

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING  
HELD VIA TELECONFERENCE CALL  
MAY 14, 2020

The meeting was held on Thursday, May 14, 2020 at 12:00 p.m. via conference call.

PRESENT:

E. Christopher Murray	Chair
Jim Morgo	Vice Chair
Shirley Coverdale	2 <sup>nd</sup> Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Belinda Pagdanganan	Trustee
Priscilla Zarate	Trustee
Kaitlyn Gambina	Student Trustee
Louis J. Petrizzo	Interim President
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Dr. Mark Harris	V.P. for Business and Financial Affairs
Dr. Paul Beaudin	V.P. for Academic Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Angelica Rivera	A.V.P. for Employee Resources

\*\*\*\*\*

Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 12:08 p.m. Trustee Sanders so moved, Trustee Canary seconded, and the motion was approved unanimously.

\*\*\*\*\*

Chair Murray called for a motion to approve the Association minutes of the March 19, 2020 meeting. Trustee Morgo so moved, Trustee Sanders seconded, and the motion was approved unanimously.

\*\*\*\*\*

Chair Murray introduced Dr. Christopher Adams, Vice President for Student Affairs, to present the Association financial report. Dr. Adams was not present on the conference call at the time. Interim President Petrizzo suggested coming back to the financial report once Dr. Adams joined the call. [It was thereafter determined that Dr. Adams would submit a written Association financial report to the trustees after the meeting. Dr. Adams did so later that day. See attached]

\*\*\*\*\*

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 12:11 p.m. Trustee Pagdanganan so moved, Trustee Zarate seconded, and the motion was approved unanimously.

The meeting of the Board of Directors was adjourned at 12:11 p.m.

\*\*\*\*\*

Respectfully submitted,  
Gordon Canary  
Secretary

**From:** [Christopher Adams](#)  
**To:** [Gail Kenehan](#)  
**Cc:** [Louis Petrizzo](#)  
**Subject:** FW: Board of Directors Financial Report  
**Date:** Wednesday, June 3, 2020 3:04:22 PM  
**Attachments:** [SCC ASSOCIATION BOD FINANCIALS AS OF APRIL 30, 2020.pptx](#)

---

Hi Gail, please see the below and the attached.

Chris

Christopher J. Adams, Ed.D.  
Vice President for Student Affairs  
Suffolk County Community College

---

**From:** Christopher Adams  
**Sent:** Thursday, May 14, 2020 5:11 PM  
**To:** E. Christopher Murray <emurray@rmfpc.com>; James Morgo <jmorgo1@aol.com>; Shirley E. Coverdale <seccoverdale@optonline.net>; Gordon Canary <gcanary36@gmail.com>; Gemma deLeon-Lopresti <lprestigemma@gmail.com>; Kevin O'Connor <koconnor@bridgenb.com>; belinda.pagdanganan <belinda.pagdanganan@nationalgrid.com>; Theresa Sanders <there47530@aol.com>; Priscilla Zarate <prisiza@hotmail.com>; Kaityln Gambina <gambk25@mail.sunysuffolk.edu>  
**Cc:** Louis Petrizzo <petrizl@sunysuffolk.edu>  
**Subject:** Board of Directors Financial Report

Dear Chair Murray and Members of the Board of Directors,

I wanted to apologize for being on the call late. I messed up and thought the call was at 4 PM. By the time, I got on the call, the meeting had shifted back to the Board of Trustees. I am very sorry. As directed, I have written out my report below.

The attached report covers September 1, 2019 to April 30, 2020. All cost centers in the Association are trending a in a positive fashion except for the Peconic Café. The Peconic Café is running a deficit in the amount of \$50,243.00. We have a deficit because we are still employing our Café workers despite our not being able to generate any income in the Café with the closure of the College.

The Association continues to run a lot of virtual events as reported by Student Trustee Gambina with a great amount of student participation. However, it is not as much as we would in person. Therefore, we are currently working on a plan to credit students returning in the summer/fall or refund to students not returning a portion of the student activity fee.

Thanks to the Director of the Association Barbara Hurst, the Association applied and received \$386,342 as part of the Paycheck Protection Program. This will allow the Association to keep all employees on the payroll for the next two months.

The Association is preparing for a 7% decline in the Student Activity fees for fiscal year 2020-21. The Association budget presentation will take place at the June meeting.

I want to thank Student Trustee Gambina for her assistance during the Covid-19 crisis and to congratulate her on her reelection as the Student Trustee for the 2020-21 academic year.

If you have any questions, please let me know. Thank you.

Chris

Christopher J. Adams, Ed.D.  
Vice President for Student Affairs  
Suffolk County Community College

# **SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC**

**FINANCIAL REPORT FOR THE PERIOD  
09/1/2019 – 04/30/2020**

# FINANCIAL REPORT

## as of April 30, 2020

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
FUND	2019-2020 BUDGETED REVENUE	YTD  ACTUAL REVENUE 04/30/2020	2019-2020 BUDGETED EXPENDITURES	YTD  ACTUAL EXPENDITURES 04/30/2020	2019-2020 YTD NET PROFIT/LOSS 04/30/2020
AMMERMAN STUDENT ASSOC	1,896,500	1,401,704	1,896,500	946,506	<b>455,198</b>
EAST STUDENT ASSOCIATION	452,600	386,025	452,600	236,798	<b>149,227</b>
GRANT STUDENT ASSOCIATION	1,187,300	806,875	1,187,300	570,671	<b>236,203</b>
AMMERMAN "CAMPUS KIDS"	384,400	300,614	384,400	254,955	<b>45,659</b>
GRANT " SUFFOLK KIDS COTTAGE"	463,200	400,316	463,200	314,472	<b>85,844</b>
EAST " PECONIC CAFÉ"	346,000	202,972	346,000	253,215	<b>(50,243)</b>
COLLEGE WIDE ATHLETICS	763,600	853,020	763,600	573,065	<b>279,955</b>
ASSOCIATION BUSINESS OFFICE	591,500	632,243	591,500	359,556	<b>272,688</b>
GRADUATION	125,000	125,000	125,000	20,279	<b>104,721</b>