

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
AMMERMAN CAMPUS, SELDEN, NY
MILDRED GREEN ROOM, BABYLON STUDENT CENTER
APRIL 20, 2023

The meeting was held on Thursday, April 20, 2023 at 9:00 a.m. in the Mildred Green room of the Babylon Student Center, in Selden, NY.

PRESENT:

E. Christopher Murray	Chair
James Morgo	Vice Chair
Gordon Canary	Secretary
Belinda Pagdanganan	Trustee
Gemma deLeon-Lopresti	Trustee
Kevin O'Connor	Trustee
Priscilla Zarate	Trustee
Dr. Edward Bonahue	President
Alla Brodsky	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Liesl Jones	V.P. for Academic Affairs
Dr. Patty Munsch	V.P. for Student Affairs
Kaliah Greene	Interim V.P. / Executive Director, Office of Planning and Institutional Effectiveness
Angelica Rivera	A.V.P. for Employee Resources

The meeting of the Board of Trustees was convened at 9:02 a.m.

The Pledge of Allegiance was led by Trustee Canary.

Ms. Wickliffe-Campbell introduced special guests. She recognized Tom Lupo from Comptroller Kennedy's office, Jose Riquelme, SGA President, Ethan Rothberg, SGA President elect, and Samantha Portillo, incoming student trustee.

President Bonahue asked student Jose Riquelme to share his recent experience in participating in a local conference. Mr. Riquelme, said it was an honor to share his experience volunteering for the New York State Association for Bilingual Education (NYSABE) conference that occurred last month. As someone who is passionate about education and the learning of languages, he knew he wanted to get involved with NYSABE's mission to promote bilingual education, and the conference did not disappoint. The volunteers came to volunteer for different reasons, but were united in

their desires to make a positive impact on bilingual education. They had the chance to meet people from all walks of life: educators, parents, students, and community members. He was struck by the passion and dedication that each person brought to that event. They had the opportunity to learn about bilingual education and the struggles faced by bilingual students and educators and is certain that as student leaders, they can serve as advocates for bilingual education by spreading awareness and promoting its benefits.

Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 9:07 a.m. Trustee O'Connor so moved, Trustee Canary seconded and the motion was approved unanimously.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 9:09 a.m. Trustee Morgo so moved, Trustee Zarate seconded and the motion was approved unanimously.

Chair Murray requested a motion to approve the minutes of the March 16, 2023 Board of Trustees meeting. Trustee Pagdanganan so moved, Trustee O'Connor seconded. The motion to approve the minutes was approved unanimously.

Chair Murray introduced Mark Harris, Vice President for Business and Financial Affairs, to present the College Budget and Financial report. Dr. Harris first thanked the sub-committee for the many hours of committed time to go through the different iterations of the FY'24 operating budget that he would be presenting. He added they had multiple meetings over the past couple of months and took a different approach with how they developed the budget for the 2023-2024 budget year. He also thanked members of his finance team, specifically John Bullard, and other members who worked hard to develop the budget, including cabinet officers who worked with each other, worked with the departments as a whole to identify areas for opportunities to reduce costs.

VP Harris then gave a brief update on FY`23. Last month when he presented the financial highlights, they had projected the original budgeted fund balance use of \$13.6M. During the budget process and based on the financials that were submitted, they are reducing the use of fund balance by about \$1.2M to \$12.4M.

VP Harris moved into the FY'24 budget presentation. In discussing the FY'24 budget, they first split their discussion into two components where they looked at the impact of inflationary factors, and then the challenges based on daily operations. A couple of factors that they discussed were contractual increases to two of the three bargaining units; increase in the employee medical health plan of about 12%, about \$4.2M, which was something that was not anticipated. In addition to the EMHP increase, the TRS and ERS are going to add another \$400,000 in new costs. There will be an increase in utility costs and other related energy costs of about 17.7%. Other operating costs that were

factored in to be impacted by inflation are cost of instructional supplies such as paper, which is up by about 40%, cost of vehicles, general plant maintenance and other supplies for day-to-day operations. One of the challenges that they considered included uncertainty of any increase in SUNY's funding above FY'23. The budget includes flat funding from SUNY of about \$50.2M. There have been some discussions where different components of the New York State government is submitting an increase for about 4%, which would mean an additional \$2M to Suffolk. However, as of today, they have not been notified what the percentage increase may be. Another big challenge would be the loss of HEERF funding, which was about \$5.1M for FY'23. Other challenges discussed were the continued increase in part-time students versus full-time, ongoing mental health, basic need and socioeconomic challenges to students due to COVID-19 disruptions, and projected decrease of Suffolk County high school graduates.

VP Harris then reviewed employee data from FY'19 to FY'23 to show actions the College has taken to address the inflationary factors and challenges. When comparing FY'19 versus the current year, it is about 30.8% delta between the numbers. It demonstrates that the College really has been very active in reducing some of the direct costs, fixed costs and some variable costs, in recognizing the importance of trying to have a balanced budget. In terms of the Colleges FTE cost data, he presented how the costs have increased over a four-year period. In looking at the enrollment trend and then at the FTE cost, there was a clear indication that they're going into opposite directions. For instructional cost, there was a change of about 28.8%, between FY'19 and FY'20. Enrollment over the same period of time had about a 20.5% decrease, showing that there have been direct actions to reduce costs. However, based on inflation and based on contractual obligations, the College's FTE cost is outpacing the reduction in enrollment.

Year-over-year cost for FTE typically increases based on increases in contractual obligations, operations and maintenance cost, reduction in FTE numbers, and in recent years, inflation as a whole. VP Harris then reviewed the assumptions used in putting together the FY'24 operating budget. Revenue assumptions used were, flat funding from SUNY, 2.0% increase in County funding, \$170 increase in tuition (approximately \$2.3M), 2% increase in enrollment/retention (\$1.6M), increase in fees & other state support (\$2.0M), and increase in auxiliary revenues (\$500K). Cost assumptions used were net personnel services increase of about a 1% increase, 7.8% total benefits increase, and about a 12.8% reduction in other costs that include a reduction in equipment costs, postponement in computer refresh, and cost reduction of about 10% from the campuses.

VP Harris moved on to review enrollment data trends. He highlighted a few trends. When comparing fall 2019 to fall 2022, the decrease in enrollment was about 20.5%, but when comparing fall 2019 to fall of 2023, it is about a 18.9% decrease. The College was budgeting a 2% increase in enrollment based on the strategic enrollment initiatives that are being embarked to retain students, and also to gain new students. Some other initiatives for student retention and success are increasing the number of financial aid workshops, and exploring new program partnerships with other colleges on Long Island,

work with faculty to increase early alerts to students as well as increase tutoring service by 25% in FY'24 and 50% by FY '25. He said the hard reality is the College has to increase revenue from all angles, including raising tuition, noting that the College froze tuition for four (4) years. However, because of inflation, they are at the point where they had to look at increasing the tuition and fees incrementally. One of the things they did to ensure they were making the best decision possible for students is to look at the impact that tuition increases have had on the Colleges enrollment. What they found is that there does not seem to be a direct correlation between increased tuition and a change in enrollment. VP Harris reviewed the different scenarios that were presented to the Budget and Finance Sub-Committee on tuition increases in terms of percentages, dollars, and the potential impact on the revenue stream. They presented multiple scenarios, up to a 3.5% tuition increase. They agreed that the most beneficial thing to the College, the students and all the stakeholders would be a 3.1%, which represents a \$7 increase per credit. For a full-time student the total full year increase is \$170 a year. VP Harris noted that even with an increase in tuition of about \$170, a student who receives full Pell will still be able to come to school and have enough funds left over for other instructional supplies. For example, in 2018-2019 the College's tuition was \$5,220, the students receiving a max Pell would have an excess of about \$875, 14.36% excess above Pell. In 2023-2024, the max Pell is \$7,395, the \$170 increase, brings the College's full tuition to \$5,640, so the students will have a 23.73% excess left after Pell is applied. The other component to raising tuition they factored in is how the College compares to other Long Island colleges. Over a four-year period, looking at Stony Brook, Farmingdale, SUNY at Old Westbury and Nassau, the College has been lower than all of those schools. The College has held tuition for four years, and still remains the lowest, even with this increase. In terms of 2019 relative to 2022, the College has seen that even with the increases, there is still a deficit in how much its FTE revenue is covering relative to the FTE cost. In 2019, the FTE revenue was covering about 90.1% of cost, and in 2022, that number dropped by 17.1%.

With all those noted considerations, the final FY'24 operating budget was constructed. Revenue projections used were flat funding from SUNY, \$50.2M, funding from the County 2%, about \$50M, a 3.1% increase in tuition about \$80M and with fees and other revenues, the total revenue for FY'24 is \$197.9M. Then if you add in cost of about \$210.8M, that results in a budget gap of about \$12.9 M, where the College will still have to rely on the use of the fund balance. One of the advantages the College had over the past two years, was it was able to recoup lost revenue because of HEERF, while at the same time reducing some costs. This allowed for increasing the College's fund balance, which will help it to at least weather the next few years. After the use of the \$12.9M in FY'24, there will remain approximately \$18.9M in fund balance. VP Harris continued on to review additional student financial support data from 2017 to 2022. In FY'22, the total aid to students was about \$38M, this includes Pell, TAP, Excelsior Scholarship, New York STEM, TAP part-time, World Trade Center Memorial Scholarship, and other additional resources. This demonstrated that even though the students, are still picking up a larger portion of the budgeted revenue, the State has also increased its contribution indirectly by about \$9M and the County continues to provide from a capital

funding perspective, to ensure that the learning experiences for the students are at the highest.

Lastly, he reviewed the breakdown of how the revenue is spread. For FY'23, the revenue mix from the County was about 25%, the State was about 26%, tuition and fees about 22%, and HEERF was a big component with about 3%. The student scholarships, including Pell, State aid and other scholarships was about 23%. For FY'24 the State is about 30%, the County is about 26%, 1% in miscellaneous, and that number dropped about 2% because the College will no longer have HEERF funding. This will be challenging, primarily because it will still have to drive enrollment and retention, and continue to manage costs.

Chair Murray thanked VP Harris and his team for the outstanding work that they did with the budget proposal and presentation. He said they appreciated the fact that they took the most conservative and cautious approach and hopefully there will be good news from the State. In regard to the large EMHP increase of \$4.1M, an increase that was dictated by EMHP, was a shock to both the College and the Budget and Finance Sub-Committee and had a huge impact on the budget over and above all the other inflationary pressures that have been felt. He noted that in spring of this year, enrollment went up, which is the first time in about five years. He attributed this to the tremendous job done by the College's administration on implementing new programs and its efforts with student retention. Chair Murray said the Board takes very seriously the idea of raising tuition and it is a last resort consideration. The College has held tuition flat for the past four years when most community colleges increased their tuition. This year's tuition increase is \$170 for a full-time student for a year, which they felt that was the lowest possible increase they could do. Given VP Harris presentation, it is his opinion that budget was very appropriate given the challenging times, and he thanked again VP Harris and President Bonahue for all the hard work they have done to be fiscally prudent, and maintaining a healthy fund balance.

Trustee Morgo agreed with Chair Murray's comments and said his presentation gave them great context with everything that was presented. He added that he felt the most context was provided on slide ten, because after all, the College remains the lowest tuition on Long Island, and still the most affordable college on Long Island. He thanked VP Harris for a terrific job done on a complex budget.

VP Harris then reviewed that resolutions that had a financial impact. Resolution 2023.26, approving monthly sponsor services, EMHP for the month of January in the amount of \$3.4M. Resolution 2023.27, approving the operating budget for the 2023-2024 academic year. 2023.28 adopting the tuition and fee schedule.

Prior to adopting the resolutions, Chair Murray asked for the College to give some background on the resolution authorizing a Naming Rights agreement. President Bonahue said the resolution authorizes entering into a Naming Rights agreement between the family of Jane F. Shearer and the Foundation, whereby the family agrees

to donate \$500,000 to the Foundation in exchange for the right to name the College's School of Nursing the "Jane F. Shearer School of Nursing". President Bonahue noted that Jane Shearer was a beloved employee of the Eastern Campus who passed away a few years ago. The gift will support both student scholarships and overall enhancement of the Nursing program. Foundation staff is ready to work on the structure and details of this gift agreement. For a major gift at this level, the practice has been to share the preliminary information with the Board, because it will result in a naming opportunity as per Board policy. Under that policy, a gift at this level would not involve the naming of a facility, but it would qualify for the naming of a program.

Chair Murray called for a motion for the approval of College Resolutions 2023.20 through 2023.29. Trustee Morgo so moved, Trustee Canary seconded, the motion was approved unanimously.

RESOLUTION NO. 2023.20 - Amending the College Budget for an Increase from the State University of New York (SUNY) Workforce Development Training Grant for the Project Entitled "Improving Employee Skills at Developmental Disabilities, Inc. (DDI)"

WHEREAS, the 2022-2023 College operating budget provided \$15,298, including indirect costs, from the State University of New York (SUNY) Workforce Development Training Grant for the project entitled "Improving Employee Skills at Developmental Disabilities, Inc. (DDI)," for the period of March 20, 2023 through August 1, 2023, and

WHEREAS, the additional employer cash share in the amount of \$623, will increase the total employer cash share of the project cost to \$2,152, and

WHEREAS, the award includes an additional amount of \$6,223, including indirect costs, bringing the total amount of the grant award to \$21,521, and

WHEREAS, it is necessary to amend the 2022-2023 College operating budget for the said increase in the grant award, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of \$6,223, including indirect costs of \$1,035, from the State University of New York (SUNY) Workforce Development Training Grant for the project entitled "Improving Employee Skills at Development Disabilities, Inc. (DDI)", and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Arlene Jackson, Assistant Dean, Continuing Education

Note: No full-time personnel

Matching funds from employer partner, Developmental Disabilities, Inc.

RESOLUTION NO. 2023.21 - Amending the College Operating Budget to Reflect an Increase in the Grant Award from the State Education Department for the Science and Technology Entry Program (STEP)

WHEREAS, the 2022-2023 College operating budget provides \$495,482, including indirect costs, for a grant award from The State Education Department for the Science and Technology Entry Program (STEP), and

WHEREAS, the grant award has been increased by an additional amount of \$85,018 bringing the total amount of the grant award to \$580,500, including indirect costs, and

WHEREAS, the Science and Technology Entry Program (STEP) at Suffolk County Community College represents an academic and college preparatory service, and

WHEREAS, it is necessary to amend the 2022-2023 College operating budget in the amount of \$85,018 to provide for the increase in the grant award, and

WHEREAS, no matching funds are required, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of \$85,018, including indirect costs in the amount of \$5,186, from The State Education Department for the Science and Technology Entry Program (STEP), and the College President, or his designee, is authorized to execute any necessary documentation, including a contract amendment, as approved by the College General with the administering agency.

Project Director: Arlene Jackson, Assistant Dean, Continuing Education

Note: No full-time positions
No in-kind contribution required

RESOLUTION NO. 2023.22 - Amending the College Budget for an Increase from the State University of New York (SUNY) Workforce Development Training Grant Program for the Project Entitled “Applied Leadership Development for Invagen Pharmaceuticals”

WHEREAS, the 2022-2023 College operating budget provided \$7,500 including indirect costs, from the State University of New York (SUNY) Workforce Development Training Grant Program, for a project entitled “Applied Leadership Development for InvaGen Pharmaceuticals,” for the period of May 1, 2023 through December 1, 2023, and

WHEREAS, the award includes an additional amount of \$32,926, including indirect costs, bringing the total amount of the grant award to \$40,426, and

WHEREAS, the additional employer cash share in the amount of \$3,293 will increase the total employer cash share of the project cost to \$4,043 and

WHEREAS, it is necessary to amend the 2022-2023 College operating budget for the said increase in the grant award, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of \$32,926, including indirect costs of \$4,238 from the State University of New York (SUNY) Workforce Development Training Grant for the project entitled "Applied Leadership Development for Invagen Pharmaceuticals", and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Melanie Morris-Carsh, Assistant Director of Sustainability

Note: No full-time personnel
Matching funds from employer partner, InvaGen Pharmaceuticals.

RESOLUTION NO. 2023.23 - Amending the College Operating Budget for a Grant Award Increase from the Suffolk Community College Foundation in Support of Suffolk County Community College's Johnson Controls College Partnership Program

WHEREAS, the 2021-22 College operating budget provided \$29,311.00 from the Suffolk Community College Foundation (Foundation) which constitutes a portion of a grant award received by the Foundation from Johnson Controls, Inc. in support of Suffolk County Community College's Johnson Controls Partnership Program, and

WHEREAS, the Suffolk Community College Foundation (Foundation) has received additional funding in the amount of \$90,000 from Johnson Controls for the 2022-2023 school year based upon the progress of increasing the college's rate of enrolling and graduating underrepresented students in the programs in focus, and

WHEREAS, the Foundation Resolution No. 2022 F.09 (amended) has authorized a portion of the additional funding in an amount up to \$29,788.00 to be transferred to Suffolk County Community College to support 25% of the cost of a full-time Professional Assistant in HVAC, including fringe benefits, and up to 680 hours for Student Aides to

work in HVAC instructional laboratories, bringing the total amount of the grant award to \$59,099, and

WHEREAS, it is necessary to amend the 2022-23 College operating budget in the amount of \$29,788.00 to provide for the increase in the grant award, be it therefore

RESOLVED, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of \$29,788.00 from the Suffolk Community College Foundation, which constitutes a portion of the grant award increase received by the Foundation in support of Suffolk County Community College’s Johnson Controls Partnership Program for the 2022-2023 school year, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute any required documentation with the administering agency reflecting said increase.

Project Director: James Leopard

RESOLUTION NO. 2023.24 - Accepting a Grant Award from the Peconic Estuary Partnership (PEP) Hosted by the SUNY Research Foundation of Stony Brook University (SBU) to Carry Out a Project Entitled “2023 Alewife Monitoring on the Peconic River System: Grangebel Park and Woodhull Dam”

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$9,280 from the Peconic Estuary Partnership (PEP), hosted by the SUNY Research Foundation at Stony Brook University (SBU), to carry out a project entitled “2023 Alewife Monitoring on the Peconic River System: Grangebel Park and Woodhull Dam,” for the period of March 1, 2023 through June 30, 2023, and

WHEREAS, the project will provide funds to assist the Peconic Estuary Partnership (PEP) a non-profit organization associated with SUNY Research Foundation at SBU, in monitoring alewife populations at the fish pass on the Peconic River in Grangebel Park and Woodhull Dam, and

WHEREAS, matching funds are not required, and

RESOLVED, that a grant award, in the amount of \$9,280 from the Peconic Estuary Partnership (PEP), hosted by the SUNY Research Foundation at Stony Brook University (SBU), to carry out a project entitled “2023 Alewife Monitoring on the Peconic River System: Grangebel Park and Woodhull Dam,” for the period of March 1, 2023 through June 30, 2023, is hereby accepted, and the College President, or his designee, is authorized to execute a contract, with the administering agency.

Project Director: Kellie McCartin, Assistant Professor, Marine Biology

Note: No full-time personnel

RESOLUTION NO. 2023.25 - Authorizing a Naming Rights Agreement

WHEREAS, before her untimely passing in 2019, Jane F. Shearer served Suffolk County Community College for nearly thirty years in myriad leadership roles, including as Associate Dean for Academic Affairs for the Eastern Campus and as President of the Suffolk County Community College Guild of Administrative Officers, and

WHEREAS, in recognition of her lasting legacy to the College, the family of Jane F. Shearer has offered to donate a gift of \$500,000 to the Suffolk Community College Foundation (Foundation) in support of the Foundation’s mission to provide student access to quality education to students of the Suffolk County Community College School of Nursing through scholarships, emergency loans and funding for equipment and program development, and

WHEREAS, in exchange for this generous gift and in accordance with the College’s *Policy on Naming Opportunities*, Dean Shearer’s family seeks to acquire from the College certain naming rights, including the right to name the School of Nursing in Dean Shearer’s honor, and

WHEREAS, in order to facilitate the donation and the naming rights contemplated by all parties, a Naming Rights Agreement between and among the family of Jane F. Shearer, the Foundation, and the College would be required, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes entering into a Naming Rights Agreement between and among the family of Jane F. Shearer, the Suffolk Community College Foundation, Inc., and Suffolk County Community College, upon such terms and conditions as shall be agreed to by all the parties and approved by the College Office of Legal Affairs prior to full execution, whereby the family of Jane F. Shearer shall agree to donate \$500,000 to the Foundation in exchange for the right to name the College’s School of Nursing the “Jane F. Shearer School of Nursing.”

RESOLUTION NO. 2023.26 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$3,428,021.23 for the month of January 2023 (*Attachment I*) is hereby approved by the Board of Trustees.

RESOLUTION NO. 2023.27 - Approving the Budget for Suffolk County Community College for Fiscal Year 2023-2024

WHEREAS, the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

WHEREAS, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2023-2024 fiscal year, and

WHEREAS, the 2023-2024 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

WHEREAS, the State commitment for base aid per full-time equivalent (FTE) has remained the same at \$2997 per FTE, and

WHEREAS, the College is submitting its Operating Budget for the 2023-2024 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

WHEREAS, the Budget and Finance Committee of the Board of Trustees has carefully reviewed all the facts and circumstances attendant to the College's proposed 2023-2024 Operating Budget, and after due deliberation, is in support of the determinations made herein, and

WHEREAS, the College Board of Trustees is requesting an increase in County support of 2% or \$940,905 to the College for 2023-2024, and

WHEREAS, the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

WHEREAS, the Board of Trustees has determined that it will raise tuition rates for the 2023-24 Academic Year, and

WHEREAS, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, be it therefore

RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2023-2024 in the amount of \$210,768,187 for operations and \$4,245,463 for grants, and be it further

RESOLVED, that the annual tuition charges will increase to \$5,640 per year for full-time resident students and \$235 per credit for part-time resident students, and be it further

RESOLVED, that the 2023-2024 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of \$12,874,292 and be it further

RESOLVED, that annual tuition and fees as provided in Resolution No. 2023.28 are to be included in the College budget for the fiscal year 2023 - 2024.

Total Appropriations:	\$215,013,650
Operation Appropriations:	\$210,768,187
Grant Appropriations:	\$4,245,463

RESOLUTION NO. 2023.28 - Adopting a Tuition and Fee Schedule for 2023-2024

WHEREAS, the College recommends a \$170 annual increase in full time tuition and a \$7 per credit increase in part time tuition for the 2023-24 academic year, and

WHEREAS, it is recommended that the Tuition and Fee Schedule be approved for the 2023-2024 academic year, be it therefore

RESOLVED, that the following Tuition and Fee schedule be approved:

Full-time Students	Fall <u>2023</u>	Spring <u>2024</u>
Tuition, Residents	\$2,820	\$2,820
Tuition, Non-Resident	\$5,640	\$5,640
Part-time Students	Fall	Spring

	<u>2023</u>	<u>2024</u>
Tuition, Residents (per credit)	\$235	\$235
Tuition, Non-Resident	\$470	\$470

And be it further

RESOLVED, that the student Tuition and Fee Schedule (*Attachment II*) is hereby approved and adopted for fiscal year 2023-2024.

RESOLUTION NO. 2023.29 - Creating an Employee Title

WHEREAS, the College President has sought to restructure the assignment of administrative duties among Cabinet officials so as to increase efficiency and reduce the number of exempt positions; and

WHEREAS, certain exempt Cabinet positions will result in significantly increased scope of work and responsibilities; and

WHEREAS, this change is necessary to advance the overall College organizational structure and improve internal workload equity among exempt positions; be it

RESOLVED, that Exempt Salary and Benefit Plan be amended to include the following title:

<u>Title to be Created</u> <u>Date</u>	<u>B/U</u>	<u>Category on Exempt Salary</u> <u>and Benefits Plan</u>	<u>Eff.</u>
VP, Human Resources	Exempt	C	April 24, 2023

and be it further

RESOLVED, that the *Exempt Salary and Benefit Plan* shall be amended accordingly (see Attachment III).

Chair Murray called for the Budget and Finance Committee report. Trustee O'Connor said he just wanted to commend Dr. Harris and his staff for their work on the budget, the process, the level of detail and the way it was presented. He felt it reflected the angst that the Board had about raising tuition, recognizing that it does put a burden on the

students that don't get aid, however it was still the right decision. He noted that when students decide to come to Suffolk, it's their job to make sure that they stay and succeed which was the most important theme of going through that budget process.

Trustee Morgo commended Trustee O'Connor as Chair of the Committee noting it was good to have someone who understands complicated operating budgets. Trustee Canary recognized and thanked the outstanding efforts of the full-time and adjunct professors who do a fantastic job in the classrooms with the students.

Chair Murray called for the Student Success Committee report. Trustee Pagdanganan reported that the Committee met last week with the Center for Social Justice to learn more about the video series called "By Design". The series was created by a collaborative effort between the Center, the radio and television department, and the students in the program. The series focuses on different historical elements that created this current segregated community across Long Island. Faculty are invited to review the videos and discuss ways to incorporate their course learning outcomes. All of the videos include discussion guides to provide support for faculty to utilize these videos as learning tools. She thanked Dr. Munsch and her staff for all their meetings and bringing the good topics along student success.

Chair Murray called for the Governance Committee report. Trustee Canary reported that the Committee met on Monday, the 17th and discussed the status of the Suffolk Community College Association's governance structure. Deputy General Counsel Alla Brodsky informed the Committee that Dr. Patricia Munsch, Vice President of Student Affairs, shared with her the name of the student from each of the three campus student government organizations who have been identified as candidates. President Bonahue shared that Dr. Munsch has advised him that the student trustee elections are over, and that a new student trustee has been elected. All candidates have now been selected and the Legal Affairs office will begin working on gathering the necessary documents and drafting the resolutions. DGC Brodsky will review the Association Bylaws and advise the Committee what changes will need to be drafted for the restructuring to occur. Committee Chair Canary then advised the Committee that Board of Trustees, Board of Ethics member, Anthony LaPinta's term expired on March 15th of this year. The Committee agreed that they would like to ask Mr. LaPinta to continue on the Board of Ethics for another term. DGC Brodsky will reach out to Mr. LaPinta and find out if he is interested in serving another term, which she did and he is willing to serve again. No new business was discussed. The items identified for the May Governance Committee meeting will include a status update on establishing the new Board of Directors for the Association.

Chair Murray called for the Personnel Committee report. Trustee deLeon-Lopresti reported the presidential evaluation process is under way in accordance with policy for the 2022-2023 academic year. The survey is done by Scantron via email and by mail because they realized last year that not everyone responds to an email from an outside source asking for survey results. They are hoping for better results from external constituents this year. Those surveyed internally include students, members of the

College, members of the Board of Trustees, union leadership, and the President's cabinet. Externally, Dr. Bonahue provided names of business and community leaders, elected leaders in the legislature and the County Executive. The nature of the questions are very objective and evaluative as to the President's performance, in terms of his leadership skills, his ability to engage the community and business leaders. They use that information to evaluate the President, however, the Board also uses a lot of the objective measures including student retention, student success, enrollment numbers, and the ability to implement a strategic plan.

Chair Murray called for the Foundation report. Trustee Pagdanganan reported the Board of Directors of the Foundation received its annual independent financial audit from Bonadio & Company. The audit finds that the Foundation's financial statements and the related disclosures are in conformity with applicable financial reports framework, and they have issued an unmodified opinion on the financial statements of the Foundation. In addition, they did not identify any deficiencies in internal control considered to be material weakness. Next, the Board of Directors of the Foundation has established the Northwell Mather Harbor View Medical Services fellowship. This fellowship will support five current employees of the medical services provider who are enrolled as students at the College's Medical Assistant Program. The workforce development initiative provides full tuition for the cohort and prepares them for their roles in the Port Jefferson health care destination. This fellowship joined several others that the Foundation has recently launched, including the Tony & Luke Russo Veterinary Science fellowship and the New York Cancer and Blood Services fellowship. The New York State Troopers Memorial Fund will continue to support a scholarship established in passed trooper's memory, by providing two \$500 awards that will be presented to one incoming and one continuing student pursuing a career in law enforcement. She announced two save-the-date reminders: the first one is that the Foundation in collaboration with Governance will host their annual awards luncheon on Friday, May 5th, at Lombardi's on the Bay in Patchogue. This event provides an opportunity to recognize and honor several outstanding faculty and staff members by celebrating their dedication to academic excellence and service to students. The Annual Foundation Golf Classic, is scheduled for Monday, June 5th, at the Port Jefferson Country Club.

Chair Murray moved to the President's report. President Bonahue began his report with an update on enrollment. Enrollment is up for the spring semester, as soon as the College has a final number at the end of the spring, he will share it with the trustees. The College is also now enrolling students for summer and fall, although it's still very early in the process, he will keep them updated on those numbers as well.

Staff have also been reviewing data from both the Comptroller's Office and from SUNY business intelligence on the number of students in Suffolk County with out-of-county waivers. The College has identified and begun immediate steps, it is launching a "In-your-own-backyard" direct mail campaign to reach out to students in Suffolk County who have requested waivers to go out of Suffolk County. The campaign will remind those

students and their families what the College has to offer, it will also provide them with a survey where the College can collect information on what they're looking for. Over the longer term, the College will also have a better sense of which regions of the County have students that are heading elsewhere. The College will do some additional outreach to those high schools in western Suffolk County to better understand what students are looking for and what's going into their decisions.

President Bonahue announced that Sunday, April 23rd is spring Open House at all three campuses, a great opportunity for new students to get information and complete their applications. Also, SUNY has allowed the vaccination mandate to expire which is posted on the College's website. On the enrollment side, as the spring semester has unfolded, the College is getting more information about the new program with Stony Brook University. There are 128 students that have expressed specific interest in the Seawolves At Suffolk Program and of those, almost 100 have begun their application for Suffolk.

In regards to the College's financials, President thanked Dr. Harris, and thanked the Trustees, for having held tuition unchanged throughout the pandemic, to be sure that Suffolk provides the greatest value possible to its students. He feels the budget proposed is a responsible budget, and the College will continue to look for savings both in terms of personnel services and other areas as well as try to grow revenue.

President Bonahue shared some news, on Tuesday, the College received confirmation of a major investment in the College that will transform the impact the College's Welding and Manufacturing programs will have in workforce development on Long Island. As part of the efforts to bring more visibility to the workforce programs, he met with major employers, and made a presentation last year at Long Island Manufacturing Day at the Cradle of Aviation. At the event, he met Command Master Chief Officer Josh Sturgill, one of the highest-ranking non-commissioned officers in the US Submarine Command who provides leadership for construction and manufacturing related to the submarine fleet and the defense manufacturing supply chain. Master Chief Officer Sturgill had visited the Brentwood campus, and looked in on the College's Manufacturing and Welding programs. John Lombardo and Laura Galleta continued to work with him, and the Navy League advocates for the defense sector here on Long Island. On Tuesday, Master Chief Officer Sturgill returned to campus for a presentation and a Q&A with defense manufacturers. At the end of this presentation, he announced that to better support workforce development critical for a national security, the Navy is awarding \$2M in scholarships to the College for scholarships in the welding and manufacturing program. This investment will essentially enable the College to make these programs free to many students and will dramatically enhance the College's ability to get the students out and into the defense workforce more quickly.

Lastly, President Bonahue said the College's partnership with National Offshore Wind Training Center (NOWTC), is moving forward. Last week the College completed the license agreement that will allow for temporary use of College grounds for workforce training, and it means that NOWTC will be able to do that in a matter of weeks rather

than a matter of months. He thanked the Executive Committee for reviewing the license agreement expeditiously. NOWTC has begun installing the equipment needed for the first training program, "Get Up Safely". By next month, NOWTC will be bringing a new audience of trainees to campus, which will give the College a lot more visibility and will demonstrate the College's continuing alignment both with workforce development and renewable energy. He also noted that June 1st is the date for the opening of the Renewable Energy and STEM Center, the College will invite the community, as well as friends at National Grid, and elected officials to celebrate the new facility.

Trustee O'Connor commented it should not go unnoticed that it was through Dr. Bonahue's ability to go out into the community and source a \$2M scholarship. He added that there isn't a day that goes by that he doesn't hear about Dr. Bonahue's involvement with organizations that are not traditionally education-based, but basically understanding that what the College does is part of a larger community. His involvement in all of those things goes a long way to raising the visibility of the College, and he wanted to acknowledge that.

President Bonahue thanked him and said it was a team effort and as a community college, we have to be involved with workforce development, community development, and economic development. He said the College's entire staff is involved with getting out into the community, and he is trying to set that tone. Chair Murray agreed and said the larger picture is, it can increase enrollment and broaden the College's mission.

Chair Murray moved onto Roundtable. With no comments for roundtable Chair Murray called for a motion to enter into executive session, to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. There will be no further business conducted after executive session and the meeting will adjourn. Trustee Morgo so moved, Trustee Canary seconded, and with all in favor, the meeting was adjourned a 10:24 a.m.

The Board of Trustees next meeting is May 11, 2023 at 4:00 p.m. in the Board Room of the Learning Resource Center on the Michael J. Grant Campus, Brentwood, New York.

Respectfully submitted,
Gordon Canary
Secretary