

**BOARD OF TRUSTEES**  
**August 15, 2019**

- Item 1**                    **RESOLUTION NO. 2019.51 - Approving Monthly Sponsor Services for Suffolk County Community College**
  
- Item 2**                    **RESOLUTION NO. 2019.52 - Fixing Time of 2020 Meetings of the Board of Trustees**
  
- Item 3**                    **RESOLUTION NO. 2019.53 - Amending the Exempt Salary and Benefit Plan**
  
- Item 4**                    **RESOLUTION NO. 2019.54 - Amending Resolution No. 2019.23, Adopting a Tuition and Fee Schedule for 2019-2020**
  
- Item 5**                    **RESOLUTION NO. 2019.55 - Approving the Settlement of a Claim**
  
- Item 6**                    **RESOLUTION NO. 2019.56 - Appointing an Interim President**

**ITEM 1**

**RESOLUTION 2019.51 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payments to the County of Suffolk in the amount of \$1,962,269.01 for the month of June 2019 and \$2,630,923.17 for the month of July 2019 (*Attachment I*) are hereby approved by the Board of Trustees.

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COUNTY OF SUFFOLK



STEVEN BELLONE  
 SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
 DIVISION OF EMPLOYEE SERVICES

JO-ANNE TAORMINA  
 ACTING PERSONNEL OFFICER

TO: Deborah Lesser  
 SCCC – Business & Financial Affairs  
 NFL Rm. 232, College Road Selden

FROM: Brooke Deere  
 Suffolk County Department of Civil Services  
 Employees Services Unit

DATE: June 4, 2019

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County  
 Fund 818

A R I

June 2019

265 304 569  
 736 484 1220

1 1 2  
 - 1 1

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1002 790 1792

Coverage	Premium	# Employees	Total
71 EMHP Individ.	758.40	569 ✓	431,529.60
72 EMHP Family	1,786.78	1220 ✓	2,179,871.60
<b>HMO's</b>			
31 HIP Individ.	1174.77	2 ✓	2,349.54
32 HIP Family	2,878.19	1 ✓	2,878.19
Blue Choice Individ.	1,562.70		0.00
Blue Choice Family	4,063.03		0.00
<b>JOB SHARE (PLAN RATES)</b>			
Individual	809.34		0.00
Family	1,906.81		0.00
<b>Total Premium 6/19</b>		1792 ✓	\$2,616,628.93

Attachment: Enrollee List  
 A = Active  
 R = Retired  
 T = Total

Plus: 3 Individ.  
 6 Family  
 1801  
 Less: Medicare Reimb.  
 2017 IRMAA

2275.20  
 10720.68  
 2,629,624.81  
 <361,595.10>  
 <305,760.70>

(631) 853-4777  
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1,962,269.01

COUNTY OF SUFFOLK



STEVEN BELLONE  
 SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
 DIVISION OF EMPLOYEE SERVICES

JO-ANNE TAORMINA  
 ACTING PERSONNEL OFFICER

TO: Jamie Hahn  
 SCCC - Business & Financial Affairs  
 NFL Rm. 232, College Road Selden

FROM: Brooke Deere  
 Suffolk County Department of Civil Services  
 Employees Services Unit

DATE: July 2, 2019

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County  
 Fund 818

July 2019

A R T  
 261 304 365  
 737 487 127  
  
 1 1 2  
 0 1 1  


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 999 793 1992

Coverage	Premium	# Employees	Total
EMHP Indiv.	758.40	565	428,496.00
EMHP Family	1,786.78	1224	2,187,018.72
<b>HMO's</b>			
HIP Indiv.	1174.77	2	2,349.54
HIP Family	2,878.19	1	2,878.19
Blue Choice Indiv.	1,562.70		0.00
Blue Choice Family	4,063.03		0.00
<b>JOB SHARE (PLAN RATES)</b>			
Individual	809.34		0.00
Family	1,906.81		0.00
<b>Total Premium 7/19</b>		1792	\$2,620,742.45

Plus 4 Indiv \$3033.60  
 5 Family 8933.90  
2632709.95  
 Less 1 Family (retired) (1786.78)  
2630923.17

Attachment: Enrollee List

**ITEM 2**

**RESOLUTION NO. 2019.52 - Fixing Time of 2020 Meetings of the Board of Trustees**

**RESOLVED**, that during the year 2020, meetings of the Board of Trustees shall be held on the following dates:

<u>Date</u>	<u>Location</u>	<u>Time</u>
January 16, 2020	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
February 20, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
March 19, 2020	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
April 16, 2020	Mildred Green Room, Babylon Student Center Ammerman Campus, Selden, New York	9:00 am
May 21, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
June 18, 2020	Media Room, Culinary Arts Center Riverhead, New York	10:00 am
August 20, 2020*	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
September 17, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	9:00 am
October 15, 2020	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
December 3, 2020	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm

1. There is no July or November meeting scheduled.
2. A Board retreat may be held in July and/or November. Location and time TBD.

\* Subject to change on County Legislative action on the College Budget.

Dated: 8/15/19

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**ITEM 3**

**RESOLUTION NO. 2019.53 - Amending the Exempt Salary and Benefit Plan**

**WHEREAS**, a revision to the *Exempt Salary and Benefit Plan* of Suffolk County Community College has been recommended in order to better serve the College's needs, be it therefore

**RESOLVED**, that the *Exempt Salary and Benefit Plan* is hereby amended to reflect that the titles of "Communications Director" and "Director, Legislative Affairs" shall be removed from Category K and designated as Category I positions (*see, Attachment II*), and be it further

**RESOLVED**, that said amendment shall be effective as of September 1, 2019.

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**EXEMPT SALARY SCHEDULE 2018-2019**

Category	STEPS									
	1	2	3	4	5	6	7	8	9	10
A	185478	191969	198688	205642	212840	220289	227999	235978	244237	252786
B	167382	173241	179304	185579	192074	198798	205755	212959	220411	228125
C	158335	163875	169612	175548	181692	188050	194631	201444	208495	218986
D	139993	147133	154638	162524	170813	179524	188681	198303	208416	218986
E	153811	159194	164767	170534	176502	182680	189074	195692	202541	209633
F	139993	145453	151125	157019	163142	169505	176116	182985	190121	197298
G	145295	149830	155074	160501	166119	171933	177951	184179	190625	197298
H	131191	135783	140537	145455	150546	155814	161268	166913	172754	178800
I	115810	119863	124059	128401	132895	137546	142360	147343	152501	157837
J	87763	90834	94013	97305	100710	104235	107882	111657	115566	119610
K	85049	88025	91105	94295	97596	101012	104547	108206	111993	115914
L	69710	72150	74675	77287	79992	82792	85689	88689	91793	95005

- A: Executive Vice President
- B: VP for Business & Financial Affairs/VP for Technology/Interim Executive Vice President
- C: VP for Academic Affairs/VP for Student Affairs/VP for Institutional Advancement/VP for Planning & Institutional Assessment
- D: College General Counsel
- E: Associate VP/Executive Deans - Ammerman & Grant/Sr. Associate VP Workforce
- F: Assistant VP
- G: Executive Dean - East
- H: Director/Executive Director/College Deputy General Counsel/Administrative Director
- I: College Dean/Campus Dean/Chief Diversity Officer/Chief of Staff/ Communications Director/Director Legislative Affairs
- J: Executive Assistant to the President
- K: Assistant to the VP/Project Director/Assistant Director Development
- L: Assistant to the President

**ITEM 4**

**RESOLUTION NO. 2019.54 - Amending Resolution No. 2019.23, Adopting a Tuition and Fee Schedule for 2019-2020**

**WHEREAS**, by Resolution No. 2019.23 the Board approved and adopted a Tuition and Fee Schedule for fiscal year 2019-2020, and

**WHEREAS**, based on feedback from SUNY, the College has reviewed its Tuition and Fees schedules and recommends that the per-credit fee charged for all full-time students taking more than 18 credits for each credit exceeding 18 credits be removed for the 2019-2020 academic year, be it therefore

**RESOLVED**, that the revised student Tuition and Fee Schedule (*Attachment III*), removing the per-credit fee charged for all full-time students taking more than 18 credits for each credit exceeding 18 credits, is hereby approved and adopted for fiscal year 2019-2020.

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**TUITION AND FEES FULL-TIME STUDENTS**

	<b>2018/2019</b>	<b>2019/2020</b>
Tuition, Residents	\$2,610 per semester	\$2,735 per semester
Tuition, Non-Residents	\$5,220 per semester	\$5,470 per semester
Tuition Deposit (Applied to tuition but non-refundable)	\$100	\$100
Tuition Payment Plan	\$50 per semester	\$50 per semester
Administrative Collection Fee	\$100	\$100
Application Fee (non-refundable)	\$40	\$40
Applied Music Fee	\$450 per semester	\$450 per semester
Challenge Examination Fee	\$100 per course	\$100 per course
College-Level Examination Program (CLEP) Fee	\$40	\$40
College-Level Examination Program (CLEP) Late Fee	\$20	\$20
Culinary Arts Program Fee (Applicable courses will be indicated in the current catalog)	\$65 per credit	\$65 per credit
Distance Education Fee (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course
Failure to obtain College ID card	\$25	\$25
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course
Late Payment Fee	\$30	\$30
Late Registration Fee (begins 1 week prior to 1st day of session)	\$30 per semester	\$30 per semester
Liability Insurance Fee	\$50 per course	\$50 per course
Littering College Campus	\$50	\$50
Music Performance Lab Fee	\$35 per course	\$35 per course
Physical Education Fee (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course

Prior Learning Assessment		
Basic Fee for Portfolio Evaluation	\$100	\$100
Supplementary Fee	1/3 tuition of credits requested	1/3 tuition of credits requested
Records Maintenance Fee	\$3 /credit - max. \$36/semester	\$3 /credit - max. \$36/semester
Replacement of Lost ID Card	\$12	\$12
Returned Check Fee	\$30 each	\$30 each
Smoking Policy Violation	\$20	\$20
Student Activity Fee	\$9 /credit - max. \$100/semester	\$10 /credit - max. \$105/semester
Technology Fee	\$150 per semester	\$150 per semester
Transcript Fee	\$15	\$15
Web Access Fee (applied to charges \$50 & over)	\$20	\$20
Vehicle Fees		
Vehicle Registration Fee	\$15 /sem.- Fall, Spring, Summer	\$15 /sem.- Fall, Spring
Driving or Parking on Restricted Roads or Areas	\$100	\$100
Excessive Speed	\$100	\$100
Failure to Register/Renew Vehicle with College	\$30	\$30
Failure to stop, to obey signs or security personnel	\$100	\$100
Failure to yield to pedestrians	\$100	\$100
Obstruction of a trash container/ crosswalk	\$75	\$75
Parking in a Fire Zone/Lane or 15 ft of fire hydrant	\$150	\$150
Parking in Handicapped Area	\$280	\$280
Parking in other than Designated Area	\$50	\$50
Replacement of Lost Parking Sticker	\$12	\$12
English as a Second Language (ESL) Non-credit Tuition		
Cat. #s IEP074, IEP084	\$1,960 per semester	\$2,055 per semester
Cat. #s IEP094 & either IEP092 or IEP093	\$1,960 per semester	\$2,055 per semester
Cat. #s IEP092, IEP093	\$230 per semester	\$240 per semester

**TUITION AND FEES PART-TIME STUDENTS**  
**2018/2019**

**2019/2020**

Tuition, Residents	\$218 per credit	\$228 per credit
Tuition, Non-Residents	\$436 per credit	\$456 per credit
Tuition Payment Plan	\$50 per semester	\$50 per semester
Administrative Collection Fee	\$100	\$100
Application Fee (non-refundable)	\$40	\$40
Applied Music Fee	\$450 per semester	\$450 per semester
Challenge Examination Fee	\$100 per course	\$100 per course
College-Level Examination Program (CLEP) Fee	\$40	\$40
College-Level Examination Program (CLEP) Late Fee	\$20	\$20
Culinary Arts Program Fee	\$65 per credit	\$65 per credit
Distance Education Fee (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course
Failure to obtain College ID card	\$25	\$25
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course
Late Payment Fee	\$30	\$30
Late Registration Fee (begins 1 week prior to 1st day of session)	\$20 per semester	\$20 per semester
Liability Insurance Fee	\$50 per course	\$50 per course
Littering College Campus	\$50	\$50
Music Performance Lab Fee	\$35 per course	\$35 per course
Physical Education Fee (Applicable courses will be indicated in the current catalog)	\$75 per course	\$75 per course
Prior Learning Assessment		
Basic Fee for Portfolio Evaluation	\$100	\$100
Supplementary Fee	1/3 tuition of credits requested	1/3 tuition of credits requested
Records Maintenance Fee	\$3 /credit - max. \$36/semester	\$3 /credit - max. \$36/semester
Replacement of Lost ID Card	\$12	\$12
Returned Check Fee	\$30 each	\$30 each
Smoking Policy Violation	\$20	\$20
Student Activity Fee	\$9 /credit-max \$100/semester	\$10 /credit-max \$105/semester

Technology Fee (Fall, Spring, Summer)	\$75 per semester	\$75 per semester
Per Winter Session	\$20	\$20
Transcript Fee	\$15	\$15
Web Access Fee (applied to charges \$50 & over)	\$20	\$20
<b>Vehicle Fees</b>		
Vehicle Registration Fee	\$15 /sem.- Fall, Spring, Summer	\$15 /sem.- Fall, Spring
Driving or Parking on Restricted Roads or Areas	\$100	\$100
Excessive Speed	\$100	\$100
Failure to Register/Renew Vehicle with College	\$30	\$30
Failure to stop, to obey signs or security personnel	\$100	\$100
Failure to yield to pedestrians	\$100	\$100
Obstruction of a trash container/ crosswalk	\$75	\$75
Parking in a Fire Zone/Lane or 15 ft of fire hydrant	\$150	\$150
Parking in Handicapped Area	\$280	\$280
Parking in other than Designated Area	\$50	\$50
Replacement of Lost Parking Sticker	\$12	\$12
<b>English as a Second Language (ESL) Non-credit Tuition</b>		
Cat. #s ELL001, ELL010	\$390 per semester	\$410 per semester
Cat. #s ELL003, ELL005, ELL007, ELL008	\$195 per semester	\$205 per semester
Cat. #s ELL002, ELL004, ELL006, ELL009	\$195 per semester	\$205 per semester
Cat. #s ELW001, ELW002, ELW003, ELW004, ELW005, ELW006, ELW007, ELW008, ELW009, ELW016	\$165 per semester	\$175 per semester

**ITEM 5**

**RESOLUTION NO. 2019.55 - Approving the Settlement of a Claim**

**WHEREAS**, an individual commenced legal proceedings against Suffolk County Community College alleging several claims, and

**WHEREAS**, the College denies the claims alleged in their entirety, and

**WHEREAS**, the parties have entered into discussions to resolve the matter in its entirety, and

**WHEREAS**, the parties, wishing to avoid the burden, uncertainty, delay, expense and distraction of litigation, have reached an agreement for the settlement of the individual's claims against the College, be it therefore

**RESOLVED**, that the individual's claims against the College be settled in their entirety for an amount mutually agreed upon by the parties, and be it further

**RESOLVED**, that the College General Counsel / Executive Vice President shall be authorized to execute any and all documents necessary to implement the terms and conditions of this settlement.

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**ITEM 6**

**RESOLUTION NO. 2019.56 – Appointing an Interim President**

**WHEREAS**, Louis J. Petrizzo currently serves as the Executive Vice President and College General Counsel of Suffolk County Community College, and

**WHEREAS**, effective as of January 8, 2019, the Board of Trustees named Mr. Petrizzo the Administrator in Charge of the College, and

**WHEREAS**, the Board of Trustees now wishes to appoint Louis J. Petrizzo to serve as Interim President of Suffolk County Community College during the College's presidential search process, and

**WHEREAS**, Mr. Petrizzo's appointment as Interim President is subject to the approval of the Board of Trustees of the State University of New York (SUNY), be it therefore

**RESOLVED**, that the Board of Trustees hereby appoints Louis J. Petrizzo as Interim President of Suffolk County Community College, effective September 1, 2019, at an annual salary of \$235,978, subject to the approval of the SUNY Board of Trustees, and be it further

**RESOLVED**, that the terms and conditions of said appointment shall be reflected in an employment contract to be executed by the Chair of the Board of Trustees and Mr. Petrizzo, and be it further

**RESOLVED**, that said employment contract shall have a term commencing on the effective date of said appointment, and shall continue until either July 1, 2020 or such date as a new College President commences employment at Suffolk County Community College, whichever date is earlier, and be it further

**RESOLVED**, in the event the SUNY Board of Trustees has not affirmed Mr. Petrizzo's appointment as Interim President of Suffolk County Community College by September 1, 2019, Mr. Petrizzo shall continue to serve as Administrator in Charge from that date at the above-specified salary until the SUNY Board of Trustees affirms his appointment as Interim President, and be it further

**RESOLVED**, that Mr. Petrizzo shall not apply to or be a candidate for the position of College President of Suffolk County Community College.

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