

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING  
MICHAEL J. GRANT CAMPUS  
BOARD ROOM, LEARNING RESOURCE CENTER  
AND VIA ZOOM  
MAY 12, 2022

The meeting was held on Thursday, May 12, 2022 at 4:00 p.m. in the Board Room of the Learning Resource Center on the Michael J. Grant Campus in-person and via Zoom.

PRESENT:

E. Christopher Murray	Chair
James Morgo	Vice Chair
Shirley Coverdale	Second Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Belinda Pagdanganan	Trustee
Kevin O'Connor	Trustee
Gemma deLeon-Lopresti	Trustee
Priscilla Zarate	Trustee
Zachary Frost	Student Trustee
Dr. Edward Bonahue	President
Louis J. Petrizzo	Executive Vice President and General Counsel
Alicia O'Connor	Deputy General Counsel
Alla Brodsky	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Patty Munsch	Interim Assistant V.P. for Student Affairs
Dr. Lauren Tacke-Cushing	Associate V.P. for Academic Affairs
Kaliah Greene	Interim V.P. / Executive Director, Office of Planning and Institutional Effectiveness
Angelica Rivera	A.V.P. for Employee Resources

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The meeting of the Board of Trustees was convened at 4:00 p.m.

The Pledge of Allegiance was led by Trustee Canary.

Chair Murray called for the recognition of special guests. Ms. Carol Wickliffe-Campbell welcomed and thanked Mr. Tom Lupo from the Suffolk County Comptroller's office for being in attendance. Mr. Lupo said he extended regards on behalf of Comptroller Kennedy who had promised to attend the next Board meeting.

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Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:05 p.m. Trustee Pagdanganan so moved, Trustee Canary seconded and the motion was approved unanimously.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:08 p.m. Trustee Sanders so moved, Trustee Morgo seconded and the motion was approved unanimously.

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Chair Murray requested a motion to approve the minutes of the April 21, 2022 Board of Trustees meeting. Trustee Morgo so moved, Trustee Canary seconded. The motion to approve the minutes was approved unanimously.

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Chair Murray introduced Mark Harris, Vice President for Business and Financial Affairs, to present the College Budget and Financial report. VP Harris first reviewed FY'22 and reported there were no major changes from what was presented at the April meeting. As was reported at the last Board meeting, the adopted budget includes use of approximately \$4.954m from fund balance, factoring in approximately \$9.82m of reimbursement for lost revenue from HEERF. To date, the College has been successful in utilizing the budgeted HEERF funds in the amount of \$10.1m, with the possibility of drawing down additional funds. As a result, the College has reduced the projected use of fund balance from \$4.954m to approximately \$4.2m, approximately \$781K better.

As at the end of April, total revenue was \$4.8m below budget; however, due to continued cost mitigation initiatives, the College has successfully reduced costs by approximately \$5.5m.

For HEERF III, the College was eligible to access \$22,747,465 for students. To date, the College has distributed \$18,396,622, with the last disbursement of \$9.0m being distributed to 5,628 of which 3,359 were full-time and 2,269 were part-time students. There is a remaining balance of \$4.35m that the College plans on distributing between now and May '23.

The institution portion of HEERF III was \$22,572,746, of which the College accessed \$12.7m as of April 30, 2022, with the remaining balance to be accessed by May '23. Of the \$12.7m, \$8.5m went toward covering lost revenue and the balance covered costs associated with the disruption to our operations due to COVID-19. The Office of Financial Affairs did a reconciliation of previous calculations and there is an opportunity to access additional funds for lost revenue based on our actual FTE for the period spring '20 to fall '21. Any impact of this change will be included in the financials at the next Board meeting.

In terms of cash flow, he reported that the College continues to maintain a decent cash position to meet its short-term obligations. The College is waiting to receive a cashflow

schedule from the County. Last week, the College was informed by the Comptroller's office that the cash payment of \$46.1 million will begin to be received tomorrow in increments of \$1 million, with the last disbursement to be received on July 15th of about \$9 million.

VP Harris then reviewed the resolutions with financial impact. Item one, Resolution 2022.26, is a resolution that was approved by the Executive Committee - the College was having some challenges getting corrected files for EMHP payments from the County, and has been working with EMHP to do reconciliations. The College was able to reconcile in January and February, and the Executive Committee gave prior approval so the College could pay those two invoices. January's invoice amount was \$2,953,677.63, and February's total was \$3,175,258.91. Both invoices were paid on April 28th. Item Number 2, Resolution 2022.27, represents both March and April for a total of \$6,046,730.14, with March being approximately \$3.1 million and April being approximately \$3 million. The College continues to have an ongoing issue with the way the files are coming over from the County. They switched to a new platform, Workday, and the College is finding that the data is not coming over as clear and responsive, so they are spending more time than normal to do the reconciliations to make sure that the employees that are included on that list, indeed, are the employees that are active employees, or they're employees that qualified for payments.

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Chairman Murray said he was going to call for some committee reports prior to the approval of the resolutions since they dealt with some of the other resolutions that were on the table for approval. He then called for the Facilities committee report. Trustee Morgo reported the College continues to review the change orders in regards to the STEM building on the Grant campus. The process has been much more collaborative. The architect, AECOM, has improved its response time with their change order reviews, and as of today, all critical requests for information have been answered, and all critical changes that could have stopped work are included for approval in the resolution, item 3. Of the sixty-four known change orders, two have been rejected, seven have been approved, nine have been dealt with. The nine change orders originally submitted at a cost of \$87,000. The seven approved have a total of \$59,491.25, a 30% reduction of the cost after the College's review. The next dozen is close to being submitted for approval and may be ready in advance of the June Board meeting, and if so, could flow through the Executive Committee. Overall, progress is steady and the approved costs are lower than the submitted costs. Trustee Morgo said he received feedback that airing this publicly last month was helpful in the meetings.

Chair Murray called for the Governance Committee report. Before reading the minutes of the Governance Committee meeting, Trustee Canary gave some context for their agenda and recalled that a few months ago the committee was asked to take a look at the health club facilities' use by veterans. The committee then recommended and the Board approved to make a change so that veterans could use the health club facilities at the same cost that was offered to senior citizens in Suffolk County. Recently, Presiding Officer McCaffrey came back for another review to see if we could grant a

further reduction to *disabled* veterans. The committee met on Monday, May 9th to discuss the request. Deputy General Counsel, Alicia O'Connor, discussed with the committee the options for identifying the disability for a veteran for establishing the basis to waive the health club membership fee and it was added to Item 5 resolution number 2022.30. The resolution now includes the New York State Lifetime Liberty Pass, a Suffolk County veteran discount card with a notation, service connected, or a Suffolk County Parks disabled veteran green keycard. A Suffolk County disabled veteran can show any one of these three cards to the College health clubs on the Eastern and Grant campuses to have the annual health club / pool membership fee waived. DGC O'Connor next advised the trustees that the vendor, Scantron, was contacted to provide a quote for the trustees' self-assessment with a response date no later than May 11th. Since the time of the meeting, we have learned that Scantron requested an extension of time to tomorrow, Friday, May 13th, to submit a quote. The scope of work provided to Scantron includes providing a secure, confidential website on which the ten members of the Board will each be able to electronically complete and submit a self-assessment questionnaire. Then it would tabulate the results of the questionnaires and prepare a report of its findings for the College. These services will typically be required during January and February of each calendar year, starting in 2023. For the current year, 2022, services are requested to be provided ASAP. DGC O'Connor will notify the committee of Scantron's quote once received. If it is acceptable, a contract for these services will be prepared.

During open discussion, it was mentioned that it has been several years since we have discussed the governance structure and composition of the Suffolk County College Association Board of Directors, and that this topic should be included on next month's Governance Committee agenda. Agenda items for the June Governance Committee meeting will include review of the Suffolk County College Association Board's Governance structure. Next Governance Committee meeting is scheduled for Monday, June 13th at four o'clock via Zoom.

Chair Murray said there was one additional resolution for approval, it was an amendment to the Student Records Policy - the change is a mandate from SUNY. The College can no longer withhold a transcript because of someone's failure to pay or being in arrears on their tuition. Trustee Morgo asked VP Harris to further explain what the College does for those students who don't pay. VP Harris explained that based on the order from the Governor, the College is no longer able to withhold transcripts for nonpayment. During COVID, the College was also prevented from sending students to collection, but that has been lifted after two years. Before the College sends students to collection, the College works with students to make payment arrangements and offers them a tuition payment plan over an extended period of time for students who are unable to, but are willing to make payments in small dollars over a period of time. If all of our efforts have been exhausted and the students still do not pay, then the College's last alternative is to send them to a third-party collection vendor. On an average, the College records about \$2 million each year for bad debt. Based on the U.S. Department of Education, the College is not allowed to write off those bad debts. Trustee deLeon-Lopresti asked if the debt can be written off if it's estimated that the

student is ninety-nine years old. VP Harris confirmed that no, the debt could not be written off - the College is prohibited to write it off.

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Chair Murray called for a motion for the approval of College Resolutions 2022.26 through 2022.30. Trustee O'Connor so moved, Trustee Pagdanganan seconded and the motion was approved unanimously.

**RESOLUTION NO. 2022.26 - Confirming the Approval of Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor-provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, and

**WHEREAS**, pursuant to Article V (F) of the College Bylaws, on April 27, 2022, the Executive Committee of the Board of Trustees approved the health insurance payments to the County of Suffolk in the amount of \$2,953,677.63 for the month of January 2022, and \$3,175,258.91 for the month of February 2022 (see, *Attachment I*), be it therefore

**RESOLVED**, that the conditional approval by the Executive Committee of the Board of Trustees of said health insurance payments to the County of Suffolk as reflected on *Attachment I*, effective April 27, 2022, is hereby confirmed in all respects.

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**RESOLUTION NO. 2022.27 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$6,046,730.14 for the months of March and April 2022 (*Attachment II*) is hereby approved by the Board of Trustees.

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**RESOLUTION NO. 2022.28 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Renewable Energy and STEM Center on the Grant Campus**

**WHEREAS**, V.R.D. Contracting, Inc. was awarded a contract (“Contract”) to construct the Renewable Energy and STEM Center on the Michael J. Grant Campus, and

**WHEREAS**, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of changing the entry of geothermal piping; use of a winter concrete mix; door hardware changes; roof drain pitch correction; storm water horizontal piping insulation; and an additional vapor barrier, and

**WHEREAS**, at this stage of the construction, the College estimates that sufficient contingency funding remains in the project budget for the unanticipated work, and

**WHEREAS**, the additional work described herein increases the contract with V.R.D. by more than thirty-five thousand dollars (\$35,000.00), thus constituting a major change order as defined in the College’s *Procurement Policy*, and

**WHEREAS**, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

**RESOLVED**, that a change order in the amount of \$59,491.25 to the Contract with V.R.D. Contracting, Inc. for additional work to be performed for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, is hereby approved, and be it further

**RESOLVED**, that the College President is authorized and empowered to execute any necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

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**RESOLUTION NO. 2022.29 - Authorizing an Amendment to the Student Records Policy**

**WHEREAS**, the Student Records Policy (the “Policy”) was approved by the Board of Trustees on September 13, 2012, and

**WHEREAS**, the Policy provided that students with financial obligations to the College will not be provided with copies of their academic records, including transcripts, and

**WHEREAS**, on January 5, 2022, Governor Hochul directed SUNY to immediately end the practice of transcript withholding, and

**WHEREAS**, on January 25, 2022, the SUNY Board of Trustees, via resolution, directed all campuses operating under the program of the State University of New York to immediately cease the practice of withholding student transcripts as a debt collection tool (the “SUNY Resolution”), and

**WHEREAS**, the College has been complying with the Governor’s directive and with the SUNY Resolution in its practices and procedures relating to student records from the effective date of these directives, and

**WHEREAS**, the College now wishes to ensure that its Student Records Policy is amended to remove the reference to withholding student transcripts from students with financial obligations, and to ensure that the Policy, as a whole, is in compliance with all applicable laws and regulations, be it therefore,

**RESOLVED**, that the Board of Trustees hereby approves and authorizes an amendment to the Student Records Policy (*Attachment III*).

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**RESOLUTION NO. 2022.30 - Amending the Facilities Use Policy**

**WHEREAS**, the College’s *Facilities Use Policy* establishes guidelines for the use of College facilities and sets membership fees for the use of the health clubs and pools located at the Eastern Campus in Riverhead and the Michael J. Grant Campus in Brentwood, and

**WHEREAS**, by College Resolution No. 2021.51, the Board of Trustees set a new health club / pool membership fee for Suffolk County’s military veterans, active-duty military, and Reserve and National Guard members which aligned with the reduced membership fee for Suffolk County’s seniors, and

**WHEREAS**, the Board now wishes to waive the health club / pool membership fee altogether for disabled military veterans of Suffolk County, and

**WHEREAS**, eligibility for such a membership fee waiver for disabled military veterans shall be established by a NYS Lifetime Liberty Pass, a Suffolk County Veteran Discount Card that confirms a “service-connected” disability, or a Suffolk County Parks Disabled Veteran Green Key Card, be it therefore

**RESOLVED**, that the *Facilities Use Policy* is hereby amended to include a waiver of College health club / pool membership fees for disabled military veterans, as reflected on Attachment IV, and be it further

**RESOLVED**, that the amended *Facilities Use Policy* shall be effective as of May 12, 2022.

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Chairman Murray moved to the committee reports and called for the Student Success Committee report. Trustee Pagdanganan said the committee had not met but she did have a few highlights. The leadership from the College met with the leadership from the Department of Social Services to assess a program that's based on the committee's recommendations. In addition to Zoom and in-person appointments, now there will be home appointments added as an option as a means for students to connect with DSS. Appointments will also be available throughout the summer, as they continue to gather the data from student appointments to further identify the student needs.

Chair Murray called for the Advocacy Committee report. Trustee Zarate said the committee had not met but they are working on supporting the needs of the K-12 bilingual teacher shortage, and there are some back-end conversations happening with President Bonahue and his staff informing them and being part of a coalition that NYSED wants to form with K-12 and higher education institutions to look at a comprehensive way of targeting the bilingual teacher shortage of all school districts in New York State.

Chair Murray asked if that would include the College potentially training teachers, supplementing their training. Trustee Zarate said yes, and it could also include funding from the State to the institutions to be able to offer these opportunities to create pipelines for teachers to be able to fill those positions in New York State public schools.

Chair Murray called for the Foundation report. Trustee Pagdanganan said she just wanted to remind her colleagues on the Board of Trustees that the Foundation Golf Classic is three and a half weeks away, and she asked each of them to consider supporting the event. The Foundation event features opportunities for sponsorship, the chance to play in the Port Jefferson Country Club golf course and the option of hosting a student to attend the dinner. The Golf Classic will take place on Monday, June 6th, the day will start with an eleven o'clock a.m. continental breakfast, followed by a noon shotgun start for a Best Ball tournament. Both will be followed by a reception, dinner and awards.

Chair Murray urged everyone to attend, and if that is not possible, then to support the Foundation. Trustee deLeon-Lopresti said she would be in attendance and would also sponsor a student.

Chair Murray called for the Student Trustee report. Student Trustee Frost announced the College was named one of the top ten two-year schools for the region for the 2019/2020 year for Hispanic students. The rankings were published by the Hispanic Outlook, an education magazine. Two of the College's students, Haley Olson and Joseph Hanrahan, earned top honors, as well as a cash prize at Stony Brook University's Hackathon. Lastly, he said that on April 11th, he participated in the Student



New York Community College Trustee meeting. He had the opportunity to meet the new student trustee for Nassau Community College. Trustee Frost realized that the NCC student trustee didn't have the resources that he had and they discussed putting together a better method of communication for all new student trustees.

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Chair Murray moved onto the Chair's report. Chair Murray said it was the time of the year to have ad-hoc Nominating Committee to see if there was any interest in a new slate of officers for the Board. Trustee deLeon-Lopresti has served as Chair of the Nominating Committee for the past two years and has agreed to do so again this year. Trustee deLeon-Lopresti asked any Board member interested in an officer position to please contact her. The voting would be done at the June Board meeting.

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Chair Murray moved to the President's report. President Bonahue thanked Chair Murray and the trustees for their contributions of time and service. He thanked Executive Dean Ciampa for hosting the meeting on the Grant campus. He then recognized and thanked Governance leaders Tat Sang So from the Grant Campus, and Dr. Courtney Brewer from the Faculty Association for their continued commitment to shared governance.

President Bonahue began with updates on a few business items. He said just that afternoon, Comptroller John Kennedy sent over a message responding to the College's change in accounting process, and said that the County does not want to carry the record of capital debt that we discussed at the March Board meeting. There was no explanation, or reason, he said he looked forward to working with Dr. Harris, and the Comptroller's office to discuss the issue. Additional good news from SUNY - the College will receive just under two hundred thousand to support new entry signs for the College. He thanked Mr. Petrizzo and the central facilities staff for bringing in those additional funds. These funds are in addition to the \$400,000 grant from SUNY supporting workforce training in manufacturing and electronics in health information management and also in training optometry technicians in continuing education.

Dr. Bonahue thanked Mr. Petrizzo and the legal team for preparing and working on the memo related to the change in the Open Meetings Law. The change in the law will go into effect in advance of the June meeting, and the legal team is working on a recommendation for how to move forward with an amendment to the existing policy.

President Bonahue continued with an update on enrollment. The enrollment projections for summer, unfortunately, are following the same trends as the spring semester. Enrollment projections for summer, are down between 10-12%. However, projections for fall are up 7-8%. He said it was possible this was because the College started the registration and advisement process earlier this year, but the College remained optimistic. Also related to enrollment, as a result of a lot of hard work, the College will

begin offering a micromester option. They are seven-week terms, full credit classes. This innovation will allow the College to begin to schedule new classes every seven or eight weeks. Students no longer have to wait four months for the next semester to start. It is not appropriate for every single class, but is appropriate for people getting started in their careers who don't want to have to wait until next January or September to start. The College is optimistic that this will provide more flexibility, especially for adult learners, and those who take classes one class at a time

President Bonahue began to demonstrate and display on the screen the new enrollment dashboards. He said the College was trying to move to a more robust way of understanding institutional performance, both on the enrollment side and on the retention side. The dashboard allows them to take an in depth look at both and is a better tool for understanding enrollment trends, and for asking questions about where the College finds itself at the moment. The enrollment side of the dashboard is ready to go live. The dashboard uses the existing Microsoft Office platform to gather better business intelligence. Dr. Bonahue reviewed the homepage and the different tabs and filters that give a glance at trend analysis of enrollment over ten years. The dashboard allows for analysis by campus, by demographics of a particular campus such as gender, race, ethnicity, full-time/part-time status, health status and so forth. It allows one to disaggregate by campus or program and see head count from degree-seeking, to nondegree seeking or nonmatriculated students. He said he would send the link out to the trustees and invited them to explore the dashboard.

Dr. Bonahue moved on to give an update on College's Strategic Plan. During the last update the committee was working on the goals of the plan. At this point, the College has done a lot of hard work to talk about the measurable institutional objectives. He said the strategic objectives were drafted, and then refined in a very collaborative process that involved a survey to all of the College stakeholders, through a series of town hall meetings in which people from faculty and administrators and AME took part. A subcommittee of the strategic planning counsel worked very hard to refine the language to be sure that it was aspirational, but also measurable. He added that the objectives are broad enough that many different units of the College can pursue them, but specific enough that they can tie a key performance indicator to each one. The College's key indicator in knowing it is achieving open access is enrollment. It can also look at things such as the yields from high schools, the yields from the number of applications converted to registrations. They can disaggregate that data for each of the metrics, and that will give them a strong sense of whether they are achieving the institutional mission. Dr. Bonahue said that at this point, with the Board's approval, they are ready to operationalize the objectives for next year. The next phase in the process is for each unit in the College to tie their annual operational plan to an objective plan. The Strategic Planning committee is looking for the right aspirational language for the mission statement and vision statement, which is about seven years old, but feels still serves the College well. The operational objective is ready which he presented and is pending the Board's support.

Dr. Bonahue moved on to review his self-evaluation, which he said was highly correlated with the strategic planning documents. He thanked the Board for the opportunity to report on the work that he has been doing since June. He added it has been an honor and privilege to work with the Board and Cabinet, as well as every employee at the College in considering where the College is and where it wants to be.

He said three themes have emerged from the new cycle of strategic planning and qualitative self-evaluation process. Data-based decision-making, a one-College model and keeping student success as the north star. Enrollment is a big part of how the College understands its institutional success, because if it's not enrolling students, and not providing access to educational opportunity, then it can't do those other things. The other theme that emerged is retention. The metrics on student success and engagement will tell the College if it is fulfilling its mission in terms of retention. Dr. Bonahue added that through the SUNY/Aspen seminar he attended he learned some of the most important momentum indicators is success in a gateway math or English course within the first year and then success in college-level English or math followed by retention of fall students into the spring semester, and retention of fall students into their second year. These are all important indicators of whether students feel connected with the College, feel they are well-served by the College and are going to persevere to achieve their goals.

Lastly, Dr. Bonahue reminded everyone that Commencement was the following week on Thursday, May 19th. There were two ceremonies, one at 9:00 a.m. and the second at 1:00p.m. He asked if they hadn't already done so, to please RSVP to VP Araneo if they planned to attend either ceremony.

Trustee Morgo said the retention metrics that Dr. Bonahue went over sounded practical, which should tell them a lot. He had also mentioned at the Executive Committee meeting that if they could be tied to the strategies that he went over for retention to see how well those strategies work, that would be illustrative, as well. Dr. Bonahue agreed and said it was a great observation, and he had sent an Excel spreadsheet together with his evaluation and he invited the Trustees to review the spreadsheet because they can see the performance indicators are broken down by College goal. Some of the metrics that they discussed are better metrics for some of those goals than for others. The spreadsheet is a collection of all the metrics that have been used in the past.

Trustee deLeon-Lopresti thanked Dr. Bonahue for his report and said she was really impressed with the data, and it was incredible to see it in a graphic form with a click. She wished every organization could have that at their fingertips, and thanked him for that and said she would be sure to look at it. She added the Strategic Plan has great goals; they seem very lofty, but attainable.

She asked if any consideration has been placed in retention of a different sort - retention of staff, qualified teachers, administrators. She said it seems to be a number one concern in other organizations with the great resignation and retirement.

Dr. Bonahue said that was a great observation and to the best of his knowledge, the College is seeing the usual number of retirements. COVID did accelerate some resignations over the past two years. He is, however, very pleased that the contracts for the Faculty Association, Guild, and AME employees tend to be competitive to the market. He thanked her for the observation and said that is something they can go back to and consider - how does the College want to keep its most valuable asset and keep them engaged.

Trustee Canary said he echoed Trustee deLeon-Lopresti's comments. He thinks it would be very helpful because prospective new employees looking into the College and see that metric and say, oh, look they have a very low turnover rate on the campus, something is going right here, it may just entice people to say, hey, maybe that's a group I want to join.

Chair Murray commented he loved the idea of the micromesters. He was glad to see it's being implemented and thinks it's very innovative. President Bonahue thanked him and said there will be more work done over the summer in terms of outreach to our adult learners. He thanked the Board for encouraging College leadership and staff to think out of the box and to be innovative.

Trustee Zarate commended Dr. Bonahue for the data tool that has been created because it's very transparent and easy to read. She added data cannot always be something easy to understand and read, but this makes it very easy and visually readable. With regards to retention, especially of staff, one of the things that is going to be part of that meeting that they are convening with NYSED has to do with not only the fact that there is a teacher shortage in New York State public schools, but they also are finding teacher shortages at the higher level to be able to teach these pathways for New York State public schools. She feels it's important for staff and retaining the staff that can facilitate these pipelines for students at the elementary level and high school level.

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Chair Murray moved onto Roundtable. Trustee Sanders shared that the Urban League has now opened up the Summer Youth Employment and Training Program, which provides young people between the ages of fourteen to twenty-one some employment opportunities. She asked if anyone knew of any students that need summer jobs to please reach out to her.

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Chair Murray called for a motion to enter into executive session to discuss the medical, financial, credit or employment history of a College administrator. There will not be any additional business after the executive session, and the meeting will adjourn at the conclusion of the executive session. Trustee deLeon-Lopresti so moved, Trustee O'Connor seconded, and with all in favor the Board of Trustees meeting was adjourned a 5:02 p.m.

The Board of Trustees next meeting is June 16, 2022 at 10:00 a.m.in the Media Room of the Culinary Arts Center, Riverhead, New York.

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Respectfully submitted,  
Gordon Canary  
Secretary