

BOARD OF TRUSTEES

August 17, 2017

- Item 1 RESOLUTION NO. 2017.47 - Approving Monthly Sponsor Services for Suffolk County Community College**

- Item 2 RESOLUTION NO. 2017.48 - Approving Budget Transfers**

- Item 3 RESOLUTION NO. 2017.49 - Accepting a Grant Award from the New York State Department of Labor for an Unemployed Worker Training Program**

- Item 4 RESOLUTION NO. 2017.50 - Fixing Time of 2018 Meetings of the Board of Trustees**

- Item 5 RESOLUTION NO. 2017.51 - Authorizing an Amendment to Resolution 2017.26 which Approved the Budget for Suffolk County Community College for Fiscal Year 2017-2018**

- Item 6 RESOLUTION NO. 2017.52 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation**

- Item 7 RESOLUTION NO. 2017.53 - Amending the College Operating Budget for a SUNY Chancellor's Grant for Innovative Study Abroad Programs**

ITEM 1

RESOLUTION 2017.47 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,257,518.73 for the month of June 2017 and \$2,574,861.67 for the month of July 2017 (*Attachment I*) are hereby approved by the Board of Trustees.

COUNTY OF SUFFOLK



STEVEN BELLONE
 SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
 DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
 PERSONNEL DIRECTOR

TO: Deborah Lesser
 SCCC – Business & Financial Affairs
 NFL Rm. 232, College Road Selden

FROM: Deldre DeSimone
 Suffolk County Department of Civil Services
 Employees Services Unit

DATE: June 1, 2017

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
 Fund 818

A R T

262 267 529
 743 470 1213

1 1 2
1 1 1

1006 739 1745

June 2017

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	821.55	529 ✓	434,599.95
72 EMHP Family	1,752.36	1213 ✓	2,125,612.68
HMO's			
31 HIP Indiv.	978.29	2 ✓	1,956.58
32 HIP Family	2,396.82	1 ✓	2,396.82
Blue Choice Indiv.	1,511.94		0.00
Blue Choice Family	3,931.05		0.00
JOB SHARE (PLAN RATES)			
71 Individual	847.13		0.00
72 Family	1,806.94		0.00
Total Premium 6/17		1745	\$2,564,566.03

+ 7
1752

Attachment: Enrollee List

A = Active
 R = Retired
 T = Total

Plus:
 2 Indiv 1643.10
 5 Family 8761.80
2,574,970.93

less:
 Medicare

<317,452.20>

(631) 853-4791
 FAX (631) 853-5228

2,257,518.73

COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
PERSONNEL DIRECTOR

TO: Deborah Lesser
SCCC – Business & Financial Affairs
NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone
Suffolk County Department of Civil Services
Employees Services Unit

DATE: July 3, 2017

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
Fund 818

A R I

260 270 530
741 470 1211

1 1 2
- 1 1

1002 742 1744

July 2017

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	821.55	530 ✓	435,421.50
72 EMHP Family	1,752.36	1211 ✓	2,122,107.96
HMO's			
31 HIP Indiv.	978.29	2 ✓	1,956.58
32 HIP Family	2,396.82	1 ✓	2,396.82
Blue Choice Indiv.	1,511.94		0.00
Blue Choice Family	3,931.05		0.00
JOB SHARE (PLAN RATES)			
71 Individual	847.13		0.00
72 Family	1,806.94		0.00
Total Premium 7/17		1744	\$2,561,882.86

+ 9
1753

Attachment: Enrollee List

A = Active
R = Retired
T = Total

Plus:
3 Indiv 2464.65
6 Family 10514.16
2,574,861.67

ITEM 2

RESOLUTION NO. 2017.48 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment II* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment II* are hereby authorized and approved.

**Suffolk County Community College
Budget Transfer List
As of August 2, 2017**

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		<u>REASON</u>
					<u>FROM</u>	<u>TO</u>	
J0027824	181800	C61001	714020	Light, Power & Water	50,000		Contracted search firm to broaden recruitment and assist in achieving the goal of diversity in recruitment.
	181800	C61001	714410	Rent: Office & Buildings	50,000		
	181800	C77501	714560	Fees For Services		100,000	
J0028078	181800	C69001	713650	Repairs-Buildings	150,000		To provide funds for furniture in the Learning Resource Center on the Grant Campus
	181800	C62001	712010	Furniture and Furnishings		150,000	
J0028206	181800	C63501	714560	Repairs-Buildings	77,706		To install automated control, monitoring and scheduling of mechanicals at the Bablon Student Center to enhance energy savings and prolong the life of the equipment.
	181800	C63501	713650	Fees For Services		77,706	

ITEM 3

RESOLUTION NO. 2017.49 - Accepting a Grant Award from the New York State Department of Labor for an Unemployed Worker Training Program

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$81,000 from the New York State Department of Labor for an Unemployed Worker Training Program for the period of June 1, 2017 through May 31, 2018, and

WHEREAS, this program will fund occupational skills training courses provided by the College to unemployed workers in Suffolk County to prepare them for a career in the field of advanced manufacturing,

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that a grant award in the amount of \$81,000 from the New York State Department of Labor for an Unemployed Worker Training Program is hereby accepted, and the College President, or his designee, is authorized and empowered to execute a contract and any other required documentation, upon such terms as shall be approved by the College General Counsel.

Project Director: Amy Mueller Seal

Note: No Full- Time positions

ITEM 4

RESOLUTION NO. 2017.50 - Fixing Time of 2018 Meetings of the Board of Trustees

RESOLVED, that during the year 2018, meetings of the Board of Trustees shall be held on the following dates:

<u>Date</u>	<u>Location</u>	<u>Time</u>
January 18, 2018	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
February 15, 2018	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
March 15, 2018	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
April 19, 2018	Mildred Green Room, Babylon Student Center Ammerman Campus, Selden, New York	9:00 am
May 17, 2018	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm
June 21, 2018	Media Room, Culinary Arts Center Riverhead, New York	10:00 am
August 16, 2018*	Alumni Room, Brookhaven Gymnasium Ammerman Campus, Selden, New York	9:00 am
September 20, 2018	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	9:00 am
October 18, 2018	Lecture Hall, Montaukett Learning Resource Center Eastern Campus, Riverhead, New York	4:00 pm
December 6, 2018	Board of Trustees Meeting Room, Learning Resource Center Grant Campus, Brentwood, New York	4:00 pm

1. There is no July or November meeting scheduled.
2. A Board retreat may be held in July and/or November. Location and time to be determined.

* Subject to change on County Legislative action on the College Budget.

Dated: 8/17/17

ITEM 5

RESOLUTION NO. 2017.51 - Authorizing an Amendment to Resolution 2017.26 which Approved the Budget for Suffolk County Community College for Fiscal Year 2017-2018

WHEREAS, by College Resolution No. 2017.26, duly adopted on April 20, 2017, this Board approved an Operating Budget for Suffolk County Community College for fiscal year 2017-2018 in the total amount of \$220,882,036, which included a requested County Contribution of \$42,832,685 and a transfer from the Community College Fund Balance Reserve in the amount of \$6,286,043 and

WHEREAS, by a resolution adopted on June 20, 2017, the Suffolk County Legislature approved an Operating Budget total of \$220,882,036, which included a County Contribution of \$42,414,805 for fiscal year 2017-2018, and

WHEREAS, in order to balance the total budget of \$220,882,036, the Trustees have directed that the transfer from the College Fund Balance Reserve Fund be increased by \$417,880, and therefore be it

RESOLVED, that the 2017-2018 College operating budget total of \$220,882,036 be adopted to include a County Contribution of \$42,414,805 and a transfer from the Community College Fund Balance Reserve in the amount of \$6,703,923.

ITEM 6

RESOLUTION NO. 2017.52 - Authorizing the Acceptance of a Gift from the Suffolk Community College Foundation

WHEREAS, the Suffolk Community College Foundation, Inc. is the recipient of culinary equipment donated by Sub-Zero Group East, LLC, as follows:

- DO30PE/S/PH- 30" E-Series Professional Double Wall Oven
- BW30/S/PH- 30" Built-In Wine Storage with Professional Handle
- SM15TF/S- 15" Transitional Steamer Module
- FM15TF/S- 15" Transitional Fryer Module
- CI152TF/S- 15" Transitional Induction Cooktop
- Item#821350- 30" Professional E-Series Drawer Front
- ID27R- 27" All Refrigerator- Drawers

and

WHEREAS, the Foundation wishes to further donate this equipment to Suffolk County Community College's Culinary Arts & Hospitality Center for use in the Culinary Arts program, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes the College's acceptance of the above-described equipment from the Suffolk Community College Foundation, Inc., with gratitude to the principals of Sub-Zero Group East, LLC for their generous contribution to the College's Culinary Arts program.

ITEM 7

RESOLUTION NO. 2017.53 - Amending the College Operating Budget for a SUNY Chancellor's Grant for Innovative Study Abroad Programs

WHEREAS, the College was selected to receive a SUNY Chancellor's Grant for Innovative Study Abroad Programs (ISAP) in the amount of \$4,000 for the 2016-2017 academic year, and

WHEREAS, the ISAP Grant provides financial support to unique study abroad programs and opportunities to increase student mobility overseas, and

WHEREAS, SCCC's Theatre Department and Study Abroad Program's project entitled "Performing Across Borders" involved collaborating with Sibiu International Theatre Festival and the Theatre Department of Lucian Blaga University (LBU) (Transylvania, Romania) to develop mutually beneficial educational experiences for students of both SCCC and LBU, allowing them to explore the current global performing arts landscape, develop new skills, gain experience in theatre production, and acquire intercultural competencies, and

WHEREAS, the ISAP grant was utilized to defray costs of a faculty-led, 10-day, 3-credit study-abroad program to Rmania for thirteen students, and

WHEREAS, matching funds in an amount up to \$13,500 are required, be it therefore

RESOLVED, that a SUNY Chancellor's Grant for Innovative Study Abroad Programs (ISAP) in the amount of \$4,000 is hereby accepted, and the College 2016-2017 operating budget is amended in said amount to reflect the grant award, and be it further

RESOLVED, that the College President or his designee is hereby authorized to execute any required documentation, in such form as shall be approved by the College General Counsel, with the administering agency.

Project Directors: Professor Charles Wittreich,
Iaroslava Babenchuk, College Associate Dean for Special Programs
and External Partnerships
