



Office of the President

BOARD OF TRUSTEES

February 19, 2015

**RESOLUTION NO. 2015.14 - AUTHORIZING A CONTRACT WITH ARAMARK EDUCATION SERVICES LLC FOR FOOD AND VENDING SERVICES**

**WHEREAS**, on October 16, 2014, the College issued a Request for Proposals for the exclusive provision of food and vending services at the College, and

**WHEREAS**, a College Evaluation Committee, comprised of eight (8) College administrators and six (6) current students of the College, evaluated the proposals submitted, and

**WHEREAS**, it was determined that the proposal submitted by Aramark Education Services LLC will be most beneficial for the College and its students, be it therefore

**RESOLVED**, that the College President, or his designee, is hereby authorized and empowered to execute a contract, in a form as approved by the College General Counsel, with Aramark Education Services LLC for the exclusive provision of food and vending services at the College, for an initial term of five years, with an option to renew the term thereafter.

Bryan Lilly  
Secretary



Office of the President

BOARD OF TRUSTEES

February 19, 2015

**RESOLUTION NO. 2015.15 - APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees has established a policy on the authorization of budget transfers, and

**WHEREAS**, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

**WHEREAS**, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment I as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown on Attachment I are hereby authorized and approved.

  
Bryan Lilly  
Secretary

Suffolk County Community College  
Budget Transfer List  
As of February 18, 2015

DOCUMENT #	FUND	ORG	ACCOUNT	DESCRIPTION	TRANSFER		REASON
					FROM	TO	
J0019209	181800	C10101	712440	Instructional Equipment	82,183		
	181800	C55504	714770	Interpreter Services		62,183	money necessary for student interpreter services at both the Ammerman and Grant Campuses for the Spring Semester
	181800	C55506	714770	Interpreter Services		20,000	
J00xxxxx	181800	C10101	611100	Permanent Salaries	130,000		
	181800	A11001	611100	Permanent Salaries	130,000		
	181800	C86801	712070	Network & Telephone Equipment (capital)		130,000	to prebuy necessary networking & telecommunications equipment to ensure the integrity of the system and the accessibility for our students
	181800	C86801	712075	Network & Telephone Equipment (non-capital)		130,000	
J00xxxxx	181800	A62001	611100	Permanent Salaries	100,000		
	181800	W62001	611100	Permanent Salaries	100,000		to prebuy supplies and equipment necessary for safety and to provide students with the tools and equipment to aid in their success
	181800	W53001	611100	Permanent Salaries	50,000		
	181800	W27001	611100	Permanent Salaries	50,000		
	181800	C86001	611100	Permanent Salaries	26,391		
	181800	W62001	713260	Signs and Maps		20,000	entrance signage
	181800	W62001	713270	Snow Removal		12,000	quad sidewalk plow
	181800	W62001	713270	Snow Removal		7,000	drop spreaders for sidewalk salt
	181800	W12701	713100	Instructional Supplies		15,000	kiln
	181800	W12801	712440	Instructional Equipment		16,000	photographic imaging printers
	181800	W12801	712440	Instructional Equipment		30,000	photographic imaging cameras
	181800	W59501	712020	Office Machines		24,000	faculty & student center printers
	181800	W59501	712025	Office Machines		3,891	AED equipment upgrades
	181800	W59501	713010	Office Supplies		16,000	Call Center: headsets, furniture, supplies, phones
	181800	W62001	712040	Trucks, Trailers & Jeeps		65,000	Toro wing mower
	181800	W62001	712040	Trucks, Trailers & Jeeps		17,000	low speed pickup



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February 19, 2015

**RESOLUTION NO. 2015.16 - ACCEPTING A DONATION OF A 2014 TOYOTA COROLLA FROM THE SUFFOLK COMMUNITY COLLEGE FOUNDATION, INC.**

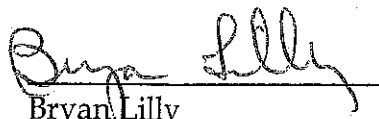
WHEREAS, the Suffolk Community College Foundation, Inc. (Foundation) is to receive a donation of a 2014 Toyota Corolla from the Toyota Training & Education Network (T-TEN) of Toyota Motor Sales, USA, Inc., and

WHEREAS, the Foundation wishes to further donate said automobile to Suffolk County Community College for use in the College's Automotive Technology Program to permit the Program's director, or his designee, to visit Toyota dealerships and area high schools, and

WHEREAS, the College wishes to accept this gift from the Foundation, be it therefore

**RESOLVED**, that the Board of Trustees hereby accepts the donation of a 2014 Toyota Corolla, with sincere thanks to the Toyota Training & Education Network (T-TEN) of Toyota Motor Sales, USA, Inc., for this generous contribution to the College, and be it further

**RESOLVED**, that the College President, or his designee, is hereby authorized and empowered to execute any necessary documentation, upon such terms as shall be approved by the College General Counsel, to facilitate said donation.

  
Bryan Lilly  
Secretary

Central Administration  
533 College Road  
Selden, NY 11784-2899  
(631) 451-4112

Ammerman Campus  
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Selden, NY 11784-2899  
(631) 451-4110

Western Campus  
Crooked Hill Road  
Brentwood, NY 11717-1092  
(631) 851-6700

Eastern Campus  
121 Speonk-Riverhead Road  
Riverhead, NY 11901-3499  
(631) 548-2500



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BOARD OF TRUSTEES

February 19, 2015

**RESOLUTION NO. 2015.17 - AUTHORIZING AN AGREEMENT WITH  
LEVENTHAL, CURSIO, MULLANEY & SPECTOR, LLP FOR THE PROVISION OF  
LEGAL SERVICES**

WHEREAS, the Board of Trustees has determined that a matter has arisen which requires special expertise in the area of ethics, and the College General Counsel has concurred in this determination, and

WHEREAS, the College has issued a Request for Qualifications (RFQ) for legal services in this area, and

WHEREAS, two firms responded to the RFQ, and the Evaluation Committee, comprised of members of the Governance Committee, reviewed the responses and determined that the response submitted by Leventhal, Cursio, Mullaney & Spector, LLP best meets the needs of the College, be it therefore

RESOLVED, that the College President, or his designee, is hereby authorized to enter into a contract with Leventhal, Cursio, Mullaney & Spector, LLP to provide legal services regarding an ethics matter and any related legal issues, and such contract shall be on such terms and conditions as shall be approved by the College General Counsel.

Bryan Lilly  
Secretary



Office of the President

BOARD OF TRUSTEES

February 19, 2015

**RESOLUTION NO. 2015.18 - APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,371,471.32 for the month of January 2015 (Attachment II) is hereby approved by the Board of Trustees.

Bryan Lilly  
Secretary

COUNTY OF SUFFOLK



STEVEN BELLONE  
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF CIVIL SERVICE/HUMAN RESOURCES  
DIVISION OF EMPLOYEE SERVICES

ALAN SCHNEIDER  
PERSONNEL DIRECTOR

TO: Deborah Lesser  
SCCC -- Business & Financial Affairs  
NFL Rm. 232, College Road Selden

FROM: Deldre DeSimone  
Suffolk County Department of Civil Services  
Employees Services Unit

DATE: January 7, 2015

SUBJ: SCCC January Premium Due for Employee Medical Health Plan of Suffolk County  
Fund 818

A R T  
266 235 501  
773 439 1212  
  
1 1 2  
2 3 5  
  
1042 678 1720  
  
2 - 2  
  
1044 678 1722

January 2015

Coverage	Premium	# Employees	Total
71 EMHP Indiv.	760.4	501 ✓	380,960.40
72 EMHP Family	1,621.94	1212 ✓	1,965,791.28
<b>HMO's</b>			
31 HIP Indiv.	894.53	2 ✓	1,789.06
32 HIP Family	2,191.60	5 ✓	10,958.00
Blue Choice Indiv.	1,164.39	0	0.00
Blue Choice Family	3,027.43	0	0.00
<b>JOB SHARE (PLAN RATES)</b>			
71 Individual	740.27	2 ✓	1,480.54
72 Family	1,579.00	0	0.00
<b>Total Premium 1/15</b>		1722 ✓	\$2,360,979.28

Add: 1 Individual 760.40  
6 Family 9731.64  
1729 2,371,471.32

Attachment: Enrollee List

A = Active  
R = Retired  
T = Total



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February 19, 2015

**RESOLUTION NO. 2015.19 - APPROVING THE REQUESTED 2016-2018 CAPITAL PROGRAM AND 2016 CAPITAL BUDGET**

**WHEREAS**, the College has been requested by the office of the Suffolk County Executive to submit capital budget and program requests in accordance with Article IV, Section A4-1, of the laws of Suffolk County, and

**WHEREAS**, the capital program requests (Attachment III) have been solicited from the President, the Executive Vice President, Vice Presidents, Associate Vice President, Campus Executive Deans and Physical Plant Directors, and recommended by the Executive Council and the President, be it therefore

**RESOLVED**, that the Board of Trustees approves the submission of all capital projects in Attachment , and authorizes the President or his designee to submit the projects for the 2016-2018 capital program and 2016 capital budget.

Bryan Lilly  
Secretary



Board of Trustees Meeting  
February 19, 2015  
ATTACHMENT III

The Proposed Capital Projects 2016 - 2018  
is a separate bound book and is enclosed in the mailing



Office of the President

BOARD OF TRUSTEES

February 19, 2015

**RESOLUTION NO. 2015.20 - APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE WILLIAM J. LINDSAY LIFE SCIENCES BUILDING ON THE AMMERMAN CAMPUS**

WHEREAS, J. Petrocelli Contracting, Inc. was awarded a contract ("Contract") to construct the William J. Lindsay Life Sciences Building on the Ammerman Campus, and

WHEREAS, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of additional laboratory equipment; removal of an underground concrete slab; storm damage site remediation; additional power for laboratory stations; additional floor molding in storage rooms; and modifications to lecture hall white boards, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including the additional work described herein increases the contract with J. Petrocelli Contracting by more than twenty thousand dollars (\$20,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

**RESOLVED**, that a change order in the amount of \$59,324.46 to the Contract with J. Petrocelli Contracting, Inc. for additional work to be performed for the construction of the William J. Lindsay Life Sciences Building on the Ammerman Campus, is hereby approved, and be it further

**RESOLVED**, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

Bryan Lilly  
Secretary

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**RESOLUTION NO. 2015.21 - APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE WAREHOUSE BUILDING RENOVATION ON THE AMMERMAN CAMPUS**

WHEREAS, Rolands Electric, Inc. was awarded a contract ("Contract") to renovate and modify the electrical systems in the Warehouse Building on the Ammerman Campus, and

WHEREAS, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of power to a new water heater, exhaust fans, lighting and HVAC equipment and upgrading the fire alarm system, and


WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including the additional work described herein increases the contract with Rolands Electric, Inc. by more than twenty thousand dollars (\$20,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

**RESOLVED**, that a change order in the amount of \$42,157.71 to the Contract with Rolands Electric, Inc. for additional work to be performed to renovate and modify the electrical systems in the Warehouse Building on the Ammerman Campus, is hereby approved, and be it further

**RESOLVED**, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

  
Bryan Lilly  
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