

SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
ROOM 114 OF CAPTREE COMMONS
MICHAEL J. GRANT CAMPUS, BRENTWOOD, NEW YORK
DECEMBER 8, 2016

The meeting was held on Thursday, December 8, 2016 at 4:00 p.m. in room 114 of Captree Commons, on the Michael J. Grant Campus in Brentwood, New York.

PRESENT:

Theresa Sanders	Chair
Bryan Lilly	Trustee
Gordon D. Canary	Trustee
Paul Pontieri	Trustee
Denise Lindsay Sullivan	Trustee
Bergre Escorbores	Trustee
Gemma DeLeon-Lopresti	Trustee
E. Christopher Murray	Trustee
Christopher North	Student Trustee
Shaun L. McKay	President
Louis Petrizzo, Esq.	General Counsel
Alicia O'Connor	Deputy Counsel
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Mary Lou Araneo	V.P. of Institutional Advancement
Gail Vizzini	V.P. of Business and Finance
Christopher Adams	V.P. of Student Affairs
Suzanne Johnson	V.P. of Academic Affairs

The meeting of the Board of Trustees was convened at 4:00 p.m.

Chair Sanders welcomed everyone; the Pledge of Allegiance was led by Trustee Gordon Canary.

Chair Sanders moved forward with the recognition of guests. She introduced Tom Lupo, from the Suffolk County Comptroller's office, thanked him for joining the meeting and wished him a happy holiday. Mr. Lupo said on behalf of Comptroller Kennedy he wished both the board of trustees and the board of directors a wonderful holiday season. Chair Sanders then introduced Mitchell Rechler of Rechler Equity Partners, and Peter Zaratini from the Long Island Rough Riders, she thanked them for coming and said they would be giving a presentation later on in the meeting.

Chair Sanders called for a motion to adjourn the Board of Trustees meeting and convene the Board of Directors meeting at 4:06 p.m. Trustee Murray so moved, Trustee Pontieri seconded, and the motion was approved unanimously.

Chair Sanders called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:10 p.m. Student Trustee North so moved, Trustee Lindsay Sullivan seconded, and the motion was approved unanimously.

Chair Sanders introduced Mitchell Rechler of Rechler Equity Partners for his presentation. Mr. Rechler introduced himself and thanked the board for the opportunity to present. He noted that although he was with Rechler Equity Partners this was not a Rechler Equity Partners venture. He said he has been partners with Peter Zaratin of the Long Island Rough Riders for the last eleven years, and they were both very excited to continue conversations and try to move forward the project of bringing a professional soccer franchise to Long Island at Suffolk County Community College. He then introduced their consultant Dave Howard. Mr. Howard has extensive background in running professional sports teams; he was with the Mets for over 20 years, where he ran business operations and was also in charge of overseeing the development, construction and operation of Citi Field, as well as the minor league ballpark in Coney Island. He also was president of MSG Sports, where he ran the business operations for the Knicks, Rangers, Liberty, as well as other sporting events, and oversaw the finalization of the construction of the renovated Madison Square Garden. Mr. Rechler, then introduced Peter Zaratin for the presentation.

Mr. Zaratin of the Long Island Rough Riders said the Rough Riders currently own and operate a PDL franchise. Their goal is to acquire a USL professional franchise in partnership with an MLS team. To acquire a USL franchise, they need to identify and secure a location to construct a minor league stadium. He then explained the soccer landscape in North America. Major League Soccer is the highest professional soccer league. The USL is a professional league affiliate of Major League Soccer, and the PDL is an amateur league designed for college players with professional player aspirations. He said the soccer player pathway is identical to Major League Baseball's farm system. Major League Baseball equates to Major League Soccer, Triple-A is equivalent to the USL, and Double-A mirrors the PDL. Mr. Zaratin continued and said that from a student athlete perspective, their proposal is designed to increase enrollment at the College through proposed capital improvements, new and enhanced academic programming, brand association with the Rough Riders community programs, and an increase in the college brand exposure and visibility by bringing professional soccer to Suffolk County.

In researching the top minor league stadiums, they were introduced to UCFB, based in England. UCFB stands for University College of Football Business. He said what makes UCFB unique is that their facility design allows them to use stadium suites as classrooms and provides a direct student workforce for professional sports teams. Adding that for students who aspire to work in the competitive sports industry, this type of educational experience is indispensable. Classrooms overlook stadium fields, making an ideal learning environment for sports management students. This concept to maximize unused space during non-match days has taken off in the UK. Since 2011, UCFB has expanded to three locations, recently opening at the iconic Wembley Stadium, and at Etihad Stadium, home of Manchester City, one of the most recognized professional soccer clubs in the world. Their goal is to partner and/or replicate the UCFB model in collaboration

with Suffolk County Community College, the Long Island Rough Riders, and with an acquired USL franchise affiliated with an MLS team.

Mr. Zaratina then reviewed sample renderings of the proposed capital improvements, and estimated hard cost expenditures. The Michael J. Grant Campus is the designated location for the proposed public/private partnership. The capital improvements would be completed in multiple phases. The specific location for the project is adjacent to the HSEC building. In Phase I, they are proposing the construction of a minor league stadium next to the sports complex. The minor league stadium would be equipped with a state of the art synthetic turf field, allowing for year-round usage, stadium lighting, allowing for TV broadcasts, and stadium seating for approximately 5000 spectators. Phase I estimated hard costs are a little under \$3 million, and in Phase II they would install a professional media press box that supports classes in television and sports journalism and customized stadium suites that convert into sports management classrooms. The Phase II estimated hard costs are a little over \$1 million. As part of Phase III, the design of the stadium turf field would permit the use of a temporary air-supported structure, commonly referred to as a sports dome. The sports dome would maximize the usage of the stadium turf field during the winter months, when outdoor fields are not usable. The dome would be erected in late November and operate until the beginning of April. The sports dome would provide approximately 43,000 square feet of additional indoor space for the college and help expand the Rough Rider indoor programs. Phase III estimated hard costs are approximately \$1.5 million. In Phase IV, they intend to construct a new team locker room and meeting rooms with a state of the art health and fitness center. Phase IV estimated hard costs still need to be determined, as they need to collaborate more with the College regarding the needs from their team sports and various classes. The total estimated hard costs from three phases is over \$5 million. They are estimating capital improvements for the entire project to range between \$8 to \$10 M.

The facility usage from the proposed public private partnership would be 55% for the College and 45% for the Long Island Rough Riders. The intent is for the Rough Riders to cover 100% of the maintenance, utilities, and security for the stadium field and the temporary sports dome.

Mr. Zaratina then reviewed the shared facility usage for all four seasons. A set number of allocated weeknights and weekends would be blocked out to accommodate team sports, graduations and other sports events, or special events for the College. From the end of June to the end of August, they would like to operate sports-specific summer camps, conducted by professional instructors such as the camps at Hofstra University or Old Westbury. Mr. Zaratina said that they derived an estimate of the facility fee based on the percentage of allocated time to the College, it would be approximately \$548,000 for a ten-month period, excluding July and August. This amount was derived from the New York State permit fees for outdoor turf fields and a sports dome weekday rental fee. He added that this doesn't take into account the shared usage for the proposed classrooms, team locker rooms, media rooms, or the health and fitness center.

Mr. Zaratina reviewed the total number of home games for the three leagues. He noted there was a limited amount of crossover between both leagues. The majority of the USL and PDL games

are scheduled on weekends and they have the flexibility to schedule all their home matches well in advance, which would avoid any scheduling conflicts with the College or the sports complex.

Mr. Zaratina added that they would be open to discussing revenue sharing opportunities with the College through the proposed public private partnership. This could include items such as, game day ticket sales and event concessions, corporate naming rights for stadium field signage and suites, international partnership with UCFB to host sports management classes, utilizing the stadium suites, a health and fitness operator accommodating sports medicine, physical therapy, strengthening and conditioning, and potentially retail opportunities.

Mr. Zaratina said they believe the revenue from their proposed public private partnership, would enable the College to enhance and/or offer new sports management classes incorporated with UCFB, sports medicine and sports science specific classes, enhance strength and conditioning classes, physical therapy classes, and communication classes incorporated with the stadium, allowing students to obtain real world work experience, including conducting live radio broadcasts, similar to the partnership that the New York Islanders created with Hofstra University.

He concluded his presentation by summarizing the public private partnership benefits as the following: Partnership with a top level professional soccer club, a regional sports facility destination that will increase the College's ability for future students, state of the art multi-sport stadium with the capacity for TV broadcasting, stadium suites that convert into sports management classes, enhancing the size and quality of team locker room and meeting rooms, increased membership privileges for community members at the sports complex, increased indoor facility capacity during the wintertime, which will enhance physical education classes, the ability to conduct training sessions regardless of field conditions, using the stadium turf field, and the ability to host night games for College sport teams.

Trustee Murray asked if the stadium capacity of 5,000 was similar to other USL stadiums and how many USL teams exist. Mr. Zaratina replied the 5,000 capacity is the minimum requirement associated with the USL. He noted that the USL also owns the PDL, however the USL itself currently has 27 teams and is growing because of the alignment with Major League Soccer.

Trustee Pontieri asked if the field was adaptable for lacrosse and could it be lined. Mr. Zaratina said yes, the field is adaptable however, they are discovering that the best thing to do with those types of fields are not to line them, so it gives you the flexibility to change lines however you want. The field would be multi-sport so it could accommodate lacrosse and soccer. Trustee Pontieri asked what the next steps would be since they have already been in discussions with administration. Mr. Zaratina replied the next steps would be to begin discussing the details and find out what the needs are from the College and see if they can be incorporated, as well as having a contact person to assist in keeping the progress ongoing. They are working with a timeline, and are trying to secure a USL franchise fairly soon, however they need to secure a location. The plan is to secure a USL franchise, potentially play at another venue for a year or two, and when the phases of construction are complete they can move in. This is all done with no financial commitment from the College.

Trustee Canary asked if they had done a parking lot analysis. Mr. Zaratina said they had done a very preliminary analysis in terms of how many parking spots are allocated, to what types of programs, and when. Mr. Zaratina then reviewed a slide that showed the amount of programming outside of the non-game day and the cross-over when school is in session and their games. There is some crossover in April, May and early September. The games are primarily scheduled at night and on weekends. Trustee Canary then asked if something like this has been done on any other SUNY campus. Mr. Zaratina said this would be the first breaking ground in New York State. Trustee Canary asked General Counsel Petrizzo if the College would be looking for approval from the Suffolk County Legislature as well as SUNY in order to pursue the partnership. Mr. Petrizzo said it would depend on how much of what was proposed is incorporated into the final agreement. Normally, the College would create a facilities use type of agreement. This is more complicated than that, with inclusion of capital expenditures. The initial approval would have to come from the Board to move forward, and then the College would look into what other approvals would be required. Trustee Canary asked if the College would potentially run into issues with the food vendor licensing contractual agreements, if the partnership brought their own food vendor. Mr. Petrizzo replied that remained an issue.

Trustee Escorbores asked where the PDL team plays now. Mr. Zaratina said they are currently playing Donnelly Stadium, which is St. Anthony's High School in South Huntington. The plan, if the partnership moves forward, is for both the PDL and USL teams to play there until the construction phase is complete.

Trustee DeLeon-Lopresti asked why the College was their first choice, and were there other alternatives. Mr. Zaratina said the College was one of their first choices, mainly because of its location. The second reason was the USL under Frank Boulton, owner of the LI Ducks, which he purchased the franchise from, did very well. He had a modest-size crowd in the USL, approximately 3000 spectators. It wasn't feasible to convert that stadium, because the cost factors of converting the infield and grass and the size of the baseball field wouldn't make sense. Based on that success and the location of the College are reasons why they believe Suffolk could be the right location.

Trustee Pontieri said if they moved forward the College would probably require a very intensive parking study, taking a look at their winter programs and what are the crossovers. He asked that within that study they look at the College campus itself as to where they could provide the additional parking that may be needed at some point in time.

Trustee Canary asked what would be the length of term of the agreement. Mr. Zaratina said they were open to further discussion. Their preliminary thoughts are for a 40-year agreement with options. Trustee Canary said having worked with Senator Johnson he was involved with the Long Island Ducks, the construction of the stadium and bringing the Long Island Ducks team into Central Islip, and it was a competitive bid situation. He asked Mr. Petrizzo how the College would be able to do a one-on-one agreement without a competitive bid. Mr. Petrizzo said depending on how the College moves forward, they may run into an issue where an RFP may be required. This is being proposed as a lease arrangement. He added, leasing is not covered under general municipal law, and the College is permitted to engage in leasing without public bidding. The complicating factors are the capital improvements; these may eventually require an RFP for

some part or all of it. Mr. Petrizzo said he could not make a determination until he gets direction from Board regarding how involved they want the College to become in pursuing the partnership.

Trustee Lilly asked if their ultimate goal was to get to the MLS. Mr. Zaratini said their ultimate goal was to have their players play in the MLS, theirs is just to be a USL franchise. Trustee Lilly then asked if the Rough Riders were also looking to expand upon the three tournaments they host yearly. Mr. Zaratini said this location would be a great destination to do that, in partnership, potentially, with New York State and the fields across the street from the Grant campus.

With no further questions, Chair Sanders thanked Mr. Zaratini and Mr. Howard for their presentation and said the Board would review the information and advise the College's administration how they would like to move forward.

Chair Sanders requested a motion to approve the minutes of the October 20, 2016 Board of Trustees meeting. Trustee Pontieri so moved, Trustee Murray seconded, Trustees Escorbores and DeLeon Lopresti abstained, and the motion was approved.

Chair Sanders introduced Gail Vizzini, VP of Business and Finance to present the College Budget and Financial report. VP Vizzini reported the outside auditors from The Bonadio Group are on site at the College performing the annual audit necessary for the preparation of the 2015-2016 College financial statements. The draft report will be ready for the Board's review in February, and will be up for approval at the March meeting. VP Vizzini said that at the request of the Governance subcommittee, her office performed a review of the rental rates and the associated labor rates charged to outside entities renting space from the College. The review is now complete and will be sent to Trustee Canary, chair of the subcommittee for review.

VP Vizzini reported the operating budget for the 2016-2017 year is doing slightly better than she had reported in October. They are still projecting a deficit of \$728,000, however that is less than the \$1 M that was originally projected. They are also currently projecting potential surpluses in light, power and water, from the College's energy efficiency operations, and in building rental leases. The Budget and Finance department is working on the 2017-2018 operating budget and are in the process of developing assumptions as far as a budget gap for next year to be discussed with the Executive committee, Dr. McKay, and the Budget and Finance subcommittee. The College departments are scheduled to make their budget requests in mid-January.

VP Vizzini then reviewed Item 7, the resolution for the budget transfer, in the amount of \$14,488. She said this was to cover the cost of the workload demands in the workforce development area. The money is going from one salary line to temporary salary lines.

Chair Sanders called for a motion for the approval of College Resolutions 2016.84 and 2016.91. Trustee Escorbores so moved, Trustee Murray seconded, and the motion was approved unanimously.

RESOLUTION 2016.84 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,484,720.17 for the month of October 2016 and \$2,485,931.03 for the month of November 2016 (*Attachment I*) are hereby approved by the Board of Trustees.

RESOLUTION NO. 2016.85 - Accepting a Grant Sub-Award from the Research Foundation for the State University of New York (SUNY) for a Project Entitled “LSAMP: Meeting the Grand Challenge of Preparing Students for Successful Transition into STEM Majors and Beyond”

WHEREAS, Suffolk County Community College has received a grant sub-award in the amount of \$40,000, including indirect costs, from The Research Foundation for the State University of New York (SUNY) for a project entitled “LSAMP: Meeting the Grand Challenge of Preparing Students for Successful Transition into STEM Majors and Beyond,” for the period of September 15, 2016 through August 31, 2018, and

WHEREAS, this project is an alliance of fourteen 2-year and 4-year SUNY institutions whereby each 4-year college will pair with one 2-year college to increase STEM student retention and progression to baccalaureate degrees, and

WHEREAS, matching funds are not required, and

RESOLVED, that a grant sub-award in the amount of \$40,000, including indirect costs, from The Research Foundation for the State University of New York (SUNY) for a project entitled “LSAMP: Meeting the Grand Challenge of Preparing Students for Successful Transition into STEM Majors and Beyond,” for the period of September 15, 2016 through August 31, 2018, is hereby accepted, and the College President, or his designee, is authorized to execute a contract with the administering agency.

Project Director: Dr. Candice J. Foley, Ph.D.

Note: No full-time personnel

RESOLUTION NO. 2016.86 - Amending the College Budget for a Perkins IV Career and Technical Education Act Program Grant

WHEREAS, the 2016-2017 College operating budget provides \$577,483, including indirect costs, from the New York State Education Department for the Perkins IV-Career and Technical Education Act (CTEA) Program for the period of July 1, 2016 through June 30, 2017, and

WHEREAS, the award has been increased by an additional amount of \$46,809, bringing the total amount of the grant award to \$624,292 including indirect costs, and

WHEREAS, these funds will provide additional resources for instructional equipment, supplies, recruitment and travel in CTE programs, such as computer art, advanced manufacturing, and construction/architectural technology, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2016-2017 College operating budget be amended to reflect an increase in the amount of \$46,809, including indirect costs, from the New York State Education Department, Perkins IV Funds, for the Carl D. Perkins Career and Technical Education Act (CTEA) Program, and the College President or his designee is authorized to execute a contract with the administrating agency.

Project Director: Dr. W. Troy Tucker, College Associate Dean of Sponsored Programs

RESOLUTION NO. 2016.87 - Accepting a Grant Award from the State University of New York, Workforce Development Training Program, for a Project Entitled “Adchem – Communication Improvement Program”

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$10,091, including indirect costs, from the State University of New York, Workforce Development Training Program, for a project entitled “Adchem - Communication Improvement Program,” for the period of September 1, 2016 through August 31, 2017, and

WHEREAS, this program will provide on-site workplace English language skills training to workers of Adchem Corp., and

WHEREAS, matching funds in the amount of \$1,121 will be provided by Adchem, be it therefore

RESOLVED, that a grant award from the State University of New York, Workforce Development Training Program, in the amount of \$10,091 including indirect costs, and matching funds in the amount of \$1,121 provided by Adchem, for the Adchem - Communication

Improvement Program, for the period of September 1, 2016 through August 31, 2017, are hereby accepted, and the College President, or his designee, is authorized to execute a contract with the administering agency.

Project Director: Maureen Arma

Note: No full-time personnel

RESOLUTION NO. 2016.88 - Approving the Agreement Among the College, the County of Suffolk and the Suffolk County Association of Municipal Employees College White Collar Bargaining Unit, College Blue Collar Bargaining Unit and College Aide Bargaining Unit

WHEREAS, Suffolk County Community College, the County of Suffolk and the Suffolk County Association of Municipal Employees (“AME”) have reached an agreement covering the terms and conditions of employment for College employees represented in the AME College White Collar Bargaining Unit, College Blue Collar Bargaining Unit and College Aide Bargaining Unit for the period extending from January 1, 2013 to December 31, 2016, and

WHEREAS, said agreement has been set down in a Stipulation of Agreement (*Attachment II*), and

WHEREAS, such Agreement has been ratified by the Suffolk County AME College White Collar Bargaining Unit membership, the College Blue Collar Bargaining Unit membership, and the College Aide Bargaining Unit membership, and

WHEREAS, the College President recommends the approval of this Agreement, be it therefore,

RESOLVED, that the Stipulation of Agreement among Suffolk County Community College, the County of Suffolk and the Suffolk County Association of Municipal Employees College White Collar Bargaining Unit, College Blue Collar Bargaining Unit and College Aide Bargaining Unit, annexed hereto as *Attachment II*, be and the same is, hereby, approved.

RESOLUTION 2016.89 - Authorizing an Increase in the Hourly Wage Rate for Part-Time Employees of Suffolk County Community College

WHEREAS, due to the increase in New York State’s minimum wage effective 12/31/16, the hourly wage rate for part-time employees of Suffolk County Community College should, likewise, be increased, be it therefore

RESOLVED, that the hourly wage rate for part-time employees of the College shall be increased as reflected on *Attachment III*, annexed hereto, effective 12/26/16.

RESOLUTION NO. 2016.90 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on *Attachment IV* as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on *Attachment IV* are hereby authorized and approved.

RESOLUTION NO. 2016.91 - Amending the College Budget for an Increase in the Grant Award from the National Science Foundation (NSF) for a Project Entitled “Support for Undergraduates at the Community College Engaged in STEM Student” (NSF STEM III)

WHEREAS, the 2016-2017 College operating budget provides \$200,000, including indirect costs, from the National Science Foundation (NSF) for a project entitled “*Support for Undergraduates at Community College Engaged in STEM Studies*” (NSF STEM III), for the period of October 1, 2016 through September 30, 2021, and

WHEREAS, this project seeks to increase the number of low income, academically talented STEM students who graduate, transfer to a four-year program or directly enter the STEM workforce, by scaling and enhancing existing resources and developing new student support and curricular activities, and

WHEREAS, the award has been increased by an additional amount of \$101,132 for salaries and the associated fringe benefits, travel, materials and supplies, as well as consultant fees, bringing the total amount for expenditures of the grant award to \$301,132, including indirect costs, and

WHEREAS, in addition, the NSF STEM III award will provide \$696,525 to support student scholarships, which will be administered external to the College operating budget as financial aid, and

WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2016-2017 College operating budget be amended to reflect an increase in the amount of \$101,132 from the National Science Foundation (NSF) for a project entitled “Support for Undergraduates at the Community College Engaged in STEM Studies” (NSF STEM III), for the period October 1, 2016 through September 30, 2021, and the College President or his designee is authorized to execute a contract with the administering agency.

Project Director: Dr. Candice J. Foley, Ph.D.

The Chair moved to the committee reports, starting with the Student Trustee report. Student Trustee North reported he had attended Dr. McKay's Town Hall meeting on each campus. He announced there would be a Kwanza celebration on the Grant Campus the next day from 6pm to 9pm. He's been meeting with SGA members on all three campuses. On the Eastern Campus he has been working with Mary Reese and SGA to set up a financial aid workshop for students. He said many students on the Eastern Campus are concerned about not having enough literacy on financial aid workshops. Student Trustee North said he was also working and discussing with Dr. McKay and Dr. Adams the possibility of a Student Government Advisory committee made up of SGA members. The Student Trustee would be chair of the committee, and the voting member on the he board addressing, student concerns and issues.

Chair Sanders moved on to the Foundation report. Executive Director Sylvia Diaz, said the annual fund appeal went out late last month and they have been receiving responses. She thanked those who had contributed. Additionally, she said there will be a number of other appeals going out via e-mail. The Foundation has begun its preparation for the annual Gala, scheduled for May 4, 2017 at the Huntington Hilton in Melville, NY. She thanked Dr. McKay and Kevin Peterman for assisting in securing the honoree. She was happy to announce the honoree is Randi Weingarten, who is the President of AFT, a national teachers union. She concluded by saying Save the Date cards for the Gala would be mailed out shortly.

Chair Sanders called for the Governance Committee report. Trustee Canary reported the Governance committee met on Tuesday, November 29th; those who attended were: Chair Sanders, Trustees Pontieri, Lindsay Sullivan and Morgo as well as Steve Leventhal, the outside counsel to the board of trustees, and Alicia O'Connor, Deputy General Counsel, and Gail Kenahan the recording secretary. Discussion was had about what types of ethics training the College has for administration and staff. Deputy General Counsel O'Connor stated that the College is currently using Workplace Answers to deliver online training on numerous topics. It was suggested that ethics training could be included into the agenda for the next Professional Development Day. The committee also discussed a personnel matter with outside counsel Leventhal. After that discussion, Mr. Leventhal left the meeting. The committee then discussed the responses received for the candidates for the new ethics board membership. Nassau County Bar Association referred Deputy General Counsel O'Connor to the Suffolk County Bar Association. Suffolk County Bar Association forwarded to Deputy General Counsel O'Connor resumes for three attorneys, copies of the resumes were distributed to the committee members present and will be e-mailed to all members not in attendance. He said there are now eight possible candidates, including the five retired judges that were previously provided to him by the Chief Administrative Judge of the Courts. It was decided that Ms. O'Connor will draft a letter inviting each candidate to come for a 15-minute face-to-face discussion with the board of trustee's Governance Committee at the next scheduled meeting. Trustee Canary added that the Business and Finance office is working on the fee schedule to be utilized with the facilities use application. It will be reviewed at the next Governance Committee meeting. He reported the committee also had a very brief discussion on the Center for the Holocaust, Diversity and Human Understanding coordinator's position that was posted on November 23rd. Already two people have applied. Discussion was had that it will remain an academic position. He announced the agenda items for the January meeting were identified as: meeting with board of ethics

candidates, review of the fee schedule to be utilized with the facilities use application. The next Governance Committee meeting will be held on Thursday, January 5th, 3 p.m., Sagtikos building, conference room 221 on the Grant Campus.

Chair Sanders called for the Student Success Committee report. Trustee Lindsay Sullivan said the committee had not met and said the next meeting was scheduled for January 12th at 3:30 at in the NFL building on the Ammerman Campus.

Chair Sanders called for the Facilities and Technology Committee report. Trustee Lilly said the committee had not met, and they would be scheduling a meeting sometime in January to tour some of the other campuses.

Chair Sanders called for the Personnel Committee report. Trustee Escorbores said the Personnel committee had not met yet, and plans to meet within the next two weeks to finalize the presidential evaluation. He will forward the date as soon as it has been scheduled.

Chair Sanders said there would be no report for the Budget and Finance committee due to Trustee Morgo's absence. The committee plans to meet in January and they will send out the date via e-mail.

Chair Sanders moved to the Chair's report, which included the Executive Committee report. She reported the Executive Committee meets to review and prepare for the Board meetings every Monday prior to the Board meeting. They meet with Dr. McKay and his cabinet members to review the agenda, protocols, and resolutions that will be presented. The meetings take place at 3:00 pm in the NFL building, President's conference room on the Ammerman Campus.

Chair Sanders moved onto the Chair's report. She said the last 30 days have been very interesting and full of excitement. She commented there was now a new leader of the free world, and now moving forward what does that mean for the College as an academic institution. She said Dr. McKay had shared some comments with her about the Town Hall meetings, and some of the things he's hearing from the students. She noted she is always proud and amazed at the College's students and their level of maturity, and awareness. She said the College's students are definitely awake and aware, and they have great engagement with the front line of the faculty, they have access to staff and administrators.

Chair Sanders said was pleased to have once again attended the Faculty Associations annual holiday dinner. She thanked Kevin Peterman, President of the Faculty Association for the event saying it was always good to see faculty that are retiring and to appreciate how much they've given to the College's students over the course of their own individual lives.

Chair Sanders then brought attention to a student, Mr. Juan Bolanos-Martinez. She explained that she had brought Dale Carnegie on campus to do a leadership training with the students, and now every time she sees people from Dale Carnegie, they are talking about this particular student who impressed them so much. She commended Mr. Bolanos-Martinez and told him he made a

great impression on a corporate entity that does a lot of corporate training and then asked him to introduce himself. Mr. Bolanos-Martinez said he was from Venezuela. He came to the College for English courses two years ago, and planned to transfer his credits from Venezuela. He said he was proud to be at the College which had welcomed him with open arms since the beginning. He started in ESL at the beginning level, and now, hopefully expects to graduate with his Associates degree in May of 2017.

He said he believed that when you have good leaders, good things happen and he thanked the College for its support.

Chair Sanders moved on to the President's report. Dr. McKay said that several members of the Strategic Planning committee and the Achieving the Dream team were attending a national conference and therefore not present for their monthly updates.

He asked Dr. Mark Fellenz to speak on the resolution that was discussed at the Assembly meeting. Dr. Fellenz introduced himself as the Chair of the Academic Assembly, which is a shared governance body on the Grant campus. He said the Assembly had met on this past Tuesday, and one of the agenda items was to pass a resolution called the Resolution in Support of an Inclusive Campus. He noted the initiatives that President McKay has undertaken at the College to support diversity and inclusion. They know that there are conversations at the SUNY level with regard to re-enforcing the College's commitment to diversity and inclusion in response to some of the divisive discourse experienced as a nation in the aftermath of the election. The Academic Assembly wrote in support of a resolution reaffirming their values, and commitment to the institutional goal for diversity and encouraging and supporting future efforts on the part of the College's administration.

Dr. McKay said in an effort to address student concerns around diversity and inclusion he has charged Carol Wickliffe-Campbell, Chief of Staff, Christina Vargas, Chief Diversity Officer, Dionne Walker-Belgrave, Affirmative Action Officer and Joanne Braxton, College Dean of Enrollment Management; to lead a team to develop programming that will promote best practices for inclusion and building a consistent foundation for an appreciation of the many facets of difference that exist with the College community and are reflective of Suffolk County. This is tied with the new direction that will be implemented for multicultural affairs. Each campus will have a designated Assistant Director of Campus Activities and Multicultural Affairs. The team made up of the Executive Deans, Directors of Campus Activities and Student Development, Assistant Directors of Campus Activities and Multicultural Affairs, the Vice Presidents for Student Affairs and Academic Affairs, and the Chief Diversity Officer, a faculty member from each campus, a student from each campus, will be standing members of a Presidential Multicultural Affairs Committee that will meet twice a semester or more frequently as needed to discuss college-wide programming and campus-based programming. Such reports and activities will be advanced to the President for review and approval.

Dr. McKay gave a few updates on current searches. The Center for the Holocaust vacancy has been posted and the applications are being received. The search committee for the Senior AVP for STEM/CTE is once again underway and he has invited Governance from each of the

campuses to submit representative names. The search committee for the Executive Director of OPIE has also been formulated and is now underway. Dr. McKay will be providing both Dr. Fellenz and Dr. Good the names of the Governance representatives.

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Chair Sanders moved on to the Round table. Student Trustee North announced that the African-American club on the Grant campus would be hosting a Kwanza celebration the following day from 6 pm to 9 pm and invited all to attend.

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Chair Sanders requested a motion to enter into Executive Session to discuss the medical, financial credit or employment history of a particular person or corporation, the terms of a contract, matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and the collective bargaining negotiations which are taking place with the college labor organization. Student Trustee North so moved, Trustee Pontieri seconded the motion was approved unanimously.

Chair Sanders stated there would be no further business conducted after the Executive Session.

The Board of Trustees was adjourned at 5:13 p.m. The Board of Trustees next meeting is January 19, 2017 at 9:00 a.m. in the Alumni room of the Brookhaven Gymnasium, on the Ammerman Campus in Selden, New York.

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Respectfully submitted,
Bryan Lilly
Secretary