

BOARD OF TRUSTEES

April 19, 2018

- Item 1 RESOLUTION NO. 2018.21 - Approving Monthly Sponsor Services for Suffolk County Community College**

- Item 2 RESOLUTION NO. 2018.22 - Accepting a Grant Award from the State University of New York (SUNY) for Participation in the SUNY Guided Pathways Institutes Project**

- Item 3 RESOLUTION NO. 2018.23 - Renaming the Exceslsior Program to the Beacon Program and Establishing a Tuition Policy for the Beacon Program**

- Item 4 RESOLUTION NO. 2018.24 - Establishing a Tuition Policy for the Early College Program**

- Item 5 RESOLUTION NO. 2018. 25 - Awarding a Construction Contract for Phase Two Parking Lot Expansion on the Ammerman Campus**

- Item 6 RESOLUTION NO. 2018. 26 - - Approving the Budget for Suffolk County Community College for Fiscal Year 2018-2019**

- Item 7 RESOLUTION NO. 2018.27 - Amending Resolution No. 2017.27, Adopting a Tuition and Fee Schedule for 2018-2019**

ITEM 1

RESOLUTION 2018.21 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,583,923.64 for the month of March 2018, and \$2,874,033.08 for the month of April 2018 (*Attachment I*) are hereby approved by the Board of Trustees.

COUNTY OF SUFFOLK



STEVEN BELLONE
 SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
 DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
 PERSONNEL DIRECTOR

TO: Deborah Lesser
 SCCC – Business & Financial Affairs
 NFL Rm. 232, College Road Selden

FROM: Brooke Deere
 Suffolk County Department of Civil Services
 Employees Services Unit.

DATE: March 5, 2018

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
 Fund 818

March 2018

A	R	T	Coverage		Premium	# Employees	Total
261	280	541	EMHP Indiv.	71	829.58	541 ✓	448,802.78
750	479	1229	EMHP Family	72	1,954.49	1229 ✓	2,402,068.21
HMO's							
1	1	2	HIP Indiv.	31	1065.64	2 ✓	2,131.28
-	1	1	HIP Family	32	2,610.82	1 ✓	2,610.82
Blue Choice Indiv.					1,617.98		0.00
Blue Choice Family					4,206.76		0.00
1012 761 1773							
JOB SHARE (PLAN RATES)							
Individual					843.79		0.00
Family					1,987.97		0.00
Total Premium 3/18						1773	\$2,855,613.09

Plus: 5 Family

1778

less:
 Medicare Reimb

9,772.45

2,865,385.54

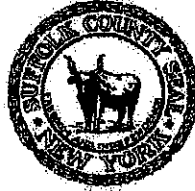
<281,461.90>

2,583,923.64

Attachment: Enrollee List

A = Active
 R = Retired
 T = Total

COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Brooke Deere
Suffolk County Department of Civil Services
Employees Services Unit

DATE: April 2, 2018

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

April 2018

A	R	T	Coverage		Premium	# Employees	Total
261	281	542	EMHP Indiv.	71	829.58	542 ✓	449,632.36
756	478	1234	EMHP Family	72	1,954.49	1234 ✓	2,411,840.66
HMO's							
1	1	2	HIP Indiv.	31	1065.64	2 ✓	2,131.28
—	1	1	HIP Family	32	2,610.82	1 ✓	2,610.82
Blue Choice Indiv.					1,617.98		0.00
Blue Choice Family					4,206.76		0.00
1018	761	1779	JOB SHARE (PLAN RATES)				
Individual					843.79		0.00
Family					1,987.97		0.00
Total Premium 4/18						1779 ✓	\$2,866,215.12

+ 4
1783

Attachment: Enrollee List

A = Active
R = Retired
T = Total

Plus: 4 family 7817.96
2,874,033.08

ITEM 2

RESOLUTION NO. 2018.22 - Accepting a Grant Award from the State University of New York (SUNY) for Participation in the SUNY Guided Pathways Institutes Project

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$25,000 from the State University of New York (SUNY) for the period of December 15, 2017 through July 15, 2019 to participate in the SUNY Guided Pathways Institutes project as part of the SUNY Student Success Center Community of Practice, and

WHEREAS, this project facilitates professional development training and curriculum resources which are aligned to the nationally recognized and evidence-based American Association of Community Colleges Pathways Project.

WHEREAS, the grant award will assist with the College's participation in this project, covering travel costs, release time for staff participation, supplies, speakers, books, food for professional development events, and other related costs, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the College President or his designee is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award in the amount of \$25,000 from the State University of New York (SUNY) to participate in the SUNY Guided Pathways Institutes project, for the period of December 15, 2017 through July 15, 2019.

Project Director: Dr. Paul Beaudin

Note: No full-time personnel

ITEM 3

RESOLUTION NO. 2018.23 - Renaming the Excelsior Program to the Beacon Program and Establishing a Tuition Policy for the Beacon Program

WHEREAS, the College's Excelsior Program is a concurrent enrollment program that allows high school students to enroll in College courses while still working toward high school graduation, and

WHEREAS, college credits earned in the Excelsior Program can be applied toward high school and college graduation and can be transferred to other colleges and universities, and

WHEREAS, Excelsior Program courses are taught at partnering high schools by secondary school teachers, and the training expenses incurred by the College for the program are fixed costs that do not vary based on the number of sections taught, and

WHEREAS, by a resolution adopted on September 18, 2014, the Board of Trustees set the Excelsior Program tuition rate at \$53.00 per credit, and

WHEREAS, the Office of the Vice President for Academic Affairs recommends revising the Excelsior Program tuition rate in order to continue to be competitive with peer institutions and to ensure fiscal responsibility, and

WHEREAS, to avoid confusion with the New York State Excelsior Scholarship program, the Office of the Vice President for Academic Affairs also recommends that the College's Excelsior Program be renamed the "Beacon Program," be it therefore

RESOLVED, that the College's Excelsior Program shall be renamed the "**Beacon Program**," and be it further

RESOLVED, that commencing with the Fall semester of 2018, the tuition rate for all Beacon Program courses shall be set at \$57 per credit, which represents an approximately 7 percent increase over the current rate of \$53 per credit, and be it further

RESOLVED, that the Beacon Program tuition rate of \$57 per credit shall be similarly increased by approximately 7 percent beginning in the Fall semester of 2020, and shall be increased by approximately 7 percent every other Fall semester thereafter.

ITEM 4

RESOLUTION NO. 2018.24 - Establishing a Tuition Policy for the Early College Program

WHEREAS, the Early College Program is a dual enrollment program that allows high school students to enroll in College courses while still working toward high school graduation, and

WHEREAS, training expenses incurred by the College for the Early College program are fixed costs that do not vary based on the number of sections taught, and

WHEREAS, by a resolution adopted on September 18, 2014, the Board of Trustees set the Early College Program tuition rate at \$53.00 per credit, and

WHEREAS, the Office of the Vice President for Academic Affairs recommends revising the Early College Program tuition rate in order to continue to be competitive with peer institutions and to ensure fiscal responsibility, be it therefore

RESOLVED, that commencing with the Fall semester of 2018, the tuition rate for all Early College Program courses shall be set at \$57 per credit, which represents an approximately 7 percent increase over the current rate of \$53 per credit, and be it further

RESOLVED, that the Early College Program tuition rate of \$57 per credit shall be similarly increased by approximately 7 percent beginning in the Fall semester of 2020, and shall be increased by approximately 7 percent every other Fall semester thereafter.

ITEM 5

**RESOLUTION NO. 2018.25 - Awarding a Construction Contract for Phase Two
Parking Lot Expansion on the Ammerman Campus**

WHEREAS, capital projects CP2127, CP2149, and CP2152 have been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the construction of phase two of parking expansion on the Ammerman Campus were solicited and opened on April 5, 2018, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were checked by the Consultant of Record, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract with Roadwork Ahead Inc. of Syosset, NY in the amount of \$1,515,155 for the construction of phase two of parking expansion on the Ammerman Campus upon such terms and conditions as shall be approved by the College General Counsel.

ITEM 6

RESOLUTION NO. 2018.26 - Approving the Budget for Suffolk County Community College for Fiscal Year 2018-2019

WHEREAS, the provisions of the New York State Education Law and regulations adopted in accordance with such law direct the Boards of Trustees of New York Community Colleges, subject to the approval of the State University Trustees, to prepare, approve and implement budgets, and

WHEREAS, Suffolk County Community College has developed its Operating Budget setting forth the budget total for the 2018-2019 fiscal year, and

WHEREAS, the 2018-2019 budget includes necessary amounts for meeting the operational needs of the College, and includes sufficient amounts for collective bargaining agreements, and

WHEREAS, the State commitment for base aid per full-time equivalent (FTE) has been increased by \$100.00 from \$2,747 to \$2,847 per FTE, and

WHEREAS, the College is submitting its Operating Budget for the 2018-2019 fiscal year to the Suffolk County Legislature and the Suffolk County Executive's office as per the Memorandum of Understanding, and

WHEREAS, the Budget and Finance Committee of the Board of Trustees has carefully reviewed all the facts and circumstances attendant to the College's proposed 2018-2019 Operating Budget, and after due deliberation, is in support of the determinations made herein,

WHEREAS, the College Board of Trustees is requesting an increase in County support of 4% or \$1,696,592 to the College for 2018-2019, and

WHEREAS, the Board of Trustees seeks a sustainable level of sponsor support to meet the mutual goals of keeping higher education attainable to the residents of Suffolk County and tuition affordable at Suffolk County Community College, and

WHEREAS, in order to balance this budget, the Board of Trustees has determined that it will be necessary to increase annual resident tuition by \$350, and

WHEREAS, the Board of Trustees has determined to access the Community College Fund Balance Reserve Fund to balance the budget, be it therefore

RESOLVED, that the Board of Trustees hereby approves an Operating Budget for fiscal year 2018-2019 in the amount of \$222,910,774 for operations and \$3,474,502 for grants, and be it further

RESOLVED, that the annual tuition charges will increase from \$4,870 to \$5,220 per year for full-time resident students and from \$203 to \$218 per credit for part-time resident students, and be it further

RESOLVED, that the 2018-2019 operating budget shall include a transfer from the Community College Fund Balance Reserve in the amount of \$2,600,935 and be it further

RESOLVED, that annual tuition and fees as provided in Resolution No. 2018.27 are to be included in the College budget for the fiscal year 2018 - 2019.

Total Appropriations:	\$226,385,276
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Operation Appropriations:	\$222,910,774
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Grant Appropriations:	\$3,474,502
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ITEM 7

RESOLUTION NO. 2018.27 - Amending Resolution No. 2017.27, Adopting a Tuition and Fee Schedule for 2018-2019

WHEREAS, by Resolution No.2017.27 the Board adopted a Tuition and Fee Schedule for 2017-2018, and

WHEREAS, the College has reviewed its Tuition and Fees schedules and recommends that, with the following changes, the Tuition and Fee Schedule be approved for the 2018-2019 academic year, be it therefore

RESOLVED, the following changes in the Tuition and Fee schedule be approved:

Full-time Students	<u>Fall 2018</u>	<u>Spring 2019</u>
Tuition, Residents	\$2,610	\$2,610
Tuition, Non-Resident	\$5,220	\$5,220
Part-time Students	<u>Fall 2018</u>	<u>Spring 2019</u>
Tuition, Residents (per credit)	\$218	\$218
Tuition, Non-Resident	\$436	\$436

And be it further

RESOLVED, that English as a Second Language Fee charges will increase commensurate with the increases in full-time resident student tuition as shown on the attached Tuition and Fee Schedule (*Attachment II*), and be it further

RESOLVED, that the student Tuition and Fee Schedule (*Attachment II*) is hereby approved and adopted for fiscal year 2018-2019.

**Board of Trustees Meeting
April 19, 2018
Attachment II**

**TUITION AND FEES FULL-TIME STUDENTS
2017/2018**

2018/2019

Tuition, Residents	\$2,435 per semester	\$2,610 per semester
Tuition, Non-Residents	\$4,870 per semester	\$5,220 per semester
Application Fee (non-refundable)	\$40	\$40
GED Test Registration Fee (non-refundable)	\$10	\$10
Tuition Deposit (Applied to tuition but non-refundable)	\$100	\$100
Transcript Fee	\$15	\$15
Student Activity Fee	\$9 /credit - max. \$100/semester	\$9 /credit - max. \$100/semester
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	\$60 per course	\$75 per course
Distance Education Fee (Applicable courses will be indicated in the current catalog)	\$65 per course	\$75 per course
Physical Education Fee (Applicable courses will be indicated in the current catalog)	\$60 per course	\$75 per course
Accident Insurance Fee (mandatory)	\$9.00 per semester	\$9.00 per semester
Returned Check Fee	\$30 each	\$30 each
Liability Insurance Fee	\$50 per course	\$50 per course
Challenge Examination Fee	\$100 per course	\$100 per course
Late Registration Fee (begins 1 week prior to 1st day of session)	\$30 per semester	\$30 per semester
Culinary Arts Program Fee (Applicable courses will be indicated in the current catalog)	\$65 per credit	\$65 per credit
Applied Music Fee	\$450 per semester	\$450 per semester
Music Performance Lab Fee	\$35 per course	\$35 per course
Prior Learning Assessment		
Basic Fee for Portfolio Evaluation	\$100	\$100
Supplementary Fee	1/3 tuition of credits requested	1/3 tuition of credits requested
College-Level Examination Program (CLEP) Fee	\$40	\$40
College-Level Examination Program (CLEP) Late Fee	\$20	\$20
Tuition Payment Plan	\$50 per semester	\$50 per semester

Late Payment Fee	\$30	\$30
Technology Fee	\$125 per semester	\$150 per semester
Vehicle Registration Fee	\$15 /sem.- Fall, Spring, Summer	\$15 /sem.- Fall, Spring, Summer
Records Maintenance Fee	\$3 /credit - max. \$36/semester	\$3 /credit - max. \$36/semester
Replacement of Lost ID Card	\$12	\$12
Replacement of Lost Parking Sticker	\$12	\$12
Web Access Fee (applied to charges \$50 & over)	\$20	\$20
Administrative Collection Fee	\$0	\$100
Failure to obtain College ID card	\$25	\$25
Smoking Policy Violation	\$20	\$20
Failure to Register/Renew Vehicle with College	\$30	\$30
Parking in other than Designated Area	\$50	\$50
Driving or Parking on Restricted Roads or Areas	\$100	\$100
Obstruction of a trash container/ crosswalk	\$75	\$75
Littering College Campus	\$50	\$50
Parking in a fire Zone/lane or 15 ft of fire hydrant	\$150	\$150
Excessive Speed	\$100	\$100
Failure to stop, to obey signs or security personnel	\$100	\$100
Failure to yield to pedestrians	\$100	\$100
Parking in Handicapped Area	\$280	\$280
English as a Second Language (ESL) Non-credit Tuition		
Cat. #s IEP074, IEP084	\$1,830 per semester	\$1,960 per semester
Cat. #s IEP094 & either IEP092 or IEP093	\$1,830 per semester	\$1,960 per semester
Cat. #s IEP092, IEP093	\$215 per semester	\$230 per semester
For all full time students taking more than 18 credits: the current per credit fee will be charged for each credit exceeding 18 credits	\$0 per credit resident	\$218 per credit resident
	\$0 per credit non resident	\$436 per credit non resident

TUITION AND FEES PART-TIME STUDENTS

2017/2018

2018/2019

Tuition, Residents	\$203 per credit	\$218 per credit
Tuition, Non-Residents	\$406 per credit	\$436 per credit
Application Fee (non-refundable)	\$40	\$40
GED Test Registration Fee (non-refundable)	\$10	\$10
Transcript Fee	\$15	\$15
Student Activity Fee	\$9 /credit-max \$100/semester	\$9 /credit-max \$100/semester
Laboratory/Equipment/Special Program (Applicable courses will be indicated in the current catalog)	\$60 per course	\$75 per course
Distance Education Fee (Applicable courses will be indicated in the current catalog)	\$65 per course	\$75 per course
Physical Education Fee (Applicable courses will be indicated in the current catalog)	\$60 per course	\$75 per course
Returned Check Fee	\$30 each	\$30 each
Liability Insurance Fee	\$50 per course	\$50 per course
Challenge Examination Fee	\$100 per course	\$100 per course
Accident Insurance Fee (mandatory)	\$9.00 per semester	\$9.00 per semester
Late Registration Fee (begins 1 week prior to 1st day of session)	\$20 per semester	\$20 per semester
Culinary Arts Program Fee	\$65 per credit	\$65 per credit
Applied Music Fee	\$450 per semester	\$450 per semester
Music Performance Lab Fee	\$35 per course	\$35 per course
Prior Learning Assessment Basic Fee for Portfolio Evaluation	\$100	\$100
Supplementary Fee	1/3 tuition of credits requested	1/3 tuition of credits requested
College-Level Examination Program (CLEP) Fee	\$40	\$40
College-Level Examination Program (CLEP) Late Fee	\$20	\$20
Tuition Payment Plan	\$50 per semester	\$50 per semester
Late Payment Fee	\$30	\$30
Technology Fee (Fall, Spring, Summer) Per Winter Session	\$65 per semester \$20	\$75 per semester \$20
Vehicle Registration Fee	\$15 /sem.- Fall, Spring, Summer	\$15 /sem.- Fall, Spring, Summer
Records Maintenance Fee	\$3 /credit - max. \$36/semester	\$3 /credit - max. \$36/semester
Replacement of Lost ID Card	\$12	\$12

Replacement of Lost Parking Sticker	\$12	\$12
Web Access Fee (applied to charges \$50 & over)	\$20	\$20
Administrative Collection Fee	\$0	\$100
Failure to obtain College ID card	\$25	\$25
Smoking Policy Violation	\$20	\$20
Failure to Register/Renew Vehicle with College	\$30	\$30
Parking in other than Designated Area	\$50	\$50
Driving or Parking on Restricted Roads or Areas	\$100	\$100
Obstruction of a trash container/ crosswalk	\$75	\$75
Littering College Campus	\$50	\$50
Parking in a fire Zone/lane or 15 ft of fire hydrant	\$150	\$150
Excessive Speed	\$100	\$100
Failure to stop, to obey signs or security personnel	\$100	\$100
Failure to yield to pedestrians	\$100	\$100
Parking in Handicapped Area	\$280	\$280
English as a Second Language (ESL) Non-credit Tuition		
Cat. #s ELL001, ELL010	\$360 per semester	\$390 per semester
Cat. #s ELL003, ELL005, ELL007, ELL008	\$180 per semester	\$195 per semester
Cat. #s ELL002, ELL004, ELL006, ELL009	\$180 per semester	\$195 per semester
Cat. #s ELW001, ELW002, ELW003, ELW004, ELW005, ELW006, ELW007, ELW008, ELW009, ELW016	\$155 per semester	\$165 per semester
For all full time students taking more than 18 credits: the current per credit fee will be charged for each credit exceeding 18 credits	\$0 per credit resident \$0 per credit non resident	\$218 per credit resident \$436 per credit non resident