase in the amount of \$70,028, from the State University of New York, SUNY Transformation Fund for a project entitled, “Suffolk Rise,” (now referred to locally as ASAP) for the period of September 1, 2025 through August 31, 2026, and the College President, or his designee, is authorized to execute any necessary documentation, including a contract amendment, as approved by the College General Counsel with the administering agency.

Project Director: Dr. Irene Rios, Vice President for Academic Affairs

RESOLUTION NO. 2025.66 – Accepting a Grant from the State University of New York (SUNY), for a Project Entitled “High Needs Nursing Funding for Campus Simulation Support”

WHEREAS, Suffolk County Community College has received a grant in the amount of \$40,000, from The State University of New York (SUNY) for a project entitled “High Needs Nursing Funding for Campus Simulation Support,” for the period of September 1, 2025 through July 31, 2026, and

WHEREAS, Suffolk County Community College will utilize High Needs Campus Simulation Support funding for the purchase of simulator equipment (manikin), medical equipment, and sensory props updates, as well as repair of current equipment, for four existing nursing simulation labs on its Ammerman Campus and Eastern Campus, which support lab courses for both the Registered Nursing AS and Practical Nursing programs, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant, in the amount of \$40,000, from the State University of New York (SUNY), for a project entitled, “High Needs Nursing Funding for Campus Simulation Support,” for the period of September 1, 2025 through July 31, 2026, is hereby accepted, and the College President, or his designee, is authorized to execute and empowered to execute any necessary documentation, including a contract, with the administering agency, in such form as shall be approved by the College General Counsel, and be it further

RESOLVED, that the 2025–2026 College operating budget be amended to reflect the grant award.

Project Director: Dr. Cheryl Shaffer, College Associate Dean of Nursing

RESOLUTION NO. 2025.67 – Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,798,964.79 for the month of September 2025 and \$3,573,203.33 for the month of October 2025 (*Attachment I*) is hereby approved by the Board of Trustees.

RESOLUTION NO. 2025.68 – Authorizing an Increase in the Hourly Wage Rate for Part-Time Employees at Suffolk County Community College

WHEREAS, due to the increase in New York State’s minimum wage effective January 1, 2026, the hourly wage rate for part-time employees of Suffolk County Community College should, likewise, be increased, be it therefore

RESOLVED, that the hourly wage rate for part-time employees of the College shall be increased as reflected on *Attachment II*, annexed hereto, effective December 29, 2025.

PART-TIME SALARIES

<u>TITLE</u>	<u>Current</u>	<u>Proposed</u>
COLLEGE AIDE	\$16.50	\$17.00
	<u>NIGHTS</u>	<u>NIGHTS</u>
	\$18.15	\$18.70
STUDENT AIDE	\$16.50	\$17.00
WORK STUDY ON CAMPUS	\$16.50	\$17.00
WORK STUDY OFF CAMPUS	\$17.00	\$17.50
LABORER	\$16.50	\$17.00
	<u>NIGHTS</u>	
	\$17.00	\$17.50
<u>CPSO</u>	<u>DAYS</u>	<u>DAYS</u>
STEP 1	\$16.98	\$17.00
	<u>NIGHTS</u>	<u>NIGHTS</u>
	\$18.68	\$18.70
<u>RECREATION AIDE</u>		
STEP 1	\$16.50	\$17.00
<u>RECREATION SUPERVISOR</u>		
STEP 1	\$17.00	\$17.50
STEP 2	\$17.50	\$18.00
PROCTORS	\$16.50	\$17.00

Rev. 12/29/2025

Chair Coverdale called for approval of College Resolutions No. 2025.69 and 2025.70. Trustee O'Connor so moved, Trustee Canary seconded, Student Trustee Ermmarino abstained, Trustee Dolan voted against the resolutions. College Resolutions No. 2025.69 and 2025.70 were not approved (5-1-1).

Chair Coverdale called for approval of College Resolutions No. 2025.71 through 2025.72. Trustee Dolan so moved, Trustee Zarate seconded. The motion to approve College Resolutions No. 2025.71 through 2025.72 was approved (7-0).

RESOLUTION NO. 2025.71 – Approving an Amendment and Extension of the Agreement for Use of College Facilities with the National Offshore Wind Training Center, Inc.

WHEREAS, since 2023, the College’s Michael J. Grant Campus has served as a temporary training facility for the National Offshore Wind Training Center, Inc. (NOWTC), a nonprofit organization formed with support from leadership of the Long Island Federation of Labor, the Building & Trades Council of Nassau & Suffolk Counties, and the College, in order to provide local training opportunities to support a skilled workforce for and growth of the offshore wind industry in New York, and

WHEREAS, due to unexpected loss of the site expected to serve as NOWTC’s permanent training facility, NOWTC has requested to extend its use of College facilities through December 31, 2032 to ensure continuity of these training opportunities and to enhance and improve workforce opportunities available to the residents of Suffolk County, and

WHEREAS, in consideration of extending such use of College facilities, inclusive of four (4) tennis courts, the Aquatics Facility, and classroom space on the Michael J. Grant Campus, while maintaining the College’s commitment to support of workforce training opportunities in the offshore wind industry, the College and NOWTC have negotiated a fee structure that is recommended as an exception to the College’s Facilities Use Policy, be it therefore

RESOLVED, that the Board hereby approves extension of the waiver of the facilities use fees that would otherwise be charged pursuant to the College’s Facilities Use Policy for NOWTC’s use of the following on the Michael J. Grant Campus through December 31, 2032, and an amendment to the existing agreement between the College and NOWTC, to provide for monthly fees to be charged to NOWTC for exclusive use of four (4) tennis courts, use of the Aquatics Facility on dates/times as agreed to by the parties, and use of a classroom on dates/times as agreed to by the parties, said use fee equaling \$7,500/month for the period of April 1, 2025 through December 31, 2026, and increasing by 3% annually each January 1 thereafter through December 31, 2032, and be it further

RESOLVED, that the Board hereby approves compensation for past use of the Campus’s tennis courts for the period of April 1, 2023 through March 31, 2025 of \$175,000 in lieu of an obligation to renovate said courts, to better align with current financial priorities and given the extended use approved herein.

RESOLUTION NO. 2025.72 – Adopting a Name, Image and Likeness Activities for Student Athletes Policy

WHEREAS, the evolving landscape of collegiate athletics has created new opportunities for student-athletes to benefit from the use of and earn compensation from their name, image, and likeness (NIL), and

WHEREAS, the College is committed to supporting these opportunities its students by outlining expectations and requirements for student-athletes who wish to engage in NIL-related activities while ensuring they maintain their athletic eligibility and uphold the values and standards of the College and its athletic programs, and

WHEREAS, in furtherance of this purpose, the College has developed a Name, Image and Likeness Activities for Student Athletes Policy (Attachment III), consistent with applicable law and current National Junior College Athletic Association (NJCAA) requirements to provide a framework and procedure whereby student-athletes may earn compensation, which is recommended for adoption by the College President and the Board’s Governance Committee, be it therefore

RESOLVED, that the Board of Trustees hereby adopts the Name, Image and Likeness Activities for Student Athletes Policy (Attachment III).

Chair Coverdale called for the Committee reports.

Trustee O’Connor reported for the Budget and Finance Committee. The committee met, and they are going to try and have the financial report from the Audit Committee for the March Board of Trustees meeting. He noted the SUNY Reconnect initiative resulted in about \$900,000 for the College and then another \$939,000 of funding to for additional instructional support for those students. Trustee O’Connor inquired whether this program overall has a net cost or a net benefit for the College? President Bonahue said it was a net benefit for the College. The eight full-time positions are helping the College meet the high-needs in healthcare, air conditioning and cybersecurity. Those faculty are not teaching only SUNY Reconnect students, they’re teaching all students. The students’ tuition and fees and books are all being covered for them, which is a tremendous benefit for them. Those benefits are not included in this \$939,000 that the College is receiving, that amount is just for the personnel. Trustee O’Connor thanked him for the clarification. Trustee O’Connor said the other item that needed to be stated is that the College is on the cusp of potentially having a balanced budget. At the end of the day, the College is supposed to be self-sustained. If the College is staring down the face that it can get there in 2027, all the good work that has been done to this point, should be highlighted, but also, the challenge is how to get there in the face of other demographic issues. Trustee O’Connor also asked if the financial report could be presented with greater detail concerning the personnel services side, showing how much of that is classroom instruction, how much of it is administration. The greater breakdown on that would give the Board some transparency as to what’s being spent on instruction time versus administration. VP Gorton said she would have the breakout of those expenses in the January report.

Vice President Patty Munsch reported for the Student Success Committee. The Committee met and heard from representatives of the Public Safety Department and how they are working to create a safe and supportive environment for the College’s students. They discussed how they play a critical role in how students learn about the College, the philosophy of the Public Safety Department in terms of seeing every person that comes onto campus as a prospective student,

about how they work to meet and greet students where they are, and how they do everything they can to guide students to where they need to be, as part of our wayfaring and navigation process. The committee learned about their numbers related to cases and case management, their role within the CARE team in terms of bringing students to the CARE team that might need additional support after they engage with the student for a minor behavior issue. Campus staff now is College-based and Public Safety officers are expected to work across all 3 campuses, which helps with cross-training and communication for the teams. From January 2025 through today, the public safety officers have handled 10,909 dispatch calls, which included escorts, lockouts, jump starts, property recovery, and 14,985 information calls. She noted a great department that helps shepherd the benefit of the College to students and the community.

Trustee Canary reported for the Governance Committee. The Committee met on December 8th. General Counsel Ashley Pope confirmed that everything is in order with the new contract for Volz and Vigliotta, and was part of the resolutions sent to the trustees for approval at the December meeting. GC Pope introduced the new policy, the "Name, Image, and Likeness Activities for Student Athletes". GC Pope explained that New York State education law requirements, the NJCAA policy, and other SUNY and community college NIL policies, were reviewed prior to the writing of the College's new proposed policy. Vice President for Student Affairs Patty Munch, and Associate Dean of Athletics and Special Events Neff Collazo, explained the purpose of the policy, including the educational benefits some students could receive from having the opportunity to engage in the NIL-related activities consistent with this policy. A discussion was had about the Board of Trustees self-assessment for 2026. It was decided that they should stay with the current schedule of reviewing the form in January, with trustees, completing the form in February, so that can be included in the Middle States initiatives. He noted it was very important that they get their Board evaluation done in January so they can get it finalized in February. Dr. Bonahue advised the Committee that they are still trying to confirm with all trustees a January 2026 date for the Board of Trustees retreat. Potential topics were discussed, and he asked the trustees to please fill out the form in their packets in order to finalize a date for the retreat. There was no new business brought to the committee's attention. The next Governance Committee meeting will be held on Monday, January 12th. Agenda items thus far will include the continuation of policy updates.

Vice President Mary Lou Araneo reported for the Foundation. Since the last Board meeting, the Foundation team has been busy with several events organized to support the ongoing Education Without Limits campaign. In October, the Foundation held a very successful golf outing at Sebonack. The event was sold out and provided an opportunity to celebrate honoree and alumnus local architect Ryan Kesner. Later that month, the Foundation also held the groundbreaking ceremony for the new Automotive Technology Center. County Executive Ed Romaine, and more than 100 local elected officials, industry partners, and members of the college community attended the event. During the program, the Foundation announced the major gift agreement to name the building the Empire Automotive Group Technology Center. In addition to Empire's Building Naming Gift, they have also received classroom and service bay naming gifts from several valued partners. She thanked Foundation Board Member Tom Letterer for working with Foundation staff member Maggie Eng-Salvaggio on securing Empire's Lead Gift. In November, the Foundation hosted its annual Education Without Limits luncheon at the Watermill in Smithtown. The campaign continues to raise funds for our priority areas, scholarships, hardship funds, naming opportunities, and academic program support. The featured student speaker was 2025 Eastern Campus alumnus Luis Guillermo Duran Rivas, who has successfully transferred to Baruch College and is currently pursuing a career in finance. This past Friday, the College held its Automotive Career Fair, an event that allows the Foundation to present students enrolled in this

program with scholarships sponsored by Long Island's automotive dealerships. Three scholarships were presented. One \$5,000 scholarship from Competition Automotive Group and two \$5,500 scholarships from Empire Automotive Group. She reminded everyone that there is still time to make a year-end donation to the Foundation. The Foundation will return to hosting an annual gala in 2026. Plans are underway to honor the 20th anniversary of the College's Advanced Manufacturing Training Program. The event will take place on Thursday, March 12th, 2026, at 6 p.m. at Larkfield Manor in East Northport.

Vice President Patty Munsch reported for the Association. The Student Association met on October 21st. The Association welcomed some of the new student board members and got them onboarded to the purpose of the board of directors, and then moved into our financial report. As of September 30th, 2025, total revenue received by the Student Association is \$1,136,908. That money has been allocated to the campuses in various areas. Most areas are doing incredibly well. She noted that the CCAMPIS grant, initially supporting the Child Care Center on the Grant Campus, is no longer being funded by the federal government. They had a long discussion about the use of block grant to continue to support those students. Enrollment at both child care centers at this time remained flat, and they are seeing the impact of universal pre-K in the 4-year-old classrooms as more parents are opting to move their children into the universal pre-K environment. They continue to have childcare support through the ASAP program, as well as through Suffolk County in child care subsidies. Both of those will continue to be options that they offer to students. The Peconic Cafe had early positive results, generating \$21,000 in sales in the month of September. They have implemented the new point-of-sale system to improve revenue tracking and to support student buying power and student engagement purposes. Under old business, there were no updates on the Constitution or bylaws. VP Munsch will be meeting with the former College Association Advisory Council, to review the proposed committee structures and get feedback from them on what that structure would look like and how it might impact campuses. The Association continues to have budgeting conversations to talk about the need to emphasize and prioritize guaranteed costs before campus allocations. She recommended involving campus Associate Deans for Student Affairs in those conversations to better understand how that budgeting approach may impact campuses. In new business, they discussed the schedule for the upcoming academic year. The vice chair position remains vacant, and the student members were encouraged to apply for this position.

Student Trustee Ermmarino reported as Student Trustee. He said he has been in discussion with the Eastern Campus Student Government Association, as well as the Ammerman campus. One of the main concerns is with the Honors Program, and how there is not an equal distribution of Honors classes among the campuses, the majority are on the Ammerman campus, with very few on the Grant campus, and even less on the Eastern campus. They feel this does not reflect the population of students and the majors. The Eastern Campus SGA is working towards petitioning for more security cameras on the outer reach of the campus, in the parking lots, and maybe the bus stops. The Ammerman Campus SGA's big concern is awareness of public safety officers and what they can do. The Public Safety Committee of the SGA is organizing a Q&A session during the spring semester between students and public safety officers. Another major concern is the quality and pricing of food, so the Food Security Committee has been getting student feedback with a survey about what sort of food options and rotations they would like to see in the cafeteria. They have also been in communication with Aramark employees and management about establishing these changes.

Chair Coverdale moved to the Chair's report. Chair Coverdale welcomed new Student Trustee Ermmarino, and said the Board considers him a colleague in this endeavor, and they encouraged him if there is anything he needs not to be discouraged to ask for help, they are here to assist. Chair Coverdale said during this holiday time, she thinks it is wonderful to see that the College is going in the right direction with regard to enrollment trends. She gave kudos to Interim V P Sara Gorton and her staff, for exceeding the College's goals. She looks forward to hearing when the College will get to a balanced budget. She gave kudos to everyone at the College for the commitment to staying aligned to the mission, particularly the trustees who volunteer their time.

Chair Coverdale moved to the President's report. President Bonahue reported on the following:

Enrollment Update:

President Bonahue presented an end-of-semester summary of the Enrollment report. The College is serving a little under 22,000 credit students this semester. It surpassed its enrollment goals for both headcount and FTE, 21,748, which includes both college students and high school students, which includes about 5,000 students taking Beacon courses in the local high schools. The College's growth this semester, compared to a year ago at this time, included about 1,100 new college students, and only about 200 new high school students. A five-year look back shows the College is serving more students now than at any time since 2021. Looking back to 2019-20, which is pre-COVID, the college at that time was serving 26,000 college and high school students. The demographics have changed and there is a lot more the College can do. However, the enrollment increases the College had in 2025 are a sign that Suffolk is delivering a great value for its students.

Academic Affairs:

In the next two months, the College is going to be spending a lot of time responding to SUNY's Academic Momentum campaign. SUNY has brought a new focus to student outcomes to every college and university statewide. Every institution is working with SUNY to establish student success targets for seven measures that indicate student access and success, ranging from FAFSA completion, to passing gateway English and math courses to overall retention and graduation rates. The metrics are very much in line with the key performance indicators already endorsed by the board and implemented within the College's strategic plan. The targets are obviously intended to raise questions at every institution about how we can work differently to improve student success and student outcomes. For this initiative, the College has put together a steering committee composed of both administrators and faculty. In the spirit of shared governance, there is one administrator and one faculty member co-chairing each of the working groups that are working on one of the seven metrics. They will be working on action plans oriented around each of the seven metrics. The work is due to SUNY in February.

The College has extensive partnerships with Stony Brook University, and for over a year he and Dr. Mary Reese have been serving on an advisory committee working to improve the potential that is in the Stony Brook Southampton campus. In that context, Stony Brook has asked if Suffolk would try offering a couple of stand-alone classes out in Southampton for the spring semester. After a lot of conversation, the College has opened sections of Intro to Healthcare and Intro to Psychology as a pilot program. The College believes these will likely be of interest both to college students and also to high school students who may be able to take them on their own. The

College is marketing these courses in collaboration with Stony Brook and are currently enrolling students. It hopes to know by early January if the pilot will be successful.

Also, within Academic Affairs, there continues to be a robust college-wide conversation, chiefly through governance assemblies, about the growth of the Beacon program. The Beacon program currently serves 6,300 seats. The ongoing conversation about the competitive landscape, where every college and university is trying to recruit high school students. They are hearing about NYU offering associate's degrees in their applied science program, where they're recruiting community college students. The College's faculty understand very well why Beacon is popular. They also understand that it is a competitive environment. The concern they chiefly have raised through shared governance is to find the best way of confirming that the courses taught in the high schools have the same learning outcomes as our college courses.

Facilities Update:

President Bonahue thanked everyone who attended the groundbreaking of the Empire Automotive Technology Training Center. He gave thanks to Maggie Eng-Salvaggio, who has done a lot of work on the automotive project. She has now recruited a sponsor for the last classroom in that facility, all of the classrooms are now sponsored. It was adopted by the Atlantic Automotive Group, which is a group of several dealerships. In addition, the Foundation Board of Directors stepped forward with a commitment to advance, a half million dollars toward the cost of construction. That commitment can be used for state matching purposes, which was presented at the legislature yesterday. This means an additional \$1 Million in total toward the cost of construction.

The next project is the expansion of the Advanced Manufacturing Training Center, where there is welding and CNC machining. There is a tremendous need for that in the manufacturing sector, the RFP for design has already gone out for that.

The College has executed the lease extension for the Culinary Institute in downtown Riverhead. The lease has been extended through July of 2028. The College now feels comfortable admitting students in January, and in the fall of 2026. The College has formally asked the County Executive's Office if they can take part in ongoing conversations about next steps involving that facility, and they have agreed.

Conferences:

In November, President Bonahue was invited to be a panelist at the HIA Long Island Workforce Summit meeting. Some of the attendees and panelists included were Senator Matera, Billy Haugland, CEO Haugland Group, Robert Kufner, CEO Designatronics, and many other executives from healthcare, manufacturing, and construction, as well as, representatives from the K-12. They discussed the multiple pathways to the middle class, many of which will take you through your local community college. He was also invited to make the same presentation to the Suffolk Superintendents Association at the CTE conference, which he did last week.

In January, Bob Vecchio with the Nassau-Suffolk School Boards Association and Superintendents Association will have his joint conference, with superintendents and school boards, and has invited President Bonahue to present there as well.

Administrative Matters:

During the last audit it was recommended that the College report to the Board regularly on its compliance with the Gramm-Leach-Bliley Act, which requires that the College safeguard sensitive financial data. He invited CIO VP Azzam Gomez to give an overview. (Please see attached handout).

Financial Update:

As was reported the Budget Committee met and one of President Bonahue's goals for FY'27 is to return the College to a balanced budget. Currently, the structural budget deficit is less than 2%, and as VP Gorton reported due to enrollment growth and all of the strong fiscal sustainability measures the College has taken, the College may even be able to return money to fund balance this year. Operationally, the College is getting back to a balanced budget. He added this is the time the College needs to take that last step of budgeting conservatively. He is hopeful that perhaps this year EMHP might even have a reduction in rate for a year which will also help return the College to a balanced budget.

Other Items:

President Bonahue reported that as he had mentioned at the October meeting, this semester is the first in many years that students have had the chance to register their feedback for instruction in end-of-semester course opinion surveys for each of their courses. This effort involved the faculty association, faculty governance, Academic Affairs, and IT, a major accomplishment. Classroom faculty have also been asked to encourage students to complete the surveys, which are completely anonymous. Results will be available to all faculty after grades are submitted, and before the opening of the spring semester. He thanked Dr. Rios and the task force co-chairs for providing leadership.

Lastly, President Bonahue thanked the Board for their leadership and service throughout 2025, and wished them a great holiday season.

Discussion continued related to the participation in the end of semester surveys, the Beacon program and ways to create a stronger bond between high schools and the College.

Chair Coverdale called for Roundtable. Trustee Arens thanked President Bonahue for meeting with him and onboarding him to the Board. Trustee Zarate shared that on December 5th, there was a Long Island Smart Growth Summit, during the summit, there was an educational component and she spoke to Dr. Bonahue about having the College presenting as a panel, and being visible in the summit. She also noted that SUNY Advocacy Day was going to take place on February 3rd. The College has on an annual basis taken some students to meet elected officials, where they have the opportunity to speak about their experiences and how the College has impacted not only their lives, but also their future careers.

Opportunity for Public Comments on Matters Pertaining to the College: None.

Chair Coverdale requested a motion to enter in Executive Session to discuss the proposed acquisition, sale, or lease of real property and to seek/receive legal advice, which is made confidential by law. Trustee Canary so moved, Trustee Dolan seconded. The motion to enter into Executive Session was approved unanimously (7-0).

Chair Coverdale requested a motion to adjourn the meeting. Trustee O'Connor so moved, Trustee Dolan seconded. The motion to adjourn the meeting was approved unanimously (7-0). The meeting adjourned at 5:34 p.m.

The next meeting of the Board of Trustees is January 15, 2026 at 4:00 p.m. in the Alumni Room of the Brookhaven Gymnasium on the Ammerman Campus, Selden, New York.

Respectfully submitted,
Kevin O'Connor
Secretary