

BOARD OF TRUSTEES
February 20, 2020

- Item 1 RESOLUTION NO. 2020.06 - Approving Monthly Sponsor Services for Suffolk County Community College**
- Item 2 RESOLUTION NO. 2020.07 - Approving Budget Transfers**
- Item 3 RESOLUTION NO. 2020.08 - Accepting a Grant Award from the League for Innovation in the Community College for the National Public Health Day 2020 Grant Program**
- Item 4 RESOLUTION NO. 2020.09 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resources (OER) Funding**
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- Item 11 RESOLUTION No. 2020.16 - Approving the Requested 2021-2023 Capital Program and 2021 Capital Budget**

ITEM 1

RESOLUTION 2020.06 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,851,348.14 for the month of January 2020 (*Attachment I*) is hereby approved by the Board of Trustees.

INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: January 21, 2020
INVOICE No.: 20-001
FOR: SCCC Premium Due for EMHP of
Suffolk County
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

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255 317 572
741 493 149
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Health Insurance Coverage	Premium	# Employees	Total
EMHP Individ.	758.40	* 574 572	435,321.60
EMHP Family	1,786.78	1217	2,174,511.26
HMO's			
HIP Individ.	1,174.77	1	1,174.77
HIP Family	2,878.19	1	2,878.19
Blue Choice Individ.	1,562.70		0.00
Blue Choice Family	4,063.03		0.00
JOB SHARE (PLAN RATES)			
Individual	809.34		0.00
Family	1,906.81		0.00
December 2019 Premium Due:		1793	2,613,885.82
			2,123,369.02
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
2019 Payroll 26 Contributions			\$73,753.94
2020 Payroll 1 Contributions			\$73,700.73
2020 Payroll 2 Contributions			\$73,926.63
Employee Insurance Contributions Due:			\$221,381.30
Total Due:			\$2,835,267.12

433,804.80

77 91

* Internal report error. Had 2 retirees more than we had in reality \$2,833,750.32

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

+ 2 Individuals \$1,516.50

+ 9 Family \$16,081.02

\$2,851,348.14

THANK YOU

1802

ITEM 2

RESOLUTION NO. 2020.07 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

Suffolk County Community College
 Budget Transfer List
 As of February 13, 2020

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		<u>REASON</u>
					<u>FROM</u>	<u>TO</u>	
J0036735	181800	C72801	712465	New Computers (Non-Capital)	42,000		Furniture for Kreiling Hall
	181800	C86601	712015	Furniture & Furnishings (Non-Capital)		42,000	
J0036736	181800	C72801	713160	Computer Software	10,000		Furniture for Kreiling Hall
	181800	C86601	712015	Furniture & Furnishings (Non-Capital)		10,000	
J0036849	181800	C74003	714560	Fees For Services	23,000		Lease of equipment that will enable the Print Shop to meet the College's printing needs and eliminate the expenses associated with engaging outside vendors
	181800	C74003	713770	Advertising	100		
	181800	C81201	713510	Rent: Business Machines		23,100	

ITEM 3

RESOLUTION NO. 2020.08 - Accepting a Grant Award from the League for Innovation in the Community College for the National Public Health Day 2020 Grant Program

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$400 from the League for Innovation in the Community College for the National Public Health Week/World Health Day 2020 grant program, for the period of April 6, 2020 through April 12, 2020; and

WHEREAS, the College will develop and present three panel presentations to provide students with direct access to professionals across a wide cross-section of public health careers, and the grant will fund honoraria for participating panelists, and

WHEREAS, matching funds are required, be it therefore

RESOLVED, that the College Interim President or his designee is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College's Office of Legal Affairs, accepting a grant award in the amount of \$400 from the League for Innovation in the Community College for the National Public Health Week/World Health Day 2020 grant program, for the period of April 6, 2020 through April 12, 2020.

Project Director: Tanya Velazquez

Note: No full-time personnel

ITEM 4

RESOLUTION NO. 2020.09 - Amending the College Budget for a Grant Award Increase from the State University of New York (SUNY) for the Distribution of New Open Educational Resources (OER) Funding

WHEREAS, the 2019-2020 College operating budget provides \$68,139 of remaining funds from the State University of New York (SUNY) for the distribution of the Open Educational Resource (OER) Funding, for the period of September 1, 2019 through August 31, 2020, and

WHEREAS, the grant award has been increased by \$5,000, bringing the total amount of the grant award to \$73,139, and

WHEREAS, it is necessary to amend the 2019-2020 College operating budget in the amount of \$5,000 to provide for the increase in the grant award, and

RESOLVED, that the 2019-2020 College operating budget be amended to reflect an increase in the amount of \$5,000 from the State University of New York (SUNY) for the distribution of new Open Educational Resource (OER) funding, and the College Interim President or his designee is authorized to execute a contract with the administering agency, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

Project Director: Paul Beaudin, Ph.D., Vice President for Academic Affairs

Note: No full-time positions

ITEM 5

RESOLUTION NO. 2020.10 - Accepting a Grant Award from the American Library Association (ALA) for the Library Census Equity Fund Project

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$2,000 from the American Library Association (ALA) for the Library Census Equity Fund Project, for the period of December 18, 2019 through April 30, 2020, and

WHEREAS, the grant will provide funding to the Learning Resource Center (LRC) on the Michael J. Grant Campus to develop and furnish census materials to students, informing them of the importance of the census, and encouraging them to speak to and bring their head of household to the Campus to complete the census questionnaire online with assistance from the library staff, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College Interim President or his designee is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College's Office of Legal Affairs, accepting a grant award in the amount of \$2,000 from the American Library Association (ALA) for The Library Census Equity Fund Project, for the period of December 18, 2019 through April 30, 2020.

Project Director: Kerry Carlson

Note: No full-time personnel

ITEM 6

RESOLUTION NO. 2020.11 - Amending the College Budget for a Grant Award Increase from the U.S. Department of Education for a Student Support Services (TRIO) Program Grant

WHEREAS, the 2019-2020 College operating budget provides \$304,835, including indirect costs, from the U.S. Department of Education for a Student Support Services (TRIO) Program grant, and

WHEREAS, the TRIO grant provides opportunities for students to successfully complete their post-secondary education and ease the process of transition from one level of higher education to the next, and

WHEREAS, the grant award has been increased by \$13,943, including indirect costs, and

WHEREAS, an additional \$5,000 will be administered outside of the grant appropriation budget as grant aid to students, and

WHEREAS, in addition, matching funds in the amount of \$20,482, provided for in the College operating budget, will be used to provide grant aid to students, as well as funding additional supplies and equipment for student support, be it therefore

RESOLVED, that the 2019-2020 College operating budget be amended to reflect an increase in the amount of \$13,943, including indirect costs, to the grant award from the U.S. Department of Education for a Student Support Services (TRIO) Program, bringing the total amount of the grant award to \$323,778, and be it further

RESOLVED, that the College Interim President or his designee is authorized to execute a contract, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs, with the administering agency, reflecting said increase.

Project Director: Lorianne Lueders-Yanotti

ITEM 7

RESOLUTION NO. 2020.12 - Amending the College Budget for a Perkins IV Career and Technical Education Act (CTEA) Program Grant

WHEREAS, the 2019-2020 College operating budget provides \$717,936, including indirect costs, from the NYS Education Department for the Carl D. Perkins Career and Technical Education Act (Perkins IV CTEA) Program for the period of July 1, 2019 through June 30, 2020, and

WHEREAS, the award has been increased by an additional amount of \$13,589, bringing the total amount of the grant award to \$731,525 including indirect costs, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2019-2020 College operating budget be amended to reflect an increase in the amount of \$13,589, including indirect costs of \$2,170, from the New York State Education Department, for the Carl D. Perkins Career and Technical Education Act (Perkins IV CTEA) Program, and the College Interim President or his designee is authorized to execute a contract with the administrating agency, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

Project Director: Dr. W. Troy Tucker, College Associate Dean of Sponsored Programs

ITEM 8

RESOLUTION NO. 2020.13 - Appointing A Member to the Ethics Board for the College Board of Trustees

WHEREAS, the purpose of the *Board of Trustees Code of Professional Ethics* includes providing guidance to the members of the Board in the exercise of their fiduciary duties; providing a procedure for disclosure of potential conflicts of interest; establishing minimum standards of conduct; and creating an Ethics Board for the Board of Trustees, and

WHEREAS, by Resolution 2017.16, the Board of Trustees appointed three members to the Ethics Board to serve staggered terms of 3, 4, and 5 years, respectively, and

WHEREAS, the term of Ethics Board member Anthony LaPinta, Esq. will expire as of March 15, 2020, and

WHEREAS, the Governance Committee recommends reappointing Mr. LaPinta to the Ethics Board for an additional three-year term, but it therefore

RESOLVED, that Anthony LaPinta, Esq. is hereby reappointed to serve as a member of the Board of Ethics for the Suffolk County Community College Board of Trustees for a three-year term, March 16, 2020 - March 15, 2023.

ITEM 9

RESOLUTION NO. 2020.14 - Authorizing an Increase in the Part-Time Hourly Wage Rate for Student-Employees Receiving Federal Work Study Funds

WHEREAS, by Resolution No. 2019.79 dated December 5, 2019, the Board of Trustees authorized an increase in the part-time wage rate for all student-employees receiving Federal Work Study funds to \$13/hour, and

WHEREAS, the Office of Student Affairs recommends compensating Federal Work Study student-employees who work off campus an additional sum to compensate them for added travel expenses, be it therefore

RESOLVED, that the hourly wage rate for student-employees receiving Federal Work Study funds shall be increased, as reflected below, effective December 23, 2019:

PART-TIME SALARIES

Title	Hourly Rate
WORK STUDY, OFF CAMPUS	\$13.50

ITEM 10

RESOLUTION No. 2020.15 - Amending Resolution No. 2019.61 Establishing a Presidential Search Committee

WHEREAS, Resolution No. 2019.61 established a Presidential Search Committee which included, in pertinent part, representatives from the following constituent group: **Long Island Business Community** – 2 representatives appointed by the Chair of the College Board of Trustees, and

WHEREAS, the Board desires to change the composition of the Presidential Search Committee for continuity in representation, be it therefore

RESOLVED, that the number of representatives of the Long Island Business Community shall be reduced from 2 representatives appointed by the Chair of the College Board of Trustees to 1 representative appointed by the Chair of the College Board of Trustees, and be it further

RESOLVED, that an additional representative from the following new constituent group shall be added: **Long Island Community** – 1 representative appointed by the Chair of the College Board of Trustees.

ITEM 11

RESOLUTION No. 2020.16 – Approving the Requested 2021-2023 Capital Program and 2021 Capital Budget

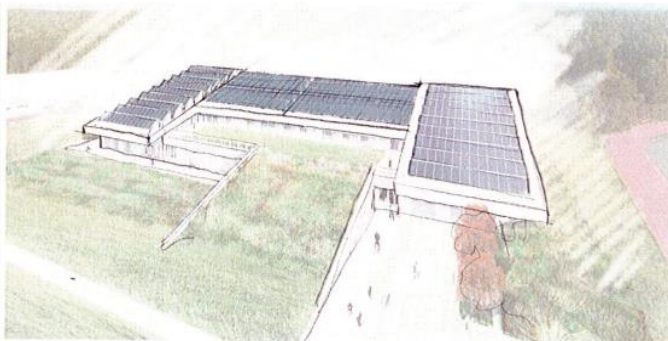
WHEREAS, the College has been requested by the office of the Suffolk County Executive to submit capital budget and program requests in accordance with Article IV, Section A4-2 of the Administrative Code of the County of Suffolk, and

WHEREAS, the capital program requests (*Attachment III*) have been solicited from the Interim President, Vice Presidents, Campus Executive Deans and Directors of Plant Operations, and are recommended for approval by the President's Cabinet, be it therefore

RESOLVED, that the Board of Trustees approves the submission of all capital projects described in *Attachment III*, and authorizes the Interim President to submit the projects for the 2021-2023 capital program and 2021 capital budget.



Ammerman Campus ADA Access and Parking Improvements

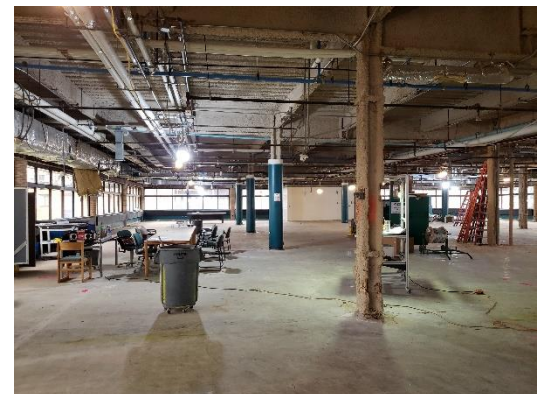


Grant Campus Renewable Energy and STEM Center

PROPOSED CAPITAL PROJECTS 2021 – 2023

February 2020
**OFFICE OF FACILITIES AND PROJECT
MANAGEMENT**
CENTRAL ADMINISTRATION
533 COLLEGE ROAD
SELDEN, NY 11784

**This 67 page document is available upon
request from Facilities and Project Management.
Please call 631-451-4233.**



Grant Campus Sagtikos Bldg. Renovation