

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING  
BOARD ROOM, LEARNING RESOURCE CENTER  
MICHAEL J. GRANT CAMPUS, BRENTWOOD, NEW YORK  
MAY 16, 2019

The meeting was held on Thursday, May 16, 2019 at 4:00 p.m. in the Board room of the Learning Resource Center, on the Michael J. Grant Campus in Brentwood, New York.

PRESENT:

Theresa Sanders	Chair
Jim Morgo	Vice Chair
Gordon Canary	Secretary
E. Christopher Murray	Trustee
Shirley Coverdale	Trustee
Kevin O'Connor	Trustee
Jerome Bost	Student Trustee
Louis J. Petrizzo	General Counsel/Executive V.P.
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Gail Vizzini	V.P. for Business and Financial Affairs
Paul Beaudin	V.P. for Academic Affairs
Christopher J. Adams	V.P. for Student Affairs
Mary Lou Araneo	V.P. for Institutional Advancement
Carol Wickliffe-Campbell	Chief of Staff

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The meeting of the Board of Trustees was convened at 4:02 p.m.

Chair Sanders welcomed everyone; the Pledge of Allegiance was led by Trustee Gordon Canary.

Chair Sanders moved onto the recognition of guests. Chief of Staff, Ms. Carol Wickliffe-Campbell, recognized Mr. Todd Johnson from the Foundation Board and thanked him for being in attendance.

Chair Sanders requested a motion to enter into Executive Session to discuss the employment, status, discipline, suspension, dismissal or removal of a particular employee. Trustee Murray so moved, Trustee Canary seconded, and with all in favor the motion carried. (*Whereupon the Board of Trustee entered into Executive session from 4:03P.M. to 4:23 P.M.*)

Chair Sanders asked Ms. Wickliffe-Campbell to recognize any additional guests that joined the meeting. Whereupon Ms. Wickliffe-Campbell recognized Ms. Belinda Alvarez-Groneman, Foundation Board Chair, and thanked her for being in attendance.

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Chair Sanders called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:23p.m. Student Trustee Bost so moved, Trustee Morgo seconded and the motion was approved unanimously.

Chair Sanders called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:26 p.m. Trustee Coverdale so moved, Student Trustee Bost seconded and the motion was approved unanimously.

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Chair Sanders requested a motion to approve the minutes of the April 18, 2019 Board of Trustees meeting. Trustee Morgo so moved, Trustee O'Connor seconded. The motion to approve the minutes was approved unanimously.

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Chair Sanders introduced Gail Vizzini, VP for Business and Financial Affairs, to present the College Budget and Financial report. She reviewed the revenue and expenditure projections for 2018-2019. The monthly projections as of April 30, 2019 are trending consistent with previous reports. The College is projecting a potential revenue shortfall of \$4.1 million, of which \$3.5 million is tuition and \$403,357 is in fees. The College continues to be fiscally prudent in controlling expenditures to mitigate the shortfall.

VP Vizzini then reviewed the resolutions that had a financial impact. Item one is the monthly sponsor services payment of \$2.6 million for employee health insurance. Item two involves two budget transfers. The budget transfers are 1) \$100,000 to address ADA, health and fire safety concerns in the pool area of the Health and Wellness Center at the Eastern Campus. There are insufficient funds remaining in the Capital Project budget and these improvements need to be made with operating funds to be compliant, and 2) \$23,291 for College scheduling software to assist students in making their course schedules.

The 2019-2020 College Operating Budget request was delivered to the County Executive's Budget Office and filed with the Clerk of the Legislature on April 18th. Ben Zwirn, John Bullard and VP Vizzini attended the Budget hearing and responded to questions from the Executive and Legislative Budget Review Offices. The College attended the May 13th and 14th required public hearings on the College's operating budget. The County Executive is expected to release his memo and recommended County contribution on or about May 30th. The Legislative Budget Review Office will also release a report that will be discussed at the June 11, 2019 Education Committee meeting. The Legislature will vote on the College operating budget at their June 18th meeting in Riverhead at 4:00 p.m.

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EVP Petrizzo said because there was a resolution regarding naming rights, the Foundation would give their report with respect to it before the Board was asked to consider approving the resolution. Ms. Sylvia Diaz said she and VP Araneo would be presenting the details of the proposed naming rights agreement with Suffolk Federal Credit Union. Dr. Diaz said that for the past few years the Foundation team has been researching, planning and preparing communications for corporate naming partnerships as part of a major gifts campaign effort. Suffolk Federal Credit Union Board Chairman Jim Maggio first discussed a possible

collaboration between the Credit Union, the College and the Foundation over a year ago. Foundation Board member, Todd Johnson, served on the Supervisory Committee for the Credit Union and played a critical role in championing the partnership. The outreach would be the start of numerous conversations and the genesis of the agreement. As time passed, the Foundation shared some of the work of the Foundation and the College and provided a tour of the College's campuses. Credit Union president Ralph Spencer had the opportunity to review the College's educational programs and technologies and learned about the programming offered at the College. In 2018 the Foundation presented Suffolk Federal Credit Union a proposal for an agreement to rename the Health Sports and Education Center as the Suffolk Federal Credit Union Arena, one of the largest and most comprehensive collegiate venues in our region. In December of 2018 the negotiations were moving forward to a final stage and at that time an embargoed communication was issued advising the Board of Trustees and the Foundation Board that the Credit Union's senior executives were ready to complete a formal agreement for a gift of approximately \$2.5 million payable over a set term of years. Upon reviewing the College's naming rights policy, it was determined that the document did not include a provision for a term of years. In a term of years naming agreement, the parties are bound for a specified number of years and not in perpetuity as was the sole focus of the prior version of the policy. In January 2019, the College Board of Trustees voted to adopt the modified policy allowing a term of years gift to be accepted by the Foundation as a way to accept corporate and philanthropic support. A fully developed research effort was undertaken by the Foundation team to review similar naming opportunities in the region and to also examine sample agreements from across the country.

VP Araneo said that in accordance with the January 19th Naming Rights Policy, the Foundation Board of Directors met and approved advancing the Naming Rights Agreement with the Suffolk Federal Credit Union at its last meeting. The Foundation is now seeking the College Board of Trustees' approval as the final step. The agreement entitles Suffolk Federal Credit Union to name the Health Sports and Education Center on the Michael J. Grant campus in Brentwood as the Suffolk Federal Credit Union Arena. inclusive of external illuminated displayed signage featuring the Suffolk Federal Credit Union logo. Existing College directional signage, publications and materials will be changed to reflect the arena's new name. Additional branded presence will be provided on the Ammerman and Eastern campuses. This will include wall or floor logo displays in the gym areas and the new Nicolls Road sign. VP Araneo shared some of the renderings of what the changes of the signage and building will look like. The naming rights partnership agreement establishes a seven year term with the option to renew for an additional three years. The Foundation anticipates the agreement will begin this year - 2019 - with an option to go through 2029. Discussions have centered on the seven year gift amount totaling \$1.798 million and a ten year gift amount that would bring the total naming gift to \$2.5 million. The first year funding includes funding to cover costs of the design, production, and installation of the signage. The Foundation will not receive the total naming gift all at once, rather a relatively equal portion of the gift will be paid over the course of seven to ten years. Over the course of the gift, the unrestricted funds will be invested and will generate revenue that will be dedicated towards support for College program requests, funding for the Foundation stability account and assuring continued long-term operation of the Foundation.

Ms. Diaz added that in addition to the agreement, the bank will also offer additional services linked to financial literacy programs, ATM access and a Suffolk Federal Credit Union internship

program. Additionally, Mr. Ralph Spencer has agreed to serve as an honoree of the 2019 Golf Classic scheduled for June 24 at Nissequoge Golf Club. Separate and apart from the Naming Rights commitment, Suffolk Federal Credit Union has asked the Foundation to assume stewardship of over \$35,000 in annual scholarships during the 10-year term of this agreement. This will add an additional \$350,000 to the Credit Union's commitment, bringing the total anticipated value of the partnership to \$2.85 million over a 10-year period. The College's students will be eligible for the Suffolk Federal Credit Union's four full-tuition scholarships, totaling approximately \$6,000 annually per student, as well as The Michael E. Reilly Memorial Scholarship, which is one scholarship, awarded annually at \$5,000, and the Lieutenant Michael P. Murphy Scholarship, which is one scholarship, awarded annually at \$10,000. Once the Federal Credit Union's Board of Directors reviews and approves the agreement, the Foundation will arrange to begin to publicly announce the partnership, and anticipates to make a big check presentation at the Golf Classic on June 24th.

VP Araneo concluded their presentation by giving thanks to all the individuals that assisted with the cultivation of the agreement including Foundation Board Member Todd Johnson, Belinda Alvarez-Groneman, Foundation Board Chairperson; Brian Petersen, Foundation Board Treasurer; members of the Foundation's Committee on Naming Opportunities, Michael Grant, Leslie Anderson and Lisa Calla. As well as EVP Lou Petrizzo; VP Christopher Adams; VP Gail Vizzini for their leadership, Alicia O'Connor, Neftali Collazo, Drew Fawcett, Drew Biondo and the staff of the Foundation, Chris Williams, Russell Malbrough, Lauren Liburd, Maggi Eng-Salvaggio, Kristie David and Lori Testa.

Trustee Morgo clarified with VP Araneo that the reason the College trustees have to vote is because the changes to the campus impact the College facilities. Chair Sanders thanked and congratulated VP Araneo, Dr. Diaz, and the Foundation for their work on the partnership.

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Chair Sanders called for a motion for the approval of College Resolutions 2019.26 to 2019.31. Trustee O'Connor so moved, Trustee Morgo seconded, and the motion was approved unanimously.

#### **RESOLUTION 2019.26 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payments to the County of Suffolk in the amount of \$2,637,851.85 for the month of April 2019 (*Attachment I*) are hereby approved by the Board of Trustees.

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**RESOLUTION NO. 2019.27 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

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**RESOLUTION NO. 2019.28 - Adopting a Chosen Name Policy**

**WHEREAS**, Suffolk County Community College (“College”) is an equal opportunity employer and educational institution dedicated to fostering and maintaining a safe, accessible, diverse and inclusive environment respectful of personal and social expression in the spirit of representing our diverse community, and

**WHEREAS**, the College’s LGBTQ Task Force has recommended the College adopt a Chosen Name Policy in order to allow students and employees, including transgender and gender non-conforming members of the College community, to be represented and identified by a first name that differs from their legal name, and

**WHEREAS**, the Governance Committee has recommended that the Board of Trustees consider for adoption the attached Chosen Name Policy, be it therefore

**RESOLVED**, that the College hereby adopts the “Chosen Name Policy,” effective May 16, 2019 (see, Attachment III).

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**RESOLUTION NO. 2019.29 - Amending the College Budget for an Increase from the State University of New York for a SUNY Workforce Development Training (WDT) Project Entitled “American Aerospace Components – Lean Evolution”**

**WHEREAS**, the 2018-2019 College operating budget provided \$12,984 from the State University of New York and \$1,444 employer matching funds from American Aerospace Components for a SUNY Workforce Development Training (WDT) project entitled “American Aerospace Components – Lean Evolution,” for the period of April 29, 2019 through August 1, 2019, and

**WHEREAS**, the award includes an additional amount of \$9,116, bringing the total amount of the grant award to \$23,544, and

**WHEREAS**, additional employer matching funds in the amount of \$910 will increase the total amount of the employer match to \$2,354, and

**WHEREAS**, it is necessary to amend the 2018-2019 College operating budget for the said increase in the grant award, be it therefore

**RESOLVED**, that the 2018-2019 College operating budget be amended to reflect an increase in the amount of \$9,116 from the State University of New York for the SUNY Workforce Development Training (WDT) project entitled “American Aerospace Components – Lean Evolution,” and be it further

**RESOLVED**, that the College Executive Vice President or his designee is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College’s Office of Legal Affairs.

Project Director: Maureen David Arma

Note: No full-time personnel

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**RESOLUTION NO. 2019.30 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Health and Wellness Center on the Eastern Campus**

**WHEREAS**, Sea Crest Construction Corp. was awarded a contract (“Contract”) to construct the Health and Wellness Center (HWC) on the Eastern Campus, and

**WHEREAS**, work which was not anticipated under the terms of the Contract or shown on the design drawings is required, including, but not limited to, gymnasium wall pad modifications; adding end gap closures at the climbing wall; ceiling and wall modifications to avoid utility and steel conflicts; Suffolk County Fire Marshal requirements; Suffolk County Health Department requirements; door and door hardware modifications; miscellaneous painting; reinforcing ADA shower seat supports; installing nine additional sprinkler heads; a credit for classroom podiums and student desk grommets; installing a pool make-up water bypass; and installing a CO2 detector in the pool chemical storage room, and

**WHEREAS**, including the additional work described herein increases the contract with Sea Crest by more than thirty five thousand dollars (\$35,000.00), thus constituting a major change order as defined in the College’s *Procurement Policy*, and

**WHEREAS**, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

**RESOLVED**, that a change order in the amount of \$90,554.41 to the Contract with Sea Crest Construction Corp. for additional work to be performed for the construction of the Health and Wellness Center on the Eastern Campus, is hereby approved, and be it further

**RESOLVED**, that the College Executive President is authorized and empowered to execute the necessary documentation, as approved by the College's Office of Legal Affairs, reflecting the change order and the nature of the additional work so authorized.

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**RESOLUTION NO. 2019.31 - Authorizing a Naming Rights Agreement**

**WHEREAS**, Suffolk Federal Credit Union ("SFCU") has offered to donate a gift of \$1,798,000 to the Suffolk Community College Foundation (Foundation), with the possibility of increasing this gift to a total of \$2.5 million dollars, in support of the Foundation's mission to provide student access to quality education and vocational skill training through scholarships, emergency loans and funding for program development at Suffolk County Community College (College), and

**WHEREAS**, in exchange for this generous gift and in accordance with the College's *Policy on Naming Opportunities*, SFCU seeks to acquire from the College certain naming rights, including the right to have signage installed on certain College facilities and upon the campus grounds, and

**WHEREAS**, in order to facilitate the donation and the naming rights contemplated by all parties, a Naming Rights Agreement between and among SFCU, the Foundation, and the College is recommended, be it therefore

**RESOLVED**, that the Board of Trustees hereby authorizes entering into a Naming Rights Agreement between and among Suffolk Federal Credit Union, the Suffolk Community College Foundation, Inc., and Suffolk County Community College, upon such terms and conditions as shall be approved by the College General Counsel, whereby Suffolk Federal Credit Union shall agree to donate \$1,798,000 to the Foundation, with the possibility of increasing this gift to a total of \$2.5 million dollars, in exchange for certain naming rights, including the right to have signage installed on certain College facilities and upon the campus grounds.

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Chair Sanders moved to the committee reports, starting with Budget and Finance. Trustee Morgo stated the Committee's May 9<sup>th</sup> meeting focused mainly on the County contribution, with the College asking for 3%. He ran through the timeline of important events leading up to the Legislature adopting the College's budget: VP Vizzini and Mr. Zwirn attended the public hearing on May 13<sup>th</sup> and 14<sup>th</sup> to answer questions; the County Executive would be issuing his all-important budget memo; the Education Committee meeting would meet on June 11<sup>th</sup> and students and trustees were urged to attend this meeting; the independent Budget Review Office would give their report which would heavily influence the Legislature; and the Legislature would adopt the College's budget on June 18<sup>th</sup>, a date they agreed to move up in support of the College. Trustee Morgo stated Legislator Donnelly has already voiced his support for the College's request, but, of course, has to talk to his colleagues, as well. The Trustee urged the Board to talk to the Legislators and remind them of the merits of the College, and if possible to attend the June 11<sup>th</sup> meeting.

Another item discussed at the meeting was the County tuition charge-backs, which are trending down. Trustee Morgo reported that as part of this discussion, they talked about the SUNY Binghamton policy to send letters to students not accepted or on a waiting list, suggesting they attend a nearby school. Dr. Adams was initiating a similar policy with Stony Brook, and would be meeting with the Senior Vice President, Matt Whelan, and the Dean of Enrollment Services, Rodney Morrison about the potential of partnering with them, completing more ‘two plus two’ agreements, and even possibly reserving some residence hall rooms for students who will come to Suffolk County Community College but reside on the Stony Brook campus. Dr. Adams stated they had already taken first steps to composing a letter similar to the one SUNY Binghamton sends, and he would add language and contact information for a specific point person at the College. Trustee Morgo stated the Committee thought that was a great idea and it should be pursued.

Trustee Morgo reported the Committee also spoke about cost saving measures that could be taken by the Board, such as ending mileage reimbursement or cutting down on the refreshments served at Board meetings. Ms. Vizzini had calculated some of these cost savings and, while seemingly trivial in a \$226 million budget, the fact is that the Legislature and other elected officials do react to symbolism and the College is a public institution. Trustee Morgo said cutting conference attendance was also considered and would generate another \$9500-\$10,000 in savings per year, but agreed with Chair Sanders that these conferences were very worthwhile for new trustees. He said the committee would discuss this again at the June meeting and make a recommendation, and that it would be helpful when asking the County for 3% to be able to point out these savings measures.

Trustee Morgo concluded by stating most important was securing the 3% County contribution, and trying to avoid additional tuition increases or use of the reserve funds. He confirmed the time and place for the Education Committee meeting on June 11<sup>th</sup> and asked Trustee Coverdale to attend if she possibly could.

Trustee Canary pointed out that the mileage reimbursement may be important to the student representatives, and Trustee Morgo said they would discuss making that exception.

Dr. Adams read the Student Success Committee meeting minutes as Trustee Lindsay Sullivan could not be in attendance. In the Academic Affairs department, Dr. Beaudin had announced 11 faculty and one staff member received SUNY Chancellor's Awards for Excellence and would be honored at a ceremony on October 8<sup>th</sup>, 2019. New articulation agreements in process include discussions with SUNY Farmingdale about a dual, fully online program in artificial intelligence, and an agreement with Empire State College where students will be allowed to take 15 credits with Suffolk County Community College towards their BA or BS completion. In addition, new program developments are being proposed and reviewed in several areas of the curriculum.

Dr. Adams reported that from the Student Affairs department, 10 Suffolk students received Chancellor's Awards for Student Excellence and were honored in a ceremony on April 24<sup>th</sup> in Albany. He said he was happy to report that Student Trustee Jerome Bost received a Chancellor's Award, and a full Stay on Long Island scholarship to St. John's, where he will be attending in the

fall. Dr. Adams listed the various commencement activities beginning the following day and ending with the main event on May 23<sup>rd</sup>. He stated they had more people reserving for commencement than ever before and that it made good sense to change the format and go to two ceremonies to allow more students and guests to attend.

Dr. Adams reported the committee discussed a new Student Insecurity Task Force being initiated by the College, a collaborative effort that will combine resources to assist students that have been identified with impediments such as homelessness, lack of transportation and lack of access to course materials, among other issues. The goal is to ultimately make every student secure, and to have the task force in place by the summer. Dr. Adams and Dr. Diaz are working to pursue a partnership with Stony Brook's social work students to disseminate information to Suffolk's students on resources available outside the College in the community.

For the Institutional Advancement department, VP Araneo stated at the Committee meeting that the grand opening to the new Health and Wellness Center went extremely well, and that Southampton Town Supervisor Jay Schneiderman had recognized Trustee Sullivan's father, William Lindsay, for all his work. VP Araneo also reported on the student scholarships available only to Achieving the Dream (ATD) participating schools, and of these, one of only two country-wide went to Chioma Oghenekome, from the Michael J. Grant Campus. In addition, Laura Bisono received a Jack Kent Cook Scholarship, one of 61 awarded across the country, and she is only the 11<sup>th</sup> student at Suffolk to receive this prestigious award.

Dr. Adams continued to report from the Student Success Committee minutes, stating the ATD coaches' visit went well and gave the College the opportunity to review the status of onboarding and other initiatives needing attention, including curricular changes. Dr. Beaudin had reported some curricular changes are already through Governance and others are on deck. He said counselors are being encouraged to do a holistic review of academic records instead of just looking at test results, and added that with this approach, one third fewer students were registered in developmental classes through a batch enrollment at Patchogue-Medford High School.

Dr. Adams reported that now that the College is accepting online applications, processing has increased by over 500 applications from this time last year. He said the CRM system the College will be purchasing over the summer, once implemented, will allow potential students to indicate their main areas of interest and be contacted by the individual departments, helping to keep students engaged throughout the entire academic year. His hope is to offer orientation over the summer and not just at the end of August, and to look into the possibility of a shuttle bus for students to be transported between the campuses.

Other items on the agenda included a report from Carol Wickliffe-Campbell that she had received a call from a Suffolk alumnus who works for Google, and that Google Corporation is interested in working with the College; that Malika Batchie is chairing the Sister to Sister Network which brings people together to mentor African American female students across the three campuses; and a report on the very successful recent outreach project joining SAS with the Butterfly Program for a College Night at the East End.

For the Governance Committee, Trustee Canary reported that Deputy General Counsel Ashley Pope had discussed feedback from the Faculty Association president and the Guild president regarding the Sexual and Romantic Relationships Policy, and provided an update from SUNY regarding their expectations for final adoption of the policy. DGC Pope will provide the final draft of the proposal to Campus Governance for their review before the final review of the policy by the Board of Trustees Governance Committee at the June meeting, with hopes to have it then adopted by the Board.

Trustee Canary also stated DGC O'Connor had provided the Committee with copies of the application for use of facilities by external organizations, application for use of facilities by Suffolk Community College departments and organizations, license agreements for the use of the facilities at the College and College sponsored fundraising events, and, finally, College fundraising policies. Discussion was had regarding the impacts to the College from these events, including various costs, wear and tear on equipment and property, additional work, and the impact on workflow of College employees assigned to the events. DGC O'Connor was asked to provide a report on the number of County-sponsored events in the past year and the amount of rental fees that have been waived during that time, to see what the financial impact that has on the College.

Trustee Canary reported that DGC O'Connor would meet with the Special Events office and Dr. Adams to discuss possible revisions to the Facilities Use Policy to address cosponsored events and events held for fundraising purposes; the College is not charging for these events but the facilities are actually being used for fundraising purposes, which is of concern. He said they may have to tweak the policy again to cover those situations. He stated the Committee will continue discussions at their June meeting on possible proposed revisions to the Facilities Use Policy, and the agenda items would also include a final review of the Sexual and Romantic Relationship Policy.

The Chair stated there was no Personnel Committee Report, and that Trustee deLeon-Lopresti was absent and excused. The Chair went on the record to appoint Trustee deLeon-Lopresti as the chair of the Nominating Committee, a role she had served in previously. Trustee Murray stated there was no update to the Facilities Committee report.

Student Trustee Bost gave his report, stating the students were either finishing classes or working towards completion and were excited about a great summer outside the walls of the College. He acknowledged the Student Trustee elect, Kaitlyn Gambina, who he said has already been getting to work.

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Chair Sanders moved to the Chair's report. She stated the Executive Committee meeting was simply a routine review of the agenda and resolutions. She reported that the Health and Wellness Center ribbon cutting was exciting to attend, and was attended by politicians and community members and many others. She said this beautiful facility is just the "shot in the arm" the East End needed, and they would be offering memberships to the community.

The Chair reported that the Urban League of Long Island, of which she is President and CEO, would continue to partner with the College and would be hosting a National Achievement

Society workshop with students and parents on May 25<sup>th</sup>, co-sponsored this year by the College's Entrepreneurial Assistance Center. With that she concluded her report.

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Chair Sanders moved on to the President's report. EVP Petrizzo gave the President's report. EVP Petrizzo said due to the two executive sessions there would not be any further presentation and gave a few brief highlights. He noted that the appointment of Trustee Lopresti as Chair of the Nominating Committee is for the purpose of Board Officers elections which by the requirement of the bylaws are held in June. He asked if any members are interested in becoming officers to please respond to Trustee Lopresti's inquiries.

EVP Petrizzo said the College's capital program had a review that morning before legislative committees and asked Mr. Ben Zwirn to give a brief update since he had been in attendance. Mr. Zwirn said that last year the College submitted the Auto Tech building for the capital budget and the County Executive didn't put it in the capital budget at all. The Legislature moved it to subsequent years, and this year moved it up to 2022. He noted that the reception the College received this year at the Capital Budget Committee Working Group meeting was very different than last year with the committee being very enthusiastic, and they wanted to know all about the Auto Tech building and program. He added the committee understands that it is a growing field and he asked them if they would like the College to move it up as opposed to just getting it into the capital budget. Mr. Zwirn believes they will be having those discussions with Legislator Tom Donnelly and some of the other legislators. If the College can get the planning money moved up, then it can go to the State and we can ask them for matching funds. The Governor has also just announced a task force on Automotive Technology in colleges because it is such a growing field, and Dave Macholz, who runs the College's automotive program, has been nominated by Assemblyman Thiel to be on that task force. EVP Petrizzo said that if the College can get it moved up for planning into 2020, then it can be taken to the State in the fall and if the Governor sees fit to put it into his budget which will be released in January of 2020, then the College might be on its way as soon as next year. The project was originally thought to be as something that was several years down the road, but apparently there is an interest to have it completed sooner.

The College has also submitted its FOIL request to the Comptroller's Office for the names of all the Suffolk County students who are attending community colleges outside of Suffolk County. The College will then be contacting them over the summer, to try to find out where and why they are going and if the College can change their minds and have them attend the College. He added that the College has been doing really well on cutting down the number of county residents that are going out of county but it's still a number that is still too high and we would like to see it get whittled down. Trustee Morgo added that it contributes to the College's biggest fiscal problem, declining enrollment.

Lastly, EVP Petrizzo said the College would be doing a lot of ADA compliance work around the campuses over the summer in order to finish off the civil rights compliance that Ms. O'Connor has been working on with the facilities department for about 18 months. Some of the work will include work on the redesign of parking lots, work in the restrooms, chair lifts, etc.

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Chair Sanders moved to Roundtable. Chair Sanders began roundtable and said she and Trustee Canary had both attended the ribbon cutting ceremony last Friday for the Health and Wellness Center on the Eastern campus as well as the retirement party of Faculty Association Kevin Peterman. She said it was very heartwarming to hear all the comments about Mr. Peterman and congratulated him on his retirement.

Trustee Morgo encouraged everyone, not just the trustees, to continue with their advocacy efforts on behalf of the College, noting it was crunch time with the May 18<sup>th</sup> deadline.

Trustee Canary thanked the students who attended the “I Love My Park Day” on Saturday, May 4th. Senator Boyle sponsored the event at Robert Moses, Field Two. He said numerous students showed up, showing their concern for the environment and he really appreciated them coming. Trustee Canary said he had also been glad to attend Mr. Peterman’s retirement party and was pleased to see the number of elected officials that were also in attendance and thanked Mr. Peterman for all his years of hard work, noting that Mr. Peterman has always been someone that could always be depended on to do the right thing on behalf of the institution and the faculty. Trustee Canary also said he was thrilled to have been in attendance at the ribbon cutting for the Health and Wellness Center on the Eastern Campus. He added that it is going to be the jewel on the East End and was pleased to hear Supervisor Schneiderman praise the College, as well as to have State Senator Ken LaValle and Assemblyman Thiele present.

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Chair Sanders requested a motion to enter into Executive Session to discuss the employment, status, discipline, suspension, dismissal or removal of a particular employee. Trustee Morgo so moved, Trustee Murray seconded, and with all in favor, the motion carried.

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With no further business to be conducted after the Executive Session the Board of Trustees meeting was adjourned at 5:26 p.m. The Board of Trustees next meeting is June 20, 2019 at 10:00 a.m. in the Media room of the Culinary Arts Center, in Riverhead, New York.

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Respectfully submitted,  
Gordon Canary  
Secretary