

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
MEDIA ROOM, CULINARY ARTS CENTER
RIVERHEAD, NEW YORK
JUNE 21, 2018

The meeting was held on Thursday, June 21, 2018 at 10:00 a.m. in the Media room of the Culinary Arts Center, in Riverhead, New York.

PRESENT:

Theresa Sanders	Chair
Jim Morgo	Vice Chair
Gordon D. Canary	Secretary
Denise Lindsay Sullivan	Trustee
Gemma deLeon-Lopresti	Trustee
E. Christopher Murray	Trustee
Belinda Pagdanganan	Trustee
Jerome Bost	Student Trustee
Louis Petrizzo	General Counsel/Executive V.P.
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Mary Lou Araneo	V.P. for Institutional Advancement
Gail Vizzini	V.P. for Business and Financial Affairs
Paul Beaudin	V.P. for Academic Affairs
Christopher J. Adams	V.P. for Student Affairs
Shady Azzam-Gomez	V.P. for Information Technology Services
Carol Wickliffe-Campbell	Chief of Staff

The meeting of the Board of Trustees was convened at 10:00 a.m.

Chair Sanders welcomed everyone; the Pledge of Allegiance was led by Trustee Gordon Canary.

Chair Sanders proceeded with the swearing in of Trustee Belinda Pagdanganan. Trustee Pagdanganan was sworn in by Suffolk County Clerk Judith Pascale. After the signing of documents, photos were taken and Chair Sanders welcomed Trustee Pagdanganan to the Board of Trustees and said they looked forward to serving with her. Trustee Pagdanganan thanked everyone and said she looked forward to working with everyone on the Board and all of the members of the administration.

Chair Sanders moved forward with the recognition of guests. Ms. Wickliffe-Campbell recognized that Mr. Tom Lupo from Comptroller Kennedy's office was present and thanked him for attending. Mr. Lupo extended greetings from the Comptroller.

Chair Sanders called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 10:15 a.m. Trustee Lindsay Sullivan so moved, Trustee Jerome Bost seconded, and the motion was approved unanimously.

Chair Sanders called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 10:24 a.m. Trustee Morgo so moved, Trustee Lindsay Sullivan seconded, and the motion was approved unanimously.

Chair Sanders requested a motion to approve the minutes of the May 17, 2018 Board of Trustees meeting. Trustee Lindsay Sullivan so moved, Trustee Morgo seconded, and the motion was approved unanimously.

Chair Sanders introduced Gail Vizzini, VP for Business and Financial Affairs, to present the College Budget and Financial report. VP Vizzini began with a review of the revenue and expenditure projections for the 2017-2018 operating budget and the accompanying Executive summary. The projections are based upon expenditures through May 31, 2018. She said the revenue projections were trending similar to her last report. The overall revenue shortfall is projected a little higher at \$388,000 due to the leveling off of enrollment and the enrollment-related revenue items, state aid, tuition and fees. As far as expenditures, the College is projecting the shortfalls in health insurance as the County has increased the plan rates for health insurance, and workers compensation since there has been an increase in the numbers of retroactive awards by the NYS Workers Compensation Board, which is \$150,000 more than was budgeted. The College is confident that it can continue to be fiscally prudent to mitigate the shortfall.

VP Vizzini reviewed the resolutions that had a financial impact. Item one was the monthly sponsor services payment for health insurance, at \$2.3 million for June. It's a little lower than previous months because this includes the quarterly credit for the Medicare premium reimbursement for retirees.

Item two was the budget transfers: \$41,000 to address a shortfall in Enrollment Management Services to purchase recruitment and enrollment items to promote and market the College, and \$22,800 to address a shortfall in Public Safety for contracted maintenance services related to fire safety systems. Additional buildings, cost escalation and fire safety standards all contribute to the requested budget transfer.

VP Vizzini stated that she would defer to Trustee Morgo to give the update on the 2018-2019 Operating Budget. Trustee Morgo said he would give the report during the committee reports.

Chair Sanders called for a motion for the approval of College Resolutions 2018.37 through 2018.42. Student Trustee Bost so moved, Trustee Morgo seconded, and the motion was approved unanimously.

Trustee Morgo asked if EVP Petrizzo would give some background on resolution 2018.42. Mr. Petrizzo said the resolution had actually passed last semester, and was a result of the Governor and the SUNY Board of Trustees adopting resolutions authorizing this action for all of the State operated campuses and encouraging the community colleges to take similar action as well. The resolution allows any of the College's students who were impacted or displaced by Hurricane Maria and Hurricane Irma that struck Puerto Rico and the U.S. Virgin Islands, to come to Suffolk and to pay resident tuition as opposed to having to pay out of State tuition expenses. The College currently has three students that were affected by the hurricanes. The resolution is for the extension for the next academic year only, and then the College will review what the Governor and the SUNY Board determines after that.

RESOLUTION 2018.37 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,340,013.77 for the month of June 2018 (*Attachment I*) is hereby approved by the Board of Trustees.

RESOLUTION 2018.38 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

RESOLUTION NO. 2018.39 - Authorizing an Agreement with The Law Offices of Thomas M. Volz, PLLC

WHEREAS, the Board of Trustees has determined that legal counsel should be retained to provide services to the Board in the event a matter arises requiring special expertise or in the event of a conflict of interest, and the College General Counsel/Executive Vice President concurs with this determination, and

WHEREAS, the College has issued a Request for Qualifications (RFQ) for legal services, and

WHEREAS, four (4) firms responded to the RFQ, and the Evaluation Committee, comprised of members of the Governance Committee, reviewed the responses and determined that the response submitted by the Law Offices of Thomas M. Volz, PLLC, best meets the needs of the College, be it therefore

RESOLVED, that the College President or his designee is hereby authorized to enter into a contract with the Law Offices of Thomas M. Volz, PLLC to provide legal services to the Board of Trustees, on an as-needed basis, and such contract shall be on such terms and conditions as shall be approved by the College General Counsel/Executive Vice President.

RESOLUTION NO. 2018.40 - Accepting a Grant Award from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion (ODEI) to Participate in a Program Entitled “Explorations in Diversity & Academic Excellence: Sustained LGBTQ+ Project at SCCC”

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$7,000 from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion (ODEI) to participate in a program entitled “Explorations in Diversity & Academic Excellence: Sustained LGBTQ+ Project at SCCC,” for the period July 1, 2018 through June 30, 2019, and

WHEREAS, the funding will engage the College community in awareness, understanding, support and action through purposeful programs that allow for a range of participation based on individuals’ current knowledge of LGBTQ+ issues, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College President or his designee is authorized to execute any required documentation, including a contract, in such form as shall be approved by the College General Counsel/Executive VP, accepting a grant award in the amount of \$7,000 from the State University of New York (SUNY) Office of Diversity, Equity and Inclusion (ODEI) to participate in a program entitled “Explorations in Diversity & Academic Excellence: Sustained LGBTQ+ Project at SCCC,” for the period July 1, 2018 through June 30, 2019.

Project Director: Dr. Patricia Munsch
Note: No full-time personnel

RESOLUTION NO. 2018.41 - Approving a Major Change Order and Amendment to the Contract for the Construction of the Health and Wellness Center on the Eastern Campus

WHEREAS, Sea Crest Construction Corp. was awarded a contract (“Contract”) to construct the Health and Wellness Center (HWC) on the Eastern Campus, and

WHEREAS, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of water service modifications; light pole removals; upgrading asphalt entry ways to concrete; upgrading the pool surge tank cover from metal to concrete; a substitution credit for the pool dehumidification unit; increasing the size and orientation of the heat exchangers; adding a sound system for the gymnasium; adding a sound system for the natatorium; and modifying the natatorium roof to improve protection against moisture, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains for the unanticipated work to keep this project within budget, and

WHEREAS, including the additional work described herein increases the contract with Sea Crest by more than thirty five thousand dollars (\$35,000.00), thus constituting a major change order as defined in the College’s *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of \$313,470.68 to the Contract with Sea Crest Construction Corp. for additional work to be performed for the construction of the Health and Wellness Center on the Eastern Campus, is hereby approved, and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

RESOLUTION NO. 2018.42 - Authorizing Resident Tuition Rates for Students from Puerto Rico and The U.S. Virgin Islands Displaced by Hurricanes Maria and Irma

WHEREAS, by a resolution adopted on October 19, 2017, the Board of Trustees authorized Suffolk County Community College to apply resident tuition rates for the 2017–2018 academic year to new students from Puerto Rico and the U.S. Virgin Islands who had been displaced from their homes by Hurricanes Maria and Irma, and

WHEREAS, by a resolution adopted on June 14, 2018, the SUNY Board of Trustees authorized extending its prior authorization to amend SUNY’s guidelines governing residency for tuition

purposes and make undergraduate and graduate students from Puerto Rico and the U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma eligible for resident tuition rates for the 2018-2019 academic year at SUNY State-operated institutions; and

WHEREAS, Suffolk County Community Colleges wishes to similarly extend its support to students who have been impacted by these hurricanes so that they may continue to pursue their academic studies without interruption, be it therefore

RESOLVED, that Suffolk County Community College is authorized to apply resident tuition rates for the 2018-2019 academic year to students from Puerto Rico and the U.S. Virgin Islands who have been displaced from their homes by Hurricanes Maria and Irma.

Chair Sanders moved to the committee reports. Student Trustee Bost gave his report, stating he held meetings with the outgoing members of student government and would be speaking again with the incoming student government officers. In addition, he met with VP Adams to speak about the upcoming and future years' goals, and other items of interest. Chair Sanders congratulated him for a successful semester and commended him for managing to cope with being both a student and a trustee.

Trustee Canary reported for the Governance Committee. VP Adams discussed with the committee that Governor Cuomo announced the SUNY Board of Trustees will extend the in-state tuition for students displaced by Hurricanes Maria and Irma for the 2018-19 academic year. Trustee Canary was pleased to note that the resolution Dr. Adams had asked the Governance Committee to consider putting before the full Board at the June meeting, extending in-state tuition for Suffolk students displaced by those events, was found to be in the best interest of the students, put before the Board, and had just been approved.

Trustee Canary reported that Deputy General Counsel O'Connor had distributed an updated draft of the social media policy after meeting with VP Araneo and Communications Director Biondo to finalize the draft. He noted some of the processes and procedures that would be put in place for departments to request social media site development, including an account request form, the approval process, adherence to the College's graphics standards, and content guidelines and procedures to be developed by VP Araneo and Mr. Biondo, would be reviewed annually by the President's cabinet. A social media policy applicable to students was also discussed, for use by honor societies and student clubs on Facebook to increase attendance at their functions. Ms. O'Connor would discuss with VP Adams the best way to address this issue. The committee plans to review and share comments on or revisions to the draft Employee Social Media Policy prior to the August committee meeting and it is expected to be recommended for approval by the full Board at the August 16 meeting.

The Trustee discussed the Employee Whistleblower Policy, stating Ms. O'Connor had distributed to the committee an updated draft and a form to be used for reporting suspected fraud, waste or abuse. The final draft will be distributed to the committee prior to the August committee meeting, and was expected to be recommended to go to the full Board for approval at the August

16 meeting. Trustee Canary reported that agenda items for the August Governance Committee meeting would include a review of the final drafts of the two policies discussed. He asked Ms. O'Connor if the student Social Media Policy draft would be ready as well and Ms. O'Connor replied she expected it would be. Trustee Canary announced the next committee meeting would be rescheduled due to a conflict. He said he was very proud of the work the committee is doing and thanked Ms. O'Connor for her hard work. He said he and Trustee Morgo were excited about the Whistleblower Policy for the important message it sends, to reinforce for all employees that everyone has an obligation to report wrongdoing, and that that the policy ensures absolute protection to the reporting individual.

Trustees Lindsay Sullivan and deLeon-Lopresti reported that their committees, Student Success and Personnel, respectively, did not meet and had nothing to report.

Trustee Morgo gave the Budget and Finance Committee report. He pointed out three very positive things that had come from the 2.5% increase in the County contribution, despite the College requesting 4%: the unanimous 18-0 vote by the legislators to pass this increase, effectively removing the threat of veto; the fact that the County Executive's offer of 1.84% was merely a template and not a recommendation for future years; and the positive effect the concerted effort made by the Board, the Faculty Association and the students to advocate for the College had on the legislators. He asked Mr. Zwirn to review the proceedings on the legislature's vote.

Mr. Zwirn stated it was quite remarkable to have a unanimous vote, and to get a 2.5% increase in the midst of the County's major budget problems. He reported that that EVP Petrizzo joined him and VP Vizzini at the Legislature that day where they met with Leg. Donnelly, chair of the Community College Budget Working Group, who worked across party lines to get this consensus. Mr. Zwirn explained that while the 18-0 vote was sound, the County Executive has 15 days to veto the vote, and that there would be a lot of pressure on the legislators to change their vote. He said it was also very helpful the increase was not under the 2% cap, and that the County had said they would cover the \$30 million savings on the healthcare benefit plan, but because it is an unknown plan, the College cannot take it into consideration at this time. He said there were challenges from the legislators but in the end the 18-0 vote was a testimony to the advocacy of the College community.

Trustee Morgo asked Mr. Zwirn to let the Board know if there was any threat of a veto so they could continue to advocate. Mr. Zwirn explained it takes 12 legislators voting to override a veto; he did not think it would happen given the College is a non-partisan player and because the legislators sent a strong message given all that went on behind the scenes that day. Trustee Canary thanked the committee for their outstanding work and the lobbying that was done, and recommended going back to the legislators to thank them and urge them to stand tough in the face of the County Executive, who would be working on them to change their votes.

Trustee Morgo asked Ms. Vizzini to talk about the implications of getting 1.5% less increase than the College asked for. Ms. Vizzini replied the primary implication is that the 2018-19 operating budget is \$636,000 out of balance, and at the request of Trustee Morgo, the committee would reconvene at a date to be determined, and consider options to close that gap. She said she

would need the guidance of the committee, and would need to present the College budget to SUNY on August 15th. Trustee Lindsay Sullivan said she would like to attend the committee meeting, as well.

Chair Sanders encouraged everyone not to wait but to contact the legislators or any others with whom they had relationships as the County Executive pressures them to support his agenda. She too commended the advocacy shown by the College and the Board which highlighted the quality product that Suffolk offers and the burden on the students. Trustee Morgo noted, notwithstanding the County Executive's anger, there wasn't infighting or public acrimony, and he attributed it to the Chair's leadership.

Dr. Diaz gave the Foundation report. She thanked Trustee Pagdanganan for her service on the Foundation Board and welcomed her to this Board of Trustees. She reported that the Golf Outing invitations would hit the mailboxes shortly, and said they were honored to have Albrecht, Viggiano, Zureck & Company (AVZ) as this year's honoree at the new venue, the Nissequogue Golf Club. She reminded everyone to mark their calendars for the Gala on October 4th. Chair Sanders mentioned the retreat, where the two Boards would come together for the day, and said they would talk about it over the summer.

Chair Sanders combined her report with the Executive Committee report. She explained that the Executive Committee meets prior to the Board meeting to review the agenda, resolutions, and any committee report highlights or discussions that will be pertinent at the meeting. For her report, she noted she had attended a luncheon for the Long Island Housing Partnership, where Trustee Morgo was an honoree. She publicly thanked him for his years of service to Long Island outside the Board, in terms of social equity and housing. Trustee Morgo spoke briefly about how marketing homes through African American and Hispanic organizations and churches helped to diversify the initially all-Caucasian sales through the Partnership, something he was most proud of implementing.

Chair Sanders spoke about Commencement, stating it was one of the most well-executed events she had ever been to, and how she loved seeing the excitement in the students' faces, and thanked everyone for making it such a success. Trustee deLeon-Lopresti commented that she was very impressed as well, and loved that the students spoke in lieu of a keynote speaker. She publicly stated she wished more County officials were in attendance and hoped the Board could encourage them to attend. Trustee Canary pointed out that Comptroller and Legislator Kennedy were there. He said he appreciated having the professors on the dais with them and wanted to see that every year. He too thanked all involved for the great Commencement exercises and all the hard work.

Chair Sanders moved on to the President's report. EVP Petrizzo introduced Executive Dean of the Eastern Campus, Dr. Irene Rios, for an update on the Culinary Arts program. Dr. Rios thanked the Board for the opportunity to present to them and began her presentation with highlights of the work and plans for the last academic year and going forward.

The Culinary Arts and Hospitality Center houses all of the College's Culinary Arts and Hospitality programs, the Dietetic Technician program, and the Practical Nursing program, as well as some Continuing Education courses. In 2017, Dr. McKay appointed Jane Shearer as Associate Academic Dean to the center. The center also employs 10 full-time faculty, 24 part-time faculty, an additional administrator, two full-time clerical staff, two part-time clerical staff, as well as a dedicated plant operations staff. In the spring, also with Dr. McKay's approval and without additional cost, they moved a full-time counselor into the center to support advising and financial aid, and to increase the connection of assistance to the students at the center. Additionally, an existing part-time recruiter was reassigned to a more prominent role in supporting the Culinary Arts Baking and Hospitality programs.

Dr. Rios reviewed some of the most recent building projects that have been completed. The plant operations staff have completed new office spaces for the full-time counselor and the part-time recruiter. They also had conducted a survey on the use of the locker rooms and found that students were not using the locker rooms to change, but rather, for storage. With the Fire Marshal's approval, they moved some of the lockers into the hallway on the second floor and use the two locker rooms for space expansion. One of the locker rooms will become a storage space for the Practical Nurse program. The other room will be used as potential space for a lease with Empire State.

Dr. Rios moved onto discuss enrollment and completions for the students in programs in the Center. She said that in the time that she has been at the College, she has been analyzing enrollment data. Enrollment data show fairly stable annual enrollments in all programs and a slight increase of nearly 3% in the aggregate degree/certificate completion rate over the last three years for all programs housed in the Center.

Working with campus admissions at the Eastern campus, they have a goal of increasing all Culinary Arts and Hospitality program enrollments and retention by 2% over the 2018-2019 academic year. She expects the newly assigned FT Counselor will help the Center meet this goal. They have already seen a positive outcome from the staff reorganization. In the last six months, the part-time recruiter for the Center has helped to increase admissions inquiries by 5%. Dr. Rios then discussed some additional outcomes from the reorganization of the staffing. Some of the new initiatives for the Culinary Arts Program are: they served Thanksgiving dinner to over 200 East End residents in collaboration with Southold Town; they secured dual liquor licenses: an annual permit that allows us to serve alcohol for educational purposes and a permit for special events; they opened the Bakers' Workshop for summer hours, including outdoor seating, projecting a 7% revenue increase for fiscal year 2018; as well as participated in the following events: Riverhead Rotary Uncorked, Alive on 25, and the Long Island Food Council's inaugural event at Hotel Indigo. Additionally, the faculty for the Culinary program have revised their curriculum and more non-credit continuing education courses are being developed; such as a Couples Cooking Class and Wine Pairing Classes.

Dr. Rios said the College's Dietetic Technician program is the only program on Long Island accredited by the American Council for Education in Nutrition and Dietetics (ACEND). As of Fall 2017, enrollment was 37 FT and 41 PT students; capacity is 85. Students complete fieldwork in more than 70 sites on Long Island and the program's students utilize the Center's

kitchens to complete classwork related to the degree. The program graduates are eligible to sit for the national Examination for Dietetic Technicians. Future plans for the program include the formation of a Campus Task Force to review new opportunities in nutrition and wellness, in partnership with 4-year institutions.

The Practical Nursing Certificate program is overseen and led by the College's Dean of Nursing Cheryl Schaffer, and Assistant Chair Jill Thornton. The program prepares students for entry into the profession as a licensed practical nurse as well as admission into RN programs. The current program capacity is 30 students per year; they are developing a plan to expand the seat capacity to 112 students over the next 18 months. The College has received approval for the capacity increase initiative from NYSED and is awaiting ACEN approval. The College also received a one-time approval from ACEN and the NYSED Office of Professions to internally transfer up to 16 students who did not progress into Suffolk's Nursing A.S. program. With the support of Dr. McKay, Dean Shaffer along with Dr. Beaudin, Dean Brown, Dean Reese, Dean Shearer, Chair Fabian, and Mr. DeAngelis (Director of Plant Operations) met with Dr. Rios and developed specific plans to accommodate the expansion of the program without impeding the utilization of existing space. Plans include strategic course and room scheduling, adding storage space in under-utilized locker rooms, and converting an under-utilized classroom into an additional nursing lab to meet the new program capacity.

In addition, Dean Shaffer has identified diverse and plentiful East End clinical sites available for the program, including hospice, home health care, geriatric primary care, and long-term care and sub-acute facilities. Future program expansion opportunities under consideration include: certified Nursing Assistant program, Military Medic to LPN and Paramedic to LPN.

Chair Sanders said the expansion of the Nursing program was exciting news in particular to the increase in FTE, and asked for further detail of when they believe the increase from capacity of 32 to over a hundred would take place. Dean Shaffer said the projection is to be able to double the 32 students capacity for a late start for the Fall, by October 15th. Then the newer projection is to reach 96 students by the Spring and then 112 and beyond.

Trustee Lindsay Sullivan asked what the starting salary is for an LPN. Dean Shaffer replied on average it is approximately \$52,000, adding that it was about a \$20,000 increase from being a CNA. They are planning to do a special targeted recruitment in some of the institutions starting in the Fall to try to get some of the College's existing CNAs, who do have preferential admissions if they were already a CNA, to come in and within 13 months they can increase their salary by \$20,000. Trustee Lindsay Sullivan asked if there was a pathway from the LPN program to the RN program. Dean Shaffer replied yes - within the State, within the nation and within the College. The LPN program at the College is 13 months, and the advanced placement LPN Program from the College is three semesters.

Trustee Canary asked Dr. Rios what the lease was with Empire State College, whether it was for instructional space, or just for counseling and meeting with the students. Dr. Rios replied the space was an advising office essentially. Trustee Canary then asked with the expansion of students would the Center be able to handle the additional need for parking. Dr. Rios said they would be analyzing that and coming up with recommendations as they move forward.

Trustee Lindsay Sullivan noted she would like to hear more about the events and classes that were mentioned earlier that happen at the Culinary Arts Center, adding that the more the College gets people on the campuses, the better the enrollment will be. Dr. Rios agreed and said they were working on improving how they communicate with the community and the Board.

Trustee deLeon-Lopresti and Student Trustee Bost echoed Trustee Sullivan's comments in regards to communicating and advertising the events at the Center. Trustee deLeon-Lopresti added that if there were any ways she could help disseminate the information to organized labor and the working men and women, that there may be some interest. Dr. Rios thanked them for the recommendations and said she would work with her team on them.

EVP Petrizzo asked VP Adams to introduce the next presentation. Dr. Adams gave a brief explanation of how the former Center for the Holocaust, now the Center for Social Justice and Human Understanding, had undergone a transformation in the past year to expand its focus and outreach under the aegis of the Department of Student Affairs. This includes working with campus leadership offices of student activities and multicultural affairs, close collaboration with the College's Undocumented Task Force and LGBTQ+ Task Force, the creation of a College-wide committee on diversity, chaired by Carol Wickliffe-Campbell and Christina Vargas, and connecting the Achieving the Dream focus of supporting our African American students both part-time and full-time. He pointed out that Trustee deLeon-Lopresti was on the Board of the Center, as well. Dr. Adams said he was very pleased with what Renee Ortiz, Jill Santiago and Jim Banks had accomplished, particularly for providing an outlet to address the injustices happening not only in the region and the state but throughout the country. He introduced the Executive Director of the Center, Renee Ortiz.

Ms. Ortiz and Ms. Santiago gave a presentation of the many activities and programs the Center has been involved with over the past year. The informal Undocumented Task Force formed a few years ago was formalized and is now being overseen by the Center; its main purposes are determining the needs of these students, providing them with a safe space to share concerns, and making sure the College can support them and keep them enrolled. Trainings and workshops to address changes in legislation, collaboration with community organizations and local officials, and facilitating meetings with immigrant advocates and the County Sheriff and Police Commissioner are the main focus of the task force.

Embracing our Differences, an annual art exhibit based around the theme of diversity and acceptance, is hosted by the Center, and banners with the reproduced artwork travel all over the County, giving the College great visibility in the community. Tunnel of Oppression is a nationally recognized event that the College has supported over the last two years and the Center has overseen. A labor intensive but very powerful and popular event, it demonstrates the concepts of privilege and power while highlighting the realities and experiences of marginalized communities who are facing systemic oppression. The reinvigorated Presidential Lecture Series is now overseen by the Center, and last year's event was a great success; the keynote speaker was Ndaba Mandela, the grandson of the late Nelson Mandela.

The Center has developed a vibrant social media presence, using Facebook and Instagram and working on Twitter, as well, and this has been a great tool not only for boosting its presence College-wide and in the community, but also as an enrollment tool for the College. This presence has helped tremendously as the website is being transitioned with help from VP Araneo and Drew Fawcett, Associate Dean of Institutional Advancement. The Center's Ally of the Month program encourages not only student leaders at the College but middle and high school students, to support a cause the Center is supporting, then promotes the supporters on social media as Ally of the Month.

Vote Everywhere is a program being implemented College-wide, working with various departments in collaboration with Stony Brook University and the Andrew Goodman Foundation, whose mission is to increase civic learning, with particular focus on getting students to register to vote. The program is being modeled on the highly successful Stony Brook program, not only in getting students to register and vote, but in getting them engaged as well.

Collaborating with Mr. Banks and the Office of Multicultural Affairs, the Equal Justice for All series was launched to give students a platform to safely discuss sensitive and controversial social issues. The series includes viewing films and documentaries dealing with such issues, panel discussions on the films, and conversation with local law enforcement officials and community advocates to discuss ways to make changes on these issues.

The Center is very engaged with the College's LGBTQ+ Task Force, and Ms. Ortiz and Ms. Santiago are working with a subcommittee of the Task Force to provide training for faculty for Safer Spaces Programs as a way to support the LGBTQ students. Two students took the lead with this program and, as a result of the forums they held to speak out on gun violence prevention, and the amazing collaboration they achieved over the three campuses, the students have now expressed interest in creating a College-wide social justice club. Ms. Ortiz pointed out that this was yet another example of how the Center is inspiring students.

The Indigenous People Series launched last year featured several good programs which the Center hopes to repeat this year, including a documentary on Native American boarding schools in the 30s and 40s, and on the mass execution of 38 Native American leaders in the Dakotas in 1862, with panel discussions afterward. There was also an art display in the Flecker Gallery by a nationally acclaimed photographer from the Shinnecock Nation.

Unity Day is an annual event hosted by the Center in collaboration with the Suffolk County Anti-bias Task Force, which gathers middle school and high school students from across the County. The students hear keynote speakers, attend workshops, and view powerful performances from high school theatre groups. This program gets younger students interested in the College and boosts recruitment and enrollment.

The Holocaust Collection tours are fundamental to the work of the Center, as so much of the work they do is anchored in the lessons of the Holocaust. The tours, by college and high school classes and individual students, are typically part of a larger program, where the Center invites a Holocaust survivor to be a part of the day and share their experiences. This is important as the

Holocaust survivors are getting on in age. The Center also maintains a smaller collection of slavery artifacts that Mr. Banks is looking to expand upon.

The Center has expanded its relationship with the Suffolk County Police Department, who reached out to them to critique a bias training they were developing for recruits to prevent hate crimes and internal discrimination within the force, and they will be working regularly with them on these trainings. They also are encouraging the SCPD to bring their recruits to the Center for training rather than to the Nassau County center, and are in the process of forming a more tailored training for them. The Department of Justice is also engaged with the Center as part of their mandate to work with community organizations, and staff will attend their quarterly meetings.

Finally, to sum up their activities and achievements, Ms. Ortiz reiterated that the foundation of the organization is the Holocaust Collection, and that it has worked with five Holocaust survivors over the years in its programs and presentations. But because the survivors are aging and their stories would be lost, a grant was obtained to work with a local documentary filmmaker who filmed hours of testimony from them, telling their stories from the Holocaust. These are now available on digital touchscreen monitors at the Center. The next stage is to find grant funding to work with the filmmaker to condense these testimonies into a 58-minute PBS-style documentary for publication. To end the presentation, Ms. Ortiz played a trailer from the footage of the testimonies for the Board.

Chair Sanders praised Ms. Ortiz and Ms. Santiago for the excellent presentation. Ms. Ortiz left the Board a flier, and attendance and participation numbers for some of the programs, and said they would be finalizing the website and developing a formalized brochure. Trustee Canary acknowledged the great amount of work in such a short time period. Ms. Ortiz added that it could not have been done without the endless, tremendous level of support of the Administration and the Board, and Dr. McKay's foresight and vision he had with the Center. EVP Petrizzo thanked the speakers and concluded the President's report.

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Chair Sanders moved to the election of Board Officers. Trustee deLeon-Lopresti stated that the slate of Trustees who have expressed a desire to serve as officers for the 2018-2019 academic year are Trustees Theresa Sanders for Chair, Jim Morgo for Vice Chair and Gordon Canary for secretary. EVP Petrizzo said that since there was no contest he suggested that a motion can be made and seconded and voted on to elect those individuals to office for the 2018-2019 year. Trustee Bost made a motion, Trustee Murray seconded. The motion was approved unanimously.

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The Chair moved to Roundtable. Trustee Morgo thanked Chair Sanders and Mr. Petrizzo for the two presentations noting they were relevant and interesting. He added that he hoped he did not indicate by the fact that we didn't get the 4% from the legislature, that the 2.5% was a huge disappointment. He said to just keep in mind that the College has to make up over a half million dollars, \$636,000, so it's hard to get excited and still have that hope. But it doesn't in anyway disparage the great work that Mr. Petrizzo, Mr. Zwirn and VP Vizzini and their team have done. Trustee Morgo added that the College would not have had the 2.5% if the Budget and Finance

Committee had not recommended they ask of 4% and it was good that they did. Lastly, he commented that after hearing about the decrease in enrollment he was happy to hear Dr. Rios's presentation with the possibility of increased enrollment - all things the Budget and Finance committee will be working on in July.

Trustee Lindsay Sullivan noted that the rental issue of having Eastern Suffolk BOCES have a Conference for Kids on the campus had been resolved and she thanked Mr. Petrizzo and said it was a successful event where after two days, there were 500 middle school students on the Eastern Campus.

Lastly Chair Sanders noted that it was Alzheimer's Day. She asked everyone to take a moment and make a donation. She read a statistic: one in six women over 50 have the potential to become inflicted with Alzheimer's, surpassing breast cancer.

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Chair Sanders requested a motion to enter into executive session to discuss the medical, financial, credit or employment history of a particular College employee, and to discuss the potential settlement of a legal dispute involving the Culinary Center. Trustee Morgo so moved, Trustee Lindsay Sullivan seconded, and the motion was approved unanimously.

With no further business after the Executive Session, the Board of Trustees meeting was adjourned at 12:03 p.m.

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The Board of Trustees meeting was adjourned at 12:03 p.m. The Board of Trustees next meeting is August 16, 2018 at 9:00 a.m. in the Alumni room of the Brookhaven Gymnasium, on the Ammerman campus in Selden, New York.

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Respectfully submitted,
Gordon D. Canary
Secretary