

BOARD OF TRUSTEES
October 29, 2015

- ITEM 1** **RESOLUTION NO. 2015.71 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

- ITEM 2** **RESOLUTION NO. 2015.72 - ACCEPTING A SUBCONTRACT AWARD FROM COLUMBIA UNIVERSITY MEDICAL CENTER FOR PARTICIPATION IN A PROJECT ENTITLED "COLUMBIA UNIVERSITY WORKFORCE TRAINING TO EDUCATE HEALTHCARE PROFESSIONALS"**

- ITEM 3** **RESOLUTION NO. 2015.73 - AMENDING THE COLLEGE OPERATING BUDGET TO REFLECT AN INCREASE IN THE GRANT AWARD FOR THE SCIENCE AND TECHNOLOGY ENTRY PROGRAM**

- ITEM 4** **RESOLUTION NO. 2015.74 - AMENDING THE COLLEGE BUDGET FOR PARTICIPATION IN A PROJECT ENTITLED "BIOPREP: BIOLOGY PARTNERSHIP IN RESEARCH AND EDUCATIONAL PROGRAM"**

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- ITEM 6** **RESOLUTION NO. 2015.76 - AUTHORIZING AN AMENDMENT TO THE COLLEGE'S CAMPUS PLAN FOR DESIGNATION OF TAX-FREE AREAS UNDER THE START-UP NEW YORK PROGRAM**

- ITEM 7** **RESOLUTION NO. 2015.77 - MAKING A SEQRA DETERMINATION FOR THE COLLEGE STORM WATER INITIATIVES PROJECT**

- ITEM 8** **RESOLUTION NO. 2015.78 - MAKING A SEQRA DETERMINATION FOR THE CAPITAL IMPROVEMENTS TO NEW AND EXISTING FACILITIES PROJECT**

- ITEM 9** **RESOLUTION NO. 2015.79 - AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE SUNY COMMUNITY COLLEGE COMMUNITY SCHOOLS (CCCS) GRANT PROGRAM**

ITEM 1

RESOLUTION NO. 2015.71 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,109,282.46 for the month of September 2015 (Attachment I) is hereby approved by the Board of Trustees.

COUNTY OF SUFFOLK



STEVEN BELLONE
 SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES
 DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER
 PERSONNEL DIRECTOR

TO: Deborah Lesser
 SCCC – Business & Financial Affairs
 NFL Rm. 232, College Road Selden

FROM: Deidre DeSimone
 Suffolk County Department of Civil Services
 Employees Services Unit

DATE: September 2, 2015

SUBJ: SCCC September Premium Due for Employee Medical Health Plan of Suffolk County
 Fund 818

September 2015

A R T
 263 245 508
 763 442 1205

 1 1 2
 2 3 5

 1029 691 1720
 2 - 2
 1031 691 1722

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	760.4	508 ✓	386,283.20
72 EMHP Family	1,621.94	1205 ✓	1,954,437.70
HMO's			
31 HIP Indiv.	894.53	2 ✓	1,789.06
32 HIP Family	2,191.60	5 ✓	10,958.00
Blue Choice Indiv.	1,164.39		0.00
Blue Choice Family	3,027.43		0.00
JOB SHARE (PLAN RATES)			
71 Individual	740.27	2 ✓	1,480.54
72 Family	1,579.00		0.00
Total Premium 9/15		1722	\$2,354,948.50

Attachment: Enrollee List

A = Active
 R = Retired
 T = Total

Plus: 4 Family ^{+4 = 1726} 6,487.76
 less: Medicare <248,733.10>
 less: Medicare Surcharge <3,420.70>
 2,109,282.46

ITEM 2

RESOLUTION NO. 2015.72 - ACCEPTING A SUBCONTRACT AWARD FROM COLUMBIA UNIVERSITY MEDICAL CENTER FOR PARTICIPATION IN A PROJECT ENTITLED "COLUMBIA UNIVERSITY WORKFORCE TRAINING TO EDUCATE HEALTHCARE PROFESSIONALS"

WHEREAS, Columbia University Medical Center is in receipt of a grant award funded by the Department of Health and Human Services Office of the National Coordinator (HHS/ONC) to carry out a project entitled "ONC Workforce Training," and

WHEREAS, Suffolk County Community College has been selected to receive a subcontract award for \$72,482 of said grant award for a program entitled, "Columbia University Workforce Training to Educate Healthcare Professionals," and

WHEREAS, through this Information Technology program, Suffolk County Community College will provide education and online training opportunities for 500 participants drawn from all levels of health professionals through the establishment of medical health informatics education, while promoting the effective utilization of health Information Technology systems, and

WHEREAS, matching funds are not required, and

RESOLVED, that the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, including a subcontract, in such form as shall be approved by the College General Counsel, in the amount of \$72,482 with Columbia University Medical Center for a program entitled "Columbia University Workforce Training to Educate Healthcare Professionals," for the period of June 29, 2015 through June 28, 2017.

Project Director: Diane P. Fabian, Academic Chair/Professor of Health Information Technology

Note: No full-time personnel

ITEM 3

RESOLUTION NO. 2015.73 - AMENDING THE COLLEGE OPERATING BUDGET TO REFLECT AN INCREASE IN THE GRANT AWARD FOR THE SCIENCE AND TECHNOLOGY ENTRY PROGRAM

WHEREAS, the Science and Technology Entry Program (STEP) at Suffolk County Community College prepares secondary school students, who are either economically disadvantaged or minorities historically underrepresented in scientific, technical, health, and health-related and licensed professions, for entry into postsecondary degree programs in scientific, technical, health-related fields, and licensed professions, and

WHEREAS, the STEP is funded by a grant from the New York State Education Department, and

WHEREAS, the 2015-2016 College operating budget provides \$409,097, including indirect costs, in anticipation of a grant award from the New York State Education Department for the STEP, and

WHEREAS, the award is to be increased in the amount of \$39,903, including indirect costs, bringing the total amount of the grant award to \$449,000, including indirect costs, and

WHEREAS, no matching funds are required, be it therefore

RESOLVED, that the 2015-2016 College operating budget be amended to reflect an increase in the amount of \$39,903, including indirect costs, for the Science and Technology Entry Program, and be it further

RESOLVED, that the College President, or his designee, is authorized to execute any necessary documentation, including a contract amendment, as approved by the College General Counsel, with the New York State Education Department, reflecting the increase in said grant award for the Science and Technology Entry Program.

Project Director: Nina Leonhardt

Note: No full-time personnel for amendment

In-kind contribution – none

ITEM 4

RESOLUTION NO. 2015.74 - AMENDING THE COLLEGE BUDGET FOR PARTICIPATION IN A PROJECT ENTITLED "BIOPREP: BIOLOGY PARTNERSHIP IN RESEARCH AND EDUCATIONAL PROGRAM"

WHEREAS, the 2014-2015 College operating budget provided \$22,500 in anticipation of an grant sub-award from the Research Foundation of SUNY/National Institute of General Medical Sciences for participation in a project entitled "BioPREP: Biology Partnership in Research and Educational Programs," and

WHEREAS, the grant sub-award includes an additional amount of \$12,119, which includes indirect costs, increasing the grant award to \$34,619, and

WHEREAS, the additional funds will be allocated to release time for the project director whose primary responsibility is to recruit students of the College for the BioPREP summer program, and the remainder of the funds will be used to purchase laboratory supplies, and for printing, distribution of recruitment material, and travel costs to attend meetings, and

WHEREAS, it is necessary to amend the 2015-2016 College operating budget to reflect the increase in this grant sub-award, be it therefore

RESOLVED, that the 2015-2016 College operating budget be amended to reflect an increase in the amount of \$12,119, including indirect costs, from the Research Foundation of SUNY/National Institute of General Medical Sciences for participation in a program entitled "BioPREP: Biology Partnership in Research and Educational Programs," and be it further

RESOLVED, that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract amendment, in such form as shall be approved by the College General Counsel, reflecting the increase in the grant award for participation in a project entitled "BioPREP: Biology Partnership in Research and Educational Programs."

Project Director: Rosa Gambier

Note: No full-time positions

ITEM 5

RESOLUTION NO. 2015.75 - APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment II as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on Attachment II are hereby authorized and approved.

**Board of Trustees
October 29, 2015
Attachment II**

RESOLUTION NO. 2015.75 - APPROVING BUDGET TRANSFERS

**PENDING
To Be Distributed at Meeting**

ITEM 6

RESOLUTION NO. 2015.76 - AUTHORIZING AN AMENDMENT TO THE COLLEGE'S CAMPUS PLAN FOR DESIGNATION OF TAX-FREE AREAS UNDER THE START-UP NEW YORK PROGRAM

WHEREAS, by Resolution 2015.46 duly adopted on May 21, 2015, this Board authorized the College President to execute, submit and implement a "Campus Plan for Designation of Tax-Free Areas" ("Campus Plan") for certain Suffolk County-owned property located in Selden and Wyandanch, and certain vacant land on the Michael J. Grant Campus of Suffolk County Community College, and

WHEREAS, said resolution provided that "any amendment to said Campus Plan shall require the approval of the Board of Trustees by resolution duly adopted," and

WHEREAS, the SUNY Start-Up NY Proposal Review Team has reviewed the Campus Plan and has offered feedback and recommendations for amendments, including certain language modifications and clarifications, and

WHEREAS, in cooperation with the County of Suffolk's Department of Economic Development and Planning, the recommended revisions have been made to the Campus Plan, be it therefore

RESOLVED, that the Board of Trustees hereby authorizes an amendment to the Campus Plan for Designation of Tax-Free Areas, attached hereto as Attachment III.

SUMMARY OF REVISIONS FOR START-UP NY CAMPUS PLAN FOR DESIGNATION OF TAX-FREE AREA(S)

The Start-Up NY Proposal Review Team assessed Suffolk County Community College's Campus Plan for Designation of Tax Free Areas(s) and requested minor revisions to the application before it can be resubmitted for approval by the SUNY Chancellor.

The changes to the application, outlined below, reflect Start-UP NY changes to forms, labeling and modification of maps, and minor clarifications to application language.

Page 2

- Reflect new ESD Commissioner's name, Howard Zemsky
- Paragraph a, last line
 - A separate document should be submitted to Start-Up NY demonstrating that the Campus Plan has been provided to municipalities in which the proposed Tax-Free NY Areas are located, as well as to representatives of local economic development entities, the College Governance Council, the College's three unions, and student government.
- Paragraph b - asserting that the College complies with the State University of New York's Conflict of Interest Policy (Document Number 6001) and attach provisions of that policy.
- Paragraph f – updated to reflect language modification in Start-Up NY application templates.

Page 3

- Paragraph 5 - added requested document, Start-UP NY Program Participation Policy, as attachment

Page 4

- Paragraph 1(ii) – Site A: added exact acreage of land bordering College Rd. and Mooney Pond Rd.

- Paragraph 1 (ii) – Site B: added exact acreage of Town of Babylon-owned property (Wyandanch Rising).

Page 5

- Paragraph (ii) (2) Site B, paragraph 1, last line: clarification of designated parcel as “vacant land”
 - Paragraph 2, last line - Because Site B is more than 1 mile from campus, a 1-mile waiver will be requested from ESD.
- Paragraph(ii) (3) Site C – provided maps of proposed property and included property designation in required Start-UP NY Excel template
- Paragraph (iii) - relabeled maps with unique IDs, in addition to acreage totals and addresses

Page 6

- Paragraph (iv) Attachment D added to include maps with acreage totals and addresses

Page 7

- Paragraph 4, last paragraph – clarified types of businesses being sought for the Start-Up NY program. A more precise description of these business categories is included so that it is clear prohibited businesses will not be among those targeted for participation.

ITEM 7

RESOLUTION NO. 2015.77 - MAKING A SEQRA DETERMINATION FOR THE COLLEGE STORM WATER INITIATIVES PROJECT

WHEREAS, the College has been granted a Green Innovation Grant Program (GIGP) award from the New York State Environment Facilities Corporation in order to significantly reduce storm water impacts on the Ammerman and Michael J. Grant Campuses by utilizing green infrastructure technologies, and

WHEREAS, the original scope of work covered by this GIGP award was determined to constitute a Type II Action under SEQRA by Board of Trustees Resolution 2014.14, and

WHEREAS, GIGP funding can be matched using State dollars if a single capital project is developed with additional components not being covered by the grant funds; and

WHEREAS, these additional components will be covered under the College Storm Water Initiatives project, and

WHEREAS, these additional components include expanding site improvements at various College parking areas to repair erosion damage, implement erosion control, and further mitigate and treat storm water, and

WHEREAS, the College has reviewed the list of SEQRA Type II actions identified in Title 6 NYCRR Part 616.5, and recommends that these additional site improvements proposed under the College Storm Water Initiative project be classified as a Type II Action, pursuant to 6 NYCRR §617.5(c)(2), because it involves the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site," (see, Attachment IV), be it therefore

RESOLVED, that the Board of Trustees hereby finds and determines that the College Storm Water Initiatives project constitutes a Type II Action, pursuant to 6 NYCRR §617.5(c)(2), because it involves the replacement, rehabilitation or reconstruction of a facility, in kind, on the same site, and be it further

RESOLVED, that as a Type II Action, no further review under SEQRA is required.



Central Administration – Capital Projects/Facilities Department

MEMORANDUM

To: Louis Petrizzo – College General Counsel
Paul Cooper – Executive Director of Facilities/Technical Support

From: Jon DeMaio – Administrative Director of Educational Facilities
Alicia O'Connor – Deputy General Counsel

Date: October 20, 2015

Re: SEQRA Determination for College Storm Water Initiatives

The scope for this restoration project involves storm water and erosion management at existing parking areas at the College. It is an expansion of the work covered under the original GIGP Campus Storm Water Initiative grant previously reviewed and considered at Type II Action under SEQRA.

The expanded scope of work includes additional site improvements at various College parking areas to repair erosion damage, implement erosion control, and further mitigate and treat storm water. Porous pavers and rain gardens will be utilized in these new improvements as they were in the original GIGP grant. In addition, existing parking areas that are in poor condition that exhibit significant erosion, tripping hazards and sediment transport will be upgraded. This will involve a combination of constructing paved surfaces that eliminate erosion and tripping hazardous while directing storm water to permeable pavers and/or rain gardens for treatment and/or absorption. Two specific areas under consideration for this additional work includes the President's Cottage parking lot on the Ammerman Campus and the "millings" lot located adjacent to the Police Academy wing of the HS&E Building on the Grant Campus.

The net environmental impact of these initiatives will be insignificant. In fact, storm water erosion and sediment transport will be reduced and water quality will be improved.

As is required by law, we carefully reviewed the regulations promulgated pursuant to the State Environmental Quality Review Act (SEQRA) in order to determine whether this project should be classified as a Type I, Type II or Unlisted Action. In particular, we focused on whether the project meets the requirements of a Type II action, pursuant to 6 NYCRR §617.5(c)(2), which involves the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site."

We also looked to the NYS Department of Environmental Conservation's "SEQRA Handbook" for guidance. In pertinent part, the SEQRA Handbook provides:

Type II actions are those actions, or classes of actions, which have been found categorically to not have significant adverse impacts on the environment, or actions that have been statutorily exempted from SEQRA review. They do not require preparation of an Environmental Assessment Form, a negative or positive declaration, or an Environmental Impact Statement. Any action or class of actions listed as Type II in 617.5 requires no further processing under SEQRA.

The SEQRA Handbook further indicates that "replacement in kind refers to function, size and footprint. Stick for stick replacement is not needed to qualify as replacement in kind."

This expanded project scope entitled College Storm Water Initiatives involves taking existing parking areas and associated drainage systems and replacing them with improved systems that direct storm water to permeable pavers and/or rain gardens. There will be no significant increase to the size or footprint of these parking areas, and drainage functionality will be greatly improved. Accordingly, we recommend that this scope of work included in the project entitled College Storm Water Initiatives be classified as a Type II Action, pursuant to 6 NYCRR §617.5(c)(2), because it involves the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site."

Furthermore, a review of questions from the environmental assessment checklists used to determine environmental impacts under SEQRA support the conclusion that this project will not have a negative environmental impact, including:

- The proposed action is a permitted use under the zoning regulations.
- The proposed action is consistent with the predominant character of the existing built or natural landscape.
- The proposed action will not result in a substantial increase in traffic above present levels.
- The proposed action does not create a material conflict with an adopted land use plan.
- The proposed action does not result in a change in the use or intensity of use of land.
- The proposed action does not impair the character or quality of the existing community.
- The proposed action does not cause an increase in the use of energy.
- The proposed action will result in a decrease in the potential for erosion, flooding or drainage problems.
- The proposed action will not create a hazard to environmental resources or human health.

**Central
Administration**
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Grant Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500

ITEM 8

RESOLUTION NO. 2015.78 - MAKING A SEQRA DETERMINATION FOR THE CAPITAL IMPROVEMENTS TO NEW AND EXISTING FACILITIES PROJECT

WHEREAS, the College and its local sponsor, the County of Suffolk, established a capital project to address College needs not funded in its current capital budget and program, nor in its operating budget, and

WHEREAS, the scope of work covered by this project includes procurement of new furnishings, equipment and technology, as well as construction modifications within existing building spaces to respond to evolving space needs and improvements to campus hardscapes, and

WHEREAS, the College has reviewed the list of SEQRA Type II actions identified in Title 6 NYCRR Part 616.5, and recommends that these additional site improvements proposed under the Capital Improvements to New and Existing Facilities project be classified as a Type II Action, pursuant to 6 NYCRR §617.5(c)(2)&(25), because it involves the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site," and "purchase or sale of furnishings, equipment or supplies" (see, Attachment V), be it therefore

RESOLVED, that the Board of Trustees hereby finds and determines that the Capital Improvements to New and Existing Facilities project constitutes a Type II Action, pursuant to 6 NYCRR §617.5(c)(2)&(25), because it involves the replacement, rehabilitation or reconstruction of a facility, in kind, on the same site, and the purchase of furnishings and equipment, and be it further

RESOLVED, that as a Type II Action, no further review under SEQRA is required.



Central Administration – Capital Projects/Facilities Department

MEMORANDUM

To: Louis Petrizzo – College General Counsel
Paul Cooper – Executive Director of Facilities/Technical Support

From: Jon DeMaio – Administrative Director of Educational Facilities
Alicia O’Connor – Deputy General Counsel

Date: October 21, 2015

Re: SEQRA Determination for Capital Improvements to New and Existing Facilities

The project scope includes construction improvements to building spaces and campus hardscapes, as well as new furniture, equipment and technology for academic spaces. Construction modifications within existing building spaces will respond to evolving space needs, College-wide, where no building specific capital project currently exists in our capital budget or program.

As is required by law, we carefully reviewed the regulations promulgated pursuant to the State Environmental Quality Review Act (SEQRA) in order to determine whether this project should be classified as a Type I, Type II or Unlisted Action. In particular, we focused on whether the project meets the requirements of a Type II action, pursuant to 6 NYCRR §617.5(c)(2), which involves the “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site,” and 6 NYCRR §617.5(c)(25), which involves the “purchase or sale of furnishings, equipment or supplies.”

We also looked to the NYS Department of Environmental Conservation’s “SEQRA Handbook” for guidance. In pertinent part, the SEQRA Handbook provides:

Type II actions are those actions, or classes of actions, which have been found categorically to not have significant adverse impacts on the environment, or actions that have been statutorily exempted from SEQRA review. They do not require preparation of an Environmental Assessment Form, a negative or positive declaration, or an Environmental Impact Statement. Any action or class of actions listed as Type II in 617.5 requires no further processing under SEQRA.

The SEQRA Handbook further indicates that “replacement in kind refers to function, size and footprint. Stick for stick replacement is not needed to qualify as replacement in kind.”

This project involves the procurement of furnishings and equipment as well as interior reconstruction of building spaces and exterior hardscapes without changing the function or footprint of those buildings and hardscapes. Accordingly, we recommend that this capital project be classified as a Type II Action, pursuant to 6 NYCRR §617.5(c)(2)&(25), because it involves the “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site” and “purchase or sale of furnishings, equipment or supplies.”

Furthermore, a review of questions from the environmental assessment checklists used to determine environmental impacts under SEQRA support the conclusion that this project will not have a negative environmental impact, including:

- The proposed action is a permitted use under the zoning regulations.
- The proposed action is consistent with the predominant character of the existing built or natural landscape.
- The proposed action will not result in a substantial increase in traffic above present levels.
- The proposed action does not create a material conflict with an adopted land use plan.
- The proposed action does not result in a change in the use or intensity of use of land.
- The proposed action does not impair the character or quality of the existing community.
- The proposed action does not cause an increase in the use of energy.
- The proposed action will not create a hazard to environmental resources or human health.

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ITEM 9

RESOLUTION NO. 2015.79 - AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE SUNY COMMUNITY COLLEGE COMMUNITY SCHOOLS (CCCS) GRANT PROGRAM

WHEREAS, the SUNY Community College Community Schools (CCCS) program provides grant support to improve student outcomes by utilizing community college facilities to serve as “hubs” that would provide, among other services, child care services; transportation; health care services; family and/or employment counseling; legal aid; and other support services.

WHEREAS, three-year grants in the amount of \$500,000 are available to SUNY community colleges for their CCCS programs which target high-need communities and student populations, and leverage local government and non-profit community organization participation, and

WHEREAS, Suffolk County Community College’s CCCS application proposes creating a program entitled “Supportive Transitional Education Program for Underserved Populations” (STEP-UP), which would provide targeted academic interventions, college and career preparation and family engagement to 225 students in grades 7-9 from the Brentwood, Wyandanch and Islip School Districts, and

WHEREAS, the STEP-UP program seeks to partner with the Urban League of Long Island and Pronto of Long Island, among other entities, in order to offer information, education and referral sessions to parents and guardians of participating students, covering such topics as literacy, health and wellness, employment, child care, and other family needs, be it therefore

RESOLVED, that the College President, or his designee, is authorized and empowered to submit an application for a grant award to the SUNY Community College Community Schools grant program and to execute any required documentation, as approved by the College General Counsel, in furtherance of said application.

Project Director: Dr. Paul Beaudin, Dean of Instruction
