

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING  
MEDIA ROOM, CULINARY ARTS CENTER  
RIVERHEAD, NEW YORK  
JUNE 20, 2019

The meeting was held on Thursday, June 20, 2019 at 10:00 a.m. in the Media room of the Culinary Arts Center, in Riverhead, New York.

PRESENT:

Theresa Sanders	Chair
Jim Morgo	Vice Chair
Gordon Canary	Secretary
E. Christopher Murray	Trustee
Denise Lindsay Sullivan	Trustee
Gemma deLeon-Lopresti	Trustee
Belinda Pagdanganan	Trustee
Kevin O'Connor	Trustee
Jerome Bost	Student Trustee
Louis J. Petrizzo	General Counsel/Executive V.P.
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Gail Vizzini	V.P. for Business and Financial Affairs
Paul Beaudin	V.P. for Academic Affairs
Christopher J. Adams	V.P. for Student Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Carol Wickliffe-Campbell	Chief of Staff

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Vice Chair Morgo called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 10:01 a.m. Student Trustee Bost so moved, Trustee Murray seconded and the motion was approved unanimously.

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Vice Chair Morgo called for a motion to approve the Association minutes of the May 16, 2019 meeting. Trustee O'Connor so moved, Student Trustee Bost seconded, the motion was approved unanimously.

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Chair Sanders introduced Dr. Christopher Adams, Vice President for Student Affairs, to present the Association financial report for the period ending May 31, 2019. Dr. Adams said he was happy to report once again that all the various cost centers of the Association were operating in the positive. VP Adams added that the Association ended the year in a very positive way. First

they had very successful commencement ceremonies. Two ceremonies took place on May 23 that were funded by the Association. The two ceremonies allowed for student graduates to receive more tickets. Secondly, Athletics, which is also funded by the Association, finished as the number one program in the country for the second consecutive year. The program was awarded the Director's Cup under the leadership of Neftali Collazo in his first year as the Director of Athletics. Lastly, the Association funded three student leadership banquets that capped the end of a successful year for student leadership.

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Dr. Adams then reviewed the association resolutions. The first resolution is approving a 3% increase for the four full-time members of the Association that have stepped out. He noted that they have done this the last couple of years and would like to continue with that. The second resolution is for the full-time members that have not stepped out. The resolution is to give them their annual step increase as per the step charts within the Association. The third resolution is approving the 2019-2020 budget of the Association. Dr. Adams said he had presented the budget at various subcommittee meetings, including Business and Finance, the Executive Committee and Student Success. He noted each of the campuses was asked to take a negative 3% in all their budget areas within the Association. This was offset by the increase of the student activity fee that was voted on by the Board of Trustees at the April meeting -- a \$5 increase for full-time students and \$1 increase for part-time students. He said the budget was vetted carefully by the campuses, including students that are part of the Campus Association Advisory Committee. It was then presented to the Executive Deans on each of the campuses. Then it was presented to Dr. Adams and Ms. Barbara Hurst, and then to Executive Vice President Petrizzo to get his endorsement before he presented it to the subcommittees of the Board of Trustees.

Vice Chair Morgo called for a motion for the approval of Association Resolutions 2019.A5 to 2019.A7. Trustee Murray so moved, Trustee Lindsay Sullivan seconded, and the motion was approved unanimously.

**RESOLUTION NO. 2019.A5 - 2019 – 2020 Association Full-Time Title Increase**

**WHEREAS**, it is the recommendation of the Executive Deans that the attached Association full-time titles without a step be granted a three percent (3%) increase (Attachment A-I) for the 2019-2020 academic year, and

**WHEREAS**, the Associate Deans of Student Services has recommended that all Association full-time titles without a step be granted a three percent (3%) increase for 2019-2020, and

**WHEREAS**, the Vice President for Student Affairs supports these recommendations, and the Executive Vice President concurs, be it therefore

**RESOLVED**, that all Association full-time titles without a step increase are hereby granted a three percent (3%) increase for the 2019-2020 academic year.

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<b>Name</b>	<b>Title</b>	<b>Step/Work Year</b>
<b>Association Central Business Office</b>		
<i>Barbara Hurst</i>	Director of Business Affairs	Step 20/52 weeks
<b>Campus Kids</b>		
<i>Linda Crispi</i>	Director	Step 20/49 weeks
<b>Suffolk Kids Cottage</b>		
<i>Vickie Calderon</i>	Director	Step 20/49 weeks
<b>Peconic Café</b>		
<i>Barbara Kelly</i>	Food Service Day Manager	Step 15/40 weeks

**RESOLUTION NO. 2019.A6 - Reappointing Association Employees for 2019 – 2020**

**WHEREAS**, the following Association employees are presently serving on appointment for the 2018-2019 academic year, and

**WHEREAS**, it is the recommendation of the Executive Deans and the Associate Deans of Student Services that these individuals be reappointed for the 2019-2020 academic year, and

**WHEREAS**, the Vice President for Student Affairs supports these recommendations, and the Executive Vice President concurs, be it therefore

**RESOLVED**, that the following individuals are hereby appointed for the 2019-2020 academic year, as indicated below.

<b>Name</b>	<b>Title</b>	<b>Step To Move up/Work Year</b>
<b>Association Business Office</b>		

<b>Name</b>	<b>Title</b>	<b>Step To Move up/Work Year</b>
<i>Theresa Duquesnay</i>	Accounting Clerk	Moving from Step 18 to 19 /52 weeks
<i>Huyen Le</i>	Payroll Coordinator	Moving from Step 8 to 9 /52 weeks
<i>Barbara Hurst</i>	Director of Business Affairs	Step 20/52 weeks – <b>At top step</b>
<b>Athletics</b>		
<i>Gina Caputo</i>	Athletics Coordinator	Moving from Step 8 to 9 /52 weeks
<b>Campus Activities</b>		
<i>Samantha J. Parker</i>	Event Coordinator	Moving from Step 4 to 5 /52 weeks
<b>Campus Kids Day Care Center</b>		
<i>Linda Crispi**</i>	Director	Step 20/49 weeks - <b>At top step</b>
<i>Leigh Ann Garofalo</i>	Teacher	Moving from Step 16 to 17 /42 weeks
<i>Linda Locovare*</i>	Teacher	Moving from Step 17 to 18 /42 weeks
<i>Suzanne Mastermaker</i>	Teacher	Moving from Step 14 to 15 /42 weeks
<b>Kids Cottage Day Care Center</b>		
<i>Vickie Calderon**</i>	Director	Step 20/49 weeks – <b>At top step</b>
<i>Rose Boufis</i>	Teacher	Moving from Step 18 to 19 /42 weeks
<i>Jeannie O'Connor*</i>	Teacher	Moving from Step 18 to 19 /42 weeks
<i>Suruj-Verastegui</i>	Teacher	Moving from Step 14 to 15 /42 weeks
<b>Dining Services</b>		
<i>Barbara Kelly</i>	Day Manager	Step 15 /40 weeks – <b>At top step</b>

\* Assistant Directors also receive a Stipend

\*\*Directors also receive a Building Stipend

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**RESOLUTION NO. 2019.A7 - Approving the 2019-2020 Budget of the Suffolk Community College Association, Inc.**

**WHEREAS**, the 2019-2020 budget of the Suffolk Community College Association, Inc. has been recommended by the Association Advisory Committee on each campus, and

**WHEREAS**, said budgets have been recommended for adoption by the Executive/Campus Deans and the Vice President for Student Affairs, and the Executive Vice President concurs, be it therefore

**RESOLVED**, that the 2019-2020 budget for the operation of the campus programs by the Suffolk Community College Association, Inc., in the amount of **\$4,730,000** for the period covering September 1, 2019 through August 31, 2020 (Attachment A-II), is hereby approved and shall be allocated as follows:

Ammerman Campus	\$1,896,500
Michael J. Grant Campus	\$1,187,300
Eastern Campus	\$ 452,600
Campus Kids – Ammerman Campus	\$ 384,400
Kids Cottage – Michael J. Grant Campus	\$ 463,200
Peconic Café – Eastern Campus	\$ 346,000
Total	<u><b>\$4,730,000</b></u>

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Vice Chair Morgo called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 10:09 a.m. Trustee Lindsay Sullivan so moved, Student Trustee Bost seconded and the motion was approved unanimously.

The meeting of the Board of Directors was adjourned at 10:09 a.m.

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Respectfully submitted,  
Gordon Canary  
Secretary