

BOARD OF TRUSTEES

December 5, 2019

- Item 1** **RESOLUTION NO. 2019.71 - Approving Monthly Sponsor Services for Suffolk County Community College**
- Item 2** **RESOLUTION NO. 2019.72 - Fixing Time of 2020 Meetings of the Board of Trustees**
- Item 3** **RESOLUTION NO. 2019.73 - Amending the College Budget for a Grant Sub-Award from the Research Foundation for the State University of New York for a Project Entitled "Scaling Quantway/Statway in the SUNY System"**
- Item 4** **RESOLUTION NO. 2019.74 - Adopting Class Size Proposals for ART120, GRD101, GRD103, MUS111, MUS124, MUS128, and Honors Courses**
- ~~**Item 5** **RESOLUTION NO. 2019.75 - Confirming the Authorization to Amend the Contract with Aramark Educational Services, LLC for Food and Vending Services**~~
- Item 6** **RESOLUTION NO. 2019.76 - Accepting a Grant Award from the State University of New York (SUNY) Student Success Center Community of Practice to Participate in the Cohort II SUNY Guided Pathways Institutes Project**
- Item 7** **RESOLUTION NO. 2019.77 - Confirming the Approval of an Amendment to a Consulting Services Agreement**
- Item 8** **RESOLUTION NO. 2019.78 - Confirming the Authorization of a One-Time Waiver of Fees for the Use of Facilities**
- Item 9** **RESOLUTION NO. 2019.79 - Authorizing an Increase in the Hourly Wage Rate for Part-Time Employees of Suffolk County Community College**
- Item 10** **RESOLUTION NO. 2019.80 - Accepting the Feasibility Study and Authorizing the Negotiation of a Project Labor Agreement for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus**

ITEM 1

RESOLUTION 2019.71 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,458,144.81 for the month of October 2019 and \$2,692,724.66 for the month of November 2019 (*Attachment I*) is hereby approved by the Board of Trustees.

INVOICE

Suffolk County Employee Medical Health Plan

County of Suffolk
William J. Lindsay Complex
725 Veterans Memorial Highway, Bldg. 158
Hauppauge, NY 11788

DATE: October 8, 2019
INVOICE No.: 102 - A
FOR: SCCC Premium Due for EMHP of
Suffolk County
Fund 818

Bill To:
Jamie Hahn
Suffolk County Community College - Business & Financial Affairs
FML Rm. 232, College Road
2 North Tamiami Trail, Suite 602
Selden, NY 11784

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Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	758.40	573	\$434,563.20
EMHP Family	1,786.78	1212	\$2,165,577.36
HMO's			
HIP Indiv.	1174.77	2	\$2,349.54
HIP Family	2,878.19	1	\$2,878.19
Blue Choice Indiv.	1,562.70		\$0.00
Blue Choice Family	4,063.03		\$0.00
JOB SHARE (PLAN RATES)			
Individual	809.34		\$0.00
Family	1,906.81		\$0.00
October 2019 Premium Due:		1788	\$2,605,368.29
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
Payroll 19 Contributions			\$70,865.68
Payroll 20 Contributions			\$74,012.35
Payroll 21 Contributions			\$73,839.77
Employee Insurance Contributions Due:			\$218,717.80
Total Due:			\$2,824,086.09

1788

+ 2 Individuals 1516.80
+ 4 Families 747.12

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

THANK YOU

1794

2,832,750.01

Medicare reimbursement

274,605.20

2,558,144.81

2,558,144.81

Suffolk County Employee Medical Health Plan

INVOICE

County of Suffolk
 William J. Lindsay Complex
 725 Veterans Memorial Highway, Bldg. 158
 Hauppauge, NY 11788

DATE: November 8, 2019
INVOICE No.: 103
FOR: SCCC Premium Due for EMHP of
 Suffolk County
 Fund 818

Bill To:
 Jamie Hahn
 Suffolk County Community College - Business & Financial Affairs
 FML Rm. 232, College Road
 2 North Tamiami Trail, Suite 602
 Selden, NY 11784

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Health Insurance Coverage	Premium	# Employees	Total
EMHP Indiv.	758.40	574	435,321.60
EMHP Family	1,786.78	1214	2,169,150.92
HMO's			
HIP Indiv.	1174.77	2	2,349.54
HIP Family	2,878.19	1	2,878.19
Blue Choice Indiv.	1,562.70		0.00
Blue Choice Family	4,063.03		0.00
JOB SHARE (PLAN RATES)			
Individual	809.34		0.00
Family	1,906.81		0.00
November 2019 Premium Due:		1791	2,609,700.25
EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS			
Payroll 22 Contributions			\$73,602.09
Total Due:			\$2,683,302.34

Payments are to be remitted to Suffolk County via wire transfer within thirty (30) days of this invoice.

If you have any questions concerning this invoice, please call Brooke Deere @ 631-853-4777 or e-mail brooke.deere@suffolkcountyny.gov.

Plus: 2 Individual 1516.80
 Plus: 3 Family 8933.90

THANK YOU

* ONE on Family but
 Should be on
 Individual

\$ 2,693,753.04
 Minus: 1 Family (1786.78)
 Plus: 1 Individual 738.40
 2,692,704.66

1798

ITEM 2

RESOLUTION NO. 2019.72 - Fixing Time of 2020 Meetings of the Board of Trustees

WHEREAS, by College Resolution No. 2019.52 adopted on August 15, 2019, the Board of Trustees set a schedule of the regular meetings of the Board for the year 2020, and

WHEREAS, the date of the May 2020 Board of Trustees meeting was inadvertently scheduled for the same date as the College Commencement Ceremonies and needs to be rescheduled, be it therefore

RESOLVED, that during the year 2020, the regular meetings of the Board of Trustees shall be held on the dates and times specified below, and be it further

RESOLVED, that College Resolution No. 2019.52 shall be superseded by the resolution adopted herein.

<u>Date</u>	<u>Location</u>	<u>Time</u>
January 16, 2020	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
February 20, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
March 19, 2020	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
April 16, 2020	Mildred Green Room, Babylon Student Center Ammerman Campus, Selden, New York	9:00 am
May 14, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
June 18, 2020	Media Room, Culinary Arts Center Riverhead, New York	10:00 am
August 20, 2020*	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
September 17, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	9:00 am
October 15, 2020	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
December 3, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm

1. There is no July or November meeting scheduled.
2. A Board retreat may be held in July and/or November. Location and time TBD.

* Subject to change on County Legislative action on the College Budget.

Dated: 12/5/19

ITEM 3

RESOLUTION NO. 2019.73 - Amending the College Budget for a Grant Sub-Award from the Research Foundation for the State University of New York for a Project Entitled "Scaling Quantway/Statway in the SUNY System"

WHEREAS, the 2019-2020 College operating budget provides \$3,037 remaining available funds of a grant sub-award for \$25,000 from the Research Foundation for the State University of New York for the project entitled "Scaling Quantway/Statway in the SUNY System," and

WHEREAS, the grant sub-award is being amended for an additional amount of \$27,300, bringing the total amount of the grant sub-award to \$52,300 and

WHEREAS, the grant sub-award amendment will provide additional funding for a stipend awarded to a College faculty member to serve as a SUNY Liaison Advisor for the SUNY Math Pathway's Scale-up Initiative, a travel award for related travel costs, and a Campus Innovation Award, and

WHEREAS, it is necessary to amend the 2019-2020 College operating budget for the said increase in the grant sub-award, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2019-2020 College operating budget be amended to reflect an increase in the amount of \$27,300 to the grant sub-award from the Research Foundation for the State University of New York for the project entitled "Scaling Quantway/Statway in the SUNY System," bringing the total amount of the grant sub-award to \$52,300, and be it further

RESOLVED, that the College Interim President, or his designee, is authorized to execute any required documentation, as shall be approved by the College's Office of Legal Affairs, with the administering agency reflecting said increase to the grant sub-award.

Project Director: Paul M. Beaudin, Ph.D.

ITEM 4

RESOLUTION NO. 2019.74 - Adopting Class Size Proposals for ART120, GRD101, GRD103, MUS111, MUS124, MUS128, and Honors Courses

WHEREAS, there are specific class size provisions as set forth in Appendix H of the collective bargaining agreement between the County of Suffolk, Suffolk County Community College and the Faculty Association that charges the Class Size Committee to review and propose class sizes, and

WHEREAS, the Class Size Committee convened, reviewed, and has recommended an increase in the seat limits for the following courses, as outlined below:

Course	Current Seat Limit	Revised Seat Limit
ART120: Color Theory	17	20
GRD101: Graphic Design I	18	20
GRD103: Typography I	18	20
MUS111: Piano for Non-Majors	14	16
MUS124: Piano I	14	16
MUS128: Piano II	14	16
Honors Courses	22	24

, and

WHEREAS, the recommendations of the Class Size Committee were submitted to the Vice President for Academic Affairs, who accepted the recommendations, and

WHEREAS, in accordance with the class size provisions of Appendix H of the Faculty Association collective bargaining agreement, the recommendations of the Class Size Committee must thereafter be submitted to the College's Board of Trustees for approval, be it therefore

RESOLVED, that the Board of Trustees hereby adopts the Class Size proposals to take effect in Spring 2020.

ITEM 5

RESOLUTION NO. 2019.75 - Confirming the Authorization to Amend the Contract with Aramark Educational Services, LLC for Food and Vending Services

WHEREAS, Suffolk County Community College (College) and Aramark Educational Services, LLC entered into a contract, effective July 1, 2015, for the exclusive provision of food and vending services at the College, and

WHEREAS, said contract provided for a five (5) year term with an option to renew the term for an additional five (5) years, and

WHEREAS, to better serve the needs of the College and its students, the College recommends amending the contract to extend the initial term to ten (10) years with an option to renew for five (5) years, and to revise certain provisions thereof,

WHEREAS, pursuant to Article V (F) of the College Bylaws, on November 6, 2019, the Executive Committee of the Board of Trustees authorized such an amendment to the contract with Aramark Educational Services, LLC, subject to confirmation at the next Board of Trustees meeting, with a quorum present, be it therefore

RESOLVED, that the conditional approval by the Executive Committee of the Board of Trustees to amend the contract with Aramark Educational Services, LLC, is hereby confirmed in all respects.

ITEM 6

RESOLUTION NO. 2019.76 - Accepting a Grant Award from the State University of New York (SUNY) Student Success Center Community of Practice to Participate in the Cohort II SUNY Guided Pathways Institutes Project

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$5,000 from the State University of New York (SUNY) Student Success Center Community of Practice to participate in the Cohort II SUNY Guided Pathways Institutes project, for the period of April 15, 2019 through November 15, 2021, and

WHEREAS, this funding will assist with participation in the Cohort II SUNY Guided Pathways Institutes project, including costs for travel, release time for staff participation, supplies, speakers, books, food for professional development events, and other related costs, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College Interim President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College's Office of Legal Affairs, accepting a grant award in the amount of \$5,000 from the State University of New York (SUNY) Student Success Center Community of Practice, to participate in the Cohort II SUNY Guided Pathways Institutes project, for the period of April 15, 2019 through November 15, 2021.

Project Director: Deborah S. Wolfson

Note: No full-time personnel

ITEM 7

RESOLUTION NO. 2019.77 - Confirming the Approval of an Amendment to a Consulting Services Agreement

WHEREAS, on March 1, 2017, the College entered into a consulting services agreement with AECOM, Inc. to design the Renewal Energy and STEM Center (Stem Center), to be constructed on the Michael J. Grant Campus, and

WHEREAS, due to certain budgetary constraints, the College recommends that the roof as originally proposed in the design plans be revised to a more affordable and traditional roof, and

WHEREAS, pursuant to Article V (F) of the College Bylaws, on November 15, 2019, the Executive Committee of the Board of Trustees approved an amendment to the agreement with AECOM to reflect additional design services for a fee not to exceed \$60,768 for the re-design of the roof of the STEM Center, be it therefore

RESOLVED, that the conditional approval by the Executive Committee of the Board of Trustees for an amendment to the consulting services agreement with AECOM, Inc. for the re-design of the roof of the Renewable Energy and STEM Center, to be constructed on the Michael J. Grant Campus, is hereby confirmed in all respects.

ITEM 8

RESOLUTION NO. 2019.78 - Confirming the Authorization of a One-Time Waiver of Fees for the Use of Facilities

WHEREAS, the *Facilities Use Policy* of Suffolk County Community College provides that a reduced facilities use fee is to be charged to entities co-sponsored by College departments or employees for the use of College facilities, and

WHEREAS, the Distributive Education Clubs of America (DECA) has requested that facilities use fees be waived for a regional business and marketing competition for approximately 1,200 local high school students to be hosted at the College, and

WHEREAS, the College's Office for Student Affairs will welcome the students to the competition and engage in other outreach activities in cooperation with DECA, and

WHEREAS, pursuant to Article V (F) of the College Bylaws, on November 6, 2019, the Executive Committee of the Board of Trustees approved a one-time waiver of facilities use fees for DECA's regional competition to be held at the Ammerman Campus on January 8, 2020, be it therefore

RESOLVED, that the conditional approval by the Executive Committee of the Board of Trustees for a one-time waiver of facilities use fees for DECA's use of College facilities on January 8, 2020 is hereby confirmed in all respects.

ITEM 9

RESOLUTION NO. 2019.79 - Authorizing an Increase in the Hourly Wage Rate for Part-Time Employees of Suffolk County Community College

WHEREAS, due to the increase in New York State's minimum wage effective 12/31/2019, the hourly wage rate for part-time employees of Suffolk County Community College should, likewise, be increased, be it therefore

RESOLVED, that the hourly wage rate for part-time employees of the College shall be increased as reflected on *Attachment II*, annexed hereto, effective 12/23/2019.

PART-TIME SALARIES

Title	Current Rate	Proposed Rate
STUDENT AIDE	\$12.00	\$13.00
WORK STUDY ON CAMPUS	\$12.00	\$13.00
WORK STUDY OFF CAMPUS	\$12.50	\$13.00
LABORER- Day	\$12.00	\$13.00
Night	\$12.50	\$13.50
<u>RECREATION AIDE</u>		
STEP 1	\$12.00	\$13.00
STEP 2	\$12.45	\$13.25
STEP 3	\$12.95	\$13.50
<u>LIFEGUARD (STILL WATER)</u>		
STEP1	\$12.85	\$13.00

***EFFECTIVE 12/23/2019**

ITEM 10

RESOLUTION NO. 2019.80 - Accepting the Feasibility Study and Authorizing the Negotiation of a Project Labor Agreement for the Construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus

WHEREAS, the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus has been approved for funding by the County of Suffolk and the State of New York, and

WHEREAS, pursuant to College Contract No. 19-CC-020, Cashin Associates, P.C., has conducted a Project Labor Agreement (PLA) feasibility study, identifying approximately \$400,000 of potential savings to be realized by the College through the utilization of a PLA for this project, be it therefore

RESOLVED, that the Board of Trustees accepts the findings of the PLA feasibility study undertaken for the construction of the Renewable Energy and STEM Center on the Michael J. Grant Campus, and be it further

RESOLVED, that the College Interim President or his designee is authorized to execute an amendment to the contract with Cashin Associates, P.C., upon such terms and conditions as shall be approved by the College's Office of Legal Affairs, for the negotiation and execution of said PLA.
