

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING  
HELD VIA TELECONFERENCE CALL  
JUNE 18, 2020

The meeting was held on Thursday, June 18, 2020 at 10:00 a.m. via conference call.

PRESENT:

E. Christopher Murray	Chair
Jim Morgo	Vice Chair
Shirley Coverdale	2 <sup>nd</sup> Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Belinda Pagdanganan	Trustee
Kevin O'Connor	Trustee
Gemma deLeon-Lopresti	Trustee
Kaitlyn Gambina	Student Trustee
Louis J. Petrizzo	Interim President
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Dr. Paul Beaudin	V.P. for Academic Affairs
Dr. Christopher J. Adams	V.P. for Student Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Angelica Rivera	A.V.P. for Employee Resources

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The meeting of the Board of Trustees was convened at 10:00 a.m.

The Pledge of Allegiance was led by Trustee Canary.

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Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 10:07 a.m. Trustee Canary so moved, Trustee Pagdanganan seconded and the motion was approved unanimously.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 10:19 a.m. Trustee Morgo so moved, Trustee Canary seconded and the motion was approved unanimously.

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Chair Murray requested a motion to approve the minutes of the May 14, 2020 Board of Trustees meeting. Trustee Coverdale so moved, Trustee O'Connor seconded. The motion to approve the minutes was approved unanimously.

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Chair Murray introduced Dr. Mark Harris, Vice President for Business and Financial Affairs, to present the College Budget and Financial report. Dr. Harris reported that for fiscal year 2020 the College is recording a net revenue loss mainly based on the enrollment for fall and spring of about \$3.3 million, and has reduced costs by \$7.14 million. Based on the actuals as of May 31st, the College would close out the year using approximately \$300,000 of the fund balance. The reduction in fund balance use is mainly driven by cost savings due to frozen positions that have been aggressively managed over the past couple of months.

He noted that at the next board meeting, the financials will reflect the upward swing that the College has had in its summer enrollment. Based on the closeout projection for fiscal year 2020, the goal still is to add about \$796,000-plus to the College's fund balance. The College is still assessing the true cost savings as a result of the frozen positions, as well as all the cost benefits that have derived as a result of the disruption in physical campus operations and some of the changes that we have made in terms of procurement and the freezing of travel and spending on nonessential items. VP Harris added that one of things that is very fluid and that the College is very concerned about is with respect to a full quarter appropriation fund from the State. Approximately \$13.6 million is given to the College each quarter, and SUNY has indicated that there is a likelihood that the 4th quarter payment may be reduced by about 20%, a potential negative impact in revenue and cash of about \$2.7 million.

In terms of cash management, the College continues to employ a very aggressive strategy to ensure that it continues to meet its obligation with respects to payroll and other statutory deductions. The College is working with the County and State on securing outstanding cash owed. On average and in prior years, the County around this time would be giving the College about \$5 million a week and then a balloon payment. This past Monday, the County made the first payment, approximately \$3 million. The College is looking at all of its outflow to ensure that it's able to meet payroll and staff obligations from a cash perspective, which on an average is about \$6 million each pay period. Due to the looming delay and cut from the State, and the trickling of the cash from the County, VP Harris and his team monitor this on a weekly basis and discuss with President Petrizzo.

In regards to fiscal year 2021, at the last Board meeting, the projection for enrollment was about a 7% decline. The College continues to use that number because there are still other factors that are moving and they want things to settle in order to get a better sense of what that number is. With SUNY's elimination of floor funding, there is also a negative impact of at least \$2.79 million in State aid. There are still unknown factors that may change the final numbers, such as a worsening fall enrollment and further cuts in State aid. Once the College gets confirmation on what the final numbers are, they will inform the Board. He added that based on the meeting the College had with legislators yesterday it is unlikely the College will be getting the increase from the County, which they had factored in - close to \$900,000. Therefore, the administration in conjunction with the Board will need to sit and plot out where they need to recoup or cut costs in order to mitigate the damage of that 2% loss.

Trustee Morgo asked VP Harris if it was possible legally for the County to do what the State has done, to go under the floor funding? Or are they required legally to give the College at least what they gave last year? Secondly, he asked that in light of the State's 20% cut, was the administration making contingency plans to absorb that 20%? VP Harris answered it was his understanding the County is obligated to do the maintenance of effort. In regards to a contingency plan, he said the College has presented to the Board a 3-prong scenario where the State reduced its appropriation by 10, 30, or 50% . There are certain options the College will need to dig deeper into, and they have been looking at what the impact will be. That will be a broader discussion and, the next step, if that happened, would be to flesh that out in greater detail.

VP Harris then moved on to review the resolutions with a financial impact. Item Number 1 is the College's standard monthly service payment to Suffolk County for the employee health insurance. The payment for the month of April is approximately \$73,000 higher than the prior month, and that is because this invoice includes three pay periods versus two pay periods, and one pay period for the employees' contribution is approximately \$73,000. Item Number 2 is the annual sponsor services to the County for workman's compensation insurance with services and administrative charges. The payment is \$1.899 million - about \$676,000 lower than what was paid last year. The major change is a direct result in reduction in the workers' comp of about \$676,000.

Chair Murray thanked VP Harris and asked if anyone had any other questions on the resolutions he discussed or the resolutions in the packet. Trustee Canary asked what was the driving force in the significant reduction in the workers' comp rate. VP Harris said that typically what they have done working with the County and human resources, is they would look at the employees who have filed workers' comp claims to see how expeditiously those matters can be resolved and employees removed from workers' compensation.

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Chair Murray called for a motion for the approval of College Resolutions 2020.29 through 2020.35. Trustee Pagdanganan so moved, Student Trustee Gambina seconded, and the motion was approved unanimously.

**RESOLUTION NO. 2020.29 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$3,038,093.32 for the month of April 2020 (*Attachment I*) is hereby approved by the Board of Trustees.

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**RESOLUTION NO. 2020.30 - Approving Annual Sponsor Services for Suffolk County Community College for FY2019-2020**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve services provided by its Sponsor, the County of Suffolk, and

**WHEREAS**, the regulation also requires the approval of each Sponsor Service satisfactorily performed, and

**WHEREAS**, Workers Compensation, Liability Insurance and Fleet Services are considered Sponsor Services, and

**WHEREAS**, the College is also responsible for costs related to the administration of the Sponsor Services, be it therefore

**RESOLVED**, that the following charges for Sponsor Services totaling \$1,899,645.79 for the College's 2019-2020 fiscal year are hereby approved by the Board of Trustees.

1065	628300	Workman's Compensation	\$1,016,029.58
729600		Liability Insurance	487,267.52
		Fleet Services	23,022.69
		Administrative Charges	373,326.00

TOTAL \$1,899,645.79

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**RESOLUTION NO. 2020.31 – Accepting a Federal Grant for the 2020 – 2021 Federal Work Study Program (FWSP)**

**WHEREAS**, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965 as amended by the Education Amendments, and

**WHEREAS**, the application has been approved in the amount of \$534,782, and

**WHEREAS**, the federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

**WHEREAS**, this federal grant must be matched by a 25 percent contribution, and

**WHEREAS**, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

**RESOLVED**, that the Board of Trustees hereby accepts the total federal allotment of 2020-21 Federal Work Study Program funds in the amount of \$534,782, and be it further

**RESOLVED**, that \$53,478 be set aside for the Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

**RESOLVED**, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

**RESOLVED**, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

**RESOLVED**, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation except for the Community Service Employment.

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**RESOLUTION NO. 2020.32 - Approving the Allocation of the 2020 – 2021 Federal Work Study Program (FWSP)**

**WHEREAS**, Suffolk County Community College is composed of three campuses, and

**WHEREAS**, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

**RESOLVED**, that the following distribution of the 2020-21 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	\$534,782
Less: Transfer to Job Locator Program	<u>-53,478</u>
Remaining CWSP Federal Allocation	\$481,304
Plus: 25% of Institutional Share of Student Wages	<u>+120,326</u>

Total FWSP Funds Available	\$601,630
Less: 5% Admin Expense Allowance of Campus Wages	<u>- 30,081</u>
Total Student Wages Available	\$571,549

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus (54%)	\$308,636
Grant Campus (35%)	\$200,043
Eastern Campus (11%)	<u>\$ 62,870</u>
Total Campus Wage Distributions	\$571,549

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**RESOLUTION NO. 2020.33 - Accepting a Federal Supplemental Educational Opportunity Grant (FSEOG) for 2020 - 2021**

**WHEREAS**, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, and as amended by the Education Amendments,

**WHEREAS**, the application has been approved in the amount of \$771,758, and

**WHEREAS**, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

**RESOLVED**, that the 2020-21 Federal Supplemental Educational Opportunity Grant in the amount of \$771,758 be accepted, and be it further

**RESOLVED**, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.

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**RESOLUTION NO. 2020.34 - Approving the Allocation of the 2020 – 2021 Federal Supplemental Educational Opportunity Grant Program (FSEOG)**

**WHEREAS**, Suffolk County Community College is composed of three campuses, and

**WHEREAS**, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grant Program (FSEOG), be it therefore

**RESOLVED**, that the following distribution of the 2020-21 FSEOG funds by campus is hereby approved.

Federal Supplemental Educational Opportunity Grants (FSEOG)

Federal SEOG Allocation	\$771,758
Less 5% Administrative Expense for Grants	\$-38,588
Remaining FSEOG Allocation for Student Grant Disbursement	\$733,170

Campus Distribution of SEOG Grants

Ammerman Campus (44%)	\$322,595
Grant Campus (42%)	\$307,931
Eastern Campus (14%)	\$102,644

Total of College Grants	\$733,170
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**RESOLUTION NO. 2020.35 - Approving a Constitution for the Student Government Association of the Ammerman, Eastern, and Michael J. Grant Campuses of Suffolk County Community College**

**WHEREAS**, a Student Government Association has previously been established on each campus to represent the student body and to provide student governance of student groups and student organizations on each campus, and

**WHEREAS**, each campus Student Government Association has prior to this date been governed by its own Constitution, and

**WHEREAS**, the standing campus Student Government Associations have developed and ratified a single *Student Government Association Constitution of the Ammerman, Eastern, Michael J. Grant Campuses of Suffolk County Community College* that will govern the Student Government Association on all three campuses, a copy of which is attached here to as **Attachment II**, and

**WHEREAS**, the Vice President for Student Affairs supports the approval of the *Student Government Association Constitution of the Ammerman, Eastern, Michael J. Grant Campuses of Suffolk County Community College* in the form attached hereto as **Attachment II**, be it therefore

**RESOLVED**, that the Board of Trustees hereby approves the *Student Government Association Constitution of the Ammerman, Eastern, Michael J. Grant Campuses of Suffolk County Community College* in the form attached hereto as **Attachment II**, and reserves the right to amend or modify the same in the event the Board of Trustees determines this is necessary.

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Chairman Murray moved to the committee reports and called for the Budget and Finance Committee report. Trustee O'Connor said the report was covered with VP Harris's report and added that they have had lots of discussions and there will be more to come.

Chair Murray called for the Student Success Committee report. Trustee Pagdanganan said the Student Success Committee met on June 9<sup>th</sup>. They discussed the work that continues with the College's CARES Act Task Force of developing a plan for disbursing the \$6.5 million of federal funding to students who were affected by the pandemic. The plan needed SUNY review and approval before it could be implemented, and the College has finally received the authorization. The priority one level students (Pell Grant eligible), have been contacted and instructed to submit an acknowledgement form online to initiate the money transfer by direct deposit or check. To date \$400,000 has been distributed to students. The next level of students to receive aid are those who are Title IV eligible for loans. Those students will be contacted by mid-July and will be asked to apply, explaining how the pandemic has contributed to their personal hardship situation. A review committee will evaluate and review the applications and can award a maximum \$3,000 per eligible selected student. The funds are limited to students who were enrolled during spring of 2020. She noted that the Department of Education interpretation of the law by Congress prohibits funding to go to undocumented students, international students, or visiting students. The College has approximately 14,000 CARES Act eligible students college-wide. The College has also been advised that it is eligible for an additional \$6.5 million of funding that can be used by the institution, however, guidelines related to the distribution of institutional relief funds have not been announced.

She added that Dr. Beaudin was excited to share with the committee that the College will receive an increase to its Perkins grant allocation next year by \$350,000, putting the total grant award to over \$1 million. The Perkins grant is for a 5-year period and the College has four more years remaining in the current grant. Dr. Beaudin has also been working on a contingency plan for the fall in the event that the Chancellor and the Governor call for a limit to on-campus classes. The plan is to continue with mostly online courses and limit small groups and socially distant settings for classes such as labs that can't meet learning outcomes remotely. This includes limiting the number of students in buildings and in classrooms. The College's faculty is able to register for a variety of training classes to enhance their online teaching skills. Work continues with the College taskforce charged with developing the institution's plan for reopening the campuses. The Chancellor and Governor will be providing input as to the timeline for this plan which has already been submitted to SUNY for review and approval. All SUNY system colleges and universities were directed to submit a plan including measures for restarting on-campus operations, communications, outreach, resources required to reopen, and the timeline for reopening and starting on-campus operations.

The graduation celebration website was launched on June 1st and was a tremendous success. The site had 3,000 visits and 7,500 page views. As per Dr. Adams, this is not to replace the College's annual commencement ceremony and they are still hoping for a formal event that might take place or could take place in January or next spring. VP Araneo thanked the student leaders, including Student Trustee Kaitlyn Gambina, for filming special remarks from students to students which were filmed for inclusion in the celebration website.

The College received an excellent desk audit review by the US Department of Labor for the management of the Tech Hire grant. This \$2.9 million grant is the largest grant in the College's history and supports members of the community who are unemployed and underemployed in the 18- to 29-year-old range. The funds are infused in programs such as continuing education, workforce development, cybersecurity, and advance manufacturing.

She said that Chief of Staff Carol Wickliffe-Campbell reported to the committee that students who received the laptops were extended the invitation to keep them through the summer and fall if they are enrolled for classes or if they are needed for exams. Those who have completed course work have been asked to return the laptops. Lastly, Trustee Pagdanganan reported The Black and African American Task Force was established in response to data findings revealed through Achieving the Dream. There are about 25 people on the Task Force who are involved with ensuring support and resources are provided to students during this time of crisis. The Task Force organized a Town Hall meeting to discuss current concerns and that meeting was a success and similar meetings will continue to be held.

Chair Murray then asked for the Governance Committee report. Trustee Canary said the committee has not met, however the only outstanding issue they had was the Mother Cabrini Festival which because of the COVID-19 pandemic was shut down and became a moot point. The Governance Committee stands ready and does anticipate a full agenda coming up over the next few months once SUNY takes a look at the College's reopening plan.

Chair Murray called for the Personnel Committee report. Trustee deLeon-Lopresti said the committee had not met and had nothing to report at the current time.

Chair Murray mentioned he wants to get the Facilities and Technology committee reactivated. He said he felt it was an important committee especially during this time with the issues the College will be facing given the pandemic. He asked if any Board member was interested in becoming chairperson of the committee to let him know.

Chair Murray asked for the Foundation report. Trustee Pagdanganan noted that Dr. Sylvia Diaz was not present due to deaths in the family and said the Board extended their thoughts and prayers to Dr. Diaz and her family at this time.

She reported for the Foundation that a COVID Emergency Fund was established in the first few days following the College's move to online instruction in response to COVID-19 and it provides direct support to the College's students impacted by the coronavirus pandemic. The SUNY Impact Foundation is generously matching the grant in the amount of \$50,000 to support the Foundation's focus on the COVID-19 Emergency Fund. The Foundation was one of only three institutions statewide to qualify immediately for this match. Over 600 students have applied for assistance from the fund. The Foundation is partnering with several donors to provide matching gifts to

SUNY campuses that are assisting students with hardships due to the pandemic. The Foundation has raised more than \$116,000 for the COVID emergency fund making it eligible for the entire matching gift.

In regards to the Jane F. Shearer Memorial Scholarship, the Foundation, together with her husband Doug Shearer and brother John Vidovich, has reached out to Jane's family, friends and neighbors and is glad to report on more than 100 new gifts to the scholarship fund have already been received. The scholarship benefits students enrolled in the nursing LPN program. The Foundation continues to advance the inventory endowed and annually contributed to the general scholarships. They are currently experiencing a record number of scholarship applications from students seeking financial support to advance their higher education. The 2020 cycle experienced more than 1,289 student applications, a 20% increase over 2019, the most applications received in the 61-year history of the College.

Chair Murray asked for the Student Trustee report. Student Trustee Gambina reported that there have been a few activities being done remotely. Some of the activities include bingo, talent shows, and Town Halls. The Town Halls are called "We Need To Breathe," and gives students an open opportunity to talk about everything that has happened in society, and she said it is designed to be a stress reliever. She has attended a few of them and she recommends them to anyone interested. The next upcoming activities are the end of year student banquets.

Chair Murray called for the Presidential Search committee report. Trustee Sanders said she first wanted to thank everyone for their faith in her continuance in the role as chair of the now relaunching of the Presidential Search Committee. She also thanked everyone for the condolences during her time of bereavement. Trustee Sanders then gave a recap of where the Presidential Search committee was currently. In early May there was a conversation with President Petrizzo and Chair Murray, and President Petrizzo agreed to stay on. That resolution was passed at the May Board meeting. They are now officially positioning the search committee for a formal relaunch meeting on June 30th. The meeting will be held via Zoom, and the hope is to have a shorter timeline in terms of candidates.

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Chairman Murray moved onto his report. He said he first wanted to acknowledge the protests and the issues that have arisen from Mr. Floyd's death. He appreciates the College's effort to communicate with the students concerning the issues and Black Lives Matter and the issues with regard to this. As an institution of higher learning he believes it's important to comment and be aware of current issues including something as important as this.

He said he wanted to follow up on the budget and what was reported. He said he had communicated with the Board members by email the concerning development. The College had put into the budget a 2% increase for the County's contribution, that was based on what the County had requested the College to put in. However, that request

was given prior to the coronavirus outbreak and the problems that it has created. The County Executive removed that 2%. Chair Murray added that he believes the County Executive is very sympathetic to the College, but the County has serious financial problems as a result of the coronavirus and that impacts the College not only for the budget next year but in its payments and cash flow. He said as VP Harris mentioned the College doesn't know where the State is at and has done away with more than has been in practice for previous years which has cost the College almost \$3 million. There is also talk about a 20% decrease in the remaining payments for this year which will be a severe hit to the College, and it is likely that there will be less support next year. Chair Murray added that the Governor has been given a great deal of discretion to cut spending in light of the financial difficulties of coronavirus. All in all, it's a very, very difficult time for the College financially. He commended the administration, President Petrizzo and VP Harris in trying to deal with the difficult situation.

He said the College made the conscious decision to freeze tuition this year, something he and the trustees have wanted to keep possible. He added that a lot of what the College is going to have to face could be helped if the federal government allocated some money for the state municipalities. It could also be helpful if the State would tell the College what it can do with the money already received. He said the most frustrating thing about the situation is so much is out of the College's control, and the administration has done a great job in cutting expenses and will persevere and get through it.

Lastly, he said this has been a tremendously difficult time for everyone, something no one anticipated but rest assure, the trustees, the administration and the College are working very diligently to deal with the situation.

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Interim President Petrizzo said he wanted to follow up on the Chair Murray's comments about recent events in the world affecting everyone and particularly those at the College. He asked Ms. Christina Vargas, the College's Title IX coordinator, to take a few moments to bring the Board up-to-date on the activities and the initiatives that the College is putting in place after the recent death of Mr. George Floyd and others.

Ms. Vargas reported there have been a series of communications that have come out and the result is a coalition of the VP of Student Affairs, the Chief of Staff, the Associate Deans of Student Affairs on the three campuses, campus activities, and the Center for Social Justice and Human Understanding who have been on constant call. They've held several sessions with lots of different people, including counselors and faculty, and also held Town Hall meetings with student groups. The "We Need to Breathe" series is occurring each week, Friday at noon and Monday at 6:00 p.m. The last call had over 200 students on Monday night and included many different recommendations. She said her job as Chief Diversity Officer has been to try to coordinate all of those recommendations, put them together, so that they can prioritize things for the next short-term plans and then to ensure that those are incorporated into ongoing strategic

and operational planning efforts. Some of the suggestions have included the need for insertion of these issues around antiracism, diversity, and inclusive excellence in the curriculum and professional development sessions for faculty and insuring there is a positive climate for African American and Black identified students, ensuring we're addressing antibias issues and bias-related issues and hate speech appropriately, and making sure people know the College's values and expectations around an inclusive campus community.

Ms. Vargas said the Center for Social Justice has been doing an amazing job on civic engagement and ensuring there's a place for people to know about the expectation for voting and the expectations for advocacy. The Black and African America Student Task Force has been very active, it has convened each week discussing priorities, the history of systemic racism, and insuring we're addressing those issues, especially making sure students are provided support, relating to academic issues. Ms. Vargas noted that each cabinet member has reached out to talk to her and they have been brainstorming and ensuring this is on the forefront of everyone's priority list even though there are so many other major things they are working on including the pandemic and the budget. She thanked everyone for their support, saying it has been a very sustained coordinated dedicated effort, and she believes the College Brief that was put out by President Petrizzo says it all, and that is the College really stands in support of everyone, it must endure the commitment to push for freedom and justice, refuse bias and refuse prejudice.

Interim President Petrizzo thanked Ms. Vargas, the Center for Social Justice and to all of the College's employees who have been active and helpful in creating forums and places where students can be heard and they can vet some of the issues that are important.

Mr. Petrizzo said they had previously reported that Brentwood High School was going to use the Grant campus for their graduation ceremony, however once the Governor lifted some of the graduation restrictions, they decided to hold that event on their own football field.

In some good news, he said that this week the U.S. Office for Civil Rights has indicated to the College that it has demonstrated sufficient compliance with the requirement of the resolution agreement with them such that they would like to initiate the process to close out the monitoring of the College's website. The Office for Civil Rights had previously reported to the College that they did not find the College's website to be accessible to individuals with disabilities,. For the past couple of years, the College has been going through some very detailed work in making improvements to its website and its accessibility. He thanked VP Azzam-Gomez, VP Araneo, Jason Fried, Jennifer Forni, and Ashley Pope for their hard work in getting the College in compliance with the Office for Civil Rights.

Mr. Petrizzo said the College has been asked by the County to host a movie night series. Suffolk County wants to offer movie nights on the Grant campus at the Sagtikos

parking lot. They will be running these movies Wednesday through Saturday beginning on June 24th almost to the end of the summer with the exception of the Fourth of July. The County is asking the College to waive the fees, which the College always does for the County, but in addition, to waive the cost of having the College's events officer and public safety on-site. The event will be limited to 200 vehicles. People will be asked to remain in their cars at all times. They will come through appointment only which would be registered in advance through Eventbrite. There will be no food that will be sold, they will enter and exit from Wicks Road. Suffolk County will provide 8 to 10 staff members each night to oversee ticket scanning, parking, and maintaining the equipment to show the movies. All the participants were encouraged to bring their own food and drink. There will be no concessions, and they will also be asked, of course, to remove any garbage and materials that they bring. There will be a portable trailer with restrooms that will be provided by the County and monitored by County staff. This will be presented to the Governance Committee for their consideration of waiving the actual cost for providing some of the College's staff to be there.

Interim President Petrizzo said the Restart Task Force under Executive Dean Irene Rios has been working diligently on the College's plan to reopen in the fall. The report from Trustee Pagdanganan and Student Success were not actually things that the College has agreed to do yet, rather those are things the College is considering. The final plan hasn't been approved by the administration, nor submitted yet to SUNY.

The CARES Act student grant money was distributed last week, the first issuance of it, and the College will continue to work on getting those funds out to the students. The College is aware that there is litigation in California over the CARES Act money, particularly with respect to the restriction that it is not to be issued to undocumented students. The College is keeping an eye on that litigation, and, so far, it does not have any impact on any place other than California. He added that the College's CARES Act institutional funds remain in limbo. The College has not received guidance from SUNY on the use of those funds, and SUNY is apparently awaiting guidance from the commission of budget.

Given the decline in enrollment, the College has been very active with its media campaign. The College's TV commercials are being run on multiple channels and through multiple venues. He asked VP Araneo to give an update on the College media campaign activity.

VP Araneo said that they have been actively involved with the tuition freeze campaign. Specifically, the College has been promoting the freeze on the College's homepage. In addition, e-blasts to high school counselors were issued across Long Island, as well as postcards to households of Long Island high school students and postcards to Suffolk residents attending community colleges elsewhere in the State of New York. The College also has digital ads on Facebook and Instagram, a very high profile on cable TV, and has been placing full-page ads in Sunday's Newsday. In support of its marketing, the College has also been very actively involved with SUNY's marketing in an effort to assist enrollment at all of its community colleges. So, as students and their

families are likely considering whether to stay close to home for the fall 2020 semester in light of the COVID-19 pandemic, the campaign attempts to point out the value of staying local, much like the College's messaging. The SUNY campaign is regionalized and includes Long Island as one of the six regions where SUNY is using its own digital outreach and television to link potential students with their local community college. From this the College has received 25 enrollment referrals from SUNY.

Lastly, President Petrizzo noted that this was the last meeting for Wes Lundburg. The Ammerman Campus Executive Dean will be leaving the College at the end of the month to take over as president at San Diego's Miramar College. He thanked Mr. Lundburg for his service and offered him best wishes for his success as he moves on to San Diego, and his new venture at Miramar College.

Trustee deLeon-Lopresti asked Mr. Petrizzo if the County was providing the movie night for free to the public or charging a fee. He said he believed it was for free, and the College was not aware of any fees being charged for the movie night.

Chair Murray asked Trustee Morgo if he had any questions or comments in regards to enrollment since he had previously mentioned it. Trustee Morgo said that rather than contribute to the uncertainty, he felt there would be a much better handle on all subjects at the August meeting and asked if there could be a report on enrollment at that meeting. He said he did want to compliment VP Araneo and her team for the marketing campaign. He is somewhat surprised that the College has received only 25 referrals from SUNY on enrollment and is curious how many Nassau has, particularly since Nassau raised its tuition by \$200. Mr. Petrizzo said they could get that information to Trustee Morgo, as SUNY does report how many hits each of the community colleges receive. He noted that part of the problem on why these numbers are very low is SUNY started this just about three weeks ago so the impact hasn't really been felt yet.

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Chair Murray moved on to the ad-hoc Nominating Committee, the election of Board officers. Trustee deLeon-Lopresti stated that the following members have agreed to serve in the offices as designated. Chair, Chris Murray. First Vice Chair, Jim Morgo. Second Vice Chair, Shirley Coverdale. Secretary, Gordon Canary. With no other members expressing an interest in serving at this time, Trustee deLeon-Lopresti so moved that the officers presented be elected as Board officers for a one-year term to commence on July 1, 2020. Trustee Sanders seconded, whereupon the motion was approved unanimously. Trustee deLeon-Lopresti congratulated all of the officers and thanked them for their diligence and hard effort during a very, very difficult time to serve. Chair Murray agree it was a difficult time to serve and thanked all the Board members that have stepped up and contributed, and thanked them all for their service. He said it has been a pleasure to serve as Chair of the Board.

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Chair Murray moved onto Roundtable. Trustee Morgo said in speaking of the trustees' diligent efforts, he wanted to mention that he knew Chair Murray had spoken on behalf

of the College at the Suffolk County Legislators Working Committee in regards to the College's budget. He wanted to commend Chair Murray for going there along with Student Trustee Gambina, President Petrizzo and Mr. Ben Zwirn. He said that some of the legislators, a few, don't understand that trustees don't get reimbursed for any of their efforts, and now don't even get food, but Chair Murray went there and gave testimony that really conveyed the position of the Board's dedication to the mission of the College. He and the trustees appreciate him going there and taking their questions in sometimes a less than courteous manner. Chair Murray thanked Trustee Morgo for his acknowledgment.

\* \* \* \* \*

With no further comments for Roundtable, Chair Murray requested a motion to enter into Executive Session to discuss the medical, financial, credit or employment history of a potential employee at 11:21 a.m. Trustee Sanders so moved, Trustee Morgo seconded, and with all in favor, the motion carried.

With no further business to be conducted at the conclusion of the Executive Session, the Board of Trustees meeting was adjourned at 11:21 a.m. The Board of Trustees next meeting is August 20, 2020.

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Respectfully submitted,  
Gordon Canary  
Secretary