



Office of the President

BOARD OF TRUSTEES

August 21, 2014

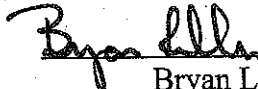
RESOLUTION NO.2014.61 ESTABLISHING NEW WAGE RATES FOR STUDENT EMPLOYMENT

WHEREAS, New York State has increased the state minimum wage rate, and

WHEREAS, the College needs to pay minimum wage for Work Study and other assignments, be it therefore

RESOLVED, that as of August 25, 2014 wage rates for student employees will be increased as follows:

	<u>FROM</u>	<u>TO</u>
Work Study (on campus)	\$8.50/hour	\$9.00/hour
Work Study (off campus)	\$9.00/hour	\$9.50/hour
Work Study (America Reads/ Family Literacy Program)	will remain at \$10.50/hour	
Student Aide	\$8.50/hour	\$9.00/hour


Bryan Lilly
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RESOLUTION NO. 2014.62 AMENDING THE COLLEGE BUDGET FOR AN EDUCATIONAL OPPORTUNITY PROGRAM GRANT

WHEREAS, the 2013-2014 College operating budget provides \$175,747 from the State University of New York for an Educational Opportunity Program (EOP) grant to provide counseling and tutoring services on all three of the College campus locations, and

WHEREAS, the grant award has been increased by \$463 for the 2013-2014 academic year, bringing the total amount of the grant award to \$176,210, and

WHEREAS, it is necessary to amend the 2013-2014 College operating budget in the amount of \$463 to provide for the increase in the grant award, and


WHEREAS, matching funds are not required, be it therefore

RESOLVED, that the 2013-2014 College operating budget be amended to reflect the award increase in the amount of \$463, from the State University of New York for an Educational Opportunity Program (EOP), and be it further

RESOLVED, that the College President, or his designee, is authorized to execute any necessary documentation, including a contract amendment, as approved by the College General Counsel, with the State University of New York, reflecting the increase in the grant award for the Educational Opportunity Program (EOP).

Project Director: Joanne E. Braxton, College Dean of Enrollment Management

Note: Institutional Support required


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RESOLUTION NO. 2014.63 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payments to the County of Suffolk in the amount of \$2,249,187.51 for the month of July 2014 and \$2,245,405.40 for the month of August 2014 (Attachment I) are hereby approved by the Board of Trustees.


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RESOLUTION NO. 2014.64 ACCEPTING A GRANT AWARD FROM THE STATE UNIVERSITY OF NEW YORK (SUNY) FOR AN INNOVATIVE INSTRUCTION TECHNOLOGY GRANT (IITG), ENTITLED "CREATING MOBILE "MAKERSPACES" TO SUPPORT EXPERIENTIAL LEARNING"

WHEREAS, Suffolk County Community College has received a grant award in the amount of \$9,800 from The State University of New York (SUNY) for an Innovative Instruction Technology Grant (IITG), entitled "Creating Mobile "Makerspaces" to Support Experiential Learning," for the period of August 1, 2014 through June 30, 2015, and

WHEREAS, the project will investigate how mobile "makerspaces" enhance student learning through informal experiential opportunities while furthering student engagement, and


WHEREAS, matching funds are not required, and

WHEREAS, an in-kind contribution in the amount of \$5,248 will be met through space, equipment, administrative support, and the associated benefits of faculty and staff, be it therefore

RESOLVED, that the College President, or his designee, is authorized and empowered to execute any necessary documentation, including a contract, in such form as shall be approved by the College General Counsel, accepting a grant award in the amount of \$9,800 from The State University of New York (SUNY) for an Innovative Instruction Technology Grant (IITG), entitled "Creating Mobile "Makerspaces" to Support Experiential Learning," for the period of August 1, 2014 through June 30, 2015.

Project Director: Dana Antonucci-Durgan

Note: No full-time personnel


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RESOLUTION NO. 2014.65 ADOPTING A STUDENT IMMUNIZATION POLICY

WHEREAS, New York Public Health Law sections 2165 and 2167 mandate that institutions of higher education ensure that their students demonstrate compliance with certain immunization requirements pertaining to measles, mumps and rubella (MMR), and meningococcal meningitis disease, and

WHEREAS, the College's student immunization policy requires updates and revisions to comport with these provisions of the Public Health Law, be it therefore

RESOLVED, that the College hereby adopts the "Student Immunization Policy," (Attachment II), effectively immediately, and be it further

RESOLVED, that the College hereby revokes the policy entitled "Mandatory Student Immunizations: Measles, Mumps and Rubella," adopted by this Board on January 25, 1996.


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**RESOLUTION NO. 2014.66 ADOPTING A POLICY ON INSTITUTIONAL
REVIEW BOARD AND HUMAN SUBJECTS' PROTECTION**


WHEREAS, Suffolk County Community College is committed to the protection of students, employees, and others who may conduct or participate in research or externally-funded educational projects involving human subjects, and

WHEREAS, in accordance with law, the College's Institutional Review Board (IRB) is charged with ensuring the protection of human subjects involved in such research and educational projects, and

WHEREAS, the College's policy governing the role and responsibility of the IRB is in need of updates and revisions, be it therefore,

RESOLVED, that the College hereby adopts the "Policy on Institutional Review Board and Human Subjects' Protection," (Attachment III), effectively immediately, and be it further

RESOLVED, that the College hereby revokes the policy entitled "Policy on Research and Educational Projects Involving Human Subjects," adopted by this Board on May 21, 2009.


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RESOLUTION NO. 2014.67 AUTHORIZING THE ACCEPTANCE OF GRANT FUNDING FROM NYSERDA FOR THE INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) has developed the Workplace Initiative grant program with Leviton Manufacturing Co., Inc., a manufacturer of electric vehicle (EV) charging stations, whereby eligible business entities may receive EV charging stations, at no cost, as well as funding to help defray the College's cost of installing the charging stations, and

WHEREAS, the College wishes to participate in such program in furtherance of its commitment to green energy sources and sustainability, now therefore, be it

RESOLVED, that the College is authorized to accept grant funding under NYSERDA's Workplace Initiative grant program for the installation of electric vehicle charging stations at the College's three campuses, and be it further

RESOLVED, that the College President, or his designee, is hereby authorized and empowered to execute any contracts or other documentation, in a form as approved by the College General Counsel, which are required to facilitate said grant award and the installation of the charging stations.


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RESOLUTION NO. 2014.68 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy, the transfers on Attachment IV must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment IV as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as Attachment IV are hereby approved.


Bryan Lilly
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RESOLUTION NO. 2014.69 AMENDING ARTICLE V(G) OF THE BYLAWS OF SUFFOLK COUNTY COMMUNITY COLLEGE TO ESTABLISH A GOVERNANCE COMMITTEE

WHEREAS, Article V(G) of the Bylaws of Suffolk County Community College enumerates the standing committees of the Board of Trustees, and

WHEREAS, the Board of Trustees wishes to create a Governance Committee as a standing committee in order to enhance the quality and effectiveness of the Board, in accordance with its statutory mandate, be it therefore

RESOLVED, that the Bylaws of Suffolk County Community College are hereby amended, as reflected in Attachment V, to establish the Governance Committee.


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RESOLUTION NO. 2014.70 ESTABLISHING GUIDELINES FOR THE GOVERNANCE COMMITTEE IN THE EVENT OF ISSUES INVOLVING CONFLICTS OF INTEREST OR ETHICS


WHEREAS, the Governance Committee, established by this Board by a resolution duly adopted on August 21, 2014, seeks to ensure, among other things, that members of the Board of Trustees meet their obligations as required by the Board's by-laws and policies, and comply with all applicable laws, rules and regulations, and

WHEREAS, in the event of allegations of conflicts of interest, or violations, on the part of such Board members, of any laws, rules, regulations or policies, including alleged violations of applicable ethics provisions, procedures should be established for addressing such matters to ensure a full and fair opportunity for review, be it therefore

RESOLVED, that in the event that conflicts of interest or ethical issues arise involving members of the Board of Trustees, that such matters shall be referred to the Governance Committee for review and evaluation, and be it further

RESOLVED, that said Committee may recommend that any such matter be reviewed by the College General Counsel and Suffolk County Attorney to determine whether a conflict of interest or ethics issue exists which would warrant retaining independent investigators and/or legal counsel, and be it further

RESOLVED, that said Committee may also recommend that any such matter be referred to the Suffolk County Board of Ethics, pursuant to Article XXX of the Suffolk County Charter.


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