

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
GRANT CAMPUS, BRENTWOOD, NY
BOARD ROOM, LEARNING RESOURCE CENTER
MAY 9, 2024

The meeting was held on Thursday, May 9, 2024 at 4:00 p.m. in the Board Room of the Learning Resource Center, in Brentwood, NY.

PRESENT:

E. Christopher Murray	Chair
Gordon Canary	Vice Chair
Kevin O'Connor	Trustee
Gemma deLeon-Lopresti	Trustee
Belinda Pagdanganan	Trustee
Jerome Bost	Trustee
Samantha Portillo	Student Trustee
Dr. Edward Bonahue	President
Ashley Pope	General Counsel
Alla Brodsky	Deputy General Counsel
John Bullard	Associate Dean of Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Patty Munsch	V.P. for Student Affairs
Kaliah Greene	V.P. / Executive Director, Office of Planning and Institutional Effectiveness
Angelica Rivera	V.P. for Human Resources

The meeting of the Board of Trustees was convened at 4:04 p.m.

Chair Murray moved to the swearing in of Jerome Bost as Trustee. President Bonahue gave an overview of Mr. Bost's resume. Suffolk County Clerk Vincent Puleo and Justice Valerie Cartwright swore in Trustee Bost. After the signing of the oath of office, photos were taken. Trustee Bost thanked everyone and said it was really heartfelt to be sworn in as Trustee being an alumnus of Suffolk where he got his start, and was honored to serve with his fellow Trustees.

Chair Murray asked Chief of Staff, Carol Wickliffe-Campbell for the recognition of guests. Ms. Wickliffe-Campbell introduced New York Supreme Court Justice, the Honorable Valerie Cartwright, Legislator Stephanie Bontempi, Tom Lupo, representing

Suffolk County Comptroller John Kennedy, Nick DeBello, Vice President of AME, and Angel Rivera, representing Presiding Officer McCaffrey.

Chair Murray requested a motion to approve the minutes of the April 18, 2024 Board of Trustees meeting. Trustee O'Connor so moved, Trustee Pagdanganan seconded. The motion to approve the minutes was approved unanimously.

Chair Murray introduced Alan Walther from The Bonadio Group to review the independent auditors report for FY'23. Mr. Walther reported the overall results of the audit; the auditors issued an unmodified opinion that the financial statements are fairly presented in accordance with general accepted accounting principles. This is the highest level of assurance they can give on the College's financial statements. There were no internal control findings or compliance findings over financial reporting, in all internal controls or compliance findings at the federal level. He thanked Ms. Gorton and her team for all of their assistance in helping to get the audit done, as an audit is a collaborative effort. For required communications, the College adopted GASB 96. GASB is the Governmental Accounting Standards Board, that is the standard-setting body that sets the accounting rules. GASB 96 is subscription-based information technology agreements. All governments are now required to quantify their cloud-based software leases long-term and record those on the financial statements. This was an adjustment of approximately \$1.2M dollars after they accumulated the information. The most sensitive accounting estimates reported in the financial statements were: compensated absences, depreciable lives of capital assets, other post-employment benefits obligation and the net pension asset liability and deferred outflows and inflows due to College's participation in the retirement plan. All estimates were evaluated and considered reasonable. There were no significant difficulties in performing the audit or dealing with management. There were no disagreements with management with regard to application of accounting principles or with regard to access to accounting records. They are not aware that management consulted with other accountants and their discussions with management were in the normal course of their professional relationship.

Mr. Walther reviewed some of the financial highlights for the for the year. The statement of net position: the College's current assets totaled a little over \$90 M, current assets consists primarily of cash receivables and prepaid expenses. Non-current assets were \$225.2M, which consists predominantly of capital assets and leases receivable. Deferred outflows which flow through from participation in the pension plan and other post-employment benefits were \$84.5M. Current liabilities were \$55.7M, that consists of accounts payable accruals on your revenue. Non-current liabilities consist of compensated absences, leases, and other post-employment benefits, this was \$567.2M. Deferred inflows were \$163M, that consists of pensions, other post-employment benefits, leases and the tuition assistance program. The formula for net position is assets plus deferrals minus liabilities minus deferred inflows, which brings the

College's net position to a deficit net position of \$386M. This is primarily the result of having to record the entire amount of your other post-employment benefits liability, which is in excess of \$500M dollars.

The statement of activities highlights for the year were: total operating revenue was \$80.9M, total operating expenses were \$264.3M, Nonoperating revenue was \$138M, other additions which were capital contributions were \$5.5M and the net position decreased for the year by approximately \$39.6M. That \$39.6M depreciation was approximately \$11M. Other post-employment benefits were \$20M and pension was about \$9M. All those are all non-cash, if they added back those non-cash, it wipes out that deficit but all of those adjustments are required to be recorded. The government audit reports they issued, no material weaknesses or significant deficiencies with regard to internal controls and no instances of noncompliance were noted. With regard to the College's Federal expenditures, total federal expenditures for the year were \$40.1M. The two major programs that were audited were the higher education emergency relief (HEERF) line, that totaled \$9.2M and the student financial aid, which totaled \$28.6M. The report on compliance for each major program and on internal control over compliance required by the uniform guidance showed an unmodified opinion and no internal control findings.

Mr. Walther concluded his report and answered questions regarding the audit report.

Chair Murray then introduced Associate Dean John Bullard to present the College's financial reports. Dean Bullard reported that for FY'25, the 2024-25 operating budget that the Board approved at the last meeting was delivered to the County last Friday, May 3rd. The budget will be presented to the Suffolk County Legislative Committee for Education and Diversity on May, the 29th. For FY'24 preliminary projections are showing the fund balance usage of approximately \$7.1 M, as was reported at the April meeting.

President Bonahue provided an overview of College resolutions 2024.37 to 2024.40. Chair Murray called for a motion to approve College resolution 2024.37 to 2024.40. Trustee Canary so moved, Trustee Bost seconded, the motion to approve resolutions 2024.37 to 2024.40 was approved unanimously.

RESOLUTION NO. 2024.37 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,957,689.42 for the month of March 2024 (*Attachment I*) is hereby approved by the Board of Trustees.

RESOLUTION NO. 2024.38 – Authorizing a License and Interinstitutional Revenue Sharing Agreement with Farmingdale State College for the Use of Classroom and Office Space on the Eastern Campus

WHEREAS, Farmingdale State College (FSC) has requested authorization to lease classroom and office space on the Eastern Campus in order to offer upper division undergraduate courses and establish an interinstitutional arrangement whereby students can combine their studies in Business Administration (A.S.) at the College with coursework offered by FSC on the Eastern Campus to obtain a Bachelor of Science degree in Business Management from FSC, and

WHEREAS, the College has determined that certain classroom and office space in the Orient Building is available for FSC’s use in exchange for a fair and reasonable license fee and interinstitutional revenue share, be it therefore

RESOLVED, that the College President is hereby authorized and empowered to executive a license and interinstitutional revenue sharing agreement with Farmingdale State College, upon such terms and conditions as shall be approved by the College General Counsel, for the use of certain classroom and office space on the Eastern Campus to provide upper division undergraduate courses and establish an interinstitutional arrangement whereby students can combine their studies in Business Administration (A.S.) at Suffolk County Community College with coursework offered by FSC to obtain a Bachelor of Science in Business Management from FSC.

RESOLUTION NO. 2024.39 – Amending the College Operating Budget for a Grant Award Increase from the Suffolk Community College Foundation in Support of Suffolk County Community College’s Johnson Controls College Partnership Program

WHEREAS, the 2023–2024 College operating budget provided \$20,699.00 from the Suffolk Community College Foundation (Foundation) which constitutes a portion of a grant award received by the Foundation from Johnson Controls, Inc. in support of Suffolk County Community College’s Johnson Controls Partnership Program, and

WHEREAS, the Suffolk Community College Foundation (Foundation) has received additional funding in the amount of \$99,900.00 from Johnson Controls for the 2023–2024 academic year based upon the progress of increasing the College’s rate of enrolling and graduating underrepresented students in the programs in focus, and

WHEREAS, the Foundation Resolution No. 2022 F.05 has authorized a portion of the additional funding in an amount up to \$34,055.00 to be transferred to Suffolk County Community College to support an adjunct Professional Assistant in HVAC, including fringe benefits, and up to 1100

hours for Student Aides to work in HVAC instructional laboratories, bringing the total amount of the grant award to \$93,154.00, and

WHEREAS, it is necessary to amend the 2023–2024 College operating budget in the amount of \$34,055.00 to provide for the increase in the grant award, be it therefore

RESOLVED, that the 2023–2024 College operating budget be amended to reflect an award increase in the amount of \$34,055.00 from the Suffolk Community College Foundation, which constitutes a portion of the grant award increase received by the Foundation in support of Suffolk County Community College’s Johnson Controls Partnership Program for the 2023–2024 academic year, is hereby accepted, and the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including an agreement with the awarding and/or administering entity, in such form as shall be approved by the College General Counsel.

Project Director: James Leopard

RESOLUTION NO. 2024.40 – Accepting the Independent Auditor’s Report for the Fiscal Year Ending August 31, 2023

WHEREAS, Suffolk County Community College contracted with the independent CPA firm, Bonadio & Co., LLP, to perform an annual audit of financial operations, and

WHEREAS, Bonadio & Co., LLP has submitted an independent audit report to the College, and

WHEREAS, the Interim Vice President for Business and Financial Affairs has reviewed the report and recommends that it be accepted, be it therefore

RESOLVED, that the Suffolk County Community College Board of Trustees accepts the independent audit report prepared by Bonadio & Co., LLP for the fiscal year ending August 31, 2023.

Chair Murray called for the Committee reports.

Student Trustee Portillo reported for the Student Success Committee. The committee met on May 1, 2024, where the co-chairs of the Equity & Inclusion Council, Christina Vargas and Rachael Millings, gave a brief overview of what the Council’s purpose is and its goals. The Council not only works to promote an equitable and inclusive climate for students, but also works in connection to the SCCC Strategic Plan to foster a unified college culture for employees as well. Their subcommittees on Student Success, Search, Selection and Retention, and College Culture and Professional Development have a diversified membership, that has been carefully picked from various departments. This promotes a well-rounded view within the committees. All research, recommendations and drafted plans are brought before the President’s Cabinet and Council.

Trustee Canary reported for the Governance committee. The committee met on May 6th via Zoom. General Counsel Ashley Pope advised the Committee that the RFQ for outside legal services for the Board of Trustees in the event of a conflict with the College's Office of Legal Affairs providing legal counsel to the Board, was sent out to 5 law firms. She has received acknowledgement from 3 firms. Responses were requested by May 21, 2024. The Committee will then review them and discuss at the next Governance Committee meeting. The goal is to have a new contract in place by September 1, 2024. GC Pope advised the Committee that she will work the ITS department to coordinate the set up of the scheduling and training to set up the new Board of Trustees email addresses. GC Pope then advised the Committee that there has been an extension of Public Officers Law § 103-a, "Extraordinary Circumstances, Videoconferencing" through July 1, 2026. The current BOT policy, "Use of Videoconferencing to Conduct Meetings of the Board of Trustees" is still in good standing, and will not need to be updated. The next Governance Committee meeting will be Monday, June 17th. Agenda items will include an update on Request for proposals or quotes for Legal Services for the Board and any additional items identified prior to the next meeting.

Trustee Canary reported for the Facilities committee. The committee met via zoom on May 6th. An award letter was sent to Savik and Murray for the design of the new Automotive Technology Center on the Grant Campus. A draft contract is being prepared for these services. The College expects design to take about one year and construction to be 18 months to 2 years. Close-out of the new Renewable Energy and STEM Center continues. Pricing has been received to connect the donated solar array, and the third-party commissioning agent has been re-engaged to complete remaining inspections and approvals. The energy dashboard will be the final scope of work to be completed, which will allow the College to track energy consumption and production of the facility. The Eastern Campus Central Energy Plant upgrades have entered the demolition stage. Both boilers are off line and work is proceeding as scheduled. The first new boiler is scheduled to arrive in August. Should issues arise, contingency plans include rental of a mobile boiler to meet the heating demands in the fall. Separate proposals for various trades are under review to construct the Eastern Campus Warehouse. This approach of using existing College and County contract holders as well as completing as much work in-house as possible should bring total project costs within budget. If purchase orders are issued this month, the building could be completed before the end of the year. The new Grant Campus Plant Operations Building is in the final stages of construction. Commissioning of building systems and Fire Marshal inspections are pending. Once all remaining change orders are processed, all available funds will be used to address paving needs at the front entrance and parking area of the facility. National Grid submitted the Grant Campus geothermal loop pilot project to the Public Service Commission and has received comments back that require additional elimination of natural gas consumption, specifically at the Suffolk Federal Credit Union Building. National Grid is evaluating options, including additional modifications and upgrades to existing air handling units in the SFCU Building, which could eliminate the need for the two existing boilers, and thus reduce gas consumption. Now that the State Budget has been adopted, the College

can begin submitting appropriating resolutions for capital projects included in the 2024 County Capital Budget. Based on existing needs, it is recommended that the next phase of the infrastructure project be submitted first. The timing of this first submission will be based on the County's Intergovernmental Relations Legislative calendar. The next meeting of the committee will likely be scheduled for August of this year.

Trustee Pagdanganan reported for the Foundation. Fundraising for the Foundation's 40th Annual Golf Classic is on a good pace. As previously reported, honoree Dr. Jeffrey Vacirca, and his company, New York Cancer and Blood Specialists, are working with the Foundation team to reach its revenue goals for the June 5 event taking place at the Westhampton Country Club. In line with the executed naming agreement in place with the College and the family donors, the Foundation has initiated the rebranding of references to the College's "School of Nursing" to now be known as the Jane F. Shearer School of Nursing. Foundation staff delivered a general welcome and distributed alumni materials to nearly 900 members of the Class of 2024, as they gathered during the commencement rehearsal held last week. During the past month, the Foundation established a new scholarship to support a first-generation college student, as well as hardship funding to support a student facing housing insecurities. In addition, we have secured a renewal commitment of \$5,000 for the Michael Soddors Memorial scholarship to support a student enrolled in one of our arts programs, such as Music, Performing Arts, Photography, Visual Arts or one of our theatre programs.

Trustee Pagdanganan reported as the Association Liaison for the Board of Trustees. The Student Association Board of Directors (BOD) met on April 24th. After reviewing a correction on the February Financial report, the minutes were accepted and the March Financial report was reviewed and discussed. All departments are trending positively with the Peconic Café still in the red. The Eastern Campus Student Government Association was praised for their diligent efforts on bringing more attention to the Café through creating specials and increased marketing. The Director of Campus Activities on the Eastern campus is looking into TOAST, which is a point of sale program which can incorporate Apple Pay, satisfying a large inconvenience noted by students. Modifications to the BOD by-laws continue with the hope of bringing the entire document to the Legal department for their input.

Student Trustee Portillo reported as the Student Trustee. On Monday, April, the 29th she had the chance to stop by the Volunteer Fair on the Ammerman campus which was held in the Babylon Student Center. Finn Fest was held on April the 30th for the Eastern campus and May 1st on the Ammerman campus as well as the Grant campus. She attended Finn Fest at the Grant campus and reported it was well attended with many students. The event held a butterfly exhibit, a smoothie bar, games, food, and music. Rehearsal for graduation took place on May 2nd at 6 p.m. on the Grant campus. On May 5th the College hosted the SUNY College Fair also on the Grant campus where many students attended from surrounding school districts. On Monday, May 13th the Honors Convocation will be held at 4 p.m. in the Shea Theatre on the Ammerman campus. Honors students will be recognized before faculty, parents, and peers upon their graduation from the Honors College. This year, commencement ceremonies will

take place on Thursday, May 16th at 10 a.m. and the second at 2 p.m. on the Grant campus. SGA on Grant has put together a tri-campus end of semester celebration beach picnic potluck which will be on Monday, May 20th at the Sunken Meadow State Park East Orchard Pavilion parking lot number 4. All students are welcome. Lastly, she congratulated Gabriel Adabaio for winning the 2024-2025 academic year student trustee election. She looks forward to serving as a resource for him as they transition from her term of office to his term of office.

Chair Murray moved to the Chair's report. Chair Murray reminded everyone he is not going to seek reappointment as Chair. He expects the new slate of officers to be nominated and voted on at the June meeting. The slate that is expected to be nominated for vote is: Trustee Coverdale as Chair, Trustee Canary as first Vice Chair, Trustee deLeon-Lopresti as second Vice Chair and Trustee O'Connor as Secretary. The new term of office starts July 1st.

He mentioned that he had a chance to speak with Chairman of Nassau Community College at a function last week. He urged that two Colleges work closer together in promoting community colleges' needs, which Chair Murray believes is a good idea, and is going to follow up with him and he will include Trustee Coverdale as well.

Chair Murray moved to the President's report. President Bonahue began with an update on enrollment. The College is trending higher on a year-over-year basis of 7 to 8% for the summer. In regards to the new FAFSA rollout, Dr. Bonahue shared the good news that the College has received nearly 6,000 FAFSA applications and Financial Aid Office has begun packaging financial aid. Nationally, the number of financial aid applications has been down 30%. The College is seeing that as well, and continues to be part of the campaign, to encourage students to apply for financial aid and not leave money on the table. The technology is very complicated. The Federal awards are supposed to crosswalk with the State TAP awards. That crosswalk is not yet working correctly. However, in discussion with other presidents at the at the Governor's show at Farmingdale last week, they discussed how private colleges are in the same position. May 1st has always been the traditional deadline for decision day where students have to commit, since colleges haven't been able to award financial aid they are pushing their decision date out to June 1st or to rolling admissions. He expects that even though the College is ahead for both summer and fall based on what they see now, they are predicting there will be some turn over the course of the summer as financial aid awards and admissions get sorted out.

Responding to Chair Murray's comments that the trend for the summer is very encouraging, President Bonahue explained that the first deregistration for students who have not yet paid for seats was earlier this week, so the 7 to 8% increase for the summer is indeed very encouraging, however the College still has a ways to go to reach its goal of 4500 students and 1,500 FTE for the summer.

President Bonahue reported last week that Suffolk County households with high school age students, received a direct mail postcard from Nassau Community College, inviting students to apply for a summer experience on campus at Nassau. When this was reported he immediately got in touch with President Conzatti and she assured him that this was an unintentional error, a direct mail piece that should have been sorted by zip code. They did sort by zip code, but failed to screen out the Suffolk County zip codes. She apologized for the mistake and confirmed that Nassau Community College is removing the Suffolk students' information from its CRM slate to prevent further solicitations. I wanted to assure the Board that Nassau remains committed to recruiting only in Nassau County.

He mentioned that Trustee Pagdanganan had asked him if the College was seeing any of the kinds of public demonstrations or encampments that are being experienced at many universities, and the College is not. Currently the College is in final exam week and students are preparing for their exams. Many of our students are juggling many responsibilities. Looking ahead to graduation, graduation is a time when students express themselves in the way that they walk across the stage and the way that they decorate their motor board or in what they put on their robe. SUNY system has encouraged colleges to think about those public expressions and he noted that of course the College wants students to be able to express themselves, however in ways that are not disruptive to the ceremony. In preparation, last Monday, President Bonahue and his Cabinet did a tabletop exercise with Public Safety to be sure that the College is planning ahead and prepared for any "what if's".

In regards to Advocacy, President Bonahue reported he hosted SUNY Trustee Carrie Staller at the Ammerman campus. President Bonahue gave him an overview of the many initiatives that the College is working on. He said Trustee Staller was pleased and impressed to see how the policies and resources that flow through the SUNY Board of Trustees are implemented locally.

In Academic Affairs, the student cybersecurity team has continued to excel for the spring season. The College is ranked 36 in the nation and 15th in the East. He noted that Suffolk is once again the top College within the SUNY system and beat out impressive universities including Penn State, Purdue, and many others.

In the last two weeks the College heard from the new Suffolk County Commissioner for Information Technology, John McCaffrey, and the Assistant Chief Information Officer, Mr. Hassan Ahmed. They reached out to invite the College's students to consider internships within the Suffolk County's IT department. These are paid internships, and the College is excited for our students to have a work opportunity and for the County to get IT interns of the caliber as are coming out of our programs.

In regards to the Financial report, he noted as Dean Bullard had mentioned there was no change in the financial information since last month. The proposed FY'25 budget has been submitted to the County, as John Bullard reported, highlighting that the

College cut its budget deficit by two thirds. The College will continue to have a healthy fund balance of reserves in line with SUNY and Middle States recommendations. While the College does plan for a tuition increase, we will remain, based on the information that we have, the most affordable college tuition on Long Island.

He referred to a handout of the preliminary results of the SUNY community college tuition rate survey. The survey results show that many colleges plan a tuition increase for this coming year and some will have increases that are above what the College is projecting. The statewide average for community colleges comes in at \$5,586. Tuition at two colleges next year is projected to be higher than the College's current tuition which suggests that some of the upstate colleges are now catching up to Long Island based on their tuition prices. Based on this data, Suffolk will retain its position of having the lowest tuition of any institution of higher education on Long Island.

The College has concluded the voluntary retirement incentive which closed out at the end of the month. We have 12 people participating in the program, 4 members of the Administrators Guild and 8 from the Faculty Association. Of these 12 positions, the College tentatively decided that we will need to replace about half, and will accrue some marginal savings. From the other positions, many will be able to be liquidated and the College will save the entire amount of salary and benefits. A couple will be put on hold just to see what the College can manage and will be brought back if necessary.

Lastly, President Bonahue reported that the College's student Joe Gonzalez, one of only 20 all-USA PTK students in the nation, who they met last month, has also been named a Jack Kent Cook scholarship winner. The Jack Kent Cook Foundation typically awards scholarships up to \$55,000, 50 or 60 a year, for students who plan to attend the most selective institutions in the country. Joe, who was originally going to Columbia, is now considering Princeton University. The Jack Kent Cook Foundation scholarship will allow him to go wherever he wants to go. President Bonahue thanked Tom Law and to everyone on the support team for helping Joe with his application process.

Chair Murray commented that President Bonahue's report highlights what a wonderful job he and the administration is doing, with a clean audit, being in financially good shape and enrollment increase of 7% over where it was last year. Enrollment has always been a focus that the Board wanted the administration to take a hard look at, and this kind of accomplishment is great.

Trustee deLeon-Lopresti said in regards to this accomplishment that behind every great student and great leader is a great teacher, and it is a testament to the College's faculty being amazing, despite difficult financial times. Everyone has had to make sacrifices and she wanted to acknowledge the great partnership the College has with its faculty and all the unions on the campus.

Chair Murray called for Roundtable. Trustee deLeon-Lopresti asked if there was a keynote speaker for the graduation. President Bonahue replied that by tradition, the speeches at each ceremony are the students, one from each campus.

Trustee Canary asked in regards to the FAFSA and TAP situation, if the College needed to do anything more in terms of trying to get communication to the parents and the students as to what's happening, and what resources are available through the campuses.

President Bonahue called upon VP Munsch to answer on what the College is currently doing. VP Munsch said there are three populations of students that the College is communicating with. The first is prospective students which is any student who has applied to the College or who has shown interest in the College, they continue to get reminders about completing the FAFSA and what help is available at the College. All the campus financial aid offices have staff for students to come in and ask questions. The College is also offering virtual workshops in a two-part series for students and families who need this level of support because there are several steps to the FAFSA process. People have to first complete their ID, and then go back and complete the FAFSA. The College is also going to every high school financial aid night information session that it's been asked to do. The College's financial aid teams are out and about in the community for prospective students. For continuing students, it's a continued reminder campaign that is done through the Slate CRM system. Now that we have the data coming in from the federal government, we are able to see what continuing students don't have FAFSAs on file, and communication to continuing students will start shortly, reminding them that they need to apply every year, and that this year will look a little different. We've also developed a workshop specific for that population of students because they're used to filing FAFSA one way and now it's changed. The financial aid offices are also looking for discrepancies in students' financial aid packages that have come in, where we think students have applied, but have made mistakes. The College is making outreach to that population of students as well to say, please come in and see us, come to one of the virtual sessions because we believe that there was an error in how you completed your FAFSA. VP Munsch said the College is going to continue to ramp up outreach, and continue to offer those virtual workshops, and continue to expect walk-in traffic.

Trustee Canary asked if the increase in TAP that the legislature did this year, is taking effect immediately for the upcoming fall semester. VP Munsch said the College is waiting for the patch from our SICAS, which is the IT department's connection back to SUNY. Those packages will then get reprocessed, all new packages will show as well. The threshold for TAP was raised, so the household threshold was raised and the minimum award doubled from \$500 to \$1,000. The College is expecting a lot more students to be able to access aid through the New York State TAP program this year. Discussion continued on other resources available from non-profits that could help students apply for financial aid.

Chair Murray requested a motion to enter into Executive Session, to discuss proposed pending or current litigation, the employment history of a particular person and matters covered by Section 105(f) of the Public Officers Law and to seek/receive legal advice, which is made confidential by law. Trustee Bost so moved, Trustee Canary seconded. The motion to enter into Executive Session was approved unanimously.

With no further business to be conducted after Executive Session, the meeting was adjourned at 5:07 p.m.

The Board of Trustees next meeting is June 20, 2024 at 10:00 a.m. in the Lecture Hall of the Montaukett Learning Resource Center on the Eastern Campus, Riverhead, New York.

Respectfully submitted,
Gemma deLeon-Lopresti
Secretary