

BOARD OF TRUSTEES

May 19, 2016

- ITEM 1 RESOLUTION NO. 2016.35 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

- ITEM 2 RESOLUTION NO. 2016.36 - AMENDING THE COLLEGE BUDGET FOR A GRANT AWARD INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A SUNY CHILD CARE PROGRAM**

- ITEM 3 RESOLUTION NO.2016.37 - AWARDING A CONSTRUCTION CONTRACT FOR THE WATERPROOFING OF THE AMMERMAN BUILDING ON THE AMMERMAN CAMPUS**

- ITEM 4 RESOLUTION NO. 2016.38 - AUTHORIZING AN AGREEMENT WITH THE LONG ISLAND LATINO TEACHERS ASSOCIATION FOR A SUMMER STEM/ENVIRONMENTAL JUSTICE PROGRAM**

- ITEM 5 RESOLUTION NO. 2016.39 - ACCEPTING A FEDERAL GRANT FOR THE 2016-2017 FEDERAL WORK STUDY PROGRAM (FWSP)**

- ITEM 6 RESOLUTION NO. 2016.40 - APPROVING THE ALLOCATION OF THE 2016-2017 FEDERAL WORK STUDY PROGRAM (FWSP)**

- ITEM 7 RESOLUTION NO. 2016.41 - ACCEPTING A FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) FOR 2016-2017**

- ITEM 8 RESOLUTION NO. 2016.42 - ALLOCATING FUNDS FROM THE 2016-2017 FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT PROGRAM (FSEOG)**

- ITEM 9 RESOLUTION NO. 2016.43 - APPROVING BUDGET TRANSFERS**

- ITEM 10 RESOLUTION NO. 2016.44 - AUTHORIZIING A MEMORANDUM OF AGREEMENT WITH THE URBAN LEAGUE OF LONG ISLAND, INC.**

ITEM 1

RESOLUTION 2016.35 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,489,768.41 for the month of April 2016 (Attachment I) is hereby approved by the Board of Trustees.

COUNTY OF SUFFOLK



STEVEN BELLONE
 SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
 DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
 PERSONNEL DIRECTOR

TO: Deborah Lesser
 SCCC – Business & Financial Affairs
 NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone
 Suffolk County Department of Civil Services
 Employees Services Unit

DATE: March 31, 2016

SUBJ: SCCC Premium Due for Employee Medical Health Plan of Suffolk County
 Fund 818

A R T

271 249 520
 760 457 1217

1 1 2
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1032 710 1742

2 - 2

1034 710 1744

April 2016

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	792.91	520 ✓	412,313.20
72 EMHP Family	1,691.28	1217 ✓	2,058,287.76
HMO's			
31 HIP Indiv.	892.85	2 ✓	1,785.70
32 HIP Family	2,187.46	3 ✓	6,562.38
Blue Choice Indiv.	1,293.60		0.00
Blue Choice Family	3,363.36		0.00
JOB SHARE (PLAN RATES)			
71 Individual	785.03	2 ✓	1,570.06
72 Family	1,674.47		0.00
Total Premium 4/16		1744	\$2,480,519.10

Plus: 1 Indiv. 792.91
 5 Family 8456.40

2,489,768.41

Attachment: Enrollee List

A = Active
 R = Retired
 T = Total

ITEM 2

RESOLUTION NO. 2016.36 - AMENDING THE COLLEGE BUDGET FOR A GRANT AWARD INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A SUNY CHILD CARE PROGRAM

WHEREAS, the 2015-2016 College operating budget provides \$194,200.00 from the State University of New York for a SUNY Child Care Program, and

WHEREAS, this grant supports the provision of quality child care services at the Ammerman and Michael J. Grant Campuses, and

WHEREAS, the grant award has been increased by \$14,738.00, bringing the total amount of the grant award to \$208,938.00, and

WHEREAS, it is necessary to amend the 2015-2016 College operating budget in the amount of \$14,738.00 to provide for the increase in the grant award, and

RESOLVED, that the 2015-2016 College operating budget be amended to reflect an increase in the amount of \$14,738.00, from the State University of New York for a SUNY Child Care Program, and the College President, or his designee, is authorized to execute any required documentation with the administering agency.

Project Director: Barbara E. Hurst, Director of Business Affairs

Note: No full-time positions
No in-kind contribution required

ITEM 3

RESOLUTION NO.2016.37 - AWARDING A CONSTRUCTION CONTRACT FOR THE WATERPROOFING OF THE AMMERMAN BUILDING ON THE AMMERMAN CAMPUS

WHEREAS, capital project No. 2177 has been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the Waterproofing of the Ammerman Building on the Ammerman Campus were solicited and opened on April 28, 2016, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were evaluated by the College, be it, therefore

RESOLVED, that the College President or his designee is authorized to enter into a contract with Mt. Olympos Restoration Inc. of Seaford, NY, in the amount of \$718,000 for the waterproofing of the Ammerman Building on the Ammerman Campus, upon such terms and conditions as shall approved by the College General Counsel.

ITEM 4

RESOLUTION NO. 2016.38 - AUTHORIZING AN AGREEMENT WITH THE LONG ISLAND LATINO TEACHERS ASSOCIATION FOR A SUMMER STEM/ENVIRONMENTAL JUSTICE PROGRAM

WHEREAS, the Long Island Latino Teachers Association (LILTA) is a nonprofit organization committed to increasing high school graduation rates and higher education enrollment, retention and completion, especially among Long Island's underserved populations, including Latinos, and

WHEREAS, as part of Suffolk County Community College's Strategic Plan, the Office for Continuing Education seeks to promote the social and economic development of the community it serves by providing learning opportunities and specialized programs, including those focused on science, technology, engineering and mathematics (STEM), which are critical to the economic vibrancy of Long Island, and

WHEREAS, LILTA and the College wish to collaborate on the design, development and implementation a one-week STEM/environmental justice summer program for middle school students to be conducted at the Longwood Middle School, and

WHEREAS, the College's Office for Continuing Education will provide twenty (20) hours of curriculum development and classroom instruction for approximately fifteen (15) 6th and 7th grade students in the English as a Second Language (ELL) program in the Longwood School District, and,

WHEREAS, LILTA will tender to the College the sum of \$2,000.00 for these services, which cost is fair and reasonable, and

WHEREAS, the president of LILTA is a member of the College's Board of Trustees, be it, therefore,

RESOLVED, that the College President is authorized and empowered to execute an Agreement, upon such terms and conditions as shall be approved by the College General Counsel, with the Long Island Latino Teachers Association (LILTA) for a one-week STEM/environmental justice summer program for middle school students of the Longwood School District, for a cost to be paid by LILTA to the College of \$2,000.00

ITEM 5

RESOLUTION NO. 2016.39 - ACCEPTING A FEDERAL GRANT FOR THE 2016-2017 FEDERAL WORK STUDY PROGRAM (FWSP)

WHEREAS, Suffolk County Community College has applied to participate in the Federal Work Study Program (FWSP) authorized under Part C of Title IV of the Higher Education Act of 1965, as amended by the Education Amendments, and

WHEREAS, the application has been approved in the amount of \$452,036, and

WHEREAS, the federal regulations allow the sum of \$75,000 or 10 percent of the allocation, whichever is less, to be set aside for the Job Locator & Development Program, and

WHEREAS, this federal grant must be matched by a 25 percent administrative cost contribution, and

WHEREAS, amendments to the law became effective in October 1986 allowing five percent administrative expense allowance based on total student expenditures for FWSP, be it therefore

RESOLVED, that the Board of Trustees hereby accepts the total federal allotment of funds from the 2016-2017 Federal Work Study Program in the amount of \$452,036, and be it further

RESOLVED, that \$45,204 be set aside for the Job Locator Program, with the College matching contribution of 20 percent to be provided by in-kind contributions, and be it further

RESOLVED, that the Federal Work Study Program's five percent administrative allowance be charged against FWSP and deposited in the appropriate account, and be it further

RESOLVED, that the On-Campus Work Study Program shall continue to be matched by a 25 percent contribution by the College and that the Off-Campus Work Study Program be matched by a 25 percent contribution from the respective participating off-campus agencies, except for the Community Service Employment, and be it further

RESOLVED, that the off-campus agencies shall contribute their respective shares of Employer's FICA and Workmen's Compensation, except for the Community Service Employment.

ITEM 6

**RESOLUTION NO. 2016.40 - APPROVING THE ALLOCATION OF THE 2016-2017
FEDERAL WORK STUDY PROGRAM (FWSP)**

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Work Study Program, be it therefore

RESOLVED, that the following distribution of the 2016-2017 Federal Work Study funds by campus is hereby approved.

Original FWSP Federal Allocation	\$452,036
Less: Transfer to Job Locator Program	<u>-45,204</u>
Remaining CWSP Federal Allocation	\$406,832
Less: 5% Admin Expense Allowance of Campus Wages	<u>-25,427</u>
Remaining FWS Allocation	\$381,405
Plus: 25% of Institutional Share of Student Wages	<u>+127,135</u>
Total Student Wages Available	\$508,540

Campus Wage Distribution of Federal College Work Study Allocation

Ammerman Campus	(46%)	\$228,843
Grant Campus	(40%)	\$213,587
Eastern Campus	(14%)	<u>\$ 66,110</u>
Total Campus Wage Distributions		\$508,540

ITEM 7

RESOLUTION NO. 2016.41 - ACCEPTING A FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG) FOR 2016-2017

WHEREAS, Suffolk County Community College has applied to participate in the Federal Supplemental Educational Opportunity Grant Program as authorized under Subpart 2, Part A of Title IV of the Higher Education Act of 1965, as amended by the Education Amendments, and

WHEREAS, the application has been approved in the amount of \$771,758, and

WHEREAS, amendments to the law became effective in October 1986 allowing a five percent administrative expense allowance based on total expenditures for FSEOG, be it therefore

RESOLVED, that the 2016-2017 Federal Supplemental Educational Opportunity Grant in the amount of \$771,758 be accepted, and be it further

RESOLVED, that the Federal Supplemental Educational Opportunity Grant allotment be deposited in the appropriate accounts, after reducing that allotment with five percent of FSEOG expenditures as administrative expense being charged to the FSEOG account.

ITEM 8

**RESOLUTION NO. 2016.42 - ALLOCATING FUNDS FROM THE 2016-2017
FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT PROGRAM
(FSEOG)**

WHEREAS, Suffolk County Community College is composed of three campuses, and

WHEREAS, the Financial Aid Office on each campus offers financial assistance via the Federal Supplemental Educational Opportunity Grants Program, be it therefore

RESOLVED, that the following distribution of 2016-2017 FSEOG funds is hereby approved:

Federal Supplemental Educational Opportunity Grants (FSEOG)

Original FSEOG Federal Allocation	\$771,758
Less: 5% Administrative Expense for Grants	<u>-\$ 38,588</u>
Remaining FSEOG Allocation for Student Grant Disbursement	\$733,170

Campus Distribution of FSEOG Student Grants

Ammerman Campus	(45 %)	\$329,927
Grant Campus	(42 %)	\$307,931
Eastern Campus	(13 %)	<u>\$ 95,312</u>
Total of College Grants		\$733,170

ITEM 9

RESOLUTION NO. 2016.43 - APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment II as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on Attachment II are hereby authorized and approved.

Suffolk County Community College
 Budget Transfer List
 As of May 12, 2016

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER FROM</u>	<u>TO</u>	<u>REASON</u>
J0024325	181800 181800	C59801 C59801	712450 712445	Replacement Computers Instructional Equipment	116,000	116,000	to purchase replacement smart classroom equipment and printers that will be installed over the summer
J0024326	181800 181800	C69001 W67001	714020 712500	Light, Power & Water Instructional Equipment	112,000	112,000	to purchase additional bleachers for the HSEC Facility on the Grant Campus

ITEM 10

RESOLUTION NO. 2016.44 - AUTHORIZING A MEMORANDUM OF AGREEMENT WITH THE URBAN LEAGUE OF LONG ISLAND, INC.

WHEREAS, the Urban League of Long Island, Inc. (ULLI) has partnered with the College over the past several years to empower youths and adults with programs such as the ULLI College Prep Program, Employment and Training Programs, and Campaign for Achievement, and

WHEREAS, the College and ULLI's most recent Memorandum of Agreement expired on December 31, 2015, and

WHEREAS, the College and ULLI wish to enter into a new Memorandum of Agreement in order to continue the growth and development of ULLI Community Based Employment and Training Programs by providing academic, vocational and employment skills training for youth and adults, and

WHEREAS, under such Memorandum of Agreement, instruction will be offered under the College's Early College program and by the Office of Continuing Education, and students in these programs shall be charged tuition in accordance with established College policy, and

WHEREAS, the Board of Trustees Code of Professional Ethics requires any Trustee who has an interest in any contract with the College to publicly disclose the nature and extent of such interest to the Board of Trustees, and

WHEREAS, Theresa Sanders is the President and Chief Executive Officer of the ULLI, as well as the Chairwoman of the College's Board of the Trustees, and, as such, wishes to fully disclose her interest in the College and ULLI's Memorandum of Agreement, be it, therefore

RESOLVED, that the College President is authorize and empowered to execute a Memorandum of Agreement, upon such terms and conditions as shall be approved by the College General Counsel, with the Urban League of Long Island, Inc. for the ULLI Community Based Employment and Training Programs.
