



BOARD OF TRUSTEES

March 21, 2024

- ITEM 1** **RESOLUTION NO. 2024.18 – Approving Monthly Sponsor Services for Suffolk County Community College**

- ITEM 2** **RESOLUTION NO. 2024.19 – Accepting a Grant Subaward from the Research Foundation for the State University of New York (SUNY) for a project entitled, “Internship Support for the Suffolk County Community College Baking and Pastry Arts A.A.S. Degree Students”**

- ITEM 3** **RESOLUTION NO. 2024.20 – Accepting a Grant Award from the State University of New York (SUNY) System Administration for a Brightway ASAP Student-Parent Support Program**

- ITEM 4** **RESOLUTION NO. 2024.21 – Accepting a Grant Award from Philadelphia Press for a Scientific Authorship Grant**

- ITEM 5** **RESOLUTION NO. 2024.22 – Accepting a Grant Subaward from the Research Foundation for the State University of New York (Farmingdale State College) for the NYS Pollution Prevention Institute (NYSP2I)’s Community Grant Program**

- ITEM 6** **RESOLUTION NO. 2024.23 – Amending the Timeframe for the Board of Trustees’ Annual Self-Assessment for 2024**

ITEM 1

RESOLUTION NO. 2024.18 – Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,997,051.55 for the month of December 2023; \$3,432,957.18 for the month of January 2024; and \$3,133,112.54 for the month of February 2024 (*Attachment I*) is hereby approved by the Board of Trustees.

INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk

H. Lee Dennison Building, 11th Floor
100 Veterans Memorial Highway
Hauppauge, NY 11788

DATE: December 26, 2023

INVOICE No.: 23-013

FOR: EMHP of Suffolk County
SOCC Insurance Premium Due
Fund 818

Bill To:

Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	\$978.67	576 554	\$563,713.92
EMHP Family Coverage	\$2,305.74	1103 1126	\$2,543,231.22
Emblem/HIP HMO Individual Coverage	\$1,553.45	1	\$1,553.45
Emblem/Hip Family Coverage	\$3,805.95	1	\$3,805.95
Surviving Spouse Coverage	\$978.67	6 5	\$5,872.02
December 2023 Premium Due:		1,687	\$3,118,176.56
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2023 Payroll 2, Time Period: 1/9/23 - 1/22/23			\$75,002.13
2023 Payroll 23, Time Period: 10/30/23 - 11/12/23			<i>pending</i>
2023 Payroll 24, Time Period: 11/13/23 - 11/26/23			\$72,896.88
2023 Payroll 25, Time Period: 11/27/23 - 12/10/23			\$71,917.20
Employee Insurance Contributions Due:			\$219,816.21
Total Due:			\$3,337,992.77

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-759-5788 or e-mail brooke.deere@suffolkcountyny.gov.

*(21,530.74)
**\$53,032.02
*** (978.67)
****\$ (372,442.50)
\$2,997,051.55

THANK YOU

*Adjusting Individual accounts down by 22
** Adjusting the family accounts up by 23
*** Adjusting the Surviving Spouse down by 1
****Adjusting for the December Medicare reimbursements

Suffolk County Employee Medical Health Plan**INVOICE**

County of Suffolk

725 Veterans Memorial Highway, Bldg 158

PO Box 6100

Hauppauge, NY 11788

DATE: March 1, 2024**INVOICE No.:** 24-001**FOR:** EMHP of Suffolk County

SCCC Insurance Premiums

and Employee Contributions Due

Fund 818

Bill To:

Jamie Hahn

Suffolk County Community College - Business & Financial Affairs

FML Rm. 232, College Road

Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	\$971.67	583 558	\$566,483.61
EMHP Family Coverage	\$2,289.25	1096 1127	\$2,509,018.00
Emblem/HIP HMO Individual Coverage	\$1,763.65	1	\$1,763.65
Emblem/Hip Family Coverage	\$4,320.93	1	\$4,320.93
Surviving Spouse Coverage	\$971.67	6 5	\$5,830.02
January 2024 Premium Due:		1,687 1692	\$3,087,416.21
EMPLOYEE HEALTH INSURANCE		1	
2023 Payroll 23, Time Period: 10/30/23 - 11/12/23			\$73,220.00
2023 Payroll 26, Time Period: 12/11/23 - /23			\$70,385.75
2024 Payroll 1, Time Period: 12/25/23 - 1/7/24			\$78,338.39
2024 Payroll 2, Time Period: 1/8/24 - 1/21/24			\$77,900.50
Employee Insurance Contributions Due:			\$299,844.64
Total Due:			\$3,387,260.85

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

*\$(24,291.75)
**\$70,966.75
***\$(978.67)
\$3,432,957.18

If you have any questions concerning this invoice, please call Brooke Deere @ 631-759-5788 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

*Adjusting Individual accounts down by 25
** Adjusting the family accounts up by 31
*** Adjusting the Surviving Spouse down by 1

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
725 Veterans Memorial Highway, Bldg 158
PO Box 6100
Hauppauge, NY 11788

DATE: March 1, 2024
INVOICE No.: 24-002
FOR: EMHP of Suffolk County
SCCC Insurance Premiums Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Individual Coverage	\$971.67	582 558	\$565,511.94
EMHP Family Coverage	\$2,289.25	1,096 1127	\$2,509,018.00
Emblem/HIP HMO Individual Coverage	\$1,763.65	1	\$1,763.65
Emblem/Hip Family Coverage	\$4,320.93	1	\$4,320.93
Surviving Spouse Coverage	\$971.67	6	\$5,830.02
February 2024 Premium Due:		1,686 1693	\$3,086,444.54
Total Due:			\$3,086,444.54

*(23,320.08)
**\$70,966.75
*** (978.67)

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

\$3,133,112.54

If you have any questions concerning this invoice, please call Brooke Deere @ 631-759-5788 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

*Adjusting individual accounts down by 24
** Adjusting the family accounts up by 31
*** Adjusting the Surviving Spouse down by 1

ITEM 2

RESOLUTION NO. 2024.19 – Accepting a Grant Subaward from the Research Foundation for the State University of New York for a project entitled, “Internship Support for the Suffolk County Community College Baking and Pastry Arts A.A.S. Degree Students”

WHEREAS, Suffolk County Community College has received a grant sub-award in the amount of \$422,000, from The Research Foundation for The State University of New York, for a project entitled, “Internship Support for Suffolk County Community College Baking and Pastry Arts A.A.S. Degree Students”, for the period of September 1, 2023 through August 31, 2026, and

WHEREAS, this project will provide internship course tuition, lab fees, and stipends for internships for students in the Culinary and Baking Pastry program to fulfill their internship course requirements, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant subaward, in the amount of \$422,000, from The Research Foundation for The State University of New York for a project entitled, “Internship Support for Suffolk County Community College Baking and Pastry Arts A.A.S. Degree Students”, for the period of September 1, 2023 through August 31, 2026, is hereby accepted, and the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including an agreement with the administering agency, in such form as shall be approved by the College General Counsel, and be it further

RESOLVED, that the 2023–2024 College operating budget be amended to reflect the Year 1 portion of the grant subaward.

Project Director: Diane Fabian, Academic Chair; Professor

Note: No full-time personnel

ITEM 3

RESOLUTION NO. 2024.20 – Accepting a Grant Award from the State University of New York (SUNY) System Administration for a Brightway ASAP Student-Parent Support Program

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$44,650 from the State University of New York (SUNY) System Administration as the SUNY match portion of a grant in connection with a partnership between SUNY and the Brightway Education Foundation for a project entitled, "Brightway ASAP Student-Parent Support Grant," for the period of January 1, 2024 through August 31, 2026, and

WHEREAS, separate grant funds from the Brightway Education Foundation will go directly to the Suffolk Community College Foundation, and

WHEREAS, the funds being issued through SUNY System Administration will provide support for 38 eligible student-parents who join the ASAP program, and

WHEREAS, no matching funds from the College are required, be it therefore

RESOLVED, that a grant award in the amount of \$44,650 from SUNY System Administration, for a project entitled, "Brightway ASAP Student-Parent Support Grant," for the period of January 1, 2024 through August 31, 2026, is hereby accepted, and the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including an agreement with the awarding and/or administering entity, in such form as shall be approved by the College General Counsel, and be it further

RESOLVED, that the 2023–2024 College operating budget be amended to reflect the Year 1 portion of the grant award.

Project Director: Dr. Irene Rios, Interim Vice President for Academic Affairs

Note No full-time positions
No in-kind contribution required

ITEM 4

RESOLUTION NO. 2024.21 – Accepting a Grant Award from Philadelphia Press for a Scientific Authorship Grant

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$1,000 from Philadelphia Press for a Scientific Authorship Grant, for the period of March 1, 2024 through December 31, 2024, and

WHEREAS, the funds being issued by Philadelphia Press will provide for the purchase of a spectrometer, fiber optic cables, emission bulbs and a power supply in order to provide students with hands-on experience observing and analyzing atomic emission spectra, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of \$1,000 from Philadelphia Press for a Scientific Authorship Grant, for the period of March 1, 2024 through December 31, 2024, is hereby accepted, and the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including an agreement with the awarding and/or administering entity, in such form as shall be approved by the College General Counsel, and be it further

RESOLVED, that the 2023–2024 College operating budget be amended to reflect the applicable portion of the grant award.

Project Director: Dr. Keith Baessler, Associate Professor, Chemistry

Note: No full-time positions
No in-kind contributions needed

ITEM 5

RESOLUTION NO. 2024.22 – Accepting a Grant Subaward from the Research Foundation for the State University of New York (Farmingdale State College) for the NYS Pollution Prevention Institute (NYSP2I)'s Community Grant Program

WHEREAS, Suffolk County Community College has received a grant subaward in the amount of \$3,723.17 from the Research Foundation for the State University of New York (Farmingdale State College) for the NYSP2I's Community Grant Program, for the period of October 1, 2023 through September 30, 2024, and

WHEREAS, the funds will support educational event programming on pollution prevention and reduction of environmental impact (the Long Island Sustainability Series), in partnership with Farmingdale State College, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant subaward in the amount of \$3,723.17 from the Research Foundation for the State University of New York (Farmingdale State College) for the NYSP2I's Community Grant Program, for the period of October 1, 2023 through September 30, 2024, is hereby accepted, and the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including an agreement with the awarding and/or administering entity, in such form as shall be approved by the College General Counsel, and be it further

RESOLVED, that the 2023–2024 College operating budget be amended to reflect the applicable portion of the grant award.

Project Director: Melanie Carsch, Assistant Director of Sustainability

Note: No full-time positions

Reassigned/Overload Time: Melanie Carsch – 3% paid by grant

In-kind contribution: meeting space

ITEM 6

RESOLUTION NO. 2024.23 – Amending the Timeframe for the Board of Trustees' Annual Self-Assessment for 2024

WHEREAS, the Board of Trustees' Policy on Board of Trustees Self-Assessment provides a typical timeframe for completion of an annual self-assessment from January to March, and

WHEREAS, the 2023 self-assessment was completed later than anticipated and resulted in recommendations to enhance opportunities for new Trustee orientation and Trustee development, and

WHEREAS, there are currently two vacancies on the Board to be filled by appointment by the Suffolk County Legislature, such that the Board desires to defer the 2024 self-assessment to provide an opportunity for onboarding and informed feedback from the anticipated new Trustees, be it therefore

RESOLVED, that the Board hereby waives and amends the timeframes outlined in the Policy on Board of Trustees Self-Assessment, for 2024 only, to provide for completion of the annual self-assessment by December 31, 2024.
