

**SUFFOLK COUNTY COMMUNITY COLLEGE
SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING
CAPTREE COMMONS, MICHAEL J. GRANT CAMPUS
BRENTWOOD, NEW YORK
October 16, 2014**

The meeting was held on Thursday, October 16, 2014 at 4:00 p.m. in Captree Commons at the Michael J. Grant Campus, Brentwood, New York.

PRESENT:

Dafny Irizarry	Chairwoman
Bryan Lilly	Secretary
Gordon D. Canary	Trustee
James Morgo	Trustee
Paul V. Pontieri, Jr.	Trustee
Therese Sanders	Trustee
Anne D. Shybunko-Moore	Trustee
Denise Lindsay Sullivan	Trustee
Gardy E. Amilcar	Student Trustee
Dr. Shaun L. McKay	President
Louis Petrizzo, Esq.	General Counsel
Christopher Adams	V.P. of Student Affairs
Jeffery Pedersen	V.P. for Planning & Institutional Effectiveness
Gail Vizzini	V.P. of Business and Financial Affairs

The meeting of the Board of Trustees was convened at 4:02 p.m.

Chairwoman Irizarry welcomed everyone; and called upon Dr. Christopher Adams for the introduction of guests. Dr. Adams introduced Dr. McKay's new executive assistant, Carol Wickliffe-Campbell. He stated she began her career at Farmingdale State College in the Office of Development, where she trained and mentored students on how to make compelling appeals to alumni for support. She went on to secure leadership positions at two of the nation's largest nonprofit organizations. As Vice President of new business development in the United Way of Long Island, Ms. Campbell served as project manager for the organization's largest annual fundraising campaign with North Shore Long Island Jewish Health System, a network of sixteen hospitals and forty-seven employees. Later, at the American Cancer Society, she served as the lead of the CEO's Against Cancer initiative in the critical New York market. In this role, she recruited and cultivated an elite group of twenty-five CEO's, including the corporate leaders of KPMG, AOL, Foot Locker, JetBlue and MasterCard, to provide their leadership and expertise in meeting of the goals of the organization. Prior to her nonprofit work, Ms. Wickliffe-Campbell spent more than seven years in management at AT&T in sales and marketing with priority accounts. She was responsible for developing and implementing new and innovative telecommunication solutions and successfully coached sales teams on methods to increase revenue and ensure customer satisfaction. Ms. Wickliffe-Campbell received a Master of Business Administration from Clark Atlanta University and a Bachelor of Science from Temple University.

Ms. Wickliffe-Campbell stated she was very happy to be at the College, and in the short amount of time she has been in the position, she has learned so much about the College. Her passion is working collaboratively to build strategic partnerships to benefit the organization, and those that they serve, and she is very happy to be part of Dr. McKay's team.

Dr. Adams then noted that former trustee and a current member of the board of directors of the Foundation, Ernie Mattace, was present.

Chairwoman Irizarry stated that on behalf of the Board of Trustees, they welcomed Ms. Wickliffe-Campbell and looked forward to working with her in a collaborative manner. Trustee Canary added welcome to the greatest community college of the State of New York.

Chairwoman Irizarry requested a motion to adjourn the Board of Trustees meeting and call to order the meeting of the Board of Directors at 4:05 p.m. Trustee Pontieri so moved, Trustee Sanders seconded, motion was approved unanimously.

Chairwoman Irizarry called for a motion to adjourn the Board of Directors meeting and reconvene the Board of Trustees meeting at 4:15 p.m. Trustee Sullivan so moved, Trustee Canary seconded, and motion was approved unanimously.

Chairwoman Irizarry requested a motion to approve the minutes of the September 18, 2014 Board of Trustees meeting. Trustee Sullivan stated she had a correction. On the third page from the back it states she said badminton is the passion of her life, and she had said the opposite. Trustee Sullivan stated she was asking for a list of the courses that were considered physical education courses and had mentioned that as alumni of the College she had taken badminton and volleyball and neither had impacted her life.

Chairwoman Irizarry stated there was another correction on the third page from the front, third paragraph, third line from down, bottom up, it says, "the upcoming NYCPT." It should say NYCCT. It is the New York Community College Trustees. Also, on the second page, last paragraph, it says "I-F-A-T." it should say "if at."

Chairwoman Irizarry noted they usually get the minutes, in advance and did not get them this month. When they get them in advance those things can be caught earlier. Chairwoman Irizarry called for a motion to accept the September 18, 2014 minutes as corrected. Trustee Pontieri so moved, Trustee Shybunko-Moore seconded, Trustee Sanders abstained, motion carried, the minutes were approved.

Chairwoman Irizarry introduced Vice President of Business and Financial Affairs, Ms. Gail Vizzini, to present the College Financial Report. VP Vizzini began by stating the College's outside audit firm would begin their work on the financial statement for the fiscal year ending August 31, 2014 starting next week, and would be working with her staff for a full week. She said typically the financial statements are sent to the Board with a management letter, and she was hoping the firm would have that available by about March or April, which would be earlier than in the past.

Ms. Vizzini said the finance department was still in the process of closing out the 2013-2014 fiscal year, so she wouldn't have an official final number for the 2013-2014 surplus until the auditors complete their work. She said the state financial report to SUNY is due at the end of October, and that she provides a tentative number to them.

Ms. Vizzini continued, saying it was still early in the 2014-2015 fiscal year, and the monthly financial projections, expenses and revenue were in the packets. She said the College is certainly happy that enrollment is flat, which is good from an FTE point of view, as state aid is predicated on FTE's. She said the expenditures and revenue will be monitored on a monthly basis.

Concerning capital, Ms. Vizzini addressed Item 1 of the two resolutions before the Board. She said it is a resolution that would authorize the president to enter into a contract for the construction of a learning resource center at the Grant campus. She explained that this authorization is conditional on receipt of the building permit, which the College still does not have, but since the project did go to bid, the College has opened the bid and through its procurement protocols, has identified the lowest qualified bidder as Capobianco, Inc. She said the College can't award the bid until it has the permits. Trustee Morgo asked if the county DPW is the one that gives the building permit and Ms. Vizzini confirmed that. She said the College has been working very cooperatively with Public Works. They have been advising the College on how it can do better on its end. She said, being fairly confident about getting the building permit in the short run, the College was presenting the resolution to the Board in this manner, something it wouldn't do unless it was presumed the protocols and procurement requirements were met. She pointed out that since the Board doesn't meet in November, it would have had to wait until December. Trustee Morgo stated the Board can pass the resolution contingent on getting the permit.

Ms. Vizzini then addressed Change Order Item 3, regarding the William J. Lindsay Life Sciences Building. She said the total change order is \$538,926, of which \$526,000 is for the roof photovoltaic solar array. She said the College is excited about the solar panels going up on the roof, anticipating that it will offset 60% of the building's energy costs, which translates into about \$40-50,000 a year. She noted that, thanks to the Board's effort to enhance the scope of that project by \$1.3 million, the College was able to use funds for that purpose, and that there is sufficient money in the capital program for these change orders as well as maintaining a contingency balance there. She asked if there were any questions thus far, adding that this information was discussed prior to the meeting with the capital facilities committee.

Chairwoman Irizarry said she was glad to see that perhaps the Excelsior program did bump enrollment the 1% that was hoped for as projected and discussed at the last meeting, resulting in flat enrollment numbers. She asked if there is a number for how many students register for the Excelsior program. Dr. Adams answered he didn't have those numbers offhand, but he could tell it is up 15% from last year. Chairwoman acknowledged that is significant and Dr. Adams affirmed it was a good decision.

Trustee Canary asked if it was possible to install a device in the lobby of the Life Sciences building to show what energy the photo arrays were producing and how dollars are being saved, since people tend not to think about them because they are out of sight up on the roof. Mr. Cooper answered there is something called a dashboard as part of the project which gathers the data from the panel and puts it on a net board which could be displayed on any of the monitors throughout the building. Trustee Pontieri agreed it is great to have it right on the screen in real time when one comes into the lobby, so it is open to the public, in the public space. Trustee Morgo asked if the building would have that dashboard, and Mr. Cooper answered yes, pointing out the College has that in workforce development, and adding, where there are solar panels, there is a dashboard and a monitor in the lobby.

Chairwoman Irizarry requested a motion for the approval of College Resolutions 2014.82 to 2014.86. She requested that the College return to the practice of including a summary of the resolutions in the monthly Board packets as they were missing from the last two. Mr. Petrizzo agreed, Chairwoman requested again for a motion on the resolutions. Trustee Sullivan announced she would like to abstain from the third resolution 2014.84. Chairwoman Irizarry requested for a motion to approve College

Resolutions 2014.82, 2014.83, 2014.85 and 2014.86 Trustee Morgo so moved, and Trustee Pontieri seconded, the motion was approved unanimously.

RESOLUTION NO. 2014.82 AWARDING A CONTRACT FOR THE CONSTRUCTION OF THE LEARNING RESOURCE CENTER ON THE MICHAEL J. GRANT CAMPUS

WHEREAS, capital projects CP2159, CP2140 and CP2149 have been approved by Suffolk County and the State of New York for funding, and funds have been appropriated by the Suffolk County Legislature, and

WHEREAS, public bids for the Construction of the Learning Resource Center on the Michael J. Grant Campus were solicited and opened on October 2, 2014, and

WHEREAS, these bids were reviewed and the qualifications of the lowest responsible bidder were checked by the College and its Consultant of Record, be it therefore

RESOLVED, that the College President, or his designee, upon receipt of a building permit, is authorized to enter into a contract with Capobianco, Inc. in the amount of \$28,281,496.00 for the construction of the Learning Resource Center on the Michael J. Grant Campus, upon such terms and conditions as shall approved by the College General Counsel.

RESOLUTION NO. 2014.83 ACCEPTING A GRANT AWARD FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR PARTICIPATION IN A BEHAVIORAL HEALTH WORKFORCE EDUCATION AND TRAINING GRANT PROGRAM

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$847,059, including indirect costs, from the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Health Professions, for the Substance Abuse and Mental Health Services Administration Behavioral Health Workforce Education and Training for Paraprofessionals grant program for the period of September 30, 2014 through August 31, 2017, and

WHEREAS, the purpose of this program is to develop and expand the paraprofessional mental health and substance abuse workforce, with a focus on children, adolescents, and transitional-age youth who are at risk for developing or who have developed a recognized behavioral health disorder; and

WHEREAS, Suffolk County Community College will support 120 students through provision of tuition, fees and supplies to complete a certificate program in a behavioral health-related paraprofessional field, be it therefore

RESOLVED, that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award in the amount of \$847,059, including indirect costs, from the U.S. Department of Health and Human Services, Health Resources and Services Administration, Bureau of Health Professions, for the Substance Abuse and Mental Health Services Administration Behavioral Health Workforce Education and Training for Paraprofessionals grant program for the period September 30, 2014 through August 31, 2017.

Project Director: Kathleen Ayers-Lanzillotta

Note: No full-time personnel

RESOLUTION NO. 2014.85 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor -provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$2,247,751.09 for the month of October 2014 (Attachment I) is hereby approved by the Board of Trustees.

RESOLUTION NO. 2014.86 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees has established a policy on the authorization of budget transfers, and

WHEREAS, according to said policy, budget transfers must be authorized by a resolution adopted by the Board of Trustees, and

WHEREAS, the Vice President for Business and Financial Affairs recommends the budget transfers on Attachment II as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown on Attachment II are hereby authorized and approved.

Chairwoman Irizarry requested a motion to approve College Resolution 2014:84. Trustee Morgo so moved, Trustee Sanders seconded, Trustee Lindsay Sullivan abstained and the motion was carried, resolution 2014.84 was approved.

RESOLUTION NO. 2014.84 APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE WILLIAM J. LINDSAY LIFE SCIENCES BUILDING ON THE AMMERMAN CAMPUS

WHEREAS, J. Petrocelli Contracting, Inc. was awarded a contract (“Contract”) to construct the William J. Lindsay Life Sciences Building on the Ammerman Campus, and

WHEREAS, the bid submitted from J. Petrocelli Contracting included several add alternates which were not taken at the time of award in order to ensure adequate funding remained for unforeseen field conditions, and

WHEREAS, Add Alternate No. 12 would add a rooftop photovoltaic system which would supply over 60 percent of the building's estimated electrical needs, and

WHEREAS, J. Petrocelli Contracting was able to substantially reduce their original bid price for Add Alternate No. 12, and

WHEREAS, work which was not anticipated under the terms of this contract or shown on the design drawings is required, consisting of the removal of an existing concrete curb gutter, and a second dedication plaque, and

WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including the additional work described herein increases the contract with J. Petrocelli Contracting by more than twenty thousand dollars (\$20,000.00), thus constituting a major change order as defined in the College's *Procurement Policy*, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of \$538,925.54 to the Contract with J. Petrocelli Contracting, Inc. for additional work to be performed for the construction of the William J. Lindsay Life Sciences Building on the Ammerman Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.

Chairwoman Irizarry moved on to the committee reports beginning with the Student Success Committee. Trustee Sanders thanked Chairwoman Irizarry and began by stating that the meeting was very productive. She stated that there was a presentation from Marc Fellenz as well as discussion around seamless transfer. Trustee Sanders pointed out that seamless transfer was also a topic of discussion at the recent conference in Saratoga where she noted that other community colleges are facing challenges along with Suffolk County Community College. She continued to state that several issues overshadow seamless transfer; one being academic freedom and some employment training programs such as vet tech are also challenged. She reminded the Board that all parts of the College are going to have to be involved in this compliance of seamless transfer since it's not an option, adding that the College will have to comply and move forward and that the committee will continue to monitor the progress on seamless transfer over the next several weeks. Next, Trustee Sanders spoke about the forensic audit and presentation by Barbara Hurst in which policy and procedures were reviewed and updates and enforcement were implemented where necessary. Chairwoman Irizarry noted a suggestion that the Budget and Finance Committee receive a presentation about the forensic audit. Trustee Sanders thanked Ms. Hurst and VP Adams for their hard work with the details that went into the forensic audit. With regard to Spirit Week, Trustee Sanders thanked Trustee Amilcar for his leadership role and for starting a new tradition for the College. Trustee Sanders mentioned that there are other programs being discussed that have to do with helping students who are transitioning into four year institutions. Trustee Sanders continued to state that the committee received an update from Dr. Pedersen about Institutional Effectiveness and there was discussion about state aid applications for ESL courses which are due January 15, 2015. The committee discussed the Study Abroad program, online learning enrollment and the Excelsior program. Trustee Sanders continued that the committee discussed the program review process, to better understand how programs are self-

assessed, before assessed externally. Trustee Sanders explained that it is a twelve month cycle which happens every seven years for each program. Trustee Sanders reported that she along with Chairwoman Irizarry and Trustee Amilcar attended the NYCCT conference which was held jointly with the Faculty Council of Community Colleges. She recommended that other trustees attend one of these conference trainings to help understand their roles and responsibilities as trustees and to also be aware of what trustees need to know about Middle States accreditation, student loan debt, developmental education and declining enrollment. Lastly, Trustee Sanders announced that she will be attending the ACCT conference in Chicago as a delegate from Suffolk Community College.

Trustee Morgo reported on the Finance and Budget Committee stating that on September 30, 2014 he, along with Vice President Vizzini, General Counsel Petrizzo, Mr. Zwirn and Mr. Bullard met with Presiding Officer Gregory and members of the Higher Education Committee of the Legislature. He stated that at the meeting there was discussion about the state commitment to Suffolk County Community College and that some legislators want the state to do more. Trustee Morgo added that General Counsel Petrizzo did a very good job of explaining the legislation requiring the 1/3 split between the State, County and College and the state's ability to opt out of that legislation. He continued that the College wanted to deal directly with the County Executive's office but the person that was supposed to represent their office was sick and did not attend. However, it was agreed upon by everyone in attendance that the meeting was a good initiative. They also discussed VP Vizzini's five year projection and how the trustees want it to be reasonable by asking the County to come up with something that they could handle. Everyone in attendance agreed that there would be another meeting. Trustee Morgo added that the Legislature will be working on their operating budget, which will be voted on after Election Day. He also expressed that he would like to meet again with the Education Committee, Presiding Officer and the members of the Finance and Budget Committee in the beginning of December. He also suggested a meeting with the Budget and Finance Committee prior to that December meeting.

Trustee Lilly reported on the Facilities Committee stating that earlier in the day the trustees met with Paul Cooper, Executive Director of Facilities/Technical Support to discuss the progress of both the LIU and Life Sciences Bldgs. Trustee Lilly stated that with respect to the LIU building the foundations were being installed and hopefully with everything going well, the time line is between five and a half and six months. They also discussed the photovoltaic system which will pay for itself in approximately eight years. VP Vizzini interjected that the rebate amount is \$132,000. Trustee Lilly commented that moving forward the Board should consider similar initiatives since there is such a big push for solar and alternative energy.

Trustee Shybunko-Moore stated that a formal Advocacy Committee meeting did not occur but she feels that all board members are an extension of the advocacy committee and that any time the board is out there, they are representing the College. Trustee Moore reported that she received some information about an apprenticeship grant opportunity and that AVP Lombardo is meeting up with Workforce Development to get more information on that. She also stated that on a national level, the College is positioned very well to go after some wonderful opportunities. Trustee Moore announced that the College is having a veteran's job fair October 22nd that will include her company and she thinks it's a great opportunity to advocate for the college with veterans and with industry. Trustee Canary added that tomorrow, October 17th, Senators Boyle, Zeldin, Flanagan and LaValle are sponsoring a job fair on the campus and he believes that there are over fifty employers who pledged to show up. He is hopeful that some jobs will be produced from this event and thanked the College for housing the event. Chairwoman Irizarry questioned how the College advertises for the fairs and President McKay responded that depending on the activity, the College will use the student webpage, the portal and college-wide disbursement. He also stated that there are a variety of different sources for advertising and event sponsors as well as organizations do frequently and widely advertise these events independently. Trustee Moore added that the Department of Labor is heavily involved in keeping businesses up to speed.

Trustee Pontieri stated that he will report on the Personnel Committee during executive session.

Trustee Canary stated that the very first meeting of the newly formed Governance Committee took place on October 9th. He stated that he felt the meeting was very productive but due to the nature and sensitivity of the issues that were discussed, he would wait until executive session to disclose his report.

Trustee Morgo asked to include in his report that at the meeting with the Legislators, Trustee Amilcar was unable to attend due to his class schedule. Although Trustee Morgo tried to convey to the legislature Trustee Amilcar's sentiments, he felt he was inadequate in that task. Therefore, Trustee Morgo emphasized that whenever the College can utilize students to talk about the college and what tuition increases would mean to them, the college will be more powerful. Chairwoman Irizarry agreed and added that it's all about the success of the students.

Chairwoman Irizarry moved on to her report. Chairwoman Irizarry stated she attended the New York Community Colleges Trustees Institute along with Trustee Sanders and Trustee Amilcar, and it was emotional and exciting because former Trustee Walter Hazlitt was with them and was recognized by the state-wide organization. She said as usual he made everybody laugh and gave a great speech, and it was nice to have him, his wife, his daughter and son-in-law there. She said during the institute there were a number of workshops provided to trustees, including Veteran students, technology, and one that caught her attention on housing and residents in the community college life and campus. She explained one of the things discussed was that, before any community college engages in considering that type of initiative, a feasibility study needs to be done and she asked if, aside from casual conversations about the possibility of housing, the College has considered a feasibility study to see if this is a real option. Dr. McKay answered it has not and asked for a recommendation from the Board. Chairwoman Irizarry said perhaps this is the beginning of a dialogue among the trustees to see if this is something to consider in the future, planting the seed and continuing the conversation. There was not a recommendation expressed on the floor in response to the president to pursue a feasibility study.

Chairwoman Irizarry reported she met with County Executive Bellone at his request at the end of September, to advocate for and discuss different initiatives that are going on at the College. She said he was enthusiastic and appreciative of the work of the Board of Trustees and obviously the administration and staff and faculty, and it was a very productive meeting in that sense.

Chairwoman Irizarry continued, saying the Long Island Latino Teachers Association where she is honored to serve as president, hosted a cultural event at the College the Sunday before which was well attended, and that it was nice to once again partner with the College and provide the community with a cultural as well as an educational experience.

The Chairwoman requested a new organization chart be provided to the trustees at the earliest availability, since some changes have occurred and new people have been moved or hired. Lastly, Chairwoman Irizarry reported that as Trustee Sanders indicated, the institute in Saratoga Springs was attended in collaboration with faculty governance, and one of the recommendations was for the Faculty Council to give presentations to Boards of Trustees, not just the College's, but across the state, about what the Faculty Council does and its role in the institution. She said as a result of that, she asked the College's own Faculty Council president, Dr. Tina Good, to provide the trustees with a presentation on that issue.

Dr. Good introduced herself as President of the Faculty Council of Community Colleges. She pointed out there was a lot of information in the folders, and that she would do a multimedia presentation and try to get through it quickly as she was aware the Board had a full agenda. She told the Board the faculty told

her just what the Chairwoman said, that they want to keep the lines of communication open with the trustees, they learn so much from each other.

Dr. Good explained that the Faculty Council of Community Colleges is authorized by New York State higher education to be the official agency through which SUNY community college faculty engage in the governance in the State of New York. She explained the way the Council gets its membership in all thirty community colleges is by electing a delegate and alternate delegate. She pointed out Art Lundahl, the Council's longest running delegate, joking that he actually has been crowned king of the Faculty Council, and he and his cohort, the queen of the Faculty Council, Iris Cook from Westchester, have been delegates to the Faculty Council for well over twenty years.

Dr. Good mentioned that Saturday the chair of the academic and student affairs committee served on the council's executive committee. She said Iris is the chair of the awards committee, which would be more familiar as it relates to Chancellor's Awards and Distinguished Students Awards. She explained it is through Iris that they can now give the College's faculty distinguished professor honors, and that both of these people, Art and Iris have received the distinguished service professor award about three or four years ago, joining a very elite group of people that have achieved that.

Dr. Good moved on to explain the Council has been around for about forty-seven years, that they are authorized by the law in 1967, and that several decades later, in 2011, again by act of legislation, the president of the faculty council became a non-voting member of the SUNY trustees. She stated she became the first member to serve on the SUNY Board of Trustees as a faculty person.

Dr. Good explained one of the things the Faculty Council does is work with the chancellor and trustees at SUNY, just as the campus governance leaders here at the College work with the administration, the cabinet, and the deans to facilitate decision making and initiatives. She said there are a lot of people coming to the council's plenaries and they are working with them, and are active in teacher planning. She added that the SUNY chancellor asked her to make the beginning remarks at the State of the University Address.

Dr. Good said the council is not always in agreement with SUNY and it is the council's duty to let SUNY know how their initiatives might impact our community college, as could be seen in some of the resolutions in the Board's folders. She said the Faculty Council had its plenary session the weekend prior at Dutchess Community College. She pointed out resolutions regarding student transfer and funding which will go to the legislature, and resolutions to increase child care funding.

Dr. Good said a second major focus is strengthening shared governance with the individual campuses, explaining that according to Middle States, shared governance is defined as those processes and structures that facilitate decision making and that bring all the voices to the table for the stakeholders impacted by the decision. She said the council believes strongly in creating processes and structures that minimize antagonism and produce better collaboration. Dr. Good drew attention to the governance leader from the Grant campus, Dr. Marc Fellenz, and said they had a brainstorming session using clickers on what to do to engage the trustees and produce the greatest environment for the students. She said Leanne Warshauer, the council's press officer, had been to a professional development workshop on these clickers and had to pick them up and learn how to work them. Asked if she enjoyed it, Ms. Warshauer said the clicker session was very engaging.

Dr. Good said another side of their duties is dealing with elected officials, acknowledging that the council plays a supporting role in that, as the presidents, NYSUT colleagues and NYCCT are much more effective at this. She showed in her presentation all the people familiar to the Board that she had the

opportunity to work with, and pointed out the mayor of Schenectady, who she said loved the Faculty Council so much he would give them a key to the city if they came there.

Dr. Good said the council valued its role as a resource to the campuses, whether concerning seamless transfer, or providing orientations for shared governance. She pointed out Helen Whitman, the governance leader from the Eastern campus, who was present, and who had given out the first shared governance award which went to a state operated campus. She said she thought if the council continued developing this relationship with the trustees further, Suffolk County Community College could actually get this award.

Expanding on the council's roles, Dr. Good explained that the plenaries are where the major part of the work is accomplished, where people come to make decisions and meet with SUNY leaders. She said the plenary validates the campuses and contributes to the economy of the community. She showed a nostalgic presentation of the first plenary at the College, during her first year as council president, which was a collaboration of administration, staff, the faculty, the Foundation, the Association, business and industry, all brought together by the council, and trustees also participated in this event. She said they had ended the meeting with a tour of the east end and a demonstration at the Culinary Arts Institute that our students participated in. She said the present SUNY chancellor puts out initiative after initiative, and she and the president are always exhausted with everything that is coming out, but that it is very exciting. She said trying to figure out how to implement the initiatives at the campus becomes her number one job.

Dr. Good reviewed the council's commitments, stating community colleges are democracy colleges with the absolute commitment to open access of the institution, and commitment to providing academic excellence to the open access institution. She said academic freedom and shared governance is what allows the institution to do that, and it comes back to the responsibility to the students. She said she was pleased with the Spirit Week event, unlike a few years ago when she had to speak with the students, and they are now on top of it and are leaders in Spirit Week. She said probably her greatest joy was when a student this year gave her the community college student advocate of the year award.

She ended by stating that the Faculty Council is committed to having every single moment for the students be a teaching moment, and she said they know the trustees are very committed to that as well, and she thought finding the common ground of working toward a goal was what they were doing there. She offered to go over anything in detail and turned the floor over to the Chairwoman.

Chairwoman Irizarry thanked Dr. Good for being immediately available to come and speak with the trustees and asked if there were any questions about the Faculty Council. Trustee Canary, explaining that he was just sworn in in March and not familiar with the FCCT, asked Dr. Good to expand on the exact interaction with the administration and the faculty and how that happens.

After getting clarification that Trustee Canary was asking about the administration on the local level, Dr. Good explained that both Art Lundahl and she are college governance leaders, as well as a few other people, and that they channel what is going on at the SUNY level, and go back to the president, the administration. She said she has many conversations, for example, with the business officers, at the various affiliate meetings, and many conversations with the president about what is going on at the SUNY level. Dr. McKay agreed. Dr. Good explained it is not a formalized relationship in that there is not a direct relationship with the Faculty Council and say, the President's Council, but the Faculty Council does communicate through the College Governance Counsel. Trustee Canary asked if the Board could anticipate more interaction with the council, saying this was the first he was learning of this whole layer. Dr. Good said it would be her honor.

Chairwoman Irizarry asked who besides Dr. Good and Dr. Turhan was at the NYCCT. Trustee Sanders said there was a team. The Chairwoman said there was a group of people that approached them and said that they would like to have more open communication with the trustees and to be able to collaborate with them more. She said there are protocols in that interaction, and that the trustees take recommendations from the president, but that the trustees represent all constituencies and want to have a relationship with all of them. She said while the Board is open to listen, she wanted to make sure the protocols are in place.

Trustee Canary then asked if, conversely, the Board wants to communicate with the main SUNY board, should they go through the Faculty Council. Dr. Good answered yes, that is her role, and that many community colleges actually do that. She said she continues to serve on the committee to make recommendations based on what she gets from the community college trustees and the president. Trustee Canary asked if both Dr. Good and Dr. Lundahl teach at the college. Dr. Good responded that she is an English professor and Dr. Lundahl said he worked in the student affairs area at Ammerman and teaches adjunct courses at the Freshman Center.

Trustee Morgo stated he has been a trustee longer than Trustee Gordon but was not aware of what the Faculty Council is. He asked if, when interacting with the SUNY board on the state level, would the council get involved in things like the SUNY charge backs, and Dr. Good answered yes. Trustee Morgo asked her to clarify that she meant the state's commitment and Dr. Good said yes, she is very involved. Trustee Morgo asked if she could work with Dr. McKay and the budget and finance committee, because, as he mentioned in his committee report, the legislators countered our request for a commitment by asking what about the state. He said he was not aware the council could advocate for the College as well.

Trustee Morgo said that Lou Petrizzo has been very valuable in explaining the state legislation, and in this case, the state has to provide 40% of the total operating budget, a rule more honored in the breach than the observance. Dr. Good said it has been honored one time, but Lou Petrizzo said not while he's been at the College. Dr. Good said what is really wonderful is they can also waiver their responsibility. Trustee Morgo asked for any help the council can give, adding that is in no way diminishing the job that Dr. McKay and Ben Zwirn and others are doing. He said the college should have influence on the legal sponsor, not just the state.

Dr. Good said the issue she thinks the community college trustees understand on a better level than the SUNY board that an increase in tuition of even \$10 has a real impact on the student. She said one thing the council learned recently is, while the board says we have the lowest tuition, if one looks at all sixty campuses and takes the state operated campuses out and puts the community colleges in, the College's tuition is not so low.

Trustee Sanders commented that she was very impressed at the conference in Saratoga when she saw a true representation of Suffolk Community College. She said that made her very proud as a trustee, and she recognized the importance of developing this collaboration to strengthen everyone's roles. She said one of the things the trustees immediately talked about when they came back was having the presentation at our student success committee meeting so the trustees can understand in detail their role, explained by people at the front line, the faculty. She said that is important because this is an opportunity the trustees don't get. She said it was brought up on a constituency base and for resolving issues the trustees have to bring that to the table.

Trustee Sanders said she saw at the meeting upstate the power the trustees have by being armed with the correct information and bringing the right people to the table to address the issues the president is struggling with, making them true advocates by being there. She congratulated Dr. Good and said she was very proud and hoped to have joint conferences the next time they travelled. Dr. Good said the faculty felt

the same way. The Chairwoman asked for any questions or thoughts, and thanked Professor Good, concluding her report.

Chairwoman Irizarry called for the President's Report. Dr. McKay called upon Dr. Jeffrey Pedersen, VP for Planning & Institutional Effectiveness and Ms. Jennifer Browne, College Associate Dean for Curriculum Development, to do an overview of the seamless transfer. Dr. Pedersen began with an update on the Middle States issue. He stated Dr. DeLongoria has asked all academic programs to send assessment plans for the current year and follow-ups, with examples for closing the loop to the academic office for the report due September 1, 2015. The Office of Planning is working with the AES units to collect their assessment plans and follow-ups to assemble and provide as evidence for the next report. In addition, the last visiting team recommended a review of the Comprehensive Assessment Plan for Institutional Effectiveness to determine whether it could be simplified for ease of use and better chance of sustainability. The Strategic Planning Council is working on suggestions for streamlining the operational planning process in the CAPIE and the whole CAPIE will be reviewed by the Assessment Advisory Council, which will meet next week. Dr. Pedersen stated the College is sending ten staff members to the Middle States annual conference the first week of December in Washington, DC. The process for addressing the new accreditation standards will be presented, as well as the process for follow-up reports.

Dr. Pedersen stated that in terms of general compliance the College continues to populate the database on federal, state and local regulations and hopes to have a compliance report by the end of the semester. This is a new emphasis in Middle States accreditation in compliance with SUNY and State Education Department. Two college briefs were distributed over the past two weeks, the SUNY seamless transfer and SED transfers, and outlining the process by which compliance can be achieved. Jennifer Browne is the point person from the Office of Academic Affairs. Academic programs are seeking means to meet the SUNY sixty-four credit limit. Some programs are looking at removing electives, some specific courses, some are asking for review of the local requirements like Physical Education, Freshman Seminar or the Humanities or Social Science electives. The Academic Office is collecting information to determine the best course of action.

After speaking with SUNY, the College has a better understanding of a method to meet compliance. Compliance has to be in place by September 2015. The College has to have its programs ready for people to take part in them. Dr. Pedersen noted there are major and minor changes in programs, in governance. Until they get the information back from faculty, until it's collected, no decision or recommendation on any local requirement change is necessary at this time.

Dr. Pedersen introduced Dean Browne for an update on seamless transfer. Dean Browne stated they had a very long meeting last evening and wanted them to know they are making a lot of progress. She stated they were trying to get themselves more into the concerns and issues and also to prepare support faculty and programs as they are trying revise the sixty-four credit rule. They met for several hours and revised all of the forms, and they will meet next week with the other campus curriculum chairs and go over the process and procedures so they can expedite efficiently and effectively put through the revisions in the time frame which they have been given. Dean Browne noted a year seems like a long time, however in academia, it's not, and in program revision, it's certainly not. The faculty has shown that they can do very good work in a short amount of time. She stated other things in progress, starting tomorrow, they will be holding workshops at each of the campuses so faculty and chairs can learn more about all the different requirements the College has to meet, not only the SUNY credit cap, but also the state and local requirements. The College has local requirements that it needs to enforce. Dean Browne added that Dr. Good would be with her at the workshops supporting her in these efforts.

Dean Browne stated the College has seventy-seven degree programs. Ten of them are in compliance; they are sixty-four credits or below. The College has sixty-seven others that they are working on. Forty programs are already either formally or informally started to revise their programs, a lot of progress is being made.

Chairwoman Irizarry asked Dean Browne if she would for the benefit of the board members to understand well the College's programs if she could spell out the acronyms so the trustees know what they stand for. Dean Browne stated an A.A. program is Associate of Arts and is more of a Liberal Arts degree that has Liberal Arts and science disciplines, Humanities, Math and Science. An A.S. is Associate of Science, also a Liberal Arts degree but with a profession, like Criminal Justice. The A.A. program and A.S. program are the ones subject to some of our own local requirements. The A.A.S. program, after you finish that program, you're ready for the workforce, Vet Tech, Nursing, Automotive, and Culinary. Those programs are also subject to the sixty-four credit cap, even though they are not transfer programs. The A.A.S. programs do not need the same amount of arts and science courses, but they all have to get down to sixty-four.

Chairwoman Irizarry confirmed that her information was accurate, and stated the A.A. program, seventy-five percent of the program needs to have the Liberal Arts and Science, and the A.S. is fifty percent. The A.A.S., like the Vet Tech, is why only thirty percent of the program need to have the Liberal Arts and Science. Dean Browne stated that was a New York State requirement that is being passed down from the State Ed. Department. There are three regulatory things the College has to follow: 1. local requirements, 2. SUNY requirements, and 3. State Ed requirements. The A.A. and A.S. have one set of local requirements, and the A.A.S. has another set.

Chairwoman Irizarry asked if the Physical Education and the Freshman Seminar requirement applied to all of the programs. Dean Browne confirmed they did. Chairwoman Irizarry asked about the Humanities. Dean Browne stated there were different amounts for the A.S., A.A. and A.A.S. for the Humanities program. Chairwoman Irizarry asked about the breakdown and noted as per the minutes of the last meeting it was reported by Dr. DeLongoria that twenty-four programs are over two credits, and asked Dean Browne if that was correct. Dean Browne confirmed yes, she had given her the information.

Chairwoman Irizarry stated she read something else in another document, and confirmed its twenty-four over by two credits, five programs over by two point three credits. Dean Browne stated five programs are over by point five. Chairwoman Irizarry replied then thirty-six programs are at sixty-seven or more, noting Dean Browne had just stated there were seventy-seven programs. Dean Browne stated she would confirm the numbers.

Trustee Canary stated that from a time frame perspective, it was midway through October, and the College has to be ready by September 2015. The programs have to be finalized, reviewed; approved, new booklets have to be printed up. Noting it was tight time frame and asked when they would have the recommendations for the Board.

Dr. McKay stated the time frame they gave the College is December 15, 2014 to have at least a proposal for a plan to SUNY in regard to our compliance. He noted they need to implement these courses as they were modified in the new program to be implemented by the deadline of fall 2015.

Dr. Pedersen stated there were two levels of changes, major changes is twenty percent of the curriculum is changed from the time it was registered. If any changes happened in the past, it is cumulative. Name change, change of modality, how it's going to be offered. Whether it's going to be offered on one campus, those types of things are considered major changes. There are some State Education Department issues, about naming conventions, where some programs were registered on one campus and really weren't

registered on that campus. Those things need to go through the process as well. Dr. Pedersen stated there was a November 15th deadline for having a letter of intent and December 15th having the plans in place. The concern is the major changes; they are the ones that will require the most work.

Trustee Morgo thanked Chairwoman Irizarry for asking for the explanation of the three different types of degrees granted and what they entailed. He stated he was looking at the minutes from last time and noted Dr. Pedersen went over the three scenarios which were complicated and not easy to digest. Trustee Morgo stated last time there was a question about scenario and Dr. Pedersen had explained earlier why that was no longer the case. He asked Dr. Pedersen if he would repeat the reason.

Dr. Pedersen stated that after communicating with people at SUNY and trying to get deadlines, they have spoken to faculty. He noted Dean Browne did most of the work in trying to see what is the best way to reduce the credits to get them under the sixty-four credit limit. Dr. Pedersen stated the waivers were not even looked at previously because of the physical education being part of it. If Physical Education seemed an unnecessary credit within a program by SUNY, they weren't going to entertain a waiver that went above sixty-four credits if P.E. was included. It is a very difficult choice of what should be removed.

Dean Browne stated the information goes back to the College Governance committee, so they can decide to move forward as a College and change the requirements. The requirements have been in place for a very long time.

Trustee Morgo stated that he understood the value and rationale for the waivers. With the emphasis on the College's students, he does not think the College should be in a position requiring its students to take more courses, to spend more time away from their jobs and their learning. He noted at the last meeting it was said the administration would be coming back to the Board with a recommendation for a resolution. He stated if it is not their decision, it's still about the students, but if it is the trustee's decision, then he wants to be clearly informed.

Chairwoman Irizarry stated that was why they had asked for weekly reports. From the report that was just given, she confirmed she understood correctly that Physical Education as opposed to last month's report is no longer a consideration to be removed.

Dr. Pedersen stated like all the other local requirements, it's under discussion as to what will happen. When programs come back and say they are having a lot of difficulty, they make a recommendation; all the recommendations are being noted. Chairwoman Irizarry asked if they were having conversations about whether it's Phys. Ed. Humanities, Freshman Seminar programs that might be removed to comply with SUNY. Dr. Pedersen responded on any of them. Chairwoman Irizarry noted that meeting the sixty-four credit is also contingent for them approving the major changes. If the College doesn't comply with the sixty-four credit limit, than the major changes in terms of programs and location that could lead to an SED audit, which the College wants to avoid. Chairwoman Irizarry noted Trustee Canary's comment of it being a tight timeframe and asked if the College could accomplish all that within the time frame. Dr. McKay and Dr. Pedersen stated it was the College's intention. Dr. Pedersen stated he has been doing a lot of work with Middle States, and the College has to comply to satisfy Middle States, and has to comply with SUNY. Chairwoman Irizarry stated that if the College did not comply with SUNY, then it didn't comply with Middle States; which is why their level concern. She noted they have been working hard, and it has to be very stressful. Again, the College is faced with being able to meet this goal.

Trustee Sullivan stated that in the packet from the last meeting there were numbers which she wasn't sure were accurate. She stated Dean Browne had said seventy-seven programs. The report says seventy-five. Dean Browne replied it could be the way she was counting. There are some programs that are degree

Liberal Arts and Sciences. Within that there are options, Biology, Chemistry and Physics. Each option has to comply with sixty-four credits. Trustee Sullivan asked once the changes go through, if the student is in the midst of the degree program and the requirements change, would they be grandfathered in. Dean Browne stated yes.

Dr. Pedersen stated Dean Browne has been doing a lot of work. Governance is working hard on it and committed to moving the process through. Everybody is working together, and noted as with Middle States, a lot can be accomplished when that happens. Chairwoman Irizarry agreed and stated they had the Boards support as well.

Dr. McKay asked Dean Babenchuk to update the Board on the growth of the Study Abroad program. She said she would talk about study abroad and where the College is as an institution.

She explained that in the past study abroad was usually a happy program and it was the students who were motivated and interested in global engagement, but in the last five years as the world became much more interconnected, study abroad programs developed a broader scope, now considered to be part of the academic universe called global engagement. She said global engagement of students is needed because in the global economy, students that study abroad have distinct advantages and the opportunity for international exposure must be increased, ideas outlined in the SUNY program flyer. She said this is the direction SUNY is moving in and the College is focusing in on it to see how it can engage more students into programs that are global in scope.

Dean Babenchuk described the present program as an academic program, not just a program where students go places and have fun. She said when she took over the program this year she went to Europe with the students to be in compliance with SUNY requirements that senior management see where the students are going. She said she spent three weeks with students, living with them in hotels, going to classes and going to dorms. Overall, she explained, it is an academic program held in classrooms, where students come back with three to six, sometimes nine credits, depending on the program. She said it is always a faculty-led program and the faculty travel with the students, and she made sure the institutions abroad were reliable partners and the students were in good hands.

Dean Babenchuk explained that the College is part of the SUNY study abroad consortium, allowing the students to go to any of five hundred programs offered within the system, so even if the College is not offering a program they can go with any SUNY institution that offers it, and even though the College only offers summer programs, students are still able to go abroad for a semester, a year or a winter with the consortium. She said this year the College hosted students from other SUNY schools.

Dean Babenchuk noted that it seemed as if historically the College's students were not interested in those programs, and she wondered if they didn't know about them. She said after this past summer she had a student interested on the first day of class, and thought the interest was partially due to the excellent coverage in the press and on the website.

Dean Babenchuk explained that study abroad is just one pillar of the global engagement strategy. She said it focuses on a small student body, usually because of its cost, and that often makes things complicated, solutions to which she would discuss later. She said the students are interested in stepping out of their comfort zone and learning how to engage in a new community, perhaps because they have to move on to further educational pursuits or go into the workforce, and realize the pressures of the outside world and are trying to get into that type of simulation beforehand. Sharing the program's value points, she said the students adapt to different social structures, learn different value systems, and develop critical thinking skills and strong disciplinary scholarship. Dean Babenchuk said the proficiency and experience of cultural

immersion the program provides is irreplaceable, and it builds competitive advantage in the workforce and prepares students to challenge themselves in their commitment to education and career.

Focusing on institutional impacts of the program, Dean Babenchuk cited a study done eight years ago at the University of Georgia which found improvement in GPA scores and graduation rates for those who went abroad, 31% higher in African American students compared to the control group and 18% higher in other non-white students. She also cited a finding from SUNY's Office of Inclusion which said in their honors scholarship program, students who go abroad tend to succeed at higher and faster rates. She said they hope to collaborate with colleges from other countries, which will enrich institutional culture and enhance international marketing, a point the College does need to think about to engage the students and keep them here. She said during the SUNY transfer evening she saw good interest in the program from parents wanting the students to gain experience before graduating and looking for jobs.

Giving some statistics on the program, Dean Babenchuk said there are five programs offered by the College: one each in Peru, Spain, and St. Lucia and two in Italy. She said we engage only 80 students, with generally 143 seats taken in different classes resulting in 429 credits. She said seven students came from other SUNY institutions, sixteen courses were taken, and one student did not complete the program due to illness. She regretted not being able to bring any of her students but related some of their stories and how they benefitted from the program in various ways. She said it is very challenging and even unpleasant for them as they make adjustments, but they understand the value of the program.

Returning to the larger conversation about global engagement, Dean Babenchuk said the study abroad program really doesn't reach the entire population, due to its cost and the fact that many students have commitments that they can't remove from their lives, making it difficult to leave for a month. She said assessing the program and addressing that problem with colleagues and trying to understand what SUNY is trying to accomplish, she realizes on line learning is a key point. She said this is something that can expose students to global engagement without leaving the country, and she and Dean Hahn will be looking into how many courses can potentially be developed.

Dean Babenchuk also discussed an idea developed with Dr. DeLongoria, about bringing the benefits of the program not only to the College and the students, but also the environment in which we operate. She said rather than starting to implement different initiatives throughout the year which can become a problem with juggling too many pieces, perhaps the College can designate one week or so where people from abroad are invited to come to campus and empower the students, explain where they come from, what they have accomplished, and how. She said the program will look for exemplary individuals who can develop a connection to students. She stressed that the College needs to make a very strong point, and by doing this in this focused time frame it would benefit the College by allowing it to build connections with other colleges around us, which are all facing the same difficulties we are, with the high cost of programs and other problems. She stated we need to focus on internationalization of curricula.

For her last point, Dean Babenchuk said the College needs to highlight the achievements of the program through national networks, conferences, and institutional communication campaigns, focusing on its successes and not be shy about it, something it does not communicate very well at present.

Trustee Lindsay Sullivan asked if students have to be matriculated in a program in order to go to study abroad, and Dean Babenchuk answered yes. Trustee Lindsay Sullivan asked if there was a reason for that and Dean Babenchuk replied probably not and that the College needs to look into different options, as there is interest from individuals who are retired as well. Trustee Lindsay Sullivan said she asked because in her school district the population of Spanish speaking students is growing and teachers are panicking trying to learn the language. She said immersion would help them and because it is a summer program, teachers could take advantage of it.

Dean Babenchuk began to show a photo presentation of the study abroad experience, starting with a culinary program in Italy. The Chairwoman asked if this was the program with the most participation, and Dean Babenchuk answered yes.

Dr. Pedersen clarified to Trustee Lindsay Sullivan that one doesn't have to be matriculated in a program, but must be enrolled in a SUNY college and can take a summer course. Trustee Lindsay Sullivan asked about the schedule, if it is the first or second session and Dean Babenchuk said it depends on the program. With questions being asked, she offered to stop the photos presentation and send a link to it afterwards.

Chairwoman Irizarry suggested Trustee Lindsay Sullivan and the College might begin dialogue on how elementary schools and high schools can partner for educational and language experiences, as we are communicating with a large population of students that are non-English speakers, mostly Spanish. She said there is definitely a need for the immersion, not only in the language but the cultural competency that is needed. Dean Babenchuk agreed that it is a window of opportunity.

Trustee Canary thanked Dean Babenchuk for the presentation. He related the story of his twenty-two year old daughter who did a study abroad program through SUNY Farmingdale and went to Munich, Germany, and what a great experience and a success it was and continues to be for her. He said he and his wife were fearful at first but it worked out so well, and he would like to see the College pursue this program. He volunteered his daughter to speak to the students about her experience.

Chairwoman Irizarry said she also benefited from study abroad, going to Oswego from Puerto Rico for six weeks during the summer. She said she received a scholarship and came back, not to Oswego but Stony Brook, and is here twenty-plus years later, a great experience.

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Chairwoman Irizarry moved onto the Roundtable session and asked for an update on the six million dollar deficit in the SUNY budget, specifically the legal authority of SUNY to ask the College to provide one hundred eighty-six thousand dollars in a number of years. President McKay stated that there was a president's meeting that morning and Johanna Duncan Poitier reported that she had a discussion with the Chancellor and the Chairman and SUNY is not going to swing away from seeking to collect the assessment from the campuses. He also stated that he is looking to see if Senator LaValle's letter says it does not have legal standing for the community colleges.

Trustee Morgo pointed out that Trustees Pontieri and Canary met with the Governance Committee on October 9th. Trustee Morgo gave an update to a resolution that was approved for an RFQ for independent counsel back in April 2013 and was amended a couple of months later. He stated that at the last governance committee meeting, a good amount of time was spent going over the RFQ prepared by County Attorney Brown. General Counsel Petrizzo and Deputy General Counsel O'Connor said they would like to tighten up a few items in it and come back with a revised version. Trustee Morgo asked for the revised version. General Counsel Petrizzo advised that he did not have it now because of the amount of resolutions but at Trustee Morgo's request he would send it to the trustees for distribution since it was previously voted on. Trustee Pontieri commented that he had lunch with the new president of St. Joseph's College and it was mentioned that there was a meeting with President McKay which went very well and they also spoke about the collaboration with St. Josephs and Suffolk moving forward. Trustee Morgo pointed out that there was an article about seamless transfer that included both St. Joseph's and Suffolk County Community College. Chairwoman Irizarry added that the Stay on Long Island effort is going very well also. Trustee Pontieri stated that it appears that St. Joseph's wants the collaboration and that he feels it's a great relationship. Trustees Morgo, Sullivan and Chairwoman Irizarry agreed.

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Chairwoman Irizarry requested a motion to go into executive session to discuss the employment history of a particular person or persons for matter of litigation at 5:59 p.m. Chairwoman Irizarry stated there would be no further business after the executive session. Trustee Morgo so moved, Trustee Pontieri seconded, the motion was approved unanimously.

With no further action, the meeting of the Board of Trustees was adjourned at 7:20 p.m. The Board of Trustees next meeting is December 4, 2014 at 4:00 p.m. in room 114 of Captree Commons on the Michael J. Grant Campus, in Brentwood, New York.

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Respectfully submitted,

Bryan Lilly
Secretary