

**BOARD OF TRUSTEES**

**January 21, 2016**

- ITEM 1** RESOLUTION NO. 2016.01 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE
- ITEM 2** RESOLUTION NO. 2016.02 - AMENDING THE COLLEGE BUDGET FOR A GRANT AWARD INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A SUNY CHILD CARE PROGRAM
- ITEM 3** RESOLUTION 2016.03 - ACCEPTING A GRANT AWARD FROM THE NEW YORK STATE EDUCATION DEPARTMENT, THE UNIVERSITY OF THE STATE OF NEW YORK, FOR FUNDING OF A HIGH SCHOOL EQUIVALENCY TEST ADMINISTRATION PROGRAM
- ITEM 4** RESOLUTION NO. 2016.04 - ABOLISHING AN EMPLOYEE TITLE
- ITEM 5** RESOLUTION NO. 2016.05 - CREATING AN EMPLOYEE TITLE
- ITEM 6** RESOLUTION NO. 2016.06 - APPROVING BUDGET TRANSFERS
- ITEM 7** RESOLUTION NO. 2016.07 - APPOINTING A NEW DIRECTOR TO THE BOARD OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.
- ITEM 8** RESOLUTION NO. 2016.08 - REAPPOINTING DIRECTORS TO THE BOARD OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.
- ITEM 9** RESOLUTION NO. 2016.09 - AMENDING THE COLLEGE BUDGET FOR A COORDINATED LIBRARY COLLECTION PROGRAM
- ITEM 10** RESOLUTION NO. 2016.10 - ACCEPTING GRANT FUNDS FROM THE SUFFOLK COMMUNITY COLLEGE FOUNDATION IN SUPPORT OF SUFFOLK COMMUNITY COLLEGE'S OFFICE OF VETERAN AFFAIRS

**ITEM 1**

**RESOLUTION 2016.01 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of \$2,137,166.52 for the month of December 2015 (Attachment I) is hereby approved by the Board of Trustees.

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COUNTY OF SUFFOLK



STEVEN BELLONE  
SUFFOLK COUNTY EXECUTIVE

Board of Trustees  
January 21, 2016  
Attachment I

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER  
PERSONNEL DIRECTOR

TO: Deborah Lesser  
SCCC -- Business & Financial Affairs  
NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone  
Suffolk County Department of Civil Services  
Employees Services Unit

DATE: December 4, 2015

SUBJ: SCCC December Premium Due for Employee Medical Health Plan of Suffolk County  
Fund 818

A R I

272 243 515  
766 452 1218

1 1 2  
1 4 5

1040 700 1740

2 - 2

1042 700 1742

December 2015

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	760.4	515 ✓	391,606.00
72 EMHP Family	1,621.94	1218 ✓	1,975,522.92
<b>HMO's</b>			
31 HIP Indiv.	894.53	2 ✓	1,789.06
32 HIP Family	2,191.60	5 ✓	10,958.00
Blue Choice Indiv.	1,164.39		0.00
Blue Choice Family	3,027.43		0.00
<b>JOB SHARE (PLAN RATES)</b>			
71 Individual	740.27	2 ✓	1,480.54
72 Family	1,579.00		0.00
<b>Total Premium 12/15</b>		1742	\$2,381,356.52

+  $\frac{5}{1747}$

Attachment: Enrollee List

A = Active  
R = Retired  
T = Total

Plus: 5 Family 8109.70

Less: Medicare <252,299.70>

Adjusted Total 2,137,166.52

**ITEM 2**

**RESOLUTION NO. 2016.02 - AMENDING THE COLLEGE BUDGET FOR A GRANT AWARD INCREASE FROM THE STATE UNIVERSITY OF NEW YORK FOR A SUNY CHILD CARE PROGRAM**

**WHEREAS**, the 2015-2016 College operating budget provides \$169,900 from the State University of New York for a SUNY Child Care Program, and

**WHEREAS**, this grant supports the provision of quality child care services at the Ammerman and Michael J. Grant Campuses, and

**WHEREAS**, the grant award has been increased by \$24,300, bringing the total amount of the grant award to \$194,200, and

**WHEREAS**, it is necessary to amend the 2015-2016 College operating budget in the amount of \$24,300 to provide for the increase in the grant award, and

**RESOLVED**, that the 2015-2016 College operating budget be amended to reflect an increase in the amount of \$24,300, from the State University of New York for a SUNY Child Care Program, and the College President, or his designee, is authorized to execute any required documentation with the administering agency.

Project Director: Barbara E. Hurst, Director of Business Affairs

Note: No full-time positions  
No in-kind contribution required

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ITEM 3

**RESOLUTION 2016.03 - ACCEPTING A GRANT AWARD FROM THE NEW YORK STATE EDUCATION DEPARTMENT, THE UNIVERSITY OF THE STATE OF NEW YORK, FOR FUNDING OF A HIGH SCHOOL EQUIVALENCY TEST ADMINISTRATION PROGRAM**

**WHEREAS**, Suffolk County Community College has received a grant award from the New York State Education Department, The University of the State of New York, for funding of a High School Equivalency Test Administration Program, in the amount of \$86,996, for the period of January 1, 2016 through December 31, 2017, and

**WHEREAS**, the program will provide High School Equivalency (HSE) Test Centers responsible for the management and oversight of a High School Equivalency (HSE) test that is both affordable and accessible for all qualified examinees, and maintains the integrity of the new test called the Test Assessing Secondary Completion (TASC™) and its administration, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that the College hereby accepts a grant award in the amount of \$86,996, including indirect costs, from the New York State Education Department, The University of the State of New York, for High School Equivalency Test Administration Program, for the period of January 1, 2016 through December 31, 2017, and the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, in such form as shall be approved by the College General Counsel.

Project Director: Nina Leonhardt

Note: No Full- Time position

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**ITEM 4**

**RESOLUTION NO. 2016.04 - ABOLISHING AN EMPLOYEE TITLE**

**WHEREAS**, the College President and the Assistant Vice President for Human Resources recommend abolishing an employee title, and

**WHEREAS**, this change is necessary in order to align with the College's organizational structure, be it therefore

**RESOLVED**, that the following employee title be abolished:

<u>Title to be Abolished</u>	<u>B/U</u>	<u>Category</u>	<u>Effective Date</u>
Associate Vice President for Information Technology	Exempt	E	1/21/2016

and be it further

**RESOLVED**, that the title herein shall be abolished as of the date specified above.

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**ITEM 5**

**RESOLUTION NO. 2016.05 - CREATING AN EMPLOYEE TITLE**

**WHEREAS**, the College President and the Assistant Vice President for Human Resources recommend creating a new employee title, and

**WHEREAS**, this change is necessary in order to align with the College's organizational structure, and

**WHEREAS**, the College's 2015-2016 operating budget contains sufficient funding for the new employee title, and there shall be no negative fiscal impact by the creation of said title, be it therefore

**RESOLVED**, that the following employee title be created:

<u>Title to be Created</u>	<u>B/U</u>	<u>Category</u>	<u>Effective Date</u>
Vice President for Information Technology	Exempt	B	1/21/2016

and be it further

**RESOLVED**, that the title herein shall be created as of the date specified above, and be it further

**RESOLVED**, that the newly created employee title and position description (see, Attachment II) shall be submitted to the Chancellor of the State University of New York for approval in the professional service.

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## Vice President for Information Technology Job Description

The Vice President for Information Technology reports directly to the President, collaborates with senior administrative and academic leaders, and functions as the College's Chief Information Officer (CIO).

The Vice President will:

1. Serve as a strategic partner to the President to further enhance and progress the College through innovative use of technology.
2. Collaborate with cabinet members identifying effective IT solutions to address needs within their offices and service areas.
3. Provide college-wide leadership on the strategic use of information technology to advance the College's mission, goals and outcomes to assure academic and administrative support to assure student success.
4. Manage the College's administrative, academic and student technology areas, fostering an effective IT structure by applying ITIL principles to deliver customer focused services, a secure data environment, and resilient and sustainable systems and infrastructure.
5. Keep abreast of current trends within IT and in Higher Education to ensure the College is using the most effective technologies and strategies.
6. Develop strategic relationships between IT and external entities including SUNY service providers (e.g. ITEC, SICAS, Open SUNY, Central Administration, Security Operations Center, etc. . .) vendors, and external institutions.
7. Serve as the primary contact with vendors for IT RFPs.
8. Effectively represent the College and its interest as a member of SUNY groups (e.g. Council of Chief Information Officers and Computing Officers Association) and professional organizations.
9. Foster an effective planning and assessment process leading to continual service and operational improvement, and incorporating these activities within the College's planning and assessment process.
10. Provide leadership and vision to recruit, develop, structure, and supervise staff in accordance with College personnel policies.
11. Assess the department's operational and capital needs, identify short and long term fiscal requirements, present budgets in accordance with College financial direction, and authorize expenditures.



The ideal candidate will demonstrate the interpersonal, technical and leadership qualities necessary for success in a complex and dynamic Community College, and will have 15+ years of progressive information technology experience in a collaborative, service-focused environment, preferably in Higher Education. The candidate will possess a proven track record of success managing IT personnel and projects that connect to the College's strategic planning and operational goals. The position requires an undergraduate degree in computer science or related IT management field required. A master's degree with qualifying technical experience in higher education, along with proven success in implementing ITIL and ITSM at Higher Educational institution is strongly preferred.

**ITEM 6**

**RESOLUTION NO. 2016.06 - APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment III as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on Attachment III are hereby authorized and approved.

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Suffolk County Community College  
 Budget Transfer List  
 As of January 14, 2016

<u>DOCUMENT #</u>	<u>FUND</u>	<u>ORG</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>TRANSFER</u>		<u>REASON</u>
					<u>FROM</u>	<u>TO</u>	
J0023248	181800	C22006	714360	Employee Training & Travel	44,200		To cover the cost of Blackboard Software
	181800	C22006	713170	Instructional Software		44,200	
J0023310	181800	C10101	712440	Instructional Equipment	165,000		To cover the cost of interpreter services for students with these needs
	181800	C88501	714770	Special Services		165,000	
J0023325	181800	C69001	713050	Fuel For Heating	20,000		To cover faculty training and professional development through the Chair Academy
	181800	C69001	713130	Auto Supplies	4,000		
	181800	C89001	713040	Outside Printing	20,000		
	181800	C22007	714560	Fees For Service		44,000	

ITEM 7

**RESOLUTION NO. 2016.07 - APPOINTING A NEW DIRECTOR TO THE BOARD OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.**

**Whereas**, the by-laws of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. provide for the College Board of Trustees to appoint the members of its Board of Directors, and

**Whereas**, there is a vacant position on the Board, and

**Whereas**, Karl Grossman has been nominated to fill such vacancy by the Board of Directors of CHDHU, and his credentials have been reviewed, see Attachment IV, be it therefore

**Resolved**, that the appointment of the following person to the Board of Directors of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. is hereby approved, for a term ending September 1, 2018, effective upon appointment.

Name  
Karl Grossman

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*The Suffolk Center on the Holocaust,  
Diversity & Human Understanding, Inc.*

December 21, 2015

**RESOLUTION NO. 02-2015 APPOINTING A DIRECTOR TO THE BOARD OF  
THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN  
UNDERSTANDING, INC.**

Adopted by vote, 8 in favor, 0 opposed, and 2 absent. Motion adopted as of December 21, 2015.

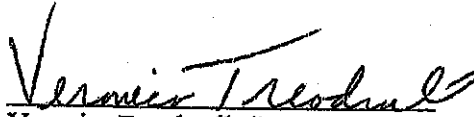
WHEREAS, the by-laws of The Suffolk Center on the Holocaust, Diversity and Human Understanding, Inc. provide for the College Board of Trustees to appoint the members of the CHDHU Board of Directors, and

WHEREAS, there are vacant positions on the Board, and

WHEREAS, Karl Grossman has been nominated to fill such vacancy and his credentials have been reviewed, be it therefore

RESOLVED, that the Board hereby recommends to the College Trustees the appointment of the following person to the Board of Directors of The Suffolk Center on the Holocaust, Diversity and Human Understanding, Inc. for a term ending September 1, 2018, effective upon appointment.

Name  
Karl Grossman

  
Veronica Treadwell, Secretary  
Board of Directors

## KARL GROSSMAN

Professor Karl Grossman is a specialist in investigative reporting. He has taught a course in Investigative Reporting at the State University of New York/College at Westbury every semester since 1979. He is also the coordinator of the Internship in Journalism program which places students at internships at media institutions – TV networks and stations, radio stations, newspapers, magazines, websites, and public relations companies – throughout the New York Metropolitan Area.

He is a full professor of journalism at SUNY/Old Westbury.

He is the program host of the nationally-aired television program *Enviro Close-Up*, produced by EnviroVideo, and the writer and host of many EnviroVideo investigative documentaries. He is also chief investigative reporter for WVVH-TV on Long Island.

He is active in doing investigative reporting on the Internet writing for *The Huffington Post*, *CounterPunch*, *Common Dreams*, *Enformable*, *Nation of Change* and *OpEd News*.

He has long written for Jewish publications including *Long Island Jewish World*, *Manhattan Jewish Sentinel* and *The Jewish Tribune*.

He has a blog on *The Times of Israel*.

His syndicated Long Island column appears in weekly newspapers including *The Southampton Press*, *The East Hampton Press*, *The South Shore Press*, *The Shelter Island Reporter*, *Community Journal* and *The Sag Harbor Express*. He also regularly writes for *LIPolitics.com*.

He is the author of six books including *Cover Up: What You Are Not Supposed To Know About Nuclear Power*; *Power Crazy: Is LILCO Turning Shoreham Into America's Chernobyl?*; *Nicaragua: America's New Vietnam?*; *Weapons in Space*; *The Poison Conspiracy*; and *The Wrong Stuff, The Space Program's Nuclear Threat to Our Planet*.

Professor Grossman's articles have appeared in such publications as *The New York Times*, *USA Today*, *The Boston Globe*, *The Philadelphia Inquirer*, *The Christian Science Monitor*, *Newsday*, *The Baltimore Sun*, *Cleveland Plain Dealer*, *The Progressive*, *Extra!*, *The Orlando Sentinel*, *The Ecologist*, *Earth Island Journal*, *E The Environmental Magazine*, *The Crisis*, *The Village Voice*, *Z Magazine*, *The Sun*, *Our Right To Know*, *Common Cause Magazine*, *In These Times*, *Environmental Action*, *Alternate Currents*, *The Montreal Mirror*, *The Boston Phoenix*, *Space News*, *The San Francisco Bay Guardian*, *Columbia Journalism Review*, *The Globe and Mail*, *CovertAction Quarterly* and *The Miami Herald*.

Honors he has received for his journalism include the George Polk, James Aronson, Generoso Pope, Leo Goodman and John Peter Zenger Awards.

He has also received many awards from the Press Club of Long Island, of which he was

the founding president, including "Journalist of the Year." In 2014, he was named by the Pres Club to a new Long Island Journalism Hall of Fame.

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ITEM 8

**RESOLUTION NO. 2016.08 - REAPPOINTING DIRECTORS TO THE BOARD OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN UNDERSTANDING, INC.**

Whereas, the by-laws of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. provide for the College Board of Trustees to appoint the members of its Board of Directors, and

Whereas, it is necessary to reappoint members whose terms are expiring, see Attachment V, be it therefore

Resolved, that the appointment of the following persons to the Board of Directors of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. is hereby approved, for a term of three years, effective September 1, 2015:

Name

Shirley Levitt

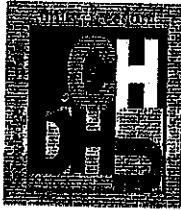
Sonia Palacio-Grottola

Veronica Treadwell

M. Vicki Wacksman

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*The Suffolk Center on the Holocaust,  
Diversity & Human Understanding, Inc.*

BOARD OF DIRECTORS MEETING  
December 14, 2015

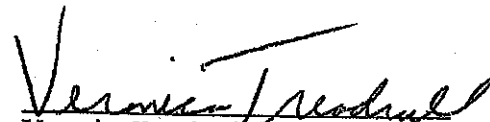
**RESOLUTION NO. 03-2015 REAPPOINTING DIRECTORS TO THE BOARD  
OF THE SUFFOLK CENTER ON THE HOLOCAUST, DIVERSITY & HUMAN  
UNDERSTANDING, INC.**

WHEREAS, the by-laws of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. provide for the College Board of Trustees to appoint the members of the CHDHU Board of Directors, and

WHEREAS, it is necessary to reappoint members whose terms are expiring, be it therefore

RESOLVED, that the Board hereby recommends reappointment of the following persons to the Board of Directors of The Suffolk Center on the Holocaust, Diversity & Human Understanding, Inc. for a term of three years, effective September 1, 2015:

Name  
Shirley Levitt  
Sonia Palacio-Grottola  
Veronica Treadwell  
M. Vicki Wacksman

  
Veronica Treadwell, Secretary  
Board of Directors

**ITEM 9**

**RESOLUTION NO. 2016.09 - AMENDING THE COLLEGE BUDGET FOR A COORDINATED LIBRARY COLLECTION PROGRAM**

**WHEREAS**, the 2015-2016 College operating budget provided \$20,165.00 in anticipation of an award from The State Education Department, The University of the State of New York, for a Coordinated Library Collection program, for the period of July 1, 2015 through June 30, 2016, and

**WHEREAS**, the purpose of this program is to enhance academic library collections, thereby strengthening regional collections that are available via resource sharing, and

**WHEREAS**, Suffolk County Community College's areas of collection include nursing and health careers, business, and environmental technology/science, and

**WHEREAS**, the award includes an additional amount of \$965.00, bringing the total amount of the grant award to \$21,130.00, and

**WHEREAS**, it is necessary to amend the 2015-2016 College operating budget for the said increase in the grant award, and

**WHEREAS**, matching funds are not required, be it therefore

**RESOLVED**, that the 2015-2016 College operating budget be amended to reflect an increase in the amount of \$965.00, from The State Education Department, The University of the State of New York, for a Coordinated Library Collection program, and the College President or his designee is authorized to execute a contract, upon such terms as shall be approved by the College General Counsel, with the administering agency.

Project Director: Rebecca Turner-Wallace

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**ITEM 10**

**RESOLUTION NO. 2016.10 - ACCEPTING GRANT FUNDS FROM THE SUFFOLK  
COMMUNITY COLLEGE FOUNDATION IN SUPPORT OF SUFFOLK  
COMMUNITY COLLEGE'S OFFICE OF VETERAN AFFAIRS**

**WHEREAS**, the Suffolk Community College Foundation (Foundation) has received a grant award in the amount of \$80,000 from the Kisco Foundation to provide support to student veterans at Suffolk County Community College, and an additional \$4,000 to provide student veteran leaders at the College with opportunities to attend select veterans' conferences and participate in the national dialogue on veterans' higher education benefits, and

**WHEREAS**, the Foundation has authorized a portion of this grant award in an amount up to \$50,000.00 to be transferred to Suffolk County Community College to fund staff positions in the Office of Veterans Affairs at the College, be it therefore

**RESOLVED**, that the Board of Trustees hereby authorizes the acceptance of an amount up to \$50,000.00 from the Suffolk Community College Foundation, which constitutes a portion of the grant award received by the Foundation from the Kisco Foundation, to fund staff positions in the Office of Veteran Affairs at Suffolk County Community.

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