

**BOARD OF TRUSTEES**

**March 16, 2023**

- ITEM 1                    RESOLUTION NO. 2023.15 - Amending the College Operating Budget to Reflect an Increase in the Grant Award from the State Education Department for the Collegiate Science and Technology Entry Program (CSTEP)**
  
- ITEM 2                    RESOLUTION NO. 2023.16 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Renewable Energy and STEM Center on the Grant Campus**
  
- ITEM 3                    RESOLUTION NO. 2023.17 - Authorizing the Termination of the Lease Agreement with the Sayville Union Free School District for the Sayville Downtown Center**
  
- ITEM 4                    RESOLUTION NO. 2023.18 - Approving the Settlement of a Claim**
  
- ITEM 5                    RESOLUTION NO. 2023.19 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2022**

**ITEM 1**

**RESOLUTION NO. 2023.15 - Amending the College Operating Budget to Reflect an Increase in the Grant Award from the State Education Department for the Collegiate Science and Technology Entry Program (CSTEP)**

**WHEREAS**, the 2022-2023 College operating budget provides \$180,000, including indirect costs, for a grant award from the NYS Education Department for the Collegiate Science and Technology Entry Program (CSTEP), and

**WHEREAS**, the grant award has been increased by an additional amount of \$6,352, bringing the total amount of the grant award to \$186,352, including indirect costs, and

**WHEREAS**, the Collegiate Science and Technology Entry Program (CSTEP) is an academic and college preparatory initiative for post-secondary students who are economically disadvantaged or minorities historically underrepresented in scientific, technical, health and health-related fields and licensed professions, and

**WHEREAS**, it is necessary to amend the 2022-2023 College operating budget in the amount of \$6,352 to provide for the increase in the grant award, and

**WHEREAS**, no matching funds are required, be it therefore

**RESOLVED**, that the 2022-2023 College operating budget be amended to reflect an increase in the amount of \$6,352, from the NYS Education Department for the Collegiate Science and Technology Entry Program (CSTEP), and the College President or his designee is authorized to execute any necessary documentation, upon such terms and conditions as shall be approved by the Office of Legal Affairs.

Project Director: Arlene Jackson, Assistant Dean, Continuing Education

Note: No full-time positions  
No in-kind contribution required

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**ITEM 2**

**RESOLUTION NO. 2023.16 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Renewable Energy and STEM Center on the Grant Campus**

**WHEREAS**, V.R.D. Contracting, Inc. was awarded a contract ("Contract") to construct the Renewable Energy and STEM Center (RESC) on the Grant Campus, and

**WHEREAS**, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of additional elevator shaft ventilation; a geothermal system bypass; a fire alarm connection to the RPZ; increased glass thickness for the green roof guardrail; millwork for the biology laboratory student desks; and

**WHEREAS**, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget for the unanticipated work, and

**WHEREAS**, including the additional work described herein increases the contract with V.R.D. by more than thirty five thousand dollars (\$35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

**WHEREAS**, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

**RESOLVED**, that a change order in the amount of \$90,035.24 to the Contract with V.R.D. Contracting, Inc. for additional work to be performed for the construction of the Renewable Energy and STEM Center (RESC) on the Grant Campus, is hereby approved, and be it further

**RESOLVED**, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

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**ITEM 3**

**RESOLUTION NO. 2023.17 - Authorizing the Termination of the Lease Agreement with the Sayville Union Free School District for the Sayville Downtown Center**

**WHEREAS**, pursuant to a Lease Agreement dated October 5, 2015 and amended on May 28, 2019 ("the Lease Agreement"), the College leases the Sayville Downtown Center from the Sayville Union Free School District, and

**WHEREAS**, the Lease Agreement will expire on August 14, 2025, and

**WHEREAS**, due to changing operational needs, the College and the Sayville UFSD mutually wish to terminate the Lease Agreement, effective on or about August 1, 2023, be it therefore

**RESOLVED**, that the College President is hereby authorized to execute a Lease Termination agreement terminating the Lease Agreement and the financial obligations between the College and the Sayville Union Free School District for the Sayville Downtown Center as of on or about August 1, 2023, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

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**ITEM 4**

**RESOLUTION NO. 2023.18 - Approving the Settlement of a Claim**

**WHEREAS**, an individual commenced an action against Suffolk County Community College seeking damages for alleged violations under Title VII of the Civil Rights Act of 1964 and the NYS Human Rights Law, and

**WHEREAS**, the parties have entered into discussions to resolve the matter in its entirety, and

**WHEREAS**, the parties, wishing to avoid the burden, uncertainty, delay, expense and distraction of litigation, have reached an agreement for the settlement of the individual's claim, be it therefore

**RESOLVED**, that the individual's claim against the College be settled in its entirety for an amount mutually agreed upon by the parties, and be it further

**RESOLVED**, that the College President, or his designee, shall be authorized to execute any and all documents necessary to implement the terms and conditions of this settlement.

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**ITEM 5**

**RESOLUTION NO. 2023.19 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2022**

**WHEREAS**, Suffolk County Community College contracted with the independent CPA firm, Bonadio & Co., LLP, to perform an annual audit of financial operations, and

**WHEREAS**, Bonadio & Co., LLP has submitted an independent audit report to the College, and

**WHEREAS**, the Vice President for Business and Financial Affairs has reviewed the report and recommends that it be accepted, be it therefore

**RESOLVED**, that the Suffolk County Community College Board of Trustees accepts the independent audit report prepared by Bonadio & Co., LLP for the fiscal year ending August 31, 2022.

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