



**BOARD OF TRUSTEES**  
**September 18, 2025**

**SUMMARY OF ACTION**

<b>ITEM</b>	<b>RESOLUTION</b>	<b>ACTION</b>
1	<b>RESOLUTION NO. 2025.45 – Awarding a Contract for the Design of the Workforce Development and Technology Center Expansion on the Grant Campus (CP2178)</b>	Adopted
2	<b>RESOLUTION NO. 2025.46 – Accepting and Appropriating a Restricted Operating Aid Increase from the State University of New York (SUNY) for High-Demand Program Expansion and Support</b>	Adopted
3	<b>RESOLUTION NO. 2025.47 – Accepting and Appropriating a Restricted Operating Aid Increase from the State University of New York (SUNY) for the SUNY Reconnect program</b>	Adopted
4	<b>RESOLUTION NO. 2025.48 - Amending the College's Traffic and Parking Regulations</b>	Adopted
5	<b>RESOLUTION NO. 2025.49 – Authorizing a Lease Amendment and Extension with Culinary Arts Riverhead LLC for Lease of the Culinary Arts &amp; Hospitality Center</b>	Adopted
6	<b>RESOLUTION NO. 2025.50 – Accepting a Grant Award from the American Association of Community Colleges (AACC) for the AI Skills for All Community of Practice, Supported by a Grant from Microsoft</b>	Adopted
7	<b>RESOLUTION NO. 2025.51 – Creating Employee Titles</b>	Adopted
8	<b>RESOLUTION NO. 2025.52 – Determination for Disposition/Sale of Real Property</b>	Adopted



**Office of the President**

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**September 18, 2025**

**RESOLUTION NO. 2025.45 – Awarding a Contract for the Design of the Workforce Development and Technology Center Expansion on the Grant Campus (CP2178)**

**WHEREAS**, the design phase of Capital Project No. 2178 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

**WHEREAS**, the College issued a Request for Proposals (RFP) from qualified firms to provide design services in connection with the construction of an expansion of the existing Workforce Development and Technology Center at the College's Michael J. Grant Campus in accordance with the College's Procurement Policy, and

**WHEREAS**, the College's designated evaluation committee reviewed the proposals received in response to the RFP and determined that the proposal submitted by BBS Architects, Landscape Architects & Engineers best meets the needs of the College, be it therefore

**RESOLVED**, that the College President or his designee is authorized to enter into a contract with BBS Architects, Landscape Architects & Engineers, in an amount not to exceed \$162,736 for design services in connection with the construction of an expansion of the existing Workforce Development and Technology Center at the College's Michael J. Grant Campus, as more fully detailed in the RFP, upon such terms and conditions as shall be approved by the College General Counsel.

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**RESOLUTION NO. 2025.46 – Accepting and Appropriating a Restricted Operating Aid Increase from the State University of New York (SUNY) for High-Demand Program Expansion and Support**

**WHEREAS**, the 2025 New York State budget included an \$8 million operating aid increase for SUNY community colleges, with funds directed toward expansion and support of high-demand programs, with release of these funds from the State University of New York (SUNY) subject to submission and approval of a campus plan, and

**WHEREAS**, Suffolk County Community College submitted a campus plan to utilize the College's portion of this the 2025–26 Operating Aid increase for SUNY community colleges, and

**WHEREAS** the College's proposed plan included eight (8) full-time instructional and support position in high-demand programs, and

**WHEREAS** SUNY has approved the College's plan and has made \$939,000 available in support of the said plan, be it therefore

**RESOLVED**, that restricted, increased operating funds in the amount of \$939,000 from SUNY are hereby accepted and appropriated, and the College's operating budget for 2025–26 is hereby amended, as follows:

<u>REVENUES:</u>	<u>AMOUNT</u>
Restricted Operating Funds	\$ 939,000

<u>APPROPRIATIONS:</u>	<u>AMOUNT</u>
Restricted Salaries and Benefits	\$ 939,000

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**RESOLUTION NO. 2025.47 – Accepting and Appropriating a Restricted Operating Aid Increase from the State University of New York (SUNY) for the SUNY Reconnect Program**

**WHEREAS**, the 2025 New York State budget funded the SUNY Reconnect initiative, in which New York State will provide free tuition, fees, books and supplies for adults ages 25–55 who do not already have a college degree and are pursuing an associate’s degree in a high-demand field, and

**WHEREAS** the 2025 New York State budget also included an appropriation of \$4M to assist community colleges in implementing the SUNY Reconnect program, with release of these funds from the State University of New York (SUNY) subject to submission and approval of a campus plan, and

**WHEREAS**, Suffolk County Community College submitted a campus plan to utilize the College’s portion of this the 2025–26 Operating Aid increase for SUNY community colleges, and

**WHEREAS** the College’s proposed plan included a full-time financial aid position and support for advertising and promotion of the SUNY Reconnect program, and

**WHEREAS** SUNY has approved the College’s plan and has made \$180,000 available in support of the said plan, be it therefore

**RESOLVED**, that restricted, increased operating funds in the amount of \$180,000 from SUNY are hereby accepted and appropriated, and the College’s operating budget for 2025–26 is hereby amended, as follows:

<u>REVENUES:</u>	<u>AMOUNT</u>
Restricted Operating Funds	\$ 180,000
<u>APPROPRIATIONS:</u>	<u>AMOUNT</u>
Restricted Salaries and Benefits	\$ 140,000
Restricted Advertising	\$ 40,000

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**Central Administration**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

**Ammerman Campus**  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4110

**Western Campus**  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

**Eastern Campus**  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500



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**RESOLUTION NO. 2025.48 – Amending the College’s Traffic and Parking Regulations**

**WHEREAS**, the Board of Trustees has previously adopted and, from time to time amended, Traffic and Parking Regulations governing the premises of Suffolk County Community College, and

**WHEREAS**, revisions to the Traffic and Parking Regulations are necessary to address electronic vehicle charging and parking and for consistency with format and contents of the College’s current policy structure, be it therefore

**RESOLVED**, that the revised Traffic and Parking Regulations (Attachment 1) are hereby established for immediate implementation.

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**RESOLUTION NO. 2025.49 – Authorizing a Lease Amendment and Extension with Culinary Arts Riverhead LLC for Lease of the Culinary Arts & Hospitality Center**

**WHEREAS**, pursuant to a lease agreement, the College has leased the Culinary Arts & Hospitality Center from Culinary Arts Riverhead, LLC for a 20-year term expiring on November 30, 2027, and

**WHEREAS**, the College wishes to continue utilizing the Culinary Arts & Hospitality Center through July 31, 2028 for the benefit of its students and to provide program continuity through the 2027–2028 academic year, be it therefore

**RESOLVED**, that the College President is hereby authorized to execute an agreement, upon such terms as shall be approved by the College General Counsel, between the College and Culinary Arts Riverhead, LLC to extend the term of the lease for the Culinary Arts & Hospitality Center through July 31, 2028 at the monthly rent applicable in Year 20 of the original lease agreement.

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**RESOLUTION NO. 2025.50 – Accepting a Grant Award from the American Association of Community Colleges (AACC) for the AI Skills for All Community of Practice, Supported by a Grant from Microsoft**

**WHEREAS**, Suffolk County Community College has received a grant award in the amount of \$10,000, from the American Association of Community Colleges (AACC) for the AI Skills for All Community of Practice, supported by a grant from Microsoft, for the period of July 1, 2025 through December 31, 2026, and

**WHEREAS**, this initiative is intended to support a community of practice of 30 AACC member institutions for an 18-month engagement, including technical assistance and documentation of successful strategies and opportunities related to AI skilling, college and student AI policies, and other related topics, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that a grant in the amount of \$10,000, from AACC for the AI Skills for All Community of Practice, supported by a grant from Microsoft, for the period of July 1, 2025 through December 31, 2026, is hereby accepted, and that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract with the awarding and/or administering entity, in such form as shall be approved by the College General Counsel, and be it further

**RESOLVED**, that the 2025–2026 College operating budget be amended as necessary to reflect the applicable portion of the grant award.

Project Director: Dr. Carol Hernandez, Assistant Dean, Center for Teaching and Learning

Note: No full-time personnel

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**RESOLUTION NO. 2025.51 – Creating Employee Titles**

**WHEREAS**, the College is committed to providing the level of administrative and supervisory support necessary to support effective operations, continuous improvement, and service to students, faculty, and staff, and

**WHEREAS**, the President has recommended the creation of new titles to support institutional assessment and institutional effectiveness, as well as administration of financial aid, be it therefore

**RESOLVED**, that the College hereby creates the following new employee titles:

<b>Title</b>	<b>Bargaining Unit</b>	<b>Category</b>
College Associate Director of Assessment and Institutional Effectiveness	Guild of Administrative Officers	III
College Associate Director of Financial Aid	Guild of Administrative Officers	III

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**Office of the President**

**BOARD OF TRUSTEES**

**September 18, 2025**

**RESOLUTION NO. 2025.52 – Determination for Disposition/Sale of Real Property**

**WHEREAS**, Suffolk County Community College owns certain real property located at Browns River Road #3, Bayport, Towns of Islip and Brookhaven, New York, consisting of an approximately 1.4-acre parcel of land (Tax Map Number 0500-432.00-02.00-004.001) and approximately 1.7 acres of adjacent underwater land (Tax Map Number 0200-990.82-03.00-007.000) ("Bayport Property"), and

**WHEREAS**, in accordance with the Memorandum of Understanding between the County of Suffolk and Suffolk County Community College, dated April 16, 2009, the College Board of Trustees serves as Lead Agency for determinations issued pursuant to the State Environmental Quality Review Act ("SEQRA") (NYS Environmental Conservation Law, Article 8) and its implementing regulations at Title 6 NYCRR Part 617, and

**WHEREAS**, the Bayport property has not been utilized for academic or extracurricular purposes since approximately the 1980s, and following diligent consideration of past uses and potential future uses of the Bayport Property for College purposes in conjunction with the College's short-term and long-term academic and strategic priorities, and financial and capital resources, the President has recommended the Board of Trustees consider disposal of the Bayport Property in accordance with applicable law and regulation, be it therefore

**RESOLVED**, the Board of Trustees hereby finds and determines that adoption of this resolution constitutes a Type II action pursuant to SEQRA and its implementing regulations, requiring no further review or action under SEQRA, and be it further

**RESOLVED**, that after due consideration, the Board of Trustees hereby determines that the Bayport Property is no longer useful or required for College purposes, and be it further

**RESOLVED**, that a copy of this resolution will be transmitted to the State University of New York (SUNY) for any necessary approvals, and be it further

**RESOLVED**, that the College President (or his designee) is authorized to pursue disposition and/or sale of the Bayport Property in accordance with applicable law and regulation and incur reasonable expenses associated therewith, including but not limited to an appraisal and/or engagement of the services of qualified real estate professionals as necessary to effectuate disposition and/or sale.

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