



**BOARD OF TRUSTEES  
December 5, 2024**

- ITEM 1      RESOLUTION NO. 2024.75 – Approving a Plan of Dissolution and Distribution of Assets for the Center for Social Justice and Human Understanding, Inc.**
  
- ITEM 2      RESOLUTION NO. 2024.76 – Accepting a Grant from the State University of New York (SUNY) for a Project Entitled “High Needs Nursing Funding for Campus Simulation Support”**
  
- ITEM 3      RESOLUTION NO. 2024.77 – Accepting a Grant Award from the National Science Foundation (NSF) for a Project Entitled “Enhancing Organic Chemistry Education: Acquisition of a Desktop Mass Spectrometer and Nuclear Magnetic Resonance Spectrometer”**
  
- ITEM 4      RESOLUTION NO. 2024.78 – Amending the College Budget to Reflect a Grant Award Increase for the Coordinated Library Collection Program**
  
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- ITEM 9      RESOLUTION NO. 2024.83 – Amending the Timeframe for the Board of Trustees’ Annual Self-Assessment for 2024–2025**

## ITEM 1

### **RESOLUTION NO. 2024.75 – Approving a Plan of Dissolution and Distribution of Assets for the Center for Social Justice and Human Understanding, Inc.**

**WHEREAS**, The Suffolk Center on the Holocaust, Diversity, & Human Understanding, Inc. (“Center”), was incorporated as a Non-for-Profit type B corporation under Section 201 of the New York State Non-for-Profit Corporation Law (“NFP Law”) on March 21, 2003, with Suffolk County Community College (the “College”) as the sole member of the Corporation; and

**WHEREAS**, the Corporation was formed and has been operated for the purposes of promoting and enhancing a collection of artifacts and other memorabilia owned by the College relating to diversity and historical events such as the Holocaust, slavery and genocide; teaching diversity and tolerance at the College, in the community and to secondary school students; and raising funds in furtherance of these objectives; and

**WHEREAS**, on August 7, 2017, the Corporation filed a Certificate of Amendment with the Department of State, changing the Corporation’s name to the “Center for Social Justice and Human Understanding, Inc.,” and specifying that the Corporation is a charitable corporation as defined in Section 201 of the NFP Law; and

**WHEREAS**, upon evaluating the functions, operations and finances of the Corporation, it has been determined that a dissolution of the Corporation would be in the best interests of the Corporation and of the College; and

**WHEREAS**, in accordance with the “Dissolution Plan and Distribution of Assets” enclosed herein as Attachment I, the College will remain the owner of artifacts, books and memorabilia comprising the collection currently managed by the Corporation; the College will take over the management and control of the collection as well as of the Center’s endeavors and activities; and the Corporation’s financial assets will be distributed to the Suffolk County Community College Foundation (the “Foundation”);

**WHEREAS**, the Center’s Board of Directors unanimously approved the Dissolution Plan and Distribution of Assets;

**WHEREAS**, the Dissolution Plan and Distribution of Assets shall not become effective unless and until the Foundation shall adopt a resolution accepting the terms of the Dissolution Plan; and

**WHEREAS**, upon dissolution of the Corporation, the College shall appoint an advisory committee to advise the College on matters relating to the Center’s endeavors and activities; and

**WHEREAS**, the composition of the advisory committee will be determined by the College President, and will include representatives from the current directors of the corporation, be it therefore

**RESOLVED**, that the College's Board of Trustees hereby approves the dissolution of the Center, and further approves the attached "Dissolution Plan and Distribution of Assets" for filing with the Attorney General of the State of New York.

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ATTACHMENT 1

**PLAN OF DISSOLUTION AND DISTRIBUTION OF ASSETS**

Plan of Dissolution and Distribution of Assets of  
The Center for Social Justice and Human Understanding, Inc.

The Board of Directors of The Center for Social Justice and Human Understanding, Inc. (the "Center" or the "corporation"), and Center's sole member, Suffolk County Community College, have considered the advisability of voluntarily dissolving the corporation and have determined that dissolution is in the best interest of the corporation.

1. (A.) The assets of the corporation and their fair market values are as follows:

- (1). M&T Bank, account balance as of 10/16/24: \$9,662.42
- (2). Bethpage Business, Savings Account balance as of 11/8/24: \$8,845.39
- (3). Suffolk Federal Credit Union Share Savings #1 balance as of 10/16/24: \$2,878.73

(B.) In addition, the following assets are held as donor restricted funds, as of 10/16/24:

Cooper Scholarship\* restricted funds total sum: \$68,602.01, invested as follows:

- Suffolk Federal Credit Union CD #14: \$13,766.99
- Suffolk Federal Credit Union CD #16: \$17,941.77
- Vanguard Investments: \$36,893.25

\*The Cooper Scholarship was created in honor of the late Ethel K. Cooper to provide financial awards to students engaged in projects which promote social change, or have demonstrating outstanding community services which reflects the altruistic spirit of Mrs. Cooper.

2. The corporation has no liabilities.

3. The organization proposed to receive the corporation's assets, Suffolk Community College Foundation, Inc., is a charitable organization engaged in activities substantially similar to the corporation's activities and consistent with any specific dissolution requirement specified in the corporation's Certificate of Incorporation. The Foundation shall segregate such funds and restrict their use to the mission of the Center.

For each organization proposed in this Plan to receive the assets, the following documents are attached as Exhibit 1:

- X the certificate of incorporation, with all amendments;
- X most recent financial report; and

X an affidavit from a director or officer stating the purposes of the organization, that it is currently exempt from taxation under Section 501 (c)(3) of the Internal Revenue Code, that it is up to date in its registration and annual financial filings with the Charities Bureau or is exempt from registration with the Charities Bureau, and if restricted assets are being transferred, a statement that those assets will be held in accordance with the restrictions.

4. (A.) In addition to Attorney General approval, the following governmental approvals of this Plan are required and copies of the approvals will be attached to the Verified Petition submitted to the Attorney General.

Approval of the Commissioner of Education and President of the University of the State of New York.

5. Within two hundred seventy (270) days after the date on which the Attorney General approves the Plan, the corporation shall carry it out. After the Plan is carried out, a Certificate of Dissolution shall be signed by an authorized director or officer and all required approvals shall be attached thereto.



Edward T. Bonahue,  
President of Suffolk County Community College and a Member of the Board of Directors for  
The Center for Social Justice and Human Understanding, Inc.,

11/18/24  
(Date)

## ITEM 2

### **RESOLUTION NO. 2024.76 – Accepting a Grant from the State University of New York (SUNY) for a Project Entitled “High Needs Nursing Funding for Campus Simulation Support”**

**WHEREAS**, Suffolk County Community College has received a grant in the amount of \$80,000, from The State University of New York (SUNY) for a project entitled “High Needs Nursing Funding for Campus Simulation Support,” for the period of September 1, 2024 through August 31, 2025, and

**WHEREAS**, Suffolk County Community College will utilize High Needs Campus Simulation Support funding for the purchase of simulator equipment, medical equipment, and sensory props for four existing nursing simulation labs on its Ammerman Campus and Eastern Campus, which support lab courses for both the Registered Nursing A.S. and Practical Nursing programs, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that a grant, in the amount of \$80,000, from SUNY for a project entitled, “High Needs Nursing Funding for Campus Simulation Support,” for the period of September 1, 2024 through August 31, 2025, is hereby accepted, and the College President, or his designee, is authorized to execute and empowered to execute any necessary documentation, including a contract, with the administering agency, in such form as shall be approved by the College General Counsel, and be it further

**RESOLVED**, that the 2024–2025 College operating budget be amended to reflect the grant award.

Project Director: Dr. Cheryl Shaffer, College Associate Dean of Nursing

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### ITEM 3

**RESOLUTION NO. 2024.77 – Accepting a Grant Award from the National Science Foundation (NSF) for a Project Entitled “Enhancing Organic Chemistry Education: Acquisition of a Desktop Mass Spectrometer and Nuclear Magnetic Resonance Spectrometer”**

**WHEREAS**, Suffolk County Community College has received a grant award in the amount of \$197,968 from the National Science Foundation (NSF) for a project entitled “Enhancing Organic Chemistry Education: Acquisition of a Desktop Mass Spectrometer and Nuclear Magnetic Resonance Spectrometer,” for the period of January 1, 2025 through December 31, 2025, and

**WHEREAS**, the College will use the funding for the acquisition of a desktop Mass Spectrometer and Nuclear Resonance Spectrometer, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that a grant, in the amount of \$197,968, from the National Science Foundation for a project entitled “Enhancing Organic Chemistry Education: Acquisition of a Desktop Mass Spectrometer and Nuclear Magnetic Resonance Spectrometer,” for the period of January 1, 2025 through December 31, 2025, is hereby accepted, and the College President, or his designee, is authorized to execute and empowered to execute any necessary documentation, including a contract, with the administering agency, in such form as shall be approved by the College General Counsel, and be it further

**RESOLVED**, that the 2024–2025 College operating budget be amended to reflect the applicable portion of the grant award.

Project Director: Dr. Keith Baessler, Associate Professor of Chemistry

Note: No full-time personnel

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## ITEM 4

### **RESOLUTION NO. 2024.78 – Amending the College Budget to Reflect a Grant Award Increase for the Coordinated Library Collection Program**

**WHEREAS**, the 2024–2025 College operating budget provided \$17,241 in anticipation of an award from the New York State Education Department for a Library Collection Aid program, for the period of July 1, 2024 through June 30, 2025, and

**WHEREAS**, the award includes an additional amount of \$343, bringing the total amount of the grant award to \$17,584, and

**WHEREAS**, it is necessary to amend the 2024-2025 College operating budget to reflect this increase, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that the 2024–2025 College operating budget be amended to reflect an award increase in the amount of \$343, from the New York State Education Department, for a Library Collection Aid program, and the College President, or his designee, is authorized and empowered to execute any necessary documentation, including an agreement with an administering agency, in such form as shall be approved by the College General Counsel.

Project Director: Rebecca Turner-Wallace, Professor of Library Services

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## ITEM 5

### **RESOLUTION NO. 2024.79 – Amending the College Budget to Reflect a Grant Award Increase for the Entrepreneurial Assistance Center**

**WHEREAS**, the 2024–2025 College operating budget provided \$99,593 in anticipation of an award from the New York State Urban Development Corporation, d/b/a Empire State Development (ESD), for an Entrepreneurial Assistance Center, for the period of July 1, 2024 through June 30, 2025, and

**WHEREAS**, the award includes an additional amount of \$73,407, bringing the total amount of the grant award to \$173,000, and

**WHEREAS**, it is necessary to amend the 2024–2025 College operating budget to reflect this increase, and

**WHEREAS**, matching funds, in the amount of \$17,300, are provided for in the 2024–2025 College operating budget, and an additional in-kind contribution \$17,300 will be met through space, administrative support and the associated benefits, be it therefore

**RESOLVED**, that the 2024–2025 College operating budget be amended to reflect an award increase in the amount of \$73,407, from the New York State Urban Development Corporation, d/b/a Empire State Development, for an Entrepreneurial Assistance Center, and that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including an agreement with an administering agency, in such form shall be approved by the College General Counsel.

Project Director: Daphne Gordon, Ph.D., Specialist II/Adjunct Associate Professor

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## ITEM 6

### **RESOLUTION NO. 2024.80 – Amending the College Budget to Reflect an Award Increase for the Federal Work Study Program**

**WHEREAS**, the 2024–2025 College operating budget provided \$416,564 in anticipation of an award from the U.S. Department of Education, for a Federal Work Study Program, for the period of July 1, 2024 through June 30, 2025, and

**WHEREAS**, the award includes an additional amount of \$48,166, bringing the total amount of the grant award to \$464,730, and

**WHEREAS**, it is necessary to amend the 2024–2025 College operating budget to reflect this increase, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that the 2024–2025 College operating budget be amended to reflect an award increase in the amount of \$48,166, from the U.S. Department of Education, and the College President, or his designee, is authorized and empowered to execute any necessary documentation, including an agreement with an administering agency, in such form as shall be approved by the College General Counsel.

Project Director: Nancy Brewer, College Director of Financial Aid

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**ITEM 7**

**RESOLUTION NO. 2024.81 – Authorizing an Increase in the Hourly Wage Rate for Part-Time Employees at Suffolk County Community College**

**WHEREAS**, due to the increase in New York State’s minimum wage effective January 1, 2025, the hourly wage rate for part-time employees of Suffolk County Community College should, likewise, be increased, be it therefore

**RESOLVED**, that the hourly wage rate for part-time employees of the College shall be increased as reflected on Attachment II, annexed hereto, effective December 30, 2024.

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**PART-TIME SALARIES**

<b><u>TITLE</u></b>	<b><u>Current</u></b>	<b><u>Proposed</u></b>
	<b><u>DAYS</u></b>	<b><u>DAYS</u></b>
COLLEGE AIDE	\$16.40	\$16.50
	<b><u>NIGHTS</u></b>	<b><u>NIGHTS</u></b>
	\$18.04	\$18.15
PROCTORS	\$16.00	\$16.50
STUDENT AIDE	\$16.00	\$16.50
WORK STUDY ON CAMPUS	\$16.00	\$16.50
WORK STUDY OFF CAMPUS	\$16.50	\$17.00
	<b><u>DAYS</u></b>	
LABORER	\$16.00	\$16.50
	<b><u>NIGHTS</u></b>	
	\$16.50	\$17.00
<b><u>RECREATION AIDE</u></b>		
STEP 1	\$16.00	\$16.50
<b><u>RECREATION SUPERVISOR</u></b>		
STEP 1	\$16.50	\$17.00
STEP 2	\$17.00	\$17.50

**ITEM 8**

**RESOLUTION NO. 2024.82 – Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$3,309,135.45 for the month of October 2024 and \$3,279,242.87 for the month of November 2024 (*Attachment III*) is hereby approved by the Board of Trustees.

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# Suffolk County Employee Medical Health Plan

County of Suffolk  
 725 Veterans Memorial Highway, Bldg 158  
 PO Box 6100  
 Hauppauge, NY 11788

**INVOICE**  
 Board of Trustees  
 December 5, 2024  
 Attachment III

**DATE:** October 25, 2024

**INVOICE No.:** 24-010

**FOR:** EMHP of Suffolk County  
 SCCC Insurance Premiums  
 and Employee Contributions Due  
 Fund 818

**Bill To:**

Jamie Hahn  
 Suffolk County Community College - Business & Financial Affairs  
 FML Rm. 232, College Road  
 Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	\$971.67	<del>581</del> 580	\$564,540.27
EMHP Family Coverage	\$2,289.25	1092	\$2,499,861.00
Emblem/HIP HMO Individual Coverage	\$1,763.65	1	\$1,763.65
Emblem/Hip Family Coverage	\$4,320.93	1	\$4,320.93
Surviving Spouse/Dependent Individual Coverage	\$971.67	5	\$4,858.35
Surviving Spouse/Dependent Family Coverage	\$2,289.25	1	\$2,289.25
<b>OCTOBER 2024 Premium Due:</b>			<b>\$3,077,633.45</b>
<b>EMPLOYEE HEALTH INSURANCE</b>			
Payroll 8, Time Period: 4/1/24 - 4/14/24			<i>pending</i>
Payroll 17, Time Period: 8/5/24 - 6/18/24			<i>pending</i>
Payroll 19, Time Period: 9/2/24 - 9/15/24			\$77,984.90
Payroll 20, Time Period: 9/16/24-9/29/24			\$77,362.26
Payroll 21, Time Period: 9/30/24-10/13/24			\$77,126.51
<b>Employee Insurance Contributions Due:</b>			<b>\$232,473.67</b>
<b>Total Due:</b>			<b>\$3,310,107.12</b>

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice. \*(971.67)  
3,309,135.45

If you have any questions concerning this invoice, please call Brooke Deere @ 631-759-5788 or e-mail brooke.deere@suffolkcountyny.gov.

\*over by 1 individual account

**THANK YOU**

# Suffolk County Employee Medical Health Plan

# INVOICE

County of Suffolk  
 725 Veterans Memorial Highway, Bldg 158  
 PO Box 6100  
 Hauppauge, NY 11788

**DATE:** November 20, 2024  
**INVOICE No.:** 24-011  
**FOR:** EMHP of Suffolk County  
 SCCC Insurance Premiums  
 and Employee Contributions Due  
 Fund 818

**Bill To:**  
 Jamie Hahn  
 Suffolk County Community College - Business & Financial Affairs  
 FML Rm. 232, College Road  
 Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	\$971.67	<del>580</del> 579	\$563,568.60
EMHP Family Coverage	\$2,289.25	1091	\$2,497,571.75
Emblem/HIP HMO Individual Coverage	\$1,763.65	1	\$1,763.65
Emblem/Hip Family Coverage	\$4,320.93	1	\$4,320.93
Surviving Spouse/Dependent Individual Coverage	\$971.67	5	\$4,858.35
Surviving Spouse/Dependent Family Coverage	\$2,289.25	1	\$2,289.25
<b>NOVEMBER 2024 Premium Due:</b>		1,679	<b>\$3,074,372.53</b>
<b>EMPLOYEE HEALTH INSURANCE</b>			
Payroll 8, Time Period: 4/1/24 - 4/14/24			<i>pending</i>
Payroll 17, Time Period: 8/5/24 - 8/18/24			<i>pending</i>
Payroll 22, Time Period: 10/14/24 - 10/27/24			<i>pending</i>
Payroll 23, Time Period: 10/28/24 - 11/10/24			\$205,842.01
<b>Employee Insurance Contributions Due:</b>			<b>\$205,842.01</b>
<b>Total Due:</b>			<b>\$3,280,214.54</b>

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice. \*(971.67)  
\$3,279,242.87

If you have any questions concerning this invoice, please call Brooke Deere @ 631-759-5788 or e-mail brooke.deere@suffolkcountyny.gov. \*over by 1 individual account

THANK YOU

## ITEM 9

### **RESOLUTION NO. 2024.83 – Amending the Timeframe for the Board of Trustees’ Annual Self-Assessment for 2024–2025**

**WHEREAS**, the Board of Trustees’ [Policy on Board of Trustees Self-Assessment](#) provides a typical timeframe for completion of an annual self-assessment from January to March, and

**WHEREAS**, by Resolution No. 2024.23, the Board of Trustees previously amended these timeframes for 2024 to provide for completion of the annual self-assessment by December 31, 2024, in order to afford new Trustees the opportunity to provide input in this process, and

**WHEREAS**, the Board of Trustees desires to return to the regular cycle for completion of the annual self-assessment during the 2024–2025 academic year, be it therefore,

**RESOLVED**, that the Board hereby amends the timeframe for completion of the annual self-assessment for 2024 to provide for completion of the 2024 self-assessment survey form by December 31, 2024, with the remainder of the self-assessment process to be completed during the 2024–2025 academic year in accordance with the Board of Trustees’ [Policy on Board of Trustees Self-Assessment](#).

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