

**BOARD OF DIRECTORS**

**June 18, 2015**

- ITEM 1      RESOLUTION NO. 2015.A9 - AUTHORIZING A CONTRACT WITH ADVANTAGE DESIGN GROUP FOR A VIRTUAL ORIENTATION PROGRAM AND ASSOCIATED CONSULTING SERVICES**
  
- ITEM 2      RESOLUTION NO.2015.A10 - APPROVING THE 2015-2016 BUDGET OF THE SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**
  
- ITEM 3      RESOLUTION NO.2015.A11 - AUTHORIZING A TWO PERCENT (2%) SALARY INCREASE FOR ASSOCIATION FULL-TIME TITLES**
  
- ITEM 4      RESOLUTION NO. 2015.A12 - REAPPOINTING ASSOCIATION EMPLOYEES FOR THE 2015-2016 ACADEMIC YEAR**
  
- ITEM 5      RESOLUTION NO. 2015.A13 - ADOPTING THE SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC. FIXED ASSETS ACCOUNTING POLICY**

**ITEM 1**

**RESOLUTION NO. 2015.A9 - AUTHORIZING A CONTRACT WITH  
ADVANTAGE DESIGN GROUP FOR A VIRTUAL ORIENTATION PROGRAM  
AND ASSOCIATED CONSULTING SERVICES**

**WHEREAS**, on April 30, 2015, a request for proposals (RFP) was issued seeking a company to develop and implement a virtual orientation program with associated training and consulting services in order to deliver information about Suffolk County Community College to new and potential students in an effort to increase enrollment, retention and overall organizational efficiency, and

**WHEREAS**, one response to the RFP was received and evaluated by an evaluation committee, and

**WHEREAS**, it was determined that the proposal submitted by CD Advantage, Inc. (doing business as Advantage Design Group) will provide the desired benefits, and

**WHEREAS**, the cost of the virtual orientation program shall be funded by the Suffolk Community College Association, Inc. and by U.S. Department of Education Title III grant funds, be it therefore

**RESOLVED**, that the Board of Directors authorizes a contract, upon such terms as shall be approved by the College General Counsel, with CD Advantage, Inc., dba Advantage Design Group, for a virtual orientation program and associate consulting services for an initial term of one year, with four additional one-year terms thereafter, for a cost of \$95,975.00, plus an additional fee of \$4,300.00 per year for licensing renewal and system support.

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**ITEM 2**

**RESOLUTION NO.2015.A10 - APPROVING THE 2015-2016 BUDGET OF THE SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**

**WHEREAS**, the 2015-2016 budget of the Suffolk Community College Association, Inc. has been recommended by the Association Advisory Committee on each campus, and

**WHEREAS**, said budget has been recommended for adoption by the Executive/Campus Deans and the Vice President for Student Affairs, and the President concurs, be it therefore

**RESOLVED**, that the 2015-2016 budget for the operation of the campus programs by the Suffolk Community College Association, Inc., in the total amount of \$4,979,240 for the period covering September 1, 2015 through August 31, 2016 (Attachment A-I), is hereby approved and shall be allocated as follows:

**CAMPUS**

|                         |                    |
|-------------------------|--------------------|
| Ammerman Campus         | \$2,008,000        |
| Michael J. Grant Campus | \$1,386,480        |
| Eastern Campus          | \$479,810          |
| <b>Total</b>            | <b>\$3,874,290</b> |

**PROGRAMS**

|  |                    |
|--|--------------------|
| Campus Kids - Ammerman Campus          | \$381,800          |
| Kids Cottage - Michael J. Grant Campus | \$389,250          |
| Peconic Café - Eastern Campus          | \$333,900          |
| <b>Total</b>                           | <b>\$1,104,950</b> |

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Board of Director's Meeting

June 18, 2015

Attachment A-1

SUFFOLK COMMUNITY COLLEGE ASSOCIATION INC

PROPOSED

2015-2016

BUDGET

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.  
SUMMARY OF STUDENT ASSOCIATION PROPOSED BUDGETS  
FOR THE 2015-2016 YEAR**

|   | AMMERMAN            | MICHAEL J.<br>GRANT | EASTERN           | COLLEGE<br>TOTAL    |
|---|---------------------|---------------------|-------------------|---------------------|
| <b><u>PROPOSED REVENUES:</u></b>            |                     |                     |                   |                     |
| STUDENT FEES                                | 1,883,000.00        | 1,258,580.00        | 456,710.00        | 3,598,290.00        |
| APPROPRIATED FUNDS                          | 110,000.00          | 110,000.00          | 20,000.00         | 240,000.00          |
| COPIER INCOME                               | 3,500.00            | 250.00              |                   | 3,750.00            |
| INTEREST                                    | 500.00              | 150.00              | 100.00            | 750.00              |
| THEATRE REVENUE                             | 11,000.00           | 17,500.00           |                   | 28,500.00           |
| SPECIAL EVENTS                              |                     |                     | 1,000.00          | 1,000.00            |
| MISCELLANEOUS REVENUE                       |                     |                     | 2,000.00          | 2,000.00            |
|   | <u>2,008,000.00</u> | <u>1,386,480.00</u> | <u>479,810.00</u> | <u>3,874,290.00</u> |
| <b><u>PROPOSED EXPENSES:</u></b>            |                     |                     |                   |                     |
| NEW STUDENT ORIENTATION                     | 42,500.00           | 40,660.00           | 12,000.00         | 95,160.00           |
| STUDENT GOVT ACTIVITIES BOARD/ASSOCIATION   | 88,800.00           | 45,730.00           | 17,270.00         | 151,800.00          |
| VISUAL/PERFORMANCE ARTS                     | 90,200.00           | 35,990.00           | 12,140.00         | 138,330.00          |
| THEATRE                                     | 245,100.00          | 108,420.00          |                   | 353,520.00          |
| OPERATIONS/MAINTENANCE                      | 196,650.00          | 127,250.00          | 87,065.00         | 410,965.00          |
| FORENSICS                                   | 27,300.00           | 22,310.00           |                   | 49,610.00           |
| ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUN | 225,800.00          | 161,390.00          | 47,740.00         | 434,930.00          |
| VP/ COLLEGE WIDE PROGRAMS                   | 17,000.00           | 15,560.00           | 8,900.00          | 41,460.00           |
| STUDENT ORGANIZATION/LEADERSHIP DEV         | 121,850.00          | 88,550.00           | 104,465.00        | 314,865.00          |
| HONOR SOCIETIES                             | 11,000.00           | 11,460.00           | 4,700.00          | 27,160.00           |
| PUBLICATIONS                                | 60,000.00           | 29,010.00           | 9,255.00          | 98,265.00           |
| COPIER LEASE                                | 9,250.00            | 4,690.00            | 3,440.00          | 17,380.00           |
| CAMPUS ACTIVITIES PROGRAMMING               | 62,750.00           | 84,960.00           | 41,500.00         | 189,210.00          |
| MULTICULTURAL PROGRAMMING                   | 5,000.00            |                     | 19,500.00         | 24,500.00           |
| CHILDREN'S LEARNING CENTER                  | 125,000.00          | 123,500.00          |                   | 248,500.00          |
| CONTINGENCY FUND/DEAN OF STUDENT RESERVE    | 117,110.00          | 99,280.00           | 36,890.00         | 253,280.00          |
| NEW CAMPUS BASED PROGRAMS                   | 9,000.00            | 3,000.00            |                   | 12,000.00           |
| COLLEGE WIDE ATHLETIC PROGRAM               | 509,150.00          | 384,720.00          | 74,945.00         | 968,815.00          |
| LI SHAKESPEARE FESTIVAL                     | 44,540.00           |                     |                   | 44,540.00           |
|   | <u>2,008,000.00</u> | <u>1,386,480.00</u> | <u>479,810.00</u> | <u>3,874,290.00</u> |

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**  
**SUMMARY OF STUDENT ASSOCIATION PROPOSED BUDGETS**  
**FOR THE YEARS 2014-2015 AND 2015-2016**  
**APPROVED VS PROPOSED BUDGET**

|                          | <b>APPROVED</b>     | <b>PROPOSED</b>     | <b>% Increase</b> |
|--------------------------|---------------------|---------------------|-------------------|
|                          | <b>2014 - 2015</b>  | <b>2015 - 2016</b>  | <b>Decrease</b>   |
| <b>CAMPUS/PROGRAM</b>    |                     |                     |                   |
| Ammerman                 | 2,023,889.00        | 2,008,000.00        | -0.79%            |
| Michael J. Grant         | 1,382,681.00        | 1,386,480.00        | 0.27%             |
| Eastern                  | 477,172.00          | 479,810.00          | 0.55%             |
| <b>Total Campuses</b>    | <b>3,883,742.00</b> | <b>3,874,290.00</b> | <b>-0.24%</b>     |
| Campus Kids - Ammerman   | 387,451.00          | 381,800.00          | -1.46%            |
| Kids Cottage - Grant     | 409,000.00          | 389,250.00          | -4.83%            |
| Peconic Café - East      | 306,330.00          | 333,900.00          | 9.00%             |
| <b>Total Programs</b>    | <b>1,102,781.00</b> | <b>1,104,950.00</b> | <b>0.20%</b>      |
| <b>Total Association</b> | <b>4,986,523.00</b> | <b>4,979,240.00</b> | <b>-0.15%</b>     |

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**  
**2015-2016 PROPOSED BUDGET**  
**AMMERMAN CAMPUS**

| <u>PROJECTED REVENUES:</u> | APPROVED<br><u>2014-2015 BUDGET</u> | PROPOSED<br><u>2015-2016 BUDGET</u> |
|----------------------------|-------------------------------------|-------------------------------------|
| STUDENT FEES               | 1,902,429.00                        | 1,883,000.00                        |
| APPROPRIATED FUNDS         | 105,460.00                          | 110,000.00                          |
| COPIER INCOME              | 4,000.00                            | 3,500.00                            |
| INTEREST                   | 1,000.00                            | 500.00                              |
| THEATRE REVENUE            | <u>11,000.00</u>                    | <u>11,000.00</u>                    |
| <b>TOTAL REVENUES:</b>     | <b><u>2,023,889.00</u></b>          | <b><u>2,008,000.00</u></b>          |

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**  
**PROPOSED 2015-2016 BUDGET SUMMARY**  
**AMMERMAN CAMPUS**

| <u>Account</u>                                      | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---|--------------------------------------|--------------------------------------|
| 102 - NEW STUDENT ORIENTATION                       | 42,500.00                            | 42,500.00                            |
| 105 - STUDENT GOV/ACTIVITIES BOARD                  | 74,500.00                            | 76,500.00                            |
| 105A - STUDENT GOV/ASSOCIATION                      | 12,300.00                            | 12,300.00                            |
| 106 - VISUAL/ PERFORMING ARTS                       | 83,352.00                            | 90,200.00                            |
| 107 - THEATRE                                       | 245,033.00                           | 245,100.00                           |
| 108 - OPERATIONS / MAINTENANCE                      | 196,650.00                           | 196,650.00                           |
| 109 - FORENSICS                                     | 27,247.00                            | 27,300.00                            |
| 110 - ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT) | 201,709.00                           | 225,800.00                           |
| 110A - VP / COLLEGE-WIDE PROGRAMS                   | 7,000.00                             | 17,000.00                            |
| 111 - STUDENT ORG/ LEADERSHIP DEVELOPMENT           | 121,850.00                           | 121,850.00                           |
| 112 - HONOR SOCIETIES                               | 11,000.00                            | 11,000.00                            |
| 113 - PUBLICATIONS                                  | 63,035.00                            | 60,000.00                            |
| 116 - COPIER LEASE                                  | 12,120.00                            | 9,250.00                             |
| 117 - CAMPUS ACTIVITIES PROGRAMMING                 | 53,800.00                            | 62,750.00                            |
| 117A - MULTICULTURAL PROGRAMS                       | 5,000.00                             | 5,000.00                             |
| 118 - CHILDREN'S LEARNING CENTER                    | 120,351.00                           | 125,000.00                           |
| 119 - CONTINGENCY FUND                              | 76,097.00                            | 75,300.00                            |
| 119A - DEAN OF STUDENT RESERVE                      | 129,673.00                           | 41,810.00                            |
| 121 - NEW CAMPUS PROGRAMS                           | 9,000.00                             | 9,000.00                             |
| 123 - COLLEGE WIDE ATHLETICS PROGRAM                | 487,132.00                           | 509,150.00                           |
| 124 - LI SHAKESPEARE FESTIVAL                       | 44,540.00                            | 44,540.00                            |
|   | <b><u>2,023,889.00</u></b>           | <b><u>2,008,000.00</u></b>           |



NEW STUDENT ORIENTATION  
ACCOUNT 102

| <u>DESCRIPTION</u>  | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------|--------------------------------------|--------------------------------------|
| Orientation Program | 41,500.00                            | 41,500.00                            |
| Student Supplements | 1,000.00                             | 1,000.00                             |
| TOTAL:              | <u>42,500.00</u>                     | <u>42,500.00</u>                     |

**CAMPUS ACTIVITIES BOARD  
ACCOUNT 105**

| <u>DESCRIPTION</u>  | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------|--------------------------------------|--------------------------------------|
| Phone/Adv./Supplies | 8,000.00                             | 8,000.00                             |
| Entertainment       | 15,000.00                            | 23,000.00                            |
| Family Programs     | 3,000.00                             | 2,000.00                             |
| Films               | 9,000.00                             | 5,000.00                             |
| Wellness            | 8,000.00                             | 3,000.00                             |
| Speakers            | 3,000.00                             | 3,000.00                             |
| Special Events      | 11,000.00                            | 15,000.00                            |
| Student Stipends    | 2,500.00                             | 2,500.00                             |
| Trips               | 15,000.00                            | 15,000.00                            |
| TOTAL               | <u><u>74,500.00</u></u>              | <u><u>76,500.00</u></u>              |

STUDENT GOVERNMENT ASSOCIATION  
ACCOUNT 105A

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| Stipends           | 8,900.00                             | 8,900.00                             |
| Advertising        | 1,400.00                             | 1,400.00                             |
| Special Events     | 1,500.00                             | 1,500.00                             |
| Supplies/Phones    | 500.00                               | 500.00                               |
| TOTAL              | <u>12,300.00</u>                     | <u>12,300.00</u>                     |

**VISUAL/PERFORMING ARTS  
ACCOUNT 106**

| <u>DESCRIPTION</u>   | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--|--------------------------------------|--------------------------------------|
| <b>ART GALLERY:</b>  |                                      |                                      |
| Gallery Director   | 8,898.00                             | 15,700.00                            |
| Gallery Aides  | 7,190.00                             | 7,190.00                             |
| Exhibits   | 5,560.00                             | 5,560.00                             |
| Printing   | 3,815.00                             | 3,820.00                             |
| <b>STUDENT MUSIC CONCERTS:</b>                               |                                      |                                      |
| Programs   | 2,000.00                             | 2,000.00                             |
| Guest Artists  | 7,171.00                             | 7,180.00                             |
| Piano Tuning   | 800.00                               | 800.00                               |
| Sound & Recording Rental                                     | 3,000.00                             | 3,000.00                             |
| Student Aides  | 1,230.00                             | 1,230.00                             |
| Professional Assistant                                       | 1,541.00                             | 1,550.00                             |
| House Manager  | 386.00                               | 390.00                               |
| <b>PROFESSIONALS PERFORMANCE:<br/>PERFORMING ARTS SERIES</b> |                                      |                                      |
| Programming  | 23,922.00                            | 23,930.00                            |
| Program Coordination   | 10,014.00                            | 10,020.00                            |
| Marketing  | 1,500.00                             | 1,500.00                             |
| Office Supplies  | 4,836.00                             | 4,840.00                             |
| <b>MAY ARTS FESTIVAL</b>                                     |                                      |                                      |
| Display Materials  | 719.00                               | 720.00                               |
| Printing & Publicity   | 770.00                               | 770.00                               |
| <b>TOTAL</b>   | <b><u>83,352.00</u></b>              | <b><u>90,200.00</u></b>              |

**THEATRE ARTS PRODUCTION  
ACCOUNT 107**

| <u>DESCRIPTION</u>                      | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---|--------------------------------------|--------------------------------------|
| <b>STUDENT STAGE PRODUCTIONS:</b>       |                                      |                                      |
| Production I                            | 21,367.00                            | 21,370.00                            |
| Production II                           | 55,116.00                            | 55,120.00                            |
| Production III                          | 18,445.00                            | 18,450.00                            |
| Production IV                           | 29,261.00                            | 29,270.00                            |
| Stage 119 Production                    | 5,772.00                             | 5,780.00                             |
| <b>ADMINISTRATION:</b>                  |                                      |                                      |
| Telephone                               | 450.00                               | 450.00                               |
| Memberships & Subscriptions             | 800.00                               | 800.00                               |
| Scripts & Records                       | 3,216.00                             | 3,220.00                             |
| Awards Dinner                           | 1,000.00                             | 1,000.00                             |
| Am. College Theatre Festival            | 29,754.00                            | 29,760.00                            |
| Student Aides                           | 378.00                               | 400.00                               |
| <b>STUDIO MAINTENANCE:</b>              |                                      |                                      |
| Lighting Shop                           | 3,000.00                             | 3,000.00                             |
| Scene Shop                              | 8,500.00                             | 8,500.00                             |
| Custom Shop                             | 8,100.00                             | 8,100.00                             |
| Student Aides                           | 7,946.00                             | 7,950.00                             |
| <b>HOUSE &amp; PUBLICITY:</b>           |                                      |                                      |
| Graphics Manager                        | 5,358.00                             | 5,360.00                             |
| House Manager                           | 5,790.00                             | 5,790.00                             |
| House/Computer Supplies                 | 12,090.00                            | 12,090.00                            |
| Season Brochure                         | 1,000.00                             | 1,000.00                             |
| Box Office Supervisor                   | 1,480.00                             | 1,480.00                             |
| Student Aides                           | 1,810.00                             | 1,810.00                             |
| <b><u>REPAIR &amp; REPLACEMENT:</u></b> |                                      |                                      |
| MIG Welder                              | 3,900.00                             | 3,900.00                             |
| Projection Equipment                    | 10,000.00                            | 10,000.00                            |
| Sawdust Ducts/Lighting Replacement*     | 10,500.00                            | 10,500.00                            |
| <b>TOTAL</b>                            | <b><u>245,033.00</u></b>             | <b><u>245,100.00</u></b>             |

\*General repair/replacement - No new purchases

**BABYLON STUDENT CENTER  
OPERATIONS/MAINTENANCE  
ACCOUNT 108**

| <u>DESCRIPTION</u>                     | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--|--------------------------------------|--------------------------------------|
| Dues/Conferences                       | 22,500.00                            | 22,500.00                            |
| Equipment Leases/Maintenance           | 4,000.00                             | 4,000.00                             |
| License Fees                           | 5,000.00                             | 3,200.00                             |
| Office Supplies                        | 5,650.00                             | 8,450.00                             |
| Facility Improvement of Student Center | 1,000.00                             | 1,000.00                             |
| Miscellaneous                          | 1,000.00                             | 1,000.00                             |
| Payroll Expenses                       | 147,500.00                           | 147,500.00                           |
| Program Resource Materials             | 3,000.00                             | 1,000.00                             |
| Publicity                              | 4,500.00                             | 7,000.00                             |
| Telephone                              | 1,000.00                             | 1,000.00                             |
| Furniture Expense                      | 1,500.00                             | 0.00                                 |
| TOTAL                                  | <u><u>196,650.00</u></u>             | <u><u>196,650.00</u></u>             |

FORENSICS PROGRAM  
ACCOUNT 109

| <u>DESCRIPTION</u>     | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|------------------------|--------------------------------------|--------------------------------------|
| Off-Campus Tournaments | 20,815.00                            | 20,850.00                            |
| Program Coordination   | 6,432.00                             | 6,450.00                             |
| TOTAL                  | <u>27,247.00</u>                     | <u>27,300.00</u>                     |

ASSOCIATION BUSINESS OFFICE  
(CENTRAL ACCOUNT)  
ACCOUNT 110

| <u>DESCRIPTION</u>                            | APPROVED<br><u>2014-2015 BUDGET</u> | PROPOSED<br><u>2015-2016 BUDGET</u> |
|---|-------------------------------------|-------------------------------------|
| ASSOCIATION BUSINESS OFFICE (Central Account) | 201,709.00                          | 225,800.00                          |
| TOTAL   | <u>201,709.00</u>                   | <u>225,800.00</u>                   |



VP/COLLEGE-WIDE PROGRAMS  
ACCOUNT 110A

| <u>DESCRIPTION</u>              | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------------------|--------------------------------------|--------------------------------------|
| VP College-Wide College Success | 7,000.00                             | 17,000.00                            |
|                                 | <hr/>                                | <hr/>                                |
| TOTAL                           | <u>7,000.00</u>                      | <u>17,000.00</u>                     |

**STUDENT ORGANIZATIONS  
LEADERSHIP DEVELOPMENT  
ACCOUNT 111**

| <u>DESCRIPTION</u>                          | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---|--------------------------------------|--------------------------------------|
| Individual Clubs                            | 66,000.00                            | 66,000.00                            |
| Officer/Advisor Meetings                    | 12,000.00                            | 12,000.00                            |
| Supplies                                    | 3,500.00                             | 3,500.00                             |
| Awards & Recognition/<br>Leadership Banquet | 12,350.00                            | 12,350.00                            |
| Annual Ceremonies                           | 2,000.00                             | 2,000.00                             |
| Telephone                                   | 600.00                               | 600.00                               |
| Activities Day                              | 8,200.00                             | 8,200.00                             |
| Leadership Training/Resources               | 17,200.00                            | 17,200.00                            |
| <b>TOTAL</b>                                | <b><u>121,850.00</u></b>             | <b><u>121,850.00</u></b>             |

HONOR SOCIETIES  
ACCOUNT 112

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| Phi Teta Kappa     | 7,900.00                             | 7,900.00                             |
| Alpha Beta Gamma   | 1,000.00                             | 1,000.00                             |
| Sigma Chi Eta      | 400.00                               | 400.00                               |
| Mu Alpha Theta     | 150.00                               | 150.00                               |
| Psi Beta           | 350.00                               | 350.00                               |
| Sigma Kappa Delta  | 400.00                               | 400.00                               |
| Chi Alpha Epsilon  | 800.00                               | 800.00                               |
| TOTAL              | <u><u>11,000.00</u></u>              | <u><u>11,000.00</u></u>              |

PUBLICATIONS/COMPUTER REPAIR  
ACCOUNT 113

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| Compass            | 35,745.00                            | 34,800.00                            |
| Evolution          | 18,640.00                            | 17,600.00                            |
| Lilith             | 8,650.00                             | 7,600.00                             |
| TOTAL              | <u><b>63,035.00</b></u>              | <u><b>60,000.00</b></u>              |

**COPIER LEASE EXPENSES  
ACCOUNT 116**

| <u>DESCRIPTION</u>      | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|-------------------------|--------------------------------------|--------------------------------------|
| Library (2)             | 7,095.00                             | 6,350.00                             |
| Babylon Student Center  | 4,025.00                             | 2,900.00                             |
| Color copier (per copy) | 1,000.00                             |                                      |
| TOTAL                   | <u>12,120.00</u>                     | <u>9,250.00</u>                      |

**CAMPUS ACTIVITIES PROGRAMMING  
ACCOUNT 117**

| <u>DESCRIPTION</u>     | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|------------------------|--------------------------------------|--------------------------------------|
| Departmental Grants    | 9,000.00                             | 9,000.00                             |
| Halloween Festival     | 27,500.00                            | 28,500.00                            |
| Multicultural          | 3,000.00                             | 8,000.00                             |
| Special Programs       | 5,000.00                             | 7,950.00                             |
| Student Choice Lecture | 0.00                                 | 0.00                                 |
| The More You Know      | 1,300.00                             | 6,300.00                             |
| Women's Week           | 8,000.00                             | 3,000.00                             |
| <b>TOTAL</b>           | <b><u>53,800.00</u></b>              | <b><u>62,750.00</u></b>              |

MULTICULTURAL PROGRAMMING  
ACCOUNT 117A

| <u>DESCRIPTION</u>        | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------------|--------------------------------------|--------------------------------------|
| Multicultural Programming | 5,000.00                             | 5,000.00                             |
| <b>TOTAL</b>              | <b><u>5,000.00</u></b>               | <b><u>5,000.00</u></b>               |

CHILDREN'S LEARNING CENTER  
ACCOUNT 118

| <u>DESCRIPTION</u>  | APPROVED<br><u>2014-2015 BUDGET</u> | PROPOSED<br><u>2015-2016 BUDGET</u> |
|---|-------------------------------------|-------------------------------------|
| Support for Children's Learning Center<br>(Campus Child Care) | 120,351.00                          | 125,000.00                          |
| TOTAL   | <u>120,351.00</u>                   | <u>125,000.00</u>                   |



DEAN OF STUDENTS RESERVE/CONTINGENCY  
ACCOUNTS 119/119A

| <u>DESCRIPTION</u>                   | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------------------------|--------------------------------------|--------------------------------------|
| Contingency Requirement (4% minimum) | 76,097.00                            | 75,300.00                            |
| Dean of Student Reserve Account      | 129,673.00                           | 41,810.00                            |
| <b>TOTAL</b>                         | <b><u>205,770.00</u></b>             | <b><u>117,110.00</u></b>             |

**CAMPUS BASED PROGRAMS  
ACCOUNT 121**

| <u>DESCRIPTION</u>        | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------------|--------------------------------------|--------------------------------------|
| Honors Program            | 4,000.00                             | 4,000.00                             |
| Creative Writing Festival | 5,000.00                             | 5,000.00                             |
| TOTAL                     | <u>9,000.00</u>                      | <u>9,000.00</u>                      |

COLLEGE-WIDE ATHLETIC PROGRAM  
ACCOUNT 123

| <u>DESCRIPTION</u>                  | APPROVED                | PROPOSED                |
|-------------------------------------|-------------------------|-------------------------|
|                                     | <u>2014-2015 BUDGET</u> | <u>2015-2016 BUDGET</u> |
| Ammernan Contribution to CW Program | 487,132.00              | 509,150.00              |
| TOTAL                               | <u>487,132.00</u>       | <u>509,150.00</u>       |

LONG ISLAND SHAKESPEARE FESTIVAL  
ACCOUNT 124

| <u>DESCRIPTION</u> | APPROVED                | PROPOSED                |
|--------------------|-------------------------|-------------------------|
|                    | <u>2014-2015 BUDGET</u> | <u>2015-2016 BUDGET</u> |
| Personnel          | 42,783.00               | 42,780.00               |
| Supplies/Materials | 1,757.00                | 1,760.00                |
| TOTAL              | <u>44,540.00</u>        | <u>44,540.00</u>        |

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.  
2015-2016 PROPOSED BUDGET  
MICHAEL J. GRANT CAMPUS

| <u>PROJECTED REVENUES:</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|----------------------------|--------------------------------------|--------------------------------------|
| STUDENT FEES               | 1,264,881.00                         | 1,258,580.00                         |
| APPROPRIATED FUNDS         | 100,000.00                           | 110,000.00                           |
| COPIER INCOME              | 2,000.00                             | 250.00                               |
| INTEREST                   | 800.00                               | 150.00                               |
| THEATRE REVENUE            | 15,000.00                            | 17,500.00                            |
| <b>TOTAL REVENUES:</b>     | <b><u>\$ 1,382,681.00</u></b>        | <b><u>\$ 1,386,480.00</u></b>        |

SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.  
 PROPOSED 2015-2016 BUDGET SUMMARY  
 MICHAEL J. GRANT CAMPUS

| <u>ACCOUNT</u>                                    | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---|--------------------------------------|--------------------------------------|
| 202 NEW STUDENT ORIENTATION                       | 40,655.00                            | 40,660.00                            |
| 205 STUDENT GOV/ACTIVITIES BOARD                  | 45,729.00                            | 45,730.00                            |
| 206 VISUAL/ PERFORMING ARTS                       | 35,981.00                            | 35,990.00                            |
| 207 THEATRE                                       | 108,417.00                           | 108,420.00                           |
| 208 OPERATIONS / MAINTENANCE                      | 127,248.00                           | 127,250.00                           |
| 209 FORENSICS                                     | 22,304.00                            | 22,310.00                            |
| 210 ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT) | 146,031.00                           | 161,390.00                           |
| 210A VP/ CW PROGRAMS                              | 5,556.00                             | 15,560.00                            |
| 211 STUDENT ORG/ LEADERSHIP DEV                   | 74,550.00                            | 88,550.00                            |
| 212 HONOR SOCIETIES                               | 5,459.00                             | 11,460.00                            |
| 213 PUBLICATIONS                                  | 29,006.00                            | 29,010.00                            |
| 216 COPIER LEASE                                  | 4,690.00                             | 4,690.00                             |
| 217 CAMPUS ACTIVITIES PROGRAMMING                 | 87,917.00                            | 84,960.00                            |
| 218 CHILDREN'S LEARNING CENTER                    | 121,000.00                           | 123,500.00                           |
| 219/219A CONTINGENCY FUND/DEAN OF STUDENT RESERVE | 133,421.00                           | 99,280.00                            |
| 221 NEW CAMPUS PROGRAMS                           | 3,000.00                             | 3,000.00                             |
| 222 EMERGENCY STUDENT LOAN                        | 7,000.00                             | -                                    |
| 223 CW ATHLETIC PROGRAM                           | 384,717.00                           | 384,720.00                           |
| <b>TOTAL:</b>                                     | <b><u>1,382,681.00</u></b>           | <b><u>1,386,480.00</u></b>           |

NEW STUDENT ORIENTATION  
ACCOUNT 202

| <u>DESCRIPTION</u>  | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------|--------------------------------------|--------------------------------------|
| ORIENTATION PROGRAM | 40,655.00                            | 40,660.00                            |
| TOTAL:              | <u>40,655.00</u>                     | <u>40,660.00</u>                     |

**STUDENT GOVERNANCE/ ACTIVITIES BOARD  
ACCOUNT 205**

| <u>DESCRIPTION</u>         | APPROVED                | PROPOSED                |
|----------------------------|-------------------------|-------------------------|
|                            | <u>2014-2015 BUDGET</u> | <u>2015-2016 BUDGET</u> |
| STUDENT LEADERSHIP STIPEND | 3,199.00                | 3,200.00                |
| PROGRAMS/ RECEPTIONS       | 19,884.00               | 19,890.00               |
| REFRESHMENTS/ MEETINGS     | 0.00                    |                         |
| SUPPLIES/MISCELLANEOUS     | 1,104.00                | 1,100.00                |
| CONFERENCES                | 3,314.00                | 3,310.00                |
| ACTIVITIES DAY             | 4,972.00                | 4,980.00                |
| WELCOME WEEKS              | 5,523.00                | 5,520.00                |
| COMING TOGETHER            | 7,733.00                | 7,730.00                |
| <b>TOTAL:</b>              | <b><u>45,729.00</u></b> | <b><u>45,730.00</u></b> |



VISUAL/ PERFORMING ARTS  
ACCOUNT 206

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| FACULTY STIPENDS   | 28,352.00                            | 28,360.00                            |
| GALLERY            | 7,629.00                             | 7,630.00                             |
| TOTAL:             | <u>35,981.00</u>                     | <u>35,990.00</u>                     |

**THEATRE  
ACCOUNT 207**

| <u>DESCRIPTION</u>                    | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------------------------|--------------------------------------|--------------------------------------|
| <b>CULTURAL ARTS SERIES</b>           |                                      |                                      |
| 12 TO 16 EVENTS (MUSIC, PLAYS, DANCE) | 60,000.00                            | 60,000.00                            |
| <b>PERSONNEL</b>                      |                                      |                                      |
| HOUSE MANAGER                         | 5,395.00                             | 5,390.00                             |
| PUBLICITY DIRECTOR                    | 7,200.00                             | 7,200.00                             |
| USHERS                                | 1,100.00                             | 1,100.00                             |
| SHOP/STAGE ASSISTANTS                 | 7,000.00                             | 7,000.00                             |
| BOX OFFICE ASSISTANT                  | 805.00                               | 810.00                               |
| <b>GENERAL</b>                        |                                      |                                      |
| PRINTING                              | 5,917.00                             | 5,920.00                             |
| SUBSCRIPTIONS/MMBRSHPS                | 1,000.00                             | 1,000.00                             |
| EQUIPMENT                             | 15,000.00                            | 15,000.00                            |
| MAINTENANCE/ INSPECTIONS              | 3,000.00                             | 3,000.00                             |
| SUPPLIES                              | 2,000.00                             | 2,000.00                             |
|                                       | <hr/>                                | <hr/>                                |
| <b>TOTAL:</b>                         | <b><u>108,417.00</u></b>             | <b><u>108,420.00</u></b>             |

OPERATIONS/ MAINTENANCE  
ACCOUNT 208

| <u>DESCRIPTION</u>      | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|-------------------------|--------------------------------------|--------------------------------------|
| PROGRAM COORDINATION    | 38,711.00                            | 38,720.00                            |
| PEER MENTORS            | 52,895.00                            | 52,890.00                            |
| PEER MENTORS SUPPLIES   | 5,500.00                             | 5,500.00                             |
| PUBLICITY               | 15,167.00                            | 15,170.00                            |
| DUES/LICENSE FEES       | 3,000.00                             | 3,000.00                             |
| EQUIPMENT               | 2,925.00                             | 2,920.00                             |
| GENERAL SUPPLIES        | 3,200.00                             | 3,200.00                             |
| NACA CONFERENCES        | 5,850.00                             | 5,850.00                             |
| RENOVATIONS/FURNISHINGS |                                      |                                      |
|                         | <hr/>                                | <hr/>                                |
| TOTAL:                  | <u>127,248.00</u>                    | <u>127,250.00</u>                    |

FORENSICS  
ACCOUNT 209

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| CAMPUS TOURNAMENTS | 16,169.00                            | 16,170.00                            |
| STIPENDS FOR COACH | 6,135.00                             | 6,140.00                             |
|                    | <hr/>                                | <hr/>                                |
| TOTAL:             | <u>22,304.00</u>                     | <u>22,310.00</u>                     |

ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT)  
ACCOUNT 210

| <u>DESCRIPTION</u>                            | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---|--------------------------------------|--------------------------------------|
| ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOUNT) | 146,031.00                           | 161,390.00                           |
| TOTAL:  | <u>146,031.00</u>                    | <u>161,390.00</u>                    |

NEW COLLEGE WIDE PROGRAMS  
ACCOUNT 210A

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| HONORS COLLEGE     | 556.00                               | 560.00                               |
| VP/CW PROGRAMS     | 5,000.00                             | 15,000.00                            |
|                    | <hr/>                                | <hr/>                                |
| TOTAL:             | <u>5,556.00</u>                      | <u>15,560.00</u>                     |

**STUDENT ORGANIZATIONS &  
LEADERSHIP DEVELOPMENT  
ACCOUNT 211**

| <u>DESCRIPTION</u>     | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|------------------------|--------------------------------------|--------------------------------------|
| CLUB BUDGETS           | 41,000.00                            | 41,000.00                            |
| STUDENT AWARDS BANQUET | 12,000.00                            | 12,000.00                            |
| CLUB COUNCIL           | 18,225.00                            | 18,220.00                            |
| MISCELLANEOUS          | 500.00                               | 500.00                               |
| TRAINING               | 1,200.00                             | 1,200.00                             |
| STUDENT LEADER STIPEND | 6,397.00                             | 6,400.00                             |
| WESTERN STUDENT SENATE |                                      |                                      |
| SUPPLIES               | 1,400.00                             | 1,400.00                             |
| CONFERENCE             | 6,000.00                             | 6,000.00                             |
| MEETINGS/REFRESHMENTS  | 1,828.00                             | 1,830.00                             |
| TOTAL:                 | <u>88,550.00</u>                     | <u>88,550.00</u>                     |

HONOR SOCIETIES  
ACCOUNT 212

| <u>DESCRIPTION</u>        | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|---------------------------|--------------------------------------|--------------------------------------|
| PHI THETA KAPPA           | 3,515.00                             | 9,510.00                             |
| ALPHA BETA GAMMA          | 648.00                               | 650.00                               |
| PSI BETA                  | 0.00                                 | 0.00                                 |
| CHI ALPHA EPSIOM          | 648.00                               | 650.00                               |
| NEW ENGLISH HONOR SOCIETY | 648.00                               | 650.00                               |
| TOTAL:                    | <u>5,459.00</u>                      | <u>11,460.00</u>                     |



PUBLICATIONS  
ACCOUNT 213

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| WESTERN PRESS      | 19,488.00                            | 19,490.00                            |
| CASSANDRA          | 9,518.00                             | 9,520.00                             |
|                    | <hr/>                                | <hr/>                                |
| TOTAL:             | <u>29,006.00</u>                     | <u>29,010.00</u>                     |

COPIER LEASE  
ACCOUNT 216

| <u>DESCRIPTION</u>   | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|----------------------|--------------------------------------|--------------------------------------|
| COPIER LEASE EXPENSE | 4,690.00                             | 4,690.00                             |
| TOTAL:               | <u>4,690.00</u>                      | <u>4,690.00</u>                      |

**CAMPUS ACTIVITIES PROGRAMMING  
ACCOUNT 217**

| <u>DESCRIPTION</u>             | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------------------|--------------------------------------|--------------------------------------|
| EVENING COMMON HOUR            | 7,508.00                             | 7,510.00                             |
| ALLIED HEALTH PINNING CEREMONY | 1,287.00                             | 1,290.00                             |
| FILM SERIES                    | 8,837.00                             | 8,830.00                             |
| THEATRE TOURS/TRIPS            | 5,523.00                             | 5,530.00                             |
| MULTICULTURAL PROGRAMS         | 15,860.00                            | 15,860.00                            |
| GENERAL PROGRAMMING            | 12,118.00                            | 12,120.00                            |
| LEARNING IN ACTION GRANTS      | 6,000.00                             | 6,000.00                             |
| LEADERSHIP RETREAT             | 9,334.00                             | 9,340.00                             |
| CAMPUS PROGRAMS                | 6,435.00                             | 6,430.00                             |
| DISTINGUISHED LECTURE SERIES   | 15,015.00                            | 12,050.00                            |
|                                | <hr/>                                | <hr/>                                |
| TOTAL:                         | <u>87,917.00</u>                     | <u>84,960.00</u>                     |

CHILDREN'S LEARNING CENTER  
ACCOUNT 218

| <u>DESCRIPTION</u>                     | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--|--------------------------------------|--------------------------------------|
| SUPPORT FOR CHILDREN'S LEARNING CENTER | <u>121,000.00</u>                    | <u>123,500.00</u>                    |
| TOTAL:                                 | <u>121,000.00</u>                    | <u>123,500.00</u>                    |

DOS RESERVE FUND/CONTINGENCY  
ACCOUNT 219/219A

| <u>DESCRIPTION</u>           | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|------------------------------|--------------------------------------|--------------------------------------|
| CONTINGENCY REQUIREMENT      | 94,931.00                            | 50,350.00                            |
| DEAN OF STUDENT RESERVE ACCT | 38,490.00                            | 48,930.00                            |
|                              | <hr/>                                | <hr/>                                |
| TOTAL:                       | <u>133,421.00</u>                    | <u>99,280.00</u>                     |

NEW CAMPUS BASED PROGRAMS  
ACCOUNT 221

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|--------------------|--------------------------------------|--------------------------------------|
| CAREER SERVICES    | 3,000.00                             | 3,000.00                             |
|                    | <hr/>                                | <hr/>                                |
| TOTAL:             | <u>3,000.00</u>                      | <u>3,000.00</u>                      |

EMERGENCY STUDENT LOAN ACCOUNT  
ACCOUNT 222

| <u>DESCRIPTION</u>                  | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|-------------------------------------|--------------------------------------|--------------------------------------|
| SUPPORT FOR EMERGENCY STUDENT LOANS | \$ 7,000.00                          | \$ -                                 |
| TOTAL:                              | <u>0.00</u>                          | <u>0.00</u>                          |

COLLEGE WIDE ATHLETIC PROGRAM  
ACCOUNT 223

| <u>DESCRIPTION</u>            | <u>APPROVED<br/>2014-2015 BUDGET</u> | <u>PROPOSED<br/>2015-2016 BUDGET</u> |
|-------------------------------|--------------------------------------|--------------------------------------|
| COLLEGE WIDE ATHLETIC PROGRAM | 384,717.00                           | 384,720.00                           |
|                               | <hr/>                                | <hr/>                                |
| TOTAL:                        | <u>384,717.00</u>                    | <u>384,720.00</u>                    |



**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**  
**2015-2016 PROPOSED BUDGET**  
**EASTERN CAMPUS**

**PROJECTED REVENUES:**

|                        | <b><u>APPROVED<br/>2014-2015<br/>BUDGET</u></b> | <b><u>PROPOSED<br/>2015-2016<br/>BUDGET</u></b> |
|------------------------|---|---|
| STUDENT FEES           | 474,922.00                                      | 456,710.00                                      |
| APPROPRIATED FUNDS     |   | 20,000.00                                       |
| COPIER INCOME          | 750.00  |   |
| INTEREST               | 500.00  | 100.00  |
| SPECIAL EVENTS         | 1,000.00  | 1,000.00  |
| MISCELLANEOUS REVENUE  |   | 2,000.00  |
|                        | <hr/>   | <hr/>   |
| <b>TOTAL REVENUES:</b> | <b><u>477,172.00</u></b>                        | <b><u>479,810.00</u></b>                        |

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.  
 PROPOSED 2015-2016 BUDGET SUMMARY  
 EASTERN CAMPUS**

| <u>ACCOUNT</u>                                | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|---|--|--|
| 302 NEW STUDENT ORIENTATION                   | 12,000.00                                | 12,000.00                                |
| 305 STUDENT GOV/ACTIVITIES BOARD              | 18,519.00                                | 17,270.00                                |
| 306 VISUAL/PERFORMING ARTS                    | 12,640.00                                | 12,140.00                                |
| 308 OPERATIONS / MAINTENANCE                  | 84,915.00                                | 87,065.00                                |
| 310 ASSOCIATION BUSINESS OFFICE (CENTRAL ACCO | 45,595.00                                | 47,740.00                                |
| 310A VP/COLLEGE WIDE PROGRAMS                 | 3,500.00                                 | 8,900.00                                 |
| 311 STUDENT ORGANIZATIONS/LEADERSHIP DEV      | 104,577.00                               | 104,465.00                               |
| 312 HONOR SOCIETIES                           | 7,400.00                                 | 4,700.00                                 |
| 313 PUBLICATIONS                              | 9,253.00                                 | 9,255.00                                 |
| 316 COPIER LEASE FUND                         | 5,660.00                                 | 3,440.00                                 |
| 317 CAMPUS ACTIVITIES PROGRAMMING             | 55,500.00                                | 41,500.00                                |
| 319 CONTINGENCY FUND                          | 18,670.00                                | 18,390.00                                |
| 319A DEAN OF STUDENT SERVICES                 | 4,000.00                                 | 18,500.00                                |
| 320 MULTICULTURAL PROGRAMS                    | 20,000.00                                | 19,500.00                                |
| 323 COLLEGE WIDE ATHLETICS PROGRAM            | 74,943.00                                | 74,945.00                                |
| <b>TOTAL:</b>                                 | <b><u>477,172.00</u></b>                 | <b><u>479,810.00</u></b>                 |

NEW STUDENT ORIENTATION  
ACCOUNT 302

| <u>DESCRIPTION</u>    | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|-----------------------|--|--|
| ORIENTATION PROGRAM   | 12,000.00                                | 12,000.00                                |
| FIRST YEAR EXPERIENCE |  |  |
| TOTAL:                | <u>12,000.00</u>                         | <u>12,000.00</u>                         |

STUDENT GOVERNANCE/ ACTIVITIES BOARD  
ACCOUNT 305

| <u>DESCRIPTION</u>         | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|----------------------------|--|--|
| <u>STUDENT GOVERNMENT:</u> |  |  |
| WORKSHOPS/CONFERENCES      | 7,500.00                                 | 6,500.00                                 |
| PROGRAMS/RECEPTIONS        | 1,000.00                                 | 1,000.00                                 |
| SUPPLIES/ADVERTISING       | 500.00                                   | 250.00                                   |
| REFRESHMENTS/MEETINGS      | 750.00                                   | 750.00                                   |
| STUDENT STIPENDS           | 8,769.00                                 | 8,770.00                                 |
|                            | <hr/>                                    | <hr/>                                    |
| TOTAL:                     | <u>18,519.00</u>                         | <u>17,270.00</u>                         |

VISUAL/ PERFORMING ARTS  
ACCOUNT 306

| <u>DESCRIPTION</u>  | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|---------------------|--|--|
| GALLERY COORDINATOR | 8,640.00                                 | 8,640.00                                 |
| ART GALLERY         | 4,000.00                                 | 3,500.00                                 |
| TOTAL:              | <u>12,640.00</u>                         | <u>12,140.00</u>                         |

OPERATIONS / MAINTENANCE  
ACCOUNT 308

| <u>DESCRIPTION</u>            | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|-------------------------------|--|--|
| PAYROLL                       | 75,000.00                                | 77,000.00                                |
| DUES/CONFERENCES              | 4,600.00                                 | 4,000.00                                 |
| OFFICE SUPPLIES               | 1,250.00                                 | 1,250.00                                 |
| PROGRAM MATERIALS             | 2,000.00                                 | 2,000.00                                 |
| EQUIPMENT- REPAIR/ RENOVATION | 750.00                                   | 750.00                                   |
| VEHICLE MAINTENANCE           | 1,315.00                                 | 1,315.00                                 |
| FUEL CHARGES                  |  | 750.00                                   |
|                               | <hr/>                                    | <hr/>                                    |
| TOTAL:                        | <u>84,915.00</u>                         | <u>87,065.00</u>                         |

**ASSOCIATION BUSINESS OFFICE  
(CENTRAL ACCOUNT)  
ACCOUNT 310**

| <u>DESCRIPTION</u>                         | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|--|--|--|
| ASSOCIATION BUSINESS OFFICE (CENTRAL ACCOU | 45,595.00                                | 47,740.00                                |
| TOTAL:                                     | <u>45,595.00</u>                         | <u>47,740.00</u>                         |

VP / COLLEGE WIDE PROGRAMS  
ACCOUNT 310A

| <u>DESCRIPTION</u>  | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|---------------------|--|--|
| HONORS COLLEGE      | 500.00                                   | 500.00                                   |
| VP/CW PROGRAMS      | 3,000.00                                 | 8,000.00                                 |
| EOP AWARDS CEREMONY |  | 400.00                                   |
|                     | <hr/>                                    | <hr/>                                    |
| TOTAL:              | <u>3,500.00</u>                          | <u>8,900.00</u>                          |



**STUDENT ORGANIZATIONS /  
LEADERSHIP DEVELOPMENT  
ACCOUNT 311**

| <u>DESCRIPTION</u>                      | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|---|--|--|
| STUDENT ORGANIZATIONS ALLOCATIONS       | 14,000.00                                | 12,000.00                                |
| COMPETITIVE CLUBS                       | 3,500.00                                 | 3,500.00                                 |
| AWARDS & RECOGNITION/LEADERSHIP BANQUET | 9,000.00                                 | 12,000.00                                |
| STUDENT LEADER PAYROLL (PEER MENTOR)    | 65,077.00                                | 64,965.00                                |
| LEADERSHIP TRAINING/ RESOURCES          | 13,000.00                                | 12,000.00                                |
| <b>TOTAL:</b>                           | <b>104,577.00</b>                        | <b>104,465.00</b>                        |

HONOR SOCIETIES  
ACCOUNT 312

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|--------------------|--|--|
| PHI THETA KAPPA    | 3,000.00                                 | 2,500.00                                 |
| ALPHA BETA GAMMA   | 3,000.00                                 | 1,000.00                                 |
| ALPHA SIGMA LAMDA  | 1,000.00                                 | 1,000.00                                 |
| CHI ALPHA EPSILON  | 400.00                                   | 200.00                                   |
| TOTAL:             | <u>7,400.00</u>                          | <u>4,700.00</u>                          |

PUBLICATIONS  
ACCOUNT 313

| <u>DESCRIPTION</u> | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|--------------------|--|--|
| CAMPUS MAGAZINES:  |  |  |
| EAST END ELEMENTS  | 8,000.00                                 | 8,000.00                                 |
| EDITOR STIPEND     | 1,253.00                                 | 1,255.00                                 |
|                    | <hr/>                                    | <hr/>                                    |
| TOTAL:             | <u>9,253.00</u>                          | <u>9,255.00</u>                          |

COPIER LEASE FUND  
ACCOUNT 316

| <u>DESCRIPTION</u>   | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|----------------------|--|--|
| COPIER LEASE EXPENSE | 4,660.00                                 | 2,440.00                                 |
| SUPPLIES             | 1,000.00                                 | 1,000.00                                 |
| TOTAL:               | <u>5,660.00</u>                          | <u>3,440.00</u>                          |

**CAMPUS ACTIVITIES PROGRAMMING  
ACCOUNT 317**

| <u>DESCRIPTION</u>             | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|--------------------------------|--|--|
| HEALTH/WELLNESS                | 9,000.00                                 | 8,000.00                                 |
| COMMUNITY DEVELOPMENT PROGRAMS | 13,000.00                                | 10,000.00                                |
| FILM SERIES                    | 5,000.00                                 |  |
| EVENING PROGRAMS               | 3,000.00                                 | 1,500.00                                 |
| LYCEUM/ DEPARTMENTAL GRANTS    | 5,000.00                                 | 3,000.00                                 |
| HONORS PROGRAM (campus)        | 3,000.00                                 | 2,000.00                                 |
| CAMPUS PROGRAMMING             | 15,000.00                                | 15,000.00                                |
| DIVISIONAL PROGRAMMING         | 2,500.00                                 | 2,000.00                                 |
| TOTAL:                         | <u>55,500.00</u>                         | <u>41,500.00</u>                         |

CONTINGENCY FUND /  
DOS RESERVE ACCOUNT  
ACCOUNT 319/319A

| <u>DESCRIPTION</u>           | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|------------------------------|--|--|
| CONTINGENCY REQUIREMENT      | 18,670.00                                | 18,390.00                                |
| DEAN OF STUDENT RESERVE ACCT | 4,000.00                                 | 18,500.00                                |
| TOTAL:                       | <u>22,670.00</u>                         | <u>36,890.00</u>                         |

MULTICULTURAL PROGRAMMING  
ACCOUNT 320

| <u>DESCRIPTION</u>    | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|-----------------------|--|--|
| DIVERSITY PROGRAMMING | 16,000.00                                | 16,000.00                                |
| LEADERSHIP ACADEMY    | 3,000.00                                 | 3,000.00                                 |
| SUPPLIES              | 1,000.00                                 | 500.00                                   |
| TOTAL:                | <u>20,000.00</u>                         | <u>19,500.00</u>                         |

COLLEGE WIDE ATHLETIC PROGRAM  
ACCOUNT 323

| <u>DESCRIPTION</u>                        | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|---|--|--|
| SUPPORT FOR COLLEGE WIDE ATHLETIC PROGRAM | 74,943.00                                | 74,945.00                                |
| TOTAL:                                    | <u>74,943.00</u>                         | <u>74,945.00</u>                         |



SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.  
 2015-2016 PROPOSED BUDGET  
 CW ATHLETIC PROGRAM

| <u>DESCRIPTION</u>                    | <u>2014-2015<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>PROPOSED<br/>BUDGET</u> |
|---------------------------------------|--|--|
| ATHLETIC ASSISTANTS                   | 9,734.00                                 | \$1,735.00                               |
| ATHLETIC TRAINING                     | 71,738.00                                | \$70,740.00                              |
| CHEERLEADING/DANCE                    | 19,542.00                                | \$21,540.00                              |
| DEPARTMENTAL                          | 141,015.00                               | \$141,015.00                             |
| GOLF                                  | 12,426.00                                | \$12,425.00                              |
| <b>ICE HOCKEY</b>                     |  | <b>\$22,000.00</b>                       |
| INTRAMURALS                           | 93,626.00                                | \$105,500.00                             |
| MEN'S BASEBALL                        | 43,306.00                                | \$42,300.00                              |
| MEN'S BASKETBALL                      | 40,129.00                                | \$39,130.00                              |
| MEN'S LACROSSE                        | 39,735.00                                | \$37,735.00                              |
| MEN'S SOCCER                          | 29,824.00                                | \$28,825.00                              |
| MEN'S TENNIS                          | 10,277.00                                | \$9,780.00                               |
| MEN'S/WOMEN'S BOWLING                 | 17,812.00                                | \$16,815.00                              |
| MENS/WOMENS CROSS COUNTRY             | 15,782.00                                | \$12,780.00                              |
| MEN'S/WOMEN'S TRACK & FIELD           | 29,034.00                                | \$28,035.00                              |
| NATIONAL CHAMPIONSHIPS                | 44,838.00                                | \$47,715.00                              |
| WOMEN'S BASKETBALL                    | 35,029.00                                | \$34,030.00                              |
| WOMEN'S EQUESTRIAN                    | 23,962.00                                | \$21,965.00                              |
| WOMEN'S LACROSSE                      | 39,735.00                                | \$37,735.00                              |
| WOMEN'S SOCCER                        | 20,327.00                                | \$19,830.00                              |
| WOMEN'S SOFTBALL                      | 23,527.00                                | \$24,435.00                              |
| WOMEN'S TENNIS                        | 9,152.00                                 | \$8,655.00                               |
| WOMEN'S VOLLEYBALL                    | 21,177.00                                | \$20,680.00                              |
| PAYROLL TAXES                         | 5,403.00                                 | \$8,430.00                               |
| HEALTH BENEFITS                       | 15,000.00                                | \$19,945.00                              |
| PENSION                               | 5,410.00                                 | \$8,270.00                               |
| UNEMPLOYMENT                          | 1,000.00                                 | \$1,000.00                               |
| DISABILITY/WORKERS COMP               | 3,252.00                                 | \$3,770.00                               |
| INSURANCE                             | 35,000.00                                | \$35,000.00                              |
| VEHICLE TRANSPORTATION/FUEL MAINTENAN | 90,000.00                                | \$87,000.00                              |
| <b>TOTAL</b>                          | <b><u>946,792.00</u></b>                 | <b><u>968,815.00</u></b>                 |

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.  
2015-2016 PROPOSED BUDGET  
ASSOCIATION BUSINESS OFFICE (CENTRAL) ACCOUNT**

|                                   | <u>2014-2015<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>PROPOSED<br/>BUDGET</u> |
|-----------------------------------|--|--|
| <b>REVENUE</b>                    |  |  |
| <u>CAMPUS CONTRIBUTIONS:</u>      |  |  |
| AMMERMAN CAMPUS                   | 201,709                                  | 225,800                                  |
| GRANT CAMPUS                      | 146,031                                  | 161,390                                  |
| EAST CAMPUS                       | 45,596                                   | 47,740                                   |
|                                   | <hr/>                                    | <hr/>                                    |
| <b>TOTAL CONTRIBUTION:</b>        | 393,336                                  | 434,930                                  |
| <br><u>ADMINISTRATIVE OFFSET:</u> |  |  |
| EXCHANGE INTEREST                 | 1,000                                    | -  |
| CHILDREN'S LEARNING CTRS          | 7,600                                    | 8,000                                    |
| FOOD SERVICE-EAST                 | 20,777                                   | 23,060                                   |
| SCC FOUNDATION                    | 32,000                                   | 32,000                                   |
| STUDY ABROAD PROGRAM              | 5,000                                    | 7,500                                    |
|                                   | <hr/>                                    | <hr/>                                    |
| <b>TOTAL OFFSET:</b>              | 66,377                                   | 70,560                                   |
| <br><b>TOTAL REVENUES:</b>        | <br><u>459,713</u>                       | <br><u>505,490</u>                       |

**EXPENDITURES**

| <u>ACCOUNT/DESCRIPTION</u>          | <u>2014-2015<br/>APPROVED<br/>BUDGET</u> | <u>2015-2016<br/>PROPOSED<br/>BUDGET</u> |
|-------------------------------------|--|--|
| AMM1100.10 - SALARIES               | 202,780                                  | 232,700                                  |
| AMM1100.15 - PAYROLL TAXES          | 16,202                                   | 18,790                                   |
| AMM1100.20 - CORPORATE INSURANCE (L | 130,000                                  | 137,000                                  |
| AMM1100.30 - COMPUTER / COPIER MAIN | 5,800                                    | 6,950                                    |
| AMM1100.60 - PENSION                | 14,783                                   | 17,500                                   |
| AMM1100.40 - SUPPLIES               | 10,000                                   | 5,500                                    |
| AMM1100.40 - LICENSING/POSTAGE FEES | 19,500                                   | 21,500                                   |
| AMM1100.70 - EMPLOYEE INSURANCE BEI | 40,648                                   | 43,550                                   |
| AMM1100.80 - AUDITOR'S FEES         | 20,000                                   | 22,000                                   |
|                                     | <hr/>                                    | <hr/>                                    |
| <b>TOTAL EXPENSES:</b>              | <u>459,713</u>                           | <u>505,490</u>                           |

0.00

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**  
**2015-2016 PROPOSED BUDGET**  
**CAMPUS KIDS - AMMERMAN CAMPUS**

| <u>PROJECTED REVENUES:</u>  | <u>APPROVED<br/>2014-2015<br/>BUDGET</u> | <u>PROPOSED<br/>2015-2016<br/>BUDGET</u> |
|-----------------------------|--|--|
| REGISTRATION FEES           | 4,000.00                                 | 4,300.00                                 |
| TUITION/SUPPLY FEE          | 183,000.00                               | 169,000.00                               |
| FUNDRAISING                 | 500.00                                   | 500.00                                   |
| SUNY GRANT                  | 70,000.00                                | 75,500.00                                |
| CACFP (USDA) INCOME         | 9,100.00                                 | 7,000.00                                 |
| STUDENT ASSOCIATION SUBSIDY | 120,351.00                               | 125,000.00                               |
| MISC                        | 500.00                                   | 500.00                                   |
| <b>TOTAL REVENUES:</b>      | <b><u>387,451.00</u></b>                 | <b><u>381,800.00</u></b>                 |

| <u>PROJECTED EXPENSES:</u>     |                          |                          |
|--------------------------------|--------------------------|--------------------------|
| SALARIES                       | 252,811.00               | 256,000.00               |
| PAYROLL TAXES                  | 20,200.00                | 20,460.00                |
| DBL/WORKMEN'S COMPENSATION     | 2,600.00                 | 3,600.00                 |
| HEALTH BENEFITS                | 35,049.00                | 35,000.00                |
| SICK-LEAVE BUY OUT             | 13,500.00                | 13,000.00                |
| PENSION                        | 17,827.00                | 16,000.00                |
| LIFE/LTD INSURANCE             | 2,300.00                 | 1,400.00                 |
| UNEMPLOYMENT                   | 1,000.00                 | 1,000.00                 |
| SUPPLIES                       | 5,500.00                 | 4,540.00                 |
| PRINTING                       | 200.00                   | 200.00                   |
| EQUIPMENT                      | 2,500.00                 | 1,500.00                 |
| ADVERTISING/CLASSIFIED         | 200.00                   | 200.00                   |
| INSURANCE                      | 7,500.00                 | 7,000.00                 |
| ADMINISTRATIVE OFFSET          | 3,800.00                 | 4,000.00                 |
| PROFESSIONAL GROWTH            | 3,500.00                 | 2,000.00                 |
| BREAKFAST/SNACKS               | 3,664.00                 | 2,500.00                 |
| LUNCHES                        | 13,000.00                | 10,500.00                |
| FUND RAISING                   | 500.00                   | 300.00                   |
| DUES/REGISTRATION/SUPPORT SVCS | 1,200.00                 | 1,200.00                 |
| CONTINGENCY/MISCELLANEOUS      | 400.00                   | 1,200.00                 |
| T.B. TEST/HEPATITIS SHOTS      | 200.00                   | 200.00                   |
| <b>TOTAL EXPENSES:</b>         | <b><u>387,451.00</u></b> | <b><u>381,800.00</u></b> |

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**  
**2015-2016 PROPOSED BUDGET**  
**SUFFOLK KIDS COTTAGE - GRANT CAMPUS**

| <b><u>PROJECTED REVENUES:</u></b> | <b>2014-2015<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------|--|--|
| REGISTRATION FEES                 | 3,500.00                                 | 4,500.00                                 |
| TUITION/SUPPLY FEE                | 186,000.00                               | 166,000.00                               |
| FUNDRAISING                       | 1,000.00                                 | 750.00                                   |
| SUNY GRANT                        | 82,000.00                                | 85,000.00                                |
| CACFP (USDA) INCOME               | 15,000.00                                | 9,500.00                                 |
| STUDENT ASSOCIATION SUBSIDY       | 121,000.00                               | 123,500.00                               |
| MISC                              | 500.00                                   |  |
|                                   | <hr/>                                    | <hr/>                                    |
| <b>TOTAL REVENUES:</b>            | <b>409,000.00</b>                        | <b>389,250.00</b>                        |
|                                   | <hr/> <hr/>                              | <hr/> <hr/>                              |
| <b><u>PROJECTED EXPENSES:</u></b> |  |  |
| SALARIES                          | 273,908.00                               | 250,780.00                               |
| PAYROLL TAXES                     | 21,885.00                                | 20,040.00                                |
| DBL/WORKMEN'S COMPENSATION        | 3,000.00                                 | 3,500.00                                 |
| HEALTH BENEFITS                   | 44,168.00                                | 38,750.00                                |
| SICK-LEAVE BUY OUT                | 2,695.00                                 | 5,600.00                                 |
| PENSION                           | 25,422.00                                | 19,000.00                                |
| LIFE/LTD INSURANCE                | 1,538.00                                 | 1,500.00                                 |
| UNEMPLOYMENT                      | 800.00                                   | 1,000.00                                 |
| SUPPLIES                          | 2,000.00                                 | 5,000.00                                 |
| EQUIPMENT                         | 2,000.00                                 | 5,000.00                                 |
| INSURANCE                         | 7,000.00                                 | 7,000.00                                 |
| ADMINISTRATIVE OFFSET             | 3,800.00                                 | 4,000.00                                 |
| PROFESSIONAL GROWTH               | 3,000.00                                 | 3,230.00                                 |
| BREAKFAST/SNACKS                  | 3,500.00                                 | 6,000.00                                 |
| LUNCHES                           | 12,000.00                                | 16,000.00                                |
| FUND RAISING                      | 500.00                                   | 500.00                                   |
| DUES/REGISTRATION/SUPPORT SVCS    | 500.00                                   | 750.00                                   |
| CONTINGENCY/MISCELLANEOUS         | 1,184.00                                 | 1,500.00                                 |
| T.B. TEST/HEPATITIS SHOTS         | 100.00                                   | 100.00                                   |
|                                   | <hr/>                                    | <hr/>                                    |
| <b>TOTAL EXPENSES:</b>            | <b>409,000.00</b>                        | <b>389,250.00</b>                        |
|                                   | <hr/> <hr/>                              | <hr/> <hr/>                              |

**SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**  
**2015-2016 PROPOSED BUDGET**  
**PECONIC CAFÉ - EASTERN CAMPUS**

| <b><u>PROJECTED REVENUES:</u></b> | <b>2014-2015<br/>APPROVED<br/>BUDGET</b> | <b>2015-2016<br/>PROPOSED<br/>BUDGET</b> |
|-----------------------------------|--|--|
| Sales                             | 234,230.00                               | 271,590.00                               |
| Sales Tax Collected               | 20,100.00                                | 1,000.00                                 |
| Catering Non-Taxable              | 52,000.00                                | 61,310.00                                |
| <b>TOTAL REVENUES:</b>            | <b><u>306,330.00</u></b>                 | <b><u>333,900.00</u></b>                 |

| <b><u>PROJECTED EXPENSES:</u></b> |                          |                          |
|-----------------------------------|--------------------------|--------------------------|
| Purchases - Food                  | 82,000.00                | 85,000.00                |
| Beverages                         | 38,000.00                | 38,000.00                |
| Salaries                          | 92,000.00                | 96,750.00                |
| Payroll Taxes                     | 7,360.00                 | 7,730.00                 |
| Life Insurance Benefits           | 800.00                   | 210.00                   |
| Disability/Workmen's Comp.        | 7,500.00                 | 8,000.00                 |
| Health Benefits                   | 9,100.00                 | 9,700.00                 |
| Pension                           | 2,780.00                 | 4,250.00                 |
| Unemployment                      | 1,500.00                 | 1,500.00                 |
| Supplies                          | 13,000.00                | 14,000.00                |
| Equipment/ Repairs                | 10,000.00                | 15,000.00                |
| Advertising/Sales Promos          | 300.00                   | 300.00                   |
| Administrative Offset             | 20,777.00                | 23,060.00                |
| Dues/Subscriptions                | 413.00                   | 500.00                   |
| Laundry/Linen                     | 300.00                   | 500.00                   |
| Uniforms                          | 400.00                   | 400.00                   |
| Sales Tax                         | 20,100.00                | 24,000.00                |
| Bank / Credit Card Charges        |                          | 5,000.00                 |
| <b>TOTAL EXPENSES:</b>            | <b><u>306,330.00</u></b> | <b><u>333,900.00</u></b> |

**ITEM 3**

**RESOLUTION NO.2015.A11 - AUTHORIZING A TWO PERCENT (2%) SALARY INCREASE FOR ASSOCIATION FULL-TIME TITLES**

**WHEREAS**, it is the recommendation of the Executive Deans and Associate Deans of Student Services that the attached Association full-time titles be granted a two percent (2%) salary increase in the salary schedule at each step for the 2015-2016 academic year, and

**WHEREAS**, the College Association Advisory Committee has recommended that all Association full-time titles be granted a two percent (2%) salary increase for 2015-2016, in the salary schedule at each step with the proviso that in the 2016/2017 budget Association employees shall receive no increase in the salary schedule at each step, and

**WHEREAS**, the Vice President for Student Affairs supports these recommendations, and the President concurs, be it therefore

**RESOLVED**, that all Association full-time titles are hereby granted a two percent (2%) salary increase in the salary schedule at each step for the 2015-2016 academic year.

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## ITEM 4

### RESOLUTION NO. 2015.A12 - REAPPOINTING ASSOCIATION EMPLOYEES FOR THE 2015-2016 ACADEMIC YEAR

WHEREAS, the following Association employees are presently serving on appointment for the 2015-2016 academic year, and

WHEREAS, it is the recommendation of the Executive Deans and the Associate Deans of Student Services for Student Affairs that these individuals be reappointed for the 2015-2016 academic year, and

WHEREAS, the Vice President for Student Affairs supports these recommendations, and the President concurs, be it therefore

RESOLVED, that the following individuals are hereby appointed for the 2015-2016 academic year, as indicated below.

| Name   | Title                                     | Step/Work Year   |
|--|---|------------------|
| <b><i>Athletics</i></b>                            |   |                  |
| Kerry Swanson                                      | Intercollegiate/Intramurals Coordinator   | Step 9/52 weeks  |
| <b><i>Association Business Office</i></b>          |   |                  |
| Theresa DuQuesnay                                  | Accounting Assistant I                    | Step 16/52 weeks |
| Loretta Hope-Ciuffo                                | Accounting Assistant II                   | Step 16/52 weeks |
| Barbara Hurst                                      | Director of Business Affairs              | Step 20/52 weeks |
| <b><i>Campus Activities</i></b>                    |   |                  |
| Josephine Fleming                                  | Event Coordinator                         | Step 8/52 weeks  |
| <b><i>Campus Kids Day Care Center</i></b>          |   |                  |
| Linda Crispi                                       | Director                                  | Step 19/49 weeks |
| Linda Szklarski                                    | Teacher/Assistant Director*               | Step 20/42 weeks |
| <b><i>Suffolk Kids Cottage Day Care Center</i></b> |   |                  |
| Rose Boufis  | Teacher                                   | Step 15/42 weeks |
| Vickie Calderon                                    | Director                                  | Step 20/49 weeks |
| Claudia Feliciano                                  | Teacher/Assistant Director*               | Step 15/42 weeks |
| Jeannie O'Connor                                   | Teacher                                   | Step 15/42 weeks |
| <b><i>Wellness/Recreation/Orientation</i></b>      |   |                  |
| Christopher Tempera                                | Wellness/Recreation/Orientation Assistant | Step 8/52 weeks  |
| <b><i>Dining Services</i></b>                      |   |                  |
| Barbara Kelly                                      | Day Manager                               | Step 12/40 weeks |

\*Assistant Directors also receive a stipend

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**ITEM 5**

**RESOLUTION NO. 2015.A13 - ADOPTING THE SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC. FIXED ASSETS ACCOUNTING POLICY**

**WHEREAS**, for the benefit of student programs, Suffolk Community College Association, Inc. purchases and utilizes fixed assets, including equipment, vehicles and computers, and

**WHEREAS**, such fixed assets must be properly inventoried and documented in accordance with procedures and protocols established by the Association, be it therefore

**RESOLVED**, that the Board of Directors hereby adopts the "Association Fixed Assets Accounting Policy," (Attachment A-II), effectively immediately.

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## *SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.*

### **FIXED ASSETS ACCOUNTING POLICY**

#### **A. Purpose**

The purpose of this policy is to set forth guidelines for inventorying and documenting fixed assets owned by the Suffolk Community College Association, Inc. (Association). This policy establishes the minimum cost (capitalization amount) that shall be used to determine the fixed assets which are to be documented, and outlines requirements for recording new and existing assets, changes in assets and audit compliance.

#### **B. Definitions**

1. A "fixed asset" is defined as a unit of tangible personal property, such as equipment, vehicles, furniture, fixtures, computers and software, which has an economic useful life of more than twelve (12) months. Fixed assets must be capitalized and depreciated for financial statement (or bookkeeping) purposes.

2. "Depreciation" is defined as the allocation of the total acquisition cost of a fixed asset over its estimated useful life. The Business Office will be responsible for accurately reporting the date the fixed asset is placed in service. All depreciation is calculated using the straight-line method (capitalized cost divided by useful life).

#### **C. Fixed Assets Guidelines**

1. Capitalization Method. All fixed assets are recorded at historical cost as of the date acquired. At the time a fixed asset is acquired, its cost is capitalized and subsequently depreciated utilizing the straight-line method over the asset's estimated useful life. The sum of \$2,000 shall constitute the threshold for capitalization of fixed assets. Any item costing less than this amount will be expensed in the fiscal year of purchase and not capitalized.

2. Purchasing/Accounts Payable. All purchases of fixed assets are to follow the *Association Procurement Policy*, and adhere to procedures and protocols established by the Director of Business Affairs. The Association will ensure that fixed asset purchases are assigned correct account codes on purchase requisitions and invoices.

3. Tagging of Fixed Assets. The Business Office will assign a unique number and tag to all fixed assets purchased by the Association.

4. Disposal of Fixed Assets. All fixed assets which are rendered obsolete or unusable must be disposed of in a proper and timely manner, and a record of such disposal must be maintained.

5. Transfers of Fixed Assets. The Director of Business Affairs must be informed, in writing, of any request to transfer ownership of a fixed asset to Suffolk County Community College.

6. Physical Inventory. The Business Office will maintain an inventory of all fixed assets which will be periodically updated to ensure that all such fixed assets are properly accounted for and documented.