



Office of the President

BOARD OF DIRECTORS

June 18, 2015

**RESOLUTION NO. 2015.A9 - AUTHORIZING A CONTRACT WITH
ADVANTAGE DESIGN GROUP FOR A VIRTUAL ORIENTATION PROGRAM
AND ASSOCIATED CONSULTING SERVICES**


WHEREAS, on April 30, 2015, a request for proposals (RFP) was issued seeking a company to develop and implement a virtual orientation program with associated training and consulting services in order to deliver information about Suffolk County Community College to new and potential students in an effort to increase enrollment, retention and overall organizational efficiency, and

WHEREAS, one response to the RFP was received and evaluated by an evaluation committee, and

WHEREAS, it was determined that the proposal submitted by CD Advantage, Inc. (doing business as Advantage Design Group) will provide the desired benefits, and

WHEREAS, the cost of the virtual orientation program shall be funded by the Suffolk Community College Association, Inc. and by U.S. Department of Education Title III grant funds, be it therefore

RESOLVED, that the Board of Directors authorizes a contract, upon such terms as shall be approved by the College General Counsel, with CD Advantage, Inc., dba Advantage Design Group, for a virtual orientation program and associate consulting services for an initial term of one year, with four additional one-year terms thereafter, for a cost of \$95,975.00, plus an additional fee of \$4,300.00 per year for licensing renewal and system support.


Bryan Lilly
Secretary

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500



Office of the President

BOARD OF DIRECTORS

June 18, 2015

RESOLUTION NO.2015.A10 - APPROVING THE 2015-2016 BUDGET OF THE SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.

WHEREAS, the 2015-2016 budget of the Suffolk Community College Association, Inc. has been recommended by the Association Advisory Committee on each campus, and

WHEREAS, said budget has been recommended for adoption by the Executive/Campus Deans and the Vice President for Student Affairs, and the President concurs, be it therefore


RESOLVED, that the 2015-2016 budget for the operation of the campus programs by the Suffolk Community College Association, Inc., in the total amount of \$4,979,240 for the period covering September 1, 2015 through August 31, 2016 (Attachment A-I), is hereby approved and shall be allocated as follows:

CAMPUS

Ammerman Campus	\$2,008,000
Michael J. Grant Campus	\$1,386,480
Eastern Campus	\$479,810
Total	\$3,874,290

PROGRAMS

Campus Kids - Ammerman Campus	\$381,800
Kids Cottage - Michael J. Grant Campus	\$389,250
Peconic Café - Eastern Campus	\$333,900
Total	\$1,104,950


Bryan Lilly
Secretary

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Board of Director's Meeting

June 18, 2015

Attachment A-1

SUFFOLK COMMUNITY COLLEGE ASSOCIATION INC

PROPOSED

2015-2016

BUDGET

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
SUMMARY OF STUDENT ASSOCIATION PROPOSED BUDGETS
FOR THE 2015-2016 YEAR

	AMMERMAN	MICHAEL J. GRANT	EASTERN	COLLEGE TOTAL
<u>PROPOSED REVENUES:</u>				
STUDENT FEES	1,883,000.00	1,258,580.00	456,710.00	3,598,290.00
APPROPRIATED FUNDS	110,000.00	110,000.00	20,000.00	240,000.00
COPIER INCOME	3,500.00	250.00		3,750.00
INTEREST	500.00	150.00	100.00	750.00
THEATRE REVENUE	11,000.00	17,500.00		28,500.00
SPECIAL EVENTS			1,000.00	1,000.00
MISCELLANEOUS REVENUE			2,000.00	2,000.00
TOTAL PROPOSED REVENUES:	<u>2,008,000.00</u>	<u>1,386,480.00</u>	<u>479,810.00</u>	<u>3,874,290.00</u>
<u>PROPOSED EXPENSES:</u>				
NEW STUDENT ORIENTATION	42,500.00	40,660.00	12,000.00	95,160.00
STUDENT GOVT ACTIVITIES BOARD/ASSOCIATION	88,800.00	45,730.00	17,270.00	151,800.00
VISUAL/PERFORMANCE ARTS	90,200.00	35,990.00	12,140.00	138,330.00
THEATRE	245,100.00	108,420.00		353,520.00
OPERATIONS/MAINTENANCE	196,650.00	127,250.00	87,065.00	410,965.00
FORENSICS	27,300.00	22,310.00		49,610.00
ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUN	225,800.00	161,390.00	47,740.00	434,930.00
VP/ COLLEGE WIDE PROGRAMS	17,000.00	15,560.00	8,900.00	41,460.00
STUDENT ORGANIZATION/LEADERSHIP DEV	121,850.00	88,550.00	104,465.00	314,865.00
HONOR SOCIETIES	11,000.00	11,460.00	4,700.00	27,160.00
PUBLICATIONS	60,000.00	29,010.00	9,255.00	98,265.00
COPIER LEASE	9,250.00	4,690.00	3,440.00	17,380.00
CAMPUS ACTIVITIES PROGRAMMING	62,750.00	84,960.00	41,500.00	189,210.00
MULTICULTURAL PROGRAMMING	5,000.00		19,500.00	24,500.00
CHILDREN'S LEARNING CENTER	125,000.00	123,500.00		248,500.00
CONTINGENCY FUND/DEAN OF STUDENT RESERVE	117,110.00	99,280.00	36,890.00	253,280.00
NEW CAMPUS BASED PROGRAMS	9,000.00	3,000.00		12,000.00
COLLEGE WIDE ATHLETIC PROGRAM	509,150.00	384,720.00	74,945.00	968,815.00
LI SHAKESPEARE FESTIVAL	44,540.00			44,540.00
TOTAL PROPOSED EXPENSES:	<u>2,008,000.00</u>	<u>1,386,480.00</u>	<u>479,810.00</u>	<u>3,874,290.00</u>

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
SUMMARY OF STUDENT ASSOCIATION PROPOSED BUDGETS
FOR THE YEARS 2014-2015 AND 2015-2016
APPROVED VS PROPOSED BUDGET

	APPROVED	PROPOSED	% Increase
	2014 - 2015	2015 - 2016	Decrease
CAMPUS/PROGRAM			
Ammerman	2,023,889.00	2,008,000.00	-0.79%
Michael J. Grant	1,382,681.00	1,386,480.00	0.27%
Eastern	477,172.00	479,810.00	0.55%
Total Campuses	3,883,742.00	3,874,290.00	-0.24%
Campus Kids - Ammerman	387,451.00	381,800.00	-1.46%
Kids Cottage - Grant	409,000.00	389,250.00	-4.83%
Peconic Café - East	306,330.00	333,900.00	9.00%
Total Programs	1,102,781.00	1,104,950.00	0.20%
Total Association	4,986,523.00	4,979,240.00	-0.15%

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
2015-2016 PROPOSED BUDGET
AMMERMAN CAMPUS

<u>PROJECTED REVENUES:</u>	APPROVED <u>2014-2015 BUDGET</u>	PROPOSED <u>2015-2016 BUDGET</u>
STUDENT FEES	1,902,429.00	1,883,000.00
APPROPRIATED FUNDS	105,460.00	110,000.00
COPIER INCOME	4,000.00	3,500.00
INTEREST	1,000.00	500.00
THEATRE REVENUE	<u>11,000.00</u>	<u>11,000.00</u>
TOTAL REVENUES:	<u>2,023,889.00</u>	<u>2,008,000.00</u>

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
 PROPOSED 2015-2016 BUDGET SUMMARY
 AMMERMAN CAMPUS**

<u>Account</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
102 - NEW STUDENT ORIENTATION	42,500.00	42,500.00
105 - STUDENT GOV/ACTIVITIES BOARD	74,500.00	76,500.00
105A - STUDENT GOV/ASSOCIATION	12,300.00	12,300.00
106 - VISUAL/ PERFORMING ARTS	83,352.00	90,200.00
107 - THEATRE	245,033.00	245,100.00
108 - OPERATIONS / MAINTENANCE	196,650.00	196,650.00
109 - FORENSICS	27,247.00	27,300.00
110 - ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT)	201,709.00	225,800.00
110A - VP / COLLEGE-WIDE PROGRAMS	7,000.00	17,000.00
111 - STUDENT ORG/ LEADERSHIP DEVELOPMENT	121,850.00	121,850.00
112 - HONOR SOCIETIES	11,000.00	11,000.00
113 - PUBLICATIONS	63,035.00	60,000.00
116 - COPIER LEASE	12,120.00	9,250.00
117 - CAMPUS ACTIVITIES PROGRAMMING	53,800.00	62,750.00
117A - MULTICULTURAL PROGRAMS	5,000.00	5,000.00
118 - CHILDREN'S LEARNING CENTER	120,351.00	125,000.00
119 - CONTINGENCY FUND	76,097.00	75,300.00
119A - DEAN OF STUDENT RESERVE	129,673.00	41,810.00
121 - NEW CAMPUS PROGRAMS	9,000.00	9,000.00
123 - COLLEGE WIDE ATHLETICS PROGRAM	487,132.00	509,150.00
124 - LI SHAKESPEARE FESTIVAL	44,540.00	44,540.00
	<u>2,023,889.00</u>	<u>2,008,000.00</u>

NEW STUDENT ORIENTATION
ACCOUNT 102

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Orientation Program	41,500.00	41,500.00
Student Supplements	1,000.00	1,000.00
TOTAL:	<u>42,500.00</u>	<u>42,500.00</u>

**CAMPUS ACTIVITIES BOARD
ACCOUNT 105**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Phone/Adv./Supplies	8,000.00	8,000.00
Entertainment	15,000.00	23,000.00
Family Programs	3,000.00	2,000.00
Films	9,000.00	5,000.00
Wellness	8,000.00	3,000.00
Speakers	3,000.00	3,000.00
Special Events	11,000.00	15,000.00
Student Stipends	2,500.00	2,500.00
Trips	15,000.00	15,000.00
TOTAL	<u>74,500.00</u>	<u>76,500.00</u>

STUDENT GOVERNMENT ASSOCIATION
ACCOUNT 105A

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Stipends	8,900.00	8,900.00
Advertising	1,400.00	1,400.00
Special Events	1,500.00	1,500.00
Supplies/Phones	500.00	500.00
TOTAL	<u>12,300.00</u>	<u>12,300.00</u>

**VISUAL/PERFORMING ARTS
ACCOUNT 106**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
ART GALLERY:		
Gallery Director	8,898.00	15,700.00
Gallery Aides	7,190.00	7,190.00
Exhibits	5,560.00	5,560.00
Printing	3,815.00	3,820.00
STUDENT MUSIC CONCERTS:		
Programs	2,000.00	2,000.00
Guest Artists	7,171.00	7,180.00
Piano Tuning	800.00	800.00
Sound & Recording Rental	3,000.00	3,000.00
Student Aides	1,230.00	1,230.00
Professional Assistant	1,541.00	1,550.00
House Manager	386.00	390.00
PROFESSIONALS PERFORMANCE: PERFORMING ARTS SERIES		
Programming	23,922.00	23,930.00
Program Coordination	10,014.00	10,020.00
Marketing	1,500.00	1,500.00
Office Supplies	4,836.00	4,840.00
MAY ARTS FESTIVAL		
Display Materials	719.00	720.00
Printing & Publicity	770.00	770.00
TOTAL	<u>83,352.00</u>	<u>90,200.00</u>

**THEATRE ARTS PRODUCTION
ACCOUNT 107**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
STUDENT STAGE PRODUCTIONS:		
Production I	21,367.00	21,370.00
Production II	55,116.00	55,120.00
Production III	18,445.00	18,450.00
Production IV	29,261.00	29,270.00
Stage 119 Production	5,772.00	5,780.00
ADMINISTRATION:		
Telephone	450.00	450.00
Memberships & Subscriptions	800.00	800.00
Scripts & Records	3,216.00	3,220.00
Awards Dinner	1,000.00	1,000.00
Am. College Theatre Festival	29,754.00	29,760.00
Student Aides	378.00	400.00
STUDIO MAINTENANCE:		
Lighting Shop	3,000.00	3,000.00
Scene Shop	8,500.00	8,500.00
Custom Shop	8,100.00	8,100.00
Student Aides	7,946.00	7,950.00
HOUSE & PUBLICITY:		
Graphics Manager	5,358.00	5,360.00
House Manager	5,790.00	5,790.00
House/Computer Supplies	12,090.00	12,090.00
Season Brochure	1,000.00	1,000.00
Box Office Supervisor	1,480.00	1,480.00
Student Aides	1,810.00	1,810.00
<u>REPAIR & REPLACEMENT:</u>		
MIG Welder	3,900.00	3,900.00
Projection Equipment	10,000.00	10,000.00
Sawdust Ducts/Lighting Replacement*	10,500.00	10,500.00
TOTAL	<u>245,033.00</u>	<u>245,100.00</u>

*General repair/replacement - No new purchases

**BABYLON STUDENT CENTER
OPERATIONS/MAINTENANCE
ACCOUNT 108**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Dues/Conferences	22,500.00	22,500.00
Equipment Leases/Maintenance	4,000.00	4,000.00
License Fees	5,000.00	3,200.00
Office Supplies	5,650.00	8,450.00
Facility Improvement of Student Center	1,000.00	1,000.00
Miscellaneous	1,000.00	1,000.00
Payroll Expenses	147,500.00	147,500.00
Program Resource Materials	3,000.00	1,000.00
Publicity	4,500.00	7,000.00
Telephone	1,000.00	1,000.00
Furniture Expense	1,500.00	0.00
TOTAL	<u>196,650.00</u>	<u>196,650.00</u>

FORENSICS PROGRAM
ACCOUNT 109

<u>DESCRIPTION</u>	APPROVED	PROPOSED
	<u>2014-2015 BUDGET</u>	<u>2015-2016 BUDGET</u>
Off-Campus Tournaments	20,815.00	20,850.00
Program Coordination	6,432.00	6,450.00
TOTAL	<u>27,247.00</u>	<u>27,300.00</u>

ASSOCIATION BUSINESS OFFICE
(CENTRAL ACCOUNT)
ACCOUNT 110

<u>DESCRIPTION</u>	APPROVED <u>2014-2015 BUDGET</u>	PROPOSED <u>2015-2016 BUDGET</u>
ASSOCIATION BUSINESS OFFICE (Central Account)	201,709.00	225,800.00
TOTAL	<u>201,709.00</u>	<u>225,800.00</u>

VP/COLLEGE-WIDE PROGRAMS
ACCOUNT 110A

<u>DESCRIPTION</u>	APPROVED	PROPOSED
	<u>2014-2015 BUDGET</u>	<u>2015-2016 BUDGET</u>
VP College-Wide College Success	7,000.00	17,000.00
TOTAL	<u>7,000.00</u>	<u>17,000.00</u>

**STUDENT ORGANIZATIONS
LEADERSHIP DEVELOPMENT
ACCOUNT 111**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Individual Clubs	66,000.00	66,000.00
Officer/Advisor Meetings	12,000.00	12,000.00
Supplies	3,500.00	3,500.00
Awards & Recognition/ Leadership Banquet	12,350.00	12,350.00
Annual Ceremonies	2,000.00	2,000.00
Telephone	600.00	600.00
Activities Day	8,200.00	8,200.00
Leadership Training/Resources	17,200.00	17,200.00
TOTAL	<u>121,850.00</u>	<u>121,850.00</u>

HONOR SOCIETIES
ACCOUNT 112

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Phi Teta Kappa	7,900.00	7,900.00
Alpha Beta Gamma	1,000.00	1,000.00
Sigma Chi Eta	400.00	400.00
Mu Alpha Theta	150.00	150.00
Psi Beta	350.00	350.00
Sigma Kappa Delta	400.00	400.00
Chi Alpha Epsilon	800.00	800.00
TOTAL	<u>11,000.00</u>	<u>11,000.00</u>

PUBLICATIONS/COMPUTER REPAIR
ACCOUNT 113

<u>DESCRIPTION</u>	<u>APPROVED</u> <u>2014-2015 BUDGET</u>	<u>PROPOSED</u> <u>2015-2016 BUDGET</u>
Compass	35,745.00	34,800.00
Evolution	18,640.00	17,600.00
Lilith	8,650.00	7,600.00
TOTAL	<u>63,035.00</u>	<u>60,000.00</u>

**COPIER LEASE EXPENSES
ACCOUNT 116**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Library (2)	7,095.00	6,350.00
Babylon Student Center	4,025.00	2,900.00
Color copier (per copy)	1,000.00	
TOTAL	<u>12,120.00</u>	<u>9,250.00</u>

**CAMPUS ACTIVITIES PROGRAMMING
ACCOUNT 117**

<u>DESCRIPTION</u>	APPROVED	PROPOSED
	<u>2014-2015 BUDGET</u>	<u>2015-2016 BUDGET</u>
Departmental Grants	9,000.00	9,000.00
Halloween Festival	27,500.00	28,500.00
Multicultural	3,000.00	8,000.00
Special Programs	5,000.00	7,950.00
Student Choice Lecture	0.00	0.00
The More You Know	1,300.00	6,300.00
Women's Week	8,000.00	3,000.00
TOTAL	<u><u>53,800.00</u></u>	<u><u>62,750.00</u></u>

MULTICULTURAL PROGRAMMING
ACCOUNT 117A

<u>DESCRIPTION</u>	APPROVED <u>2014-2015 BUDGET</u>	PROPOSED <u>2015-2016 BUDGET</u>
Multicultural Programming	5,000.00	5,000.00
TOTAL	<u>5,000.00</u>	<u>5,000.00</u>

CHILDREN'S LEARNING CENTER
ACCOUNT 118

DESCRIPTION

APPROVED PROPOSED
2014-2015 BUDGET 2015-2016 BUDGET

Support for Children's Learning Center
(Campus Child Care)

120,351.00

125,000.00

TOTAL

120,351.00

125,000.00

DEAN OF STUDENTS RESERVE/CONTINGENCY
ACCOUNTS 119/119A

<u>DESCRIPTION</u>	APPROVED <u>2014-2015 BUDGET</u>	PROPOSED <u>2015-2016 BUDGET</u>
Contingency Requirement (4% minimum)	76,097.00	75,300.00
Dean of Student Reserve Account	129,673.00	41,810.00
TOTAL	<u>205,770.00</u>	<u>117,110.00</u>

**CAMPUS BASED PROGRAMS
ACCOUNT 121**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
Honors Program	4,000.00	4,000.00
Creative Writing Festival	5,000.00	5,000.00
TOTAL	<u>9,000.00</u>	<u>9,000.00</u>

COLLEGE-WIDE ATHLETIC PROGRAM
ACCOUNT 123

<u>DESCRIPTION</u>	<u>APPROVED</u> <u>2014-2015 BUDGET</u>	<u>PROPOSED</u> <u>2015-2016 BUDGET</u>
Ammerman Contribution to CW Program	487,132.00	509,150.00
TOTAL	<u>487,132.00</u>	<u>509,150.00</u>

LONG ISLAND SHAKESPEARE FESTIVAL
ACCOUNT 124

<u>DESCRIPTION</u>	APPROVED	PROPOSED
	<u>2014-2015 BUDGET</u>	<u>2015-2016 BUDGET</u>
Personnel	42,783.00	42,780.00
Supplies/Materials	1,757.00	1,760.00
TOTAL	<u>44,540.00</u>	<u>44,540.00</u>

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
2015-2016 PROPOSED BUDGET
MICHAEL J. GRANT CAMPUS

<u>PROJECTED REVENUES:</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
STUDENT FEES	1,264,881.00	1,258,580.00
APPROPRIATED FUNDS	100,000.00	110,000.00
COPIER INCOME	2,000.00	250.00
INTEREST	800.00	150.00
THEATRE REVENUE	15,000.00	17,500.00
TOTAL REVENUES:	<u>\$ 1,382,681.00</u>	<u>\$ 1,386,480.00</u>

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
 PROPOSED 2015-2016 BUDGET SUMMARY
 MICHAEL J. GRANT CAMPUS

<u>ACCOUNT</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
202 NEW STUDENT ORIENTATION	40,655.00	40,660.00
205 STUDENT GOV/ACTIVITIES BOARD	45,729.00	45,730.00
206 VISUAL/ PERFORMING ARTS	35,981.00	35,990.00
207 THEATRE	108,417.00	108,420.00
208 OPERATIONS / MAINTENANCE	127,248.00	127,250.00
209 FORENSICS	22,304.00	22,310.00
210 ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT)	146,031.00	161,390.00
210A VP/ CW PROGRAMS	5,556.00	15,560.00
211 STUDENT ORG/ LEADERSHIP DEV	74,550.00	88,550.00
212 HONOR SOCIETIES	5,459.00	11,460.00
213 PUBLICATIONS	29,006.00	29,010.00
216 COPIER LEASE	4,690.00	4,690.00
217 CAMPUS ACTIVITIES PROGRAMMING	87,917.00	84,960.00
218 CHILDREN'S LEARNING CENTER	121,000.00	123,500.00
219/219A CONTINGENCY FUND/DEAN OF STUDENT RESERVE	133,421.00	99,280.00
221 NEW CAMPUS PROGRAMS	3,000.00	3,000.00
222 EMERGENCY STUDENT LOAN	7,000.00	-
223 CW ATHLETIC PROGRAM	384,717.00	384,720.00
TOTAL:	<u>1,382,681.00</u>	<u>1,386,480.00</u>

NEW STUDENT ORIENTATION
ACCOUNT 202

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
ORIENTATION PROGRAM	40,655.00	40,660.00
TOTAL:	<u>40,655.00</u>	<u>40,660.00</u>

STUDENT GOVERNANCE/ ACTIVITIES BOARD
ACCOUNT 205

<u>DESCRIPTION</u>	APPROVED	PROPOSED
	<u>2014-2015 BUDGET</u>	<u>2015-2016 BUDGET</u>
STUDENT LEADERSHIP STIPEND	3,199.00	3,200.00
PROGRAMS/ RECEPTIONS	19,884.00	19,890.00
REFRESHMENTS/ MEETINGS	0.00	
SUPPLIES/MISCELLANEOUS	1,104.00	1,100.00
CONFERENCES	3,314.00	3,310.00
ACTIVITIES DAY	4,972.00	4,980.00
WELCOME WEEKS	5,523.00	5,520.00
COMING TOGETHER	7,733.00	7,730.00
TOTAL:	<u>45,729.00</u>	<u>45,730.00</u>

VISUAL/ PERFORMING ARTS
ACCOUNT 206

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
FACULTY STIPENDS	28,352.00	28,360.00
GALLERY	7,629.00	7,630.00
TOTAL:	<u>35,981.00</u>	<u>35,990.00</u>

**THEATRE
ACCOUNT 207**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
CULTURAL ARTS SERIES		
12 TO 16 EVENTS (MUSIC, PLAYS, DANCE)	60,000.00	60,000.00
PERSONNEL		
HOUSE MANAGER	5,395.00	5,390.00
PUBLICITY DIRECTOR	7,200.00	7,200.00
USHERS	1,100.00	1,100.00
SHOP/STAGE ASSISTANTS	7,000.00	7,000.00
BOX OFFICE ASSISTANT	805.00	810.00
GENERAL		
PRINTING	5,917.00	5,920.00
SUBSCRIPTIONS/MMBRSHPS	1,000.00	1,000.00
EQUIPMENT	15,000.00	15,000.00
MAINTENANCE/ INSPECTIONS	3,000.00	3,000.00
SUPPLIES	2,000.00	2,000.00
TOTAL:	<u>108,417.00</u>	<u>108,420.00</u>

OPERATIONS/ MAINTENANCE
ACCOUNT 208

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
PROGRAM COORDINATION	38,711.00	38,720.00
PEER MENTORS	52,895.00	52,890.00
PEER MENTORS SUPPLIES	5,500.00	5,500.00
PUBLICITY	15,167.00	15,170.00
DUES/LICENSE FEES	3,000.00	3,000.00
EQUIPMENT	2,925.00	2,920.00
GENERAL SUPPLIES	3,200.00	3,200.00
NACA CONFERENCES	5,850.00	5,850.00
RENOVATIONS/FURNISHINGS		
TOTAL:	<u>127,248.00</u>	<u>127,250.00</u>

FORENSICS
ACCOUNT 209

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
CAMPUS TOURNAMENTS	16,169.00	16,170.00
STIPENDS FOR COACH	6,135.00	6,140.00
TOTAL:	<u>22,304.00</u>	<u>22,310.00</u>

ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT
ACCOUNT 210

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT)	146,031.00	161,390.00
	<hr/>	<hr/>
TOTAL:	<u>146,031.00</u>	<u>161,390.00</u>

NEW COLLEGE WIDE PROGRAMS
ACCOUNT 210A

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
HONORS COLLEGE	556.00	560.00
VP/CW PROGRAMS	5,000.00	15,000.00
TOTAL:	<u>5,556.00</u>	<u>15,560.00</u>

**STUDENT ORGANIZATIONS &
LEADERSHIP DEVELOPMENT
ACCOUNT 211**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
CLUB BUDGETS	41,000.00	41,000.00
STUDENT AWARDS BANQUET	12,000.00	12,000.00
CLUB COUNCIL	18,225.00	18,220.00
MISCELLANEOUS	500.00	500.00
TRAINING	1,200.00	1,200.00
STUDENT LEADER STIPEND	6,397.00	6,400.00
WESTERN STUDENT SENATE		
SUPPLIES	1,400.00	1,400.00
CONFERENCE	6,000.00	6,000.00
MEETINGS/REFRESHMENTS	1,828.00	1,830.00
TOTAL:	<u>88,550.00</u>	<u>88,550.00</u>

HONOR SOCIETIES
ACCOUNT 212

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
PHI THETA KAPPA	3,515.00	9,510.00
ALPHA BETA GAMMA	648.00	650.00
PSI BETA	0.00	0.00
CHI ALPHA EPSILON	648.00	650.00
NEW ENGLISH HONOR SOCIETY	648.00	650.00
TOTAL:	<u>5,459.00</u>	<u>11,460.00</u>

PUBLICATIONS
ACCOUNT 213

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
WESTERN PRESS	19,488.00	19,490.00
CASSANDRA	9,518.00	9,520.00
TOTAL:	<u>29,006.00</u>	<u>29,010.00</u>

COPIER LEASE
ACCOUNT 216

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
COPIER LEASE EXPENSE	4,690.00	4,690.00
TOTAL:	<u>4,690.00</u>	<u>4,690.00</u>

**CAMPUS ACTIVITIES PROGRAMMING
ACCOUNT 217**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
EVENING COMMON HOUR	7,508.00	7,510.00
ALLIED HEALTH PINNING CEREMONY	1,287.00	1,290.00
FILM SERIES	8,837.00	8,830.00
THEATRE TOURS/TRIPS	5,523.00	5,530.00
MULTICULTURAL PROGRAMS	15,860.00	15,860.00
GENERAL PROGRAMMING	12,118.00	12,120.00
LEARNING IN ACTION GRANTS	6,000.00	6,000.00
LEADERSHIP RETREAT	9,334.00	9,340.00
CAMPUS PROGRAMS	6,435.00	6,430.00
DISTINGUISHED LECTURE SERIES	15,015.00	12,050.00
TOTAL:	<u><u>87,917.00</u></u>	<u><u>84,960.00</u></u>

CHILDREN'S LEARNING CENTER
ACCOUNT 218

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
SUPPORT FOR CHILDREN'S LEARNING CENTER	<u>121,000.00</u>	<u>123,500.00</u>
TOTAL:	<u>121,000.00</u>	<u>123,500.00</u>

DOS RESERVE FUND/CONTINGENCY
ACCOUNT 219/219A

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
CONTINGENCY REQUIREMENT	94,931.00	50,350.00
DEAN OF STUDENT RESERVE ACCT	38,490.00	48,930.00
	<hr/>	<hr/>
TOTAL:	<u>133,421.00</u>	<u>99,280.00</u>

NEW CAMPUS BASED PROGRAMS
ACCOUNT 221

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
CAREER SERVICES	3,000.00	3,000.00
TOTAL:	<u>3,000.00</u>	<u>3,000.00</u>

EMERGENCY STUDENT LOAN ACCOUNT
ACCOUNT 222

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
SUPPORT FOR EMERGENCY STUDENT LOANS	\$ 7,000.00	\$ -
TOTAL:	<u>0.00</u>	<u>0.00</u>

COLLEGE WIDE ATHLETIC PROGRAM
ACCOUNT 223

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
COLLEGE WIDE ATHLETIC PROGRAM	384,717.00	384,720.00
	<hr/>	<hr/>
TOTAL:	<u>384,717.00</u>	<u>384,720.00</u>

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
 2015-2016 PROPOSED BUDGET
 EASTERN CAMPUS

PROJECTED REVENUES:

	APPROVED 2014-2015 BUDGET	PROPOSED 2015-2016 BUDGET
STUDENT FEES	474,922.00	456,710.00
APPROPRIATED FUNDS		20,000.00
COPIER INCOME	750.00	
INTEREST	500.00	100.00
SPECIAL EVENTS	1,000.00	1,000.00
MISCELLANEOUS REVENUE		2,000.00
TOTAL REVENUES:	<u>477,172.00</u>	<u>479,810.00</u>

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
 PROPOSED 2015-2016 BUDGET SUMMARY
 EASTERN CAMPUS**

<u>ACCOUNT</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
302 NEW STUDENT ORIENTATION	12,000.00	12,000.00
305 STUDENT GOV//ACTIVITIES BOARD	18,519.00	17,270.00
306 VISUAL/PERFORMING ARTS	12,640.00	12,140.00
308 OPERATIONS / MAINTENANCE	84,915.00	87,065.00
310 ASSOCIATION BUSINESS OFFICE (CENTRAL ACCO	45,595.00	47,740.00
310A VP/COLLEGE WIDE PROGRAMS	3,500.00	8,900.00
311 STUDENT ORGANIZATIONS/LEADERSHIP DEV	104,577.00	104,465.00
312 HONOR SOCIETIES	7,400.00	4,700.00
313 PUBLICATIONS	9,253.00	9,255.00
316 COPIER LEASE FUND	5,660.00	3,440.00
317 CAMPUS ACTIVITIES PROGRAMMING	55,500.00	41,500.00
319 CONTINGENCY FUND	18,670.00	18,390.00
319A DEAN OF STUDENT SERVICES	4,000.00	18,500.00
320 MULTICULTURAL PROGRAMS	20,000.00	19,500.00
323 COLLEGE WIDE ATHLETICS PROGRAM	74,943.00	74,945.00
TOTAL:	<u>477,172.00</u>	<u>479,810.00</u>

NEW STUDENT ORIENTATION
ACCOUNT 302

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
ORIENTATION PROGRAM	12,000.00	12,000.00
FIRST YEAR EXPERIENCE		
TOTAL:	<u>12,000.00</u>	<u>12,000.00</u>

STUDENT GOVERNANCE/ ACTIVITIES BOARD
ACCOUNT 305

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
<u>STUDENT GOVERNMENT:</u>		
WORKSHOPS/CONFERENCES	7,500.00	6,500.00
PROGRAMS/RECEPTIONS	1,000.00	1,000.00
SUPPLIES/ADVERTISING	500.00	250.00
REFRESHMENTS/MEETINGS	750.00	750.00
STUDENT STIPENDS	8,769.00	8,770.00
	<hr/>	<hr/>
TOTAL:	<u>18,519.00</u>	<u>17,270.00</u>

VISUAL/ PERFORMING ARTS
ACCOUNT 306

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
GALLERY COORDINATOR	8,640.00	8,640.00
ART GALLERY	4,000.00	3,500.00
TOTAL:	<u>12,640.00</u>	<u>12,140.00</u>

OPERATIONS / MAINTENANCE
ACCOUNT 308

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
PAYROLL	75,000.00	77,000.00
DUES/CONFERENCES	4,600.00	4,000.00
OFFICE SUPPLIES	1,250.00	1,250.00
PROGRAM MATERIALS	2,000.00	2,000.00
EQUIPMENT- REPAIR/ RENOVATION	750.00	750.00
VEHICLE MAINTENANCE	1,315.00	1,315.00
FUEL CHARGES		750.00
	<hr/>	<hr/>
TOTAL:	<u>84,915.00</u>	<u>87,065.00</u>

ASSOCIATION BUSINESS OFFICE
(CENTRAL ACCOUNT)
ACCOUNT 310

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOU	45,595.00	47,740.00
TOTAL:	<u>45,595.00</u>	<u>47,740.00</u>

VP / COLLEGE WIDE PROGRAMS
ACCOUNT 310A

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
HONORS COLLEGE	500.00	500.00
VP/CW PROGRAMS	3,000.00	8,000.00
EOP AWARDS CEREMONY		400.00
	<hr/>	<hr/>
TOTAL:	<u>3,500.00</u>	<u>8,900.00</u>

**STUDENT ORGANIZATIONS /
LEADERSHIP DEVELOPMENT
ACCOUNT 311**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
STUDENT ORGANIZATIONS ALLOCATIONS	14,000.00	12,000.00
COMPETITIVE CLUBS	3,500.00	3,500.00
AWARDS & RECOGNITION/LEADERSHIP BANQUET	9,000.00	12,000.00
STUDENT LEADER PAYROLL (PEER MENTOR)	65,077.00	64,965.00
LEADERSHIP TRAINING/ RESOURCES	13,000.00	12,000.00
TOTAL:	<u>104,577.00</u>	<u>104,465.00</u>

HONOR SOCIETIES
ACCOUNT 312

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
PHI THETA KAPPA	3,000.00	2,500.00
ALPHA BETA GAMMA	3,000.00	1,000.00
ALPHA SIGMA LAMDA	1,000.00	1,000.00
CHI ALPHA EPSILON	400.00	200.00
TOTAL:	<u>7,400.00</u>	<u>4,700.00</u>

**PUBLICATIONS
ACCOUNT 313**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
CAMPUS MAGAZINES: EAST END ELEMENTS	8,000.00	8,000.00
EDITOR STIPEND	1,253.00	1,255.00
	<hr/>	<hr/>
TOTAL:	<u>9,253.00</u>	<u>9,255.00</u>

COPIER LEASE FUND
ACCOUNT 316

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
COPIER LEASE EXPENSE	4,660.00	2,440.00
SUPPLIES	1,000.00	1,000.00
TOTAL:	<u>5,660.00</u>	<u>3,440.00</u>

**CAMPUS ACTIVITIES PROGRAMMING
ACCOUNT 317**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
HEALTH/WELLNESS	9,000.00	8,000.00
COMMUNITY DEVELOPMENT PROGRAMS	13,000.00	10,000.00
FILM SERIES	5,000.00	
EVENING PROGRAMS	3,000.00	1,500.00
LYCEUM/ DEPARTMENTAL GRANTS	5,000.00	3,000.00
HONORS PROGRAM (campus)	3,000.00	2,000.00
CAMPUS PROGRAMMING	15,000.00	15,000.00
DIVISIONAL PROGRAMMING	2,500.00	2,000.00
TOTAL:	<u>55,500.00</u>	<u>41,500.00</u>

**CONTINGENCY FUND /
DOS RESERVE ACCOUNT
ACCOUNT 319/319A**

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
CONTINGENCY REQUIREMENT	18,670.00	18,390.00
DEAN OF STUDENT RESERVE ACCT	4,000.00	18,500.00
TOTAL:	<u><u>22,670.00</u></u>	<u><u>36,890.00</u></u>

MULTICULTURAL PROGRAMMING
ACCOUNT 320

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
DIVERSITY PROGRAMMING	16,000.00	16,000.00
LEADERSHIP ACADEMY	3,000.00	3,000.00
SUPPLIES	1,000.00	500.00
TOTAL:	<u>20,000.00</u>	<u>19,500.00</u>

COLLEGE WIDE ATHLETIC PROGRAM
ACCOUNT 323

<u>DESCRIPTION</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
SUPPORT FOR COLLEGE WIDE ATHLETIC PROGRAM	74,943.00	74,945.00
TOTAL:	<u>74,943.00</u>	<u>74,945.00</u>

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.

2015-2016 PROPOSED BUDGET

CW ATHLETIC PROGRAM

<u>DESCRIPTION</u>	<u>2014-2015 APPROVED BUDGET</u>	<u>2015-2016 PROPOSED BUDGET</u>
ATHLETIC ASSISTANTS	9,734.00	\$1,735.00
ATHLETIC TRAINING	71,738.00	\$70,740.00
CHEERLEADING/DANCE	19,542.00	\$21,540.00
DEPARTMENTAL	141,015.00	\$141,015.00
GOLF	12,426.00	\$12,425.00
ICE HOCKEY		\$22,000.00
INTRAMURALS	93,626.00	\$105,500.00
MEN'S BASEBALL	43,306.00	\$42,300.00
MEN'S BASKETBALL	40,129.00	\$39,130.00
MEN'S LACROSSE	39,735.00	\$37,735.00
MEN'S SOCCER	29,824.00	\$28,825.00
MEN'S TENNIS	10,277.00	\$9,780.00
MEN'S/WOMEN'S BOWLING	17,812.00	\$16,815.00
MENS/WOMENS CROSS COUNTRY	15,782.00	\$12,780.00
MEN'S/WOMEN'S TRACK & FIELD	29,034.00	\$28,035.00
NATIONAL CHAMPIONSHIPS	44,838.00	\$47,715.00
WOMEN'S BASKETBALL	35,029.00	\$34,030.00
WOMEN'S EQUESTRIAN	23,962.00	\$21,965.00
WOMEN'S LACROSSE	39,735.00	\$37,735.00
WOMEN'S SOCCER	20,327.00	\$19,830.00
WOMEN'S SOFTBALL	23,527.00	\$24,435.00
WOMEN'S TENNIS	9,152.00	\$8,655.00
WOMEN'S VOLLEYBALL	21,177.00	\$20,680.00
PAYROLL TAXES	5,403.00	\$8,430.00
HEALTH BENEFITS	15,000.00	\$19,945.00
PENSION	5,410.00	\$8,270.00
UNEMPLOYMENT	1,000.00	\$1,000.00
DISABILITY/WORKERS COMP	3,252.00	\$3,770.00
INSURANCE	35,000.00	\$35,000.00
VEHICLE TRANSPORTATION/FUEL MAINTENAN	90,000.00	\$87,000.00
TOTAL	<u>946,792.00</u>	<u>968,815.00</u>

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
2015-2016 PROPOSED BUDGET
ASSOCIATION BUSINESS OFFICE (CENTRAL) ACCOUNT**

	2014-2015 APPROVED BUDGET	2015-2016 PROPOSED BUDGET
REVENUE		
<u>CAMPUS CONTRIBUTIONS:</u>		
AMMERMAN CAMPUS	201,709	225,800
GRANT CAMPUS	146,031	161,390
EAST CAMPUS	45,596	47,740
TOTAL CONTRIBUTION:	393,336	434,930
<u>ADMINISTRATIVE OFFSET:</u>		
EXCHANGE INTEREST	1,000	-
CHILDREN'S LEARNING CTRS	7,600	8,000
FOOD SERVICE-EAST	20,777	23,060
SCC FOUNDATION	32,000	32,000
STUDY ABROAD PROGRAM	5,000	7,500
TOTAL OFFSET:	66,377	70,560
TOTAL REVENUES:	459,713	505,490

EXPENDITURES

	2014-2015 APPROVED BUDGET	2015-2016 PROPOSED BUDGET
<u>ACCOUNT/DESCRIPTION</u>		
AMM1100.10 - SALARIES	202,780	232,700
AMM1100.15 - PAYROLL TAXES	16,202	18,790
AMM1100.20 - CORPORATE INSURANCE (L	130,000	137,000
AMM1100.30 - COMPUTER / COPIER MAIN	5,800	6,950
AMM1100.60 - PENSION	14,783	17,500
AMM1100.40 - SUPPLIES	10,000	5,500
AMM1100.40 - LICENSING/POSTAGE FEES	19,500	21,500
AMM1100.70 - EMPLOYEE INSURANCE BEI	40,648	43,550
AMM1100.80 - AUDITOR'S FEES	20,000	22,000
TOTAL EXPENSES:	459,713	505,490

0.00

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
2015-2016 PROPOSED BUDGET
CAMPUS KIDS - AMMERMAN CAMPUS

<u>PROJECTED REVENUES:</u>	<u>APPROVED 2014-2015 BUDGET</u>	<u>PROPOSED 2015-2016 BUDGET</u>
REGISTRATION FEES	4,000.00	4,300.00
TUITION/SUPPLY FEE	183,000.00	169,000.00
FUNDRAISING	500.00	500.00
SUNY GRANT	70,000.00	75,500.00
CACFP (USDA) INCOME	9,100.00	7,000.00
STUDENT ASSOCIATION SUBSIDY	120,351.00	125,000.00
MISC	500.00	500.00
TOTAL REVENUES:	<u>387,451.00</u>	<u>381,800.00</u>

PROJECTED EXPENSES:

SALARIES	252,811.00	256,000.00
PAYROLL TAXES	20,200.00	20,460.00
DBL/WORKMEN'S COMPENSATION	2,600.00	3,600.00
HEALTH BENEFITS	35,049.00	35,000.00
SICK-LEAVE BUY OUT	13,500.00	13,000.00
PENSION	17,827.00	16,000.00
LIFE/LTD INSURANCE	2,300.00	1,400.00
UNEMPLOYMENT	1,000.00	1,000.00
SUPPLIES	5,500.00	4,540.00
PRINTING	200.00	200.00
EQUIPMENT	2,500.00	1,500.00
ADVERTISING/CLASSIFIED	200.00	200.00
INSURANCE	7,500.00	7,000.00
ADMINISTRATIVE OFFSET	3,800.00	4,000.00
PROFESSIONAL GROWTH	3,500.00	2,000.00
BREAKFAST/SNACKS	3,664.00	2,500.00
LUNCHES	13,000.00	10,500.00
FUND RAISING	500.00	300.00
DUES/REGISTRATION/SUPPORT SVCS	1,200.00	1,200.00
CONTINGENCY/MISCELLANEOUS	400.00	1,200.00
T.B. TEST/HEPATITIS SHOTS	200.00	200.00
TOTAL EXPENSES:	<u>387,451.00</u>	<u>381,800.00</u>

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
2015-2016 PROPOSED BUDGET
SUFFOLK KIDS COTTAGE - GRANT CAMPUS

<u>PROJECTED REVENUES:</u>	<u>2014-2015 APPROVED BUDGET</u>	<u>2015-2016 PROPOSED BUDGET</u>
REGISTRATION FEES	3,500.00	4,500.00
TUITION/SUPPLY FEE	186,000.00	166,000.00
FUNDRAISING	1,000.00	750.00
SUNY GRANT	82,000.00	85,000.00
CACFP (USDA) INCOME	15,000.00	9,500.00
STUDENT ASSOCIATION SUBSIDY	121,000.00	123,500.00
MISC	500.00	
TOTAL REVENUES:	<u>409,000.00</u>	<u>389,250.00</u>
 <u>PROJECTED EXPENSES:</u>		
SALARIES	273,908.00	250,780.00
PAYROLL TAXES	21,885.00	20,040.00
DBL/WORKMEN'S COMPENSATION	3,000.00	3,500.00
HEALTH BENEFITS	44,168.00	38,750.00
SICK-LEAVE BUY OUT	2,695.00	5,600.00
PENSION	25,422.00	19,000.00
LIFE/LTD INSURANCE	1,538.00	1,500.00
UNEMPLOYMENT	800.00	1,000.00
SUPPLIES	2,000.00	5,000.00
EQUIPMENT	2,000.00	5,000.00
INSURANCE	7,000.00	7,000.00
ADMINISTRATIVE OFFSET	3,800.00	4,000.00
PROFESSIONAL GROWTH	3,000.00	3,230.00
BREAKFAST/SNACKS	3,500.00	6,000.00
LUNCHES	12,000.00	16,000.00
FUND RAISING	500.00	500.00
DUES/REGISTRATION/SUPPORT SVCS	500.00	750.00
CONTINGENCY/MISCELLANEOUS	1,184.00	1,500.00
T.B. TEST/HEPATITIS SHOTS	100.00	100.00
TOTAL EXPENSES:	<u>409,000.00</u>	<u>389,250.00</u>

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.
2015-2016 PROPOSED BUDGET
PECONIC CAFÉ - EASTERN CAMPUS

<u>PROJECTED REVENUES:</u>	2014-2015 APPROVED BUDGET	2015-2016 PROPOSED BUDGET
Sales	234,230.00	271,590.00
Sales Tax Collected	20,100.00	1,000.00
Catering Non-Taxable	52,000.00	61,310.00
TOTAL REVENUES:	<u>306,330.00</u>	<u>333,900.00</u>

<u>PROJECTED EXPENSES:</u>		
Purchases - Food	82,000.00	85,000.00
Beverages	38,000.00	38,000.00
Salaries	92,000.00	96,750.00
Payroll Taxes	7,360.00	7,730.00
Life Insurance Benefits	800.00	210.00
Disability/Workmen's Comp.	7,500.00	8,000.00
Health Benefits	9,100.00	9,700.00
Pension	2,780.00	4,250.00
Unemployment	1,500.00	1,500.00
Supplies	13,000.00	14,000.00
Equipment/ Repairs	10,000.00	15,000.00
Advertising/Sales Promos	300.00	300.00
Administrative Offset	20,777.00	23,060.00
Dues/Subscriptions	413.00	500.00
Laundry/Linen	300.00	500.00
Uniforms	400.00	400.00
Sales Tax	20,100.00	24,000.00
Bank / Credit Card Charges		5,000.00
TOTAL EXPENSES:	<u>306,330.00</u>	<u>333,900.00</u>



Office of the President

BOARD OF DIRECTORS

June 18, 2015


RESOLUTION NO.2015.A11 - AUTHORIZING A TWO PERCENT (2%) SALARY INCREASE FOR ASSOCIATION FULL-TIME TITLES

WHEREAS, it is the recommendation of the Executive Deans and Associate Deans of Student Services that the attached Association full-time titles be granted a two percent (2%) salary increase in the salary schedule at each step for the 2015-2016 academic year, and

WHEREAS, the College Association Advisory Committee has recommended that all Association full-time titles be granted a two percent (2%) salary increase for 2015-2016, in the salary schedule at each step with the proviso that in the 2016/2017 budget Association employees shall receive no increase in the salary schedule at each step, and

WHEREAS, the Vice President for Student Affairs supports these recommendations, and the President concurs, be it therefore

RESOLVED, that all Association full-time titles are hereby granted a two percent (2%) salary increase in the salary schedule at each step for the 2015-2016 academic year.


Bryan Lilly
Secretary

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Office of the President

BOARD OF DIRECTORS

June 18, 2015

RESOLUTION NO. 2015.A12 - REAPPOINTING ASSOCIATION EMPLOYEES FOR THE 2015-2016 ACADEMIC YEAR

WHEREAS, the following Association employees are presently serving on appointment for the 2015-2016 academic year, and

WHEREAS, it is the recommendation of the Executive Deans and the Associate Deans of Student Services for Student Affairs that these individuals be reappointed for the 2015-2016 academic year, and

WHEREAS, the Vice President for Student Affairs supports these recommendations, and the President concurs, be it therefore

RESOLVED, that the following individuals are hereby appointed for the 2015-2016 academic year, as indicated below.

Name	Title	Step/Work Year
<i>Athletics</i>		
Kerry Swanson	Intercollegiate/Intramurals Coordinator	Step 9/52 weeks
<i>Association Business Office</i>		
Theresa DuQuesnay	Accounting Assistant I	Step 16/52 weeks
Loretta Hope-Ciuffo	Accounting Assistant II	Step 16/52 weeks
Barbara Hurst	Director of Business Affairs	Step 20/52 weeks
<i>Campus Activities</i>		
Josephine Fleming	Event Coordinator	Step 8/52 weeks
<i>Campus Kids Day Care Center</i>		
Linda Crispi	Director	Step 19/49 weeks
Linda Szklarski	Teacher/Assistant Director*	Step 20/42 weeks
<i>Suffolk Kids Cottage Day Care Center</i>		
Rose Bouffis	Teacher	Step 15/42 weeks
Vickie Calderon	Director	Step 20/49 weeks
Claudia Feliciano	Teacher/Assistant Director*	Step 15/42 weeks
Jeannie O'Connor	Teacher	Step 15/42 weeks

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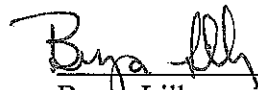
Suffolk

COUNTY COMMUNITY COLLEGE

RESOLUTION NO. 2015.A12 - Continued

Name	Title	Step/Work Year
<i>Wellness/Recreation/Orientation</i> Christopher Tempera	Wellness/Recreation/Orientation Assistant	Step 8/52 weeks
<i>Dining Services</i> Barbara Kelly	Day Manager	Step 12/40 weeks

*Assistant Directors also receive a stipend


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Office of the President

BOARD OF DIRECTORS


June 18, 2015

RESOLUTION NO. 2015.A13 - ADOPTING THE SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC. FIXED ASSETS ACCOUNTING POLICY

WHEREAS, for the benefit of student programs, Suffolk Community College Association, Inc. purchases and utilizes fixed assets, including equipment, vehicles and computers, and

WHEREAS, such fixed assets must be properly inventoried and documented in accordance with procedures and protocols established by the Association, be it therefore

RESOLVED, that the Board of Directors hereby adopts the "Association Fixed Assets Accounting Policy," (Attachment A-II), effectively immediately.


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SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.

FIXED ASSETS ACCOUNTING POLICY

A. Purpose

The purpose of this policy is to set forth guidelines for inventorying and documenting fixed assets owned by the Suffolk Community College Association, Inc. (Association). This policy establishes the minimum cost (capitalization amount) that shall be used to determine the fixed assets which are to be documented, and outlines requirements for recording new and existing assets, changes in assets and audit compliance.

B. Definitions

1. A "fixed asset" is defined as a unit of tangible personal property, such as equipment, vehicles, furniture, fixtures, computers and software, which has an economic useful life of more than twelve (12) months. Fixed assets must be capitalized and depreciated for financial statement (or bookkeeping) purposes.

2. "Depreciation" is defined as the allocation of the total acquisition cost of a fixed asset over its estimated useful life. The Business Office will be responsible for accurately reporting the date the fixed asset is placed in service. All depreciation is calculated using the straight-line method (capitalized cost divided by useful life).

C. Fixed Assets Guidelines

1. Capitalization Method. All fixed assets are recorded at historical cost as of the date acquired. At the time a fixed asset is acquired, its cost is capitalized and subsequently depreciated utilizing the straight-line method over the asset's estimated useful life. The sum of \$2,000 shall constitute the threshold for capitalization of fixed assets. Any item costing less than this amount will be expensed in the fiscal year of purchase and not capitalized.

2. Purchasing/Accounts Payable. All purchases of fixed assets are to follow the *Association Procurement Policy*, and adhere to procedures and protocols established by the Director of Business Affairs. The Association will ensure that fixed asset purchases are assigned correct account codes on purchase requisitions and invoices.

3. Tagging of Fixed Assets. The Business Office will assign a unique number and tag to all fixed assets purchased by the Association.

4. Disposal of Fixed Assets. All fixed assets which are rendered obsolete or unusable must be disposed of in a proper and timely manner, and a record of such disposal must be maintained.

5. Transfers of Fixed Assets. The Director of Business Affairs must be informed, in writing, of any request to transfer ownership of a fixed asset to Suffolk County Community College.

6. Physical Inventory. The Business Office will maintain an inventory of all fixed assets which will be periodically updated to ensure that all such fixed assets are properly accounted for and documented.