OFFICIAL BOARD OF TRUSTEES MEETING MINUTES PROCEEDINGS AND VERBATIM DISCUSSIONS OF THE BOARD OF TRUSTEES OF THE SUFFOLK COUNTY COMMUNITY COLLEGE ON THE 21ST DAY OF JANUARY 2021, VIA TELEPHONE CONFERENCE

PRESENT:

LOUIS J. PETRIZZO, ESQ., Interim President GORDON D. CANARY, Trustee KAITLYN GAMBINA, Student Trustee KEVIN M. O'CONNOR, Trustee BELINDA PAGDANGANAN, Trustee THERESA SANDERS, Trustee PRISCILLA ZARATE, Trustee

E. CHRISTOPHER MURRAY, Chairperson JAMES MORGO, Trustee/Vice Chairperson SHIRLEY E. COVERDALE, Trustee/Second Vice Chairperson

(The following transcript has been transcribed via a pre-recorded audio file.)



1 Board of Trustees, 01/21/2021 2 CHAIR MURRAY: I would like to 3 call the meeting of the Board of 4 Trustees for Suffolk County Community 5 College to order today, and first we'll 6 start with the pledge. 7 TRUSTEE CANARY: Thank you, 8 Mr. Chairman. 9 [AFTER RECITATION OF THE PLEDGE 10 OF ALLEGIANCE, THE MEETING OF THE BOARD 11 OF TRUSTEES OF THE SUFFOLK COUNTY 12 COMMUNITY COLLEGE WAS CALLED TO ORDER BY 13 THE CHAIRMAN, E. CHRISTOPHER MURRAY.] 14 CHAIR MURRAY: Thanks, Gordon. 15 At this time I would like to 16 request a motion to adjourn the Board of 17 Trustees meeting and call the Board of 18 Directors meeting to order. 19 Theresa, will you make that 20 motion? 21 TRUSTEE SANDERS: Yes. Theresa 22 Sanders, so moved. 23 CHAIR MURRAY: Bell, will you 24 second? 25 TRUSTEE PADANGANAN: I second the

1 Board of Trustees, 01/21/2021 2 motion. 3 CHAIR MURRAY: Thank you. All in 4 favor say aye. 5 [WHEREUPON THE MOTION MADE AND 6 SECONDED WAS VOTED ON AND CARRIED. THE 7 MEETING OF THE BOARD OF TRUSTEES OF THE 8 SUFFOLK COUNTY COMMUNITY COLLEGE WAS 9 ADJOURNED AND SUBSEQUENTLY REOPENED.] 10 CHAIR MURRAY: So at this time I 11 request the motion for the approval of 12 the minutes of the December 3, 2020, 13 Board of Trustees meeting. 14 Kevin, will you make that motion? 15 TRUSTEE O'CONNOR: Kevin O'Connor 16 making that motion. 17 CHAIR MURRAY: Theresa, will you 18 second that motion? 19 TRUSTEE SANDERS: Theresa 20 Sanders, second. 21 CHAIR MURRAY: All those in favor 22 say aye. Any opposed? 23 The minutes -- hearing none the 24 minutes of the December 3, 2020, Board 25 of Trustees meeting are approved.

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1 Board of Trustees, 01/21/2021 2 [WHEREUPON THE MOTION MADE AND SECONDED WAS VOTED ON AND CARRIED.] 3 4 CHAIR MURRAY: We have a few 5 minutes that we have to approve today 6 because of --7 (Audio recording fail.) 8 So at this point I would like to 9 request a motion to approve the minutes 10 of the December 11, 2020, special 11 meeting of the Board of Trustees. 12 Bell, would you like to make that 13 motion? 14 TRUSTEE PADANGANAN: Bell 15 Padanganan, so moved. 16 CHAIR MURRAY: Gordon, will you 17 second that motion? 18 TRUSTEE CANARY: Trustee Canary, 19 seconding the motion. 20 CHAIR MURRAY: All those in favor 21 please say aye. Any opposed? 22 Hearing none the motion carries. 23 [WHEREUPON THE MOTION MADE AND 24 SECONDED WAS VOTED ON AND CARRIED.] 25 CHAIR MURRAY: And then finally

1 Board of Trustees, 01/21/2021 2 we need the approval of the minutes of 3 the January 12, 2021, special meeting of 4 the Board of Trustees. 5 Jim, will you make that motion? 6 VICE CHAIR MORGO: Jim Morgo, 7 motion. 8 CHAIR MURRAY: Kaitlyn, you 9 second? 10 TRUSTEE GAMBINA: Kaitlyn 11 Gambina, I second the motion. 12 CHAIR MURRAY: All those in favor 13 please say aye. Anybody opposed? 14 Hearing none the minutes are 15 approved. Thank you. 16 WHEREUPON THE MOTION MADE AND 17 SECONDED WAS VOTED ON AND CARRIED.] 18 CHAIR MURRAY: At this point we 19 would like to introduce Vice President 20 for Business and Financial Affairs, Dr. Mark Harris, to present the 21 22 college's budget and college financial 23 records. 24 VICE PRESIDENT HARRIS: Thank 25 you, Mr. Chair, and good morning members

Board of Trustees, 01/21/2021 of the Board of Trustees.

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In terms our Fiscal '20 year-end project, the one addition I would like to provide as we're still going through the closed process is that based on the government's recent release of the new guidance for auditing the CARES Act funds, our auditors are currently in the process of performing additional testing and validation.

This shows that the funds we have received and also dispersed are in the manner that they intended. So we're hoping that we will be able to complete this process by the next board meeting and will have a much better and final sense of where our Fiscal '20 year-end will be.

As an update to what we discussed at the executive committee meeting Tuesday, the State recently released its executive budget review and it addresses the financial impact for fiscal year '19, '20 and also 2021 and it's relating Board of Trustees, 01/21/2021 to the upcoming Fiscal '22 year.

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Regarding the Fiscal '20 year, if there is enough budget indicated that the 20 percent holdback for Q4 will be released in March 2021, and then for Fiscal '21, the funds that have been paid for Q1 and Q2, a holdback of 20 percent will be released with a caveat that for Fiscal '22 there may be a 5 percent reduction.

12 Here's the kicker to that, is 13 that this is dependent on the State 14 receiving \$6 billion in federal funds. 15 So in the event that the State does not 16 receive \$6 billion in funds, the 20 17 percent that we have been cut last 18 deferred will remain, but in the event 19 that they do get the funds then we 20 receive the upside of that, and we will 21 keep the board posted as we get 22 additional information.

In terms of the cash flow, we have received our Q1 and Q2 payments from the State with a 20 percent Board of Trustees, 01/21/2021 holdback which would represent about 5 percent of the total. I'm sorry. Would represent \$5 million of the total 25.6 that we're supposed to get.

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As I mentioned previously, and again, depending on the State adding the 6 billion in fed funding, we may be made whole by March, but Q4 and also Q1 and Q2 of '21.

Our final spring enrollment numbers, we have not yet gotten our arms around that, but within the next 2 weeks we should know what that would look like, and then that will allow us to better put together a cash flow projection for the month of February all the way through August to close out Fiscal '21 year.

In terms of the CARES Act, and I will classify them for sense of ease CARES Act I and CARES Act II. In terms of Cares Act I, at the end of December the college dispersed a little bit over \$6.5 million to students with just about

1 Board of Trustees, 01/21/2021 2 \$28,000 left over to be dispersed. 3 On the institution side we have 4 drawn down \$3.2 million and about \$3.3 5 million remaining that we need to spend, 6 but these funds can only be spent based 7 on eligible expenses as outlined in 8 Department of Education guidelines. 9 Of the \$3.24 million we have 10 dispersed from the institution fund, 11 whereby we have reimbursed students 12 about \$1.4 million for fees, lab fees, 13 parking, et cetera. So we're working 14 with SUNY also internally to really look 15 at what those guidelines are and see 16 what additional eligible expenses we may 17 be able to suspend so we can draw down 18 the \$3.3 million from CARES Act I. 19 In terms of CARES Act II, the new 20 stimulus plan may provide an additional 21 \$25.5 million with a minimum of \$6.6 22 million being allocated to students. So 23 once we have final guidance on how the 24 funds can be spent, then as an 25 institution we can look at those

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Board of Trustees, 01/21/2021 eligible expenses.

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The other piece that I would like to mention, if the State continues to defer the 20 percent, the best side for us would be a breakeven with the State holding back about \$16 million and then getting some additional funds from CARES Act II, and the college may see a breakeven in terms of funds.

So this is all predicated on the State getting the \$6 billion and releasing what they owe us, and then with the guidelines being as flexible as they are for CARES Act II, we may be able to cover some additional expenses.

17 In terms of our Fiscal '21 18 budget, the one component that I would 19 like to just mention is that the 20 expenses that we're providing and the 21 financials are really transactional from 22 September to December and they are high 23 level. We still have some ways to go to 24 estimate where our revenues will be. 25 If you remember with our Fiscal

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Board of Trustees, 01/21/2021 '21 budget, we did estimate about 7 percent enrollment decline and we landed about 8.5. So we're about 1.5 percentage points worse than budget, and then with spring, as of the 15th we were about 19 percent give or take that we were down. So once this shakes out we will have a better sense of where our total revenue will come in relative to our cost.

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12 We still continue to benefit from 13 the cost mitigation efforts that we have 14 implemented. Most of the benefits that 15 we're seeing are coming in from the 16 personnel lines and this is directly 17 attributable to resignations, 18 retirement, as well as increase in 19 classroom utilization.

20 And then in terms of our Fiscal 21 '22 budget, we have started the process. 22 What we have encouraged the budget 23 managers to do is really look at their 24 non-personnel expenses, other than 25 salary expense, and really worst-case Board of Trustees, 01/21/2021 scenario is the holding flat to Fiscal '21.

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We are unable to make any decisions as to what our budget will look like because we're still waiting on final word from the State and SUNY, and we should have a better sense of what direction we should go by the end of March.

11 So what was indicated to us, and 12 is still subject to change, is that the 20 percent will remain or may remain for 13 14 Fiscal '21 if the State does not get the 15 \$6 million or some other percent cut may 16 be enacted if they get less than the 17 \$6 billion or they may make some 18 modification to FTE revenue formula, but 19 this is all dependent on them getting 20 funding from the State.

21 So as we get more information on 22 the Fiscal '22 numbers from the State, 23 we will we able to give the board 24 somewhat of a better idea of what our 25 Fiscal '20 will end up being, our Fiscal

1 Board of Trustees, 01/21/2021 2 '21 projection, and definitely better 3 discussions for our Fiscal '22 budget. 4 Before I go off to the 5 resolutions I want to pause a brief 6 minute to see whether or not there are 7 any questions based on what I just 8 presented. 9 PRESIDENT PETRIZZO: Mr. 10 Chairman, this is Lou Petrizzo. Just a 11 clarifying comment to Mark's very 12 thorough presentation. 13 The numbers that he was 14 discussing with respect to the State 15 budget, those were the numbers presented 16 by the governor in his executive budget 17 proposal. So that still needs to go 18 through the State legislature and of 19 course needs to be resolved with respect 20 to whether there is going to be a CARES 21 Act III from the federal government. 22 So those figures and that 23 \$6 billion and 20 percent holdback, that 24 is all in the governor's proposed 25 executive budget subject to not only

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1 Board of Trustees, 01/21/2021 2 just stimulus modification but also any 3 action of the State legislature. 4 CHAIR MURRAY: If I can just say, 5 according to the governor's budget, 6 understanding that it still has to go 7 through the legislature, that if the 8 State gets \$6 billion in federal aid, is 9 that the entire State receiving \$6 10 billion or is that geared toward 11 community colleges? Is that 6 billion 12 just to the State in general? 13 PRESIDENT PETRIZZO: Yeah. 14 That's the way it was presented. There 15 wasn't a lot of definition on that. 16 CHAIR MURRAY: Okay. But if you 17 get that then his plan would be to pay 18 the 20 percent that was held back in '21 19 --2020?20 PRESIDENT PETRIZZO: Well, it's 21 release the 20 percent holdback and 22 institute a 5 percent cut. 23 CHAIR MURRAY: In 2021 or 24 '21-'22? 25 PRESIDENT PETRIZZO: Now.

15 1 Board of Trustees, 01/21/2021 2 CHAIR MURRAY: Obviously they 3 haven't done the budget for '21-'22 at 4 this point so we don't know what that 5 would entail. 6 PRESIDENT PETRIZZO: Well, that's 7 what his proposed budget is. It's 8 '21-'22 budget. 9 CHAIR MURRAY: That would be a 5 10 percent cut across the board. 11 PRESIDENT PETRIZZO: Mark, 12 correct me if I'm wrong, my understanding was the 5 percent cut 13 14 would be in the current year. 15 VICE PRESIDENT HARRIS: That is 16 correct. So they would release the 20 17 percent that they have held back. They 18 would institute a 5 percent for this 19 current fiscal year, and then for Fiscal 20 '22 they would retain the same FTE that 21 is for Fiscal '21 which would be 2947. 22 So the 5 percent would just be for 23 Fiscal '21. 24 CHAIR MURRAY: Okay. Well, we 25 have to wait to see if we get the

16 1 Board of Trustees, 01/21/2021 2 federal aid. 3 PRESIDENT PETRIZZO: That's the 4 kicker. 5 CHAIR MURRAY: Yeah. Yeah. 6 TRUSTEE CANARY: Mr. Chairman, 7 question. 8 CHAIR MURRAY: Sure, Gordon. 9 TRUSTEE CANARY: Ouestion for 10 Mark. This is Trustee Canary. Mark, 11 notwithstanding the big question marks 12 on what kind of revenue we will be 13 receiving next year, the one thing that 14 is solid though is in the expenditure 15 projections for the 2021 year, we're 16 finishing up almost 13 million over --17 under budget because of reduced 18 expenditures with operations and 19 instruction? 20 VICE PRESIDENT HARRIS: Well, the 21 way to look at that is that's what we're 22 projecting the cost, all things being 23 equal. However, the revenue numbers 24 have not yet been flushed out because 25 we're not sure where we would land in

Board of Trustees, 01/21/2021 terms of spring and then the impact of the held back or the deferred cuts from the State. So, you know, if the revenue

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numbers of the State are fulfilled, based on what the governor is either presenting, and then we have an upside in enrollment and the numbers -- the net impact will change, but it's very hard to say what the net impact is going to be right now without knowing what our revenue projections are.

14 TRUSTEE CANARY: Okay. Gotcha.
15 Thank you.

VICE CHAIR MORGO: Jim Morgo,Chris.

CHAIR MURRAY: Sure.

VICE CHAIR MORGO: Not really a question, observations. Picking up on what Gordon just said, and of course we all know the variables dealing with the State and the federal government, still, under this crisis we were able to increase our fund balance for all the Board of Trustees, 01/21/2021 reasons listed, and not only did we endure this, we, I would say, prevailed, but we certainly have done better than anyone would have expected.

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Coupled that with getting the CARES Act money out to the students, it really is a remarkable amount of help for the students and we're using the CARES Act as it was intended to be used.

At the executive committee on Monday night I thought it would be a very good idea that we go to the legislators of how we would use the CARES Act money. The next meeting of the executive committee meeting is the 27th and at the executive committee he warranted he would make that point.

So, you know, it's really been a remarkable job during this crisis. I know there were things like a lot of households saved money because expenses were less, but I'm sure there were in large institutions similar to the college that did not do nearly as well

Board of Trustees, 01/21/2021 as the college did. So congratulations to Mark and Lou and everybody else involved.

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PRESIDENT PETRIZZO: And pass that on down to the campus deans who managed their budgets in a prudent way and were a big part of producing these savings as well; Dr. Rios, Donna Ciampa, and Mary Reese out east. Kudos to the three of them as well for their work in holding the line.

CHAIR MURRAY: I would just echo Jim's remarks. It's been a difficult time but we have definitely managed very well and we're in a good position to hopefully when things get back to normal, to really hit the ground running.

VICE PRESIDENT HARRIS: Okay, Mr. Chair, if no other questions, with respect to the Resolution Item Number 1 it's the monthly service payment to Suffolk County for the health insurance for employees, and this is for the month

1 Board of Trustees, 01/21/2021 2 of December in the amount of 3 2,688,990.78. I'm presenting for review 4 and approval. 5 And Item Number 2 represents our 6 budget transfer 1 for \$12,000 to acquire 7 additional Clorox sprayers to insure 8 that the air within the colleges are 9 sanitized. 10 And then a second for \$111,000 to 11 close out the Synergistic contract for 12 the bursar office in September. And I would like to add that the cost for 13 14 August was recognized in Fiscal '20 and 15 for Fiscal '21 we did make provisions 16 for that. 17 So I present these 2 items for 18 review and approval. 19 CHAIR MURRAY: Any other 20 questions for Mark? If not, then at 21 this point we'll go to the resolutions. 22 I would just ask, Lou, if maybe 23 item number 4, which is a fairly 24 significant item, that maybe you can 25 talk a little bit about that in terms of

Board of Trustees, 01/21/2021 the contract.

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PRESIDENT PETRIZZO: Sure. This is the STEM building on the Michael J. Grant Campus. It's been in planning and design for quite some time at this point.

The bids were received recently. There were a total of 13 bids submitted for this project, highly competitive bidding process. The total, 12 of the bids, were submitted by local, national, and Suffolk construction firms. As you know, we have local preference that we have to take into consideration in these types of bidding matters.

17 So there was significant interest 18 from local construction companies in the 19 project. The 6 lowest bids were all 20 within 10 percent of each other so it 21 was a very competitive result, and the 22 bidding comes in under budget with a 23 reasonable contingency, and we're 24 recommending acceptance of the bid of 25 VRD Construction of Holbrook.

Board of Trustees, 01/21/2021

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This is a company known to the college. They recently completed the renovations in the Sagtikos building also on the Grant Campus. Their work was performed in a good and workmen-like manner. It was performed timely and performed under budget, and we are recommending the award of this bid to the VRD Construction. They were in fact the low bidder.

12 CHAIR MURRAY: Does anyone have 13 any questions on the resolutions? 14 TRUSTEE O'CONNOR: Chris, this is 15 Kevin. Given the fact that VRD is a 16 client of the bank, I would like to 17 abstain. I am abstaining from this 18 approval or this discussion and 19 contract.

20 CHAIR MURRAY: Okay. That will21 be noted.

TRUSTEE CANARY: Mr. Chairman, if I can just make a couple comments on this particular resolution, Trustee Canary.

Board of Trustees, 01/21/2021

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CHAIR MURRAY: Okay, Gordon. Go ahead.

TRUSTEE CANARY: Again, I think we need to stress what a unique building this is going to be, what a unique project this is going to be. Zero net energy STEM center. This is going to be another jewel in our portfolio of great buildings that have been built in my six-and-a-half-year tenure. This will be the fourth building project that I have been involved with as a member of the facilities committee.

15 Again, kudos to our crackerjack 16 crew trying to get the contracts and the 17 bids resolved in a COVID-19 environment. 18 That was a yeoman's job of getting that 19 all done. So, again, I would like to 20 congratulate the team behind this bid, 21 and I look forward to voting 22 affirmatively because this is going to 23 be another great project when we cut the 24 ribbon on this one. 25

CHAIR MURRAY: Thank you, Gordon.

24 1 Board of Trustees, 01/21/2021 2 Anybody else have any questions, 3 comments on any of the resolutions? 4 Hearing none I'm going to request 5 a motion for the approval of college 6 resolutions number 2021.02 through 7 2021.06 and the alternative. 8 Shirley, will you make that 9 motion? 10 VICE CHAIR COVERDALE: Trustee 11 Coverdale, I so move. 12 CHAIR MURRAY: Kevin, I'll skip 13 you because you're abstaining from one 14 of them. 15 Theresa, will you second that 16 motion? 17 TRUSTEE SANDERS: Yes. Theresa 18 Sanders, second. 19 CHAIR MURRAY: Understanding that 20 Kevin is abstaining for the reasons that 21 he stated, all those in favor please say 22 aye. Any opposed? 23 The motion is passed with one 24 abstention. Thank you everybody. 25 [WHEREUPON THE MOTION MADE AND

25 1 Board of Trustees, 01/21/2021 2 SECONDED WAS VOTED ON AND CARRIED WITH 3 ONE ABSTENTION.] CHAIR MURRAY: So now at this 4 5 point I will go to the committee 6 reports. 7 Budget and Finance, Kevin? 8 TRUSTEE O'CONNOR: I think it was 9 covered by Mark quite adequately so 10 nothing further. 11 CHAIR MURRAY: Okay. Student 12 Success, Bell? 13 TRUSTEE PADANGANAN: Mr. Chair, 14 Bell Padanganan reporting on Student 15 Success. 16 The committee met on January 17 12th. Based upon a previous discussion, 18 the committee decided that we would be 19 looking at broader topics impacting 20 student success here at the college. 21 Many college efforts are 22 coordinated in order to target our work 23 to address the priority of student 24 success. Dr. Beaudin discussed how 25 Achieving The Dream, linked to our work

Board of Trustees, 01/21/2021 with Guided Pathways, along with greater awareness of college data in the strategic plans institutional goal of diversity help the college to see student success through a variety of lenses.

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To provide the trustees with a detailed overview of how diversity, equity, and inclusion factor into the priority of student success, Chief Diversity Officer Christina Vargas was invited to our meeting. We had an excellent discussion after she gave her presentation.

16 Ms. Vargas explained equity is 17 not just simply treating everyone the 18 In addition to fair treatment for same. 19 all, you have to look at changing 20 structures so that everyone has 21 equitable opportunities to 22 understanding, and paying attention to 23 the differences, identities, and 24 cultures that people bring to our 25 community.

Board of Trustees, 01/21/2021

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The Achieving The Dream Equity Statement has helped the college pattern its approach to training and education related to this topic. Through professional development day programs, faculty and staff are informed on concepts such as implicit bias and understanding differences in the overall college environment and academic classroom environment.

Through a variety of task forces as well as the You Belong Here campaign and the syllabus statement project, the college demonstrates its commitment to providing access to higher education and a welcoming environment to all its students.

19After Ms. Vargas's presentation,20Trustee Zarate suggested making a21provision for language accessibility as22well.

23 Analyzing data is crucial to 24 improving our student outcomes and 25 addressing the gaps. The work is

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1	Board of Trustees, 01/21/2021	
2	currently ongoing and requires sustained	
3	efforts.	
4	That is our report, Mr. Chair.	
5	Thank you.	
6	CHAIR MURRAY: Thank you very	
7	much.	
8	Governance, Gordon? I'm not sure	
9	if you met this month.	
10	TRUSTEE CANARY: Trustee Canary,	
11	no, Mr. Chairman. The governance	
12	committee did not meet. We didn't have	
13	anything to discuss so we will see about	
14	that next month.	
15	CHAIR MURRAY: Okay. Thank you.	
16	Personnel committee, I did get a	
17	text from Gemma. She is going to be on	
18	the executive committee meeting but not	
19	right now.	
20	I can report that we did have a	
21	meeting. We are preparing revised or	
22	revised evaluation classes including	
23	with regard to the surveys and	
24	everything else.	
25	Hopefully we have that ready for	

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1 Board of Trustees, 01/21/2021 2 a vote by the board at the next meeting 3 so it could be in place when we have a 4 new president, but we did do a 5 substantial amount of work on it. 6 Hopefully we'll be able to present it at 7 the next meeting. 8 That's for the personnel 9 committee. 10 Facilities didn't meet. It's 11 really nonexistent. Again, that's 12 something that needs to be addressed. 13 Foundation, Bell, do you have 14 anything on the Foundation? 15 TRUSTEE PADANGANAN: Yes, 16 Mr. Chair. Bell Padanganan reporting on 17 the Foundation. 18 2021 continues our innovative 19 virtual events including tonight's 20 Painting With A Twist featuring Suffolk 21 art alumna who will lead participants 22 step-by-step with an original oil 23 painting. 24 March also promises the luck of 25 the Irish as we offer a series of

Board of Trustees, 01/21/2021 opportunities to win cash and prizes.

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And then the Foundation is also looking forward to partnering with our culinary arts and hospitality management program to offer dinner for 2 on March 11th via Zoom. This virtual culinary arts experience will feature Associate Professor Chef Andrea Glick who will guide participants from the Center's demonstration kitchen in Riverhead.

Guests can simply watch and learn or participate in the preparation and cooking of a three-course meal in the comfort of their own kitchen. We're encouraging everyone to participate and join us at this event for all our students.

Also, we would like to celebrate a new scholarship. The first one we have is Lieutenant Peter Turner Memorial Endowed Scholarship for Excellence in Criminal Justice. This is an initial 50,000 gift to endow a criminal justice

Board of Trustees, 01/21/2021 scholarship for students considering a career in Suffolk's law enforcement community.

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The second one is the Kelly Family Music Recital Scholarship. Two separate alumni, husband and wife John and Kaitlyn Kelly, established a generous scholarship for students approaching the milestone recital that all instrumentalists anticipate.

And the third one is the Schwachman Diamond Project Endowed Honor College Scholarship. This scholarship supports outstanding Honor College students along their pathways to success and recognizes the continued importance of undergraduate research and scientific discovery.

20 And lastly, most important, we 21 would like to appeal to everyone. 22 Suffolk's COVID-19 Student Emergency 23 Fund needs your continued support. More 24 than 500 students have applied for and 25 received financial assistance through

1 Board of Trustees, 01/21/2021 2 the college's COVID-19 Student Emergency 3 Fund and we continue to this day to 4 receive applications on a daily basis. 5 Students are still experiencing 6 widespread unemployment, lack of health 7 coverage, and family illness. For more 8 information on this fund, please contact 9 Dr. Sylvia Diaz at the Foundation. 10 That's our report, Mr. Chair. 11 CHAIR MURRAY: Thank you. 12 Kaitlyn, do you have a report for 13 student trustee? 14 TRUSTEE GAMBINA: Yes. Thank 15 you, Mr. Chair. We don't really have 16 much going on. We have a few events 17 planned for students coming up, but 18 classes do start on Monday so we look 19 forward to hosting meetings and events 20 starting then. That's it. Thank you. 21 CHAIR MURRAY: Thank you, 22 Kaitlyn. 23 Theresa, presidential search? 24 TRUSTEE SANDERS: Yes. Hi. 25 Thank you, Mr. Chairman. We are moving

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Board of Trustees, 01/21/2021 through our final stages on the presidential search and hopefully by the next meeting we'll have some good news to formally announce.

CHAIR MURRAY: Okay.

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At this point I don't really have much of a chair's report. We have been busy. We have been busy with the presidential search and a lot of other items, but hopefully as Theresa mentioned, we will have good news in the near future.

So I'm going to defer to Lou with the president's report.

16 PRESIDENT PETRIZZO: Thank you, 17 Mr. Chairman and members of the board. 18 The winter session for the college ended 19 on January 15th and the spring semester 20 will start on January 25th. It will 21 start remotely on the 25th and then go 22 to in-person classes on February 1st for 23 those classes that are going to continue 24 as in person.

Enrollment in the winter session

Board of Trustees, 01/21/2021 was up substantially over last year, approximately 177 percent up, and this allowed us to realize nearly \$500,000 in tuition revenue. So hats off, thank you to Dr. Beaudin and his team for all the fine work done in making this happen.

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As you heard a little earlier, CARES Act II has been announced. It will provide an additional \$6.5 million in student grant funding. As you know, we have dispersed almost the entire first round of CARES Act student grants in the amount of \$6.5 million and we did that by the end of December 2020.

Our students have been hit very hard by the loss of employment and illness in their families and CARES Act II will be a welcome relief for many of our most needy students.

The Grant Campus continues as a vaccination point of distribution. It's in operation today. Approximately 5,500 vaccinations have been accomplished on the Brentwood Campus with we hope many

Board of Trustees, 01/21/2021 more to come. We're proud to be a distribution center and to continue our mission of being not only a community college but also being a college in and for our community.

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COVID testing for the spring semester has started on all 3 campuses in conjunction with SUNY Upstate Hospital. All employees and students who regularly come to one of the campuses will be weekly tested for the virus.

This is as per a new directive from the Chancellor dated January 19th. So this is very new and we are still working with the idea of how we are going to accomplish this, but this is the directive that we have been given.

20 So anyone, employee or student, 21 who regularly comes to one of our 22 campuses, we are attempting to test them 23 on a weekly basis. The testing and 24 tracing program that we had in place 25 last semester has allowed us to maintain

Board of Trustees, 01/21/2021 college operations in a safe and healthy environment.

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We certainly understand the need to continue those programs and even enhance them. However, testing everybody on a weekly basis will be a challenge for us, and so far we have been up to each and every challenge and hopefully we'll be able to manage this one as well.

In the recent past we talked about some issues with Suffolk Federal Credit Union. I want to report to the board that we had a very successful discussion with SFCU and we are well on the way to an enhanced relationship with them which we know will prove mutually beneficial not only to the Credit Union but also to the college. And I want to thank Vice President Araneo, Sylvia Diaz, and Alicia O'Connor for their work with the Credit Union.

Also, with the assistance of Chair Murray we also had a very fruitful Board of Trustees, 01/21/2021 discussion with representatives of Suffolk County regarding the relocation of certain county agencies onto the Brentwood Campus, and as a result of that conversation the County will be looking for other locations for these facilities. I want to thank Chair Murray for his support of the college on this issue.

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Approximately 13 days before the start of spring semester we were informed that Stony Brook University would not be able to accommodate our nursing clinical placements due to the high number of COVID patients in the hospital. For our graduating students this was a particularly devastating piece of news.

20 We sought help from our 21 Chancellor. I sent him an email. 22 Interestingly enough his immediate 23 response was three words, I'm on it. 24 And he was on it. He spoke to the 25 powers that be at Stony Brook University

Board of Trustees, 01/21/2021 and they have resolved our clinical issues for all Suffolk students.

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So public thank you to Chancellor Jim Malatras from Suffolk. It's really great knowing that there is someone listening to our problems and issues in Albany, and thank you very much to the Chancellor.

10 We have an enrollment report from 11 Dr. Beaudin which we would like to give 12 you to bring you up to date on where we are in enrollment. As you know, we started this process at almost 30 percent down in enrollment and we made substantial progress since then, and it was not done magically, and Dr. Beaudin will now give you the details on that.

Paul?

20 VICE PRESIDENT BEAUDIN: Thank 21 you, President Petrizzo, Members of the 22 Board of Trustees.

23 As of yesterday our head count 24 here at the college was 14,267 or 85 25 percent head count as of last year. Our

Board of Trustees, 01/21/2021 FTE is at 10,304, again, from yesterday which represents about 82 percent of last year's year to date. In the last 6 weeks we've increased our head count by over 5,000 students.

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As Mr. Petrizzo reported, winter intersession went very well. We increased the number of seats by 800 over last January and that had some financial benefits to the college.

12 We are continuing with arena 13 registration in large spaces in a 14 socially distant way. I am so grateful 15 to our executive deans, to the associate 16 deans of Student Affairs and to our 17 counselors. Last week 1,521 students 18 were seen in these large arena spaces 19 and students are registering.

Volunteers from our faculty, our
staff, and our administration under the
leadership of Dr. Munsch and Dean
Deborah Wolfson called over 7,000
non-registrants in December and through
the last 2 weeks. In fact, in the first

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2 weeks of January 1,500 students were called and invited back to register or were asked how can we help you with what you might be going through at this challenging time.

On a daily basis texts, email messages go out to cohorts of students including those who have not yet registered for the spring but were with us in the fall.

For those who were in the January intersession but have not yet registered for spring and for those who have left us in the last semester or two, they are being invited to talk to folks, counselors, and others who can help them to build a schedule if that is their goal.

20 Members of the Board of Trustees, 21 I cannot thank Vice President Araneo and 22 Drew Fawcett enough for the terrific 23 advertising campaign you have likely 24 seen not only online but in Newsday. 25 They are driving people here and I'm Board of Trustees, 01/21/2021 grateful for their work.

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My last piece of enrollment information has to do with those associate deans in the offices of Academic Affairs on the campuses who've worked closely with me since the middle of the fall to manage the master schedule. And with the help of our registrar, Anna Flack, and her associate, Cheryl Eldredge, we have cut about 700 sections for the spring schedule that we had previously and this will realize great financial savings for the institution, and I'm grateful to Dr. Harris for his support in that.

17 Right now we're about 86 percent 18 utilization rate for the college which 19 is pretty terrific considering the 20 circumstances. Utilization rate, of 21 course, is the number of seats taken 22 over the number of seats that are 23 available. So by working hard to 24 increase our numbers and by cutting 25 expenses, we're doing the best that we

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	1	Board of Trustees, 01/21/2021	
	2	can to help stabilize the financial	
	3	resources of the college for the spring	
	4	semester.	
	5	Mr. Petrizzo, thank you again.	
	6	Members of the Board of Trustees, I'm	
	7	grateful for your support.	
	8	PRESIDENT PETRIZZO: Thank you,	
	9	Paul. Thank you for all your work.	
1	0	And just to add a footnote to	
1	1	your report, as you were speaking I	
1	2	received a head count for today, and we	
1	3	stand at 17.5 percent. So that 30	
1	4	percent number is being whittled down,	
1	5	not as fast as we would like, but we	
1	6	still have almost two weeks to go	
1	7	considering we have late-start classes	
1	8	available to us, and I'm hopeful that	
1	9	we'll continue to drive that number down	
2	0	to where it needs to be.	
2	1	So thank you very much, Paul, for	
2	2	all your work.	
2	3	Mr. Chairman	
2	4	CHAIR MURRAY: Lou, I have a	
2	5	question for you and Paul, more general.	

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Board of Trustees, 01/21/2021 You know, last summer we had a real spike in enrollment, and then the fall is down within what we were anticipating, and then winter session we had a real spike in enrollment and the spring semester is down.

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Is there any sense of why there is that discrepancy and why we're getting, you know, such boosts during the summer, winter, and then, you know, the losses during the fall and spring?

Is there any effort to people who are participating in the summer and winter to try and get them to come in more full-time?

17 PRESIDENT PETRIZZO: Well, I'll 18 turn that over to Paul, but before I do 19 I'll just add this, that what we see in 20 winter and summer is an influx in 21 students who attend other institutions 22 and don't want to go back to those 23 institutions just to take a course for 24 the summer. So we see a drive. 25

If someone is going to SUNY

Board of Trustees, 01/21/2021 Albany and they want to take anatomy and physiology in the summer, they are not going to go back to Albany if they live on Long Island. They will come here.

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So we see a lot of that in those break periods, but other than that, you know, we're dealing with what everybody in the world is dealing with right now and that is an environment where folks are losing their incomes, folks are dealing with illness, folks are getting COVID fatigue. Folks don't like remote learning. They want to be with their friends. They want to have the social aspects of college.

And that's all part of what's driving this, and the sooner we can get everybody vaccinated and the sooner we can return to some sense of normalcy, I think the sooner we'll see enrollment return to where it should be.

Paul, do you want to add to that?
VICE PRESIDENT BEAUDIN: Yes.
Thank you, President Petrizzo.

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Chair Murray, I also believe in the summer and in January in addition to having a large number of visiting students, I think that the students who are taking courses in summer and in January are very purposeful about I need this course to get into nursing school. I need this course to finish the program.

One of the things that we are working at for the summer 2021 is we're working with the chairs and we're looking at how can we make our summer even more robust so we can have students taking full-time 12 to 15 credits in the summer.

18 Our experience last summer, doing online so well and achieving such 19 20 terrific numbers, really encourages us 21 to look at our summer schedule and see 22 how can we adjust it ever so slightly to increase the number of students who 23 24 might consider the summer session for 25 full-time study.

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So within the next 2 months I'll have a report back to you after we continue our conversation with both the chairs and the calendar committee of the college, and I'm hoping for another robust summer 2021.

So thank you for your support. CHAIR MURRAY: Thank you very much. It definitely helps financially to mitigate some of the burden of the enrollment decline as Lou mentioned. So it's great the two are doing so well, but thank you.

PRESIDENT PETRIZZO: One last
note, Mr. Chairman. Today is the last
board meeting for our Vice President for
Planning and Institutional
Effectiveness, Dr. Jeffrey Pedersen.
Jeff will be leaving the college on
January 30th.

As you know, Dr. Peterson led efforts to enable the college to successfully progress from warning status to a very positive review with

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the Middle State's Commission on Higher Education, and we're very grateful to Dr. Pederson for all the work he's done on that project as well as the other work at the college.

We wish him well as he moves on to the next stage of his life, and again this will be his last board meeting, and he'll be leaving on January 31st. So thank you Dr. Pederson for all that you've done and best of luck in your future endeavors.

CHAIR MURRAY: I'll throw a comment in there. Thank you for your hard work for what you've done for the college.

PRESIDENT PETRIZZO: That concludes my report, Mr. Chair.

20 CHAIR MURRAY: So for roundtable 21 does anyone have anything, any items? 22 VICE CHAIR MORGO: Chris, Jim 23 Morgo. Just a question. Are we going 24 to have an executive session? 25 CHAIR MURRAY: Yes, we are.

Enright Court Reporting (631) 589-7788

1 Board of Trustees, 01/21/2021 2 VICE CHAIR MORGO: Okay. 3 CHAIR MURRAY: You should have 4 the separate call-in information for 5 that from the email. It was sent 6 around. 7 Hearing none at this point, I 8 would like to request a motion to enter 9 into executive session to discuss the 10 medical, financial, credit, or 11 employment history, and potential 12 discipline of an employee, potential 13 sale, lease or pending use of college 14 property, and the question of potential 15 contract litigation. 16 Jim, since you mentioned it, will 17 you make that motion? 18 VICE CHAIR MORGO: Jim Morgo, 19 moved. 20 CHAIR MURRAY: Kaitlyn, will you 21 second that motion? 22 TRUSTEE GAMBINA: Kaitlyn 23 Gambina, I second the motion. 24 CHAIR MURRAY: All those in favor 25 say aye. Anybody opposed?

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\bigcirc	1	Board of Trustees, 01/21/2021
	2	We're going to now go into
	3	executive session. There will be no
	4	resumption of the public session. There
	5	are no additional matters that are going
	6	to be discussed outside.
	7	So thank you everybody for
	8	attending and we'll actually see you
	9	next spring.
	10	[WHEREUPON THE MEETING OF THE
	11	BOARD OF TRUSTEES WAS CLOSED BY THE
	12	CHAIRMAN, E. CHRISTOPHER MURRAY.]
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OFFICIAL BOARD OF DIRECTORS MEETING MINUTES PROCEEDINGS AND VERBATIM DISCUSSIONS OF THE BOARD OF DIRECTORS OF THE SUFFOLK COUNTY COMMUNITY COLLEGE ON THE 21ST DAY OF JANUARY 2021, VIA TELEPHONE CONFERENCE

PRESENT:

LOUIS J. PETRIZZO, ESQ., Interim President GORDON D. CANARY, Member KAITLYN GAMBINA, Student Member KEVIN M. O'CONNOR, Member BELINDA PAGDANGANAN, Member THERESA SANDERS, Member PRISCILLA ZARATE, Member

E. CHRISTOPHER MURRAY, Chairperson JAMES MORGO, Member/Vice Chairperson SHIRLEY E. COVERDALE, Member/Second Vice Chairperson

(The following transcript has been transcribed via a pre-recorded audio file.)



1 Board of Directors, 01/21/2021 2 CHAIR MURRAY: So we're now in 3 the Board of Directors meeting. 4 CHAIR MURRAY: We request a 5 motion for the approval of the minutes 6 of the December 3, 2020, Board of 7 Directors meeting. 8 Gordon, will you make that 9 motion? 10 MEMBER CANARY: Trustee Canary making the motion to approve. 11 12 CHAIR MURRAY: Jim, will you 13 second the motion? 14 VICE CHAIR MORGO: Jim Morgo, 15 second. 16 CHAIR MURRAY: All those in favor 17 say aye. Any opposed? 18 Motion passes. 19 [WHEREUPON THE MOTION MADE AND 20 SECONDED WAS VOTED ON AND CARRIED.] 21 CHAIR MURRAY: So at this point I 22 would like to introduce the Vice 23 President of Academic and Student 24 Affairs, Dr. Paul Beaudin, to present 25 the Association's financial report.

1 Board of Directors, 01/21/2021 2 VICE PRESIDENT BEAUDIN: Thank 3 you, Mr. Chair. Thank you members of 4 the Board of Directors of the 5 Association. 6 You have before you the December 7 31, 2020, financial report. You will 8 notice that all categories except for 9 three look very healthy. 10 I do want to report that the two 11 child care centers, the Ammerman Campus 12 Kids and the Grant Suffolk Kid's 13 Cottage, are both showing a deficit at 14 this time. That's a result of a delay of the SUNY operating funds and also due 15 16 to the fact that our enrollment in the 17 Kid's Cottage is down because of the 18 COVID situation as you can understand. 19 The third category that shows a 20 loss, and will likely to continue to 21 show a loss throughout the academic 22 year, is the East Campus's Peconic Cafe. 23 That is due in large part to the fact 24 that we retain salaried positions there, 25 and quite honestly we have so few

1 Board of Directors, 01/21/2021 2 students on campus taking advantage of 3 that. Most of the revenue for the East 4 Campus Peconic Cafe is garnered through 5 providing both breakfast and lunch to 6 our two child chair centers. 7 Does anyone have any questions 8 about the financials for the Association for the month of December? 9 10 (No response.) CHAIR MURRAY: Thank you, Paul. 11 12 VICE PRESIDENT BEAUDIN: Thank you, Mr. Chairman. 13 14 CHAIR MURRAY: At this point I 15 would request a motion to adjourn the 16 Board of Directors meeting and call the 17 Board of Trustees meeting to order. 18 Kaitlyn, will you make that 19 motion? 20 MEMBER GAMBINA: Kaitlyn Gambina, 21 so moved. 22 CHAIR MURRAY: Shirley, will you 23 second that motion? 24 VICE CHAIR COVERDALE: Shirley 25 Coverdale, second the motion.

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Board of Directors, 01/21/2021 CHAIR MURRAY: All those in favor? Any opposed? Hearing none the motion passes. [WHEREUPON THE MEETING OF THE BOARD OF DIRECTORS WAS CLOSED BY THE CHAIRMAN, E. CHRISTOPHER MURRAY.] gahillault

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