



Office of the President

BOARD OF TRUSTEES

October 20, 2016


RESOLUTION 2016.73 - Approving Monthly Sponsor Services for Suffolk County Community College

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,214,360.03 for the month of September 2016 (Attachment I) is hereby approved by the Board of Trustees.



Bryan Lilly
Secretary



Office of the President

BOARD OF TRUSTEES

October 20, 2016


RESOLUTION NO. 2016.74 - Approving Budget Transfers

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment II as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on Attachment II are hereby authorized and approved.


Bryan Lilly
Secretary



Office of the President

BOARD OF TRUSTEES

October 20, 2016

RESOLUTION NO. 2016.75 - Approving the Agreement Among the College, the County of Suffolk, and the Guild of Administrative Officers of Suffolk County Community College

WHEREAS, the College, the County of Suffolk and the Guild of Administrative Officers of Suffolk County Community College have reached an Agreement covering the terms and conditions of employment for the period extending from September 1, 2015 to August 31, 2019, and

WHEREAS, said Agreement has been set down in a Stipulation of Agreement (*Attachment III*), and

WHEREAS, such Agreement has been ratified by the Guild of Administrative Officers, and

WHEREAS, the College President recommends the approval of this Agreement, be it therefore,

RESOLVED, that the Agreement among the College, County of Suffolk and the Guild of Administrative Officers of Suffolk Community College be and the same is hereby approved.


Bryan Lilly
Secretary



Office of the President
BOARD OF TRUSTEES
October 20, 2016

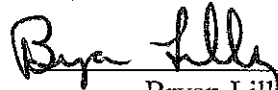
RESOLUTION NO. 2016.76 - Authorizing the Commencement of Litigation

WHEREAS, based on the advice of the College General Counsel and the Vice President of Business and Financial Affairs, and the recommendation of the College President, the Board of Trustees has determined that it has a valid claim arising from the contract between Suffolk County Community College and Dover Hospitality Services, Inc., and

WHEREAS, the County of Suffolk Department of Law, pursuant to the terms of the Sponsor Services Agreement, will represent the College in the prosecution of this claim, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes the commencement of litigation against Dover Hospitality Service, Inc. for any and all relief deemed necessary in order to enforce the College's rights, and be it further

RESOLVED, that the College President or the College General Counsel be authorized to execute any and all documents to effectuate the purposes of this resolution.


Bryan Lilly
Secretary



Office of the President

BOARD OF TRUSTEES

October 20, 2016

RESOLUTION NO. 2016.77 - Awarding a Contract for the Design of the Renewable Energy and STEM Center on the Michael J. Grant Campus, CP 2141

WHEREAS, the design phase of capital project No. 2141 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, proposals for the design of the Renewable Energy and STEM Center on the Michael J. Grant Campus have been solicited and reviewed by the College, and

WHEREAS, the College design committee has determined that the proposal submitted by AECOM best meets the needs of the College, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract with AECOM in the amount of \$900,000 for the design of the Renewable Energy and STEM Center upon such terms and conditions as shall be approved by the College General Counsel.


Bryan Lilly
Secretary



Office of the President

BOARD OF TRUSTEES

October 20, 2016

RESOLUTION NO. 2016.78 - Approving a Major Change Order to the Contract with Mt. Olympos Restoration, Inc. for Additional Waterproofing Work on the Ammerman Building on the Ammerman Campus, Project CP 2177

WHEREAS, Capital Project No. 2177 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, by a resolution duly adopted on May 19, 2016, the Board of Trustees authorized a contract with Mt. Olympos Restoration, Inc. in the amount of \$718,000 for the waterproofing of the Ammerman Building on the Ammerman Campus, and

WHEREAS, additional waterproofing work not included in the original contract, including removing four courses of brick above 112 windows, replacing existing steel lintel with new galvanized steel lintel, and replacing the brick, is necessary in order to complete the project,

WHEREAS, including the additional work described herein increases the contract with Mt. Olympos by more than thirty-five thousand and one dollars (\$35,001.00), thus constituting a major change order as defined by the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, and

WHEREAS, there is sufficient monies in the budget for this project to permit this change order, be it therefore

RESOLVED, that a major change order in the amount of \$118,500.00 to the contract with Mt. Olympos Restoration Inc. for additional waterproofing work is hereby authorized and approved, and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.


Bryan Lilly
Secretary



Office of the President

BOARD OF TRUSTEES

October 20, 2016

RESOLUTION NO. 2016.79 - Making A SEQRA Determination for the Construction of the New Plant Operations Building on the Michael J. Grant Campus (CP 2144)

WHEREAS, the College Board of Trustees serves as Lead Agency for determinations issued pursuant to the State Environmental Quality Review Act ("SEQRA") (NYS Environmental Conservation Law, Article 8) and its implementing regulations at Title 6 NYCRR Part 617, and

WHEREAS, under Capital Project 2144, the College will be constructing the new Plant Operations Building on the Michael J. Grant Campus, and

WHEREAS, this project is subject to review under SEQRA as both the State of New York and the County of Suffolk have the authority to issue approval for the funding of this project, and

WHEREAS, the College recommends that this project be considered an "Unlisted Action," pursuant to 6 NYCRR §617.2(ak), as this project neither meets or exceeds a threshold contained in the list of Type I Actions in 6 NYCRR §617.4, nor meets the definition of any listed Type II Action in 6 NYCRR §617.5, and

WHEREAS, a Short Environmental Assessment Form (SEAF) was prepared by the College, as shown in Attachment IV , attached hereto, to ascertain the environmental impacts of this project, as per 6 NYCRR §617.6(a)(3), and

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) EAF Mapper Application was used to populate answers to geographic or place-based questions on the SEAF, and

WHEREAS, the results of the EAF Mapper Application are consistent with other available sources that identify environmentally sensitive conditions with the exception of the relative location of wetlands to the project site which requires a check of other available sources to confirm or refute the finding, and

WHEREAS, the NYSDEC Environmental Resource Mapper indicates that no wetlands are located on the Grant Campus, nor near the project site, and

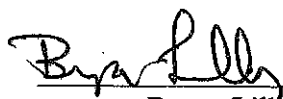
WHEREAS, the College's review pursuant to SEQRA has indicated that the construction of the new Plant Operations Building on the Grant Campus will not have a significant adverse impact on the environment, be it therefore



RESOLUTION NO. 2016.79 - Continued

RESOLVED, that the Board of Trustees hereby finds and determines that the construction of the new Plant Operations Building on the Michael J. Grant Campus constitutes an "Unlisted Action," with no significant adverse impacts on the environment pursuant to 6 NYCRR §617.2(ak), for the following reasons:

1. The action will not exceed any of the criteria contained in 6 NYCRR §617.7(c) which sets forth thresholds for determining significant adverse impacts on the environment;
2. The action does not adversely impact surface or groundwater, traffic or noise levels, nor increase erosion, flooding, leaching or drainage problems as the topography remains flat, the building will be sewerred, and storm water will be managed with the existing Campus storm water sewer system;
3. The action does not remove large quantities of vegetation, does not impact a significant habitat area, and does not impact a threatened or endangered species of animal or plant;
4. As the action does not adversely impact groundwater, the action does not impair the environmental characteristics of the state listed Critical Environmental Area (CEA) identified by the EAF Mapper Application as SGPA nor the CEA listed under NYSDEC Critical Environmental Areas in Suffolk County as Oak Brush plains;
5. The action does not conflict with the College's Master Plan;
6. The action does not impair the character or quality of important historical, architectural or aesthetic resources as the site does not contain a structure that is listed on either the State or National Register of Historic Places;
7. While the site is located in an archeological sensitive area, there is no record of any significant archeological findings within the Campus property and therefore the action does not impair the character or quality of important archeological resources;
8. The increased use of electricity and natural gas associated with the action is not significant relative to the rest of the Michael J. Grant Campus;
9. The action does not create a hazard to human health;
10. The action is consistent with the current use of the land as a community college;
11. The action does not attract a large number of people to the Campus compared to the number of people who would come to the Campus absent the action;
12. The action does not create a material demand for other actions that would meet one or more of the criteria in 6 NYCRR §617.7(c);
13. The action does not result in changes to two or more elements of the environment that when considered together result in a substantial adverse impact on the environment;
14. There are no related actions to this action that when considered cumulatively would meet one or more of the criteria in 6 NYCRR §617.7(c);
15. All necessary State and County approvals will be obtained.


Bryan Lilly
Secretary



Office of the President

BOARD OF TRUSTEES

October 20, 2016

RESOLUTION NO. 2016.80 - Making a SEQRA Determination for the Construction of the New Warehouse Building on the Eastern Campus (CP 2145)

WHEREAS, the College Board of Trustees serves as Lead Agency for determinations issued pursuant to the State Environmental Quality Review Act ("SEQRA") (NYS Environmental Conservation Law, Article 8) and its implementing regulations at Title 6 NYCRR Part 617, and

WHEREAS, under Capital Project 2145, the College will be constructing the new Warehouse Building on the Eastern Campus, and

WHEREAS, this project is subject to review under SEQRA as both the State of New York and the County of Suffolk have the authority to issue approval for the funding of this project, and

WHEREAS, the College recommends that this project be considered an "Unlisted Action," pursuant to 6 NYCRR §617.2(ak), as this project neither meets or exceeds a threshold contained in the list of Type I Actions in 6 NYCRR §617.4, nor meets the definition of any listed Type II Action in 6 NYCRR §617.5, and

WHEREAS, a Short Environmental Assessment Form (SEAF) was prepared by the College, as shown in Attachment V, attached hereto, to ascertain the environmental impacts of this project, as per 6 NYCRR §617.6(a)(3), and

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) EAF Mapper Application was used to populate answers to geographic or place-based questions on the SEAF, and

WHEREAS, the results of the EAF Mapper Application are consistent with other available sources that identify environmentally sensitive conditions with the exception of the relative location of land that has been the subject of remediation for hazardous waste which requires a check of other available sources to confirm or refute the finding, and

WHEREAS, a search of the NYSDEC Spill Incidents Database, Remedial Site Database, and Bulk Storage Database indicates no record of any hazardous waste remediation on the Eastern Campus, nor near the project site, and

WHEREAS, the NYSDEC Natural Resources and Environmental Protection Maps indicate that no environmental remediation sites are located on the Eastern Campus, nor near the project site, and



RESOLUTION NO. 2016.80 - Continued

WHEREAS, the College's review pursuant to SEQRA has indicated that the construction of the new Warehouse Building on the Eastern Campus will not have a significant adverse impact on the environment, be it therefore

RESOLVED, that the Board of Trustees hereby finds and determines that the construction of the new Warehouse Building on the Eastern Campus constitutes an "Unlisted Action," with no significant adverse impacts on the environment pursuant to 6 NYCRR §617.2(ak), for the following reasons:

1. The action will not exceed any of the criteria contained in 6 NYCRR §617.7(c) which sets forth thresholds for determining significant adverse impacts on the environment;
2. The action does not adversely impact surface or groundwater, traffic or noise levels, nor increase erosion, flooding, leaching or drainage problems as the topography remains flat, the building will generate no wastewater, and storm water will be managed with the existing Campus storm water sewer system;
3. The action does not remove large quantities of vegetation, does not impact a significant habitat area, and does not impact a threatened or endangered species of animal or plant;
4. As the action does not adversely impact groundwater, the action does not impair the environmental characteristics of the state listed Critical Environmental Area (CEA) identified by the EAF Mapper Application as the Central Suffolk Pine Barrens Aquifer Overlay District;
5. The action does not conflict with the College's Master Plan;
6. The action does not impair the character or quality of important archeological, historical, architectural or aesthetic resources as the site does not contain a structure that is listed on either the State or National Register of Historic Places nor is it located in an archeological sensitive area;
7. The increased use of electricity associated with the action is not significant relative to the rest of the Eastern Campus;
8. The action does not create a hazard to human health;
9. The action is consistent with the current use of the land as a community college;
10. The action does not attract a large number of people to the Campus compared to the number of people who would come to the Campus absent the action;
11. The action does not create a material demand for other actions that would meet one or more of the criteria in 6 NYCRR §617.7(c);
12. The action does not result in changes to two or more elements of the environment that when considered together result in a substantial adverse impact on the environment;
13. There are no related actions to this action that when considered cumulatively would meet one or more of the criteria in 6 NYCRR §617.7(c);
14. All necessary State and County approvals will be obtained.

Bryan Lilly
Secretary



Office of the President

BOARD OF TRUSTEES

October 20, 2016

RESOLUTION NO. 2016.81 - Accepting Grant Funds from the Suffolk Community College Foundation in Support of Suffolk Community College's Office of Veterans Affairs

WHEREAS, Suffolk Community College Foundation (Foundation) received a grant award in the amount of \$50,000 from the Island Outreach Foundation to provide support to student veterans at Suffolk County Community College, and an additional \$1,500 to sponsor a veterans' conference for student veterans at Suffolk and participate in dialogue about transitioning veterans into civilian life and the workforce upon their return from service, and


WHEREAS, by a resolution adopted on March 17, 2016, the Board of Trustees authorized the College to accept a portion of this grant award in an amount up to \$10,000 from the Foundation to fund staff positions in the College's Office of Veteran Affairs , and

WHEREAS, the Foundation has authorized an additional amount of up to \$19,000 to be transferred to Suffolk County Community College to fund staffing in the Office of Veterans Affairs, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes the acceptance of an amount up to \$19,000 from the Suffolk Community College Foundation, which constitutes a portion of the grant award received by the Foundation from the Island Outreach Foundation, to fund staffing in the Office of Veteran Affairs at Suffolk County Community College.

Project Director: Shannon O'Neill

Note: No full-time personnel


Bryan Lilly
Secretary

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500



BOARD OF TRUSTEES
October 20, 2016

RESOLUTION NO. 2016.82 - Amending the College Budget for a Grant Award Increase from Suffolk Community College Foundation in Support of Suffolk County Community College's Office of Veterans Affairs

WHEREAS, the 2016-2017 College operating budget provides \$90,556 from the Suffolk Community College Foundation (Foundation) which constitutes a grant award received by the Foundation from the Kisco Foundation in support of Suffolk County Community College's Office of Veterans Affairs, and

WHEREAS, the grant award has been increased by \$9,444, bringing the total amount of the grant award to \$100,000, and

WHEREAS, it is necessary to amend the 2016-2017 College operating budget to reflect the increase in the grant award, be it therefore

RESOLVED, that the 2016-2017 College operating budget be amended to reflect an increase in the amount of \$9,444 from the Suffolk Community College Foundation, increasing the amount of a grant award received by the Foundation from the Kisco Foundation to \$100,000, to fund staff positions in the Office of Veteran Affairs at Suffolk County Community College.

Project Director: Shannon O'Neill

Note: No full-time positions


Bryan Lilly
Secretary



BOARD OF TRUSTEES
October 20, 2016

RESOLUTION NO. 2016.83 - AWARDING A CONTRACT FOR INFORMATION TECHNOLOGY CONSULTING SERVICES

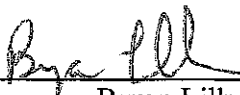
WHEREAS, the College issued a Request for Proposals (RFP) for a consultant to provide a comprehensive evaluation and assessment of the College's Information Technology Department's structure and operations, and provide recommendations for improvements, and

WHEREAS, the evaluation will include an assessment of current capability, capacity, redundancy and resources in both the academic and administrative areas, with respect to the needs of the College, standards for services among peer institutions, and the College's readiness to make any recommended changes, and

WHEREAS, in addition, the consultant will conduct a staffing level assessment as related to organizational needs, and recommend clear lines of reporting and organizational structure, and

WHEREAS, proposals submitted in response to the RFP have been reviewed by the College's evaluation committee, and it has been determined that the proposal submitted by Berry Dunn McNeil & Parker best meets the needs of the College, be it therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract, upon such terms and conditions as shall be approved by the College General Counsel, with Berry Dunn McNeil & Parker in the amount of \$82,660 for information technology consulting services.



Bryan Lilly
Secretary