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BOARD OF TRUSTEES MEETING  
SUFFOLK COUNTY COMMUNITY COLLEGE

Minutes

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Grant Campus  
Brentwood, New York  
May 17, 2018  
4:03 p.m.

Stenographically recorded and  
transcribed by Donna C. Gilmore,  
a Notary Public within and for  
the State of New York.

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2 A P P E A R A N C E S:

3 BOARD MEMBERS:

4 Theresa Sanders, Chair

5 James Morgo, Vice Chair, Trustee

6 Jerome J. Bost, Student Trustee

7 Gordon D. Canary, Secretary, Trustee

8 Shirley Coverdale, Trustee

9 Gemma deLeon-Lopresti, Trustee

10 Bryan Lilly, Trustee

11 E. Christopher Murray, Trustee

12 Denise Lindsay Sullivan, Trustee

13

14 A L S O P R E S E N T:

15 Louis J. Petrizzo, General Counsel, Executive VP

16 Alicia O'Connor, Deputy General Counsel

17 Carol Wickliffe-Campbell, Chief of Staff

18 Sandra O'Hara, Office of the President

19 Tom Lupo, Suffolk County Comptroller's Office

20 Christopher Adams, VP for Student Affairs

21 Gail Vizzini, VP for Business and Financial  
Affairs

22

Sylvia Diaz, SCC Foundation, Executive Director

23

Ben Zwirn, Director of Legislative Affairs

24

Jeffrey Pedersen, VP for Planning and

25 Institutional Effectiveness

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2 A L S O P R E S E N T: (Continued)

3

4 Kaliah Greene, Executive Director OPIE

5 Baycan Fideli, Director of Fire and Public Safety

6 Michele O'Connell, Executive VP Suffolk AME

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1 Board of Trustees 5/17/2018 meeting minutes

2 MS. SANDERS: I'd like to call the  
3 board of trustees meeting to order. If  
4 you would stand for the Pledge by Trustee  
5 Canary.

6 [FOLLOWING THE RECITATION OF THE  
7 PLEDGE OF ALLEGIANCE, THE BOARD OF  
8 TRUSTEES MEETING WAS CALLED TO ORDER BY  
9 CHAIRWOMAN SANDERS AT 4:03 P.M.]

10 MS. SANDERS: Thank you, very much,  
11 Trustee Canary.

12 I'd like to recognize guests. Chief  
13 of staff, Carol Whitcliffe-Campbell, can  
14 you introduce them?

15 MS. WICKLIFFE-CAMPBELL: We have  
16 with us today Tom Lupo, from the  
17 Comptroller's office.

18 MR. LUPPO: Greetings from our  
19 comptroller.

20 MS. SANDERS: Thank you.

21 I'd like to request a motion to  
22 adjourn the board of trustees meeting and  
23 call the board of directors meeting to  
24 order.

25 MR. CANARY: So moved.

1 Board of Trustees 5/17/2018 meeting minutes

2 MS. COVERDALE: Second.

3 MS. SANDERS: All in favor?

4 [WHEREUPON THE MOTION MADE AND

5 SECONDED WAS VOTED ON AND CARRIED.]

6 MS. SANDERS: Thank you.

7 I'd like to request a motion for the  
8 approval of the minutes from the  
9 April 19, 2018 board of directors  
10 meeting.

11 MR. BOST: Moved.

12 MS. SANDERS: So moved.

13 MR. CANARY: Seconded.

14 MS. SANDERS: All in favor.

15 [WHEREUPON THE MOTION MADE AND

16 SECONDED WAS VOTED ON AND CARRIED.]

17 MR. LILLY: I'm going to abstain.

18 MS. SANDERS: One abstention.

19 MR. MURRAY: Two.

20 MS. SANDERS: Two abstentions.

21 Thank you.

22 I'd like to introduce vice president  
23 of student affairs, Dr. Christopher  
24 Adams, to present one, the association  
25 financial reports, and two, an

1 Board of Trustees 5/17/2018 meeting minutes  
2 introduction of the Habitat for Humanity  
3 students.

4 Dr. Adams?

5 DR. ADAMS: Good afternoon, Chair  
6 Sanders, and members of the board of  
7 directors.

8 I'm pleased to give you the  
9 financial report September 1, 2017, to  
10 April 30, 2018. It should be in your  
11 packet. It also was e-mailed to you  
12 yesterday afternoon.

13 I'm very happy to report in the  
14 association financials in the various  
15 cost centers that we're operating in the  
16 black with four months to go in the  
17 actual financial year that ends  
18 August 31, 2018.

19 I'm also very happy to report that  
20 over the course of the last couple of  
21 weeks there's been several banquets and  
22 awards ceremonies commemorating all of  
23 our student organizations and individual  
24 students that have been involved. All  
25 three campuses have had their own awards

1 Board of Trustees 5/17/2018 meeting minutes  
2 ceremony.

3 I want to commend our directors of  
4 campus activities, Lisa Hamilton from the  
5 Grant Campus, Sharon Silverstein from the  
6 Ammerman Campus, and Denny Teason from  
7 the Eastern Campus, for all their hard  
8 work over the last academic year working  
9 with our students and our student  
10 organizations. And as we know, the  
11 component of the outside classroom  
12 experience is part of the association and  
13 the full curricular experience, and it  
14 encompasses everything from athletics to  
15 student government associations to campus  
16 activity boards and all of our various  
17 clubs and organizations that we have  
18 throughout the college across the three  
19 campuses. So it's been a really great  
20 academic year as far as our campus  
21 activities.

22 Coming up, we have our various  
23 ceremonies, in particular our nursing  
24 pinning ceremony, our allied health  
25 science pinning ceremony, and of course,

1 Board of Trustees 5/17/2018 meeting minutes  
2 our ESL ceremony, and of course the  
3 commencement exercises that begin on  
4 May 24th, it's a Thursday this year,  
5 beginning at 11 a.m. I know all of you  
6 have either made arrangements with Sandra  
7 O'Hara to reserve regalia if you are  
8 attending the ceremony. So we're looking  
9 forward to having an outstanding  
10 ceremony. As you know, that is all paid  
11 for out of the association as well. We  
12 are expecting more students to walk in  
13 this year's ceremony than we ever have in  
14 our history, which is really outstanding,  
15 and of course, there are more students  
16 that are eligible this year for  
17 graduation in our history as well. So I  
18 want to commend everyone from the college  
19 for all of their hard work for that, so  
20 we're looking for an outstanding  
21 commencement ceremony on that day.

22 I also want to bring to your  
23 attention that the association budget for  
24 the 2018-2019 year is being worked on.  
25 Each of the campuses is working with



1 Board of Trustees 5/17/2018 meeting minutes  
2 their individual campus advisory  
3 committees, made up of students, faculty  
4 and staff in coming up with their, the  
5 budget for the '18-'19 year. Again,  
6 we're going to mirror, as you know, we're  
7 a microcosm of what the college operating  
8 budget is, and we are predicating the  
9 operating budget in the association based  
10 on what the college did, with a decline  
11 of 1.25 percent. So our various campuses  
12 across the association advisory  
13 committees are working very hard. They  
14 will present up to myself and Barbara  
15 Hurst, and I will then present up to the  
16 board of directors, in particular with  
17 Vice Chair Morgo and Chair Sanders and  
18 our board of directors, board of trustees  
19 executive committee, where we will  
20 present the budget and then we will  
21 present ultimately to the board of  
22 directors at the June meeting. So all  
23 those things are in motion between now  
24 and the June meeting to be able to  
25 present the operating budget. Again,

1 Board of Trustees 5/17/2018 meeting minutes  
2 it's a little less than \$5 million, much  
3 less than the operating budget of the  
4 college, but nevertheless a very  
5 important, crucial part of our student  
6 engagement process.

7 So are there any questions  
8 concerning the financials or the  
9 association budget for the 2018-'19  
10 academic year?

11 Okay. Periodically, from time to  
12 time, I'd like to have students come and  
13 present some of the good work that  
14 they've done over the academic year.  
15 This year is no exception. As we're  
16 coming to the end of the academic year,  
17 we had a wonderful Habitat for Humanity  
18 Alternative Spring Break, again,  
19 completely paid out of the association,  
20 but I want to have the opportunity for  
21 our students to showcase the learning  
22 that happens outside the classroom, how  
23 it supplements what we're doing with our  
24 co-curricular activities.

25 At this time I'd like to invite our

1 Board of Trustees 5/17/2018 meeting minutes  
2 executive dean of the Michael J. Grant  
3 Campus, Dr. James Keane, to come up and  
4 introduce the advisor of this wonderful  
5 initiative and the students that took  
6 part in the Habitat for Humanity  
7 Alternative Spring Break.

8 So Dr. Keane.

9 DR. KEANE: Thank you, Dr. Adams.  
10 Pleasure to be with you.

11 Dr. Adams mentioned the last week  
12 and the next week or so going forward,  
13 it's with many great celebrations at the  
14 campus, and the students that we're going  
15 to hear from in just a few minutes I  
16 spent the last week each night with, some  
17 induction into Phi Beta Kappa, some  
18 induction into last night's communications  
19 ceremony, some at the leadership banquet.  
20 So these are truly the best of the best  
21 that we have on the Michael J. Grant  
22 Campus.

23 What they did that was so unique was  
24 during spring break where many students  
25 either take some time to rest or do some

1 Board of Trustees 5/17/2018 meeting minutes  
2 travel or to work, these students got  
3 together under some great planning  
4 through Lisa Hamilton as director of  
5 student activities, Joshua Wolfson, who  
6 is the professor who worked with the  
7 students to prepare this trip, did a  
8 Habitat for Humanity build in Delaware.

9 So I'd like to call them forward,  
10 along with Professor Wolfson and Lisa  
11 Hamilton, to share a little bit about  
12 their experience and what they did during  
13 their spring break.

14 PROFESSOR WOLFSON: Thank you,  
15 Dr. Keane, Dr. Adams, and the board.

16 I'm Joshua Wolfson, from the  
17 physical education department, and I'm  
18 going to just pass the mike to them,  
19 because they speak for themselves very  
20 well.

21 STUDENT ONE: Hi, guys. So we took  
22 a trip down to Delaware, and of course we  
23 had to plan it out first, and we did a  
24 lot of work. We had a month to prepare,  
25 and we met every single week, we had

1 Board of Trustees 5/17/2018 meeting minutes  
2 meetings, agendas made, we had minutes,  
3 we all had different tasks to do. We had  
4 budgeting, e-mailing to different people,  
5 we had to plan everything out. And what  
6 I thought was most important was that we  
7 each got individual roles, and I was  
8 personally the, I believe -- it was the  
9 director of student activities and I was  
10 an editor in chief, and there was  
11 director of communications and the  
12 financial officers, and we really learned  
13 different management skills, organization  
14 skills, and it was really very -- how do  
15 I say it, I apologize -- it was  
16 definitely a learning experience, and  
17 just planning out the trip was just as  
18 much of an experience than the trip was.  
19 It was wonderful, it really was.

20 And Lacey Troy will now tell you  
21 about the trip.

22 LACEY: Hello, everyone. I'm Lacey.  
23 Regarding the building process,  
24 let's just say I've never used a tool in  
25 my life, so this is a first. Basically,

1 Board of Trustees 5/17/2018 meeting minutes  
2 the first day we did demolition, so we  
3 got to break down walls, break down parts  
4 of the house. We also got to build up  
5 houses and go up ladders and use saws,  
6 things like that.

7 Regarding the building on a personal  
8 experience, it was even better, because  
9 in the first home we got to meet the  
10 homeowner, and she was only a few years  
11 older than us. So it was really  
12 interesting because she was also very  
13 friendly and warm and we got to maybe see  
14 ourselves in her shoes one day, that  
15 we'll get to buy a house, and it's good  
16 to know that we got to do something good  
17 and then also know who it's going to at  
18 the end.

19 JAMES: Hello, everybody. My name  
20 is James. I served as the director of  
21 communications on this trip.

22 This trip served as a very intimate  
23 experience for me, as I've gotten to know  
24 all my colleagues here on a very personal  
25 level. I was also able to serve a

1 Board of Trustees 5/17/2018 meeting minutes  
2 community which means the most to me. It  
3 was a very heartfelt experience, doing  
4 so, being able to help other people.  
5 This is a Christian organization, I  
6 resonated on that on a spiritual level.

7 I also want to say that I'm  
8 extremely grateful, this experience has  
9 pushed me outside of my comfort zone. I  
10 was able to really expand my horizons,  
11 push myself socially, and adjust on a  
12 level that I have not done so before.

13 STUDENT FOUR: So it wasn't all just  
14 like building and yes, there was a bunch  
15 of the personal growth, too, but we also  
16 did have fun, believe it or not, not that  
17 we didn't, we had a lot of laughs while  
18 we were building as well. But I got to  
19 see my first basketball game, you know,  
20 because I live under the student  
21 government rock so I don't get out that  
22 much. We also went bowling. One of our  
23 friends who's not here right now, she had  
24 a terrible bowling game, we made fun of  
25 her for that, but that's okay. And then

1 Board of Trustees 5/17/2018 meeting minutes  
2 we also went to Baltimore, Maryland.  
3 That was the first time I've been there.  
4 And then we also went to Philly on our  
5 way home, which was pretty cool. I got a  
6 lot of candles that I brought home. It  
7 wasn't from Bath and Body Works, it was  
8 the nice candles.

9 That's all I have to say.

10 THERESA: Hi. My name is Theresa.

11 I think that going on this  
12 alternative spring break trip we were  
13 able to use a lot of what we were taught  
14 while we were here before. So, like,  
15 before we knew about going on this trip,  
16 before we even learned that it was an  
17 actual thing, what we gained, like,  
18 personally from the classroom and from  
19 the teachers, the professors, from clubs,  
20 the leadership skills, we were able to  
21 bring that there, build on that and then  
22 bring it back here, so we're starting to  
23 do more on this campus, like, doing  
24 things locally with the local Habitat for  
25 Humanity. We're sharing the experiences



1 Board of Trustees 5/17/2018 meeting minutes  
2 with our peers and to tell them, like,  
3 they should definitely do it, whether  
4 it's getting involved with the local one,  
5 if they can't go for a week, or even just  
6 if they're here next year to apply for it  
7 and do it themselves.

8 But yeah, it definitely was a great  
9 experience for me. I had a great time  
10 with these people. I got to meet -- but  
11 yeah, that's really it.

12 KELLY: Hi, my name is Kelly. I  
13 have no idea what to say. Everybody kind  
14 of like contributed to it and said  
15 everything.

16 But personally, for me, I'm very  
17 shy. I don't talk, I don't like public  
18 speaking either, and I think just being  
19 surrounded by a group of people, all  
20 these people here, just kind of made me  
21 be able to speak here, first of all, and  
22 just be able to express myself without  
23 being scared of somebody judging me. And  
24 also, I got on a 12 feet scaffold and  
25 that was, I was just --

1 Board of Trustees 5/17/2018 meeting minutes

2 THERESA: Yeah, I caught a cramp.

3 KELLY: It was a lot of work, and  
4 but it was also a lot of fun and I just  
5 enjoyed it, and I don't think I would be  
6 where I am and the type of person I am  
7 now if I didn't go on this trip.

8 JAMES: In regards to bringing the  
9 service line experience back on the  
10 campus, we've consulted with media  
11 directors to further advertise our  
12 experience to prospective students and  
13 current students as well. We have  
14 represented the alternate spring break  
15 program during the volunteer week, as we  
16 have done a theme called High Five for  
17 Five, which is five reasons why students  
18 should join the organization and learn  
19 more about it.

20 LACEY: Made that up.

21 JAMES: Also, we are currently  
22 affiliated with student activities, as  
23 they are pursuing other Habitat for  
24 Humanity organizations across Long  
25 Island, so that students on campus,

1 Board of Trustees 5/17/2018 meeting minutes  
2 current and prospective, could volunteer  
3 their time to repeat this experience  
4 again.

5 And I want to pass it on to Theresa.

6 THERESA: And I think that's really  
7 it. We just want to say thank you for  
8 your time, and we want to thank Professor  
9 Wolfson, Lisa Hamilton, Dean Keane.  
10 Thank you for all you guys' help and  
11 organizing it and giving us the  
12 opportunity, and just all the faculty and  
13 administrators that have allowed us to  
14 take this great opportunity.

15 DR. ADAMS: Are there any questions  
16 from the board of directors?

17 MR. CANARY: Well, a statement.

18 Guys, thank you. You make this  
19 board extremely proud when we have  
20 students like you representing this  
21 college, going to other states and  
22 letting other states see the caliber of  
23 students that Suffolk Community College  
24 is turning out. So thank you for that.  
25 Thank you for giving up your time over

1 Board of Trustees 5/17/2018 meeting minutes  
2 spring break to do this. I am so pleased  
3 to see you're all sporting ten fingers  
4 and digits with the power tools. So I'm  
5 really pleased to see that.

6 Thank you, guys.

7 STUDENTS: (En masse) Thank you,  
8 very much.

9 MR. BOST: And I just wanted to  
10 thank you, as well.

11 As I think of some of these  
12 activities with construction and being  
13 12 feet in the air, I'm not sure it's  
14 something I can do myself. But it seems  
15 like you mastered that, and just creating  
16 this opportunity through publication here  
17 at the college to give other students  
18 that opportunity to be able to do that.

19 So thank you for being here and  
20 sharing your experience.

21 STUDENTS: Thank you.

22 MR. PETRIZZO: Thank you.

23 DR. ADAMS: Chair Sanders, that's  
24 the end of my report, and I want to thank  
25 the students, and in particular Professor

1 Board of Trustees 5/17/2018 meeting minutes  
2 Wolfson and Director Hamilton for all of  
3 your hard work and guidance as well to  
4 make this happen.

5 So thank you, very much.

6 MS. SANDERS: Thank you, Dr. Adams,  
7 for all of the guidance that you give  
8 this team to make this happen and  
9 everyone got back safely. Thank you.

10 All right. I would like to request  
11 a motion to adjourn the board of  
12 directors meeting and call the board of  
13 trustees meeting to order.

14 MR. BOST: Moved.

15 MR. LILLY: Second.

16 MS. SANDERS: Everyone in favor?

17 [WHEREUPON THE MOTION MADE AND  
18 SECONDED WAS VOTED ON AND CARRIED.]

19 MS. SANDERS: It's been moved and  
20 seconded.

21 So I would like to request a motion  
22 for the approval of the minutes of the  
23 April 19, 2018, board of trustees  
24 meeting.

25 MR. MORGO: So moved.

1 Board of Trustees 5/17/2018 meeting minutes

2 MS. deLEON-LOPRESTI: Second.

3 MS. SANDERS: Second by Gemma.

4 All in favor?

5 MR. LILLY: Abstain.

6 MR. MURRAY: Abstain.

7 [WHEREUPON THE MOTION MADE AND

8 SECONDED WAS VOTED ON AND CARRIED.]

9 MS. SANDERS: Two abstentions.

10 I'd like to introduce Vice President  
11 for Business and Financial Affairs, Gail  
12 Vizzini, to present the college budget  
13 and college financial records.

14 MS. VIZZINI: Thank you, Madame  
15 Chair.

16 Everyone has copies of the revenue  
17 and expenditure projections for the  
18 current year, '17-'18, and the  
19 accompanying executive summary. These  
20 expenditure and revenue projections are  
21 through April 30th. They are trending  
22 pretty much similar to my previous  
23 month's report. The overall revenue  
24 shortfall is projected at about \$317,000,  
25 primarily due to the level-off of

1 Board of Trustees 5/17/2018 meeting minutes  
2 enrollment and the enrollment-related  
3 revenue items, state aid, tuition and  
4 fees.

5 As far as expenditure, we are  
6 projecting the shortfall in health  
7 insurance and now workers' compensation  
8 as compared to what we budgeted. As I  
9 had previously reported, the county, as  
10 you are aware, increased the plan rate  
11 for health insurance, which is the reason  
12 for the shortfall in health insurance.  
13 We received our annual invoice for  
14 workers' compensation, which is  
15 administered for us by the county, and  
16 that invoice and authorization for  
17 payment is before you as Item 3. We, the  
18 college, is billed on the basis of actual  
19 experience, and there has been an  
20 increase in the number of retroactive  
21 awards by the New York State Workers'  
22 Compensation Board, which attributed to  
23 an additional cost of about \$150,000 more  
24 than we had expected, based on historical  
25 experience. We are, however, confident

1 Board of Trustees 5/17/2018 meeting minutes  
2 that as we continue to be fiscally  
3 prudent, we should be able to mitigate  
4 both these shortfalls.

5 As far as the continued process  
6 regarding the 2018-'19 operating budget,  
7 the college met with the county  
8 executive's budget office for our annual  
9 operating budget hearing. They had  
10 questions for us in terms of our  
11 methodology for revenue projections, what  
12 we do, what we don't do, and where we see  
13 ourselves in five years. We answered  
14 those questions and shared with them that  
15 the trustees also had similar questions,  
16 and you have been presented with the  
17 Five-Year Horizon as a guide to the  
18 decision-making and the parameters that  
19 you set in terms of putting together the  
20 assumptions for the budget, setting the  
21 tuition, the judicious use of reserves  
22 and the programmatic considerations.

23 I do want to underscore, you have  
24 before you the monthly sponsor services  
25 payment for health insurance is



1 Board of Trustees 5/17/2018 meeting minutes  
2 \$2.87 million. There is a resolution  
3 also for budget transfers. I'll just  
4 quickly explain those.

5 The cumulative total is about  
6 \$107,000. The funds are in the budget  
7 but needs to be transferred to the  
8 appropriate object of expense.

9 The first one is a one-time  
10 expenditure, \$30,000 for a floor scrubber  
11 at the HSEC.

12 The next few items represent  
13 spiffing up at the Grant Campus. Thank  
14 you, Dean Keane. \$12,500 for furniture  
15 for the EOP TRIO area at the Grant  
16 Campus, 12,500 for carpeting at the  
17 allied health, math and EOP areas, and  
18 12,500 for cement work at the Veterans  
19 Plaza in front of Caumsett Hall.

20 The last two items, \$13,845 needs to  
21 be transferred so that we can make the  
22 monthly water treatment payment for our  
23 sewage treatment services, and the final  
24 thing is an increase, or a transfer of  
25 funds so that we can make the payment to

1 Board of Trustees 5/17/2018 meeting minutes  
2 SUNY for our annual Blackboard hosting  
3 charges, which is the software we use for  
4 learning.

5 Any questions?

6 MS. SANDERS: Thank you, so much,  
7 Gail.

8 I'd like to request a motion for the  
9 approval of college resolutions 2018-28  
10 to 2018-35.

11 MR. CANARY: So moved.

12 MR. MORGO: Second.

13 MS. SANDERS: All in favor?

14 [WHEREUPON THE MOTION MADE AND  
15 SECONDED WAS VOTED ON AND CARRIED.]

16 MS. SANDERS: Thank you, very much.  
17 Moving right along. Committee  
18 reports already.

19 So let's start with our student  
20 success committee.

21 Denise?

22 MS. LINDSAY SULLIVAN: Hello,  
23 everyone. We met on May 15th, and we had  
24 a report from Dr. Beaudin about the  
25 adoption of the Open Educational

1 Board of Trustees 5/17/2018 meeting minutes  
2 Resources for our students. It was a  
3 pretty interesting conversation.  
4 Essentially, what it is, is a resource  
5 that's being provided to us right now  
6 through SUNY for our students to have  
7 digital textbooks. And right now it's  
8 free and we're, our professors are kind  
9 of piloting it, seeing what works with  
10 their curriculum, trying it out. And the  
11 studies that have been done have proven  
12 that when students have the resources  
13 that they need to learn, their rate of  
14 retention and success, of course, are  
15 higher. So Dr. Beaudin shared with us  
16 that Tompkins Cortland Community College,  
17 which is a much smaller institution than  
18 ours, showed that the retention rate  
19 before OER was 63 percent, after using it  
20 it was 78 percent, and that it saved  
21 students a lot of money. They also had a  
22 higher pass rate on courses when they had  
23 that resource available to them, so like  
24 one of the courses had a 50 percent pass  
25 rate and went up to 71 percent pass rate,

1 Board of Trustees 5/17/2018 meeting minutes  
2 which was interesting, because if you  
3 think about it, if a student doesn't have  
4 textbooks, how are they going to pass it,  
5 and if they can't afford the textbooks...

6 One of the other pieces that I found  
7 fascinating was they did a -- it sounds  
8 funny, but they did a comparison of the  
9 price of eggs, and they demonstrated how  
10 the price of eggs was 90 cents in 1980,  
11 and in 2013 it was \$1.73. Textbooks have  
12 increased dramatically, and if eggs had  
13 increased at the rate that textbooks had,  
14 eggs would now be \$7.31 a dozen. So just  
15 to give you an idea of that.

16 So right now it's a grant, we don't  
17 know how long it's going to last, but  
18 we're going to try it and see how it  
19 goes. Ultimately, it could cost students  
20 10 to \$20 per course, which is still  
21 significantly less than \$100 textbook.  
22 And if they are the type of learner that  
23 needs a printed copy they will present it  
24 and bind it for \$20. So it seems good.  
25 The catch is we just have to make sure

1 Board of Trustees 5/17/2018 meeting minutes  
2 that the resources match what we do and  
3 it's not they're just...

4 So good stuff.

5 Let's see. What else did we talk  
6 about.

7 We talked about all of the really  
8 good end-of-term activities that are  
9 happening and how we're highlighting our  
10 students with award ceremonies. Mary Lou  
11 talked about the grants that they've  
12 received and she sent me a very long  
13 e-mail with, highlighting all of them,  
14 but the end result is that there was an  
15 addition of \$2.1 million in grants that  
16 we were given this year. So I think  
17 that's something to certainly be excited  
18 about.

19 We are not going to meet in June, we  
20 will be meeting -- and then we don't have  
21 July, so we will be meeting again in  
22 August.

23 Thanks.

24 MS. SANDERS: Thank you, so much.

25 We will move to our governance committee.

1 Board of Trustees 5/17/2018 meeting minutes

2 MR. CANARY: Thank you, Madame  
3 Chairwoman.

4 Governance committee met on Monday,  
5 May 14th, 4:00, just across the hallway.  
6 Myself, Chairwoman Sanders, Jim Morgo,  
7 Gemma joined us, as well as Chris Murray,  
8 Alicia O'Connor and Gail Kenehan.

9 The committee met individually with  
10 two of the three respondents to the RFQ  
11 for legal services, Mr. Anton Borovina  
12 and Steve Levinthal. It was explained to  
13 the candidates the board was doing its  
14 due diligence and that the services would  
15 be on an as-needed basis, should a  
16 conflict of interest arise where the  
17 college's office of legal affairs could  
18 not provide legal representation. This  
19 would include circumstance requiring  
20 specialized legal expertise in a  
21 particular area of the law. Discussion  
22 was had regarding the candidates'  
23 experience with working with higher  
24 education institution boards of ethics  
25 and local governments. A third

1 Board of Trustees 5/17/2018 meeting minutes  
2 candidate, Tom Voles, will be interviewed  
3 by the committee on May 17th, and that  
4 did happen today, just a short while ago.  
5 Again, the committee reconvened, but  
6 Gemma couldn't join us, but we had the  
7 others, and also Jerome was with us  
8 today. He could make the meeting. So we  
9 did interview that third candidate, and  
10 the board will be making a recommendation  
11 to you all as to what our recommendation  
12 is going to be for hiring the individual  
13 to provide these services. That will be  
14 forthcoming in the next couple of weeks.  
15 We hope to have a resolution ready for  
16 the June board meetings, so more  
17 information will be sent out and we will  
18 make that selection.

19 The next item on the agenda was the  
20 employee social media policy. Deputy  
21 General Counsel Alicia O'Connor  
22 distributed an updated policy and  
23 reported that she had met with Mary Lou  
24 Araneo regarding the proposed policy,  
25 they are suggesting that a process be set

1 Board of Trustees 5/17/2018 meeting minutes  
2 up for departments to request a social  
3 media site, and that the content  
4 guidelines and procedures to be developed  
5 and then reviewed annually by the  
6 president's cabinet. DGC O'Connor will  
7 meet again with VP Araneo and Drew  
8 Biondo, Director of Communications, to  
9 finalize the draft social media policy.  
10 The final draft will be distributed to  
11 the committee at the June meeting and be  
12 expected to be put before the board at  
13 the August meeting. We would like to  
14 have this ready to go for the fall  
15 semester.

16 The committee then moved on to the  
17 discussion of the new upgraded, updated  
18 whistleblower policy. DGC O'Connor  
19 distributed a proposed updated draft of  
20 the employee fraud and whistleblower  
21 policy to the committee. The committee  
22 will review and bring comments and  
23 concerns to the June governance committee  
24 meeting, and we would like the policy to  
25 be put, again, put before the board at



1 Board of Trustees 5/17/2018 meeting minutes  
2 the August meeting and get that ready to  
3 go for the next semester.

4 Agenda items for June governance  
5 committee meeting will include review of  
6 the draft employee social media policy  
7 and the updated employee fraud and  
8 whistleblower policy. The next scheduled  
9 governance committee meeting has been set  
10 for Monday, June 18th at 4 p.m. at the  
11 president's conference room in the NFL  
12 building in Selden. And the meeting  
13 adjourned at 5:35.

14 So again, we will be meeting in  
15 June.

16 Thank you.

17 MS. SANDERS: Thank you, very much.  
18 You've been very busy.

19 But not as busy as budget, so...

20 MR. MORGO: I think that's an  
21 introduction.

22 MS. SANDERS: That is your  
23 introduction.

24 MR. MORGO: The budget finance  
25 committee met this afternoon at 3:00, and

1 Board of Trustees 5/17/2018 meeting minutes  
2 the full committee attended, as well as  
3 administrative support. What we really  
4 did was continue the discussion of our  
5 last trustees meeting, specifically  
6 talking about the need for the local  
7 sponsor, Suffolk County, to make a  
8 4 percent increase in its contribution.  
9 We talked about strategy to make that  
10 happen, the importance of the trustees  
11 all being involved in that, the faculty  
12 association and the students. One very  
13 encouraging thing reported on by Chris  
14 Adams and Gail Vizzini is that they  
15 visited the student government  
16 association, talked about the budget. It  
17 was really motivated by the request for  
18 the \$350 increase in tuition. But the  
19 students in attendance were very  
20 responsive, in fact, volunteered to help  
21 in any way they can, and talked about the  
22 strategy of having the students go with  
23 representatives of the college to the  
24 legislature to make the case for the  
25 increase. Ben Zwirn will be coordinating

1 Board of Trustees 5/17/2018 meeting minutes  
2 all of the efforts. Any trustees who  
3 want to get some guidance just call Ben,  
4 and also, obviously, you can talk to your  
5 own legislator and talk about the  
6 importance of the 4 percent contribution,  
7 as well as to the county executive for  
8 the same thing.

9 Our next meeting will be in June  
10 when we have some idea of where we are as  
11 far as the 4 percent is concerned.

12 And that's my report, Madame  
13 Chairwoman.

14 MS. SANDERS: Great. Thank you,  
15 very much.

16 MR. MORGO: Any questions?

17 MS. LINDSAY SULLIVAN: We should  
18 know at the next meeting?

19 MR. MORGO: I think we'll have a  
20 better idea at the next meeting. They  
21 have to decide by the end of June, so...

22 MS. SANDERS: So facilities.

23 Bryan?

24 MR. LILLY: I do not have any  
25 report, did not have a meeting last

1 Board of Trustees 5/17/2018 meeting minutes  
2 month.

3 MS. SANDERS: Okay. Thank you, so  
4 much. And I know we don't have anything  
5 from personnel. So I will move to  
6 student trustee report.

7 MR. BOST: Yes, sure.

8 I come forth with my report, and  
9 I've been requested to be brief, as I  
10 sometimes can go on and on and on. So I  
11 will respect that request from a member  
12 of the president's cabinet.

13 So on May 16th I attended an awards  
14 recognition on Eastern Campus, where  
15 people are identified for academic  
16 excellence, community work, as well as  
17 service throughout the college. Last  
18 April 25th I joined Dr. Adams at the  
19 Ammerman Campus for a Day of Action,  
20 where students just basically assembled  
21 in front of the Huntington Library to  
22 actually ask for end of violence and  
23 shooting in schools and called on their  
24 county, state and federal lawmakers to  
25 work with them in putting an end to that.

1 Board of Trustees 5/17/2018 meeting minutes

2 Let's see. And of course, last week  
3 of April was the college-wide Arbor Day,  
4 as we were planting trees college-wide.  
5 So I participated in, grabbed a shovel  
6 and, you know, worked on that.

7 And for the most part that concludes  
8 my report. But I did assist the student  
9 trustee in his re-election, so I've been  
10 really busy with that and it worked out  
11 for him.

12 MS. SANDERS: Thank you, very much,  
13 Jerome. And I know this is an important  
14 year for you, so thank you for squeezing  
15 all of this into your schedule. It's not  
16 easy being a student and serving as a  
17 trustee. So I just wanted to make sure  
18 that you know that we recognize all of  
19 your efforts.

20 MR. BOST: Thank you.

21 MR. CANARY: Thank you, Jerome.  
22 Question, though. How did that shovel  
23 work out for you? You just said you  
24 weren't very good with tools.

25 MR. BOST: I managed. I managed.

1 Board of Trustees 5/17/2018 meeting minutes

2 MS. SANDERS: Okay. We'll move to  
3 the foundation report.

4 MS. DIAZ: Good afternoon.

5 So for those of you who have been  
6 keeping track and counting, 2018 marks  
7 the 35th anniversary of the Suffolk  
8 Community College Golf Classic. We're so  
9 excited to announce that this event,  
10 which of course supports our wonderful  
11 students via scholarships, is going to be  
12 held this year at Nissequogue Golf Club.  
13 We're also very, very excited, and this  
14 is hot off the presses, literally seconds  
15 before I walked in here, we're very  
16 excited to announce that Albrecht,  
17 Viggiano and Zureck, or AVZ, one of the  
18 largest financial services and accounting  
19 firms on The Island, has agreed to be our  
20 honoree. Very, very excited about that.  
21 Great, great, great. They will be the  
22 sole honorees at this great event, and of  
23 course, the Nissequogue is a classic  
24 institution, was built back in 1929  
25 overlooking the Smithtown Bay area. It's

1 Board of Trustees 5/17/2018 meeting minutes  
2 a stately mansion, as you'll see on the  
3 save-the-dates being circulated. The  
4 original owner of this mansion was a  
5 gentleman named William Ryan, and he was  
6 the publisher of the Literary Digest. So  
7 there's a wonderful history there.

8 And again, panoramic views, as well  
9 as an executive chef who is going to give  
10 us a wonderful, upscale experience at  
11 this event. We're really excited to have  
12 this new venue, and hope that many of  
13 you, if not all of you, will come and  
14 join us on the wonderful, sunny, bright  
15 rainless day. So save-the-date's  
16 actually went out already, many of you  
17 probably have received them. Invitations  
18 will hit possibly the first week of June.  
19 So we just have a little, so those will  
20 hit the mailboxes early in June.

21 And again, thank you, and I look  
22 forward to seeing everybody there.

23 MR. CANARY: Question. What's the  
24 maximum amount of foursomes that this --

25 MR. LILLY: Oh, that's a good

1 Board of Trustees 5/17/2018 meeting minutes

2 question. So it's usually, I mean, they  
3 tell us like 140, we like to go a little  
4 bit less, to 120 or so.

5 MR. CANARY: 120 players, not --

6 MR. LILLY: Yeah, I'm sorry.

7 120 players, yes. Actually, I might have  
8 a list of the foursome numbers here.

9 MR. CANARY: Okay. I just...

10 MR. LILLY: Yeah, it's about, so  
11 more or less, it's comfortable. It is a  
12 harder course, so we're going to try and  
13 do our best to move everybody along, but  
14 it will be a challenging day. But who  
15 doesn't like a challenge, right?

16 Great, thank you.

17 MS. SANDERS: Thank you, very much,  
18 Sylvia. Appreciate that.

19 MR. BOST: I'm sorry. I don't want  
20 to get this off track, but in my report I  
21 forgot to actually recognize Frandy  
22 Tapia. As I, you know, proceed in a lot  
23 of efforts with the students, whether  
24 it's in Albany, students doing assembly,  
25 he's been a great source of someone I can



1 Board of Trustees 5/17/2018 meeting minutes  
2 actually rely on and he's worked with me,  
3 the vice president of student government  
4 here on Grant Campus, as we go up to  
5 Albany, we negotiate and fight for the  
6 students.

7 So Frandy, would you mind coming up  
8 and just saying hello to the board and  
9 introducing yourself?

10 MR. TAPIA: This is very unexpected.  
11 I have nothing to say. Thanks, Jerome,  
12 for putting me on the spot.

13 So hi, guys. My name is Frandy  
14 Tapia. I'm the vice president of student  
15 government -- well, outgoing, because my  
16 successor is actually here, Alec  
17 Amiga (phonetic), you guys will be very  
18 familiar with next year.

19 I just want to say thank you to  
20 everyone. My experience here at Suffolk  
21 has been great. I've been here for three  
22 years, not two, but it's okay, I've loved  
23 every single minute of it. I'm part of  
24 the EOP program, so I started college  
25 like two weeks after I graduated high

1 Board of Trustees 5/17/2018 meeting minutes  
2 school, which wasn't fun back then, I  
3 hated my life back then. But honestly,  
4 it was great. I loved, like, the early  
5 start, I had, like, the much bigger  
6 advantage than most people starting off  
7 college, like, I didn't get lost on the  
8 first day, like, I knew some professors.  
9 So honestly, it's been great. Dean Keane  
10 is like my best friend now, all the time.  
11 I mean, like, I know a lot of the  
12 administrators, Chris Adams, Gail,  
13 Jerome. Suffolk's great. I tell  
14 everyone hey, go to Suffolk. Like, my  
15 girlfriend actually came to Suffolk  
16 because of me.

17 VOICE FROM AUDIENCE: Was it a good  
18 choice?

19 MR. TAPIA: She had a lot of offers  
20 from, like, a bunch of schools, right --  
21 I'm just saying.

22 DR. ADAMS: And where are you going  
23 next year?

24 MR. TAPIA: So I'll be unfortunately  
25 leaving the SUNY system, but I'll be

1 Board of Trustees 5/17/2018 meeting minutes  
2 going into the CUNY system. I'm  
3 officially confirmed for Queens College,  
4 so that's where I'll be pursuing my  
5 education. I'll be double majoring in  
6 history with my concentration in Latin  
7 American Studies, and Poli Sci with  
8 International Politics, so I'm looking  
9 forward to bringing everything that I've  
10 experienced here at Suffolk, all of the  
11 leadership skills, people skills, just  
12 everything that Suffolk has taught me.

13 So I'm very thankful for this  
14 institution. Thank you, everyone, for  
15 the work you do for students. We all do  
16 appreciate it, even though we complain  
17 sometimes. But yeah, thank you.

18 MR. BOST: And as far as advocacy,  
19 we've held conference calls sometimes  
20 like three in the morning just creating  
21 stuff as we're getting on the bus so  
22 students know who the state legislators  
23 are, the senators and what the issues  
24 are, what we're going to say. To then,  
25 like, come to the school at 3:30 in the

1 Board of Trustees 5/17/2018 meeting minutes  
2 morning to print all this information out  
3 to then hand to everyone while they're on  
4 the Jitney bus on our way to Albany.

5 So thank you, again, man, for your  
6 service.

7 MS. SANDERS: Thank you.

8 MR. TAPIA: Appreciate it.

9 MS. SANDERS: Thank you. I will go  
10 through my report, chair's report.

11 Just a couple of highlights. First  
12 of all, I have received a box of cookies  
13 from the culinary, and I was advised that  
14 I could pass these around or take them  
15 home. So I was trying to figure out, but  
16 I will pass them around to share with the  
17 board. You guys, they're acting shy.  
18 They will eat them. Watch. I'll get  
19 back an empty box as it swings around.

20 I also want to just highlight, I've  
21 been spending so much time on the campus  
22 and particularly on this campus the last  
23 couple of weeks I've had several meetings  
24 in this building. And again, I have to  
25 publicly say we have some of the best

1 Board of Trustees 5/17/2018 meeting minutes  
2 facilities on Long Island. I go to a lot  
3 of meetings. But I must tell you that  
4 the facilities at Suffolk are outstanding  
5 when it comes to conferences, meetings,  
6 and even being on the campus and feeling  
7 the energy of the students. It is a very  
8 nice place to come over the course of a  
9 day soon as you hit the campus. So the  
10 atmosphere is perfect for learning and  
11 engaging. There are students that open  
12 the door for you, and, you know, just a  
13 very pleasant, I haven't had a bad  
14 experience on the campus.

15 So again, it has everything to do  
16 with the environment that each and every  
17 one of you create on this campus. So  
18 thank you for making it a very nice place  
19 to come and to do business.

20 Looking forward to commencement.  
21 That's always like the highlight of the  
22 year when, you know, we sit on the stage  
23 and we're looking out at all of these  
24 students and families, and just the look  
25 of hope and empowerment in what Suffolk

1 Board of Trustees 5/17/2018 meeting minutes  
2 has done for them and their families and  
3 what their future will hold. So looking  
4 forward to commencement and recognizing  
5 all those students that have successfully  
6 completed, and we will continue to work  
7 hard with making sure that student  
8 success is one of our main focuses here.  
9 We get involved in a lot of things, but  
10 we all know, sitting around this table,  
11 student success is what we're in business  
12 for.

13 The budget process has been  
14 consuming the last couple of weeks. It's  
15 been intense, to make sure, again, that  
16 we keep tuition low for those students  
17 and families that want to improve their  
18 lives by improving their level of  
19 education. And so once again, you know,  
20 we've had a team with Gail and Ben and  
21 Jim, and I don't want to miss anybody,  
22 but we have had to advocate, and advocate  
23 on behalf of our students. So thank you  
24 again. It's not over, but we're getting  
25 to the home stretch where we will be able

1 Board of Trustees 5/17/2018 meeting minutes  
2 to present a final budget, hopefully next  
3 month, and we'll be moving forward, at  
4 least to relax a little bit before we  
5 come back for our September cycle.

6 MR. MORGO: Theresa, excuse this  
7 move out of order, but Jerome, I forget  
8 the name of the vice president of the  
9 student government association who just  
10 spoke.

11 MR. BOST: Frandy.

12 MR. MORGO: Frandy, question. Were  
13 you at the meeting of the SGA concerning  
14 the budget?

15 MR. TAPIA: Yes, I was.

16 MR. MORGO: Are you going to  
17 volunteer to help with the effort? You  
18 better say yes.

19 MR. TAPIA: Yes. Yes, of course.

20 MR. MORGO: Thank you. It's very  
21 important that students get involved.

22 MS. SANDERS: Thank you, Jim.

23 And the last thing on my list is  
24 that, again, the Association for the  
25 Community College Trustees, ACCT, we use

1 Board of Trustees 5/17/2018 meeting minutes  
2 that acronym, they're having their 2018  
3 Congress in New York City, so you don't  
4 have to travel, but that's going to be  
5 held October 22nd and 23rd. So if you're  
6 interested in additional training, again,  
7 how to do our jobs effectively, that is  
8 definitely a training mechanism for  
9 trustees. Several of us have gone to  
10 different ACCT trainings. I encourage  
11 you if you haven't been to one, please  
12 let me know. So there is a deadline, if  
13 you are going to spend the night it is  
14 New York City. There is a discounted  
15 rate for us, but you need to let Sandy  
16 know today so that we can make your  
17 reservation, because the discount ends on  
18 Sunday, and then it will be full rate  
19 again. So be fiscally prudent -- there  
20 you go, see, Gail raised her thumbs,  
21 teaching us new language -- we need to  
22 make sure we take advantage of all  
23 discounts. So please take a look at  
24 those dates. I know you've gotten  
25 e-mails, ACCT, October 22nd, 23rd.



1 Board of Trustees 5/17/2018 meeting minutes

2 And that concludes my report. I  
3 will turn it over to you, Lou Petrizzo.

4 MR. PETRIZZO: Thank you, Madame  
5 Chair. In the absence of the president  
6 I'll present the president's report.

7 As the board knows, this year you  
8 approved one new capital project for a  
9 new auto tech building on this campus,  
10 and unfortunately that project did not  
11 make it into the county executive's  
12 capital program. The college appeared  
13 this morning before the working group of  
14 the Suffolk County Legislature in order  
15 to advocate for that project and for its  
16 placement into the county capital  
17 program. And I'd ask Ben Zwirn, who was  
18 there along with John DeMaio and Dave  
19 Macholz representing the college, to give  
20 you a report on that meeting.

21 Ben?

22 MR. ZWIRN: Sure. Thank you, Lou.

23 We met this morning with the members  
24 of the working group. There were nine  
25 members of the legislature there. They

1 Board of Trustees 5/17/2018 meeting minutes  
2 had a host of questions, but I think by  
3 the time we were done, I think we'll be  
4 persuasive in getting it back into the  
5 capital program.

6 It's a two-part project. As we  
7 pointed out to the legislators today,  
8 it's a planning document. Just because  
9 we put the auto tech program in there  
10 doesn't mean they're going to spend the  
11 money on it. But we need it in there, as  
12 the college, so that we can go to the  
13 state and ask for the state to look at it  
14 and make sure that they're on board,  
15 because they will fund 50 percent of any  
16 of the expenditures that we have in the  
17 capital program on this project.

18 We were quite surprised that the  
19 county exec did not put this in the  
20 capital program anywhere. I mean,  
21 there's one category that says subsequent  
22 years, and that's just leaving it in  
23 there just to show that there's some  
24 merit to the project and that it can be  
25 moved up as time goes on. We didn't even

1 Board of Trustees 5/17/2018 meeting minutes  
2 make it to subsequent years, which I'm  
3 not sure if we were getting a subtle  
4 message or it was just something that the  
5 county thought they couldn't put in  
6 because of the financial situation that  
7 they find themselves in.

8 The legislators today I think saw  
9 great merit in the project, budget review  
10 office said the project had merits on its  
11 own. So if we can get it in, we can go  
12 to the automotive, different companies  
13 like Audi and Tesla and ask them for  
14 support. But we have to have, show that  
15 the county has some interest in moving  
16 this forward. So I think we were able to  
17 be fairly convincing today and I, my  
18 feeling is that this will find its way  
19 back into the capital program.

20 Chairman of the Education Committee,  
21 Tom Donnelly, would like to see it go in  
22 as early as 2019. I'm not quite so  
23 optimistic. But even our, sometimes the  
24 sharpest critics of the college that were  
25 on the legislature today were supportive

1 Board of Trustees 5/17/2018 meeting minutes  
2 of this. They understand the need. Dave  
3 Macholz was there, from the auto tech  
4 program, who explained what the program  
5 does, and I think we generated a lot of  
6 support today from the nine members that  
7 we saw.

8 And on Monday I spoke to a number of  
9 other members of the legislature out in  
10 Riverhead, where they had their first  
11 working group meeting, so hopefully that  
12 will work out. At the same time, we're  
13 also fighting on the front to get  
14 additional money for the operating  
15 budget.

16 MR. PETRIZZO: Off the record.

17 (Discussion held off the record.)

18 MR. MORGO: We're having a mutual  
19 dialogue.

20 MR. PETRIZZO: We're advocating.

21 MR. ZWIRN: That's it, I'm sorry, on  
22 two fronts.

23 MR. MORGO: I, as you know, was  
24 concerned about doing both simultaneously,  
25 and that there might be an effect of one

1 Board of Trustees 5/17/2018 meeting minutes  
2 on the other.

3 On the auto tech program, and this  
4 came up in the executive committee, I  
5 understand why it would be far preferable  
6 to have the program, even in subsequent  
7 years, because it looks real. I still  
8 think it would be very possible to talk  
9 to private sector automotive people  
10 saying we are advocating for this  
11 program. Were we to get it, we would  
12 like you to consider subsidizing, giving  
13 us some kind of impetus. I don't think  
14 it's absolutely critical that it has to  
15 be there. It doesn't hurt to begin the  
16 discussions.

17 MR. ZWIRN: I think we agree, that  
18 if we could get some letters of support  
19 -- it's not easy, because they're on  
20 different calendar years and we've got to  
21 go to the national, it's not like the  
22 local dealers are going to be the ones  
23 supporting us, it will be Nissan on a  
24 national level or Audi on a national  
25 level. So we have to go out, reach out

1 Board of Trustees 5/17/2018 meeting minutes  
2 to them at the national, talk to their  
3 boards to get letters of support. On a  
4 local level there would be no problem,  
5 but the real contributions would come  
6 nationally. And we explained to them  
7 today that if we could get this into the  
8 capital program we could take that with  
9 us --

10 MR. MORGO: That would be better.

11 MR. ZWIRN: -- when we go advocate.

12 MR. MORGO: That would be better.

13 MR. ZWIRN: Yes.

14 MS. SANDERS: Okay.

15 MR. CANARY: Ben, thanks for the  
16 update, and thanks for your efforts.

17 Any feelings out of this meeting  
18 with the legislature as to what kind of  
19 percentage of funding they want to see  
20 from any of the auto dealers, any numbers  
21 at all?

22 MR. ZWIRN: No, just as much as  
23 possible, up to 100 percent.

24 MR. CANARY: So 99 percent wouldn't  
25 cut it.

1 Board of Trustees 5/17/2018 meeting minutes

2 MR. ZWIRN: It would be helpful, but  
3 they would like to see more. But we  
4 intend to, you know -- the program today  
5 gets a lot of support from different  
6 automotive companies, a lot of the  
7 equipment, they supply us with cars, with  
8 tools, the timing equipment. I mean,  
9 there is a contribution that we see now,  
10 mostly on the equipment level, but, and  
11 they help with some of the instruction.  
12 But we'd like to see, you know, we'd like  
13 to see grants and otherwise. But we have  
14 a terrific grant program at the college,  
15 and once we know that this is in the  
16 program, we explained to them that we can  
17 go after STEM grants, anything we can,  
18 because, as you know, today when you do  
19 automotive technology, you open the hood  
20 of a car, it's not like a Model T, it's  
21 like a computer. I mean, you look at it  
22 and don't know what you're looking at.  
23 But our students, it is a tremendous  
24 program. It is so successful and there's  
25 such a shortage of auto technicians. If

1 Board of Trustees 5/17/2018 meeting minutes  
2 you go past auto dealerships all the way  
3 out to the East End, there are signs in  
4 front of every one of them, looking for  
5 technicians.

6 And just anecdotally, I was bringing  
7 my Jeep in for an oil change, and when I  
8 was talking to the guy, told him I'm with  
9 Suffolk Community College, we have an  
10 auto tech program, he said we just  
11 brought a guy in from Kentucky because we  
12 couldn't find anybody to work on our  
13 Jeeps. But, and he didn't stay, he went  
14 back to Kentucky, it was just too  
15 expensive here. But there are jobs out  
16 there, and our students are taking them,  
17 and part of the problem is they're taking  
18 them before they even graduate from the  
19 program. We don't get credit for it with  
20 SUNY, but they're getting jobs because of  
21 the training they got here at the college.

22 MR. CANARY: Well, I participated in  
23 the meeting back in December with the  
24 Audi rep, so they had the Tri-State Audi  
25 rep, and, I mean, I came away from that



1 Board of Trustees 5/17/2018 meeting minutes  
2 meeting understanding the dire need. And  
3 this guy was like begging us, please get  
4 going, we want our own room. So again, I  
5 don't think we're going to run into any  
6 kind of problems with getting financial  
7 support from the major dealers to try to  
8 help us along. So I feel confident --

9 MR. ZWIRN: Even anecdotally, Rudy  
10 Sunderman, who is the new representative  
11 from the Mastic-Shirley area, replaced  
12 Kate Browning on the board, he's in the  
13 fire services. And he explained to me  
14 after, he didn't say anything during the  
15 discussions today, but he said  
16 afterwards, he said we can't get  
17 mechanics to work on our fire trucks. He  
18 said we're bringing in guys from West  
19 Islip, bring people from all over the  
20 Island to work on these trucks because we  
21 don't have anybody trained to do it. So  
22 I know how important this is. And he  
23 attended the honors graduation the other  
24 day, other night at Selden, just  
25 yesterday. So we have some legislators,

1 Board of Trustees 5/17/2018 meeting minutes  
2 even some of the new legislators are very  
3 supportive of the college, which is very  
4 encouraging.

5 MR. MORGO: And Ben, what you  
6 mentioned is budget and finance. When  
7 you were speaking to Doc Spencer,  
8 Legislator Spencer, Ben said to him, you  
9 know, Doc, not everybody is going to be a  
10 doctor or a lawyer or white collar, these  
11 are the kind of jobs that really make a  
12 difference in people's lives.

13 MR. ZWIRN: And I think that  
14 resonated. By the end of the discussion  
15 he said, well, you know, if I gave you  
16 \$21 million it wouldn't be for an auto  
17 tech program. And I said if you gave us  
18 \$21 million it would be the Doc Spencer  
19 Auto Tech program. But he came around.

20 MS. deLEON-LOPRESTI: Do we know  
21 what the average starting salary is for  
22 an auto technician?

23 MR. ZWIRN: I know that some of the  
24 salaries are going in the sixties, and  
25 one of the differences you're finding in

1 Board of Trustees 5/17/2018 meeting minutes  
2 the auto tech industry, from what I  
3 gather, is that they used to be paid  
4 hourly when you work on vehicles. Now  
5 they're being salaried, because they're  
6 such in demand, and we're losing some of  
7 them. The ones that come here are now  
8 moving to other parts of the country,  
9 because they can make the same salaries  
10 at a lower cost of living. So we try to  
11 keep them here, and it is a good  
12 profession.

13 You know, I live in the East End and  
14 I travel west to the Selden campus every  
15 day from East Hampton, and I pass  
16 18 miles of bumper to bumper traffic  
17 every morning, they call it the trade  
18 parade; plumbers, electricians,  
19 carpenters are going to the East End and  
20 sitting in traffic for hours because  
21 there's such a demand for people in the  
22 service industry that is just  
23 overwhelming. And so there are jobs out  
24 there for people who aren't going to be  
25 doctors and lawyers, and they pay, you

1 Board of Trustees 5/17/2018 meeting minutes

2 know, quite well.

3 MR. PETRIZZO: Thank you, Ben.

4 MR. ZWIRN: Thank you.

5 MS. SANDERS: Thank you, very much.

6 MR. PETRIZZO: Dr. Pedersen, please.

7 DR. PEDERSEN: Good afternoon,

8 Trustees. I'd like to call up Executive  
9 Director Kaliah Greene to assist me with  
10 a presentation. Kaliah joined us in  
11 October. Many of you met her back in the  
12 fall, and she has been a tremendous asset  
13 to the department. And we have this big  
14 project that is coming up, so of course I  
15 gave it to her.

16 So we are going to start with our  
17 new strategic plan. Our first strategic  
18 plan was from 2013 to 2020, and the  
19 strategic plan has several components,  
20 which I will explain to you today. Those  
21 of you who had read the materials for  
22 Middle States very carefully know that we  
23 constantly were speaking to the strategic  
24 plan and how we tried to integrate all of  
25 our planning. Several years ago when we

1 Board of Trustees 5/17/2018 meeting minutes  
2 were having some accreditation issues, we  
3 decided to do this, have this integrated  
4 planning model which was based on tying  
5 everything back to our strategic plan,  
6 basically so that we could provide  
7 evidence. Madame Chair, I know that you  
8 love that evidence work, so this has  
9 served us well.

10 But the time for this strategic plan  
11 is coming to a close, so we have to start  
12 the process to build a new one, and so  
13 I'll try to read you through some of  
14 that.

15 Why do we need a new strategic plan?  
16 The current strategic plan was created in  
17 2007 for the Middle States Self-Study.  
18 It was never really approved, and so when  
19 in 2009 when we did our midterm reports  
20 up to 2012, we found that Middle States  
21 wanted us to go and make sure that that  
22 Middle States -- I'm sorry -- the  
23 strategic plan was reflective of what we  
24 were doing in Suffolk County Community  
25 College. In 2011-2012 the strategic

1 Board of Trustees 5/17/2018 meeting minutes  
2 planning group decided, like, with a lot  
3 of conversation around the college, to  
4 reaffirm the old strategic plan,  
5 including the old mission statement and  
6 the goals. The goals came to this body.  
7 There were five goals that were outlined,  
8 and this body added a sixth, the goal of  
9 diversity.

10 And so what we're working on is a  
11 mission statement that is now, when it's  
12 going to be done it will be 13 years old,  
13 and these goals that we have, the six  
14 goals that we have go back to 2011-2012.  
15 So the time has come for us to revisit  
16 this. Over the last eleven years there's  
17 been a lot of changes in the landscape of  
18 higher education, including cultural  
19 changes, technical changes, acceleration  
20 of global economy, emerging events in the  
21 workforce, increasing fiscal challenges.  
22 All sorts of things that tell us it's  
23 time that we should revisit our strategic  
24 plan.

25 All right. Why do we need a

1 Board of Trustees 5/17/2018 meeting minutes  
2 strategic plan at all?

3 One is to communicate our values,  
4 identity, goals and aspirations to the  
5 college community, the stakeholders, and  
6 to the public at large. Another is  
7 simply a compliance issue. The state  
8 education department, State University of  
9 New York, and Middle States all require  
10 that we have certain elements that we  
11 combined in our strategic plan, like a  
12 mission statement, like institutional  
13 goals. And those of you who read our  
14 reports that went to Middle States, many  
15 of the standards asked how do the things  
16 that you do in this area relate back to  
17 your institutional goals. So that's very  
18 important for us to articulate those  
19 well.

20 To guide our decision-making over  
21 the next seven years, including action  
22 initiatives and annual operational  
23 planning, one of the ways that we show  
24 that we're working on our institutional  
25 goals is through operational planning.

1 Board of Trustees 5/17/2018 meeting minutes  
2 Every division at the college creates  
3 actions or initiatives that they're going  
4 to work on over the course of that year  
5 and they tie it in to our institutional  
6 goals, they tie it in to Middle States  
7 standards, they tie it in to the  
8 president's goals. Currently they're  
9 also tying in to Achieving the Dream  
10 capacities. And so we make sure that all  
11 the things we do are tied back, because  
12 they really mean something. It also  
13 forms the basis for our integrated  
14 planning model that establishes the  
15 relationship between planning, assessment  
16 and evaluation, and budget resource  
17 allocation, all tie back to our  
18 institutional goals.

19 And to provide a framework for  
20 maintaining evidence of effectiveness for  
21 our accreditation purposes.

22 So this is very, very helpful to us  
23 when we do our accreditation events. I  
24 know that we're not allowed to speak  
25 about, Trustee Canary, that report,



1 Board of Trustees 5/17/2018 meeting minutes  
2 right, not allowed to talk about that.  
3 But we did get ten commendations, and  
4 many of them had to do with that we could  
5 identify, we could give evidence that  
6 we're actually doing what we say that  
7 we're doing. And so this provides a lot  
8 of evidence for that work.

9 The responsibility for creating the  
10 new strategic plan will lie with the  
11 strategic planning committee, which is  
12 made up with representation from all  
13 campuses, faculty, staff, administration,  
14 students, all academic programs, and AES  
15 units. So it's a very broad scope of  
16 people who are involved in strategic  
17 planning, many of whom are sitting back  
18 there.

19 The strategic plan is made up of  
20 certain elements. One is our mission,  
21 our vision, we have statements for  
22 identity purpose, and a statement of  
23 aspiration. So the mission statement  
24 could describe who we feel we are. The  
25 vision statement is what we want to be,

1 Board of Trustees 5/17/2018 meeting minutes  
2 where we want to go. From that we derive  
3 our institutional goals. These are the  
4 things, right now we have several of  
5 them; student success, engaging the  
6 community, access and affordability,  
7 institutional effectiveness, communication  
8 and diversity. So what we try to do is  
9 tie all of our activities back to some of  
10 those goals, one or more.

11 Our objectives that we create, which  
12 is how we intend to meet those  
13 institutional goals, what are we going to  
14 do to make sure we meet those  
15 institutional goals, and what do we hope,  
16 after we engage in these objectives, will  
17 be the outcome.

18 So for instance, in student success,  
19 which is one of our current goals, our  
20 objectives might be to put in some  
21 initiatives that are going to help retain  
22 students, help students persist, help  
23 with graduation or transfer rates, and  
24 then the outcomes would be, we would see  
25 an uptick in the metrics measuring those

1 Board of Trustees 5/17/2018 meeting minutes  
2 things.

3 And finally, those, what we use as  
4 key performance indicators, which are  
5 metrics, like, and Trustee Morgo, you  
6 looked into these a while ago, those  
7 metrics that we use for community  
8 colleges, like transfer rates, graduation  
9 rates, retention rates, how quickly it  
10 gets a student to completion, students  
11 put into developmental studies, all of  
12 those types of things are key performance  
13 indicators that help us measure how we're  
14 doing things.

15 So we're going to revisit these. It  
16 may wind up that the mission will be  
17 changed, altered, our institutional  
18 goals, there may be more of them,  
19 different sets of them, and we'll work on  
20 objectives, outcomes and performance  
21 indicators.

22 My big interest is the objectives  
23 piece, measurable objectives. The last  
24 time we did it we had to kind of do it in  
25 a bit of a rush because of Middle States,

1 Board of Trustees 5/17/2018 meeting minutes  
2 and so our objectives sometimes weren't  
3 all that measurable, so I won't spend a  
4 lot of time there, but that's really  
5 where the rubber meets the road, tells us  
6 what we need to do.

7 Again, we began the strategic plan  
8 process by identifying values. And we do  
9 this by seeking stakeholder perceptions  
10 of institutional strengths, weaknesses,  
11 opportunities, and threats. We call this  
12 a SWOT analysis. It's something that the  
13 board might want to consider for their  
14 retreat in November, this might be a  
15 really good, it's actually a fun activity  
16 to do, where we look at the college and  
17 we look at its strengths, weaknesses,  
18 opportunities and threats. We've already  
19 done this with the strategic planning  
20 council and it was a great, great  
21 exercise for them, and we identified a  
22 lot of really important stuff that will  
23 add to the conversation.

24 We will invite all internal and  
25 external stakeholders to participate in

1 Board of Trustees 5/17/2018 meeting minutes  
2 the process, and the most frequently  
3 articulated values will inform the  
4 creation of that mission statement.

5 Stakeholders. The internal  
6 stakeholders are students, faculty,  
7 staff, administration, the board itself,  
8 and our alumni. The external are  
9 government officials, community leaders,  
10 workforce leaders, K-12 partners,  
11 higher ed partners and career program  
12 advisory boards. In fact, today I met  
13 with the director of culinary to talk  
14 about her advisory board and kind of a  
15 revitalization of her advisory board. So  
16 we're already taking steps.

17 We will work with people at the  
18 college who are already working with  
19 government officials, we'll work with Ben  
20 and Drew, with community leaders, with  
21 workforce, K to 12 partners, we'll work  
22 with office of academic affairs and we'll  
23 work with enrollment. So we've got a lot  
24 of people already here that can give us  
25 entry to things external, people who are

1 Board of Trustees 5/17/2018 meeting minutes  
2 -- we want them to tell us, what can  
3 Suffolk do for you, what do you see  
4 Suffolk's purpose as, and is that where  
5 we're headed with that.

6 Okay.

7 MS. GREENE: So in putting together  
8 the architecture, we looked at the  
9 27-month architecture, and the reason why  
10 it's so long is that we reviewed some of  
11 the documents that we put together from  
12 the last strategic plan. We also spoke  
13 to some of the stakeholders that were  
14 part of the last strategic plan, and we  
15 wanted to make sure that it was  
16 intentional and all-inclusive, and also  
17 we have a bit of flexibility in  
18 completing the document.

19 And the goal of the strategic  
20 planning process is to make sure that we  
21 include the voices of all stakeholders.  
22 Sometimes in planning processes, people  
23 want to rush through it, and that's not  
24 what we want to do.

25 In the previous slide you saw

1 Board of Trustees 5/17/2018 meeting minutes  
2 internal and external stakeholders. We  
3 want to take our time in putting together  
4 focus groups and engaging everyone so  
5 that they really understand and we can  
6 underscore the importance on this  
7 process.

8 DR. PEDERSEN: And part of the  
9 reason that it's 24 months to 27 months  
10 is because given a college schedule, of  
11 course our faculty and our students  
12 really aren't around for three to four  
13 months in the summer, they're not around  
14 in the middle of the winter, and so we  
15 have to take that into account, we have  
16 to build things in for semesters.

17 MS. GREENE: You'll see that it's  
18 broken out into five distinct phases.  
19 The first is the architecture and  
20 engagement prep, which is what we're in  
21 right now. Again, we just don't want to  
22 start the process, we want to make sure  
23 that we plan everything out and that we  
24 include, we get buy-in from the college  
25 community. So Dr. Pedersen and I have

1 Board of Trustees 5/17/2018 meeting minutes  
2 been reaching out to all of those inside  
3 the community and also reaching out to  
4 those who have a stake with the external  
5 stakeholders to make sure that we go  
6 about and we ask them what's the best  
7 approach to get those stakeholders  
8 engaged.

9 The next phase will be the  
10 stakeholder engagement activities, which  
11 will be Fall 2018 and Spring 2019, which  
12 will include focus groups and/or  
13 surveying of the groups identified in the  
14 internal and external stakeholders slide.

15 We have the crafting process, the  
16 stakeholder validation and approval  
17 processes and also the input which will  
18 lead to the implementation process in  
19 Fall 2020. Crafting deals with once we  
20 have put everything together from the  
21 focus groups and the surveys, we will  
22 then begin reviewing the mission and the  
23 vision statements, the institutional  
24 goals, and the MIO, just to see if one,  
25 the college might want to reaffirm the



1 Board of Trustees 5/17/2018 meeting minutes  
2 mission statement that they have now, or  
3 elect to design a new one, and also the  
4 vision statement. Stakeholder  
5 validation, we just don't want to do the  
6 crafting in a bubble, we want to make  
7 sure that the college community is  
8 participating in that process and that we  
9 bring the documents back to you, just to  
10 make sure that yes, this is the  
11 direction, or no, let's try again.

12 And before it actually gets  
13 finalized, it will come to the board of  
14 trustees for your final approval, so we  
15 built that into the architecture as well.

16 The strategic planning committee  
17 will be a big part of it. And what we  
18 wanted to do was make sure that they  
19 played an integral role in the process,  
20 so we have four subcommittees. We have  
21 the engagement subcommittee, which will  
22 last throughout the entire process, and  
23 that is to make sure that we keep the  
24 college community engaged in what's  
25 happening. Sometimes when you start

1 Board of Trustees 5/17/2018 meeting minutes  
2 strategic planning processes, it starts  
3 out here, and the next thing you know,  
4 nobody knows what's going on. So we want  
5 to make sure that we communicate, that we  
6 report out on what's happening, that you  
7 at the board always know what's happening  
8 and the college community always knows  
9 what's happening as well.

10 We have the survey and focus group  
11 subcommittee, which will solely focus on  
12 the questions that we will ask the  
13 internal and external stakeholders. We  
14 do already have some questions that were  
15 used in the previous process, but when  
16 they review that they might believe that  
17 there might be something that we need to  
18 touch on this time around, they might say  
19 that it's okay. Also, even though we  
20 want to use focus groups, some of the  
21 groups, including alumni, we might not be  
22 able to get them in for face-to-face, so  
23 we might want to do a survey or use  
24 another assessment instrument. So we  
25 want to make sure that that is in place,

1 Board of Trustees 5/17/2018 meeting minutes  
2 and also the deployment of the surveys  
3 and the tools.

4 The final two will come later on in  
5 the process. That will be the values,  
6 mission, vision, IGs and MIO  
7 subcommittee, and that will help to  
8 review everything based on the focus  
9 groups. And then the final subcommittee  
10 will be the writing subcommittee. Again,  
11 we don't want to do anything throughout  
12 this process in a vacuum. We want to  
13 make sure that the college community,  
14 through the strategic planning committee,  
15 is involved in everything that is  
16 happening.

17 You will receive a document, we'll  
18 e-mail it out after the meeting, you'll  
19 receive a document, or Carol will,  
20 outlining the specific architecture month  
21 by month. And so it will highlight the  
22 timeline activity and who is, who the  
23 responsibility for the activity is, and  
24 we wanted to do it month by month, again  
25 because we know that things happen and we

1 Board of Trustees 5/17/2018 meeting minutes  
2 know that sometimes we want to build in  
3 just for the what-ifs.

4 DR. PEDERSEN: And we're not going  
5 to go over 27 months' worth now.

6 MS. GREENE: Exactly.

7 Right now, anything that you see in  
8 the color green means that it has been  
9 completed, so as of right now we are on  
10 track. Within that document you will  
11 also see some of the focus groups that  
12 we've outlined. Right now we have pretty  
13 much scheduled or outlined at least  
14 60-plus focus groups. Might we need all  
15 of those focus groups? No. But again,  
16 we wanted to build it in, just so that we  
17 didn't speak to one constituency one  
18 time, that we had multiple times to get  
19 to the different groups.

20 Again, all of this will culminate in  
21 March 2020, and then April we'll finalize  
22 everything and in May it will come to you  
23 for your final approval and your  
24 validation.

25 DR. PEDERSEN: And then it will be

1 Board of Trustees 5/17/2018 meeting minutes  
2 implemented in the fall at the beginning  
3 of that academic year, 2020.

4 So we wanted to introduce this to  
5 you. Now that we have done that, it will  
6 come out. You will get this Power Point  
7 and it will also be published on the OPIE  
8 web pages so that it will be available to  
9 the whole college community so that they  
10 can follow along with what we're doing  
11 with in the process, and again, we want  
12 to be as open and transparent and have as  
13 many voices as possible in it.

14 So thank you, very much.

15 Any questions?

16 MR. MORGO: Yes. Jeff, you will  
17 remember that when I became interested in  
18 the performance matrix it was because  
19 they were the criteria on which we were  
20 judged on state aid. So now that we're  
21 going to have different performance  
22 matrices, will we get the buy-in from  
23 the --

24 DR. PEDERSEN: What has happened  
25 during that time, that conversation that

1 Board of Trustees 5/17/2018 meeting minutes  
2 we were having at that period, that  
3 started to happen nationally, and so  
4 IPEDS, which you know is where we have to  
5 report out this stuff to all of the  
6 metrics that we use, they had a certain  
7 set of metrics that were really built for  
8 four-year schools, as you remember. And  
9 what has happened over a period of time  
10 now is IPEDS has borrowed from the VFA,  
11 the Voluntary Framework of Accountability,  
12 and now IPEDS is asking us for  
13 longitudinal statistics, they're asking  
14 us for things like transfer rates, which  
15 they had never asked us before. So  
16 there's been a sea change in what we have  
17 to do in terms of those metrics and what  
18 we have to offer people.

19 And again, we've been really kind of  
20 ahead of the curve, because we have been  
21 concerned about the possibility of  
22 funding based on performance, and we  
23 wanted to make sure that our voice was  
24 heard in that conversation.

25 MR. MORGO: Yeah, but for the new

1 Board of Trustees 5/17/2018 meeting minutes  
2 trustees, I know if I were you I wouldn't  
3 know what this is about, but we get state  
4 aid often based on how we measure up to  
5 certain things. And the measurements  
6 were skewed for four-year schools. For  
7 example, if a student left after a year  
8 and a half and transferred to a four-year  
9 school, he was seen as negative for us,  
10 because we didn't graduate him.

11 DR. PEDERSEN: And yet, that's part  
12 of our mission, is to help students get  
13 to that next place. And I use this as an  
14 example. They wouldn't have first-time,  
15 full-time students -- well, half our  
16 students are part time, they're not  
17 counted at all. Many of our students  
18 start and then they come back later. I  
19 use as an example my sister-in-law, who  
20 tried college when she was younger, then  
21 she tried it again, didn't work out  
22 either time. She was raising a family so  
23 she went into our vet tech program part  
24 time, she was a part-time student and not  
25 a first-time student. She graduated,

1 Board of Trustees 5/17/2018 meeting minutes  
2 she's now a vet tech, she's a Suffolk  
3 success story, and is counted in none of  
4 those statistics.

5 MR. MORGO: Yeah, a student could  
6 have a 4.0, have to leave and get a job  
7 because of other considerations, and will  
8 be seen as a failure.

9 DR. PEDERSEN: Right. For us,  
10 transfer to a four-year school is a  
11 positive thing. If you go to Stony Brook  
12 and you transfer, that's seen as a  
13 negative thing, because they want to keep  
14 people. So what we, the metrics that  
15 were being used to teach our jobs were  
16 really four-year school metrics and  
17 didn't take into account all the students  
18 have to go through developmental studies,  
19 which Stony Brook doesn't have that  
20 issue. So it's going to take people  
21 longer to graduate if they have  
22 development studies. So that  
23 conversation that we had became a  
24 national conversation.

25 MR. MORGO: Well, right. And



1 Board of Trustees 5/17/2018 meeting minutes  
2 they're changing.

3 Just so you know, when Jeff and I  
4 and Theresa started this conversation,  
5 Stony Brook wasn't particularly happy  
6 with us, as you remember.

7 DR. PEDERSEN: They were not.

8 MS. SANDERS: Thank you, very much.  
9 That was very good. Thank you.

10 MR. PETRIZZO: Thank you, Jeff and  
11 Kaliah. Thank you, both.

12 So we are still awaiting our final  
13 word from Middle States, which we expect  
14 in June, but we're starting to work  
15 towards the next eight-year process as we  
16 go.

17 MS. SANDERS: We don't take a break  
18 at all.

19 MR. PETRIZZO: No.

20 Madame Chair, you had requested that  
21 we give the board an update on safety and  
22 security to the board members, and our  
23 director of fire safety and public  
24 safety, Baycan Fideli, is here for that  
25 purpose.

1 Board of Trustees 5/17/2018 meeting minutes

2 Baycan?

3 MR. FIDELI: Chris, you want to say  
4 anything?

5 DR. ADAMS: Yes, I would like to.

6 As you know, Chair Sanders, you had  
7 requested a couple of meetings ago that  
8 as board members you did not know or feel  
9 comfortable about what to do if you  
10 happened to be at the college for a  
11 meeting or a special event, and we've put  
12 together this presentation that has  
13 really covered a lot of the different  
14 variables that you may see, and it's been  
15 tailored specifically for the board of  
16 trustee members.

17 One of the things that I would like  
18 to say before we get to Director Fideli  
19 is one of the hats that I wear is  
20 overseeing public safety, as the vice  
21 president for student affairs. When I  
22 first took over this role, I had no idea  
23 how incredibly complex our 365-day, 24/7  
24 across the three campuses and our two  
25 downtown centers, including all of our

1 Board of Trustees 5/17/2018 meeting minutes  
2 various students that travel off campus,  
3 whether it's athletics, conferences,  
4 study abroad, it all comes under public  
5 safety and fire security that we have  
6 here at this college.

7 We all know, we went through a  
8 Middle States Self-Study, our quarterback  
9 of our Middle States, Lauren Tacke-Cushing,  
10 is back there. Public safety is an  
11 administrative and educational support  
12 unit, and just like on the program  
13 academic side, we also were required to  
14 do a unit review, gather evidence, and  
15 make improvements as necessary. I'm very  
16 happy, because of the unit review, it's  
17 also, you recall, a couple of years ago  
18 we had John Gallagher and Commissioner of  
19 Public Safety and Jim Rooney, one of our  
20 adjunct criminal justice faculty members  
21 wrote up a report, again, evidence. And  
22 we've gotten to work over the last couple  
23 of years improving our level of service.  
24 And some of the things that we've done  
25 have included changing the name of our

1 Board of Trustees 5/17/2018 meeting minutes  
2 security from security officer, working  
3 with civil service to change it to public  
4 safety officer. We've also worked very  
5 closely with our departments in looking,  
6 for example, we all know Neftali's area  
7 on special events has grown exponentially  
8 over the last couple of years. We  
9 realized one of the challenges in gap in  
10 leadership is that we didn't have a  
11 captain that was responsible for special  
12 events. And that's one of the things we  
13 were able to do, working with civil  
14 services turning one of our public safety  
15 officer positions into another captain  
16 position, to give us four captains. So  
17 we have a captain at each of the campuses  
18 in addition to that for special events  
19 person that we have that covers special  
20 events on the weekends. We've worked  
21 very hard with our communication services  
22 now. We now have a program called Shark  
23 Alert, which now goes to all our entire  
24 student body, text messaging. We all  
25 know the students, the communication

1 Board of Trustees 5/17/2018 meeting minutes  
2 network that they use primarily now is  
3 text messaging. Now our students are  
4 able to get text messages from Shark  
5 Alert whenever there is any kind of an  
6 active incident. And that can include  
7 power outages, can include, for example,  
8 Nicolls Road was shut down a couple of  
9 weeks ago at one of our entrances. We  
10 were able to send that out, that message  
11 out to all of our students, and also our  
12 faculty and staff now are being migrated  
13 over to this system so that we can  
14 communicate effectively, not only that an  
15 incident is happening, but also giving  
16 periodic reports as we move forward.

17 So a lot of work has come out. A  
18 lot of the work that we've done under the  
19 unit review I'm very happy to ask now  
20 Director Baycan Fideli, who is our  
21 director of public safety and fire  
22 security to come up and give a little bit  
23 of a training, just like we've done with  
24 a lot of our faculty, staff, and student  
25 organizations over the last couple of

1 Board of Trustees 5/17/2018 meeting minutes  
2 months.

3 So Director Fideli, please take it  
4 away.

5 MR. FIDELI: Okay. I'm not going to  
6 use the mike, my voice travels. Correct?

7 So as Chris was saying, my name is  
8 Baycan. I'm the director of public  
9 safety. We take care of all fire safety,  
10 we also take care of all environmental  
11 health and safety, HAZMAT, OSHA.  
12 Everything falls underneath that -- the  
13 word "safety" pretty much we deal with.

14 This is my 62nd presentation on this  
15 issue. I've been on the road, up and  
16 down the Expressway teaching this to  
17 anyone who will listen to me, and they  
18 show up. Our faculty, staff, especially  
19 they show up, and some of them show up  
20 for a second time as a refresher. So I  
21 constantly put this out there, constantly  
22 keep the buzz alive as to what they need  
23 to prepare for.

24 What, unfortunately, helps me, is  
25 the recent events. Every time I have a

1 Board of Trustees 5/17/2018 meeting minutes  
2 recent event I get an uptick in  
3 attendance. Just yesterday we had a  
4 situation in Dixon High School out in  
5 Illinois. So unfortunately, these things  
6 constantly happen and an SRO was able to  
7 stop that scenario there.

8 First thing I do is I teach you,  
9 teach everybody how the phone system  
10 works. I always tell them, if you get  
11 nothing out of the presentation, make  
12 sure you know how to call us. This year  
13 we, from January 1 until now we've  
14 answered 10,000 calls and we've handled  
15 about 236 individual cases.

16 If you dial our 451-4242 number from  
17 any campus, you're going to get us 24/7,  
18 even on Christmas Eve. If you take our  
19 campus phone and you dial 311 you get us.  
20 You can dial 911, just understand that  
21 911 goes to Yaphank, it goes to a central  
22 system, cars are dispatched, and  
23 eventually we get that call back to us,  
24 too. One of the things we did four or  
25 five years ago is we centralized our

1 Board of Trustees 5/17/2018 meeting minutes  
2 dispatch operations. Everything is  
3 electronic. We now know all calls coming  
4 in, all calls going out. Outside  
5 agencies know to call our number. They  
6 also can get us by radio, and I'll talk  
7 about that in a minute.

8 But minutes count. Very important.  
9 The national average for a big incident  
10 is eight minutes, soup to nuts. So every  
11 second that we get information is, for  
12 us, a minute is like a day. We have to  
13 process things within seconds and make  
14 sure we know where we're going with this,  
15 and that's tough to do.

16 Things that we've been doing. We've  
17 been working on that eight minutes for a  
18 long time. So one of the big things we  
19 did when I first arrived here was public  
20 safety officers go direct with PD  
21 agencies. We have a radio, we're on 800  
22 police radio system. When I first came  
23 here it was hesitant to go into that  
24 frequency, it was not something that was  
25 accepted. So we went and had discussions



1 Board of Trustees 5/17/2018 meeting minutes  
2 with our local PDs, and I said,  
3 seriously, by the time our dispatcher  
4 calls your dispatcher and we get the cars  
5 rolling we're losing minutes here. They  
6 agreed. Now we can go direct with them.  
7 We can go direct with them on every  
8 police officer here present with Third  
9 Precinct, we can go direct, we can go  
10 Command, we can go any which way  
11 possible. Southampton we have to carry a  
12 second radio, they have a different  
13 frequency. So officers in Eastern Campus  
14 carry two radios, but that's the way it  
15 works. So we're able to decrease our  
16 response times by going direct and  
17 letting the immediate car know this is  
18 what I got, this is what I need.

19 Expanding the Alert system, we  
20 already talked about Shark Alert, all the  
21 school messenger stuff. That white  
22 device on the wall right there, if you  
23 walk around the campuses you'll see those  
24 boxes up there. That's our alert system,  
25 and I'll give you a hearing in a minute

1 Board of Trustees 5/17/2018 meeting minutes  
2 on it. Once those things activate, the  
3 phones activate, the computers activate  
4 to let you know something is happening.  
5 It's a general announcement to give you a  
6 heads up, something is happening. Are  
7 you going to know what's happening right  
8 there and then? No. It's a heads up  
9 something is happening on the campus.

10 The officers were trained. We also  
11 went through BECON training, BUD  
12 training, trauma control training. One  
13 of the things that we've learned in this  
14 business is EMS is not coming in fast, so  
15 if we can get help to somebody, control  
16 their bleeding -- and we did that with  
17 Northwell, we actually met with the  
18 trauma surgeons and they taught us this  
19 is what we need to see at the trauma  
20 table, so if you can make this happen  
21 you'll save a life, you'll save a limb.  
22 So we carry our BECON kits with us. And  
23 like I said, we've been going to  
24 training.

25 Now, here's one big difference.

1 Board of Trustees 5/17/2018 meeting minutes

2 When I first arrived here, this is a  
3 nationwide curriculum, everyone said  
4 shelter in place. That was an idea.  
5 We've now gravitated nationally, all of  
6 us that do this, to the run and hide,  
7 fight option. And the reason for that  
8 was simple. Shelter in place works, for  
9 the most part it's a good idea. But if  
10 I'm sitting in Captree in the cafeteria,  
11 HSEC, it's a big area. Where do I go?  
12 Where do I shelter? Outside. Where am I  
13 sheltered?

14 So we started to teach people, and  
15 by the way, this was an international  
16 curriculum that the FBI told us to start  
17 using, in the sense that you have  
18 options. We're trying to train our  
19 community to have options in your head at  
20 all times. What are my options, what  
21 else can I do. Getting people to think  
22 this way is the challenge we're all  
23 facing. But I think it works. I think  
24 it works because now people are thinking  
25 about the buildings and what to do and

1 Board of Trustees 5/17/2018 meeting minutes  
2 how to do it.

3 We've, like I said, one of the  
4 things we've also done is we've gone to  
5 individual buildings, offices. They've  
6 invited us in, hey, look at our office,  
7 what can we do different here. Go on to  
8 them one by one, show them what they can  
9 do, and then they see the building  
10 different now when we go through that  
11 type of training.

12 We did the tabletops for our law  
13 enforcement groups, so we know what we're  
14 talking about, they know what we're  
15 talking about, they understand our  
16 language. Each classroom -- we have  
17 safety stickers I'll share with you  
18 later, we have them over there, too -- we  
19 have safety stickers up. The one idea  
20 with the safety sticker was I hire an  
21 adjunct today, tomorrow he's teaching a  
22 class so he knows what to do. Getting to  
23 all of our faculty and staff will be a  
24 challenge, so we put that information out  
25 to podiums wherever we can. We have

1 Board of Trustees 5/17/2018 meeting minutes  
2 cameras. One of the rules that we have  
3 in public safety is if an incident is  
4 happening here, the campus next is  
5 watching the cameras, eyes on the skies  
6 next so they can do by network and let us  
7 know, if I'm walking around here what I  
8 can see, so I'm not worried about the  
9 cameras. So we're helping each other  
10 out. There's a teamwork concept.  
11 Everyone mobilizes and has a role.

12 The lieutenants, very key people of  
13 every shift. They are the people in  
14 charge of the campus when an incident  
15 happens. No one else is. They're the  
16 ones who are going to make the incident  
17 happen and the incident control and the  
18 incident management. We've been talking  
19 to them, trying to get them to understand  
20 that you're the commander. You're it.  
21 You're going to be making the calls.  
22 That's meeting up with the outside  
23 agencies, telling your officers what to  
24 do, could be pull back, whatever it is,  
25 that's what you have to do. So that

1 Board of Trustees 5/17/2018 meeting minutes  
2 training is continuous in the sense of  
3 getting them to think that you're in  
4 charge, you make the calls, because no  
5 one else is going to make that call. And  
6 until that outside agency comes and says  
7 what's going on, you're the liaison,  
8 you're going to be the one working with  
9 them, and now we have joint incident  
10 command.

11 And then obviously we talk about the  
12 weekends and special events. We host a  
13 lot of people here. We're responsible  
14 for them, so we have to make sure we're  
15 ready for them, too. They don't know our  
16 systems, they don't know a lot of things.  
17 So we have taken on that responsibility  
18 also.

19 Prevention. We've done a heck of a  
20 job with this. We don't want to get to  
21 this point. If we can stop things from  
22 happening and control it, that's where we  
23 win. So I've been preaching to a lot of  
24 staff, a lot of faculty, pay attention to  
25 behaviors. Pay attention to things. By

1 Board of Trustees 5/17/2018 meeting minutes  
2 the way, in my world, students, staff,  
3 faculty are all equal. If there's an  
4 employee behavior that's a problem, we  
5 need to know that, too. That's not  
6 separate from where we are. We have 3000  
7 employees, things come.

8 So in the domestic situations, those  
9 are the ones I kind of worry about the  
10 most. Don't really worry about the  
11 active shooters. Statistically speaking,  
12 go play the lottery, you'll win that.  
13 Okay? Even though the media does a heck  
14 of a job and puts it in our face. But  
15 domestics and employee behaviors and  
16 student behavior, those are the things  
17 that we get ourselves into all the time  
18 and we're trying to pay attention to  
19 that. Just this week we had two orders  
20 of protections that we had to work on,  
21 try to understand what we have here.  
22 These things are daily.

23 Response timeline. I tell people  
24 you need to think about this. Your  
25 ability -- that last bullet is probably

1 Board of Trustees 5/17/2018 meeting minutes  
2 the most important bullet -- your ability  
3 to quickly react and go defensive is  
4 critical. Okay? It doesn't matter what  
5 alert I put out, doesn't matter where  
6 you're standing, you need to know what  
7 you're doing in that moment. Think about  
8 your exits, think about what I can do to  
9 hide, what I can do to close, what I can  
10 do to shut down. It takes a minute, you  
11 have eight minutes as the national  
12 average. You got to figure by the time  
13 we get the emergency alert out, three  
14 minutes you're already into it. Your  
15 timelines are short. So therefore, I  
16 tell people follow what's happening.

17 Here's a trick. I always tell the  
18 faculty and staff, if two students in  
19 your class will tell you social media is  
20 telling me something is happening in the  
21 building, they're probably way ahead of  
22 the game. In Parkland, social media knew  
23 what was going on before 911 did. That's  
24 the world we live in. So I tell the  
25 faculty, trust that information that's



1 Board of Trustees 5/17/2018 meeting minutes  
2 coming, that's probably accurate.  
3 Because when we interview students and I  
4 train students, they'll go to Instagram,  
5 they'll go to Snapchat. Everyone forgets  
6 to call 911. That's the world we live  
7 in. So police, everybody now knows, pay  
8 attention to social media. It's  
9 happening there faster. So, you know, I  
10 teach these tricks to make sure they  
11 understand that it's not just us  
12 alerting, the world is alerting faster  
13 than we are.

14 A 911 call is made, PD gets a call.  
15 If it's an active situation we're calling  
16 a perimeter at that point, can't respond  
17 in, so we're going to wait for the help  
18 to come in and hope we get them to the  
19 right locations and go from there.

20 Like I said, what happens when we  
21 activate for an active situation, fights,  
22 weapons, whatever, radio silence  
23 college-wide, the officers of that campus  
24 are in charge. We're listening to them  
25 with all the support function at that

1 Board of Trustees 5/17/2018 meeting minutes  
2 point, shift lieutenant is making the  
3 calls. One officer at Ammerman, he has  
4 one job and one job only. Get that alert  
5 out. Doesn't matter what campus, what it  
6 is. They know if I'm sitting at that  
7 booth, that's my job no matter what. We  
8 dedicated one person because you can  
9 easily forget to send out the alert.  
10 Parkland, I go back to them, they had an  
11 alert system. And in the chaos they  
12 didn't get to that alert. The alert is a  
13 heads up. Other campuses, we start  
14 looking at the cameras. One officer  
15 assigned from the other campuses get over  
16 here. The chaos will be intense, we know  
17 that. The more bodies we get here, the  
18 better off we are, so we're sending  
19 resources to that campus. And then, like  
20 I said, we take perimeter and try to get  
21 the officers to whatever that situation  
22 is. We cannot get in there and deal with  
23 that.

24 Basically, alerts start like this  
25 (sound played), and that will pipe

1 Board of Trustees 5/17/2018 meeting minutes  
2 through the speakers, through the phones,  
3 and then a message will come out. It's a  
4 canned message. It tells you to be  
5 prepared, shelter in place, or, think  
6 about run, fight and hide options. And  
7 that's to get you going. And I always  
8 tell the faculty, if you don't hear  
9 people, don't see people screaming in  
10 your area, you're in good shape. But  
11 what are the rules, like I tell my  
12 officers, we always think about it. When  
13 we see a bunch of people running the  
14 opposite direction, it's not free food.  
15 Something's happening. You got to start  
16 moving and got to start thinking about  
17 what you have behind you.

18 And most students will tell you --  
19 here's another thing to think about.  
20 K through 12 has been doing this for a  
21 while now. Our incoming students, they  
22 already know kind of what's going on,  
23 they learned. And by the way, you can't  
24 compare our operation to K through 12.  
25 That's a different operation. If you're

1 Board of Trustees 5/17/2018 meeting minutes  
2 in an open area, we tell them, again,  
3 these are the things you think about,  
4 seek a way out, know your evacuation  
5 routes. So if you're in a meeting,  
6 you're in a classroom, every building has  
7 two ways out. It's a fire code.  
8 Buildings were built to the fire code.  
9 They were not built for the active  
10 shooters. If you ask an architect if you  
11 put me into a corner, how do you want to  
12 build your building, I want two windows,  
13 all concrete, nothing else. I'd be very  
14 happy at that point, but that's not going  
15 to happen.

16 So we got to get people to  
17 understand, know your ways out, hide  
18 behind equipment, everything is  
19 protective. Okay? Think about these  
20 things. If you're moving, move in a  
21 zig-zag pattern. Why? People who do  
22 these bad acts are bad shooters. They  
23 can't get to you. So if you move in a  
24 zig-zag, usually people shoot straight,  
25 they don't do well, and again, be

1 Board of Trustees 5/17/2018 meeting minutes  
2 prepared to go defensive, but most  
3 importantly, your common-sense instinct  
4 is going to take over, so start thinking  
5 in that pattern. It's the same rule  
6 you're going to apply in a mall, it's the  
7 same rule you're going to apply in an  
8 airport. Who sits in the airport  
9 terminal knows where the exits are.  
10 Think about it next time you're out  
11 there.

12 Classroom. Easier. You're in a  
13 box. Think about the box. What could  
14 you do? Throw the furniture against the  
15 doors, do what you have to do, move  
16 people away from windows, and lock from  
17 there.

18 Faculty asks great questions. When  
19 I do these sessions I have more question  
20 and answer sessions than the session  
21 itself. Faculty asks one time, hey, I  
22 can't keep these people in my room. And  
23 I got news for you, if it's a veteran,  
24 he's not sticking around. He's going for  
25 the fight. I talk to our veterans. They

1 Board of Trustees 5/17/2018 meeting minutes  
2 say they're not going to keep me. I got  
3 it. Do what you got to do. That's the  
4 way they function.

5 Officers, if we're out there, we're  
6 nearby and we see something, we'll try to  
7 get you to a safer area and try to direct  
8 the lead, but we won't be able to get  
9 into that building to help out.

10 Face to face, this is the last  
11 option. They interviewed all the people  
12 who do these bad things. They asked  
13 them, what did you expect from the people  
14 you were going after? To sit there and  
15 do nothing. What they didn't expect is  
16 the iPad, iPhone all flying at them. So  
17 we tell people, it's time to do  
18 something. Commit to it, do it. If  
19 you're in an airport, grab the bag, throw  
20 the bag up. Same concept. Everything is  
21 usable -- extinguishers, monitors,  
22 whatever.

23 We finish up with a video. The  
24 video I'm not going to show you. It is  
25 on our website. If you go to public

1 Board of Trustees 5/17/2018 meeting minutes  
2 safety's website, if you go to the  
3 website you'll see a crisis -- Active  
4 Shooter button, and so if you go to our  
5 website I always tell people, if you do  
6 nothing, show them this, and we're going  
7 to make sure that, you know, we've been  
8 selling this concept. If you go to  
9 public safety, right here, we have a  
10 website, Active Shooter, and this Crisis  
11 on Campus right here, if you link that  
12 on, SUNY New Paltz did the video. A lot  
13 of us SUNYs are using the same video.  
14 It's a college environment. It shows  
15 you, again, the same concept of what to  
16 think about. It's great for people who  
17 are visual learners. So that's another  
18 way to hit that up.

19 And that's basically how that works.  
20 And then by this time there, the  
21 questions start coming and we kind of go  
22 from there.

23 And then one last thing that I got  
24 to -- get this up here -- use the  
25 building to your advantage, use the

1 Board of Trustees 5/17/2018 meeting minutes  
2 equipment.

3 Post incident. What happens after  
4 the incident happens. People ask this  
5 question. By the time the incident is  
6 wrapping up and controlled, most of the  
7 time, by that time our college ERT,  
8 emergency response team has been  
9 activated, that's the administration,  
10 wherever they are, we have a captain  
11 that's assigned to that. Why? Because  
12 they're communicating via radio to that  
13 group to let them know what's going on.  
14 Phones are great, radios are best.

15 Things that your law enforcement  
16 will try to clear the buildings. This  
17 will take a long time. High schools are  
18 great, you can go a couple of hallways,  
19 you're done. Us, we need multiple units  
20 going to the buildings, going to take a  
21 long time. Are people going to shelter  
22 in place for a long time? They're not,  
23 they're going to leave. So we're going  
24 to have a management of rescue, a  
25 management of crowd control. All these



1 Board of Trustees 5/17/2018 meeting minutes  
2 things are going to happen rapidly. It  
3 will be chaotic. I can guarantee you  
4 that. So, and phone systems will be  
5 overloaded.

6 Just to let you know, public safety,  
7 we put things in categories in our head.  
8 It works better that way. So we look at  
9 high-frequency, low-risk events every  
10 day. Every day we're dealing with these  
11 things. And, you know, low risk is  
12 muscle memory for us, we deal with these  
13 comfortably, you don't even know about  
14 them. They just happen. Like I said,  
15 236 cases. We deal with outside  
16 agencies, natural gas leaks, upset  
17 students. One of the things that public  
18 safety is good at, verbal judo and  
19 de-escalation. That's our only way to  
20 deal with things, try to break things  
21 down. Our goal is to contain that  
22 emergency so operations and classes,  
23 everything continues and we move on.

24 The high-risk, low-frequency, this  
25 is where we spend a lot of energy trying

1 Board of Trustees 5/17/2018 meeting minutes  
2 to see what we can do better. These are  
3 the things that we worry about, the  
4 immediate violence, whether it's targeted  
5 or random, you know, whatever. Our  
6 priority one is to save lives. For us,  
7 it's to make sure we're okay so we can  
8 make the calls, but we're constantly  
9 looking at these items, and that's what  
10 we plan for.

11 Emergency management versus  
12 emergency response. People get this kind  
13 of confused. Emergency management is  
14 long-term, it's a continuity. That's  
15 when you all are sitting down and trying  
16 to figure out what's the next step, how  
17 long is it going to take to get us back  
18 up to speed, what is it going to take.  
19 Okay. A crime scene on average is a  
20 four-day process, depending on how big it  
21 is. You have to process the crime scene,  
22 things are going to be closed. There's  
23 going to be crisis counseling going on.  
24 People who experience these things don't  
25 just get up the next morning and go to

1 Board of Trustees 5/17/2018 meeting minutes  
2 work.

3 So these are some of the things that  
4 we need to think about in the future if  
5 something like this were to happen. So  
6 we're constantly refining this. Again,  
7 if you know nothing, and I give credit to  
8 my assistant director Tom Carroll back  
9 there, he did all this work. He was able  
10 to take all of our plans, we got a  
11 software system, it's an app, you can go  
12 to your phones, it's free, you can  
13 download it, all our plans are on there.  
14 So if you know nothing, download the app,  
15 read up through them, and you can look at  
16 our plans, and more importantly on that  
17 there's also a panic button. You hit  
18 that app, hit the panic button, you get  
19 us.

20 MS. SANDERS: What is the app,  
21 School Dude --

22 MR. FIDELI: SchoolDude Crisis  
23 Manager. And you can go to any one of  
24 those and I have a flier I can give you.

25 DR. ADAMS: We'll forward that

1 Board of Trustees 5/17/2018 meeting minutes  
2 information to you, along with this Power  
3 Point.

4 MR. FIDELI: That's public safety in  
5 a nutshell right there.

6 MS. SANDERS: That was excellent.

7 MR. BOST: I just want to say I  
8 remember when I actually just started at  
9 Suffolk College, Thomas Carroll was nice  
10 enough to point me to the public safety  
11 committee on the Eastern Campus, and  
12 there we did a lot of amazing things.  
13 One thing was that we created the numbers  
14 that we put on the windows, so if someone  
15 is actually in the classroom the EMS or  
16 the police actually know what room you're  
17 in, and we just took on a lot of public  
18 safety-related issues.

19 And speaking of, like, how students  
20 have access to Facebook and some of those  
21 things, we had a false call at one point,  
22 a student with a firearm on campus, and,  
23 you know, I managed to reach out to some  
24 folks in Flanders EMS who verified that  
25 information, and now I'm in the room with

1 Board of Trustees 5/17/2018 meeting minutes  
2 ten or fifteen students and of course I  
3 have to maintain until we figure out  
4 what's going on. But I want to say  
5 public safety and the police department  
6 did a really good job of handling that.

7 And I know one thing we were looking  
8 at investigating was in that area, since  
9 Eastern Campus does not come under the  
10 jurisdiction of Suffolk County Police  
11 Department, the issue sometimes is that  
12 you have a Southampton police that's  
13 limited, they're not necessarily in that  
14 area all the time. I know one thing they  
15 were looking at was reestablishing  
16 relationship with the state police, the  
17 sheriff's department, and --

18 MR. FIDELI: I can answer that.

19 MR. BOST: -- I was wondering where  
20 that relationship is.

21 MR. FIDELI: So what we've done, in  
22 all of our operations, we rely on anybody  
23 that's available. To say a car is going  
24 to be available at that current moment is  
25 a number. You don't know where everybody

1 Board of Trustees 5/17/2018 meeting minutes  
2 is all the time. So we have, our  
3 dispatcher has automatic to state police  
4 dispatch. So if the state police car is  
5 nearby, we get him. We even have En Con.  
6 What the heck, you know, you're not  
7 hunting deer, come after us.

8 So I've reached out to all these  
9 agencies that can be available in the  
10 area. It all comes down to minutes. So  
11 if our dispatcher can reach out to  
12 somebody that's available, they also know  
13 -- and the other thing is the command  
14 band on our radios is a Suffolk County  
15 command band. All agencies are pretty  
16 much on there. They hear something,  
17 they're going to start coming; sheriffs,  
18 they're nearby, we can always get them,  
19 too. All this stuff adds minutes,  
20 obviously. But just so you know, we're  
21 trying to reach out to all of them.

22 In the fall we'll do a drill. We're  
23 working on it with Southampton to do a  
24 real live one, bring all the agencies in.  
25 One of the things we're going to test,

1 Board of Trustees 5/17/2018 meeting minutes  
2 actually, is to see how 911 holds up. We  
3 know all, everyone is going to be hitting  
4 911. What we don't know is what happens  
5 when it overloads. Suffolk PD, all of  
6 them have ideas, but we're going to  
7 actually test that, we're going to make  
8 sure all our campuses keep dialing 911  
9 until it explodes. We know it's going to  
10 go to Nassau, and we know it's going to  
11 go to NYPD. We know that, but we're  
12 going to see what happens when that  
13 happens. And then preparing Peconic Bay  
14 Medical Center for trauma and all that  
15 kind of stuff. So there's a lot of  
16 factors that go into this to be ready.  
17 But understand it's six minutes. That's  
18 how fast these things happen.

19 MR. MORGO: The town police don't  
20 have 911 dispatchers?

21 MR. FIDELI: Yes, they do. So we're  
22 going to test their limits, and we're  
23 going to test Riverhead PD and all that.  
24 These are all partner agencies out there,  
25 and us. So we're going to see how we

1 Board of Trustees 5/17/2018 meeting minutes  
2 work this all out, and Suffolk PD  
3 obviously has multiple, but getting the  
4 right information to the right units is  
5 our challenge there. So we're trying to  
6 refine that all the time. But the radios  
7 help, because now we're just talking  
8 direct. Makes a big difference.

9 DR. ADAMS: Well, one of the other  
10 aspects is not only our relationship with  
11 SCPD and Southampton, but also all the  
12 fire districts.

13 MR. FIDELI: Yeah.

14 DR. ADAMS: That's the second hat  
15 that Baycan wears, is being director of  
16 fire security. And, you know, we're  
17 dealing with fire marshals not only from  
18 the county, but also the state. And  
19 sometimes he's dealing with hundreds of  
20 things, you know, when they come through  
21 and they suggest and they walk through,  
22 that all has to be taken care of, in  
23 addition to all of our fire safety  
24 equipment that has to -- Bryan, you  
25 recall the, what's that called, the



1 Board of Trustees 5/17/2018 meeting minutes

2 CO2 --

3 MR. FIDELI: Carbon monoxide  
4 systems.

5 DR. ADAMS: Yeah, carbon monoxide  
6 was one big thing, I think they came down  
7 from the fire marshal at the state and  
8 the county, and we had to have, put  
9 together carbon monoxide protectors. Now  
10 every one of our public --

11 MR. FIDELI: We carry our own meters  
12 with us, so we walk into a situation  
13 where you know it's bad, get everyone  
14 out, remember, it's silent, can't smell  
15 it, so getting people out is a key.

16 But yeah, fire systems we're  
17 constantly working on. I spend probably  
18 all my time on fire. It's costly, but we  
19 need it. The fire code and security code  
20 clash. Remember that. Fire code says I  
21 can't lock up certain things. People  
22 want to lock up and put bars on  
23 everything. You can't do that. So this  
24 is one area that always clashes. People  
25 say do that. You just can't do that,

1 Board of Trustees 5/17/2018 meeting minutes  
2 fire code says no.

3 MR. BOST: And he's not going to  
4 tell you this, but we have the benefit of  
5 having an officer of the Riverhead Fire  
6 Department as our director of public  
7 safety and so a benefit to the college.

8 MR. FIDELI: Any other questions?

9 MS. LINDSAY SULLIVAN: Do our people  
10 participate when there are trainings that  
11 are occurring through the county and  
12 through like Suffolk -- I'm sorry --  
13 Southampton are doing active shooter  
14 training in July. Are you guys --

15 MR. FIDELI: We've been through that  
16 before. What they do is we work with  
17 them one on one for our incident, because  
18 that's more of a K through 12 model, but  
19 we know what they're going through. We  
20 went through Stony Brook University, they  
21 joined up with them, we go into the  
22 buildings and kind of see what they see.  
23 There's two types of training, there's  
24 law enforcement training and then there's  
25 one called general public training. Law

1 Board of Trustees 5/17/2018 meeting minutes  
2 enforcement training is when you're  
3 actually going after the bad person,  
4 that's one type of active shooter  
5 training which happens quite often. We  
6 don't participate in that, because we're  
7 not going to go in. But what we do  
8 participate in is understand what they  
9 need from us so we can be prepared on our  
10 end as best as we can.

11 And then we challenge them a lot of  
12 time. I challenge them all the time.  
13 One of the things about K through 12 is  
14 you could put everyone into a hallway,  
15 into a room, clean it up, they call it  
16 lockdown. College campuses don't do  
17 lockdowns. So when the first cars arrive  
18 and we have a minor incident they're like  
19 where are all these people. I don't  
20 know, they're going to class, you know.  
21 So we're trying to get to everybody. So  
22 they realize their challenge is trying to  
23 shift through the mass number of students  
24 on a campus and find the problem and know  
25 where they're going.

1 Board of Trustees 5/17/2018 meeting minutes

2 So I've been kind of working with  
3 them, so the answer is yes, but we look  
4 at what kind of training that's going to  
5 be and how we fit ourselves into that  
6 model.

7 MS. LINDSAY SULLIVAN: The one in  
8 July is a two-day certification for all  
9 the police.

10 MR. FIDELI: Right, and so I don't  
11 know, I have to check on that and see,  
12 because we're not law enforcement so we  
13 can't sometimes do certain things. But  
14 we'll take a look at it. K through 12  
15 has --

16 DR. ADAMS: The other important  
17 aspect is that we don't have a central  
18 attendance like a K through 12 school.  
19 So there's a lot of times our professors  
20 are taking attendance in their classes,  
21 but there's no one going around  
22 collecting that. It would be almost  
23 impossible when we're dealing with 3000  
24 sections.

25 So one of the things that we're

1 Board of Trustees 5/17/2018 meeting minutes  
2 doing, especially for our student that  
3 have identified with a disability, is how  
4 do we communicate that we have those, you  
5 know, that we know if a student is in a  
6 wheelchair, working with Alicia, working  
7 with our office of civil rights to  
8 develop a program so that we know where  
9 those students are, and again, using and  
10 leveraging some of the technology that we  
11 have so that we are able to identify  
12 where those students are and then have  
13 our public safety officers respond  
14 immediately to those particular  
15 classrooms. So you know, there's a lot  
16 of challenges that come with it.

17 And if there's not any other  
18 questions I just want to really wrap up  
19 with the aspect of public safety, the  
20 work of public safety is never done.  
21 We're constantly training, we're  
22 constantly looking at professional  
23 development opportunities. Myself,  
24 Baycan, and Lou will be heading to, in  
25 June, a Homeland security seminar that

1 Board of Trustees 5/17/2018 meeting minutes  
2 will be held locally that we will be  
3 going to. So it really is ongoing, and  
4 the work just never stops. There's  
5 always something, especially in the  
6 middle of the night, could be a power  
7 outage, there could be an electrical  
8 situation where we have to make decisions  
9 in the middle of the night whether or not  
10 we're able to hold classes or find a  
11 contingency plan to hold those classes,  
12 and then be able to communicate, work  
13 with Mary Lou and Drew Biondo to make  
14 sure that we're communicating effectively  
15 so we can let everyone know not to come  
16 on campus or, you know, what is going on.

17 Are there any other questions anyone  
18 has?

19 MR. CANARY: So most high school  
20 students, if not all high school  
21 students, are getting some type of  
22 survival training in their high school  
23 and as they come onto our campuses  
24 they've had basic what to do in a  
25 classroom environment with an active

1 Board of Trustees 5/17/2018 meeting minutes  
2 shooter. Do we go over this when they  
3 come in for orientation?

4 DR. ADAMS: We do. We do. And it's  
5 also, we also have in our virtual  
6 orientation as well there is a segment on  
7 public safety. But again, we will be  
8 holding in the fall some drills, not only  
9 do we do fire drills, but we will be  
10 holding some active incident drills.  
11 Obviously, we can't do it for 3000  
12 sections, but we can at least do it a  
13 couple of times throughout the,  
14 periodically throughout the year to be  
15 able to create safety training.

16 And of course, you know, I think it  
17 doesn't, he's given 62 presentations, and  
18 literally we're getting 50, 60, 70  
19 individuals that are showing up.  
20 Sometimes, as he mentioned, sometimes  
21 people are coming twice to these  
22 seminars. So we're constantly trying to  
23 do a lot of training, and again, it's  
24 never done. I would, again, we'll, you  
25 know, in the fall, we could possibly do

1 Board of Trustees 5/17/2018 meeting minutes  
2 another, your retreat coming up, we can  
3 do probably more of an advanced training  
4 for the trustees as well, if that's --

5 MR. FIDELI: Yeah, I think a  
6 tabletop for a scenario to put you  
7 through it would show you all the  
8 intricacies of what you have to make a  
9 decision on, especially after the event,  
10 because there are decisions that need to  
11 be made in the critical. But just as in  
12 the video, the Crisis on Campus video,  
13 I'm pushing the faculty to show that on  
14 the first day. You watch that video  
15 you'll have an idea of what the heck you  
16 need to do when you need to do it. So I  
17 think that would be a key to SUNY, we've  
18 been doing that, I could put the SUNY New  
19 Paltz on there.

20 MR. BOST: And I actually saw it in  
21 the presentation where you put together  
22 with Southampton police, lieutenant, and  
23 they came and they opened up the faculty  
24 and students to what to do in that  
25 situation real life demonstration. So it



1 Board of Trustees 5/17/2018 meeting minutes  
2 was good.

3 MR. FIDELI: All right.

4 MS. SANDERS: Thank you, very much.  
5 We really appreciate that.

6 MR. CANARY: Thank you for what you  
7 do.

8 I just wanted to say that when I  
9 attended the ACCT training in Washington  
10 I think two years ago, there was a  
11 segment about active shooter and they had  
12 administrators for Umpqua Community  
13 College, Oregon. And I'll tell you,  
14 sitting through that presentation was a  
15 real eye opener. October of 2015, a  
16 26-year-old went on that campus, shot  
17 nine dead, blew his own brains out, eight  
18 wounded, and as the officer said, eight  
19 to ten minutes that thing was over. But  
20 what happened afterwards was weeks and  
21 months of incredible amount of effort to  
22 get that community college back up and  
23 running, from mental health counseling  
24 for everybody involved to the forensics,  
25 as you said, four days on average to do

1 Board of Trustees 5/17/2018 meeting minutes  
2 forensics after, cleaning. It was just  
3 amazing the amount of work that had to be  
4 done after an incident like that. And  
5 during the incident the chaos that ensued  
6 and they stressed to everybody who was in  
7 that presentation that we all got to go  
8 back to our campuses and make sure we  
9 have a plan in place for proper  
10 communications to families. Because  
11 again, the chaos, people coming to the  
12 campuses, trying to get information,  
13 having a designated spokesperson who goes  
14 on camera and into the media and  
15 interfaces with the media, and just on  
16 and on and on. All of these different  
17 elements of what to do. But as we heard,  
18 the chances of an active shooter, thank  
19 God, are extremely remote, but 43 other  
20 things that can happen that can still  
21 create a problem for our campuses.

22 So again, thank you for the  
23 presentation, and thank you for all you  
24 guys do. Thank you.

25 MS. SANDERS: And again, you know,

1 Board of Trustees 5/17/2018 meeting minutes  
2 this was something that I've been on for  
3 a long time. So I really appreciate it.  
4 I would love to talk to the trustees  
5 about adding our cell numbers to that  
6 Shark Alert. You know, we never know  
7 what we're driving into, we're here on  
8 the campus frequently. That should be a  
9 constituency if you can add our cell  
10 numbers so that we receive those alerts.  
11 And thank you again. Truly appreciate  
12 it, and we should add something to the  
13 retreat.

14 Thank you, very much, Dr. Adams.

15 MR. PETRIZZO: Thank you, Madame  
16 Chair. That concludes the president's  
17 report.

18 MS. SANDERS: Thank you, very much,  
19 Lou. We're moving to the public session.  
20 We have our AME rep, Michelle O'Connell,  
21 who is representing Dan Levler.

22 MS. O'CONNELL: Good afternoon.  
23 Thank you, so much, for talking with me  
24 today. I do apologize for Dan's absence.  
25 Unfortunately, he got called into

1 Board of Trustees 5/17/2018 meeting minutes

2 something else that we have going on, so  
3 forgive me if I stumble a little bit.

4 I'm very glad that you took the time  
5 to speak with us today regarding the  
6 hard-working men and woman of the Suffolk  
7 county AME. It is essential to recognize  
8 all that is done on behalf for our  
9 members and we do appreciate all of that.

10 But we have some issues of concern  
11 that have been brought to us regarding  
12 some of the things that happen on the  
13 different campuses, and we would like to  
14 help resolve those issues, both on the  
15 local and the state level in any way that  
16 we can.

17 We recognize that some of the things  
18 that have been brought to us are  
19 economical, whereas others will require  
20 man hours to achieve, but we believe that  
21 together we can make Suffolk Community  
22 College a great place to learn as well as  
23 a great place to work. We've met with  
24 members on multiple campuses, and some of  
25 the things that they have brought to our

1 Board of Trustees 5/17/2018 meeting minutes  
2 attention is that a lot of the vehicles  
3 don't have safety striping and that the  
4 safety striping is available here, it  
5 would just take some man hours to get the  
6 safety striping put on the vehicles. So  
7 from what we've been advised there should  
8 be these materials available to make our  
9 members more easily to be seen, more  
10 visible as they're driving through the  
11 campus as night.

12 A couple of other things. That  
13 presentation was phenomenal, and one of  
14 the things that we're always looking for  
15 is ways to make sure that all of our  
16 public safety officers are protected to  
17 the best of their ability and to the best  
18 of our ability. We want to make sure  
19 that they're safe. One of the things  
20 that has been continuously brought up to  
21 us is the fact that they could use some  
22 more, you know, protective gear for  
23 themselves, they could use something a  
24 little more protective equipment for our  
25 public safety workers. Another item that

1 Board of Trustees 5/17/2018 meeting minutes  
2 had been brought forward to us is the  
3 lighting on campus at night. We do know  
4 that there are some issues with the  
5 Eastern Campus with the lighting because  
6 there are specific rules and I'm not sure  
7 if those rules have to do with the green  
8 space, but a lot of the members feel that  
9 the lighting is a little, sometimes at  
10 night they're a little worried walking to  
11 their vehicles, and if we could work on  
12 somehow fixing that a little bit that  
13 would be great. They said that there is  
14 a director of sustainability that they're  
15 very excited about, there's a new  
16 director of sustainability, I believe,  
17 that is going to be looking for ways to  
18 lower the cost of electricity while  
19 improving the lighting, and they said  
20 that they would love to be involved and  
21 sit on a panel and help possibly offer  
22 solutions or some solutions for better  
23 lighting on the campus to increase the  
24 safety, not only for the AME members, but  
25 also for the students that are attending

1 Board of Trustees 5/17/2018 meeting minutes  
2 school as well.

3 So essentially that's it. We just  
4 wanted to say thank you, and we also  
5 wanted to say that we look forward to any  
6 future discussions on these and any other  
7 items, and then looking forward to  
8 working in partnership to help solve some  
9 of this or fix some of this and to keep  
10 Suffolk Community College the amazing  
11 place it is to learn and work.

12 Thank you.

13 MS. SANDERS: Thank you, Michele.  
14 Appreciate that. Give Dan our regards.

15 MS. O'CONNELL: I will. Thank you,  
16 very much.

17 MS. SANDERS: Moving to round table,  
18 anyone have any items before I say mine?

19 MR. CANARY: Yes. Last week I  
20 attended the Offshore Wind public meeting  
21 that was conducted by NYSERDA, and this  
22 is a couple of the meetings that they're  
23 holding. There's one going on in  
24 Southampton tonight, but it's Deepwater  
25 Wind trying to get some easements from

1 Board of Trustees 5/17/2018 meeting minutes  
2 East Hampton Town.

3 But NYSERDA held two public  
4 meetings, one out in Southampton, I  
5 think, and then the one that I attended  
6 at the LIA office in Melville.

7 So as I always do when I attend  
8 these things, I like to put on my trustee  
9 hat as well as my representing my senator  
10 hat, and they were very excited that a  
11 rep from Suffolk was at this meeting,  
12 because they said, hey, we're going to be  
13 reaching out to you guys, we want to talk  
14 about work force development. They said  
15 you guys are aware of the tremendous  
16 amount of jobs that are going to be  
17 coming out of offshore wind. We've  
18 spoken about this before, and this is  
19 happening and this is rolling along here.  
20 So I just, I was really excited to bring  
21 that back to all of you guys, that they  
22 will be speaking to our work force  
23 development people and seeing how we can  
24 partner up with the industry for the  
25 multitude of jobs that are going to be



1 Board of Trustees 5/17/2018 meeting minutes  
2 out there. So I would just say expect  
3 some type of contact with NYSERDA.

4 MR. PETRIZZO: Look forward to it.

5 MS. SANDERS: Thank you.

6 Anyone else?

7 Okay. I have one item, which is the  
8 designation of our ad hoc nominating  
9 committee. It's that time of year again  
10 for the trustees, and I have asked our  
11 own trustee, Gemma, if she would chair  
12 that ad hoc committee.

13 And will you accept on the record?

14 MS. deLEON-LOPRESTI: Absolutely, I  
15 accept.

16 MS. SANDERS: Thank you, very much.  
17 And we will be bringing back a slate of  
18 officers for our June meeting for voting,  
19 and so expect a call from Gemma or you  
20 can reach out to her to express your  
21 interest.

22 MR. MORGO: One question on  
23 committees. Are we ever going to have an  
24 advocacy committee again? Because that  
25 could be helpful now --

1 Board of Trustees 5/17/2018 meeting minutes

2 MS. SANDERS: Could be very helpful  
3 right now.

4 MR. MORGO: Yeah.

5 MS. SANDERS: Yes, I will add that  
6 to the list.

7 Okay.

8 MR. BOST: And Jim Morgo will chair  
9 that committee?

10 MR. MORGO: I'll give up budget and  
11 finance.

12 MS. SANDERS: You're not getting  
13 away that easy.

14 So I would like to request a motion  
15 to enter into executive session to  
16 discuss the medical, financial, credit or  
17 employment history of a particular  
18 college employee and to discuss the  
19 manner in which college officials have  
20 performed their duties, and to discuss  
21 and evaluate an RFQ for services.

22 MR. MORGO: So moved.

23 MS. LINDSAY SULLIVAN: Second.

24 MS. SANDERS: All in favor?

25 [WHEREUPON THE MOTION MADE AND

1 Board of Trustees 5/17/2018 meeting minutes

2 SECONDED WAS VOTED ON AND CARRIED.]

3 MS. SANDERS: There will be no  
4 further business conducted after  
5 executive session.

6 (Time Noted: 5:57 p.m.)

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CERTIFICATION

STATE OF NEW YORK )  
 ) ss  
COUNTY OF SUFFOLK )

I, DONNA C. GILMORE, a Shorthand Reporter  
and Notary Public within and for the State of New  
York, do hereby certify:

THAT the foregoing transcript is a true  
and accurate transcript of my original stenographic  
notes.

IN WITNESS WHEREOF, I have hereunto set my  
hand this 23rd day of May, 2018.

\_\_\_\_\_  
*Donna C. Gilmore*



DONNA C. GILMORE