

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING
EASTERN CAMPUS, RIVERHEAD, NY
MONTAUKETT LEARNING RESOURCE CENTER
MARCH 16, 2023

The meeting was held on Thursday, March 16, 2023 at 4:00 p.m. in the Lecture Hall of the Montaukett Learning Resource Center, in Riverhead, NY.

PRESENT:

E. Christopher Murray	President
James Morgo	Vice President
Shirley Coverdale	Vice President
Gordon Canary	Secretary
Theresa Sanders	Member
Belinda Pagdanganan	Member
Kevin O'Connor	Member
Zachary Frost	Member - Student Trustee
Dr. Edward Bonahue	President
Louis J. Petrizzo	Executive Vice President and General Counsel
Alicia O'Connor	Deputy General Counsel
Alla Brodsky	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Liesl Jones	V.P. for Academic Affairs
Dr. Patty Munsch	V.P. for Student Affairs
Kaliah Greene	Interim V.P. / Executive Director, Office of Planning and Institutional Effectiveness
Angelica Rivera	A.V.P. for Employee Resources

Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:21 p.m. Trustee Coverdale so moved, Trustee Canary seconded and the motion was approved unanimously.

Chair Murray called for a motion to approve the Association minutes of the February 16, 2023 meeting. Trustee Pagdanganan so moved, Trustee Sanders seconded, and the motion was approved unanimously.

Chair Murray introduced Dr. Patricia Munsch, Vice President for Student Affairs, to present the Association financial report. Dr. Munsch reported the Association financial reports reflect the first installment of the spring semester student fee money, they expect the second installment of the student fee money shortly now that they've begun their ten-week part of the term. As anticipated, they will start moving into using reserve funds, this will help the Association spend down the reserve funds and will continue to help manage the association budget appropriately. The Association also presented a resolution for approval of the fiscal year audit ending August 31, 2022. She said this was an unmodified audit that shows both a clean, no weakness and no deficit. Some general overviews; the cash balance was down \$478,000, accounts receivable was down \$102,000, that is based on the timing of the child care grants coming in from SUNY and will be resolved. Revenue decreased \$670,000, and program expenses increased \$898,000 from last year. This was all anticipated based on a pre-COVID to post-COVID environment, the Association is now operating fully functional on the campuses with student life.

Chair Murray commented it was a very clean audit, and he thinks they still have a healthy fund balance, which also helped them get through the pandemic. In regards to the student fees, with things going back to normal and getting back into the full swing of a pre-COVID environment they will need to revisit the fees. He thanked Dr. Munsch for a great job in being able to weather the storm of the pandemic.

Chair Murray called for a motion for the approval of Association Resolution 2023.A2. Trustee Canary so moved, Trustee O'Connor seconded, the motion was approved unanimously.

RESOLUTION NO. 2023.A2 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2022

WHEREAS, the Suffolk Community College Association, Inc. contracted with the independent CPA firm, Bonadio & Co., LLP, to perform an annual audit of financial operations, and

WHEREAS, Bonadio & Co., LLP has submitted an independent audit report to the Association, and

WHEREAS, the Vice President for Student Affairs and the Director of Business Affairs have reviewed the report and recommend that it be accepted, be it therefore

RESOLVED, that the Suffolk Community College Association, Inc. accepts the independent auditor's report prepared by Bonadio & Co., LLP for the fiscal year ending August 31, 2022.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:25 p.m. Trustee Morgo so moved, Trustee Sanders seconded and the motion was approved unanimously.

Respectfully submitted,
Gordon Canary
Secretary