



Office of the President

BOARD OF TRUSTEES

October 19, 2017


**RESOLUTION 2017.59 - Approving Monthly Sponsor Services for Suffolk County Community College**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payments to the County of Suffolk in the amount of \$2,304,131.39 for the month of September 2017 and \$2,583,732.73 for the month of October 2017 (*Attachment I*) are hereby approved by the Board of Trustees.

  
Gordon D. Canary  
Secretary

COUNTY OF SUFFOLK



STEVEN BELLONE  
SUFFOLK COUNTY EXECUTIVE

Board of Trustees  
October 19, 2017  
Attachment I

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER  
PERSONNEL DIRECTOR

TO: Deborah Lesser  
SCCC – Business & Financial Affairs  
NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone  
Suffolk County Department of Civil Services  
Employees Services Unit

DATE: August 31, 2017

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County  
Fund 818

September 2017

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	821.55	530 ✓	435,421.50
72 EMHP Family	1,752.36	1218 ✓	2,134,374.48
<b>HMO's</b>			
31 HIP Indiv.	978.29	2 ✓	1,956.58
32 HIP Family	2,396.82	1 ✓	2,396.82
Blue Choice Indiv.	1,511.94		0.00
Blue Choice Family	3,931.05		0.00
<b>JOB SHARE (PLAN RATES)</b>			
Individual	847.13		0.00
Family	1,806.94		0.00
<b>Total Premium 9/17</b>		1751 ✓	\$2,574,149.38

A R T  
254 276 530  
952 466 1218  
  
1 1 2  
- 1 1  
  
1007 744 1751

Attachment: Enrollee List

A = Active  
R = Retired  
T = Total

Plus: 1 Indiv 821.55  
1 Family 1,752.36  
1753 2,576,723.29  
less: Medicare Reimbursement <272,591.90>  
2,304,131.39

COUNTY OF SUFFOLK



STEVEN BELLONE  
SUFFOLK COUNTY EXECUTIVE

Board of Trustees  
October 19, 2017  
Attachment I

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER  
PERSONNEL DIRECTOR

TO: Deborah Lesser  
SCCC – Business & Financial Affairs  
NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone  
Suffolk County Department of Civil Services  
Employees Services Unit

DATE: October 3, 2017

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County  
Fund 818

October 2017

A R T  
253 277 530  
751 470 1221  
  
1 1 2  
- 1 1  
  
1005 749 1754

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	821.55	530 ✓	435,421.50
72 EMHP Family	1,752.36	1221 ✓	2,139,631.56
<b>HMO's</b>			
31 HIP Indiv.	978.29	2 ✓	1,956.58
32 HIP Family	2,396.82	1 ✓	2,396.82
Blue Choice Indiv.	1,511.94		0.00
Blue Choice Family	3,931.05		0.00
<b>JOB SHARE (PLAN RATES)</b>			
Individual	847.13		0.00
Family	1,806.94		0.00
<b>Total Premium 10/17</b>		1754	\$2,579,406.46

Plus: 1 Indiv 821.55  
2 Family 3504.72  
1757 2,583,732.73

Attachment: Enrollee List

A= Active  
R= Retired  
T= Total



**BOARD OF TRUSTEES**  
**October 19, 2017**

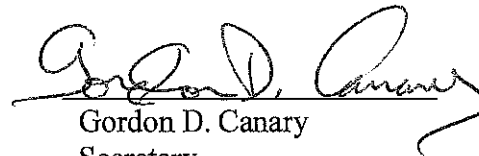
**RESOLUTION NO. 2017.60 - Approving Budget Transfers**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on *Attachment II* are hereby authorized and approved.



Gordon D. Canary  
Secretary

**Suffolk County Community College  
Budget Transfer List  
As of October 17, 2017**

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		<u>REASON</u>
					<u>FROM</u>	<u>TO</u>	
J0029049	181800	W62001	712040	Trucks, Trailers, Jeeps	47,000		Cleaning Supplies necessary for campus and new facilities at Grant Campus
	181800	W62001	713320	Cleaning Supplies		47,000	
J0029171	181800	C62001	714560	Fees For Services	50,600		To provide for increase in contracted boiler and water tower maintenance to cover new mandatory state regulations for testing for legionnaire's and other contaminants
	181800	C62001	713650	Repairs-Buildings		50,600	
J0029173	181800	C62001	714560	Fees For Services	30,634		to provide for increase in All Ways Elevator maintenance contract and some account shortfall related to the Barclay's water and boiler contract and mandatory testing
	181800	C62001	713651	Maintenance Contracts		30,634	
J0029348	181800	C69001	713650	Repairs-Buildings	25,000		Replacement of three obsolete refrigerators at the Grant Campus Cafeterias: one that is unrepairable and two that have required constant repair
	181800	C65501	712500	Other Equipment		25,000	
J0029349	181800	C19001	611100	Permanent Salaries	30,000		Two part-time professional assistants to support the growth of the excelsior program in the high schools and to take on the work previously done by Deborah Wolfson who has been assigned to additional duties in Academic Affairs
	181800	C22005	611170	Adjunct Salaries		30,000	
J0029411	181800	C22011	714560	Fees For Services	12,658		Contracted services to address HVAC system deficiencies and promote efficiency
	181800	C22011	713651	Maintenance Contracts		12,658	
J0029460	181800	E11501	712440	Instructional Equipment	49,997		Replacement Ford F 350 4x4 Pickup Truck with plow
	181800	E62001	712040	Trucks/Trailers/Jeeps		49,997	



Office of the President

BOARD OF TRUSTEES

October 19, 2017


**RESOLUTION NO. 2017.61 - Awarding A Contract for Design Services for the Renovation of the Sagtikos Building on the Michael J. Grant Campus, CP 2118**

**WHEREAS**, the design phase of the Renovation of the Sagtikos Building on the Michael J. Grant Campus, Capital Project No. 2118, has been approved by the Count of Suffolk and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

**WHEREAS**, proposals for such design services have been solicited and reviewed by the College, and

**WHEREAS**, the College's evaluation committee has determined that the proposal submitted by BLD Architecture D.P.C. best meets the needs of the College, be it therefore

**RESOLVED**, that the College President or his designee is authorized to enter into a contract with BLD Architecture D.P.C., 31 West Main Street, Patchogue, NY, in the amount of \$390,000 for design services for the Renovation of the Sagtikos Building, Capital Project 2118, upon such terms and conditions as shall be approved by the College General Counsel.

  
Gordon D. Canary  
Secretary



**Office of the President**

**BOARD OF TRUSTEES**

**October 19, 2017**

**RESOLUTION NO. 2017.62 - Amending the College Budget for an Increase from the State University of New York for the SUNY Workforce Development Training (WDT) Project entitled "Amneal Pharmaceutical"**

**WHEREAS**, the 2017-2018 College operating budget provided \$9,665 from the State University of New York for the SUNY Workforce Development Training (WDT) project entitled "Amneal Pharmaceutical," for the period of September 15, 2017 through August 31, 2018, and

**WHEREAS**, the award includes an additional amount of \$6,078, increasing the amount of the grant award to \$15,743, and

**WHEREAS**, matching funds in the amount of \$1,749 (cash) from the employer partner increases the total program budget to \$17,492, and

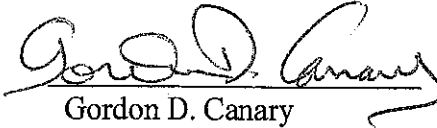
**WHEREAS**, it is necessary to amend the 2017-2018 College operating budget to reflect the increase of \$6,078 to the grant award, and

**RESOLVED**, that the 2017-2018 College operating budget be amended to reflect an increase in the amount of \$6,078 from the State University of New York for the SUNY Workforce Development Training (WDT) project entitled "Amneal Pharmaceutical," and be it further

**RESOLVED**, that the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms and conditions as shall be approved by the College General Counsel.

Project Director: Maureen Arma

Note: No full-time personnel  
Matching funds from employer partner, Amneal Pharmaceutical

  
Gordon D. Canary  
Secretary



Office of the President

BOARD OF TRUSTEES

October 19, 2017

**RESOLUTION NO. 2017.63 - Authorizing Resident Tuition Rates for Students from Puerto Rico and the U.S. Virgin Islands Displaced by Hurricanes Maria and Irma**

**WHEREAS**, a significant number of students from Puerto Rico and the U.S. Virgin Islands have been displaced as a consequence of Hurricanes Maria and Irma, and

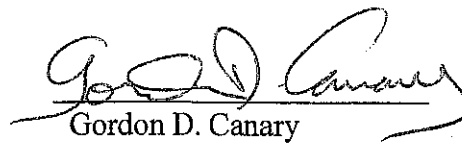
**WHEREAS**, the Federal Emergency Management Agency has declared Puerto Rico and the U.S. Virgin Islands to be disaster areas, and

**WHEREAS**, institutions of higher education across the country are making efforts to assist students displaced by Hurricanes Maria and Irma in the most expeditious and humanitarian manner possible, and

**WHEREAS**, by a resolution adopted on October 6, 2017, the SUNY Board of Trustees authorized amending the SUNY guidelines to permit resident tuition rates applicable to SUNY State-operated institutions to be charged to students from Puerto Rico and U.S. Virgin Islands who have been displaced by either Hurricane Maria or Irma for the 2017-2018 academic year, and

**WHEREAS**, Suffolk County Community Colleges wishes to similarly support its students who have been impacted by these hurricanes so that they may continue to pursue their academic studies without interruption, be it therefore

**RESOLVED**, that Suffolk County Community College is authorized to apply resident tuition rates for the 2017-2018 academic year to new students from Puerto Rico and the U.S. Virgin Islands who have been displaced from their homes by Hurricanes Maria and Irma.

  
Gordon D. Canary  
Secretary





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BOARD OF TRUSTEES

October 19, 2017

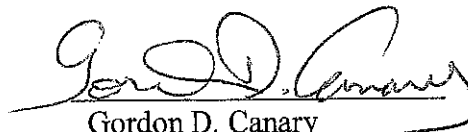
**RESOLUTION NO. 2017.64 - Authorizing the Approval and Submission of Suffolk County Community College's 2017-2018 Self-Study to the Middle States Commission on Higher Education**

**WHEREAS**, in 2015, following review by the Middle States Commission on Higher Education (MSCHE), Suffolk County Community College embarked upon a comprehensive Self-Study led by a Steering Committee which oversaw the efforts of several working groups, a writing committee and a logistics committee, comprised of over 100 faculty, students, staff and administrators, and

**WHEREAS**, the intended outcomes of the Self-Study, among others, were to demonstrate that the College meets or exceeds expectations of compliance with MSCHE's seven standards for accreditation and requirements of affiliation; to evaluate the College's progress in achieving its six institutional goals in relation to the overall strategic plan; and to demonstrate its advancement in enhancing and maintaining a culture of ongoing assessment of student achievement and institutional and educational effectiveness, and

**WHEREAS**, the 2017-2018 Self-Study report has been developed and has been reviewed by various College constituencies, including the College's Board of Trustees, be it therefore

**RESOLVED**, that the Suffolk County Community College 2017-2018 Self-Study (*See, Attachment III*) is hereby approved, and the College President be and hereby is authorized to submit the College's approved Self-Study to the Middle States Commission on Higher Education in substantially the form as presented to the Board of Trustees.

  
Gordon D. Canary  
Secretary