

SUFFOLK COUNTY COMMUNITY COLLEGE  
SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING  
MILDRED GREEN ROOM, BABYLON STUDENT CENTER  
AMMERMAN CAMPUS, SELDEN, NEW YORK  
April 19, 2018

The meeting was held on Thursday, April 19, 2018 at 9:00 a.m. in the Mildred Green room of the Babylon Student Center on the Ammerman Campus, in Selden, New York.

PRESENT:

Theresa Sanders	Chair
Jim Morgo	Vice Chair
Gordon D. Canary	Secretary
Denise Lindsay Sullivan	Trustee
Shirley Coverdale	Trustee
Gemma deLeon-Lopresti	Trustee
Jerome Bost	Student Trustee
Louis Petrizzo	General Counsel/Executive V.P.
Alicia O'Connor	Deputy General Counsel
Ashley Pope	Deputy General Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Mary Lou Araneo	V.P. for Institutional Advancement
Gail Vizzini	V.P. for Business and Financial Affairs
Christopher Adams	V.P. for Student Affairs
Paul Beaudin	V.P. for Academic Affairs
Shady Azzam-Gomez	V.P. for Information Technology Services
Carol Wickliffe-Campbell	Chief of Staff

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Chair Sanders called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 9:15 a.m. Trustee Morgo so moved, Trustee Canary seconded, and the motion was approved unanimously.

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Chair Sanders called for a motion to approve the Association minutes of the March 15, 2018 meeting. Student Trustee Bost so moved, seconded by Trustee Canary. The motion was approved, with Trustee Morgo abstaining.

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Chair Sanders introduced Dr. Christopher Adams, Vice President for Student Affairs, to present the Association financial report for the period ending March 31, 2018. Dr. Adams said the Association received the last disbursement from the student activity fees from the spring semester. The Association is operating in the black in all of its areas with approximately four months to go in the academic year. There are many upcoming events for the Association,

including athletic competitions, commencement, and recognition ceremonies, as well as orientation for new students which will reduce the funds on hand in Association accounts. Dr. Adams said Trustee Morgo, Chair of the Budget and Finance Committee for the Board of Trustees, had asked him to give an update on the status of the College's enrollment for the fall. Dr. Adams reported that new applications were trending a couple of hundred applications fewer than last year for new students; however, for transfer students, the number of applications were higher than last year. Priority registration for the College's continuing students began on April 9<sup>th</sup>. There are about 100 more students registered at this point over last year. Dr. Adams attributes the increase to the College's retention efforts across the three campuses. He noted there are many initiatives in place dealing with retaining students and helping them complete.

Dr. Adams said that every year, the number of graduates that are eligible for graduation and the number of students that want to walk during the actual graduation ceremony has grown -- to the extent that we will soon have to review other options, such as possibly two ceremonies in order to meet the capacity needs. The student rehearsal for graduation is always well-attended with no fewer than 800 students in attendance. This year's rehearsal will be on Friday, May 4<sup>th</sup>. This year's Commencement will take place on Thursday, May 24<sup>th</sup>, rather than the usual Sunday. The reason for the change is the academic calendar started a little later in the academic year in the hope of increasing enrollment by capturing more students as they came in at the end of the registration period. This was done in the fall of 2017 and in the spring of 2018. The change pushed Commencement back a week later, and rather than have it on the Sunday of Memorial Day weekend, it was decided to move it to the Thursday before at 11 a.m. He noted that moving the date to a Thursday will also cut down on expenses with overtime for College employees working the event.

Dr. Adams reported that on April 15<sup>th</sup>, the College hosted Open House across its three campuses. Open house was very well attended college-wide. Later in the meeting under the Student Success Committee report, Trustee Lindsay Sullivan would be showing a video that VP Araneo and her team put together. This is an admissions video that was launched for the first time at Open House, and was well-received. Dr. Adams said that periodically he would be updating the Board with an enrollment report.

EVP Petrizzo asked Dr. Adams to share with the Board the report that was received from the Comptroller regarding out-of-county students. Dr. Adams said that with the direction of the Board, they are studying and working with VP Vizzini, the County Comptroller and the County Clerk to analyze the number of students that are going to community college outside of Suffolk County. The biggest challenge is with FIT because of the various fashion programs they offer. The second was Nassau Community College. One of the things that the College has been trying to do is prevent any more students from Suffolk County going to those institutions. He said he was happy to report that as of last year there were about 83 fewer students going outside the County, and the trend has been going down consecutively over the last couple of years. Additionally, the College is now offering opportunities for school districts in Nassau County to come to Suffolk County Community College through the Early College program and the Excelsior Program.

Student Trustee Bost asked Dr. Adams to share his recent experience when he travelled to Parris Island, South Carolina. Dr. Adams said he was invited to apply for an educators' workshop with the United States Marine Corps back in January. He was accepted into the program, and had recently attended. The Marine Corps wants to begin recruiting community college students because they can bring community college students that have their associate's degree in at a higher rank and then help them with getting a four-year degree. The workshop provides an inside look at the Marine officer lifestyle and exhibits the types of training Marine officer prospects go through to achieve physical, moral and intellectual capabilities.

Trustee Canary said he would be remiss if he did not ask everyone to reflect on the loss of the Airmen from the 106th who had recently died in a tragic helicopter crash. He asked everyone to keep them and their families in their prayers.

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Chair Sanders called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 9:26 a.m. Trustee Morgo so moved, Trustee Coverdale seconded, and the motion was approved unanimously.

The meeting of the Board of Directors was adjourned at 9:26 a.m.

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Respectfully submitted,  
Gordon Canary  
Secretary