

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING
MICHAEL J. GRANT CAMPUS
BOARD ROOM, LEARNING RESOURCE CENTER (LRC)
AND VIA ZOOM
March 17, 2022

The meeting was held on Thursday, March 17, 2022 at 4:00 p.m. in the Board Room of the LRC on the Michael J. Grant Campus and via Zoom.

PRESENT:

E. Christopher Murray	Chair
James Morgo	Vice Chair
Shirley Coverdale	Second Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Belinda Pagdanganan	Trustee
Kevin O'Connor	Trustee
Priscilla Zarate	Trustee
Dr. Edward Bonahue	President
Louis J. Petrizzo	Executive Vice President and General Counsel
Alicia O'Connor	Deputy General Counsel
Alla Brodsky	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology Services
Dr. Patty Munsch	Interim Assistant V.P. for Student Affairs
Dr. Lauren Tacke-Cushing	Associate V.P. for Academic Affairs
Kaliah Greene	Interim V.P. / Executive Director, Office of Planning and Institutional Effectiveness
Angelica Rivera	A.V.P. for Employee Resources

Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:05 p.m. Trustee Coverdale so moved, Trustee Canary seconded and the motion was approved unanimously.

Chair Murray called for a motion to approve the Association minutes of the February 17, 2022 meeting. Trustee Pagdanganan so moved, Trustee O'Connor seconded, and the motion was approved unanimously.

Chair Murray introduced Dr. Patricia Munsch, Interim Assistant Vice President for Student Affairs, to present the Association financial report. Dr. Munsch reviewed the

Association financial report that was as of February 28, 2022. Dr. Munsch reported the Student Association continues to advance the goals of student engagement. As noted in the financial statement, the Peconic Café currently has a deficit. This is an anticipated deficit as was previously discussed. The leadership in the area is working to identify cost saving measures, including decreasing hours of operation, decreasing days of operation, and decreasing months of operation. The Association is currently doing an analysis of the timeframes that the cafe is being used and conducting a survey of students, faculty, and staff to identify the best course of action moving forward.

AVP Munsch introduced Association Director of Business Affairs Barbara Hurst to review the Association's audit report for FY'21. Ms. Hurst reported the Association completed its annual audit for the FY' 21. The Association had a clean audit with no deficiencies. She noted a few key items regarding the audit. Student fees revenue decreased by \$145,000, and that was due to low enrollment and the COVID-19 pandemic. The Peconic Café sales also decreased by \$157,000. The Café's total sales for 2021 were \$7,000, and this was all due to COVID and less foot traffic on the Eastern Campus. The childcare centers also showed a decline in revenue and their decrease was \$154,000, which is because of reduced enrollment in the centers. In 2020, they also received \$386,342 from the Paycheck Protection Program, which was recognized in 2020. This was not repeated in 2021. Although the Association did not get any PPP money in 2021, the conditions for forgiveness for the \$386,342 were met in January of 2021. The Association's total expenses also decreased by \$790,000 from the prior year as a result of a reduction in student activities because of lower enrollment during the COVID pandemic. The balance sheet ended the year with a \$673,000 increase in net assets due to net gain because of reduced expenses. The Association had about \$600,000 of that increase going into cash and, as of August 31, 2021, the balance was \$3,718,976.

Chair Murray called for a motion for the approval of Association Resolution 2022.A01. Trustee O'Connor so moved, Trustee Pagdanganan seconded and the motion was approved unanimously.

RESOLUTION NO. 2022.A1 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2021

WHEREAS, the Suffolk Community College Association, Inc. contracted with the independent CPA firm, Bonadio & Co., LLP, to perform an annual audit of financial operations, and

WHEREAS, Bonadio & Co., LLP has submitted an independent audit report to the Association, and

WHEREAS, the Interim Assistant Vice President for Student Affairs and the Director of Business Affairs have reviewed the report and recommend that it be accepted, be it therefore

RESOLVED, that the Suffolk Community College Association, Inc. accepts the independent auditor's report prepared by Bonadio & Co., LLP for the fiscal year ending August 31, 2021.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:15 p.m. Trustee Canary so moved, Trustee Coverdale seconded and the motion was approved unanimously.

Respectfully submitted,
Gordon Canary
Secretary