

BOARD OF TRUSTEES

March 21, 2019

- Item 1 RESOLUTION NO. 2019.13 - Approving Monthly Sponsor Services for Suffolk County Community College**

- Item 2 RESOLUTION NO. 2019.14 - Approving Budget Transfers**

- Item 3 RESOLUTION NO. 2019.15 - Accepting a Grant Sub-Award from the Research Foundation for the State University of New York (SUNY) for a Project Entitled "Strong Start to Finish"**

- Item 4 RESOLUTION NO. 2019.16 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Health and Wellness Center on the Eastern Campus**

- Item 5 RESOLUTION NO. 2019.17 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation**

- Item 6 RESOLUTION NO. 2019.18 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2018**

ITEM 1

RESOLUTION 2019.13 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,639,690.17 for the month of February 2019 (*Attachment I*) are hereby approved by the Board of Trustees.

COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

Board of Trustees
March 21, 2019
Attachment I

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Brooke Deere
Suffolk County Department of Civil Services
Employees Services Unit

DATE: February 5, 2019

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

A R T

February 2019

261 294 555
748 483 1231

1 1 2
- 1 1

1010 779 1789

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	758.40	555 ✓	420,912.00
72 EMHP Family	1,786.78	1231 ✓	2,199,526.18
HMO's			
31 HIP Indiv.	1174.77	2 ✓	2,349.54
32 HIP Family	2,878.19	1 ✓	2,878.19
Blue Choice Indiv.	1,562.70		0.00
Blue Choice Family	4,063.03		0.00
JOB SHARE (PLAN RATES)			
Individual	809.34		0.00
Family	1,906.81		0.00
Total Premium 2/19		1789 ✓	\$2,625,665.91

Attachment: Enrollee List

A= Active
R= Retired
T= Total

Plus:

2 Individual 1516.80
7 Family 12,507.46

1798

2,639,690.17

ITEM 2

RESOLUTION NO. 2019.14 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

**Suffolk County Community College
Budget Transfer List
As of March 13, 2019**

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		<u>REASON</u>
					<u>FROM</u>	<u>TO</u>	
J0033889	181800	C69001	713250	Building Materials	90,000		To cover the cost of the Cenergistics energy saving program
	181800	C89001	713651	Maintenance Contracts	90,000		
	181800	C63501	714560	Fees For Services		180,000	
J0033897	181800	C19001	713510	Rent: Business Machines & Systems	15,000		To cover the cost of a commercial skillet in the cafeteria on the Grant Campus
	181800	C65501	712500	Other Equipment		15,000	

ITEM 3

RESOLUTION NO. 2019.15 - Accepting a Grant Sub-Award from the Research Foundation for the State University of New York (SUNY) for a Project Entitled "Strong Start to Finish"

WHEREAS, Suffolk County Community College has received a grant sub-award in the amount of \$25,000 from The Research Foundation for the State University of New York (SUNY) for a project entitled "Strong Start to Finish," for the period of November 30, 2018 through February 15, 2021, and

WHEREAS, this project supports development of a continuing education course for high school seniors and community college undergraduates that provides instruction on how to learn effectively in the online modality, and provides faculty with professional development on co-requisite developmental / gateway courses, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a sub-grant award in the amount of \$25,000 from The Research Foundation for the State University of New York (SUNY) for a project entitled "Strong Start to Finish," for the period of November 30, 2018 through February 15, 2021, is hereby accepted, and the College President or his designee is authorized to execute a contract with the administering agency, upon such terms as shall be approved by the College's Office of Legal Affairs.

Project Director: Paul Beaudin, Ph.D.

Note: No full-time personnel

ITEM 4

RESOLUTION NO. 2019.16 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Health and Wellness Center on the Eastern Campus

WHEREAS, Sea Crest Construction Corp. was awarded a contract ("Contract") to construct the Health and Wellness Center (HWC) on the Eastern Campus, and

WHEREAS, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of drainage and water supplies for future 3- compartment sink in warming kitchen; one additional Siamese connection as per the Fire Marshal; reconfigure exterior site lighting at southern end of building; upgrade three hose bibs in locker rooms; install site lighting foundations; install a disconnect switch on the emergency power feeder; change data labeling to reflect revised room signage; additional receptacles required for pool scoreboard; additional power for future events in the gymnasium; site lighting controls; credit for elimination of fire dampers; door changes adding one permanent mullion, 5 access control points and one hollow metal door; painting the roll up door guides; upsizing the pool CO₂ tank; and additional anchorage required for the curtain walls, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains for the unanticipated work to keep this project within budget, and

WHEREAS, the additional work described herein increases the contract with Sea Crest by more than thirty five thousand dollars (\$35,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of \$63,511.49 to the Contract with Sea Crest Construction Corp. for additional work to be performed for the construction of the Health and Wellness Center on the Eastern Campus, is hereby approved, and be it further

RESOLVED, that the College Executive Vice President is authorized and empowered to execute the necessary documentation, as approved by the College's Office of Legal Affairs, reflecting the change order and the nature of the additional work so authorized.

ITEM 5

RESOLUTION NO. 2019.17 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation

WHEREAS, the Suffolk Community College Foundation, Inc. is the recipient of a donation of automobiles from Brown's Chrysler Dodge Jeep Ram Automotive in Patchogue and Competition Subaru in Smithtown, consisting of the following:

From Brown's:

2008 Town and Country, valued at \$4,200
2012 Fiat, valued at \$3,600

From Competition Subaru:

2014 Subaru Impreza, valued at \$8,225.00
2010 Subaru Impreza, valued at \$2,825.00

WHEREAS, the Foundation wishes to further donate these automobiles to Suffolk County Community College for use in its Automotive Technology Program, and

WHEREAS, the Academic Chair of the Automotive Technology Program has been consulted and has indicated a need for these vehicles for instructional purposes in its general program, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes the College's acceptance of the above-specified automobiles, with a total value of \$18,850, from the Suffolk Community College Foundation, Inc., for use in the College's Automotive Technology Program.

ITEM 6

RESOLUTION NO. 2019.18 - Accepting the Independent Auditor's Report for the Fiscal Year Ending August 31, 2018

WHEREAS, Suffolk County Community College contracted with the independent CPA firm, Bonadio & Co., LLP, to perform an annual audit of financial operations, and

WHEREAS, Bonadio & Co., LLP has submitted an independent audit report to the College, and

WHEREAS, the Vice President for Business and Financial Affairs has reviewed the report and recommends that it be accepted, be it therefore

RESOLVED, that the Suffolk County Community College Board of Trustees accepts the independent audit report prepared by Bonadio & Co., LLP for the fiscal year ending August 31, 2018.
