

**BOARD OF TRUSTEES
JUNE 17, 2021**

- Item 1 RESOLUTION NO. 2021.35 - Approving Monthly Sponsor Services for Suffolk County Community College**

- Item 2 RESOLUTION NO. 2021.36 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation**

- Item 3 RESOLUTION NO. 2021.37 - Accepting Toyota Automotive Training Equipment from the Suffolk Community College Foundation**

- Item 4 RESOLUTION NO. 2021.38 - Accepting a Grant Award from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion to Participate in a Program Entitled "PRODiG – Promoting Recruitment, Opportunity, Diversity, Inclusion and Growth"**

- Item 5 RESOLUTION NO. 2021.39 - Approving Budget Transfers**

- Item 6 RESOLUTION NO. 2021.40 - Amending the Presidential Evaluation Policy**

ITEM 1

RESOLUTION NO. 2021.35 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,803,759.86 for the month of May 2021 (*Attachment I*) is hereby approved by the Board of Trustees.

INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: May 3, 2021
INVOICE No.: 21-005
FOR: EMHP of Suffolk County
SCCC Insurance Premium Due
SCCC Employee Contributions Due
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	809.90	561	454,353.90
EMHP Family	1,908.12	1178	2,247,765.36
Leave Adjustments			
EMHP Indiv.	809.90	1	809.90
EMHP Family	1,908.12	11	20,989.32
Surviving Spouse CCR			
	809.90	4	3,239.60
HMO's			
HIP Indiv.	1351.84	1	1,351.84
HIP Family	3,312.00	1	3,312.00
May 2021 Premium Due:		1757	2,731,821.92
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2021 Payroll 8, Time Period: 4/5/21 - 4/18/21			73,036.16
Employee Insurance Contributions Due:			73,036.16
Total Due:			\$2,804,858.08

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

***(\$1,908.12)
+\$809.90***
\$2,803,759.86

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

*** Member was added under family coverage when she had switched over to individual coverage**

ITEM 2

RESOLUTION NO. 2021.36 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation

WHEREAS, the Suffolk Community College Foundation, Inc. is the recipient of a donation of equipment from American Honda Motor Corp., Inc., consisting of the items set forth on *Attachment II*, valued at approximately \$120,000, in total, and

WHEREAS, the Foundation wishes to further donate this equipment to Suffolk County Community College for use in its Automotive Technology Program, and

WHEREAS, the Academic Chair of the Automotive Technology Program has been consulted and has indicated a need for this equipment for instructional purposes in its general program, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes the College's acceptance of the items set forth on *Attachment II*, with a total value of approximately \$120,000, from the Suffolk Community College Foundation, Inc., for use in the College's Automotive Technology Program.

Board of Trustees
 June 17, 2021
 Attachment II

Item	Brand	Part Number	Quantity	Cost Each	Total Cost
Plastic face shield			1	14.99	14.99
Microfiber polishing, cleaning clothes 12pk.			1	15.39	15.39
Vehicle drying shammy			1	14.21	14.21
Safety glasses			5	2.84	14.2
Ac pump oil			1	7.28	7.28
Electrical outlet surge protector			1	14.97	14.97
Extension cords 10ft			2	13.47	26.94
Ratchet strap			1	6.98	6.98
Assortment of wheel weights				200	200
Headphones			4	17.16	68.64
Test pins		07AGJ-00A2AO	8	45.84	45.84
Set board green wires (4pk.)			1	12.99	12.99
Large oil drain caddy	Graco		1	689.15	689.15
Multipurpose cleaner	3M		1	22.96	22.96
4-cylinder short block	Acura		1	400	400
HOSE AND AIR CHECKER	AMFLO	AMFLO-150	1	37.64	37.64
National ruler	Bates	BNR-15	1	12.99	12.99
Propane cylinders	Bernzomatic		2	3.97	7.94
TORQUE BITS	CARLYLE	S14T27H	1	8.39	8.39
TORQUE BITS	CARLYLE	S14T10H	2	7.39	14.78
TORQUE BITS	CARLYLE	S14T7H	1	7.39	7.39
Vernier Caliper	Central Tool		1	81.99	81.99
CYLINDER BORE GAUGE	CENTRAL TOOLS	6461	1	190.88	190.88
ALEN KEY SET METRIC	CRAFTSMAN		2	17.01	34.03
3/8 EXTENSION	CRAFTSMAN	44261	1	11.96	11.96
OPEN END WRENCH SET, 7 PC	CRAFTSMAN		1	19.98	19.98
Stools	Equipto		16	27.49	439.96
Shop work benches with wheels, shelf, and sides	Equipto		4	886.28	3,545.12
Large roll cabinets	Equipto		2	3,270.04	6,540.08
Short roll cabinets	Equipto		3	1,814.33	5,442.99
Air hose reel and hose	EZ coil	EZ-P-LP450	1	280.76	280.76
Micrometer 0-25mm	Fowler	522240090	2	131.32	262.64
Horizontal test gauge	Fowler	Girod-Tast	1	236.14	236.14

10PC TORX BIT SOCKET SET	GEAR WRENCH	80588D	1	31.98	31.98
MACHINIST SCRIBER	GENERAL HARDWARE	380-A	1	6.25	6.25
WIRE CRIMPER	HONDA	07NGZ-001010A	1	177.7	177.7
Valve adjuster holder	Honda	J42689-AH	1	20	20
FUEL PRESSURE ADAPTER KIT	HONDA	07AAJ-S6MA150	4	223.29	446.58
MULTI MEDIA INTERFACE	HONDA	HON50570	1	119.99	119.99
SHIM SELECTION TOOL KIT	HONDA	J41217	1	512.06	512.06
0w-20 synthetic oil	Honda		7	5.07	35.49
10w-30 synthetic blend oil	Honda		12	3.05	36.60
5w-20 synthetic blend oil	Honda		12	3.66	43.92
Manual transmission fluid	Honda		3	8.20	24.60
Automatic transmission fluid	Honda		8	5.84	46.72
Brake clean	Honda		58	6.5	377
Transmission fluid HCF-2	Honda		12	8.21	98.52
White spray grease	Honda		38	7.83	297.54
Spray cleaner and polisher	Honda		15	4.99	74.85
Silicone spray	Honda		4	3.85	15.40
Multipurpose spray lube	Honda		3	8.95	26.85
Power Steering Fluid	Honda		12	3.08	36.96
Manual rear wheel drive transmission	Honda		1	800	800
Manual front wheel drive transmissions	Honda		3	800	2,400
4-cylinder engine	Honda		2	749	749
Tire balancer	Hunter	GSP9700	1	16821	16821
Tire changer	Hunter	TC3500	1	21748	21748
FLAT PRY BAR	IRWIN		1	11.64	11.64
BOLT GRIP 5PC KIT	IRWIN	394002	1	21.99	21.99
POWER GRIP 7PC KIT	IRWIN	394100	1	29.99	29.99
PUSH START SWITCH	K-D	K-D 124	1	17.53	17.53
WINDOW MOLDING REMOVER	KD TOOLS	2038	1	11.98	11.98
SMALL PIPE CUTTER	KD TOOLS	2107	1	6.2	6.2
Engine stands			3	214.53	643.59
Brake lathe W/adapters	Kwik-Way		1	2300	2300
Vinyl and leather protectant	Meguires		1	6.17	6.17
Plastic panel coating	Meguires		1	8.44	8.44

Car wax	Meguires		1	10.99	10.99
30X ILLUMINATED MICROSCOPE	MICRONTA		1	20	20
Battery tester	Midtronics	GR8-1100P	1	1999.99	1999.99
Micrometer 25-50mm	Mitutoyo		2	115.18	230.36
Micrometer 75-100mm	Mitutoyo		1	175	175
HELI COIL KIT	NAPA	770-3093	1	42.99	42.99
HELI COIL KIT	NAPA	770-3020	1	69.99	69.99
HELI COIL KIT	NAPA	770-3091	1	32.49	32.49
2 Ton jack stands	Napa		2 sets	32.49	64.98
Tire lube	Napa		1	15.99	15.99
funnels	Napa		2	2.49	4.98
Aluminum brightener	Napa	1458	1	5.99	5.99
Electrical cord reels	National Electric		2	118.06	236.12
DIE GRINDER	NORTHERN TOOL		1	60	60
Vernier Caliper	NSK	DC20	3	124.95	124.95
REFRIGRANT IDENTIFIER	ROBINAIR	16910	1	2148.75	2148.75
10,000 LBS. 2 POST LIFTS	ROTARY		6	4,800	28,800
Torque wrench	Snapon	TESI30	2	341	682
Torque wrench	Snapon	QJRM250A	1	386	386
Roll cart	Snapon	KRP1HD	2	208.17	416.34
Compression gauge	Snapon	EEPD500	1	174.64	174.64
Compression gauge hose	Snapon	M14-EEPV5G14L	1	35.62	35.62
Compression gauge hose	Snapon	M14-EEPV509-1	1	35.62	35.62
Compression gauge hose	Snapon	M14-EEPV5G14S	1	35.62	35.62
RIVET GUN KIT	Snapon	HP-200A	1	160.38	160.38
DRILL BIT SET	Snapon	DB29A	1	211.95	211.95
TAP AND DIE SET	Snapon	TDM-117A	1	212.95	212.95
FUEL PRESSURE GAUGE	Snapon	SPDTU3220	1	169	169
PUNCH AND CHISEL SET	Snapon	PPC710BK	1	146.79	146.79
PUNCH	Snapon	PPC1001	2	24.9	49.8
CENTERING PUNCH, PRYBAR	Snapon	1250	2	31.35	62.7
FILE SET	Snapon	HB100	1	160	160
FILE SET	Snapon	HB500	1	103.5	103.5
ALLEN KEY SET AMERICAN	Snapon	AW1020DK	1	192.5	192.5

ALLEN KEY SET METRIC	Snapon	AWM140DK	1	92.54	92.54
WRENCH 20MM	Snapon	OEXM200A	1	31.57	31.57
WRENCH 21MM	Snapon	OEXM210A	1	35.17	35.17
WRENCH 22MM	Snapon	OEXM220A	1	38.78	38.78
WRENCH 25MM	Snapon	OEXM250A	1	46.56	46.56
WRENCH 26MM	Snapon	OEXM260A	3	49.58	148.74
WRENCH 27MM	Snapon	OEXM270A	1	52.18	52.18
WRENCH 29MM	Snapon	OEXM290A	1	63.71	63.71
WRENCH 30MM	Snapon	OEXM300A	1	70.05	70.05
WRENCH 32MM	Snapon	OEXM320A	1	74.95	74.95
WRENCH 36MM	Snapon	OEXM360A	1	87.06	87.06
1/4 DRIVE SHALLOW SOCKET SET (METRIC)	Snapon	112YTMMY	1	115.31	115.31
1/4 DRIVE DEEP SOCKET SET (METRIC)	Snapon	112YSTMMY	1	169.51	169.51
1/4 DRIVE TORQ SET	Snapon	106TTX	1	117.62	117.62
1/4 EXTENSION	Snapon	TMXK60	2	13.55	27.1
LADY FINGER	Snapon	1650	1	43.1	43.1
DOUBLE FLARE KIT	Snapon	TF-528-D	1	130.54	130.54
TOOL BOX TOP	Snapon	KR-650A	1	2305	2305
TOOL BOX BOTTOM	Snapon	KR-655B	1	2325	2325
PHILIPS STUBY SCREW DRIVER	Snapon	SDDP22	3	15	45
FLAT HEAD STUBY SCREW DRIVER	Snapon	SDD1	1	15	15
FLAT HEAD SCREW DRIVER	Snapon	SDD8	3	17.98	53.94
PHILIPS HEAD SCREW DRIVER	Snapon	SDDP63	2	24.95	49.9
PICK	Snapon	CP3B	2	28.88	57.76
TRIM TOOL	Snapon	A177A	3	25.51	76.53
SCREW DRIVER	Snapon	SDD6	1	19.95	19.95
SCREW DRIVER	Snapon	SDD4	1	26	26
SCREW DRIVER	Snapon	SGD4B	1	17.98	17.98
PHILIPS HEAD SCREW DRIVER	Snapon	SDDP216	2	30	60
PHILIPS HEAD SCREW DRIVER	Snapon	GSHDP42R	1	14.24	14.24
TORQUE SCREW DRIVER	Snapon	SDTX420	1	26.5	26.5
BEND LIGHT	snapon	YA5100	1	33.75	33.75
HACK SAW	Snapon	HS18	1	30	30
GREASE CAP REMOVER PLIERS	Snapon	GCP10	1	48.43	48.43

NEEDLE NOSE PLIERS	Snapon	96CF	6	51.5	309
WIRE CUTTERS	Snapon	87BCP	5	53.25	266.25
PLIERS	Snapon	47ACP	3	53.75	161.25
ADJUSTABLE PLIERS	Snapon	HL112P	4	54	216
ADJUSTABLE PLIERS	Snapon	90AP	1	44.75	44.75
ADJUSTABLE WRENCH	Snapon	AD10	1	118	118
SNAP RING PLIERS	Snapon	PR25	2	59.75	119.5
CRIMP PLIERS	Snapon	PHP1	2	33.95	67.9
HOSE CLAMP PLIERS	Snapon	HCP7	2	21.5	43
SNAP RING PLIERS	Snapon	SRP2B	1	59.75	59.75
SNAP RING PLIERS	Snapon	PR-129A	1	13.5	13.5
SNAP RING PLIERS	Snapon	PR-32A	1	12.8	12.8
SNAP RING PLIERS	Snapon	PR-24A	2	29.95	59.9
SNAP RING PLIERS	Snapon	PR-349A	1	25	25
SNAP RING PLIERS	Snapon	SRPC3800	3	28.75	86.25
SPARK PLUG GAPPER GAUGE	Snapon	FB-303A	1	8.95	8.95
MAGNET PICKUP TOOL	Snapon	PT-28D	2	27	54
ALLEN HEAD SOCKET SET 4-12	Snapon	211EFAMY	1	201.8	201.8
TORQUE BIT SOCKET SET T27-T55	Snapon	207EFTXY	1	134.92	134.92
3/8 EXTENSION	Snapon	FXK11	2	23.35	23.35
3/8 FLEX RATCHET	Snapon	F732A	4	68.03	272.12
3/8 FLEX RATCHET	Snapon	FLF80	1	86.49	86.49
TAMPER PROOF TORX SOCKET SET	Snapon	211EFTXRTPY	1	230.63	230.63
SHALLOW 3/8 SOCKET 20MM	Snapon	FSM201	1	12.8	12.8
SHALLOW 3/8 SOCKET 21MM	Snapon	FSM212	1	13.5	13.5
SHALLOW 3/8 SOCKET 22MM	Snapon	FSM221	1	14.04	14.04
SHALLOW 3/8 SOCKET 23MM	Snapon	FSM231	1	15.71	15.71
SHALLOW 3/8 SOCKET 24MM	Snapon	FSM241	1	15.71	15.71
SHALLOW 3/8 SOCKET 25MM	Snapon	FSM251	1	17.73	17.73
SHALLOW 3/8 SOCKET 26MM	Snapon	FSM261	1	17.73	17.73
3/8 DEEP IMPACT SOCKET SET 8MM-21MM	Snapon	214SIMFMYA	1	186.23	186.23
3/8 SHALLOW IMPACT SOCKET SET 3/8-3/4	Snapon	207IMDFY	1	62.85	62.85
SLIDING 3/8 T HANDLE	Snapon	F5L	2	25.95	51.9
5/8 SPARK PLUG SOCKET	Snapon	S9706AFU	1	78.25	78.25

3/8 19MM DEEP SOCKET	Snapon	SFSM19	1	19.46	19.46
TORX SOCKET	Snapon	FTXL30	1	22.63	22.63
SPINNER RATCHET	Snapon	FRS70A	1	20.61	20.61
POZIDRIVE #2 SOCKET	Snapon	FPD22E	1	18.45	18.45
3/8 - 1/2 ADAPTER	Snapon	GAX1	1	12.8	12.8
3/8 LINE CROWS FOOT SET 9MM-18MM	Snapon	210FRHMA	1	141.26	141.26
11/16 LINE CROWS FOOT	Snapon	FRH220S	1	30.75	30.75
13/16 LINE CROWS FOOT	Snapon	FRH260S	1	32.83	32.83
13MM SWIVEL SOCKET	Snapon	FSUM13	1	32	32
15MM SWIVEL SOCKET	Snapon	FSUM15	1	32	32
17MM SWIVEL SOCKET	Snapon	FSUM17	1	32	32
19MM SOCKET	Snapon	FSM191	1	11.07	11.07
14MM SOCKET	Snapon	FSM141	2	10.7	21.4
12MM SOCKET	Snapon	FSM121	1	9.98	9.98
7MM SOCKET	Snapon	FSM71	1	10.09	10.09
13MM SOCKET	Snapon	IMFM13	1	8.3	8.3
RUBBER MALLETS	Snapon	BF620B	2	22.53	45.06
HAMMER	Snapon	BPN16B	3	28.92	86.76
TOP POST BATTERY TERMINAL CLEANER	Snapon	BTC-3	1	7	7
BEARING SPLITER	Snapon	CJ951	1	147.02	147.02
10PC COMBINATION WRENCH SET, AMERICAN	Snapon	SOEX710	1	234.66	234.66
5PC OFFSET WRENCH SET, AMERICAN	Snapon	XB605A	1	157.98	157.98
5PC OFFSET WRENCH SET, METRIC	Snapon	XBM605A	1	144.14	144.14
14MM /17MM WRENCH	Snapon	XDHFM1417	2	30.99	61.98
10PC WRENCH SET, METRIC	Snapon	OEXM710B	1	230.63	230.63
6PC FLARE NUT WRENCH SET, METRIC	Snapon	RXFMS606B	1	181.62	181.62
11PC SLIM LINE OPEN END WRENCHES	Snapon	LTAM811	1	337.29	337.29
BLOW GUN KIT	Snapon	JTK15	1	73.49	73.49
1/4 AIR RATCHET	Snapon	FAR25	1	359.95	359.95
AIR GUN	Snapon	IM51A	1	629.95	629.95
TIRE TREAD GAUGE	Snapon	TDG1	1	4.67	4.67
TIRE PRESSURE GAUGE	Snapon	PGP120	1	22	22
AIR CHISIL BIT SET 6PC	Snapon	PHG1066BK	1	210.61	210.61
TEST LIGHT	Snapon	CT4E	3	32.76	98.28

PUSH START SWITCH	Snapon	MT-302A	1	42.95	42.95
SHORT AND OPEN LOCATOR	Snapon	YA809	1	29.99	29.99
3/8 DRILL	Snapon	ET1235	1	99	99
PISTON RING EXPANDER	Snapon	PRS-10	1	11.67	11.67
1/2 DRIVE LONG HANDLE RATCHET	Snapon	SL80	5	108.26	541.3
1/2 DRIVE RATCHET	Snapon	S80	2	99.32	198.64
1/2 BREAKER BAR	Snapon	SN18B	2	73.8	147.6
1/2 EXTNSION	Snapon	SXK5	6	22.48	134.88
1/2 EXTENSION	Snapon	SXK3	2	20.47	40.94
1/2 EXTENSION	Snapon	SX15	1	40.65	40.65
1/2 DRIVE SMALL EXTENSION	Snapon	SXW2	1	15.28	15.28
1/2 DRIVE DEEP CHROME SOCKET SET 10-20MM	Snapon	310TSM	1	234.09	234.09
17 PEICE 1/2 DRIVE SOCKET SET, INCHES	Snapon	317MPC	1	432.43	432.43
32 MM SOCKET	Snapon	TWM32	3	30.13	90.39
30 MM SOCKET	Snapon	TWM30	4	27.1	108.4
22MM O2 SENSOR SOCKET	Snapon	S6176	2	36.32	72.64
22MM DEEP IMPACT SOCKET	Snapon	SIMM220	1	24.36	24.36
19MM DEEP IMPACT SOCKET	Snapon	SIMM190	1	18.74	18.74
ADAPTER	Snapon	GLA12A	1	20	20
ADAPTER	Snapon	GSAF1E	1	12.8	12.8
30MM SOCKET	Snapon	IMM300ZC	1	20.9	20.9
1 3/8 SOCKET	Snapon	IM440	7	29.98	209.86
24MM SOCKET	Snapon	TWM24	1	18.02	18.02
34MM SOCKET	Snapon	IMM342	1	17.85	17.85
36MM SOCKET	Snapon	IMM360	1	32.29	32.29
22MM SOCKET	Snapon	TWM22	3	16.15	48.45
19MM SOCKET	Snapon	TWM19	4	14.38	57.52
17MM SOCKET	Snapon	TWM17	4	14.38	57.52
IMPACT SOCKET	Snapon	315IMMYA	1	178.74	178.74
SCRAPERS	STANLEY		3	3.15	9.45
ENGINE EAR	STEELMAN		1	79.6	79.6
ANTIFREEZE TESTER	THEXTON	106	1	19.4	19.4
10MM SWIZEL T HANDLE	TONE		1	69.1	69.1
LOCKING CHAIN CLAMP	WISE GRIP		2	48.49	96.98

HANGING WEIGHT SCALE	WESTON GEAR		1	17.99	17.99
Feeler gauge sets			8	15.73	125.84
CASTERS (6 INCH, FIXED)			4	30.11	120.44
CAULK GUN			2	7.88	15.76
LONG HANDLE RAZOR BLADE	GearWrench	3528	1	10.73	10.73
UTILITY KNIFE			1	7.02	7.02
LARGE PIPE CUTTER			1	22.22	22.22
SMALL WIRE WHEEL			1	3.49	3.49
PUSH PIN REMOVAL PLIERS			1	33.78	33.78
SCREWDRIVER BIT SET			1	40	40
DENT PULLING SUCTION CUP			1	18.99	18.99
HOOD PROP TOOL			2	14.21	28.42
M12X1.25 TAP			1	15.25	15.25
PISTON RING COMPRESSOR KIT		BS3032	1	130.95	130.95
DRILL WIRE BRUSH			1	10.82	10.82
1/2 DRIVE LOCKING EXTENSION			1	68.5	68.5
				Total	119979.5

ITEM 3

RESOLUTION NO. 2021.37 - Accepting Toyota Automotive Training Equipment from the Suffolk Community College Foundation

WHEREAS, the Suffolk Community College Foundation, Inc. is the recipient of automobiles and automotive training equipment loaned by Toyota Motor Sales USA, Inc. (Toyota), valued at approximately \$140,000, as reflected on *Attachment III*, and

WHEREAS, the Foundation wishes to permit these automobiles and training equipment to be utilized by Suffolk County Community College in its Toyota Technician Training & Education Network (T-TEN) Program, pursuant to an agreement between the College and Toyota, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes the acceptance of the items as set forth on *Attachment III*, with a total value of approximately \$140,000, loaned by Toyota Motor Sales USA, Inc. for use by Suffolk County Community College in its Toyota Technician Training & Education Network (T-TEN) Program.

**Board of Trustees
June 17, 2021
Attachment III**

Description	QTY.	Value
2021 Toyota Prius Prime - Limited	1	\$34,995
2020 Toyota Camry	1	\$22,773
ATECH Toyota Electricity and Electronics Trainers and Software	1 Kit	\$38,000
Toyota / Lexus Hybrid Electric Vehicle Tool Kit	1	\$16,000
Toyota / Lexus Dynamic Diagnostic Charging System	1	\$3,958.09
Toyota / Lexus Battery Diagnostic Service System	1	\$1,959.06
Toyota Techstream Diagnostic Toughbook	4	\$22,396.00
Total		\$140,081.15

ITEM 4

RESOLUTION NO. 2021.38 - Accepting a Grant Award from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion to Participate in a Program Entitled "PRODiG – Promoting Recruitment, Opportunity, Diversity, Inclusion and Growth"

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$244,737 to participate in a program entitled "PRODiG - Promoting Recruitment, Opportunity, Diversity, Inclusion and Growth" for the period September 1, 2019 through August 31, 2022, and

WHEREAS, the funding of this project is to foster and demonstrate measurable improvement in decreasing ethnic disparities within its instructional and non-instructional faculty and staff for pan-cultural groups within Suffolk County Community College, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College Interim President or his designee is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College's Office of Legal Affairs, accepting a grant award in the amount of \$244,737 from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion to participate in a program entitled "PRODiG - Promoting Recruitment, Opportunity, Diversity, Inclusion and Growth" for the period September 1, 2019 through August 31, 2022.

Project Directors: Christina Vargas, Chief Diversity Office/Title IX Coordinator
Dr. Paul Beaudin, Vice President for Academic and Student Affairs

ITEM 5

RESOLUTION NO. 2021.39 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment IV* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment IV* are hereby authorized and approved.

**Suffolk County Community College
Budget Transfer List
As of June 11, 2021**

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		<u>REASON</u>
					<u>FROM</u>	<u>TO</u>	
J0038823	181800	A10101	714340	Contractual Travel	7,585		For scientific waste removal
	181800	A12301	714040	Waste/Garbage Removal		7,585	
J0038824	181800	A10101	714340	Contractual Travel	3,600		For scientific waste removal
	181800	A12301	714040	Waste/Garbage Removal		3,600	
J0038825	181800	C23901	714560	Fees For Services: Non Employee	20,000		For The Team Dynamix Bill for computer services
	181800	C23901	714210	Computer Services		20,000	
J0038831	181800	C86201	714560	Fees For Services: Non Employee	15,000		For The Team Dynamix Bill for computer services
	181800	C23901	714210	Computer Services		15,000	
J0038835	181800	C86201	712460	New Computers	14,355		For The Team Dynamix Bill for computer services
	181800	C23901	714210	Computer Services		14,355	

ITEM 6

RESOLUTION NO. 2021.40 - Amending the Presidential Evaluation Policy

WHEREAS, the Board of Trustees' Personnel Committee has reviewed and recommended for the Board of Trustees' consideration updates and amendments to the Board's Guiding Principles for the Presidential Evaluation Process Policy to reflect current and best practices with regard to the Board's evaluation of the College President, and

WHEREAS, the Board wishes to amend the Guiding Principles for the Presidential Evaluation Process Policy as recommended by the Personnel Committee, be it, therefore

RESOLVED, that the Board of Trustees hereby adopts the Guiding Principles for the Presidential Evaluation Process Policy, as amended, effective June 17, 2021 (see, as *Attachment V*).

GUIDING PRINCIPLES FOR THE PRESIDENTIAL EVALUATION PROCESS

The Board of Trustees will conduct an evaluation of the College President each year.

The evaluation is a comprehensive, multi-part process that reviews the College President's progress on strategic initiatives and goals, College leadership, and community relations. The evaluation will consist of the following:

1. Survey Feedback from College and Community Stakeholders

- a) A questionnaire is distributed to all Trustees and a representative sample of external and internal stakeholders, selected by the President in consultation and with the approval of the Personnel Committee, as detailed more fully below. The questionnaire is designed to solicit feedback on the President's performance and progress toward achieving identified goals. The questionnaire is delineated by section so that questions are directed and tailored to the appropriate audience.
- b) Questionnaires will be on a format approved by the Board of Trustees, with the questions, definitions, and ranking for questions and responses approved by the Board prior to dissemination to external and internal stakeholders.
- c) Confidentiality is paramount. Therefore, the results of the evaluation will not be tabulated by College employees or on the College computer system.
- d) Evaluation of President's goals (as previously agreed upon by the Board and President). This section is completed by the Board members.
- e) The narrative section on Areas of Strength and Areas of Further Development.

2. President's Self-Evaluation

- a) The President will complete a self-evaluation report of his/her performance and progress toward goals during the period under evaluation and provide this to the Board, including but not limited to:
 - Progress against goals stated in the institution's current strategic plan, supported with data on initiatives considered critical to the success of the institution
 - An assessment of strengths and areas of opportunity in his/her development as an institutional leader
 - A consideration of his/her impact on College culture, including but not limited to collaboration and shared governance.
 - A review of his/her relationships with SUNY and the community at large, including key partners in legislative, educational, nonprofit, business communities, etc.

3. Institutional Report

- a) The President will also report on the status of the College, including strengths, challenges, and areas of opportunity. This report will include data on progress in achieving institutional goals, measurable institutional objectives, and key performance indicators, and may also include data on other measures of organizational effectiveness.

4. Interviews

- a) At the option of the Board, interviews may be conducted to solicit additional stakeholder feedback.

5. Review and Discussion of Evaluation Results

- a) In the Board discussion of the evaluation results, the Chair should lead and hold the discussion with the President.

PURPOSE:

As the Board of Trustees determines the policies that govern the College, the evaluation process reviews the President's performance in implementing the policies set by the Board.

TIMETABLE:

- August: The President meets with the Personnel Committee of the Board of Trustees to discuss the proposed goals for the academic year. At the August meeting of the Board of Trustees, the President proposes goals for the academic year. If accepted, these goals become the basis for the evaluation.
- January: The President makes a mid-year report to the full Board on progress made on goals.
- March/April: The President consults with the Personnel Committee of the Board to create a representative list of at least 25 individuals, in addition to Cabinet members, selected to provide an assessment on the performance of the President. The individuals belong to three categories: internal stakeholders (at least 6, in addition to Cabinet members); external stakeholders (at least 9); students/alumni (at least 10). Upon agreement with the list, each individual completes their particular section of the questionnaire plus the sections titled "All Audiences". Also, the Chair sends the same questionnaire to all members of the Board (see attached sample).

Internal Stakeholders (minimum of 6, not including Cabinet members)	External Stakeholders (minimum of 9)	Students/Alumni (minimum of 10)
Faculty Association	County Executive or representative	Foundation Board Alumni Rep.

Guild	State University of New York Chancellor or representative	Rep. of Alumni(s) of the Year
AME, rotate each year (white, blue, security)	Chair of the Education Committee (County Legislature)	Rep of Phi Theta Kappa/ Honor Students
Chair of Ammerman Governance	State Assembly / State Senate Education Committee representative(s)	Rep. of Student Governance (rotated)
Chair of East Campus Governance	Rep. of the business community	Rep. from each campus
Chair of Grant Campus Governance	Rep. of LIRACHE	Rep. from one of the College's accredited professional programs
Cabinet Members	Rep. from a civic group	Rep. from one of the College's certificate programs
	Rep. of the faith community	Rep. from the College's workforce development / career & technical education / manufacturing program(s)
	Rep. of the minority community	Rep. from the College's programs that serve economically disadvantaged students or non-traditional students

- April/May: The Personnel Committee Chair receives all questionnaires and prepares a composite of the results. The Committee Chair then compiles aggregated numerical values and narrative comments for the Committee. The Committee analyzes the results of the surveys and prepares recommendations for the Board. At the May Board meeting, in executive session, the Personnel Committee presents its recommendations to the entire Board of Trustees. The President is present at this meeting and may respond to the recommendations.
- June: The Board meets in executive session to review and, as appropriate, set the terms for the extension of the President's contract, annual salary, and other terms and conditions subject to annual adjustment.

Board of Trustees
April 14, 2005

Amended
May 15, 2008

Amended
May 19, 2016

Amended
June 17, 2021