

OFFICIAL BOARD OF TRUSTEES MEETING MINUTES

PROCEEDINGS AND VERBATIM DISCUSSIONS OF
THE BOARD OF TRUSTEES OF THE SUFFOLK
COUNTY COMMUNITY COLLEGE HELD ON THE 15TH
DAY OF FEBRUARY, 2018 AT 4:08 P.M., AT
SUFFOLK COUNTY COMMUNITY COLLEGE, GRANT
CAMPUS, LEARNING RESOURCE CENTER, BOARD
ROOM, RIVERHEAD, NEW YORK.

PRESENT:

SHAUN MCKAY, President

DENISE LINDSAY SULLIVAN, Trustee

(Not present)

GORDON D. CANARY, Trustee

BRYAN LILLY, Trustee/Secretary

(Not present)

SHIRLEY E. COVERDALE, Trustee

E. CHRISTOPHER MURRAY, Trustee

JEROME BOST, Student Trustee

THERESA SANDERS, Trustee/Chairperson

JAMES MORGO, Trustee/Vice Chairperson

LOU PETRIZZO, ESQ., General Counsel

1 CHAIR SANDERS: We would like to officially call
2 the Board of Trustees Meeting to order and
3 ask you to stand for our Pledge by Trustee
4 Canary.

5 [AFTER RECITATION OF THE PLEDGE OF
6 ALLEGIANCE, THE MEETING OF THE BOARD OF
7 TRUSTEES OF THE SUFFOLK COUNTY COMMUNITY
8 COLLEGE WAS CALLED TO ORDER BY CHAIRWOMAN
9 TERESA A. SANDERS AT 4:08 P.M.]

10 CHAIR SANDERS: Before you sit, please we would
11 like to have a moment of silence for the
12 most recent senseless gun violence that took
13 place yesterday.

14 [WHEREUPON A MOMENT OF SILENCE WAS HELD.]

15 CHAIR SANDERS: Thank you.

16 TRUSTEE MORGO: Thank you.

17 CHAIR SANDERS: All right. I don't know if we
18 have any guests but I will defer to Chief of
19 Staff, Carol Wickliffe-Campbell.

20 MS. WICKLIFFE-CAMPBELL: Yes. We would just like to
21 recognize Thom Lupo from Comptroller John
22 Kennedy's office. Thank you for being here.

23 CHAIR SANDERS: And he is a regular, so, welcome.
24 Thank you for being here.

25 I would like to request a motion

1 to adjourn the Board of Trustees Meeting and
2 call the Board of Directors Meeting to
3 order.

4 TRUSTEE CANARY: So moved.

5 MEMBER MURRAY: Second.

6 STUDENT TRUSTEE BOST: Second.

7 CHAIR SANDERS: All in favor?

8 Any opposed?

9 [WHEREUPON THE MOTION MADE AND SECONDED
10 WAS VOTED ON AND CARRIED. THE BOARD OF
11 TRUSTEES MEETING WAS ADJOURNED AT 4:09
12 P.M. AND RECONVENED AT 4:12 P.M.]

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1 CHAIR SANDERS: We are now sitting again as the
2 Board of Trustees.

3 I would like to request a motion
4 for the approval of the minutes of the
5 January 18, 2018 Board of Trustees Meeting.

6 TRUSTEE MURRAY: Move.

7 STUDENT TRUSTEE BOST: Second.

8 CHAIR SANDERS: All in favor?

9 Any opposed?

10 [WHEREUPON THE MOTION MADE AND SECONDED WAS
11 VOTED ON AND CARRIED.]

12 I would like to introduce Vice
13 President for Business and Financial Affairs
14 Gail Vizzini to present the College Budget
15 and College Financial Records.

16 MS. VIZZINI: Thank you, Madame Chair. All of
17 you have copy of revenue expenditure
18 projections for the current year, 17-18, and
19 the accompanying executive summaries. Those
20 projections are based through January 31st.
21 Based on the Spring enrollment, and we'll
22 know more for next cycle because we'll have
23 a better flow of tuition, but based on those
24 comparison reports, enrollment has levelled
25 for the full-time students by one point two

1 percent and two point two percent for part
2 time.

3 So based on these numbers and the
4 revenue that we have received to date, we
5 have a preliminary revenue shortfall of
6 about \$445,000 in tuition and fees compared
7 to what we assumed in the budget.

8 As far as expenditures are
9 concerned, we received notification from the
10 County that the planned rates for health
11 insurance will increase 11 point six percent
12 for family. As a result of that, although
13 we budgeted about a seven percent increase,
14 that's significantly more and we are
15 projecting at least a \$200,000 shortfall in
16 that particular line item.

17 However, we continue to be
18 fiscally prudent to mitigate the projected
19 shortfalls. Salaries and benefits
20 constitute the major portion of our
21 expenditures and that's where most of the
22 scrutiny comes from Dr. McKay through
23 position control.

24 The 2018-19 operating budget is
25 in the discussion stage with the Budget and

1 Finance and Executive Subcommittees of the
2 Board of Trustees and I'm sure you'll hear
3 more about that.

4 Our financial statements the
5 College -- I'm very pleased to report that
6 the College Financial Statements are
7 completed and they have been posted
8 electronically to the Board of Trustees'
9 portal. This way you'll have ample time to
10 review them. You will be expected to accept
11 them on the next cycle, your March meeting.

12 Anyone who would like a hard
13 copy, if you would just let me know, we'll
14 be happy to mail them to you. Unfortunately
15 they didn't get here today. I was hoping to
16 distribute them but they didn't get here.
17 Then, if you concur Madame Chair, and you
18 Vice Chair Morgo, perhaps we can discuss or
19 review any questions anyone may have in your
20 respective subcommittees since you will have
21 to approve the financial statements for the
22 next cycle.

23 In the body of the document for
24 those of you who do review it on the portal
25 is the management discussion and analysis.

1 I would refer you to that. It pretty much
2 summarizes in quasi laymen's terms what the
3 numbers mean.

4 I do probably want to point out,
5 for the third year in a row that not only
6 have we gotten a clean bill of health and
7 the financial house is in order, but there
8 are no findings that raise to the level of
9 us having to receive a management letter
10 with a corrective plan of action.

11 There are a couple of resolutions
12 I want to bring to your attention. Item
13 number one is the first -- the January
14 monthly sponsor services payment to the
15 County. It is two point eight million
16 dollars. It is a substantial increase. You
17 know, I remember when they were two point
18 three million dollars and then they grew to
19 two point five six-ish, now they are two
20 point eight million dollars. But that's
21 directly related to the 11 point six percent
22 increase in the family rate.

23 Budget transfers, briefly we have
24 \$210,000. These are for replacements
25 computers for across the College, student

1 areas. The money is in the budget but it is
2 in a designation for equipment for five
3 thousand -- that cost more than \$5,000.
4 We're just moving it to the noncapital which
5 is typically for equipment with a unit price
6 of 5,000 less.

7 There's \$17,500, that's for our
8 contracted background check services
9 provider. There's a shortfall in that
10 account. But we do need to do background
11 checks for anyone employed at the College,
12 particularly if you deal with the students.

13 And finally there is a transfer
14 to position us in the event that we have a
15 resolution to some of the matters pertaining
16 to the Culinary Carts Center.

17 There's also at the -- your
18 acceptance of capital program, that
19 resolution Paul Cooper is here to address
20 the capital program and to answer any
21 questions that you may have.

22 MR. COOPER: Thank you. This year we're only
23 requesting one new capital project from the
24 County. It's the Automotive Technology
25 Center building which will be built on this

1 campus. Combined cost, design, construction
2 furniture and equipment is about 23 or 24
3 million dollars.

4 TRUSTEE CANARY: Show me exactly where because I
5 got confused.

6 MR. COOPER: It would go here. The new STEM
7 building is going here and it's behind the
8 new STEM building.

9 TRUSTEE CANARY: Right up in here, but on the
10 inside of the traffic loop?

11 MR. COOPER: On the inside of the traffic
12 loop.

13 TRUSTEE CANARY: That's the only question.

14 CHAIR SANDERS: Thank you very much. You said
15 only one capital request. You know, we are
16 very lucky within the SUNY system that we
17 have been able to invest in our capital
18 projects. And Dr. McKay, I commend you
19 because I have been with some other SUNY
20 trustees and presidents and one of the
21 biggest challenges that they are having is
22 attracting students because the physical
23 facilities are not as attractive.

24 And so they can't be as
25 competitive. And in some cases, just, you

1 know, roofs falling in and just some severe
2 things. So I appreciate what you and your
3 team are doing because we have a very
4 attractive campus for our students. Jim?

5 TRUSTEE MORGO: I was just saying that the County
6 Legislature and the County Executive have
7 been responsive on these programs, the
8 capital programs.

9 CHAIR SANDERS: Yes. Very much so. Thank you.
10 Okay. I would like to request a motion for
11 the approval of the College Resolutions
12 2018.08 to 2018.14.

13 STUDENT TRUSTEE BOST: Move.

14 TRUSTEE COVERDALE: Second.

15 CHAIR SANDERS: So moved.

16 All in favor?

17 Any opposed?

18 [WHEREUPON THE MOTION MADE AND SECONDED
19 WAS VOTED ON AND CARRIED.]

20 Thank you very much. We'll move
21 into the committee reports. I will --
22 Denise, Trustee Sullivan is not here but I
23 will read aspects from her report. I said
24 aspects, these committees are working.
25 Look at this report. Okay, so, in

1 attendance we had of course several staff
2 and committee members. We met on February
3 13. Dr. Beaudin updated the Committee for
4 Academic Affairs Division. Letters were
5 sent out to 48, 49 districts regarding our
6 early college and Excelsior Project.

7 Students were able to attend those
8 courses on campus. There's going to be
9 two adjunct counselors that have been
10 assigned to work with the students and
11 high school guidance personnel. Under the
12 Achieving the Dream project there's
13 progress in monitoring student outcomes.

14 There has been a \$25,000 grant
15 through SUNY, Guided Pathways, and the
16 benefit of College under that grant will
17 attend training to help us monitor student
18 progress. And the goal is to have an
19 advisor for every student within three
20 years. Dr. Beaudin also reported that the
21 earlier learning system helped the College
22 identify students likely to get a D or an
23 F grade.

24 Some of the results showed that 25
25 percent of the students who were engaged

1 in these early alert programs were able to
2 pull up their grades. So it is a
3 successful program.

4 Dr. Adams reported that our
5 enrollment is down a little, over one
6 percent FTE. And that's without including
7 Excelsior High School Program. And the
8 College is getting in gear for priority
9 registration which begins April 9. And
10 also for the implementation of Degree
11 Works which is a SUNY initiative we have
12 developed to replace -- S-A-I-N?

13 PRESIDENT MCKAY: Sain.

14 CHAIR SANDERS: What does that stand for?

15 PRESIDENT MCKAY: Sain.

16 CHAIR SANDERS: Is it an acronym for --

17 PRESIDENT MCKAY: Sain.

18 CHAIR SANDERS: Oh, okay. That's not an acronym,
19 that's just the name of the program. I know
20 you love acronyms, I just thought it was an
21 acronym.

22 Dr. Adams will ask College
23 Associate Dean Registrar to give a tutorial
24 at a later meeting for the subcommittee. I
25 also have reported at the meeting that we

1 were contacted by an Indie film producer
2 through Urban League community based
3 organization and was asked to present a
4 screening, the only screening on Long
5 Island, for a new film that's coming out
6 next week.

7 It's called, Tell Them We Are
8 Rising, a documentary on historically black
9 colleges and universities. They gave us a
10 very short window. They contacted us last
11 week said we could do the only Long Island
12 screening and, you know, this team here is
13 wonderful. It was free. It cost us
14 absolutely nothing.

15 It will be screened tonight at
16 6:00 p.m. in the Van Nostrand Theatre. We
17 have got all the students geared up to come.
18 One of the goals is that students -- this is
19 a two year -- well, you already know, but
20 this is a two year institution. But when
21 students leave here our goal is for them to
22 go onto a four year institution. And so we
23 have some real good models that work, Stay
24 on Long Island.

25 And so we're looking at maybe

1 developing a program with historically black
2 colleges to have students to be able to
3 transfer there too. So this is a really
4 good opportunity so feel free after the
5 Board Meeting to come over to Van Nostrand
6 Theatre.

7 And let's see, Dr. Adams reported
8 that there's about 35 students and
9 administrators that will be attending our
10 Advocacy Day this Saturday in Albany. I
11 think the bus is up to 47 people now. And
12 these are people that are going to advocate
13 on behalf of items that our students need,
14 what we need in our local community. And
15 while it is a fun filled day, I think the
16 students -- it's very intimate with the
17 legislatures that we're able to get in front
18 of.

19 I think the Speaker of the House
20 called me from his office today and so they
21 are expecting us. So now they know, oh,
22 yeah, Suffolk is coming. So I think they
23 ordered even extra food because our
24 students, they feed us well up there. We
25 haven't, Dr. McKay and Gail, we haven't had

1 to spend any money on food on these trips.
2 So it's been a great event.

3 And last couple of things, VP
4 Araneo passed out draft copies of Career
5 Focus which was sent to 450,000 households
6 and libraries and it contains detailed
7 information about our programs and services
8 for the College. The next issue will focus
9 on the Automotive Technology Program.

10 There was also a Power Point
11 presentation on Purple Briefcase which
12 replaced our job connection program. And
13 last but not least of note is we had a
14 campus visit from SUNY Trustee Merrill Teich
15 who was very impressed with our College and
16 the students that she met. And that is the
17 report from Student Success on behalf of
18 Denise Lindsay.

19 We will move to the Budget
20 Committee. Jim.

21 TRUSTEE MORGO: Thank you. I want to amend
22 something I said earlier when you were
23 talking about the capital program, I
24 mentioned the County Legislature and County
25 Executive, but the State Legislatures have

1 been very responsive. As you know, we don't
2 have any bonding power so all our bonds have
3 to be done through the County and State.

4 The Budget and Finance
5 Subcommittee really focuses on the operating
6 budget. And we had a meeting. You talk
7 about working committees, we have had a
8 meeting on February 1st, and Chairwoman
9 Sanders, Trustee Murray, Trustee Bost
10 participated as well a number of staff
11 members. The next meeting, I'm going to do
12 the last thing first because I want to make
13 sure I emphasize this, is going to be on
14 February 27.

15 And we're going to limit our
16 discussion at that meeting, as Gail
17 indicated, to the 18-19 budget cycle which
18 we're really going to have to get into and
19 we're not going to be talking about to many
20 other things. On the 1st we continued our
21 deep dive into the Foundation. And we were
22 visited by the chairwoman of the Foundation,
23 Melinda Alvarez as well as Brian Peterson
24 who is the treasurer. Brian is also a
25 professional CPA and it was very valuable

1 having him there.

2 The discussion really focused and
3 has been focusing on the College Operating
4 Budget supplying the Foundation with one
5 point one million dollars annually, mostly
6 in salaries. And we had looked at the
7 establishing resolution that went back to
8 1989. And one of the resolves was that the
9 College would help in its formative years
10 but that the Foundation would be
11 self-sufficient.

12 So Brian was very helpful. It
13 was clear that the only funds that could be
14 given to the -- could be dedicated to the
15 operating of the Foundation would be
16 unrestricted funds. All the other funds
17 that the Foundation has restricted to
18 scholarship and programs. And Brian
19 explained that, yeah, there are unrestricted
20 funds but those funds go towards
21 investments.

22 And that in order for the
23 Foundation to be self-sufficient, it would
24 have to achieve a level of revenue from the
25 investments to make that possible. So we

1 got back and forth into that -- the expenses
2 covered by the College, the plan was not
3 that it continue forever.

4 And 29 years is a pretty
5 formative period. And that there should
6 movement towards self-sufficiency. No one
7 disagreed with that, it was just talking
8 about how to do it. Theresa asked, well, is
9 there any timeline? Is there a plan? And I
10 asked could the Foundation give something as
11 a demonstration of good faith to at least
12 show the effort was being made.

13 I asked if the Foundation Board
14 would be okay with that. Brian stated he
15 cannot speak for the Foundation Board, but
16 the Foundation's goal is to achieve 35
17 million in order to be self-sustained, less
18 than that would hinder the Foundation in the
19 long term. And in his opinion, what the
20 Foundation could actually give would be
21 minuscule and maybe would be symbolic but he
22 thought it would set them back.

23 He did mention where they were
24 toward that 35 million. I think it was more
25 like four point six, four point seven

1 million. So they have a considerable ways
2 to go to get to that 35 million. I said
3 that the -- and acknowledged that our budget
4 is over 220 million. That we are -- that
5 the one point one million is not major but
6 still, all of the College's Trustees said
7 that, well, you shouldn't pass a resolution
8 and then ignore it.

9 There was some thought maybe the
10 resolution should be changed so at least
11 we're consistent. Chris said he would like
12 to see some plan that would get us there and
13 we would like to see a timetable as Theresa
14 had said. Brian said, Mr. Peterson, said
15 that the timetable would be substantial.

16 We left it that we would like to
17 see something. And then we, as we often do,
18 we said, well, what happens at other
19 Community Colleges. Are their Foundations
20 self-sustaining? Are their Foundations
21 self-sufficient? Mary Lou and Carol will
22 research that for us. And that's how we
23 left it.

24 So, in short, and, you know,
25 Jerome, Chris, Theresa, if you want to add

1 to it, I thought it was a good give and
2 take, it was certainly civil. But we really
3 didn't come to a meeting of the minds I
4 wouldn't say. We all felt that if something
5 appears in a resolution passed 29 years ago
6 and there's been no significant, no progress
7 really, and the optics are not good.

8 That you have this and we're
9 giving one point million dollars from our
10 operating budget. So that's where it was.
11 Again, I probably shouldn't have to do this
12 but I probably should just comedy, for good
13 feelings. We all respect and really admire
14 the work of the Foundation. We're looking
15 forward to the oncoming gala dedicated to
16 the Automotive Program which is very smart
17 way to go.

18 But, again, we -- the Budget and
19 Finance Committee vowed to take a look at
20 all the lines and my colleague Chris is
21 doing that and will be doing that in the
22 cycle. So it's our fiscal, it's our
23 fiduciary duty to really do that so that's
24 what we're doing. The next thing unless
25 anybody wants to add to that, Gail give us

1 the very good analysis of the Chancellor's
2 funding concept. And which corrects the
3 thing that we have talked about several
4 times.

5 You know, we have often talked
6 about judging our success on the completion
7 which is fine for a four year college but
8 it's very different at a two year college.
9 And those metrics have hurt us over the
10 years in getting funds and just basing it on
11 full time equivalents. The Chancellor's
12 proposal is based on the average over the
13 past three years rather than just based on
14 just one enrollment.

15 So I'm going to try to summarize,
16 you'll be grateful here. Under the
17 Chancellor's proposal, we gain almost a
18 million dollars. If the Governor's proposed
19 budget is accepted without modification,
20 which we all know is a consummation that is
21 devoutly not to be wished, every year the
22 legislature gets involved based on the
23 advocacy that we give. I wish all the other
24 Community Colleges made the same effort as
25 Suffolk does.

1 Parenthetically, having worked in
2 Albany in the past for a while, I'm
3 surprised you get any legislators to stick
4 around on a Saturday, particularly before
5 Presidents Week. But that speaks to the
6 importance of the Community College. I
7 didn't want to digress but it is important.

8 So if the Governor's proposal is
9 accepted, instead of getting a million
10 dollars more as we would under the
11 Chancellor's, we would get one point nine
12 million, nearly two million dollars less.
13 So that's why we cannot permit the
14 Governor's proposal to go through. And
15 fortunately we have a good senate
16 delegation, particularly the Chair of Higher
17 Ed who sees Suffolk as being very important.

18 If -- I'm not going to read this
19 because it's obvious, if we get a \$50 a year
20 FTE increase from the legislature, we'll be
21 doing better than the Chancellor's
22 recommendation. So that's where we are.
23 And Jerome made the point as many, many
24 other people did, the student advocacy is so
25 important in dealing with the State

1 Legislature, this time and then we go up
2 with Dr. McKay again in March.

3 And Jerome at the committee
4 meeting was talking about the terrific
5 programs we have and to be prepared to bring
6 those. And it's going to be important that
7 we have a fact sheet to give the
8 legislatures. The problem is they are not
9 just looking at Suffolk. They are looking
10 at all the other Community Colleges. And we
11 have to look at the Suffolk delegation and
12 just hope the rest do what they do.

13 All right. The last thing we
14 talking about was the budget gap. Gail
15 talked about that. That's going to be the
16 focus on the 27th meeting. But I asked,
17 were the students pleased that last year we
18 really endeavored through the use of a six
19 point seven million dollar one shot in the
20 reserve, were they at least happy that we
21 kept the increase to only 50 a semester, a
22 hundred dollars, the least it's been for
23 about eight years I think. And Jerome
24 answered no increase will make them happy.

25 And I understand that, but I

1 think that's the reality we are looking at.
2 We have to make up that six point seven
3 million dollar use of the reserves. This
4 year, Gail went onto say that it's much
5 better to use the reserves if we have to for
6 a specific cost than to pour it into the
7 budget as we did last year.

8 And then we went some assumptions
9 about tuition increases. And I don't even
10 want to talk about that because I know what
11 happens when you even mention any numbers so
12 that's something that we have to look at.
13 And we also -- I think it was three or four
14 years ago, Gail, we raised the technology
15 fee. And we haven't raised fees for a while
16 and the gap does not include any increase in
17 fees.

18 But there maybe need and
19 justification to do so now with the demands
20 of technology. So, all of this is yet to be
21 determined. I wish we had closure on the
22 Foundation issue. I wish we had closure on
23 the State Legislature issue. Because we
24 don't know what the increase is going to be.
25 It better be something. We can't live with

1 the Governor's proposal. And we're going to
2 be working as we have starting on February
3 27th as I said on the 18-19 budget. That's
4 my report, Madame Chairwoman.

5 CHAIR SANDERS: Thank you, Jim. You know, this
6 is a Committee that a couple of years ago we
7 were meeting just at a certain time of the
8 year and now the work has really picked up.
9 And, again, back to being prudent to use
10 Gail's word. And that's how you do it. You
11 look as this stuff all the time,
12 consistently.

13 TRUSTEE CANARY: A couple of points on the
14 Foundation issue, I think Harvard, Yale and
15 Stanford's Foundations are self-sustaining.

16 TRUSTEE MORGO: And there are endowments.

17 TRUSTEE CANARY: Yes, about a billion dollars in
18 endowments.

19 The other thing is, on Advocacy
20 Day I think you guys should be prepared to
21 talk about the Excelsior Program and what
22 this impact has been for this College.
23 Because I think you're probably going to be
24 hearing from a lot of the legislatures like,
25 well, all right, you're not getting as much

1 money this year but don't lose sight of the
2 fact that we did the Excelsior Program that
3 should have brought in more students.

4 So I think what you need to be
5 clear as to how that wasn't a panacea, that
6 really hasn't translated into extra tuition.

7 TRUSTEE MORGO: Well, it creates more uncertainty
8 than anything else.

9 CHAIRWOMAN SANDERS: Right, right.

10 TRUSTEE CANARY: I think you need to -- I'm sure
11 that's going to come up.

12 DR. ADAMS: Will do.

13 CHAIR SANDERS: Thank you.

14 TRUSTEE CANARY: And we haven't been paid. Show
15 us the money.

16 TRUSTEE MORGO: By the way Boston College's and
17 Stony Brook's Foundations are
18 self-sufficient. I'm more interested in
19 Community Colleges.

20 CHAIR SANDERS: Well, not only have we not be
21 paid, monetary aspect, the true outcome of
22 student performance and how that's going to
23 impact the students that are part of this
24 Excelsior program, we haven't even been able
25 to measure that impact yet. So we're hoping

1 that students are going to be able to all
2 meet the performance standards overwhelming
3 to receive that scholarship.

4 TRUSTEE MORGÓ: That's the scary part.

5 CHAIR SANDERS: Yes.

6 Let's move to Governance.

7 TRUSTEE CANARY: Thank you, Chairwoman. So the
8 Governor's Committee met on February 12 at
9 4:00 o'clock; Chairwoman, Jim by phone
10 because he was still nursing that cold as
11 you can all hear, bronchitis. Alicia
12 O'Connor, Gail Cannahan and myself. The
13 meeting was called to order and we continued
14 our discussion on the Facilities use policy.

15 It was reiterated that there are
16 expenses associated with each rental and
17 that revenue made from the facility use goes
18 into the operating budget which helps keep
19 tuition down for students. The Committee
20 reviewed proposed Resolution Number
21 2018-2013 being voted on today that we just
22 change the hourly rental fee for the
23 classrooms.

24 It was agreed that the board
25 should proceed with that update to the fee

1 schedule at this time. And, again, we just
2 did that a short while ago. Discussion was
3 had on the Son of Italy Mother Cabrini
4 Festival. And that has been proposed that
5 Legislators Tom Cilmi and Monica Martinez
6 serve as County sponsors of the event this
7 coming year which should greatly reduce the
8 fees that would be necessary for the Nigro
9 Lodge.

10 We then went onto discuss the
11 social media policy deputy. General Counsel
12 O'Connor reported back to the committee that
13 the current Student Code of Conduct policy
14 does not address social media. Research is
15 going to be done to see what other colleges
16 have for their social media policies. I
17 think it was brought up that Columbia
18 University has a very good social media
19 policy which we were all encouraged to go
20 online and take a look at which I have yet
21 to do but I will.

22 Committee would like to explore
23 having one policy that addresses both
24 employees and students. Committee was
25 informed of the responses to the RFQ for

1 legal services to date from the 12 firms
2 that were sent requests. Two firms have
3 responded with proposals, one firm sent a
4 letter declining to respond. The responses
5 are due on Friday February 16 and the
6 committee will be informed at the end of the
7 day of all responses received.

8 I asked if there was any
9 business. Trustee Morgo requested that the
10 College's whistleblower policy be reviewed
11 by the Office of Legal Affairs to be
12 included on the agenda for our next meeting.
13 Him stated that the policy had not been
14 updated in quite some time. And there maybe
15 some areas that we need to take a look at.

16 So we'll be putting that on the
17 agenda. So for the March Governance
18 Committee we will have review of the draft
19 social media policy, review of the responses
20 for the RFQs for legal services and now
21 review of whistleblower policy. Next
22 committee meeting has been scheduled for
23 Monday, March 12, 4:00 p.m., President's
24 conference room at the NFL Building on the
25 Ammerman Campus. And we adjourned just

1 have their executive meetings monthly. So I
2 should be here Saturday. I would like to
3 report that Dr. McKay will be the guest
4 speaker. And also I have Jason Reichler,
5 Suffolk County Legislator will be presenting
6 as well.

7 TRUSTEE MORGO: They are coming the same day as
8 Advocacy Day?

9 STUDENT TRUSTEE BOST: Yes. Their meetings are
10 scheduled really far in advance. So we
11 cared to accommodate them, so unfortunately
12 we have some student leaders who will be
13 participating on campus and some will be
14 actually be going with us in Albany. And
15 the second part was just actively recruiting
16 students from all three campuses to be in
17 the Black and Puerto Rican Caucuses on
18 Saturday and while representing the interest
19 of the College in DC. That concludes my
20 report.

21 CHAIR SANDERS: Thank you very much, Jerome.
22 Traveling and still keeping up, you know,
23 social media is a great thing because I can
24 follow you every step of the way, so... But
25 it was great. And thank you for

1 representing the College at the ACCT
2 Legislative conference in Washington, DC.
3 That is one of the most exciting, fast paced
4 conferences. I don't know if it's DC, but
5 whenever it is, every time we go to DC for
6 that conference, that's usually a very
7 impactful learning opportunity for Trustees.
8 Thank you for going.

9 STUDENT TRUSTEE BOST: So I'll be sure to have a report
10 at the next meeting. I actually arrived
11 back at like 4:00 a.m. this morning and woke
12 up and caught up in studies and all that
13 stuff. So I want to be precise in my
14 report. I'll say very little as of right
15 now. So thank you.

16 CHAIR SANDERS: We'll give you as pass because
17 you were driving too.

18 STUDENT TRUSTEE BOST: Yes.

19 CHAIR SANDERS: Thank you Jerome.
20 The Foundation report, Mary Lou
21 thank you.

22 MS. ARANEO: Thank you, Madame Chair, for this
23 opportunity to address the Board on behalf
24 of the Foundation. I'm pleased to share
25 that the Foundation hosted the first

1 committee meeting for the annual Gala last
2 week. We have a very energetic committee
3 that is looking forward to hosting a highly
4 successful event to benefit student
5 scholarships and our automotive program.

6 Foundation staff members are
7 working very closely with both new and
8 established industry partners as we prepare
9 to celebrate our automotive program and its
10 thirtieth anniversary. These partners
11 include dealerships, contractors, supply
12 sector and banks to name a few and we're
13 already receiving sponsorship donations.

14 Dr. McKay is also providing
15 critical leadership in this regard as was
16 previously shared with you in your recent
17 Board Update Report. I'm referencing his
18 recent visits to Sunrise Toyota and Auto
19 Logic. As a reminder, I'm distributing our
20 Save the Day card which contains the Gala
21 details for your calenders.

22 CHAIR SANDERS: Thank you very much.

23 Moving to the chair 's report and
24 my comments begins, I'll start with the
25 emphasis in terms of our responsibility to

1 keep students, faculty, staff, guests,
2 visitors to this campus safe. You know,
3 every time you hear about these mass
4 shootings, you can only think about well,
5 what would you do. And I often think is
6 there, you know, what policy do we have in
7 place? Do people know where to go? Will
8 people know what do if something happens.

9 And a lot of the students that
10 were interviewed after this recent mass
11 shooting were talking about drills that they
12 do consistently. And they almost thought it
13 was another drill. But what stuck out is
14 that they had a drill because there's a
15 policy in their school and they practice
16 this.

17 We need to look at that again and
18 I would like to raise that again. I know I
19 raised it before. I don't know if I would
20 know what to do right this minute if
21 something happened, you know. So we need to
22 think about that. We need to make sure
23 directional signs or we need to make sure
24 that when we're in assemblies on the campus
25 do people know what to do. As part of

1 orientation, is it practiced periodically
2 these drills. And I would like to add that
3 back to Governance calender again for us to
4 discuss that in subcommittee. I know we had
5 some presentations with safety people
6 before. But again I think we need to kind
7 of take another look at that to make sure we
8 have things in place.

9 The Executive Committee met this
10 week and went over the structure for this
11 meeting. That is part of what the Exec
12 Committee does. So we reviewed resolutions
13 and took a look at some of the budget
14 numbers. And I want to again commend the
15 budget team from the staff level to the
16 board subcommittee to Dr. McKay to all of
17 our allies, State and Local, who are really
18 helping us work through these very difficult
19 economic times.

20 Because we say it all the time,
21 we cannot balance the budget off of the
22 students' backs. And it's increasingly
23 difficult when you look at things like
24 health insurance goes up and that impacts
25 our budget. You know, that's -- 11 percent,

1 that 's a big increase. And then you got to
2 find the money somewhere. But that word
3 "prudent," you know, "fiscal prudence,"
4 again, that makes sure you're always looking
5 at those numbers and always looking to see
6 how you could move something around so it
7 does not impact our students.

8 So I thank everyone who does the
9 work, volunteers, paid staff. All this
10 counts because at the end we have got to
11 make some difficult budget decisions that we
12 voted for and sometimes it's not pretty but
13 we do have a take a position because this
14 business has to continue to run.

15 And so we'll never be able to
16 make everybody happy but we'll continue to
17 work hard to make sure that the impact,
18 impact is met. Yes?

19 STUDENT TRUSTEE BOST: What I do want to say is that
20 public safety has been very responsive to
21 having these types of informational sessions
22 for if there were some crisis on campus. I
23 look back a few months ago, we had
24 Southampton PD President as well as also
25 Beijon (phonetic) and even our local

1 sheriff's department. But my question is in
2 regards to that, probably a different policy
3 for each campus due to the police and
4 jurisdictions being different.

5 PRESIDENT MCKAY: Right, right.

6 STUDENT TRUSTEE BOST: It wouldn't be one centralized --

7 PRESIDENT MCKAY: Yes. Southampton PC conducted
8 drills with us on the Eastern Campus.
9 However SCPD at times do attend those same
10 sessions. We do have the drills at
11 Ammerman. We do have the drills here as
12 well. Could they be more often?
13 Absolutely. But we'll look into that with
14 Legal and make sure we get back to you on
15 that.

16 STUDENT TRUSTEE BOST: Thank you.

17 CHAIR SANDERS: Thank you very much.

18 That concludes my report as the
19 Chair. I would like to move to the
20 President's report, Dr. McKay.

21 PRESIDENT MCKAY: Madame Chair, Members of the
22 Board. I would like to present to some and
23 share with others a video that was put
24 together by Drew Faucett and I think, Joan,
25 are you here? Yes, and Joan. And it covers

1 over a period of eight years. And it was
2 led by my statements at the inauguration.
3 It's a voiceover but it captures evidence of
4 what we have achieved here at the College
5 over the last eight years. So, without
6 further adieu, thanks Drew and Joan.

7 [WHEREUPON VIDEO WAS PRESENTED AND PLAYED].

8 PRESIDENT MCKAY: Thank you. What we just shared
9 is eight years of collective work. And I
10 want to publicly thank Mary Lou, Drew and
11 Joan for a job well done. Job well done.

12 And I will share the remainder in
13 Executive Session. That concludes my
14 report.

15 CHAIR SANDERS: Thank you very much. Thank you
16 very much, Shaun. You know, I have looked
17 over these pictures and you said over the
18 course of how many years?

19 PRESIDENT MCKAY: Eight.

20 CHAIR SANDERS: Eight years, I had four different
21 hairstyles. And they got shorter and
22 shorter. Working me too hard, I'm telling
23 you. I will come in here with a bald head.

24 PRESIDENT MCKAY: And, Madame Chair, mine has
25 turned gray.

1 CHAIR SANDERS: Thank you very much. That very
2 impressive. I'll move to roundtable. Do we
3 have anything for roundtable? [NO
4 RESPONSE].

5 Got to have a sense of humor.
6 Okay. I would like to request a motion to
7 enter into Executive Session to discuss the
8 medical, financial, credit or employment
9 history of a particular person or
10 corporation; the terms of a contract;
11 matters leading to the appointment,
12 employment, promotion, demotion, discipline,
13 suspension, dismissal or removal of a
14 particular person or corporation; and a
15 proposed lease of real property.

16 TRUSTEE MORGO: So moved.

17 TRUSTEE CANARY: Second.

18 CHAIR SANDERS: All in favor?

19 Any opposed?

20 [WHEREUPON THE MOTION MADE AND SECONDED WAS
21 VOTED ON AND CARRIED.]

22 CHAIR SANDERS: There will be no other business
23 conducted after Executive Session. Thank
24 you.

25 [WHEREUPON THE MEETING OF THE BOARD OF

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TRUSTEES OF THE SUFFOLK COUNTY COMMUNITY
COLLEGE WAS CLOSED BY THE CHAIRPERSON,
THERESA A. SANDERS, AT 5:01 P.M.]

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OFFICIAL BOARD OF DIRECTORS MEETING
MINUTES

PROCEEDINGS AND VERBATIM DISCUSSIONS OF
THE BOARD OF DIRECTORS OF THE SUFFOLK
COUNTY COMMUNITY COLLEGE HELD ON THE 15TH
DAY OF FEBRUARY, 2018 AT 4:09 P.M., AT
SUFFOLK COUNTY COMMUNITY COLLEGE, GRANT
CAMPUS, LEARNING RESOURCE CENTER, BOARD
ROOM, BRENTWOOD, NEW YORK.

PRESENT:

SHAUN MCKAY, President
DENISE LINDSAY SULLIVAN, Member
(Not present)
GORDON D. CANARY, Member
BRYAN LILLY, Member/Secretary
(Not present)
SHIRLEY E. COVERDALE, Member
E. CHRISTOPHER MURRAY, Member
JEROME BOST, Student Member
THERESA SANDERS, Member/Chairperson
JAMES MORGO, Member/Vice Chairperson

LOU PETRIZZO, ESQ., General Counsel

1 CHAIR SANDERS: I would like to call for the
2 approval of the minutes of the January 18,
3 2018 Board of Directors Meeting.

4 MEMBER COVERDALE: Motion. I noticed there's an
5 error. You're referenced in the meeting,
6 you weren't there.

7 CHAIR SANDERS: So there was an error and it was
8 corrected.

9 I would like to now for call for
10 a motion for the approval of the minutes.

11 TRUSTEE MORGO: Moved.

12 TRUSTEE MURRAY: Second.

13 CHAIR SANDERS: All in favor?

14 Any opposed?

15 [WHEREUPON THE MOTION MADE AND SECONDED WAS
16 VOTED ON AND CARRIED.]

17 CHAIR SANDERS: I would like to introduce Vice
18 President of Student Affairs, Dr. Chris
19 Adams to present the Association's financial
20 reports.

21 DR. ADAMS: Good afternoon, Chair Sanders and
22 Members of the Board of Directors. I
23 apologize that the report was not e-mailed
24 to you yesterday afternoon. If you would
25 like, I have photocopies right now.

1 The report runs from the
2 September 1, 2017 to January 31, 2018. The
3 only account that I would like to point out
4 that is operating at a deficit is our child
5 care center at the Ammerman Campus. We
6 still have not received the State grant aid
7 that we're expecting to get. We're
8 expecting in February to have that, so that
9 it will be signified in the end of February,
10 so the next time I give this report will be
11 on March 28 for February 28, 2018.

12 Other than that the Association
13 is operating in very good fashion. We have
14 had our audit that was completed. Myself
15 and Chair Sanders will be speaking with the
16 head, the lead auditor on Tuesday via
17 conference call at 2:30 p.m. It's our
18 annual auditor's breakdown. I believe he
19 said we will have an unqualified management
20 recommendation letter.

21 So I believe that we're going to
22 be in good stead when it comes to the
23 Association. Again, that's from the 16-17
24 economic year. Is there any questions on
25 the Association side? [NO RESPONSE]. Thank

