

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING  
LECTURE HALL, MONTAUKETT LEARNING RESOURCE CENTER  
EASTERN CAMPUS, RIVERHEAD, NEW YORK  
October 17, 2019

The meeting was held on Thursday, October 17, 2019 at 4:00 p.m. in the Lecture Hall of the Montaukett Learning Resource Center on the Eastern Campus, in Riverhead, New York.

PRESENT:

E. Christopher Murray	Chair
Jim Morgo	Vice Chair
Gordon Canary	Secretary
Theresa Sanders	Trustee
Gemma DeLeon-Lopresti	Trustee
Kaitlyn Gambina	Student Trustee
Louis J. Petrizzo	Interim President
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Dr. Mark Harris	V.P. for Business and Financial Affairs
Paul Beaudin	V.P. for Academic Affairs
Christopher J. Adams	V.P. for Student Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Shady Azzam-Gomez	V.P. for Information Technology
Carol Wickliffe-Campbell	Chief of Staff

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The meeting of the Board of Trustees was convened at 4:16 p.m.

The Pledge of Allegiance was led by Trustee Canary.

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Chair Murray moved onto the recognition of guests. Dr. James Keane introduced newly appointed Vice President for Business and Financial Affairs Dr. Mark Harris. Dr. Harris will serve the College as the Chief Financial Officer with responsibility for developing and managing the College's Operating and Capital budgets in order to support the institution's strategic priorities and initiatives. The appointment became effective on Monday, October 7th. Dr. Harris brings 19 years of progressive senior leadership and management experience with expertise in implementing cost control, financial modelling and cash flow management. Since 2016 he served as vice president for administration in finance as a CFO at Mercer Community College in New Jersey. Prior to that Dr. Harris was the Vice President and CFO for Cumberland Community College in New Jersey. Dr. Harris holds a doctorate of business administration degree, an MBA in Finance, and a BS in Business Management, all from Wilmington University in Delaware.

Dr. Harris thanked Dean Keane for the introduction and said it was a pleasure and privilege to be at the College and he looked forward to sharing his expertise in working with the Board and administration to see how best to provide the resources to ensure the students graduate onto bigger and better things.

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Chair Murray called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:19 p.m. Trustee Sanders so moved, Trustee Canary seconded and the motion was approved unanimously.

Chair Murray called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:35 p.m. Trustee DeLeon-Lopresti so moved, Trustee Sanders seconded and the motion was approved unanimously.

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Chair Murray requested a motion to approve the minutes of the September 19, 2019 Board of Trustees meeting. Trustee Morgo so moved, Trustee Sanders seconded. The motion to approve the minutes was approved unanimously.

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Chair Murray introduced Dr. Mark Harris, Vice President for Budget and Finance, to present the College Budget and Financial report. He reviewed the revenue and expenditure projections reports that were submitted in August. Based on enrollment for fiscal year 2019, the College continued its approach being fiscally prudent and effectively managed the positions on variable costs to reduce the budget gap of \$4.2 million. The College also implemented some best practices to see how sister institutions were doing it, as well as some best practices in the industry to see how best to manage those costs. The external audit reviews are underway and are expected to be finalized and presented to the Board by December 31st. For the fiscal year 2020, unfortunately the College is seeing the same challenges persisting with enrollment declining. Currently there is a 3.1% decline in headcount equating to a 2.2 % shortfall. The College will continue the same mechanisms that were put in place for the last fiscal year to control some of the variables and costs and he along with his team and cabinet members will continue to work on reducing that deficit.

Trustee Morgo asked what the decline in FTE was. Dr. Harris said as of yesterday it was 4.3%. Trustee Morgo then asked about the issue of students who leave the College without paying their tuition and the efforts to get their payments. Interim President Petrizzo said there was a program put in place to send notices to those students. After a while, they are referred to the College's collection agents. The collection agencies do collect a fair amount of money each year, which goes back into the budget. Each year there are some accounts that age out and some of them have to be written off.

Dr. Harris then reviewed the resolutions with financial impact. The first resolution is the Suffolk County monthly insurance payment. The second one are budget transfers to reallocate resources for approved budget items and putting them into the appropriate categories, such as one related to the presidential search, as well as some additional maintenance work.

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Chair Murray called for a motion for the approval of College Resolutions 2019.63 to 2019.68 and 2019.70. Trustee Morgo so moved, Trustee Canary seconded, and the motion was approved unanimously. College Resolution 2019.69 was withdrawn and would be reviewed for approval by the Executive Committee prior to full Board approval at the next Board of Trustees meeting.

**RESOLUTION 2019.63 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$2,673,369.42 for the month of September 2019 (*Attachment I*) is hereby approved by the Board of Trustees.

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**RESOLUTION NO. 2019.64 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

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**RESOLUTION NO. 2019.65 - Authorizing Resident Tuition Rates for Students from the Bahamas Displaced by Hurricane Dorian**

**WHEREAS**, a significant number of students from the Bahamas have been displaced as a consequence of Hurricane Dorian, and

**WHEREAS**, by a resolution adopted on September 25, 2019, the SUNY Board of Trustees authorized amending the SUNY guidelines to permit resident tuition rates applicable to SUNY

State-operated institutions to be charged to students from the Bahamas who have been displaced by Hurricane Dorian for the 2019–2020 academic year, and

**WHEREAS**, the SUNY Board of Trustees encouraged the boards of trustees of the community colleges to take similar action, and

**WHEREAS**, Suffolk County Community College wishes to similarly support students who have been impacted Hurricane Dorian so that they may continue to pursue their academic studies without interruption, be it therefore

**RESOLVED**, that Suffolk County Community College is authorized to apply resident tuition rates for the 2019–2020 academic year to new students from the Bahamas who have been displaced from their homes by Hurricane Dorian.

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**RESOLUTION NO. 2019.66 - Appointing a Director to the Board of The Suffolk Center for Social Justice & Human Understanding, Inc.**

**WHEREAS**, the by-laws of The Center for Social Justice & Human Understanding, Inc. provide for the College Board of Trustees to appoint the members of its Board of Directors, and

**WHEREAS**, it is necessary to reappoint members whose terms are expiring, see *Attachment III*, be it therefore

**RESOLVED**, that the appointment of the following person to the Board of Directors of The Center for Social Justice & Human Understanding, Inc. is hereby approved, for a term ending September 1, 2022:

Name  
Steven Schrier

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**RESOLUTION NO. 2019.67 - Appointing a Director to the Board of The Suffolk Center for Social Justice & Human Understanding, Inc.**

**WHEREAS**, the by-laws of The Center for Social Justice & Human Understanding, Inc. provide for the College Board of Trustees to appoint the members of its Board of Directors, and

**WHEREAS**, it is necessary to reappoint members whose terms are expiring, see *Attachment IV*, be it therefore

**RESOLVED**, that the appointment of the following person to the Board of Directors of The Center for Social Justice & Human Understanding, Inc. is hereby approved, for a term ending September 1, 2022:

Name

Melisa Rousseau

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**RESOLUTION NO. 2019.68 – Approving a Major Change Order and Amendment to the Contract for the Renovation of Kreiling Hall on the Ammerman Campus**

**WHEREAS**, Stalco Construction, Inc. was awarded a contract to renovate Kreiling Hall on the Ammerman Campus, and

**WHEREAS**, additional work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of additional wall framing; fire alarm, electrical and IT installations; exterior and interior lighting; building sanitary connections; and door, ceiling and stair modifications, and

**WHEREAS**, at this stage of the construction, the College estimates that sufficient contingency funding remains for the unanticipated work to keep this project within budget, and

**WHEREAS**, including the additional work described herein increases the contract with Stalco Construction, Inc. by more than thirty-five thousand dollars (\$35,000.00), thus constituting a major change order as defined in the College’s *Procurement Policy*, and

**WHEREAS**, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

**RESOLVED**, that a change order in the amount of \$53,102.57 to the contract with Stalco Construction Inc. for additional work to be performed for the renovation of Kreiling Hall on the Ammerman Campus, is hereby approved, and be it further

**RESOLVED**, that the Interim President is authorized and empowered to execute the necessary documentation, as approved by the College’s Office of Legal Affairs, reflecting the change order and the nature of the additional work so authorized.

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**RESOLUTION NO. 2019.69 - Authorizing an Amendment to the Contract with Aramark Educational Services, LLC for Food and Vending Services**

WITHDRAWN

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**RESOLUTION NO. 2019.70 - Awarding a Construction Contract for the Partial Interior Renovation of the Sagtikos Building**

**WHEREAS**, capital project CP2118 has been approved by the County of Suffolk and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

**WHEREAS**, public bids for the partial interior renovation of the Sagtikos Building on the Michael J. Grant Campus were solicited and opened on October 14, 2019, and

**WHEREAS**, these bids were reviewed and the qualifications of the lowest responsible bidder were evaluated by the Consultant of Record, be it therefore

**RESOLVED**, that the Interim President or his designee is authorized to enter into a contract with VRD Contracting of Holbrook, New York in the amount of \$4,843,000 for the partial interior renovation of the Sagtikos Building on the Michael J. Grant Campus, upon such terms and conditions as shall be approved by the College's Office of Legal Affairs.

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The Chair moved to the committee reports. For the Budget and Finance Committee report, Vice Chair Morgo reiterated that he would look forward to hearing from Interim President Petrizzo and Dr. Harris, new Vice President for Budget and Finance, on when they could meet with the committee.

The Student Success Committee report was given by Student Trustee Gambina. She touched briefly on such subjects as the new website for Athletics and an e-sports online game; the Veterans Resource Center's new newsletter highlighting all on-campus and community resources available to veterans; the launching of the first of many seminars presenting the programs of the Entrepreneurial Assistance Center and the Corporate Training Center; the processing of over 6,300 high school enrollments for college courses, allowing for increased student success and the capability to transfer work credits over to the College; and online enrollment of 4,675 students which would be elaborated on in a presentation to the Board later in the meeting.

Ms. Gambina also reported on Professional Development Day which was held October 8<sup>th</sup>, and the presentation of SUNY Chancellor's and Professor Emeritus awards there, with nationally recognized speakers who were very well received. She also mentioned the St. Joseph's College signing ceremony, and noted there were more partnerships to come with Empire State College and Iona College; increasing enrollment in online classes by high school students and the need for opening up more classes for them and for older adults with children; the plan to increase counseling and guidance to allow students to discuss transfer options and joining the job force; and ongoing talks with National Grid regarding internships.

Lastly, Ms. Gambina reported on the committee being updated on the ongoing work through Achieving the Dream, Guided Pathways, and the consistent effort of the faculty and administrators aiming to help students earn a degree or certificate, with more initiatives underway.

Trustee Canary gave the Governance Committee report. He gave details on the Facilities Use Application submitted by DECA, (Distributive Education Clubs of America), for a regional competition in Suffolk County, requesting the use of 60 classrooms, the Babylon Student Center and Brookhaven Gymnasium. Professor Nick Hoffman of the Business Administration Department further explained the competition to the committee and requested the Board's

consideration of a waiver of applicable facilities use fees. Trustee Canary stated the committee has requested from Dr. Adams and Deputy General Counsel O'Connor more information on the level of involvement required by College staff for this event and would then further consider the request. He said the new reduced fee of \$9,675 would have to be weighed with balancing the reimbursement of staff versus enticement of students to the campus, and that establishing a fee waiver policy would have to be addressed at future committee meetings.

Trustee Canary reported that DGC O'Connor informed the committee that the Viscardi Center has opted to pay for use of the college classroom in lieu of providing services to the college as was discussed at the last meeting. She also shared information requested by the committee at the September meeting regarding facilities usage by Cornell Cooperative Extension of Suffolk County and the Peconic Estuary Program. Discussion was had at the meeting about who are true bona fide County agencies and who are contracted agencies. Trustee Canary reported that agenda items for the next committee meeting in December would be discussion on the Mother Cabrini Festival.

Trustee Morgo commented on the question of County agencies, and noted that in balancing the operating budget, taking in revenue for the use of College facilities makes all the sense in the world, and makes the discussion about County entities very important.

Trustee Sanders commented that people have gotten used to free use of the facilities and in these new economic times the College would have to stand strong against the old habits, but come up with appropriate and fair policies for waivers. Chair Murray agreed the College was acting appropriately and should be reimbursed for use of its facilities.

The Personnel Committee report was given by Trustee deLeon-Lopresti. She stated they had reviewed the purpose and mission of the committee and its role in advising on the evaluation of the College President, and had also reviewed the current evaluation guidelines and the accompanying appraisal forms used to solicit input for the trustees', internal, and external stakeholders. The committee established goals for its review and updated the presidential evaluation process, and plans to discuss this process with the full Board at the Board of Trustees retreat on November 13<sup>th</sup>.

Trustee Canary asked if the trustees would get a more in-depth review of the presidential search at the retreat, and Trustee deLeon-Lopresti replied yes, including feedback from the trustees, and information on best practices from other institutions. At Interim President Petrizzo's request, she clarified that would be regarding evaluation, not the search. Chair Murray suggested there was a synergy between the two, and that the evaluation should be formed during the upcoming search process. Trustee deLeon-Lopresti added that the performance evaluation should also be tied in to the job description.

There was no report from the Facilities Committee.

Dr. Diaz gave the Foundation report. She stated the Foundation had received numerous donations in support of the upcoming Gala, including lots of support from labor. She announced two other upcoming events supporting Making Strides Against Breast Cancer, one at Jones

Beach where the College and Foundation would be well-represented, and the other at the Eastern Campus where the event would be hosted by the College and the Foundation. She stated the Foundation had secured \$22,000 in additional matching funds from the Richard & Mary Morrison Foundation, a student hardship fund.

Dr. Diaz acknowledged the loss of Associate Dean Jane Shearer, and reported that Ms. Shearer's husband and son had established the Jane F. Shearer Memorial Scholarship Fund, knowing that it would be her wish to help support the College's students. She turned the floor over to Trustee Canary who would speak on behalf of the trustees.

Trustee Canary gave a short tribute to Jane Shearer and proposed that the trustees all pitch in \$25 and make a \$250 donation to her fund. He said he knew he spoke for all the trustees when he acknowledged her death was a tragic loss for all.

Student Trustee Gambina gave the Student Trustee report. She introduced Griffin Gonzalez, the Eastern Student Government President, and said they both were very excited to be at the meeting. She gave an overview of happenings at the three campuses, including fund raising events by the various clubs to raise money for Breast Cancer Awareness Month, and another to open up discussion and raise awareness of world mental health, particularly on college campuses. She stated student government is also making students aware of the importance of registering and voting in this political environment.

Ms. Gambina spoke briefly about Spirit Week and plans for Halloween festivities, and thanked Mary Ryder for all she has done for the student body and the organizations. She stated Ms. Ryder had been a crucial part of many events and would be missed. Ms. Gambina reported the College had just hosted Transfer Day, where a variety of colleges come to the campus and give students the opportunity to speak with them as they prepare and decide where to apply. Lastly, she spoke about the Student Government Leadership Conference at the Culinary Center attended by student government members of all three campuses, sharing ideas, goals and plans for upcoming events both campus-wide and college-wide, to benefit the student body as a whole. Trustee Morgo asked how many colleges came to the campus on Transfer Day. Ms. Gambina replied at least 30, and added they have the event several times a year.

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Chair Murray gave the Chair's report. He updated the Board on the presidential search process, stating Trustee Sanders had agreed to be Chairperson of the Search Committee, and that the College hired Isaacson Miller as the national firm for the search. He said this firm would be facilitating listening and feedback session for faculty, students, and staff on the campuses November 13<sup>th</sup> and 14<sup>th</sup>, providing input from the various constituencies to inform the process of developing a position description and start recruiting candidates. He reported there would also be an online forum for ongoing commentary and feedback, and that once the formal position description is created and recruiting candidates has started, the committee, which also includes Trustees Morgo and Canary, would start the evaluation process.

The Chair spoke about the Board Retreat, also on November 13<sup>th</sup>. He discussed possible topics, including a session on the evaluation process and how that could tie into the search process itself,

the trustees' role in fundraising and advocacy in general, and educating the trustees on how to recognize and address conflicts of interest. He asked for suggestions on other topics to be discussed at the retreat.

After some discussion on the logistics of the retreat, Trustee Morgo questioned how the Board could come to a conclusion on the 13<sup>th</sup> before the listening sessions were complete, on the new evaluation process, which as Trustee deLeon-Lopresti suggested should be integrated into the job description. Trustee deLeon-Lopresti answered that timing would be ideal, and the Chair emphasized they would like to see a substantial part of the retreat dedicated to that discussion. Trustee de-Leon-Lopresti suggested the evaluation could also be tied to performance in the compensation package and contract, which Trustee Morgo thought would be ideal.

Discussion on the logistics and timing of the retreat continued. Trustee Sanders reminded the board the Chancellor would be charging the BOT that day as well, and she suggested they should make time to meet with the Cabinet members as well. It was decided that because Isaacson Miller would be on campus for lunch, they would invite the Cabinet to join the legislators at the breakfast, and aim for a first session at 9:00 for the retreat. Chair Murray concluded his report.

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Chair Murray moved on to the President's report. Interim President Petrizzo thanked Dr. Beaudin and his department for arranging the signing event with St. Joseph's Collee for the three degrees in five years collaboration. He added the program gives the College's students the opportunity to go from high school through associate's degree to bachelor's to master's in essentially five years in a really unique way. With the opportunity to do it in subjects such as computer science, math, forensic computing and human services. On October 22<sup>nd</sup> and 23<sup>rd</sup> Interim Petrizzo will be in Albany for both the NYCCAP and SUNY President's meeting. On November 1<sup>st</sup>, the State Senate Standing Committee will be holding a public hearing at Nassau Community College to discuss the cost of public higher education. The College will be submitting testimony by way of a written statement. He, along with Ben Zwirn, will be attending the meeting. On November 13<sup>th</sup>, aside from the Board retreat there will also be a Veterans Day ceremony on the Ammerman Campus, that will take place at 11:00 a.m. followed by a luncheon and he invited the trustees to attend if their schedules permitted.

Interim President Petrizzo then invited Dr. Camille Karlson, the Director of Innovative Pedagogy, to give an update on what's happening at Suffolk County Community College in regards to online learning. Dr. Karlson began by saying it was a very exciting time with multiple degree programs available. The available online degrees are as follows: AAS in Accounting, AAS in Business Administration, AA in Criminal Justice, AA in Liberal Arts and Sciences: Humanities. For Fall 2019 there were 628 students electing to take all of their courses online. There were 3,052 students taking at least one course online and 4,675 seats occupied by online for this particular semester. There are five out of state student from Florida, Georgia, Illinois, Massachusetts and Virginia. There are 387 out of county students, of those, 289 are from Nassau County, 42 from the borough of Manhattan and 30 are from Queens, the rest scattered throughout New York State. In the academic year 2017-2018, 71.1% of online learning students earned an A, B or C in their course.

The College is a member of NC-SARA, the National Council for State Authorization Reciprocity Agreement. This is a consortium across the United States and, with the exception of the Commonwealth of the Northern Mariana Islands and California. The consortium allows institutions to deliver distance education across state lines. Before NC-SARA, the program was called Program Integrity, and each institution had to contact each individual state to ask permission to deliver distance learning. This streamlines the ability for students to really choose where they would like to go to school.

Dr. Karlson added that it's the College's aspiration to become an Open SUNY Plus school which has multiple benefits and there are 20 campuses system wide that have this designation. By becoming part of the Open SUNY Plus program, the College will get optimization and search results, as well as early alert systems and will be on the cutting edge of new initiatives in online learning. The College has completed its Open SUNY Institutional Readiness Implementation Plan. The College had its first Open SUNY enrollment planning meeting on October 7th. The committee will create a scalability plan of what the future of online learning looks like at Suffolk County Community College. Once this process has been completed, the College can apply for the Open SUNY Plus designation. All faculty need to be certified to teach in their each online hybrid modality. There is a 14-week exercise synchronous in time and asynchronously done through the Learning Management System, whereby faculty work with mentors in the Center to build online and hybrid offerings. New for the Fall is the Advanced E-Learning Faculty Academy where the College is offering national credentialing in quality matters, and is also giving the opportunity for faculty to partake in the latest innovations as it relates to online learning.

A teaching series in the Blackboard Learning Management System is being done on all three campuses. The series teaches faculty how to use the grade center, how to build a test, a blog, or whatever faculty need in order to best serve students. Blackboard also has the ability to build communities. The Pedagogy department is also delivering Americans with Disabilities Act (ADA) training on a departmental level in collaboration with librarians and discussing imbedded librarianship in online offerings. They are also piloting the use of Zoom for synchronous opportunities. Zoom would allow a virtual face to face in real-time engagement with faculty and students. In regards to student support, Open SUNY is providing an online readiness indicator free to the institution. It looks at seven areas of strengths and gaps, including such things as lifestyle factors, such as work commitments, and how much time can you dedicate. This really gives the student an opportunity to do a self-assessment if online learning is for them.

The College is also involved with Voluntary Product Accessibility Template, VPAT training. VPAT is a tool that is submitted by vendors that gives their assessment of the accessibility of their software or hardware. Then that is reviewed by the Electronic Information Technology Committee (EIT) who is looking to best serve students and making content as accessible as possible. Related to this, the Center for Pedagogy is also working with SensusAccess. SensusAccess does two things: It converts information into alternate formats. A document can be converted into an eBook or MP3 player and even has the capability to convert it into Braille. It's available two ways, on the portal, and within the Blackboard Learning Management System.

Trustee Sanders asked if there were fees associated with some of the online learning tools for students. Dr. Karlson said there were no fees and there also wasn't a limit on the amount of materials that a student can submit.

Trustee Canary asked if a student could divide up his or her classes with some online and some in the classroom. Dr. Karlson said someone who declares as a distance education student is telling the College that they wish to complete all the degree requirements online. If you're an online student, you can choose to take courses on campus, and or a hybrid course online course. Trustee Canary added that he found it intriguing why a student from Oklahoma would decide to take a class at Suffolk County Community College. Dr. Karlson agreed and said it could be the degrees programs the College offers, or a student who may have attended Suffolk County Community College and their life circumstances have taken them to Oklahoma, but now they can reengage with the College at a distance and complete their degree program, noting there are multiple possibilities with online.

Trustee DeLeon-Lopresti asked if they ever considered the use of Zoom for maybe a student that is at the Riverhead campus and wants to take a course that's only offered at Ammerman. Dr. Karlson agreed it was a good point to make, however that would be the faculty's decision based upon the contents of the course.

Trustee Morgo mentioned that during his Budget and Finance Committee meeting, Dr. Beaudin explained that there are some contractual obligations and one would think that having an online course would be less expensive than having a traditional course with a classroom and instructor, but it doesn't always work out that way. Dr. Karlson said there were some considerations to consider. She said it's almost now an expectation that students coming into higher education, expect that this is available to them. The offset would be the expense against physical resources. As an example she said with an online student you don't have to provide air conditioning, heat, food services, security, or electricity. Dr. Beaudin added that one of things they also find is that utilization in the College's online classes is higher than utilization in its face to face classes. For the Fall there are 253 sections online at 92% utilization rate.

Interim President Petrizzo asked Dr. Karlson to talk about what the College does for students to determine if online learning is for them. Dr. Karlson said there is an orientation available for students to take a look at the use of the Blackboard Learning Management System, as well as the library tab and the live chat resource. The SmarterMeasure Online Readiness Indicator also gives the student an opportunity to do a self-assessment. If the indicator results tell the student they aren't a great match for online learning it is then the student's choice. With no further comments Interim Petrizzo concluded the President's report.

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Chair Murray called for Roundtable discussion. Trustee Morgo commented he was pleased to see the publicity the Sunrise Wind project received, at least in the weeklies included in the media packet, and asked Mr. Petrizzo if there had been further discussions or progress on the project. Mr. Petrizzo replied there is a scheduled meeting November 15<sup>th</sup> to try and flesh it out but there has not been a lot of progress. He said he understands it is because the contracts have not yet been signed; it is a large and complicated project and hammering out the terms to put the contracts together is ongoing. Mr. Petrizzo stated he didn't think there would be much progress until the agreements are executed but the College continues to work within its own groups and

with the other institutions on Long Island, such as Stony Brook and Farmingdale, in order to get ready for when Orsted and the rest of the players are ready for the College.

Vice Chair Morgo asked if the workforce training would be part of the agreement between Orsted and the state, and Mr. Petrizzo replied they fully expect it will, that NYSERDA had this in its presentations, but how and when the money will be disbursed remains to be seen. Trustee Canary stated the November 15<sup>th</sup> meeting would be sponsored by NYSERDA and it would be important to be there.

Vice Chair Morgo, reflecting back to the earlier discussion regarding unpaid tuition and the negative impact on the college's operating budget, said he does understand there are some students who have valid reasons for not being able to pay their tuition. He added, however, that every year it is a struggle to get the budget balanced and the college and board work hard advocating with the county and the state to support the college. For that reason he said it was eating at him to learn through an online article that a candidate running for a Suffolk County position was in arrears for an unpaid tuition. If this person was to be successful the individual would have a say in the sponsorship the college receives from the county. He noted that it was not a significant amount; however, he believes that there is not a more important or impactful public institution than the college in Suffolk County and not paying its tuition was something everyone should take seriously especially someone seeking county office.

Trustee Canary shared that Senator Boyle's office sponsored a very successful food pantry food drive for the Suffolk County Food Pantry and he thanked everybody who participated. He also spoke about the annual Hispanic Heritage Month event on September 28<sup>th</sup>, with Christina Vargas as honoree, an entertainment-filled night attended by about 150 people. He thanked Dr. Beaudin for the quality efforts that resulted in the St. Joseph's College agreement, citing it as one more example of the College setting the bar on the innovative things it does to help students in the long run. He mentioned that his daughter got her degrees from St. Joseph's and is now a successful special ed teacher.

Trustee Sanders reported that she and Chair Murray had attended a meeting at the Entrepreneurial Assistance Program with Senator Kaplan and listened to several entrepreneurs that came through the Program and were giving their testimony and talking about the projects that they're working on now. She said it was very impressive and she thanked Dr. Gordon and all the people involved in the program, adding that these entrepreneurs are now hiring other people in the community. Trustee Canary added that Senator Boyle hosts an annual MWBE Sponsorship Seminar helping people come in and get their MWBEs, a cumbersome, difficult, and time-consuming task. He congratulated Dr. Beaudin for another great program the College is offering. Mr. Petrizzo mentioned that Dr. Gordon had given a great presentation on the Program to the Board and has won the Entrepreneurial Program of the Year prize two years in a row, doing good work for the County and the College.

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Chair Murray requested a motion to adjourn the Board of Trustees meeting at 5:48 p.m. Trustee Morgo so moved, Trustee Canary seconded, and with all in favor the motion carried.

The Board of Trustees meeting was adjourned at 5:48 p.m. The Board of Trustees next meeting is December 5, 2019 at 4:00 p.m. in the Board Room of the Learning Resource Center, on the Michael J. Grant Campus in Brentwood, New York.

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Respectfully submitted,  
Gordon Canary  
Secretary