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SUFFOLK COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
EASTERN CAMPUS
MONTAUKETT RESOURCE CENTER
RIVERHEAD, NEW YORK
March 20, 2014
4:00 p.m.

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PRESENT:

DAFNY J. IRIZARRY,	Chairwoman
GORDON D. CANARY,	Trustee
BRYAN LILLY,	Trustee
JAMES MORGO,	Trustee
PAUL V. PONTIERI, JR.,	Trustee (Absent)
BELINDA ALVAREZ-GRONEMAN,	Trustee
ARTHUR CLIFF,	Trustee
FELIPE A. ESPITIA,	Student Trustee
DR. SHAUN L. MCKAY,	SCC President
LOUIS PETRIZZO, ESQ.,	Counsel to Board



1 3/20/14 Board of Trustees meeting

2 THE CHAIRWOMAN: Good afternoon.

3 Please rise for the Pledge of Allegiance.

4 (Whereupon, the recitation of the
5 Pledge of Allegiance took place.)

6 THE CHAIRWOMAN: Thank you very much.

7 We will proceed with the swearing of the new
8 trustee.

9 (Whereupon, Gordon Canary was sworn in
10 as a Trustee.)

11 (Applause)

12 TRUSTEE CANARY: Thank you everyone.

13 I was told to keep it brief, so I actually wrote
14 out my comments because when I go ad lib, I go
15 off the mark a little bit. I don't want to drag
16 this on. I know we have a very busy agenda
17 today.

18 Thank you all. I would like to thank
19 County Clerk Pasquale for sending over Deputy
20 Clerk DeLuca to officiate over my swearing in
21 this afternoon. I think we have all learned a
22 lesson from Smithtown Supervisor Pat Vecchio's
23 missteps, and let me assure you all I have
24 promptly filed my official oath of office both
25 with Albany and today with the county.



1 3/20/14 Board of Trustees meeting

2 I am deeply honored to have been
3 appointed to serve on the Board by Governor
4 Cuomo, and I consider it a true privilege to
5 serve with my fellow Board members, Dr. McKay,
6 Chairwoman Irazarry and all the college
7 administrators here to help advance the goals
8 and mission of Suffolk County Community College.

9 In the fall of 1972, as a graduate of
10 the third class coming out of St. John the
11 Baptist High School in West Islip, I attended
12 Suffolk Community College Ammerman Campus in the
13 Marine Tech program for a year, after taking
14 some time off to work to save money to pay for
15 college. I eventually transferred to the
16 Florida Institute of Technology, down in
17 Melbourne, Florida, and I received my degree in
18 Oceanographic Technology.

19 My middle daughter Joanna attended
20 Suffolk Community College through the Good
21 Samaritan Special Joint Program and received her
22 R.N. degree. After passing her state licensing
23 exam, she was immediately hired full time at the
24 hospital and works on the Intensive Care Unit.
25 Following in her dad's footsteps, my youngest



1 3/20/14 Board of Trustees meeting
2 daughter attended Suffolk for one year at the
3 Grant Campus, and transferred to SUNY at
4 Farmingdale in the Visual Communications Program
5 and she is now studying graphic arts at the
6 University of the Applied Sciences in Munich,
7 Germany under a German government scholarship.
8 So I tell you this because clearly the Canary
9 family has had good experiences with Suffolk
10 County College in the past. (Applause)

11 In closing, because I said I was going
12 to be brief, I would be remiss if I did not
13 publicly thank Walter Hazlitt for his seventeen
14 years of dedication and service to the college,
15 his service to the Board and to probably the
16 tens of thousands of students who benefited
17 under his tenure, and we thank Walter deeply. I
18 know we thank him from the bottom of our hearts,
19 and I did call him last week to personally say
20 hi and thank him as well. Without question, I
21 have some very big shoes to fill, and I pledge
22 to all of you here today that I will work
23 diligently and cooperatively and strive to do as
24 good a job as Walter, and I thank you all and
25 I'm very excited to be on board. Thank you.



1 3/20/14 Board of Trustees meeting

2 THE CHAIRWOMAN: He's already filling
3 Walter's shoes because he was in charge of the
4 Pledge of Allegiance. Once again, on behalf of
5 the Board, Trustee Canary, it is a pleasure to
6 have you. I understand you have vast experience
7 and expertise in government and I think that
8 will be very helpful to us, and we are looking
9 forward. Thank you so much.

10 At this point, I know we have some
11 recognitions of some wonderful students who
12 recently went to Albany.

13 DR. ADAMS: Chairwoman Irizarry,
14 members of the Board of Trustees, it gives me
15 great privilege to introduce and welcome several
16 students that made the trip to Albany for a
17 student community college advocacy day. If I
18 could bring your attention to the back, there is
19 a picture of all twenty-five students. What is
20 very interesting about the trip is all the
21 students met at four forty-five a.m. to get on a
22 bus to go off to Albany for a community college
23 advocacy day. In my career, it's very rare that
24 you have a group of students that are as
25 dedicated and committed.



1 3/20/14 Board of Trustees meeting

2 I want to commend the students and
3 also thank them because they did an outstanding
4 job. I am going to ask our student trustee,
5 Felipe, to talk about the trip. I want to
6 commend the students for their activism and
7 advocacy.

8 TRUSTEE ESPITA: We want to thank the
9 college for providing us with this experience.
10 The legislators were able to listen to our
11 experience, the things that we have to say. But
12 I didn't do this by myself. I will at this time
13 let them introduce themselves.

14 MS. CORDOVA: My name is Vanessa
15 Cordova and I come from the Grant campus and I'm
16 secretary there for the student government.

17 MS. MIRANDA: My name is Ramona
18 Miranda. This is my home campus and I'm
19 president of Association of Latin Students.

20 MR. BAMBERGER: I'm Scott Bamberger.
21 I'm president of the student government here at
22 the Eastern Campus. I just want to say one good
23 thing, although we did go there and it was kind
24 of a negative reason because we needed funding
25 from the state, I hope in the future we do this



1 3/20/14 Board of Trustees meeting
2 again. It was a good experience and I hope the
3 other students felt the same way I do.

4 MR. CETINA: My name is Felipe Espitia
5 Cetina. I'm president of the Student Government
6 Association at Grant Campus.

7 MR. MEZA: My name is Frank Meza. I'm
8 president of the Association of Latin American
9 students. This is my home campus and I'm
10 secretary treasurer of student government.

11 DR. MCKAY: You gave us your official
12 task, but you didn't talk about the experience
13 that you had. Share very briefly, starting on
14 the right to left.

15 MS. CORDOVA: This experience was
16 something new. I have never advocated for
17 anything, but it was a real fun experience and I
18 got to see how the students do care about the
19 campus and the administrators care.

20 MS. MIRANDA: The experience was one
21 that I will probably take with me, you know, for
22 the rest of my life. Everyone knows how much I
23 want to become an ambassador one day and
24 continue advocating for all the big political
25 issues in the world, and it was nice to advocate



1 3/20/14 Board of Trustees meeting

2 not only the school but for immigration reform
3 and the Dream Act to pass.

4 MR. BAMBERGER: It was definitely fun
5 and good.

6 DR. MCKAY: He said "fun."

7 MR. BAMBERGER: It was in the sense I
8 got to see some of the inner workings of the
9 school itself. I don't think the student body
10 themselves know how the school runs and how the
11 funds are allocated and all that. It was a good
12 way to step out of the student shoes and into
13 almost an ambassador or advocator.

14 TRUSTEE ESPITIA: Being a trustee, I
15 didn't know how much and all the things that the
16 college do. It was good to see to see the
17 students contribute to the college and we can
18 advocate for our funding. Overall I think it
19 was a great experience, and we have the students
20 representing all the campuses. It was a great
21 group. I would love to see this experience
22 supported by the college again and next time
23 bring more students because we are the largest
24 community college. We should bring more
25 students than anyone and we want to continue



1 3/20/14 Board of Trustees meeting

2 that image.

3 MR. MEZA: It was fantastic to be able
4 to get up that early. As part of student
5 government, I know it's important to tackle the
6 issues that students face throughout the campus,
7 whether it's the bookstore issue that everyone
8 seems to scream about or something else. It's
9 very unique that we had this experience. I want
10 to that I say thank you for the experience.

11 MR. CETINA: Thank you. I never
12 actually expected to do something like that or
13 go to Albany. I learned a lot. I'm thinking of
14 changing my major to politics now. It was great
15 to be able to try to make a change, how we were
16 trying to push the Dream Act, the child health
17 insurance, health care program, and which we
18 actually had some progress on that too.

19 I enjoyed it. Everyone there, we were
20 all able to work as a team. I really appreciate
21 it and thank you so much for the opportunity.

22 MR. MEZA: I'm glad we got the
23 opportunity to go up to Albany and experience
24 something like this. It's the first time I
25 experienced something like that. After I



1 3/20/14 Board of Trustees meeting
2 transfer out of Suffolk, my plan is to major or
3 minor in Political Science, so it was definitely
4 something good for me to do, and I'm glad that
5 we got to go up there and advocate for funds for
6 Suffolk.

7 THE CHAIRWOMAN: I want to say on
8 behalf of the Board of Trustees, when we bought
9 the idea to Dr. McKay, he loved it, he embraced
10 it, he said let's get a group of students and
11 take them to Albany. Obviously, without you, we
12 wouldn't have the students there. Thank you for
13 waking up early and thank you for your
14 commitment. It was an inspiring and empowering
15 experience. We will take your recommendations
16 and make the same recommendations for the
17 following year to take more students. (Standing
18 ovation).

19 Let's proceed now with the approval of
20 the minutes of February 20th Board of Directors
21 meeting.

22 TRUSTEE MORGO: So move.

23 TRUSTEE ESPITIA: Second.

24 TRUSTEE CANARY: Abstain.

25 THE CHAIRWOMAN: Request a motion to



1 3/20/14 Board of Trustees meeting
2 adjourn the Board of Trustees meeting and call
3 the Board of Directors meeting to order.

4 TRUSTEE MORGO: Motion.

5 THE CHAIRWOMAN: All in favor?
6 Oppose? Abstention? Motion carries. Request
7 for approval of the minutes of the February 20,
8 2014 Board of Directors meeting.

9 TRUSTEE MORGO: So move.

10 TRUSTEE ESPITIA: Second.

11 TRUSTEE CANARY: Still abstain.

12 THE CHAIRWOMAN: All in favor?
13 Oppose? Abstention? Trustee Canary. Motion
14 carries. I would like to introduce Association
15 Vice President Christopher Adams to present the
16 Association financial reports.

17 DR. ADAMS: Good afternoon. I'm
18 pleased to present the Association financial
19 report as of February 28, 2014. You will notice
20 in Column 6 that we are trending in the positive
21 and in all of the accounts. I referenced at the
22 February meeting that we will receive the
23 disbursement of the spring student activity fee.
24 That has happened, and that is why the accounts
25 have gone up. They have increased in Column 6.



1 3/20/14 Board of Trustees meeting

2 I want it bring your attention to
3 graduation, Column 3 at the bottom. We have a
4 sixty thousand dollar revenue. You will receive
5 another sixty thousand dollar revenue later on
6 in the semester, to bring total to a hundred
7 twenty thousand for graduation.

8 I also want to bring to your attention
9 that the Ammerman Campus Kids, we were running
10 in the red. We received a SUNY grant, and that
11 money has been disbursed to both of the accounts
12 to bring them both into the black.

13 This is the report for February, 2014.
14 Are there any questions? You will notice in
15 your packet a copy of the report has been copied
16 and is in the back.

17 DR. McKAY: Members of the Board, let
18 me just say that our students and myself, while
19 in Albany we advocated for reinstatement of the
20 aid that was taken out of the governor's budget.
21 It was six hundred ninety-three thousand dollars
22 that was taken out. We were able to advocate
23 and the Senate and Assembly jointly restored six
24 hundred fifty-three thousand, but we also asked
25 for a million dollars to get us to where we need



1 3/20/14 Board of Trustees meeting
2 to be in current level, in current year funding.
3 At least while we did not get the additional
4 funding, we got restoration less forty
5 thousand.

6 It's not over yet. Our students in this
7 campus lost the child care center many, many
8 years ago. In our Town Hall sessions I heard
9 them from them and they're asking for the
10 restoration of the child care center on this
11 campus. I received an award from the child care
12 council of Long Island about a year ago, and I
13 certainly do advocate for child care.

14 What Chris just mentioned here, the
15 block grant is the part that is being reduced in
16 the state funding, we will continue to advocate
17 that for for that over the next week or two.

18 THE CHAIRWOMAN: Thank you. We would
19 like to see that child care center being
20 restored. Thank you Dr. Adams.

21 At this time, I would like to request
22 a motion to adjourn the Board of Directors
23 meeting and call the Board of Trustees meeting
24 to order.

25 TRUSTEE SANDERS: Motion.



1 3/20/14 Board of Trustees meeting

2 TRUSTEE CANARY: Second.

3 THE CHAIRWOMAN: All in favor?

4 Opposed? Abstention? Motion carries. At this

5 time, I would like to request a motion for the

6 approval of the minutes for the February 20th

7 Board of Trustees meeting. Discussions?

8 Trustee Morgo.

9 TRUSTEE MORGO: Madam Chairwoman,

10 there are a couple of quick errors I would like

11 to correct for the record. On Page 16 of the

12 minutes, when speaking about the additional

13 sixty-two acres in the Selden campus, in the

14 last paragraph I asked if we had, and it says

15 sole capacity. It should be sewer capacity is

16 what I have, not sole. On Page 17, the last

17 paragraph before the division, it talks about,

18 third line, pursuing an RSP. It should be an

19 RFP. Those two corrections should be made.

20 Those are the only two corrections.

21 I have a question that I discussed

22 with you, Madam Chairwoman, and Counsel

23 Petrizzo, that after we approve the minutes I

24 would like to ask that question because the

25 minutes won't be changed, I don't think. I



1 3/20/14 Board of Trustees meeting
2 would move the minutes with those two
3 corrections.

4 THE CHAIRWOMAN: All in favor with
5 those two corrections?

6 TRUSTEE CLIFF: Aye.

7 TRUSTEE ALVAREZ-GRONEMAN: Second.

8 TRUSTEE CANARY: Abstain.

9 THE CHAIRWOMAN: Abstention? We have
10 Trustee Canary abstention. Motion carries.

11 TRUSTEE MORGO: I have a question. I
12 discussed this with Lou previously. On Page 11,
13 last month we discussed the standing committees
14 and you will notice that there is one committee
15 listed as finance and budget, and the other as
16 budget and audit. It looks like they are two
17 distinct committees. I don't know what the
18 situation is. Lou said that he would research
19 it.

20 MR. PETRIZZO: There are five standing
21 committees. They're provided for in the bylaws.
22 The actual committee is budget and audit. There
23 is no committee by the other title. The other
24 four committees are student success, facilities
25 and technology, advocacy and personnel. Those



1 3/20/14 Board of Trustees meeting
2 are the authorized standing committees pursuant
3 to bylaws.

4 TRUSTEE MORGO: I mention that under
5 FASBY, some organizations have to have a
6 separate audit committee. I don't know if that
7 is why that was there. Maybe if you could
8 confirm that for the next meeting and maybe we
9 can make a correction.

10 DR. McKAY: Madam Chairwoman and
11 members of the Board, for purposes of approving
12 the minutes, could we utilize the term what the
13 bylaws have, and then we can have the minutes
14 approved today, and if there are any further
15 edits, we can come back to the Board.

16 TRUSTEE MORGO: The minutes were
17 approved.

18 THE CHAIRWOMAN: I think that is a
19 good suggestion. We will go by the name on the
20 bylaws, budget and audit, as previously shared.
21 The audit, in some ways, we charge others with
22 that type process and situations. So as soon as
23 Counsel Petrizzo gets back to us with that,
24 we will clarify that it continues to be budget
25 and audit or needs to be changed. Thank you for



1 3/20/14 Board of Trustees meeting

2 pointing that out.

3 At this time, I defer to you for a
4 presentation.

5 DR. McKAY: Madam Chair and members of
6 the Board, as you are well aware, we have
7 sustainability as a very serious area in regards
8 to the entire institution. We received several
9 rebate checks from LIPA and others. We moved in
10 a direction for the institution where we believe
11 that this is a major initiative for the entire
12 county, and we should be the first in the state
13 that the would move in this direction.

14 One of the initiatives -- you will
15 hear in a few minutes from Nick Palumbo, our
16 executive director. You are getting some
17 handouts not in regard with the majority of what
18 he will say, because I told him to be brief.
19 Certainly what you will hear from Nick is some
20 of what he is doing right now in the area of
21 sustainability. It will not be a comprehensive
22 report at this point because you will also hear
23 from Nick when he talks about academics and the
24 programs that we offer.

25 Right now Nick is going to speak



1 3/20/14 Board of Trustees meeting
2 directly on a new initiative that we just signed
3 onto. I will turn it over to Nick Palumbo at
4 this point. Nick?

5 MR. PALUMBO: I'm going to describe
6 for you briefly the nature of the performance
7 contract. That is one of the resolutions that
8 is front of you for signature tonight. This is
9 something that we have been working on for a
10 while now.

11 The purposes of sustainability energy
12 certainly has been an area of interest. It has
13 the biggest financial impact on our operations
14 other than staffing, and also has an impact on
15 our environmental profile. Anything that we can
16 do to be more efficient in our utilities
17 consumption is of value in both regards.

18 For those of you not familiar with the
19 idea of energy performance contracting, it's a
20 financing vehicle which allows us to reduce our
21 energy consumption by offsetting costs to make
22 those improvements from the derived savings.
23 Typically, these contracts are done with energy
24 service companies that specialize in this area,
25 and oftentimes those companies are linked to



1 3/20/14 Board of Trustees meeting
2 equipment manufacturers, so we would be
3 replacing pumps or air handlers or equipment
4 that is energy intensive and involves a lot of
5 capital.

6 In this particular case, we were
7 looking at a behavior based energy performance
8 contract, which is a slightly different model in
9 that we are looking at our operations and the
10 human behavior that influences our energy
11 consumption. Reduce that without investing in
12 capital. So what we are doing is hiring
13 full-time staff to do this. We are hiring
14 energy specialists, as they're called. Their
15 entire focus will be looking at our energy and
16 reducing it, working with our faculty, staff and
17 students to identify sources of energy that can
18 be more efficiently utilized.

19 The packages that I distributed to you
20 have a lot of detail related to this particular
21 contract. The company that we selected to work
22 with us to partner in the performance contract
23 with, I won't get into too much detail on that.
24 The quick snapshot of our current utility
25 expenditures, over five million dollars over all



1 3/20/14 Board of Trustees meeting
2 the campuses. There is a real incentive for us
3 to look at this. While we try to operate
4 efficiently, we never really focused on it to
5 the extent that we are going to now.

6 Describing the selection process for
7 the energy service provider, we plan to work
8 with. It's called Cenergistic. They actually
9 approached us almost a year ago now with their
10 model. This is their specialization, their area
11 of interest. Their particular market is K
12 through twelve and higher education
13 institutions. They have a model that they have
14 been applying. Their model has been very
15 successful, as you can see in the package. We
16 were impressed with what they provided.

17 We had to do our due diligence, so our
18 procurement office solicited offers from other
19 firms that work in the sector. Three of them
20 came back. An evaluation committee was
21 established, and in the end, after reviewing
22 those proposals, we determined that the best fit
23 was, in fact, Cenergistic for two reasons:
24 Primarily, number one, because of their area of
25 specialization K through twelve and higher



1 3/20/14 Board of Trustees meeting
2 education, and secondly, they were approaching
3 this in a completely off stream model for us.
4 What they are proposing requires no investment
5 from us. It's a shared savings model where
6 we will split with them the savings derived over
7 a five year term.

8 We made the recommendation to go with
9 Cenergistic. We conducted reference checks,
10 spent a lot of time talking to other community
11 colleges that had done similar agreements with
12 Cenergistic. I personally spoke with the three
13 individuals that you see here, and all of them
14 were very favorably impressed with the results
15 achieved through this arrangement.

16 A little background on Cenergistic.
17 You can see they have worked with other
18 community colleges around New York State and
19 other institutions on the Island. I spent a lot
20 of time talking to the director of facilities in
21 the Port Jefferson School District, who has a
22 contract with Cenergistic. To give you a sense
23 on the potential scale of something like this,
24 using the example of Hinz Community College in
25 Missouri, ten thousand students, smaller



1 3/20/14 Board of Trustees meeting
2 institution then us, obviously. They have a
3 contract with them and their total savings to
4 date is over six million dollars. Again, the
5 idea is that we can fund the positions for the
6 individuals who are going to focus on this
7 through those savings.

8 So, the reason we are working with
9 Cenergistic to do this they have a proven track
10 record. They have a program which has proven
11 effective, and what it involves is the hiring of
12 those energy specialists that I mentioned. It's
13 a proprietary software technology package that
14 they share with us to help us identify the
15 energy savings opportunities. Their team of
16 engineers and auditors will work with us. The
17 savings that they're projecting are guaranteed
18 to us. They're guaranteed to not cost us
19 anything. We're reimbursed for the salary of
20 the energy specialists and the training expenses
21 that they go through. Those are all guaranteed
22 savings for us.

23 Again, an overview of some of the
24 resources that they bring to bear. Here's the
25 bottom line. Over a ten year period, this is a



1 3/20/14 Board of Trustees meeting
2 five year contract, but the program would
3 continue on over a ten year span. What they are
4 projecting now is potentially a thirteen and a
5 half million dollar energy savings. There's a
6 chart in your handout on how they come to those
7 conclusions. They have an escalation factor of
8 current utility costs based on increases from
9 PSE&G. So, the savings that they produce over
10 that ten year period amounts to a net to us of
11 thirteen and a half million dollars.

12 The cost savings model is the fee
13 structure. We share fifty percent savings with
14 them over a five year period. Here's the chart
15 that I mentioned. It's a voided cost.

16 Quickly, the implementation timeline
17 we hope to have a kickoff meeting within two
18 weeks. We have been in the contract negotiation
19 state for quite a while. We are anxious to get
20 started on this. That is the first step in the
21 hiring of the energy specialists which are
22 critical to starting the program.

23 These will be college employees. This
24 was a point of discussion in the contract, that
25 we wanted these individuals to work for the



1 3/20/14 Board of Trustees meeting
2 college as opposed to working for the vendor.
3 We negotiated that. Once we hire those
4 individuals, that starts the clock ticking and
5 the way their model is structured, and we have a
6 six month quick start period wherein we're not
7 obligated to share of the costs or share of the
8 savings with Cenergistic. For that six month
9 span, after savings are achieved that are
10 entirely ours, then we get into the performance
11 years.

12 Over each of the years there will be a
13 detailed analysis on how much we saved in energy
14 costs and we will share fifty percent of the
15 savings that with Cenergistic's additional
16 benefits of doing this. Reduced carbon
17 footprint is a big thing for us as an
18 institution. We are looking to be sustainable.
19 We want to demonstrate this commitment, and that
20 is a way to do that. Enhance our reputation as
21 a leader in sustainability.

22 And this is a little off script but I
23 threw it in here. There is an opportunity with
24 this project to reinvest our portion of the
25 savings back into additional projects, to sort



1 3/20/14 Board of Trustees meeting
2 of create that sustainable cycle to really build
3 these programs. That is my report.

4 DR. MCKAY: For the executive deans,
5 that does not mean that you have extra funds in
6 your budgets that you can reallocate. I want to
7 thank Nick, because this is an area that is
8 totally new for us. We are trying to create
9 LEED buildings and green buildings. You will
10 see a lot more from us.

11 Part of what we are doing with the
12 sixty-three acres at Ammerman and others will
13 all involve this. Nick will be the lead on this
14 project. Is there a question?

15 TRUSTEE ESPITIA: First of all, how
16 long does it take to complete the entire
17 process? And then after that, is there any fees
18 payable for the college?

19 MR. PALUMBO: No. There is a
20 guaranteed no cost situation for us. The other
21 question was related to?

22 TRUSTEE ESPITIA: Installation.

23 MR. PALUMBO: We are not really
24 talking about installation of equipment here.
25 Really what this is looking at are utility



1 3/20/14 Board of Trustees meeting
2 loads. A clear example is with the energy
3 specialists, their primary charge is to look at
4 electrical or utility loads that are
5 unnecessary. An example of that would be
6 parking field lights that are on overnight when
7 they don't need to be, units that are running at
8 higher speed than they need to at certain hours
9 of the day. It's adjustments to our existing
10 operating practices as opposed to replacing
11 equipment. There is no installation. It's more
12 behavior based.

13 THE CHAIRWOMAN: I guess the question
14 is what is the time frame for the
15 recommendations to be implemented and then we
16 see the profits?

17 MR. PALUMBO: We should start seeing
18 the profits right away. The way that they model
19 their program is that the first six month period
20 of contract there is no cost to us. Their
21 services are provided. Whatever savings we
22 derive over that first six months are entirely
23 ours. Beyond that, we share the savings.

24 TRUSTEE MORGO: Where is Cenergistic
25 located, their corporate headquarters?



1 3/20/14 Board of Trustees meeting

2 MR. PALUMBO: In Texas, Dallas. So
3 there is some offsite training for the energy
4 specialists for the training is (inaudible).

5 TRUSTEE CANARY: On page 19 under the
6 range of expertise, this is basically what we
7 can expect, the services that they will provide?

8 MR. PALUMBO: Yes. Those are examples
9 of the types of things they look at. Those are
10 some of the things that they would be looking
11 at. Those are the types of opportunities that
12 they typically identify on the college campus
13 and make recommendations for us to implement.

14 TRUSTEE CANARY: Under the title
15 "Organizational Behavior," are we talking about
16 people to try to change their day-to-day
17 behaviors, or more just a general concept of
18 being cognizant of conservation?

19 MR. PALUMBO: I think this is both.
20 That is really what the focus is, to make people
21 more conscious of their use of electricity and
22 other fuels, and with a mind to operate more
23 efficiently. It's one of the things if you are
24 not really focusing on it in a dedicated manner,
25 sometimes people overlook.



1 3/20/14 Board of Trustees meeting

2 A big part of the role of the energy
3 specialists would be to communicate with the
4 faculty, staff and students and remind them how
5 important it is to be more efficient.

6 THE CHAIRWOMAN: I'm reading on Page
7 18, where it says predicted first year savings
8 is nine hundred seventy-one thousand nine
9 hundred ninety, and that is including the first
10 six months that we will have and the next period
11 which we will share the profits?

12 MR. PALUMBO: Yes.

13 THE CHAIRWOMAN: How do they come up
14 with this number if they haven't been working
15 with us? How do these projections come about?

16 MR. PALUMBO: I think in fairness
17 these are projections based on their experience
18 in doing this type of things with other type of
19 institutions. They have a general sense of our
20 size, our utility cost on an annual basis, so
21 they can make estimates. What you are seeing
22 are projections.

23 THE CHAIRWOMAN: I'm wondering how do
24 they arrive at the projections? The colleges
25 that I'm seeing here are not the same size.



1 3/20/14 Board of Trustees meeting

2 MR. PALUMBO: We had to provide them
3 some figures in terms of square footage.

4 THE CHAIRWOMAN: So they had some
5 information to base their projections.

6 MR. PALUMBO: Yes.

7 THE CHAIRWOMAN: Thank you. Any other
8 questions? Thank you very much. Introduce Vice
9 President Gail Vizzini to present the college
10 budget and financial report.

11 MS. VIZZINI: Thank you. Budget
12 '13-'14 continues to be on track. Revenue is a
13 little healthier than the budget originally
14 anticipated, and we continue to maintain control
15 over expenditures. So we are on target with
16 ending the fiscal year in the black.

17 About two weeks ago, we met with the
18 county executive's budget office, vis-a-vis our
19 capital budget requests. They were received
20 favorably. Their capital program will be out in
21 the third week in April, so we will get a better
22 idea whether our projects are included and
23 whether they have maintained the other projects
24 that are already in there with continued
25 funding. You want me to wait on the other



1 3/20/14 Board of Trustees meeting
2 presentation?

3 THE CHAIRWOMAN: I think that we
4 should share what we have so far.

5 MS. VIZZINI: What I would like to do
6 now is take you through where we're at in terms
7 of the crafting of the '14-'15 operating budget.
8 I'm going to go over with you the same
9 presentation that I gave to the budget audit
10 committee and the executive committee. I'm
11 going to take you through where the college's
12 expenses are, how we get our revenue, the extent
13 of the budget gap, meaning how much it's going
14 to cost us to operate '14-'15 as the current
15 year.

16 DR. MCKAY: Members of the Board and
17 for those in attendance, this is an
18 informational briefing. This is not a vote or
19 consideration by the Board at this moment. This
20 is entirely informational. This could change,
21 based upon the County, the State and what we
22 will come back to you with next month. I just
23 want to make a point of reference. This is only
24 informational.

25 We met with the executive board and



1 3/20/14 Board of Trustees meeting

2 also -- and Jim, you have to correct me, budget
3 and audit committee.

4 TRUSTEE MORGO: We will find out next
5 month.

6 DR. MCKAY: Gail, please.

7 MS. VIZZINI: Thank you.

8 Historically, this is a picture of our total
9 budget over the past several years. '09-'10,
10 the budget was a hundred seventy-one million.
11 '10-'11, there was an increase of almost six
12 percent, to a hundred eighty-one million.
13 '11-'12 a hundred eighty-six. Our most recent
14 budget is a hundred ninety-five million, and the
15 information that I'm presenting to you will show
16 that, more than likely, the expenditure level
17 that we are seeking for '14-'15 will be about a
18 six percent increase. I will explain why.

19 The categories of expense for college
20 budget are fairly straightforward. Personnel,
21 as you can see, constitutes about sixty-one
22 percent of the total budget, joined by employee
23 benefits. You have over eighty-eight percent of
24 the budget for salaries and benefit. There is a
25 very modest allocation for equipment, supplies



1 3/20/14 Board of Trustees meeting
2 and contracted services, and inter-fund
3 transfers are those payments we make to the
4 county.

5 This is that same information but in a
6 pie chart, merely driving home the point that
7 salaries and benefits are the largest area of
8 expenditure.

9 The major sources of revenue to
10 support the college are student tuition, the
11 County contribution and the State aid. As our
12 students so eloquently stated in their advocacy
13 efforts, that is based on the enrollment; it is
14 a rate for full time equivalent, and we are
15 waiting for a significant increase. Right now,
16 the student share is roughly forty-nine percent.
17 Same information depicted in a pie chart.

18 The budget gap. My office is
19 responsible for projecting what we believe to be
20 those areas of expense that are most likely to
21 increase and decrease as we put together the
22 '14-'15 budget. This particular scenario is
23 based on enrollment continuing to be flat. If
24 enrollment dips off, the scenario would be more
25 dire. There would be less tuition revenue. If



1 3/20/14 Board of Trustees meeting
2 enrollment does better than flat, it will be a
3 better scenario.

4 Based on the fact that we have certain
5 contractual obligations already in place, and
6 the level of hiring that we have been able to
7 sustain, we expect that permanent salaries will
8 increase in '14-'15 by two million dollars.
9 Additionally, adjunct and overload salaries will
10 increase as well as by about two point three
11 million. Retirement from the three different
12 retirement systems are going to go up, not
13 dramatically, but modestly.

14 Health insurance, regrettably, savings
15 have not materialized soon enough to help us in
16 this area. We are projecting a three point five
17 increase in health insurance for our employees.
18 Part of this is directly related to a recent
19 increase in the EMHP premium. There was a
20 thirteen percent increase for that. Other
21 benefits were likely to increase slightly.

22 There are some savings. The
23 (inaudible) building, when we sign that, is in
24 later years. Therefore, the lease payment is
25 coming down. We were able to get some



1 3/20/14 Board of Trustees meeting
2 additional savings in the workers' compensation
3 area. We expect those savings to continue.

4 As far as the new science building,
5 this is a significant reason for why there will
6 be an increase in the '14-'15 operating budget.
7 We are opening a major facility. There will be
8 associated equipment, supplies, electrical, air
9 conditioning, other expenditures. Taking all
10 those things into consideration in the
11 expenditure category, we are projecting an eight
12 point seven eight million dollar increase
13 looking forward to '14-15.

14 Let's go to revenue side. Although
15 head count and enrollment is flat, we have more
16 part-time students taking less credit than full
17 time students. There is a slight leveling off
18 of FTE's. You may not know, but we receive our
19 state aid based on last year's FTE's. Tuition,
20 however, because enrollment was flat compared to
21 projected level, is doing a little better than
22 the budget.

23 We no longer have our hospital
24 contracts, and in the revenue category, because
25 we did rely on our fund balance to the tune of



1 3/20/14 Board of Trustees meeting
2 one point eight million dollars to balance last
3 year's budget, we have to replicate that
4 revenue.

5 The revenue shortfall that we are
6 projecting, the largest portion is the one shot,
7 about one point seven million dollars. The
8 eight point seven expenditures plus the loss of
9 one point seven in revenue, leaves us with a
10 projected budget gap of ten point five million
11 dollars going into '14-'15.

12 In addition to the projected budget
13 gap were the requests to the president and my
14 office by the departments for funding a variety
15 of things in '14-'15. We deliberated with the
16 departments. The committees met and President
17 McKay and myself had several long meetings where
18 we determined that we would present to you
19 approximately two point five million dollars in
20 new requests.

21 These new requests break out to an
22 increase in temporary salaries. Primarily, this
23 is for an expansion of the Cole Center to
24 include financial aid areas. Hopefully, this
25 will improve productivity and responsiveness in



1 3/20/14 Board of Trustees meeting
2 financial aid and direct the calls and allow to
3 be answered at the call center.

4 The last two winters have been rather
5 brutal in terms of snow and our equipment for
6 snow plowing. Each of the campuses is in need
7 of at least one or more replacement vehicles.
8 This includes one replacement truck with snow
9 plow for each campus. It also includes
10 equipment for the New Life Sciences
11 laboratories, as well as equipment for the new
12 cyber security program at Grant and Ammerman.

13 As far as supplies, totals about six
14 hundred sixty thousand dollars. A large portion
15 of this are supplies for the cyber security
16 program, the new science building, as well as
17 replenishing salt, ice melt and sand that were
18 used during our last winter.

19 There is also a modest increase of
20 fees for services. Our level of spending for
21 background checks was under funded. And also we
22 need to comply with New York State retention
23 laws in terms of destruction and removal of
24 certain sensitive documentation. That area was
25 under funded as well. So we are asking you to



1 3/20/14 Board of Trustees meeting
2 support the inclusion of two point five million
3 dollars in those requests that came to us from
4 the departments.

5 If you take the budget gap, which was
6 the increase in expenditures and shortening of
7 revenue plus, the two point five million, you're
8 talking about an additional thirteen point one
9 million dollars that needs to be addressed in
10 the operating budget. If state aid increases by
11 one hundred fifty dollars per FTE, that will
12 give us about three million dollars in
13 additional revenue. This is probably the year
14 that we should consider asking the County for an
15 increase in our county contribution. And in a
16 moment I'll show you the history of the County
17 contribution.

18 Every one percent is about three
19 hundred ninety thousand dollars, and this
20 scenario shows a four percent increase in county
21 contribution, which would be one point five six
22 million dollars. Under this scenario, an
23 increase in tuition of two hundred fifty dollars
24 over the full year, would bring in approximately
25 five million dollars in additional revenue.



1 3/20/14 Board of Trustees meeting
2 Despite these sources of revenue, increases in
3 State aid, County contribution and tuition, we
4 would still have to use three point five million
5 dollars from our reserve fund to balance the
6 budget.

7 This slide shows a few other things.
8 Combinations of what if's. In other words, the
9 Assembly version. I hope that is no longer a
10 viable version, but only provides for fifty
11 dollar increase in FTE. That alone would only
12 give us a million dollars, as opposed to a
13 hundred fifty dollar increase in FTE, which
14 would give us a three million dollars. Big
15 difference.

16 The Senate version is two hundred. If
17 you take the Senate version of two hundred and
18 do something along the lines of last year of
19 matching the State increase with a one hundred
20 dollar per person increase in tuition, we would
21 have revenue from tuition of four million
22 dollars and State aid of four million dollars.
23 We would still have to ask the County for
24 approximately four percent.

25 This chart shows you where Suffolk is



1 3/20/14 Board of Trustees meeting
2 in terms of we rank number eight in terms of our
3 rate of tuition. Although it's not necessarily
4 fair to compare us with say, an Adirondack
5 County or some of these lower cost of living
6 areas. I highlighted those institutions where
7 they're more in the New York metropolitan area.
8 Our only real competition in terms of tuition is
9 Nassau. Last year we increased our tuition by a
10 hundred fifty dollars. Nassau only increased
11 theirs by about fifty.

12 DR. McKAY: Gail, could you just
13 mention what Nassau is receiving from the
14 sponsor share as a cross-reference?

15 MS. VIZZINI: Nassau gets about
16 fifty-two million dollars in sponsor
17 contribution compared to our thirty-eight nine
18 from the County. This slide shows you, in terms
19 of sponsor contribution, what percentage that is
20 of their revenue. Nassau is at thirty-three
21 point two. Westchester is at twenty-six and
22 Rockland is at thirty-one.

23 THE CHAIRWOMAN: What is the student
24 share of Nassau compared to ours?

25 MS. VIZZINI: I don't have that.



1 3/20/14 Board of Trustees meeting

2 DR. McKAY: We will get back to you.

3 MS. VIZZINI: County contribution.

4 This is, as our sponsor, Suffolk County has an
5 obligation to give us a level of funding, and
6 they cannot really go below the prior year's
7 level of funding. For the past five years, that
8 sponsor contribution has been relatively flat,
9 with the exception of '11-'12 where the college
10 was able to garner a one percent increase or
11 about three hundred eighty-six thousand dollars.
12 But since 2008-2009, the sponsor contribution
13 has been about thirty-eight point six million
14 dollars. It's now thirty-eight point nine.

15 This chart provides you with our cost
16 per FTE. Now, compared to all the other
17 institutions, over here we have -- they're
18 ranked. Suffolk is number seventeen. So we are
19 kind of in the middle of the pack of thirty
20 institutions, which considering our geographic
21 area, our three campuses and our operation is
22 not bad at all.

23 Another fact is our administrative
24 expense per FTE. We have been available to
25 maintain a per FTE administrative expense of



1 3/20/14 Board of Trustees meeting
2 only five hundred eighty-six dollars where we
3 rank number nine. Considering the location,
4 size, and three campuses, it's very positive.

5 Does anybody have any questions up to
6 this point?

7 THE CHAIRWOMAN: I guess I
8 misunderstood when we received the presentation
9 at the beginning of, actually last week. My
10 understanding was that the suggested student
11 tuition increase was a hundred fifty. But I did
12 see the two hundred fifty. So I guess I misread
13 or misunderstood, or was there a change?

14 MS. VIZZINI: There was no specific
15 recommendation, where we are recommending you
16 set tuition. The goal of the presentation is
17 give you an overview because you will have to
18 make some policy decisions after this
19 presentation, not necessarily tonight, but
20 before the next meeting when you will be
21 adopting the budget.

22 DR. McKAY: Let me join in for a
23 second, Madam Chair. The assumptions we
24 presented was before the Senate and Assembly
25 came in.



1 3/20/14 Board of Trustees meeting

2 THE CHAIRWOMAN: That was information
3 back then, what I heard about the hundred fifty.

4 DR. MCKAY: We had different
5 assumptions. For example, the Assembly came in
6 at fifty dollars per base FTE. The Senate came
7 in at a hundred. We asked for two fifty. The
8 House bills just came out. We are still
9 advocating. We are still talking. Then you
10 have the County, who asked for four percent.

11 As these variables change, the numbers
12 are going to change. We have to show you
13 several different options, and the Board has to
14 be informed and make a decision and decide which
15 one we are going to choose, based on the
16 information we have. We hope by the end of this
17 week, both houses will come in with a number and
18 we are hoping that the County comes in with the
19 four percent. So there is still work to be done
20 there.

21 TRUSTEE MORGO: It may be illustrative
22 at the end of the presentation, Gail,
23 comparisons are very helpful. It may be
24 illustrative if somebody spoke about a time
25 line, when we should know the FTE number when



1 3/20/14 Board of Trustees meeting
2 the State comes out with the budget, which we
3 hope they will do at the end of this month. As
4 far as the four percent, we should have some
5 idea when that is, and then if you also talk
6 about our responsibility of getting a budget to
7 the County, and at our budget committee you
8 talked about there have been times in the past
9 when it actually changed because of timing we
10 could control.

11 Maybe at the end to have you can give
12 us a quick synopsis of where we are in terms of
13 time line.

14 MS. VIZZINI: I'll do that right now.
15 As far as when will we know where we are in the
16 terms of the State budget, it could be the end
17 of next week. Dollars to donuts, we will know
18 before April 1st, which works well for us
19 because the next opportunity for me to discuss
20 this with you for you to give me feedback in
21 terms of the threshold of your policy
22 determination would be at committee meetings in
23 April, before your BOT meeting in April.

24 I do want to be in a position where
25 the next budget I present to you will be as



1 3/20/14 Board of Trustees meeting
2 close as possible to the college's recommended
3 budget to the County. We need to submit a
4 college budget to the County by the third Friday
5 in April, which is the day after you meet.

6 TRUSTEE MORGO: We meet on the 17th.

7 MS. VIZZINI: We don't have a large
8 window for -- large amount of latitude between
9 that evening and the next day in terms of making
10 changes, so it would be best if, through the
11 committee system or otherwise, you can -- I will
12 convey to you as much as I know in terms of the
13 State budget and then what your options are.

14 We won't know what the County is
15 willing to give us until the County Executive's
16 recommended college budget comes out, which is
17 around May 31st. Typically, the college will
18 request a certain amount of County contribution.
19 The last two years, we have had to be very
20 respectful of the County's circumstances, and we
21 did not ask for an increase.

22 But my recommendation to you this
23 year, and based on discussions with Dr. McKay,
24 this is certainly a year where we need to get
25 away from an unsustainable no increase in County



1 3/20/14 Board of Trustees meeting

2 contribution.

3 DR. McKAY: To members of the Board,
4 we are going to be asking the County for a five
5 year plan, where we can then at least look
6 forward to budgeting appropriately going forward
7 because for the last three years, to be exact,
8 we did not get an increase, and the year before
9 we had a one percent increase of three hundred
10 eighty thousand dollars.

11 If we are going to talk about keeping
12 tuition down and we talk about students leaving
13 the county for Nassau and FIT and other places
14 for programs that we don't offer, we have to ask
15 the County to give us an appropriate support
16 level. Our students are currently at fifty-two
17 percent and because of the actions we have
18 taken, they have moved down to forty-nine
19 percent. We have to continue to work hard on
20 that.

21 We are in discussions with the County
22 Exec's office and we have been in discussions
23 with them currently.

24 THE CHAIRWOMAN: I'm sorry. Can you
25 share with us how the progress has been made in



1 3/20/14 Board of Trustees meeting
2 those conversations in terms of advocating that
3 type of funding? Are we making progress in
4 those type of conversations? Is there anything
5 to be shared with us?

6 DR. MCKAY: We are in discussions.

7 MS. VIZZINI: We are well received,
8 but there is no commitment. My last point is
9 typically in the past, when the Board has passed
10 a resolution asking for increase in the County
11 contribution, it would be a scenario such as a
12 four percent increase in the County contribution
13 will allow us to hold tuition at a two hundred
14 dollar increase or one hundred dollars a
15 semester. Anything less than that has the
16 potential for a more significant increase in
17 tuition, or more significant draining of our
18 reserve. Neither one are palatable options.

19 TRUSTEE SANDERS: One question. You
20 mentioned replicating the one shot. Can you
21 explain that a little bit more?

22 MS. VIZZINI: We needed it as a source
23 of revenue. I think the thinking there was we
24 don't want to increase tuition by three hundred
25 dollars annually, so where else can we get the



1 3/20/14 Board of Trustees meeting
2 money from? So we pulled money out of the
3 reserve.

4 In the '14-'15 scenario because we are
5 opening up a new building, with one time
6 start-up costs, there is a list of close to a
7 million dollars of equipment and supplies for
8 the new laboratories, for the cleaning, for
9 everything that goes along with a new building.

10 If you have to use your reserve, using
11 it for something like that, or using it to
12 somewhat abate unnecessary increase in tuition,
13 those seem to be primary reasons.

14 DR. MCKAY: For example, in the
15 science building, we have to prep labs. We have
16 chemistry, physics, biology, and we have to
17 purchase samples and we have to get that before
18 we start. We are planning to open in the
19 spring, so in the fall we're going to have to
20 procure all of those things, and then we are
21 going to have to get bodies, like PA's, that
22 will prepare the labs in the fall of that year.

23 Those folks are not here right now and
24 the lab doesn't exist, so you're going to have
25 to build your building, and you have your water,



1 3/20/14 Board of Trustees meeting
2 light, fuel, heat. You're looking at preping
3 the labs, getting supplies and everything else.
4 That is what we are going to do for the one
5 shot. It's not going to be a reoccurring
6 expense. We did a one shot last year, one point
7 eight million dollars.

8 The last part is that 2007, Middle
9 States was here. They told us that we did not
10 have the appropriate revenues. When we went to
11 the County, the County said you're asking us for
12 additional funding, but you have a reserve over
13 here. But the reserve is a one shot. If we use
14 it for a one shot, it should be used for a
15 non-recurring expense, and that is what we are
16 doing here. So Trustee Sanders, good question.
17 That's what we're doing here.

18 MS. VIZZINI: The last thing that I
19 wanted show you in your own budget, as we have
20 discussed, you own budget has its own cost
21 center. This shows your actual expenditures
22 over the past several years have ranged from
23 seventeen thousand, in '11-'12, fifteen three in
24 '12-'13. Year to date, we spent thirteen six
25 for adopted budget of sixteen eight fifty.



1 3/20/14 Board of Trustees meeting

2 As far as the dollar threshold, I
3 would recommend twenty thousand dollars at this
4 point. You have new trustees who are coming on
5 board. You have the opportunity to do a
6 retreat. That will give you a comfort level and
7 be in line with anticipated expenditures.

8 TRUSTEE MORGO: The money that was
9 coming out of the president's budget for Board
10 expenses, that is not in the sixteen eight fifty
11 budget of the thirty six forty-one, but it will
12 be in the twenties now?

13 MS. VIZZINI: Yes.

14 DR. McKAY: Madam Chairman, members of
15 the Board, again, this is informational. We had
16 to present this to you so you see what we are
17 dealing with. As we get more information
18 from the state and county, these numbers may
19 vary or change. These is just informational
20 right now.

21 THE CHAIRWOMAN: Thank you. In the
22 past years, it's always our hope that the
23 student tuition increase doesn't happen. It's
24 unfortunate that we have to increase tuition.
25 My inclination is always to be mindful of that



1 3/20/14 Board of Trustees meeting
2 tuition increase, as we know a lot of students
3 have one job, two jobs to be able to pay for
4 their tuition.

5 Last week I heard a hundred fifty.
6 This week I'm hearing a different scenario.
7 I am concerned.

8 DR. MCKAY: The one fifty is an
9 option. Two fifty is an option, and then you
10 have the fifty. What we are presenting is based
11 on what we know at this current moment based on
12 what we are hear. We don't know which number
13 we will go back to. We needed to give you all
14 the assumptions to see where we would land based
15 on what the Senate and Assembly will do, and
16 then what the County will do.

17 If they don't, for example, you saw in
18 the one shot for the reserve it was almost nine
19 million dollars -- it was a high number -- if we
20 don't get any support from either side of the
21 branches. That is one shot that we have to
22 carry forward, and we will have to use that in
23 the next year as an expense and try to make it
24 up.

25 I don't think we can do that. We are



1 3/20/14 Board of Trustees meeting
2 working very hard. Trustee Felipe ESPITIA was
3 with us in Albany. Now it's a matter of phone
4 calls and making concerted efforts with the
5 County and see if we can get the support.

6 THE CHAIRWOMAN: I thank you for
7 sharing with us all scenarios. We hope that the
8 scenario eventually adopted is the one that
9 includes the less tuition increase for our
10 students. We are the most affordable college
11 and we want to continue, in Suffolk County.
12 Trustee Canary.

13 TRUSTEE CANARY: When students
14 transfer out of Suffolk, say out the first year,
15 do you do like an exit interview to determine
16 whether cost of tuition was a factor for them to
17 leave the school and go across the border to
18 Nassau?

19 DR. MCKAY: Yes, we have a
20 non-returning student questionnaire that we have
21 for students that did not graduate and did not
22 return. We can run the last five years of data
23 and get it to the student success committee and
24 trustees. We also ran another survey for
25 students who attended Nassau, FIT and didn't



1 3/20/14 Board of Trustees meeting
2 attend Suffolk, and we asked them what is the
3 reason why you are not coming to Suffolk if we
4 have the same program. Some of the reasons were
5 well, you don't have a football team. What was
6 the other program Radiology and Mortuary
7 Science.

8 Those are some of the things. What we
9 said, we advanced in Albany, if we offer the
10 course or offer the degree program, the County
11 or the Town should not pay for that if the
12 person elects to go somewhere else. We advanced
13 that in Albany. I'm working to try to make sure
14 that that gets into the final bill, and that is
15 something we have to work to make sure it gets
16 into the final bill. That is thirteen point
17 five million dollars. I'm asking for one point
18 five million, four percent in our budget.

19 TRUSTEE CANARY: I am familiar with
20 that issue. I would with County Legislator
21 (inaudible) and Senator Johnson on the County
22 tuition issue, so I am familiar with it,
23 especially with FIT.

24 Going back to my question, it wasn't
25 so much for my edification, it was more to use



1 3/20/14 Board of Trustees meeting
2 it as a tool to convince our county legislators
3 that guys, we need help here.

4 DR. McKAY: Absolutely. There was one
5 chart that you saw -- I know there's a lot of
6 material here -- for three years we got zeros.
7 Then negotiating with Gail and our faculty and
8 our exempts and ourselves, we have been zeros
9 for ourselves. We have given back to keep down
10 tuition and fees. Now we have to look at it and
11 say what more can we do. You can't cut your way
12 out of it.

13 Part of it, you have to invest into
14 the institution. I also say to education comes
15 transformation and economic empowerment. That
16 is something I believe to the core of my heart.
17 That is something we have to do. That question
18 is right on point, and we have to continue to
19 advocate. That is why Trustee ESPITIA and
20 others were with us when we worked, and we will
21 do the same thing with the County. No pressure,
22 but I need you again.

23 TRUSTEE ESPITIA: You got it.

24 THE CHAIRWOMAN: Any other questions?
25 At this time, I will request a motion of



1 3/20/14 Board of Trustees meeting
2 approvals of college resolution 2014.23 to
3 2014.27.

4 TRUSTEE MORGO: So move.

5 TRUSTEE CANARY: Second.

6 THE CHAIRWOMAN: All in favor?
7 Opposed? Abstention? Motion carries.

8 Committee reports. Student success committee.
9 Trustee Sanders?

10 TRUSTEE SANDERS: Thank you. We had a
11 very good meeting in March. Covered a lot of
12 information and received some updates as it
13 pertains to Middle States, and a lot of detail
14 regarding the unit reviews and how those work
15 and the cycle sequences. It's exciting to hear
16 how engaged the faculty and staff are in our own
17 self-evaluation, which is always good to hear.

18 We had discussion regarding the
19 deferred action. The Assembly okaying and
20 looking at ways for the college to include an
21 educational component for faculty and staff.
22 There is going to be a college-wide event
23 meeting. We talked about getting some of the
24 students to report their testimonies at that
25 event.



1 3/20/14 Board of Trustees meeting

2 On a similar note, we have a new
3 membership. The college has a membership with
4 the Hispanic Association of Colleges and
5 Universities. There is going to be an April 8th
6 conference. It's a membership organization. It
7 doesn't refer to professional development. It's
8 a new partnership for the college and we're
9 looking forward to that.

10 Also on a similar note, the Dream Act
11 was defeated by two votes; very disappointed to
12 hear that. Just a personal perspective, not a
13 college perspective. I know we were advocating.
14 A lot of our students are challenged by being
15 brought here by parents, and they may not have
16 documentation, so we need to kind of discuss
17 that now. How we are going to help and support
18 our students that are here that don't have
19 access to our financial aid.

20 We talked about the excitement around
21 the Hampton Bays program, and trying to
22 replicate that in other school districts. We
23 reviewed a couple of other resolutions that are
24 proposed at this point, and we talked about
25 Advocacy Day. We talked about that tonight.



1 3/20/14 Board of Trustees meeting

2 You got to see the students who put a face to
3 what Suffolk County Community College is all
4 about.

5 I also want to point out that our
6 trustee did receive a Chancellor's Award, so we
7 want to congratulate him. (Applause) And we are
8 also excited that the student trustee process is
9 now getting the students all pumped up. There
10 seems to be a line of students that want to
11 become trustees, again, a testament to your
12 leadership and how you promote yourself amongst
13 the student body. We are excited that people
14 want to join us around the table and help
15 evaluate set policies.

16 Lastly, a couple of things. There was
17 one thing that came up, we talked about the
18 transcripts being delayed a little bit. We are
19 trying to figure out what the issue is as
20 students try to go to their four year
21 institutions. We don't want any delays in
22 getting information to the four year
23 institutions.

24 Last thing was the discussion at our
25 meeting, which was Legislator Spencer's proposal



1 3/20/14 Board of Trustees meeting
2 to raise the smoking age. It's been passed. We
3 are looking at that because we now have a policy
4 that we are looking at on this campus, a no
5 smoking policy, so we are still discussing that.
6 Our next meeting, we set meetings for the next
7 couple of months, and the next meeting is going
8 to be April 3rd. That is my report, unless I
9 missed something.

10 THE CHAIRWOMAN: I think you can tell
11 we are very busy when we meet. Very dynamic and
12 we are very pleased. And that we are heard as
13 trustees and we thank you for your work. I know
14 some of you wear a lot of hats, but you manage
15 to help us out and work with us. Thank you.

16 A luck of luck to the students who are
17 going to the Hampton conference. We look
18 forward to hearing about that. It has been our
19 project for a while that the community has been
20 pushing for the echo partnership.

21 DR. MCKAY: I want to recognize
22 Christina Vargas and Deputy General Counsel who
23 are heading up the team at the college, and
24 certainly no pressure on you. I know it's going
25 to be a college-wide effort, and Gail is looking



1 3/20/14 Board of Trustees meeting
2 at me because there will be some costs, and I
3 have Chris next to me, student affairs, in case
4 we have to take some money from Student Affairs.

5 DR. ADAMS: Frank will be handling it.

6 THE CHAIRWOMAN: We will have to
7 check Facebook. We will proceed now with
8 facilities and technology committee.

9 TRUSTEE LILLY: Last month there was a
10 facilities tour. Gail led it. I could not make
11 it because of my jury duty. Jim, I'm going to
12 turn it over to Trustee Morgo.

13 TRUSTEE MORGO: I did that last time.

14 TRUSTEE LILLY: I wasn't here at the
15 last trustee meeting, so I'm a little behind the
16 times and we haven't had any discussions since
17 then.

18 THE CHAIRWOMAN: Budget and finance
19 committee.

20 TRUSTEE MORGO: As vice president, we
21 met on March 17th. I should mention that it was
22 quite a sacrifice for Trustee Cliff. We met on
23 a religious holiday for him. I don't want to be
24 too jocular. It's kind of sobering, when you
25 have a committee meeting and you learn that we



1 3/20/14 Board of Trustees meeting
2 are facing a thirteen million dollar budget gap
3 and it's the unknown that we already talked
4 about.

5 One of the things that I did speak
6 about during committee, that as trustees, we
7 have to extend a certain amount of trust to the
8 administration for prudent fiscal management,
9 and today the Cenergistic seems to an indication
10 of that. We will have the nine hundred thousand
11 dollar savings that will be reflected in the
12 budget, I'm sure.

13 The thing that we said we can't get
14 down in the weeds saying we need a new snow plow
15 or all those kinds of things, but it's important
16 that the administration, for us, when we
17 finally -- when the budget committee makes a
18 recommendation to the full Board, and we get the
19 recommendation from the administration, that we
20 feel comfortable that you are presented the
21 budget in a way so that that you feel
22 comfortable.

23 Artie and I mentioned that it's
24 helpful to put the budget elements in context.
25 For example, when you see that eighty-eight



1 3/20/14 Board of Trustees meeting
2 percent of budget is going to personnel and
3 benefits, you say well, that seems like a high
4 number, but you have to think of what we are and
5 what kind of institution we are. So, it's just
6 very important that the budget process,
7 committee process, that when we meet as a small
8 group, that we feel comfortable and we get all
9 our questions asked.

10 I was going to mention a couple of
11 things during the round table, but it seems more
12 appropriate to mention it now. I want to
13 commend Kevin Pederman for writing the letter in
14 Newsday, I think it was February 17th, about our
15 getting shortchanged and Gail's comparisons
16 reflect that, and not exactly on the budget, but
17 on Governor Cuomo taking out the stem cell
18 building in Brentwood. I don't know who was
19 responsible for this, but there was a reaching
20 out to legislators, business leaders, that that
21 money be reinstated. I think all of that is
22 necessary. I think Dr. McKay, you said it's
23 time to start making the phone calls. That type
24 of advocacy is important.

25 While I'm on the subject, knowledge of



1 3/20/14 Board of Trustees meeting
2 the legislative process and the budget making
3 process is important. For that reason, I hope
4 Trustee Canary will join the budget committee.
5 I have to tell you, that when I was named
6 chairman, I had no such choice. The Chairwoman
7 volunteered me.

8 THE CHAIRWOMAN: You gladly answered.

9 TRUSTEE MORGO: All kidding aside, I
10 think we would really benefit from your joining
11 us. Artie, the Chairwoman and I now -- nothing
12 against any other committee, but this is a
13 committee, at least for the time of the year, is
14 extremely important. Nobody wants to see a
15 tuition increase, even one that is higher than
16 last year. No one wants to see going and taking
17 money again from the fund balance. That is why
18 it's not a fun committee. That is why that we
19 get a fair share from the County.

20 I heard Gail say when we didn't get a
21 definite answer, she said we were well received,
22 but we didn't get a decision. That is what is
23 to be expected at this point. But I think this
24 committee is a core. I would really like you to
25 join, if you can. And the advocacy committee is



1 3/20/14 Board of Trustees meeting

2 also extremely important in that regard.

3 That is my report. Kudos to Kevin and
4 the folks who worked on the legislative package.

5 THE CHAIRWOMAN: Thank you, Trustee
6 Morgo. You made that decision.

7 TRUSTEE CANARY: We'll talk.

8 THE CHAIRWOMAN: Great. You're
9 thinking about it. Personnel committee, Trustee
10 Pontieri, I have been informed he's been
11 hospitalized. Our thoughts and prayers will be
12 with him. Our next committee, advocacy
13 committee. Until last month Walter was the
14 chair. It's vacant. Trustee Canary, if you
15 want to think about that too.

16 TRUSTEE CANARY: I guess this is the
17 good time to tell you the fact that I worked in
18 the State Senate puts me in a bad position in
19 terms of lobbying. I cannot lobby senators and
20 assemblymen. I can beat up on county
21 legislators. I'm getting an official opinion
22 from the Senate ethics committee on where the
23 lines are in the sand for me and what I can and
24 cannot do, so I'm somewhat limited on the
25 advocacy issue because of my employment in the



1 3/20/14 Board of Trustees meeting
2 Senate.

3 THE CHAIRWOMAN: Thank you for sharing
4 that. When you find out more information,
5 please share. That remains vacant, if anybody
6 is interested in chairing that committee. That
7 committee was formed by Trustee Hazlitt and
8 myself. We can use more members and we can
9 definitely use a Chair.

10 At this time we will go to my report,
11 which at this time it will be very brief. As I
12 said, the advocacy committee has a vacancy, also
13 the vice president has a vacancy. Walter served
14 for many years ago as our vice chair for the
15 Board of Trustees. At this point, we are
16 scheduled to have elections in June. My
17 recommendation, if the trustees feel comfortable
18 will be to wait until June and fill that vacancy
19 at that time. Otherwise, we will have to have
20 an ad hoc committee, do nominations and by the
21 time we complete that process will be June
22 anyway. We will remain with the chair and
23 secretary. Actually, all three positions are
24 open.

25 TRUSTEE SANDERS: Chairwoman, do our



1 3/20/14 Board of Trustees meeting
2 bylaws call that we have to take action?

3 THE CHAIRWOMAN: I did check with
4 Counsel Petrizzo, if you want to elaborate.

5 MR. PETRIZZO: They don't require that
6 you do take action, but if you do take action it
7 has to be by way of an election.

8 TRUSTEE SANDERS: The second question
9 is do we have to have to take action on the
10 chairwoman's recommendation that we wait until
11 June?

12 MR. PETRIZZO: If you would like to
13 acknowledge your support of the position, that
14 is up to you.

15 TRUSTEE SANDERS: I prefer that we
16 formalize it.

17 DR. MCKAY: Could we then, for the
18 record, have a motion, second and vote?

19 TRUSTEE SANDERS: I would like to make
20 a motion to support our chairwoman's
21 recommendation that we don't fill the VP vacancy
22 until we have our June elections.

23 TRUSTEE CLIFF: Second.

24 THE CHAIRWOMAN: All in favor?
25 Opposed? Abstention? Motion carries. Move to



1 3/20/14 Board of Trustees meeting
2 the president's report.

3 TRUSTEE CLIFF: I'm sorry, Belinda
4 asked me, she to had to leave and she wanted to
5 me to give an update on the Salute to Labor
6 scheduled for the 24th. There has been a change
7 in the location. I got my information in the
8 mail today. It's now at the Huntington Hilton.
9 Date and time and everything still the same, as
10 is the price. The only thing is what has
11 changed is the location.

12 Update of where we are as of right
13 now, ninety-three thousand nine hundred dollars
14 in. Total attendees, including pledges, are a
15 hundred forty-five guests so far. We have
16 sponsorship and ticket table reservations in.
17 At this point last year at the function, the
18 number was forty-three thousand dollars in. It
19 was significantly ahead of where we were at this
20 time last year. That's all. She had to leave
21 early and asked me to do that. I'm not on the
22 committee.

23 THE CHAIRWOMAN: Thank you, Trustee
24 Cliff. The time remains the same. We received
25 in our weekly reports the change of venue, so we



1 3/20/14 Board of Trustees meeting
2 are aware of that. I'll be in there in support
3 and I hope all the trustees are able to make
4 it.

5 DR. McKAY: This is for students. On
6 that evening, we're going to have several
7 students at different points in time that will
8 be speaking about their personal experiences.

9 The individuals that are going to be
10 honored that night have done significant work,
11 not just in Suffolk County, but across all New
12 York State. (Inaudible) worked forty-three
13 years with the Faculty Association and forty
14 years at the college. Do I have that right?

15 SPEAKER: Forty-three years at the
16 college, thirty-four years with the (inaudible).

17 DR. McKAY: Certainly, it's going to
18 be a very invaluable night. When you look
19 around the country and folks talk about labor,
20 it's not the way we deal with labor. We work
21 very closely with all of the labor unions here
22 at the college and they work closely with us and
23 my administration. I think it's important for
24 us to really celebrate a group that has given
25 back and has worked with us as an institution



1 3/20/14 Board of Trustees meeting
2 over fifty-four years. That is going to be a
3 great night for us.

4 Over the last days, in fact,
5 twenty-four hours, I just finished reviewing the
6 Stay on Long Island scholars. It was a tough
7 decision. When you have students that write
8 essays and speak about their personal life and
9 talk about what the college meant to them and
10 what it means for them moving forward. It was
11 pared down to eighty applications for me to
12 read, ten pages each. That was from a very high
13 number of applications coming in.

14 We just had the highest number of
15 Chancellor's awards. It's three or four years
16 in a row we have gotten this for the college.
17 The largest number in New York State. That's an
18 attribute to our faculty and our staff working
19 here. Phi Beta Kappa, Amanda is in the room
20 somewhere. Did you get a silver or bronze?

21 STUDENT AMANDA: All New York academic
22 team bronze scholar.

23 DR. MCKAY: What did you get, Felipe?

24 TRUSTEE ESPITIA: I got a Chancellor's
25 award.



1 3/20/14 Board of Trustees meeting

2 DR. McKAY: These are our students.
3 Every student we will bring them here at some
4 point so we can at least present them with
5 something. They have to travel as well.
6 Amanda, you are going to travel to, Albany and
7 then Miami?

8 STUDENT AMANDA: I guess so, yes.

9 DR. McKAY: That is what our students
10 are doing. When Jim talked about the budget
11 situation and how difficult it is and why it's
12 important for the committee to make its
13 recommendations to us, that is what we are
14 supporting. I know it's tough.

15 The other part of it was again I'm
16 leaving in the morning at four o'clock to head
17 for Bergen County on a national panel to speak
18 about the role of president. I was selected.
19 I'm one of four individuals to be there. It's
20 going to be tough leaving at four in the morning
21 to get to Bergen County. I don't know what is
22 popular in Bergen County, but I'll try to find
23 something to enjoy. We are working right now.
24 It's a very important time for us.

25 Jim mentioned budget. My phones --



1 3/20/14 Board of Trustees meeting
2 I'm hoping that I get a call shortly. We are
3 working with the senator's office and right now
4 we're working with the Assembly. We are working
5 with the County Exec's office and working with
6 budget review. We are working also with the
7 presiding officer and working with the budget
8 and audit committee. Is that the same thing
9 as -- jim? No, it's different. The budget
10 committee. We are doing all of those things
11 right now so we can focus on what we heard here
12 today, which is let's keep tuition and fees down
13 for our students and let's get the appropriate
14 bodies to fund us appropriately.

15 Right now, what I want to do real
16 quickly, Jeff, could you join me? We went
17 through a very important process recently, which
18 is the Board approving our submission to Middle
19 States. And it took a lot of work and a lot of
20 time and involved everyone across the campuses.
21 I asked Jeff to head that process, so Jeff could
22 you give the Board a final update and inform the
23 Jeffery Pedersen.

24 MR. PEDERSEN: All logistical
25 arrangements have been made for the small team



1 3/20/14 Board of Trustees meeting
2 visit, which includes things like hotel,
3 transportation, technology, college room
4 reservations, all that stuff. We have
5 identified key individuals with whom we will
6 work to prepare for the small team visit group
7 interviews, and Dr. Shults and I will coordinate
8 those prep sessions that we will have for people
9 we will use the academic advisory council
10 meeting and strategic council meetings to help
11 prepare personnel for the visit.

12 Vice President Araneo arranged for a
13 series of short video tapes to be made for the
14 college. These videos are currently being
15 edited and will be available for viewing on the
16 website to inform people about our assessment
17 and evaluation efforts on or before April 15th.

18 I will provide a short Power Point to
19 Dr. McKay to send to members of the board of
20 trustees to prepare individually for the small
21 team visit. It will provide a synopsis of what
22 we have done to achieve compliance.

23 President McKay and administrative
24 staff spoke with Dr. Margaret McMennerman, Chair
25 of our MHCHE small team earlier this week. Dr.



1 3/20/14 Board of Trustees meeting
2 McMennerman requested some additional
3 information to supplement the report we sent.
4 This material will be sent to her and other team
5 members immediately. We will provide a
6 supplement to the monitoring report to the team
7 by April 10th, detailing any additional evidence
8 of compliance.

9 Drs. Christiansen and Shults and I
10 will attend the Middle State's town hall meeting
11 concerning the changing standards on April 1st
12 in Albany. Madam Chairman, and members of the
13 Board I would be happy to report that we are
14 ready.

15 DR. McKAY: Let me say Jeff wait a
16 minute. Let me say this has been a formidable
17 task for this institution, transforming how we
18 operate and getting the entire college involved
19 in this. Felipe, you know the story. I believe
20 it's been a transformative process for the
21 institution, and everyone has been committed
22 from all sectors. I want to commend on the
23 record the faculty and staff and students that
24 have been involved in the process, and Dr.
25 Pedersen for stepping up and taking over, I



1 3/20/14 Board of Trustees meeting

2 believe, one of the most important elements of
3 the institution, not the most, but one of the
4 most elements of this institution. Thank you
5 for your work. (Applause.)

6 THE CHAIRWOMAN: I want to say that we
7 are very pleased to hear that phrase, we are
8 ready. Looking forward to April 24th. It will
9 be a day to celebrate many things. I hope that
10 will be a day that we will be somehow told that
11 all our effort and all the hard work that many
12 of the educators and faculty have devoted to
13 this process will have paid off.

14 DR. MCKAY: Thank you for including,
15 I'm sure that you all received, if you didn't
16 get it in the mail also, the Salute to
17 Excellence; I know Artie mentioned it. Please
18 let us know if you need extra copies. If you
19 need to send us an e-mail, we can post this page
20 directly from the Foundation. It's an important
21 event.

22 Tony and Ken on the record, I would
23 ask you to contribute. On behalf of the guild
24 of the Faculty Association, I need a table and
25 a sponsorship. Let me just say, Madam Chair, I



1 3/20/14 Board of Trustees meeting

2 yield the floor back to you.

3 THE FLOOR: It's done.

4 DR. McKAY: On the record.

5 THE CHAIRWOMAN: Thank you on the
6 record. I know support is always needed. It
7 will be our pleasure to recognize you. Well
8 deserved. Round table. Any other concerns
9 questions, issues?

10 TRUSTEE ESPITIA: I want to bring to
11 your attention in the press that was about the
12 students on the Grant campus. If you turn to
13 Page 22 there is student that was selected --
14 she is going to the National Conference on
15 Undergraduate Research. This is once again the
16 quality of our student body.

17 DR. McKAY: I have to tell you
18 Cassandra, this is amazing, Cassandra has been
19 very active on the Grant campus. When you hear
20 about STEM you see her face attached to STEM.
21 I'm pleased that she was awarded this
22 recognition. Very pleased. By the way, she is
23 a stay on Long Island scholar, too. She doesn't
24 know that yet.

25 THE CHAIRWOMAN: She will be



1 3/20/14 Board of Trustees meeting
2 representing us. So many examples of the great
3 work that is done on this college. Thank you
4 for the article.

5 TRUSTEE MORGO: One more thing.
6 Chairwoman, and I frequently talked about the
7 importance of following up. Two follow-ups.
8 I'm told the Start Up New York application has
9 been submitted. Congratulations to all.

10 DR. McKAY: We just had a modification
11 where we have to add, I'm sorry, we have to add
12 some language about Riverhead and some language
13 about Brentwood -- not the Brentwood campus, but
14 Brentwood proper in the sense of where the State
15 park is and the land behind that and we have
16 just done that.

17 TRUSTEE MORGO: I have just been told
18 that the application is about to be submitted.

19 THE FLOOR: Yes, I just got a
20 communication from start-up just before this
21 meeting and will it will be submitted first
22 thing tomorrow morning.

23 DR. McKAY: We were ready to submit
24 and then we found out about the.

25 TRUSTEE MORGO: Thank you, Counsel



1 3/20/14 Board of Trustees meeting
2 Petrizzo for responding to the Chairwoman's
3 request about the conflict of interest.

4 TRUSTEE LILLY: I know it was said
5 before by Trustee Canary about Walter's serving.
6 Unfortunately, I missed last month. I had six
7 weeks of jury duty. Unfortunately, since I came
8 on the Board, Walter has always been the person
9 that sat across from me and it was an honor. I
10 just wanted to say that he will be missed. You
11 have big shoes. Even though you are not really
12 his, in general, but, unfortunately, the person
13 that comes in behind someone with big shoes, it
14 was a pleasure. I just wanted to put it on the
15 record.

16 THE CHAIRWOMAN: I'm glad you
17 mentioned that. Our next meeting we will be
18 presenting Walter with a plaque on behalf of the
19 Board of Trustees and administrators and faculty
20 in appreciation for his many years of service,
21 and for personally his mentoring. He mentored
22 me when I came in and was very helpful in
23 learning about the Board of Trustees and
24 policies and understanding the history of so
25 many policies and so many actions taken by the



1 3/20/14 Board of Trustees meeting
2 Board. The least we could do is recognize him,
3 for taking care. Thank you. We look forward to
4 seeing Trustee Hazlitt next meeting.

5 DR. McKAY: To the members of the
6 Board, let me say as well as on behalf of the
7 college and administrators and students who were
8 here during the seventeen year tenure of Trustee
9 Hazlitt, we have made arrangements. We spoke to
10 the Chairwoman to have an appropriate
11 recognition for Trustee Hazlitt. As Trustee
12 Gordon mentioned earlier, he made a personal
13 call and I commend you in reaching out and
14 reaching Trustee Hazlitt.

15 On behalf of my team on record, I want
16 to say we appreciated his comments. Walter did
17 one thing, which was the Pledge of Allegiance at
18 every meeting. Walter will tell you he came for
19 the knowledge. In reality Walter had heart.
20 Really spoke up. He always wanted to keep
21 tuition and fees down. If I remember anything
22 about Walter, he would say Mr. President, and
23 smile and shake my hand. At the core of his
24 decisions it was really about the students at
25 the end of the day.



1 3/20/14 Board of Trustees meeting

2 On the record I just want to say that.
3 Madam Chair, I yield the floor back to you.

4 THE CHAIRWOMAN: Any other comments?
5 If there are no further comments or questions or
6 concerns, I would like a motion to go into
7 executive session to discuss current litigation
8 and to be advised on negotiations.

9 TRUSTEE SANDERS: So move.

10 THE CHAIRWOMAN: All in favor?
11 Opposed? Abstain?

12 (Time noted: 5:50 p.m.)

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CERTIFICATION

STATE OF NEW YORK)

)

ss:

COUNTY OF SUFFOLK)

I, JUDI GALLOP, a Notary Public in and
for the State of New York, do hereby
certify:

THAT this is a true and accurate
record of the meeting held by the Suffolk
County Community College Board of Trustees
on March 20, 2014 as reported by me and
transcribed by me.

IN WITNESS WHEREOF, I have hereunto
set my hand this 24th day of March, 2014.

Judi Gallop

JUDI GALLOP



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09-'10 32:9	31st 45:17 3rd 58:8	accurate 79:12 achieve 71:22 achieved 22:15 25:9 acknowledge 65:13 acres 15:13 26:12 across 52:17 67:11 70:20 76:9 Act 9:3 10:16 56:10 action 55:19 65:2,6,9 actions 46:17 76:25 active 74:19 activism 7:6 activity 12:23 actual 16:22 49:21 actually 3:13 10:12,18 21:8 42:9 44:9 64:23 ad 3:14 64:20 Adams 6:13 12:15,17 14:20 59:5 add 75:11 addition 36:12 additional 14:3 15:12 25:15,25 35:2 38:8,13,25 49:12 72:2,7 Additionally 34:9 addressed 38:9 Adirondack 40:4 adjourn 12:2 14:22 adjunct 34:9 adjustments 27:9 administration 60:8,16,19 67:23 administrative 41:23,25 71:23 administrators 4:7 8:19 76:19 77:7 adopted 49:25 52:8 adopting 42:21 advance 4:7	
1	4		
10-'11 32:11	4:00 1:9		
10th 72:7	5		
11 16:12	5:50 78:12		
11-'12 32:13 41:9 49:23	6		
12-'13 49:24	6 12:20,25		
13-'14 30:12	8		
14-15 35:13	8th 56:5		
14-'15 31:7,14 32:17 33:22 34:8 35:6 36:11,15 48:4	A		
15th 71:17	a.m 6:21		
16 15:11	abate 48:12		
17 15:16	able 7:10 10:3,15,20 13:22 34:6,25 41:10 51:3 67:3		
17th 45:6 59:21 61:14	Absent 2:7		
18 29:7	Absolutely 54:4		
19 28:5	abstain 11:24 12:11 16:8 78:11		
1972 4:9	abstention 12:6,13 15:4 16:9,10 55:7 65:25		
1st 44:18 72:11	academic 68:21 71:9 academics 18:23 access 56:19 accounts 12:21,24		
2			
20 1:8 12:7 79:15			
2007 49:8			
2008-2009 41:12			
2014 1:8 12:8,19 13:13 79:15,19			
2014.23 55:2			
2014.27 55:3			
20th 11:20 15:6			
22 74:13			
24th 66:6 73:8 79:19			
28 12:19			
3			
3 13:3			
3/20/14 3:1 4:1 5:1 6:1 7:1 8:1 9:1 10:1 11:1 12:1 13:1 14:1 15:1 16:1 17:1 18:1 19:1			



<p>16:7</p> <p>am 4:2 7:4 51:7 53:19,22</p> <p>Amanda 68:19,21 69:6,8</p> <p>amazing 74:18</p> <p>ambassador 8:23 9:13</p> <p>American 8:8</p> <p>Ammerman 4:12 13:9 26:12 37:12</p> <p>amongst 57:12</p> <p>amount 45:8,18 60:7</p> <p>amounts 24:10</p> <p>analysis 25:13</p> <p>annual 29:20</p> <p>annually 47:25</p> <p>answer 62:21</p> <p>answered 37:3 62:8</p> <p>anticipated 30:14 50:7</p> <p>anxious 24:19</p> <p>anybody 42:5 64:5</p> <p>anyone 9:25</p> <p>anything 8:17 19:15 23:19 47:4,15 77:21</p> <p>anyway 64:22</p> <p>Applause 3:11 5:10 57:7 73:5</p> <p>application 75:8,18</p> <p>applications 68:11,13</p> <p>Applied 5:6</p> <p>applying 21:14</p> <p>appointed 4:3</p> <p>appreciate 10:20</p> <p>appreciated 77:16</p> <p>appreciation 76:20</p> <p>approached 21:9</p> <p>approaching 22:2</p> <p>appropriate 46:15 49:10 61:12 70:13 77:10</p> <p>appropriately 46:6</p>	<p>70:14</p> <p>approval 11:19 12:7 15:6</p> <p>approvals 55:2</p> <p>approve 15:23</p> <p>approved 17:14,17</p> <p>approving 17:11 70:18</p> <p>approximately 36:19 38:24 39:24</p> <p>April 30:21 44:18,23 45:5 56:5 58:8 71:17 72:7,11 73:8</p> <p>Araneo 71:12</p> <p>area 18:7,20 19:12,24 21:10,24 26:7 33:7 34:16 35:3 37:24 40:7 41:21</p> <p>areas 33:20 36:24 40:6</p> <p>arranged 71:12</p> <p>arrangement 22:15</p> <p>arrangements 70:25 77:9</p> <p>arrive 29:24</p> <p>ARTHUR 2:9</p> <p>article 75:4</p> <p>Artie 60:23 62:11 73:17</p> <p>arts 5:5</p> <p>aside 62:9</p> <p>Assembly 13:23 39:9 42:24 43:5 51:15 55:19 70:4</p> <p>assemblymen 63:20</p> <p>assessment 71:16</p> <p>associated 35:8</p> <p>Association 7:19 8:6,8 12:14,16,18 56:4 67:13 73:24</p> <p>assumptions 42:23 43:5 51:14</p> <p>assure 3:23</p> <p>attached 74:20</p> <p>attend 53:2 72:10</p>	<p>attendance 31:17</p> <p>attended 4:11,19 5:2 52:25</p> <p>attendees 66:14</p> <p>attention 6:18 13:2,8 74:11</p> <p>attribute 68:18</p> <p>audit 16:16,22 17:6,20,21,25 31:9 32:3 70:8</p> <p>auditors 23:16</p> <p>authorized 17:2</p> <p>available 41:24 71:15</p> <p>award 14:11 57:6 68:25</p> <p>awarded 74:21</p> <p>awards 68:15</p> <p>aware 18:6 67:2</p> <p>away 27:18 45:25</p> <p>Aye 16:6</p> <hr/> <p style="text-align: center;">B</p> <hr/> <p>background 22:16 37:21</p> <p>bad 41:22 63:18</p> <p>balance 35:25 36:2 39:5 62:17</p> <p>Bamberger 7:20 9:4,7</p> <p>Baptist 4:11</p> <p>base 30:5 43:6</p> <p>based 20:7 24:8 27:12 29:17 31:21 33:13,23 34:4 35:19 43:15 45:23 51:10,11,14</p> <p>basically 28:6</p> <p>basis 29:20</p> <p>Bays 56:21</p> <p>bear 23:24</p> <p>beat 63:20</p> <p>become 8:23 57:11</p> <p>beginning 42:9</p> <p>behalf 6:4 11:8 73:23</p>	<p>76:18 77:6,15</p> <p>behavior 20:7,10 27:12 28:15</p> <p>behaviors 28:17</p> <p>behind 59:15 75:15 76:13</p> <p>believe 18:10 33:19 54:16 72:19 73:2</p> <p>Belinda 2:8 66:3</p> <p>benefit 32:24 62:10</p> <p>benefited 5:16</p> <p>benefits 25:16 32:23 33:7 34:21 61:3</p> <p>Bergan 69:17,21,22</p> <p>best 21:22 45:10</p> <p>Beta 68:19</p> <p>better 30:21 34:2,3 35:21</p> <p>Beyond 27:23</p> <p>biggest 19:13</p> <p>bill 53:14,16</p> <p>bills 43:8</p> <p>biology 48:16</p> <p>bit 3:15 47:21 57:18</p> <p>black 13:12 30:16</p> <p>block 14:15</p> <p>board 1:4 2:12 3:1 4:1,3,5 5:1,15,25 6:1,5,14 7:1 8:1 9:1 10:1 11:1,8,20 12:1,2,3,8 13:1,17 14:1,22,23 15:1,7 16:1 17:1,11,15 18:1,6 19:1 20:1 21:1 22:1 23:1 24:1 25:1 26:1 27:1 28:1 29:1 30:1 31:1,16,19,25 32:1 33:1 34:1 35:1 36:1 37:1 38:1 39:1 40:1 41:1 42:1 43:1,13 44:1 45:1 46:1,3 47:1,9 48:1 49:1 50:1,5,9,15 51:1 52:1 53:1 54:1 55:1 56:1 57:1 58:1 59:1</p>
---	---	---	---



<p>60:1,18 61:1 62:1 63:1 64:1,15 65:1 66:1 67:1 68:1 69:1 70:1,18,22 71:1,19 72:1,13 73:1 74:1 75:1 76:1,8,19,23 77:1,2,6 78:1 79:14</p> <p>bodies 48:21 70:14</p> <p>body 9:9 57:13 74:16</p> <p>bookstore 10:7</p> <p>border 52:17</p> <p>BOT 44:23</p> <p>bottom 5:18 13:3 23:25</p> <p>bought 11:8</p> <p>branches 51:21</p> <p>break 36:21</p> <p>Brentwood 61:18 75:13,14</p> <p>brief 3:13 5:12 18:18 64:11</p> <p>briefing 31:18</p> <p>briefly 8:13 19:6</p> <p>bring 6:18 9:23,24 13:2,6,8,12 23:24 38:24 69:3 74:10</p> <p>bronze 68:20,22</p> <p>brought 56:15</p> <p>brutal 37:5</p> <p>BRYAN 2:5</p> <p>budget 13:20 16:15,16,22 17:20,24 30:10,11,13,18,19 31:7,9,13 32:2,9,10,14,20,22,2 4 33:18,22 35:6,22 36:3,10,12 38:5,10 39:6 42:21 44:2,6,7,16,25 45:3,4,13,16 49:19,20,25 50:9,11 53:18 59:18 60:2,12,17,21,24 61:2,6,16 62:2,4 69:10,25 70:6,7,9</p>	<p>budgeting 46:6</p> <p>budgets 26:6</p> <p>build 26:2 48:25</p> <p>building 34:23 35:4 37:16 48:5,9,15,25 61:18</p> <p>buildings 26:9</p> <p>bus 6:22</p> <p>business 61:20</p> <p>busy 3:16 58:11</p> <p>bylaws 16:21 17:3,13,20 65:2</p> <hr/> <p style="text-align: center;">C</p> <hr/> <p>campus 1:5 4:12 5:3 7:15,18,22 8:6,9,19 10:6 13:9 14:7,11 15:13 28:12 37:9 58:4 74:12,19 75:13</p> <p>campuses 9:20 21:2 37:6 41:21 42:4 70:20</p> <p>Canary 2:4 3:9,12 5:8 6:5 11:24 12:11,13 15:2 16:8,10 28:5,14 52:12,13 53:19 55:5 62:4 63:7,14,16 76:5</p> <p>capacity 15:15</p> <p>capital 20:5,12 30:19,20</p> <p>carbon 25:16</p> <p>care 4:24 8:18,19 10:17 14:7,10,11,13,19 77:3</p> <p>career 6:23</p> <p>carries 12:6,14 15:4 16:10 55:7 65:25</p> <p>carry 51:22</p> <p>case 20:6 59:3</p> <p>Cassandra 74:18</p> <p>categories 32:19</p> <p>category 35:11,24</p> <p>celebrate 67:24 73:9</p>	<p>cell 61:17</p> <p>Cenergistic 21:8,23 22:9,12,16,22 23:9 25:8 27:24 60:9</p> <p>Cenergistic's 25:15</p> <p>center 1:6 14:7,10,19 36:23 37:3 49:21</p> <p>certain 27:8 34:4 37:24 45:18 60:7</p> <p>certainly 14:13 18:19 19:12 45:24 58:24 67:17</p> <p>CERTIFICATION 79:2</p> <p>certify 79:10</p> <p>Cetina 8:4,5 10:11</p> <p>chair 18:5 42:23 63:14 64:9,14,22 71:24 73:25 78:3</p> <p>chairing 64:6</p> <p>chairman 50:14 62:6 72:12</p> <p>Chairwoman 2:3 3:2,6 4:6 6:2,13 11:7,25 12:5,12 14:18 15:3,9,22 16:4,9 17:10,18 27:13 29:6,13,23 30:4,7 31:3 40:23 42:7 43:2 46:24 50:21 52:6 54:24 55:6 58:10 59:6,18 62:6,8,11 63:5,8 64:3,25 65:3,24 66:23 73:6 74:5,25 75:6 76:16 77:10 78:4,10</p> <p>chairwoman's 65:10,20 76:2</p> <p>challenged 56:14</p> <p>Chancellor's 57:6 68:15,24</p> <p>change 10:15 28:16 31:20 42:13 43:11,12 50:19 66:6,25 80:6,8,10,12,14,16,1 8,20</p> <p>changed 15:25 17:25</p>	<p>44:9 66:11</p> <p>changes 45:10 80:2</p> <p>changing 10:14 72:11</p> <p>charge 6:3 17:21 27:3</p> <p>chart 24:6,14 33:6,17 39:25 41:15 54:5</p> <p>check 59:7 65:3</p> <p>checks 18:9 22:9 37:21</p> <p>chemistry 48:16</p> <p>child 10:16 14:7,10,11,13,19</p> <p>choice 62:6</p> <p>choose 43:15</p> <p>Chris 14:14 59:3</p> <p>Christiansen 72:9</p> <p>Christina 58:22</p> <p>Christopher 12:15</p> <p>circumstances 45:20</p> <p>clarify 17:24</p> <p>class 4:10</p> <p>cleaning 48:8</p> <p>clear 27:2</p> <p>clearly 5:8</p> <p>Clerk 3:19,20</p> <p>Cliff 2:9 16:6 59:22 65:23 66:3,24</p> <p>clock 25:4</p> <p>close 45:2 48:6</p> <p>closely 67:21,22</p> <p>closing 5:11</p> <p>cognizant 28:18</p> <p>Cole 36:23</p> <p>college 1:3 4:6,8,12,15,20 5:10,14 6:17,22 7:9 9:16,17,22,24 22:24 24:23 25:2 26:18 28:12 30:9 32:19 33:10 41:9 45:4,16,17 52:10 55:2,20 56:3,8,13 57:3 58:23</p>
---	--	---	---



<p>67:14,16,22 68:9,16 71:3,14 72:18 75:3 77:7 79:14</p> <p>colleges 22:11,18 29:24</p> <p>college's 31:11 45:2</p> <p>Colleges 56:4</p> <p>college-wide 55:22 58:25</p> <p>Column 12:20,25 13:3</p> <p>Combinations 39:8</p> <p>comes 43:18 44:2 45:16 54:14 76:13</p> <p>comfort 50:6</p> <p>comfortable 60:20,22 61:8 64:17</p> <p>coming 4:10 34:25 50:4,9 53:3 68:13</p> <p>commend 7:2,6 61:13 72:22 77:13</p> <p>comments 3:14 77:16 78:4,5</p> <p>commitment 11:14 25:19 47:8</p> <p>committed 6:25 72:21</p> <p>committee 16:14,22,23 17:6 21:20 31:10 32:3 44:7,22 45:11 52:23 55:8 59:8,19,25 60:6,17 61:7 62:4,12,13,18,24,25 63:9,12,13,22 64:6,7,12,20 66:22 69:12 70:8,10</p> <p>committees 16:13,17,21,24 17:2 36:16</p> <p>communicate 29:3</p> <p>communication 75:20</p> <p>Communications 5:4</p> <p>community 1:3 4:8,12,20 6:17,22 9:24 22:10,18,24 57:3 58:19 79:14</p> <p>companies 19:24,25</p>	<p>company 20:21</p> <p>compare 40:4</p> <p>compared 35:20 40:17,24 41:16</p> <p>comparisons 43:23 61:15</p> <p>compensation 35:2</p> <p>competition 40:8</p> <p>complete 26:16 64:21</p> <p>completely 22:3</p> <p>compliance 71:22 72:8</p> <p>comply 37:22</p> <p>component 55:21</p> <p>comprehensive 18:21</p> <p>concept 28:17</p> <p>concerned 51:7</p> <p>concerning 72:11</p> <p>concerns 74:8 78:6</p> <p>concerted 52:4</p> <p>conclusions 24:7</p> <p>conditioning 35:9</p> <p>conducted 22:9</p> <p>conference 56:6 58:17 74:14</p> <p>confirm 17:8</p> <p>conflict 76:3</p> <p>congratulate 57:7</p> <p>Congratulations 75:9</p> <p>conscious 28:21</p> <p>conservation 28:18</p> <p>consider 4:4 38:14</p> <p>consideration 31:19 35:10</p> <p>considering 41:20 42:3</p> <p>constitutes 32:21</p> <p>consumption 19:17,21 20:11</p> <p>context 60:24</p> <p>continue 8:24 9:25 14:16 24:3 30:14</p>	<p>35:3 46:19 52:11 54:18</p> <p>continued 30:24</p> <p>continues 17:24 30:12</p> <p>continuing 33:23</p> <p>contract 19:7 20:8,21,22 22:22 23:3 24:2,18,24 27:20</p> <p>contracted 33:2</p> <p>contracting 19:19</p> <p>contracts 19:23 35:24</p> <p>contractual 34:5</p> <p>contribute 9:17 73:23</p> <p>contribution 33:11 38:15,17,21 39:3 40:17,19 41:3,8,12 45:18 46:2 47:11,12</p> <p>control 30:14 44:10</p> <p>conversations 47:2,4</p> <p>convey 45:12</p> <p>convince 54:2</p> <p>cooperatively 5:23</p> <p>coordinate 71:7</p> <p>copied 13:15</p> <p>copies 73:18</p> <p>copy 13:15</p> <p>Cordova 7:14,15 8:15</p> <p>core 54:16 62:24 77:23</p> <p>corporate 27:25</p> <p>correct 15:11 32:2</p> <p>correction 17:9</p> <p>corrections 15:19,20 16:3,5</p> <p>cost 23:18 24:12,15 26:20 27:20 29:20 31:14 40:5 41:15 49:20 52:16</p> <p>costs 19:21 24:8 25:7,14 48:6 59:2</p> <p>council 14:12 71:9,10</p> <p>Counsel 2:12 15:22 17:23 58:22 65:4</p>	<p>75:25</p> <p>count 35:15</p> <p>country 67:19</p> <p>county 3:19,25 4:8 5:10 18:12 30:18 31:21 33:4,11 38:14,15,16,20 39:3,23 40:5,18 41:3,4 43:10,18 44:7 45:3,4,14,15,18,25 46:4,13,15,21 47:10,12 49:11 50:18 51:16 52:5,11 53:10,20,21 54:2,21 57:3 62:19 63:20 67:11 69:17,21,22 70:5 79:6,14</p> <p>County's 45:20</p> <p>couple 15:10 56:23 57:16 58:7 61:10</p> <p>course 53:10</p> <p>Covered 55:11</p> <p>crafting 31:7</p> <p>create 26:2,8</p> <p>credit 35:16</p> <p>critical 24:22</p> <p>cross-reference 40:14</p> <p>Cuomo 4:4 61:17</p> <p>current 14:2 20:24 24:8 31:14 51:11 78:7</p> <p>currently 46:16,23 71:14</p> <p>cut 54:11</p> <p>cyber 37:12,15</p> <p>cycle 26:2 55:15</p> <hr/> <p style="text-align: center;">D</p> <hr/> <p>dad's 4:25</p> <p>DAFNY 2:3</p> <p>Dallas 28:2</p> <p>data 52:22</p> <p>date 23:4 49:24 66:9 80:24</p>
---	---	--	---



<p>daughter 4:19 5:2</p> <p>day 6:17,23 8:23 27:9 45:5,9 56:25 73:9,10 77:25 79:19</p> <p>days 68:4</p> <p>day-to-day 28:16</p> <p>deal 67:20</p> <p>dealing 50:17</p> <p>deans 26:4</p> <p>decide 43:14</p> <p>decision 43:14 62:22 63:6 68:7</p> <p>decisions 42:18 77:24</p> <p>decrease 33:21</p> <p>dedicated 6:25 28:24</p> <p>dedication 5:14</p> <p>deeply 4:2 5:17</p> <p>defeated 56:11</p> <p>defer 18:3</p> <p>deferred 55:19</p> <p>definite 62:21</p> <p>definitely 9:4 11:3 64:9</p> <p>degree 4:17,22 53:10</p> <p>delayed 57:18</p> <p>delays 57:21</p> <p>deliberated 36:15</p> <p>DeLuca 3:20</p> <p>demonstrate 25:19</p> <p>departments 36:14,16 38:4</p> <p>depicted 33:17</p> <p>Deputy 3:19 58:22</p> <p>derive 27:22</p> <p>derived 19:22 22:6</p> <p>describe 19:5</p> <p>Describing 21:6</p> <p>deserved 74:8</p> <p>Despite 39:2</p> <p>destruction 37:23</p> <p>detail 20:20,23 55:13</p>	<p>detailed 25:13</p> <p>detailing 72:7</p> <p>determination 44:22</p> <p>determine 52:15</p> <p>determined 21:22 36:18</p> <p>development 56:7</p> <p>devoted 73:12</p> <p>difference 39:15</p> <p>different 20:8 34:11 43:4,13 51:6 67:7 70:9</p> <p>difficult 69:11</p> <p>diligence 21:17</p> <p>diligently 5:23</p> <p>dips 33:24</p> <p>dire 33:25</p> <p>direct 37:2</p> <p>direction 18:10,13</p> <p>directly 19:2 34:18 73:20</p> <p>director 18:16 22:20</p> <p>Directors 11:20 12:3,8 14:22</p> <p>disappointed 56:11</p> <p>disbursed 13:11</p> <p>disbursement 12:23</p> <p>discuss 44:19 56:16 78:7</p> <p>discussed 15:21 16:12,13 49:20</p> <p>discussing 58:5</p> <p>discussion 24:24 55:18 57:24</p> <p>discussions 15:7 45:23 46:21,22 47:6 59:16</p> <p>distinct 16:17</p> <p>distributed 20:19</p> <p>District 22:21</p> <p>districts 56:22</p> <p>division 15:17</p>	<p>documentation 37:24 56:16</p> <p>dollar 13:4,5 24:5 35:12 39:11,13,20 47:14 50:2 60:2,11</p> <p>dollars 13:21,25 20:25 23:4 24:11 34:8 36:2,7,11,19 37:14 38:3,9,11,12,19,22,2 3,25 39:5,12,14,22 40:10,16 41:11,14 42:2 43:6 44:17 46:10 47:14,25 48:7 49:7 50:3 51:19 53:17 66:13,18</p> <p>done 19:23 22:11 43:19 67:10 71:22 74:3 75:3,16</p> <p>donuts 44:17</p> <p>Dr 2:11 4:5 6:13 8:11 9:6 11:9 12:17 13:17 14:20 17:10 18:5 26:4 31:16 32:6 40:12 41:2 42:22 43:4 45:23 46:3 47:6 48:14 50:14 51:8 52:19 54:4 58:21 59:5 61:22 65:17 67:5,17 68:23 69:2,9 71:7,19,24,25 72:15,24 73:14 74:4,17 75:10,23 77:5</p> <p>drag 3:15</p> <p>draining 47:17</p> <p>dramatically 34:13</p> <p>Dream 9:3 10:16 56:10</p> <p>driving 33:6</p> <p>Drs 72:9</p> <p>due 21:17</p> <p>during 37:18 60:6 61:11 77:8</p> <p>duty 59:11 76:7</p> <p>dynamic 58:11</p> <hr/> <p style="text-align: center;">E</p> <hr/> <p>earlier 71:25 77:12</p>	<p>early 10:4 11:13 66:21</p> <p>Eastern 1:5 7:22</p> <p>echo 58:20</p> <p>economic 54:15</p> <p>edification 53:25</p> <p>edited 71:15</p> <p>edits 17:15</p> <p>education 21:12 22:2 54:14</p> <p>educational 55:21</p> <p>educators 73:12</p> <p>effective 23:11</p> <p>efficient 19:16 29:5</p> <p>efficiently 20:18 21:4 28:23</p> <p>effort 58:25 73:11</p> <p>efforts 33:13 52:4 71:17</p> <p>eight 35:11,12 36:2,8 40:2 49:7,25 50:10</p> <p>eighty 46:10 68:11</p> <p>eighty-eight 32:23 60:25</p> <p>eighty-one 32:12</p> <p>eighty-six 32:13 41:11 42:2</p> <p>either 51:20</p> <p>elaborate 65:4</p> <p>election 65:7</p> <p>elections 64:16 65:22</p> <p>electrical 27:4 35:8</p> <p>electricity 28:21</p> <p>elects 53:12</p> <p>elements 60:24 73:2,4</p> <p>eloquently 33:12</p> <p>else 10:8 47:25 49:3 53:12</p> <p>e-mail 73:19</p> <p>embraced 11:9</p> <p>EMHP 34:19</p> <p>employee 32:22</p>
--	--	---	--



<p>employees 24:23 34:17</p> <p>employment 63:25</p> <p>empowering 11:14</p> <p>empowerment 54:15</p> <p>energy 19:11,19,21,23 20:4,7,10,14,15,17 21:7 23:12,15,20 24:5,21 25:13 27:2 28:3 29:2</p> <p>engaged 55:16</p> <p>engineers 23:16</p> <p>Enhance 25:20</p> <p>enjoy 69:23</p> <p>enjoyed 10:19</p> <p>enrollment 33:13,23,24 34:2 35:15,20</p> <p>entire 18:8,11 20:15 26:16 72:18</p> <p>entirely 25:10 27:22 31:20</p> <p>environmental 19:15</p> <p>equipment 20:2,3 26:24 27:11 32:25 35:8 37:5,10,11 48:7</p> <p>equivalent 33:14</p> <p>errors 15:10</p> <p>escalation 24:7</p> <p>especially 53:23</p> <p>ESPITA 7:8</p> <p>Espitia 2:10 8:4 9:14 11:23 12:10 26:15,22 52:2 54:19,23 68:24 74:10</p> <p>ESQ 2:12</p> <p>essays 68:8</p> <p>established 21:21</p> <p>estimates 29:21</p> <p>ethics 63:22</p> <p>evaluate 57:15</p> <p>evaluation 21:20 71:17</p>	<p>evening 45:9 67:6</p> <p>event 55:22,25 73:21</p> <p>eventually 4:15 52:8</p> <p>everyone 3:12 8:22 10:7,19 70:20 72:21</p> <p>everything 48:9 49:3 66:9</p> <p>evidence 72:7</p> <p>exact 46:7</p> <p>exactly 61:16</p> <p>exam 4:23</p> <p>example 22:24 27:2,5 43:5 48:14 51:17 60:25</p> <p>examples 28:8 75:2</p> <p>Excellence 73:17</p> <p>exception 41:9</p> <p>excited 5:25 57:8,13</p> <p>excitement 56:20</p> <p>exciting 55:15</p> <p>Exec's 46:22 70:5</p> <p>executive 18:16 26:4 31:10,25 78:7</p> <p>executive's 30:18 45:15</p> <p>exempts 54:8</p> <p>exist 48:24</p> <p>existing 27:9</p> <p>exit 52:15</p> <p>expansion 36:23</p> <p>expect 28:7 34:7 35:3</p> <p>expected 10:12 62:23</p> <p>expenditure 32:16 33:8 35:11</p> <p>expenditures 20:25 30:15 35:9 36:8 38:6 49:21 50:7</p> <p>expense 32:19 33:20 41:24,25 49:6,15 51:23</p> <p>expenses 23:20 31:12 50:10</p> <p>experience 6:6 7:9,11</p>	<p>8:2,12,15,17,20 9:19,21 10:9,10,23 11:15 29:17</p> <p>experienced 10:25</p> <p>experiences 5:9 67:8</p> <p>expertise 6:7 28:6</p> <p>explain 32:18 47:21</p> <p>extend 60:7</p> <p>extent 21:5 31:12</p> <p>extra 26:5 73:18</p> <p>extremely 62:14 63:2</p> <hr/> <p style="text-align: center;">F</p> <hr/> <p>face 10:6 57:2 74:20</p> <p>Facebook 59:7</p> <p>facilities 16:24 22:20 59:8,10</p> <p>facility 35:7</p> <p>facing 60:2</p> <p>fact 21:23 34:4 41:23 63:17 68:4</p> <p>factor 24:7 52:16</p> <p>faculty 20:16 29:4 54:7 55:16,21 67:13 68:18 72:23 73:12,24 76:19</p> <p>fair 40:4 62:19</p> <p>fairly 32:20</p> <p>fairness 29:16</p> <p>fall 4:9 48:19,22</p> <p>familiar 19:18 53:19,22</p> <p>family 5:9</p> <p>fantastic 10:3</p> <p>Farmingdale 5:4</p> <p>FASBY 17:5</p> <p>favor 12:5,12 15:3 16:4 55:6 65:24 78:10</p> <p>favorably 22:14 30:20</p> <p>February 11:20 12:7,19,22 13:13 15:6 61:14</p> <p>fee 12:23 24:12</p>	<p>feedback 44:20</p> <p>feel 60:20,21 61:8 64:17</p> <p>fees 26:17 37:20 54:10 70:12 77:21</p> <p>Felipe 2:10 7:5 8:4 52:2 68:23 72:19</p> <p>fellow 4:5</p> <p>felt 8:3</p> <p>field 27:6</p> <p>fifteen 49:23</p> <p>fifty 24:13 25:14 38:11,23 39:10,13 40:10,11 42:11,12 43:3,6,7 49:25 50:10 51:5,8,9,10</p> <p>fifty-four 68:2</p> <p>fifty-three 13:24</p> <p>fifty-two 40:16 46:16</p> <p>figure 57:19</p> <p>figures 30:3</p> <p>filed 3:24</p> <p>fill 5:21 64:18 65:21</p> <p>filling 6:2</p> <p>final 53:14,16 70:22</p> <p>finally 60:17</p> <p>finance 16:15 59:18</p> <p>financial 12:16,18 19:13 30:10 36:24 37:2 56:19</p> <p>financing 19:20</p> <p>finished 68:5</p> <p>firms 21:19</p> <p>first 10:24 18:12 24:20 26:15 27:19,22 29:7,9 52:14 75:21</p> <p>fiscal 30:16 60:8</p> <p>fit 21:22 46:13 52:25 53:23</p> <p>five 16:20 20:25 22:7 24:2,14 34:16 36:10,19 38:2,7,21,25 39:4 41:7 42:2 46:4 52:22</p>
--	---	---	---



<p>53:17,18</p> <p>flat 33:23 34:2 35:15,20 41:8</p> <p>floor 74:2,3 75:19 78:3</p> <p>Florida 4:16,17</p> <p>focus 20:15 23:6 28:20 70:11</p> <p>focused 21:4</p> <p>focusing 28:24</p> <p>folks 48:23 63:4 67:19</p> <p>follow-ups 75:7</p> <p>footage 30:3</p> <p>football 53:5</p> <p>footprint 25:17</p> <p>footsteps 4:25</p> <p>formalize 65:16</p> <p>formed 64:7</p> <p>formidable 72:16</p> <p>forty 14:4 67:13</p> <p>forty-five 6:21 66:15</p> <p>forty-nine 33:16 46:18</p> <p>forty-one 50:11</p> <p>forty-three 66:18 67:12,15</p> <p>forward 6:9 35:13 46:6 51:22 56:9 58:18 68:10 73:8 77:3</p> <p>Foundation 73:20</p> <p>frame 27:14</p> <p>Frank 8:7 59:5</p> <p>frequently 75:6</p> <p>Friday 45:4</p> <p>front 19:8</p> <p>FTE 38:11 39:11,13 41:16,24,25 43:6,25</p> <p>FTE's 35:18,19</p> <p>fuel 49:2</p> <p>fuels 28:22</p> <p>full 4:23 33:14 35:16 38:24 60:18</p> <p>full-time 20:13</p>	<p>fun 8:17 9:4,6 62:18</p> <p>function 66:17</p> <p>fund 23:5 35:25 39:5 62:17 70:14</p> <p>funded 37:21,25</p> <p>funding 7:24 9:18 14:2,4,16 30:25 36:14 41:5,7 47:3 49:12</p> <p>funds 9:11 11:5 26:5</p> <p>future 7:25</p> <hr/> <p style="text-align: center;">G</p> <hr/> <p>Gail 30:9 32:6 40:12 43:22 54:7 58:25 59:10 62:20</p> <p>Gail's 61:15</p> <p>GALLOP 79:8,22</p> <p>gap 31:13 33:18 36:10,13 38:5 60:2</p> <p>garner 41:10</p> <p>general 28:17 29:19 58:22 76:12</p> <p>geographic 41:20</p> <p>German 5:7</p> <p>Germany 5:7</p> <p>gets 17:23 40:15 53:14,15</p> <p>getting 18:16 44:6 49:3 55:23 57:9,22 61:15 63:21 72:18</p> <p>given 54:9 67:24</p> <p>gives 6:14</p> <p>glad 10:22 11:4 76:16</p> <p>gladly 62:8</p> <p>goal 42:16</p> <p>goals 4:7</p> <p>gone 12:25</p> <p>Gordon 2:4 3:9 77:12</p> <p>gotten 68:16</p> <p>government 5:7 6:7 7:16,21 8:5,10 10:5</p> <p>Governor 4:3 61:17</p>	<p>governor's 13:20</p> <p>graduate 4:9 52:21</p> <p>graduation 13:3,7</p> <p>grant 5:3 7:15 8:6 13:10 14:15 37:12 74:12,19</p> <p>graphic 5:5</p> <p>great 6:15 9:19,20 10:14 63:8 68:3 75:2</p> <p>green 26:9</p> <p>group 6:24 9:21 11:10 61:8 67:24 71:6</p> <p>guaranteed 23:17,18,21 26:20</p> <p>guess 27:13 42:7,12 63:16 69:8</p> <p>guests 66:15</p> <p>guild 73:23</p> <p>guys 54:3</p> <hr/> <p style="text-align: center;">H</p> <hr/> <p>half 24:5,11</p> <p>hall 14:8 72:10</p> <p>Hampton 56:21 58:17</p> <p>hand 77:23 79:19</p> <p>handlers 20:3</p> <p>handling 59:5</p> <p>handout 24:6</p> <p>handouts 18:17</p> <p>happen 50:23</p> <p>happened 12:24</p> <p>happy 72:13</p> <p>hard 46:19 52:2 73:11</p> <p>hats 58:14</p> <p>haven't 29:14 59:16</p> <p>Hazlitt 5:13 64:7 77:4,9,11,14</p> <p>head 35:15 69:16 70:21</p> <p>heading 58:23</p> <p>headquarters 27:25</p> <p>health 10:16,17</p>	<p>34:14,17</p> <p>healthier 30:13</p> <p>hear 18:15,19,22 51:12 55:15,17 56:12 73:7 74:19</p> <p>heard 14:8 43:3 51:5 58:12 62:20 70:11</p> <p>hearing 51:6 58:18</p> <p>heart 54:16 77:19</p> <p>hearts 5:18</p> <p>heat 49:2</p> <p>held 79:13</p> <p>help 4:7 23:14 34:15 54:3 56:17 57:14 58:15 71:10</p> <p>helpful 6:8 43:23 60:24 76:22</p> <p>hereby 79:9</p> <p>Here's 23:24 24:14</p> <p>hereunto 79:18</p> <p>he's 6:2 63:10</p> <p>hi 5:20</p> <p>high 4:11 51:19 61:3 68:12</p> <p>higher 21:12,25 27:8 62:15</p> <p>highest 68:14</p> <p>highlighted 40:6</p> <p>Hilton 66:8</p> <p>Hinz 22:24</p> <p>hire 25:3</p> <p>hired 4:23</p> <p>hiring 20:12,13 23:11 24:21 34:6</p> <p>Hispanic 56:4</p> <p>Historically 32:8</p> <p>history 38:16 76:24</p> <p>hoc 64:20</p> <p>hold 47:13</p> <p>holiday 59:23</p> <p>home 7:18 8:9 33:6</p>
--	---	---	--



<p>honor 76:9</p> <p>honored 4:2 67:10</p> <p>hope 7:25 8:2 24:17 39:9 43:16 44:3 50:22 52:7 62:3 67:3 73:9</p> <p>Hopefully 36:24</p> <p>hoping 43:18 70:2</p> <p>hospital 4:24 35:23</p> <p>hospitalized 63:11</p> <p>hotel 71:2</p> <p>hours 27:8 68:5</p> <p>House 43:8</p> <p>houses 43:17</p> <p>human 20:10</p> <p>hundred 13:6,21,24 29:8,9 32:10,12,13,14 37:14 38:11,19,23 39:13,16,17,19 40:10 41:11 42:2,11,12 43:3,7 46:9 47:13,14,24 51:5 60:10 66:13,15</p> <p>Huntington 66:8</p> <hr/> <p style="text-align: center;">I</p> <hr/> <p>ice 37:17</p> <p>idea 11:9 19:19 23:5 30:22 44:5</p> <p>identified 71:5</p> <p>identify 20:17 23:14 28:12</p> <p>if's 39:8</p> <p>I'll 38:16 44:14 67:2 69:22</p> <p>illustrative 43:21,24</p> <p>I'm 5:25 7:15,18,20,21 8:5,7,9 10:13,22 11:4 12:17 19:5 29:6,23,25 31:8,10 32:15 46:24 51:6 53:13,17 59:11,15 60:12 61:25 63:21,24 66:3,21 69:15,19 70:2 73:15</p>	<p>74:21 75:8,11 76:16</p> <p>image 10:2</p> <p>immediately 4:23 72:5</p> <p>immigration 9:2</p> <p>impact 19:13,14</p> <p>implement 28:13</p> <p>implementation 24:16</p> <p>implemented 27:15</p> <p>importance 75:7</p> <p>important 10:5 29:5 60:15 61:6,24 62:3,14 63:2 67:23 69:12,24 70:17 73:2,20</p> <p>impressed 21:16 22:14</p> <p>improve 36:25</p> <p>improvements 19:22</p> <p>inaudible 28:4 34:23 53:21 67:12,16</p> <p>incentive 21:2</p> <p>inclination 50:25</p> <p>include 36:24 55:20</p> <p>included 30:22</p> <p>includes 37:8,9 52:9 71:2</p> <p>including 29:9 66:14 73:14</p> <p>inclusion 38:2</p> <p>increase 32:11,18 33:15,21 34:8,10,17,19,20,21 35:6,12 36:22 37:19 38:6,15,20,23 39:11,13,19,20 41:10 42:11 45:21,25 46:8,9 47:10,12,14,16,24 48:12 50:23,24 51:2 52:9 62:15</p> <p>increased 12:25 40:9,10</p> <p>increases 24:8 38:10 39:2</p> <p>indication 60:9</p>	<p>individually 71:20</p> <p>individuals 22:13 23:6 24:25 25:4 67:9 69:19 71:5</p> <p>influences 20:10</p> <p>inform 70:22 71:16</p> <p>information 30:5 32:15 33:5,17 43:2,16 50:17 55:12 57:22 64:4 66:7 72:3</p> <p>informational 31:18,20,24 50:15,19</p> <p>informed 43:14 63:10</p> <p>initiative 18:11 19:2</p> <p>initiatives 18:14</p> <p>inner 9:8</p> <p>inspiring 11:14</p> <p>installation 26:22,24 27:11</p> <p>Institute 4:16</p> <p>institution 18:8,10 23:2 25:18 54:14 61:5 67:25 72:17,21 73:3,4</p> <p>institutions 21:13 22:19 29:19 40:6 41:17,20 57:21,23</p> <p>insurance 10:17 34:14,17</p> <p>intensive 4:24 20:4</p> <p>interest 19:12 21:11 76:3</p> <p>interested 64:6</p> <p>interesting 6:20</p> <p>inter-fund 33:2</p> <p>interview 52:15</p> <p>interviews 71:7</p> <p>introduce 6:15 7:13 12:14 30:8</p> <p>invaluable 67:18</p> <p>invest 54:13</p> <p>investing 20:11</p>	<p>investment 22:4</p> <p>involve 26:13</p> <p>involved 70:20 72:18,24</p> <p>involves 20:4 23:11</p> <p>ir 65:6</p> <p>Irazarry 4:6</p> <p>Irizarry 2:3 6:13</p> <p>Island 14:12 22:19 68:6 74:23</p> <p>Islip 4:11</p> <p>issue 10:7 53:20,22 57:19 63:25</p> <p>issues 8:25 10:6 74:9</p> <p>it's 6:23 10:5,7,8,24 14:6 19:19 21:8 22:5 23:12 24:15 27:9,11 28:23 31:13 40:3 41:14 42:4 49:5 50:22,23 52:3 55:15 56:6,7 58:2,24 59:24 60:3,15,23 61:5,22 62:18 63:14 66:8 67:17,20,23 68:15 69:11,14,19,24 70:9 72:20 73:20 74:3</p> <hr/> <p style="text-align: center;">J</p> <hr/> <p>JAMES 2:6</p> <p>Jeff 70:16,21 72:15</p> <p>Jefferson 22:21</p> <p>Jeffery 70:23</p> <p>jim 32:2 59:11 69:10,25 70:9</p> <p>Joanna 4:19</p> <p>job 5:24 7:4 51:3</p> <p>jobs 51:3</p> <p>jocular 59:24</p> <p>John 4:10</p> <p>Johnson 53:21</p> <p>join 42:22 57:14 62:4,25 70:16</p> <p>joined 32:22</p> <p>joining 62:10</p>
--	--	--	---



Joint 4:21 jointly 13:23 JR 2:7 JUDI 79:8,22 June 64:16,18,21 65:11,22 jury 59:11 76:7 <hr/> K <hr/> Kappa 68:19 Ken 73:22 Kevin 61:13 63:3 key 71:5 kickoff 24:17 kidding 62:9 Kids 13:9 kinds 60:15 knowledge 61:25 77:19 Kudos 63:3 <hr/> L <hr/> lab 48:24 labor 66:5 67:19,20,21 laboratories 37:11 48:8 labs 48:15,22 49:3 land 51:14 75:15 language 75:12 large 37:14 45:7,8 largest 9:23 33:7 36:6 68:17 last 5:19 15:14,16 16:13 35:19 36:2 37:4,18 39:18 40:9 42:9 45:19 46:7 47:8 49:6,8,18 51:5 52:22 57:24 59:9,13,15 62:16 63:13 66:17,20 68:4 76:6 Lastly 57:16 later 13:5 34:24 Latin 7:19 8:8	latitude 45:8 laws 37:23 lead 26:13 leader 25:21 leaders 61:20 leadership 57:12 learn 59:25 learned 3:21 10:13 learning 76:23 lease 34:24 least 14:3 37:7 46:5 62:13 69:4 77:2 leave 52:17 66:4,20 leaves 36:9 leaving 46:12 69:16,20 led 59:10 LEED 26:9 legislative 62:2 63:4 Legislator 53:20 57:25 legislators 7:10 54:2 61:20 63:21 less 14:4 33:25 35:16 47:15 52:9 lesson 3:22 let's 11:10,19 35:14 70:12,13 letter 61:13 level 14:2 32:16 34:6 35:21 37:20 41:5,7 46:16 50:6 leveling 35:17 lib 3:14 licensing 4:22 life 8:22 37:10 68:8 light 49:2 lights 27:6 likely 32:16 33:20 34:21 LILLY 2:5 59:9,14 76:4 limited 63:24 line 15:18 23:25 43:25	44:13 50:7 57:10 80:5 lines 39:18 63:23 linked 19:25 LIPA 18:9 list 48:6 listed 16:15 listen 7:10 litigation 78:7 little 3:15 22:16 25:22 30:13 35:21 47:21 57:18 59:15 living 40:5 loads 27:2,4 lobby 63:19 lobbying 63:19 located 27:25 location 42:3 66:7,11 logistical 70:24 long 14:12 26:16 36:17 68:6 74:23 longer 35:23 39:9 loss 36:8 lost 14:7 lot 10:13 20:4,20 22:10,19 26:10 51:2 54:5 55:11,13 56:14 58:14 70:19 Lou 16:12,18 LOUIS 2:12 love 9:21 loved 11:9 lower 40:5 luck 58:16 <hr/> M <hr/> Madam 15:9,22 17:10 18:5 42:23 50:14 72:12 73:25 78:3 mail 66:8 73:16 maintain 30:14 41:25 maintained 30:23	major 10:14 11:2 18:11 33:9 35:7 majority 18:17 manage 58:14 management 60:8 manner 28:24 manufacturers 20:2 March 1:8 55:11 59:21 79:15,19 Margaret 71:24 Marine 4:13 mark 3:15 market 21:11 matching 39:19 material 54:6 72:4 materialized 34:15 matter 52:3 may 35:18 43:21,23 45:17 50:18 56:15 maybe 17:7,8 44:11 mckay 2:11 8:11 9:6 13:17 17:10 18:5 26:4 31:16 32:6 40:12 41:2 42:22 43:4 46:3 47:6 48:14 50:14 51:8 52:19 54:4 58:21 65:17 67:5,17 68:23 69:2,9 72:15 73:14 74:4,17 75:10,23 77:5 McKay 4:5 11:9 36:17 45:23 61:22 71:19,23 McMennerman 71:24 72:2 mean 26:5 meaning 31:13 means 68:10 meant 68:9 meet 45:5,6 58:11 61:7 meeting 1:4 3:1 4:1 5:1 6:1 7:1 8:1 9:1 10:1 11:1,21 12:1,2,3,8,22 13:1 14:1,23 15:1,7 16:1
--	--	--	---



<p>17:1,8 18:1 19:1 20:1 21:1 22:1 23:1 24:1,17 25:1 26:1 27:1 28:1 29:1 30:1 31:1 32:1 33:1 34:1 35:1 36:1 37:1 38:1 39:1 40:1 41:1 42:1,20 43:1 44:1,23 45:1 46:1 47:1 48:1 49:1 50:1 51:1 52:1 53:1 54:1 55:1,11,23 56:1 57:1,25 58:1,6,7 59:1,15,25 60:1 61:1 62:1 63:1 64:1 65:1 66:1 67:1 68:1 69:1 70:1 71:1,10 72:1,10 73:1 74:1 75:1,21 76:1,17 77:1,4,18 78:1 79:13</p> <p>meetings 36:17 44:22 58:6 71:10</p> <p>Melbourne 4:17</p> <p>melt 37:17</p> <p>members 4:5 6:14 13:17 17:11 18:5 31:16 46:3 50:14 64:8 71:19 72:5,12 77:5</p> <p>membership 56:3,6</p> <p>mention 17:4 40:13 59:21 61:10,12</p> <p>mentioned 14:14 23:12 24:15 47:20 60:23 69:25 73:17 76:17 77:12</p> <p>mentored 76:21</p> <p>mentoring 76:21</p> <p>merely 33:6</p> <p>met 6:21 30:17 31:25 36:16 59:21,22</p> <p>metropolitan 40:7</p> <p>Meza 8:7 10:3,22</p> <p>MHCHE 71:25</p> <p>Miami 69:7</p> <p>middle 4:19 41:19 49:8 55:13 70:18 72:10</p> <p>million 13:25 20:25 23:4 24:5,11</p>	<p>32:10,12,14 34:8,11 35:12 36:2,7,10,19 38:2,7,9,12,22,25 39:4,12,14,21,22 40:16 41:13 48:7 49:7 51:19 53:17,18 60:2</p> <p>mind 28:22</p> <p>mindful 50:25</p> <p>minor 11:3</p> <p>minute 72:16</p> <p>minutes 11:20 12:7 15:6,12,23,25 16:2 17:12,13,16 18:15</p> <p>Miranda 7:17,18 8:20</p> <p>misread 42:12</p> <p>missed 58:9 76:6,10</p> <p>mission 4:8</p> <p>Missouri 22:25</p> <p>missteps 3:23</p> <p>misunderstood 42:8,13</p> <p>model 20:8 21:10,13,14 22:3,5 24:12 25:5 27:18</p> <p>modest 32:25 37:19</p> <p>modestly 34:13</p> <p>modification 75:10</p> <p>moment 31:19 38:16 51:11</p> <p>money 4:14 13:11 48:2 50:8 59:4 61:21 62:17</p> <p>monitoring 72:6</p> <p>MONTAUKETT 1:6</p> <p>month 16:13 25:6,8 27:19 31:22 32:5 44:3 59:9 63:13 76:6</p> <p>months 27:22 29:10 58:7</p> <p>Morgo 2:6 11:22 12:4,9 15:8,9 16:11 17:4,16 27:24 32:4 43:21 45:6 50:8 55:4 59:12,13,20 62:9</p>	<p>63:6 75:5,17,25</p> <p>morning 69:16,20 75:22</p> <p>Mortuary 53:6</p> <p>motion 11:25 12:4,6,13 14:22,25 15:4,5 16:10 54:25 55:7 65:18,20,25 78:6</p> <p>move 11:22 12:9 16:2 18:13 55:4 65:25 78:9</p> <p>moved 18:9 46:18</p> <p>moving 68:10</p> <p>Munich 5:6</p> <p>myself 7:12 13:18 36:17 64:8</p> <hr/> <p style="text-align: center;">N</p> <hr/> <p>Nassau 40:9,10,13,15,20,24 46:13 52:18,25</p> <p>national 69:17 74:14</p> <p>nature 19:6</p> <p>necessarily 40:3 42:19</p> <p>necessary 61:22</p> <p>negative 7:24</p> <p>negotiated 25:3</p> <p>negotiating 54:7</p> <p>negotiation 24:18</p> <p>negotiations 78:8</p> <p>Neither 47:18</p> <p>net 24:10</p> <p>Newsday 61:14</p> <p>nice 8:25</p> <p>Nick 18:15,19,23,25 19:3,4 26:7,13</p> <p>night 67:10,18 68:3</p> <p>nine 29:8 40:17 41:14 42:3 51:18 60:10 66:13</p> <p>ninety 29:9 38:19</p> <p>ninety-five 32:14</p>	<p>ninety-three 13:21 66:13</p> <p>Nobody 62:14</p> <p>nominations 64:20</p> <p>non-recurring 49:15</p> <p>non-returning 52:20</p> <p>Notary 79:8</p> <p>note 56:2,10</p> <p>noted 78:12</p> <p>nothing 62:11</p> <p>notice 12:19 13:14 16:14</p> <hr/> <p style="text-align: center;">O</p> <hr/> <p>oath 3:24</p> <p>obligated 25:7</p> <p>obligation 41:5</p> <p>obligations 34:5</p> <p>obviously 11:11 23:2</p> <p>Oceanographic 4:18</p> <p>o'clock 69:16</p> <p>offer 18:24 46:14 53:9,10</p> <p>offers 21:18</p> <p>office 3:24 21:18 30:18 33:18 36:14 46:22 70:3,5</p> <p>officer 70:7</p> <p>official 3:24 8:11 63:21</p> <p>officiate 3:20</p> <p>offsetting 19:21</p> <p>offsite 28:3</p> <p>oftentimes 19:25</p> <p>okaying 55:19</p> <p>onto 19:3</p> <p>open 48:18 64:24</p> <p>opening 35:7 48:5</p> <p>operate 21:3 28:22 31:14 72:18</p> <p>operating 27:10 31:7 35:6 38:10</p>
---	---	---	--



<p>operation 41:21</p> <p>operations 19:13 20:9</p> <p>opinion 63:21</p> <p>opportunities 23:15 28:11</p> <p>opportunity 10:21,23 25:23 44:19 50:5</p> <p>Oppose 12:6,13</p> <p>opposed 15:4 25:2 27:10 39:12 55:7 65:25 78:11</p> <p>option 51:9</p> <p>options 43:13 45:13 47:18</p> <p>order 12:3 14:24</p> <p>organization 56:6</p> <p>Organizational 28:15</p> <p>organizations 17:5</p> <p>originally 30:13</p> <p>others 17:21 18:9 26:12 54:20</p> <p>otherwise 45:11 64:19</p> <p>ours 25:10 27:23 40:24</p> <p>ourselves 54:8,9</p> <p>outstanding 7:3</p> <p>ovation 11:18</p> <p>Overall 9:18</p> <p>overload 34:9</p> <p>overlook 28:25</p> <p>overnight 27:6</p> <p>overview 23:23 42:17</p> <hr/> <p style="text-align: center;">P</p> <hr/> <p>p.m 1:9 78:12</p> <p>pack 41:19</p> <p>package 21:15 23:13 63:4</p> <p>packages 20:19</p> <p>packet 13:15</p> <p>page 15:11,16 16:12 28:5 29:6 73:19 74:13 80:5</p>	<p>pages 68:12</p> <p>paid 73:13</p> <p>palatable 47:18</p> <p>Palumbo 18:15 19:3,5 26:19,23 27:17 28:2,8,19 29:12,16 30:2,6</p> <p>panel 69:17</p> <p>paragraph 15:14,17</p> <p>pared 68:11</p> <p>parents 56:15</p> <p>park 75:15</p> <p>parking 27:6</p> <p>particular 20:6,20 21:11 33:22</p> <p>partner 20:22</p> <p>partnership 56:8 58:20</p> <p>part-time 35:16</p> <p>PA's 48:21</p> <p>Pasquale 3:19</p> <p>pass 9:3</p> <p>passed 47:9 58:2</p> <p>passing 4:22</p> <p>past 5:10 32:9 41:7 44:8 47:9 49:22 50:22</p> <p>Pat 3:22</p> <p>PAUL 2:7</p> <p>pay 4:14 51:3 53:11</p> <p>payable 26:18</p> <p>payment 34:24</p> <p>payments 33:3</p> <p>Pederman 61:13</p> <p>Pedersen 70:23,24 72:25</p> <p>people 28:16,20,25 57:13 71:8,16</p> <p>per 38:11 39:20 41:16,24,25 43:6</p> <p>percent 24:13 25:14 32:12,18,22,23 33:16 34:20 38:18,20 39:24</p>	<p>41:10 43:10,19 44:4 46:9,17,19 47:12 53:18 61:2</p> <p>percentage 40:19</p> <p>performance 19:6,19 20:7,22 25:10</p> <p>period 23:25 24:10,14 25:6 27:19 29:10</p> <p>permanent 34:7</p> <p>person 39:20 53:12 76:8,12</p> <p>personal 56:12 67:8 68:8 77:12</p> <p>personally 5:19 22:12 76:21</p> <p>personnel 16:25 32:20 61:2 63:9 71:11</p> <p>perspective 56:12,13</p> <p>pertains 55:13</p> <p>Petrizzo 2:12 15:23 16:20 17:23 65:4,5,12 76:2</p> <p>Phi 68:19</p> <p>phone 52:3 61:23</p> <p>phones 69:25</p> <p>phrase 73:7</p> <p>physics 48:16</p> <p>picture 6:19 32:8</p> <p>pie 33:6,17</p> <p>places 46:13</p> <p>plan 11:2 21:7 46:5</p> <p>planning 48:18</p> <p>plaque 76:18</p> <p>please 3:3 32:6 64:5 73:17</p> <p>pleased 12:18 58:12 73:7 74:21,22</p> <p>pleasure 6:5 74:7 76:14</p> <p>pledge 3:3,5 5:21 6:4 77:17</p> <p>pledges 66:14</p> <p>plow 37:9 60:14</p>	<p>plowing 37:6</p> <p>plus 36:8 38:7</p> <p>point 6:10 18:22 19:4 24:24 31:23 33:6 34:10,16 35:12 36:2,7,8,9,10,19 38:2,7,8,21 39:4 40:21 41:13,14 42:6 47:8 49:6 50:4 53:16,17 54:18 56:24 57:5 62:23 64:15 66:17 69:4 71:18</p> <p>pointing 18:2</p> <p>points 67:7</p> <p>policies 57:15 76:24,25</p> <p>policy 42:18 44:21 58:3,5</p> <p>political 8:24 11:3</p> <p>politics 10:14</p> <p>Pontieri 2:7 63:10</p> <p>popular 69:22</p> <p>Port 22:21</p> <p>portion 25:24 36:6 37:14</p> <p>position 44:24 63:18 65:13</p> <p>positions 23:5 64:23</p> <p>positive 12:20 42:4</p> <p>possible 45:2</p> <p>post 73:19</p> <p>potential 22:23 47:16</p> <p>potentially 24:4</p> <p>Power 71:18</p> <p>practices 27:10</p> <p>prayers 63:11</p> <p>predicted 29:7</p> <p>prefer 65:15</p> <p>premium 34:19</p> <p>prep 48:15 71:8</p> <p>prepare 48:22 71:6,11,20</p>
---	--	--	--



<p>preping 49:2</p> <p>present 2:2 12:15,18 30:9 36:18 44:25 50:16 69:4</p> <p>presentation 18:4 31:2,9 42:8,16,19 43:22</p> <p>presented 42:24 60:20</p> <p>presenting 32:15 51:10 76:18</p> <p>president 2:11 7:19,21 8:5,8 12:15 30:9 36:13,16 59:20 64:13 69:18 71:12,23 77:22</p> <p>president's 50:9 66:2</p> <p>presiding 70:7</p> <p>press 74:11</p> <p>pressure 54:21 58:24</p> <p>previously 16:12 17:20</p> <p>price 66:10</p> <p>Primarily 21:24 36:22</p> <p>primary 27:3 48:13</p> <p>prior 41:6</p> <p>privilege 4:4 6:15</p> <p>probably 5:15 8:21 38:13</p> <p>proceed 3:7 11:19 59:7</p> <p>process 17:22 21:6 26:17 57:8 61:6,7 62:2,3 64:21 70:17,21 72:20,24 73:13</p> <p>procure 48:20</p> <p>procurement 21:18</p> <p>produce 24:9</p> <p>productivity 36:25</p> <p>professional 56:7</p> <p>profile 19:15</p> <p>profits 27:16,18 29:11</p> <p>program 4:13,21 5:4 10:17 23:10 24:2,22</p>	<p>27:19 30:20 37:12,16 53:4,6,10 56:21</p> <p>programs 18:24 26:3 46:14</p> <p>progress 10:18 46:25 47:3</p> <p>project 25:24 26:14 58:19</p> <p>projected 35:21 36:10,12</p> <p>projecting 23:17 24:4 33:19 34:16 35:11 36:6</p> <p>projections 29:15,17,22,24 30:5</p> <p>projects 25:25 30:22,23</p> <p>promote 57:12</p> <p>promptly 3:24</p> <p>proper 75:14</p> <p>proposal 57:25</p> <p>proposals 21:22</p> <p>proposed 56:24</p> <p>proposing 22:4</p> <p>proprietary 23:13</p> <p>proven 23:9,10</p> <p>provide 28:7 30:2 71:18,21 72:5</p> <p>provided 16:21 21:16 27:21</p> <p>provider 21:7</p> <p>provides 39:10 41:15</p> <p>providing 7:9</p> <p>prudent 60:8</p> <p>PSE&G 24:9</p> <p>Public 79:8</p> <p>publicly 5:13</p> <p>pulled 48:2</p> <p>pumped 57:9</p> <p>pumps 20:3</p> <p>purchase 48:17</p>	<p>purposes 17:11 19:11</p> <p>pursuant 17:2</p> <p>pursuing 15:18</p> <p>push 10:16</p> <p>pushing 58:20</p> <p>puts 63:18</p> <hr/> <p style="text-align: center;">Q</p> <hr/> <p>quality 74:16</p> <p>question 5:20 15:21,24 16:11 26:14,21 27:13 47:19 49:16 53:24 54:17 65:8</p> <p>questionnaire 52:20</p> <p>questions 13:14 30:8 42:5 54:24 61:9 74:9 78:5</p> <p>quick 15:10 20:24 25:6 44:12</p> <p>quickly 24:16 70:16</p> <p>quite 24:19 59:22</p> <hr/> <p style="text-align: center;">R</p> <hr/> <p>R.N 4:22</p> <p>Radiology 53:6</p> <p>raise 58:2</p> <p>Ramona 7:17</p> <p>ran 52:24</p> <p>range 28:6</p> <p>ranged 49:22</p> <p>rank 40:2 42:3</p> <p>ranked 41:18</p> <p>rare 6:23</p> <p>rate 33:14 40:3</p> <p>rather 37:4</p> <p>reaching 61:19 77:13,14</p> <p>reading 29:6</p> <p>ready 72:14 73:8 75:23</p> <p>real 8:17 21:2 40:8 70:15</p>	<p>reality 77:19</p> <p>reallocate 26:6</p> <p>really 10:20 21:4 26:2,23,25 28:20,24 41:6 62:10,24 67:24 76:11 77:20,24</p> <p>reason 7:24 23:8 35:5 53:3 62:3 80:7,9,11,13,15,17,1 9,21</p> <p>reasons 21:23 48:13 53:4 80:3</p> <p>rebate 18:9</p> <p>receive 12:22 13:4 35:18 57:6</p> <p>received 4:17,21 13:10 14:11 18:8 30:19 42:8 47:7 55:12 62:21 66:24 73:15</p> <p>receiving 40:13</p> <p>recent 32:13 34:18</p> <p>recently 6:12 70:17</p> <p>recitation 3:4</p> <p>recognition 74:22 77:11</p> <p>recognitions 6:11</p> <p>recognize 58:21 74:7 77:2</p> <p>recommend 50:3</p> <p>recommendation 22:8 42:15 45:22 60:18,19 64:17 65:10,21</p> <p>recommendations 11:15,16 27:15 28:13 69:13</p> <p>recommended 45:2,16</p> <p>recommending 42:15</p> <p>record 15:11 23:10 65:18 72:23 73:22 74:4,6 76:15 77:15 78:2 79:13</p> <p>red 13:10</p> <p>reduce 19:20 20:11</p> <p>reduced 14:15 25:16</p>
---	--	---	---



<p>reducing 20:16</p> <p>refer 56:7</p> <p>reference 22:9 31:23</p> <p>referenced 12:21</p> <p>reflect 61:16</p> <p>reflected 60:11</p> <p>reform 9:2</p> <p>regard 18:17 63:2</p> <p>regarding 55:14,18</p> <p>regards 18:7 19:17</p> <p>regrettably 34:14</p> <p>reimbursed 23:19</p> <p>reinstated 61:21</p> <p>reinstatement 13:19</p> <p>reinvest 25:24</p> <p>related 20:20 26:21 34:18</p> <p>relatively 41:8</p> <p>religious 59:23</p> <p>rely 35:25</p> <p>remain 64:22</p> <p>remains 64:5 66:24</p> <p>remember 77:21</p> <p>remind 29:4</p> <p>remiss 5:12</p> <p>removal 37:23</p> <p>reoccurring 49:5</p> <p>replacement 37:7,8</p> <p>replacing 20:3 27:10</p> <p>replenishing 37:17</p> <p>replicate 36:3 56:22</p> <p>replicating 47:20</p> <p>report 12:19 13:13,15 18:22 26:3 30:10 55:24 58:8 63:3 64:10 66:2 72:3,6,13</p> <p>reported 79:15</p> <p>reports 12:16 55:8 66:25</p> <p>representing 9:20 75:2</p>	<p>reputation 25:20</p> <p>request 11:25 12:6 14:21 15:5 45:18 54:25 76:3</p> <p>requested 72:2</p> <p>requests 30:19 36:13,20,21 38:3</p> <p>require 65:5</p> <p>requires 22:4</p> <p>research 16:18 74:15</p> <p>reservations 66:16 71:4</p> <p>reserve 39:5 47:18 48:3,10 49:12,13 51:18</p> <p>resolution 47:10 55:2</p> <p>resolutions 19:7 56:23</p> <p>RESOURCE 1:6</p> <p>resources 23:24</p> <p>respectful 45:20</p> <p>responding 76:2</p> <p>responsibility 44:6</p> <p>responsible 33:19 61:19</p> <p>responsiveness 36:25</p> <p>rest 8:22</p> <p>restoration 14:4,10</p> <p>restored 13:23 14:20</p> <p>results 22:14</p> <p>retention 37:22</p> <p>retirement 34:11,12</p> <p>retreat 50:6</p> <p>return 52:22</p> <p>revenue 13:4,5 30:12 31:12 33:9,25 35:14,24 36:4,5,9 38:7,13,25 39:2,21 40:20 47:23</p> <p>revenues 49:10</p> <p>review 70:6</p> <p>reviewed 56:23</p> <p>reviewing 21:21 68:5</p>	<p>reviews 55:14</p> <p>RFP 15:19</p> <p>rise 3:3</p> <p>Riverhead 1:7 75:12</p> <p>Rockland 40:22</p> <p>role 29:2 69:18</p> <p>room 68:19 71:3</p> <p>roughly 33:16</p> <p>round 61:11 74:8</p> <p>row 68:16</p> <p>RSP 15:18</p> <p>run 52:22</p> <p>running 13:9 27:7</p> <p>runs 9:10</p> <hr/> <p style="text-align: center;">S</p> <hr/> <p>sacrifice 59:22</p> <p>salaries 32:24 33:7 34:7,9 36:22</p> <p>salary 23:19</p> <p>salt 37:17</p> <p>Salute 66:5 73:16</p> <p>Samaritan 4:21</p> <p>samples 48:17</p> <p>sand 37:17 63:23</p> <p>Sanders 14:25 47:19 49:16 55:9,10 64:25 65:8,15,19 78:9</p> <p>sat 76:9</p> <p>save 4:14</p> <p>saved 25:13</p> <p>savings 19:22 22:5,6 23:3,7,15,17,22 24:5,9,12,13 25:8,9,15,25 27:21,23 29:7 34:14,22 35:2,3 60:11</p> <p>saw 51:17 54:5</p> <p>scale 22:23</p> <p>SCC 2:11</p> <p>scenario 33:22,24 34:3</p>	<p>38:20,22 47:11 48:4 51:6 52:8</p> <p>scenarios 52:7</p> <p>scheduled 64:16 66:6</p> <p>scholar 68:22 74:23</p> <p>scholars 68:6</p> <p>scholarship 5:7</p> <p>school 4:11 9:2,9,10 22:21 52:17 56:22</p> <p>science 11:3 35:4 37:16 48:15 53:7</p> <p>Sciences 5:6 37:10</p> <p>Scott 7:20</p> <p>scream 10:8</p> <p>script 25:22</p> <p>second 11:23 12:10 15:2 16:7 42:23 55:5 65:8,18,23</p> <p>secondly 22:2</p> <p>secretary 7:16 8:10 64:23</p> <p>sector 21:19</p> <p>sectors 72:22</p> <p>security 37:12,15</p> <p>seeing 27:17 29:21,25 77:4</p> <p>seeking 32:17</p> <p>seem 48:13</p> <p>seems 10:8 57:10 60:9 61:3,11</p> <p>Selden 15:13</p> <p>selected 20:21 69:18 74:13</p> <p>selection 21:6</p> <p>self-evaluation 55:17</p> <p>semester 13:6 47:15</p> <p>Senate 13:23 39:16,17 42:24 43:6 51:15 63:18,22 64:2</p> <p>Senator 53:21</p> <p>senators 63:19</p> <p>senator's 70:3</p>
---	--	--	---



<p>send 71:19 73:19</p> <p>sending 3:19</p> <p>sense 9:7 22:22 29:19 75:14</p> <p>sensitive 37:24</p> <p>sent 72:3,4</p> <p>separate 17:6</p> <p>sequences 55:15</p> <p>series 71:13</p> <p>serious 18:7</p> <p>serve 4:3,5</p> <p>served 64:13</p> <p>service 5:14,15 19:24 21:7 76:20</p> <p>services 27:21 28:7 33:2 37:20</p> <p>serving 76:5</p> <p>session 78:7</p> <p>sessions 14:8 71:8</p> <p>seven 35:12 36:7,8,9</p> <p>seventeen 5:13 41:18 49:23 77:8</p> <p>seventy-one 29:8 32:10</p> <p>several 6:15 18:8 32:9 36:17 43:13 49:22 67:6</p> <p>sewer 15:15</p> <p>shake 77:23</p> <p>share 8:13 23:14 24:13 25:7,14 27:23 29:11 31:4 33:16 40:14,24 46:25 62:19 64:5</p> <p>shared 17:20 22:5 47:5</p> <p>sharing 52:7 64:3</p> <p>SHAUN 2:11</p> <p>shoes 5:21 6:3 9:12 76:11,13</p> <p>short 71:13,18</p> <p>shortchanged 61:15</p> <p>shortening 38:6</p> <p>shortfall 36:5</p>	<p>shortly 70:2</p> <p>shot 36:6 47:20 49:5,6,13,14 51:18,21</p> <p>shows 38:20 39:7,25 40:18 49:21</p> <p>Shults 71:7 72:9</p> <p>sign 34:23</p> <p>signature 19:8 80:24</p> <p>signed 19:2</p> <p>significant 33:15 35:5 47:16,17 67:10</p> <p>significantly 66:19</p> <p>silver 68:20</p> <p>similar 22:11 56:2,10</p> <p>situation 16:18 26:20 69:11</p> <p>situations 17:22</p> <p>six 13:21,23 23:4 25:6,8 27:19,22 29:10 32:11,18 37:13 38:21 41:13 49:24 50:11 76:6</p> <p>sixteen 49:25 50:10</p> <p>sixty 13:4,5 37:14</p> <p>sixty-one 32:21</p> <p>sixty-three 26:12</p> <p>sixty-two 15:13</p> <p>size 29:20,25 42:4</p> <p>slide 39:7 40:18</p> <p>slight 35:17</p> <p>slightly 20:8 34:21</p> <p>small 61:7 70:25 71:6,20,25</p> <p>smaller 22:25</p> <p>smile 77:23</p> <p>Smithtown 3:22</p> <p>smoking 58:2,5</p> <p>snapshot 20:24</p> <p>snow 37:5,6,8 60:14</p> <p>sobering 59:24</p> <p>software 23:13</p>	<p>sole 15:15,16</p> <p>solicited 21:18</p> <p>somebody 43:24</p> <p>somehow 73:10</p> <p>someone 76:13</p> <p>somewhat 48:12 63:24</p> <p>somewhere 53:12 68:20</p> <p>sorry 46:24 66:3 75:11</p> <p>sort 25:25</p> <p>source 47:22</p> <p>sources 20:17 33:9 39:2</p> <p>span 24:3 25:9</p> <p>speak 18:25 60:5 68:8 69:17</p> <p>SPEAKER 67:15</p> <p>speaking 15:12 67:8</p> <p>Special 4:21</p> <p>specialists 20:14 23:12,20 24:21 27:3 28:4 29:3</p> <p>specialization 21:10,25</p> <p>specialize 19:24</p> <p>specific 42:14</p> <p>speed 27:8</p> <p>Spencer's 57:25</p> <p>spending 37:20</p> <p>spent 22:10,19 49:24</p> <p>split 22:6</p> <p>spoke 22:12 43:24 71:24 77:9,20</p> <p>sponsor 40:14,16,19 41:4,8,12</p> <p>sponsorship 66:16 73:25</p> <p>spring 12:23 48:19</p> <p>square 30:3</p> <p>ss 79:5</p> <p>St 4:10</p> <p>staff 20:13,16 29:4</p>	<p>55:16,21 68:18 71:24 72:23</p> <p>staffing 19:14</p> <p>standards 72:11</p> <p>standing 11:17 16:13,20 17:2</p> <p>start 25:6 27:17 48:18 61:23 75:8</p> <p>started 24:20</p> <p>starting 8:13 24:22</p> <p>starts 25:4</p> <p>start-up 48:6 75:20</p> <p>state 4:22 7:25 14:16 18:12 22:18 24:19 31:21 33:11 35:19 37:22 38:10 39:3,19,22 44:2,16 45:13 50:18 63:18 67:12 68:17 75:14 79:4,9</p> <p>stated 33:12</p> <p>States 49:9 55:13 70:19</p> <p>State's 72:10</p> <p>stay 68:6 74:23</p> <p>stem 61:17 74:20</p> <p>step 9:12 24:20</p> <p>stepping 72:25</p> <p>story 72:19</p> <p>straightforward 32:20</p> <p>strategic 71:10</p> <p>stream 22:3</p> <p>strive 5:23</p> <p>structure 24:13</p> <p>structured 25:5</p> <p>student 2:10 6:17 7:4,16,21 8:5,10 9:9,12 10:4 12:23 16:24 33:10,16 40:23 42:10 50:23 52:20,23 55:8 57:8,13 59:3,4 68:21 69:3,8 74:13,16</p> <p>students 5:16 6:11,16,19,21,24</p>
---	--	---	--



<p>7:2,6,19 8:3,9,18 9:17,19,23,25 10:6 11:10,12,17 13:18 14:6 20:17 22:25 29:4 33:12 35:16,17 46:12,16 51:2 52:10,13,21,25 55:24 56:14,18 57:2,9,10,20 58:16 67:5,7 68:7 69:2,9 70:13 72:23 74:12 77:7,24</p> <p>studying 5:5</p> <p>stuff 71:4</p> <p>subject 61:25</p> <p>submission 70:18</p> <p>submit 45:3 75:23</p> <p>submitted 75:9,18,21</p> <p>success 16:24 52:23 55:8</p> <p>successful 21:15</p> <p>Suffolk 1:3 4:8,12,20 5:2,9 11:2,6 39:25 41:4,18 52:11,14 53:2,3 57:3 67:11 79:6,13</p> <p>suggested 42:10</p> <p>suggestion 17:19</p> <p>SUNY 5:3 13:10</p> <p>Supervisor 3:22</p> <p>supplement 72:3,6</p> <p>supplies 32:25 35:8 37:13,15 48:7 49:3</p> <p>support 33:10 38:2 46:15 51:20 52:5 56:17 65:13,20 67:2 74:6</p> <p>supported 9:22</p> <p>supporting 69:14</p> <p>sure 53:13,15 60:12 73:15</p> <p>survey 52:24</p> <p>sustain 34:7</p> <p>sustainability 18:7,21 19:11 25:21</p>	<p>sustainable 25:18 26:2</p> <p>swearing 3:7,20</p> <p>sworn 3:9</p> <p>synopsis 44:12 71:21</p> <p>system 45:11</p> <p>systems 34:12</p> <hr/> <p style="text-align: center;">T</p> <hr/> <p>table 57:14 61:11 66:16 73:24 74:8</p> <p>tackle 10:5</p> <p>taking 4:13 35:9,16 61:17 62:16 72:25 77:3</p> <p>talk 7:5 8:12 44:5 46:11,12 63:7 67:19 68:9</p> <p>talked 44:8 55:23 56:20,24,25 57:17 60:3 69:10 75:6</p> <p>talking 22:10,20 26:24 28:15 38:8 43:9</p> <p>talks 15:17 18:23</p> <p>tapes 71:13</p> <p>target 30:15</p> <p>task 8:12 72:17</p> <p>team 10:20 23:15 53:5 58:23 68:22 70:25 71:6,21,25 72:4,6 77:15</p> <p>Tech 4:13</p> <p>technology 4:16,18 16:25 23:13 59:8 71:3</p> <p>temporary 36:22</p> <p>ten 22:25 23:25 24:3,10 36:10 68:12</p> <p>tens 5:16</p> <p>tenure 5:17 77:8</p> <p>term 17:12 22:7</p> <p>terms 30:3 31:6 37:5,23 40:2,8,18 44:12,16,21 45:9,12 47:2 63:19</p>	<p>testament 57:11</p> <p>testimonies 55:24</p> <p>Texas 28:2</p> <p>thank 3:6,12,18 5:13,17,18,20,24,25 6:9 7:3,8 10:10,11,21 11:12,13 14:18,20 17:25 26:7 30:7,8,11 32:7 50:21 52:6 55:10 58:13,15 63:5 64:3 66:23 73:4,14 74:5 75:3,25 77:3</p> <p>That's 49:17 66:20 68:17</p> <p>theirs 40:11</p> <p>themselves 7:13 9:10</p> <p>Therefore 34:24</p> <p>there's 24:5 54:5</p> <p>they're 14:9 16:21 20:14 23:17,18 40:7 41:17</p> <p>third 4:10 15:18 30:21 45:4</p> <p>thirteen 24:4,11 34:20 38:8 49:24 53:16 60:2</p> <p>thirty 41:19 50:11</p> <p>thirty-eight 40:17 41:13,14</p> <p>thirty-four 67:16</p> <p>thirty-one 40:22</p> <p>thirty-three 40:20</p> <p>thoughts 63:11</p> <p>thousand 13:4,5,7,21,24 14:5 22:25 29:8 37:14 38:19 41:11 46:10 49:23 50:3 60:10 66:13,18</p> <p>thousands 5:16</p> <p>threshold 44:21 50:2</p> <p>threw 25:23</p> <p>throughout 10:6</p> <p>ticket 66:16</p>	<p>ticking 25:4</p> <p>timeline 24:16</p> <p>title 16:23 28:14</p> <p>today 3:17,25 5:22 17:14 60:9 66:8 70:12</p> <p>tomorrow 75:22</p> <p>tonight 19:8 42:19 56:25</p> <p>Tony 73:22</p> <p>tool 54:2</p> <p>total 13:6 23:3 32:8,22 66:14</p> <p>totally 26:8</p> <p>totals 37:13</p> <p>tough 68:6 69:14,20</p> <p>tour 59:10</p> <p>town 14:8 53:11 72:10</p> <p>track 23:9 30:12</p> <p>training 23:20 28:3,4</p> <p>transcribed 79:16</p> <p>transcripts 57:18</p> <p>transfer 11:2 52:14</p> <p>transferred 4:15 5:3</p> <p>transfers 33:3</p> <p>transformation 54:15</p> <p>transformative 72:20</p> <p>transforming 72:17</p> <p>transportation 71:3</p> <p>travel 69:5,6</p> <p>treasurer 8:10</p> <p>trending 12:20</p> <p>trip 6:16,20 7:5</p> <p>truck 37:8</p> <p>true 4:4 79:12</p> <p>trust 60:7</p> <p>trustee 2:4,5,6,7,8,9,10 3:8,10,12 6:5 7:4,8 9:14 11:22,23,24 12:4,9,10,11,13 14:25 15:2,8,9</p>
---	--	--	---



<p>16:6,7,8,10,11 17:4,16 26:15,22 27:24 28:5,14 32:4 43:21 45:6 47:19 49:16 50:8 52:2,12,13 53:19 54:19,23 55:4,5,9,10 57:6,8 59:9,12,13,14,15,20, 22 62:4,9 63:5,7,9,14,16 64:7,25 65:8,15,19,23 66:3,23 68:24 74:10 75:5,17,25 76:4,5 77:4,8,11,14 78:9</p> <p>trustees 1:4 3:1 4:1 5:1 6:1,14 7:1 8:1 9:1 10:1 11:1,8 12:1,2 13:1 14:1,23 15:1,7 16:1 17:1 18:1 19:1 20:1 21:1 22:1 23:1 24:1 25:1 26:1 27:1 28:1 29:1 30:1 31:1 32:1 33:1 34:1 35:1 36:1 37:1 38:1 39:1 40:1 41:1 42:1 43:1 44:1 45:1 46:1 47:1 48:1 49:1 50:1,4 51:1 52:1,24 53:1 54:1 55:1 56:1 57:1,11 58:1,13 59:1 60:1,6 61:1 62:1 63:1 64:1,15,17 65:1 66:1 67:1,3 68:1 69:1 70:1 71:1,20 72:1 73:1 74:1 75:1 76:1,19,23 77:1 78:1 79:14</p> <p>try 10:15 21:3 28:16 51:23 53:13 57:20 69:22</p> <p>trying 10:16 26:8 56:21 57:19</p> <p>tuition 33:10,25 35:19 38:23 39:3,20,21 40:3,8,9 42:11,16 46:12 47:13,17,24 48:12 50:23,24 51:2,4 52:9,16 53:22 54:10 62:15 70:12 77:21</p>	<p>tune 35:25</p> <p>turn 19:3 59:12 74:12</p> <p>twelve 21:12,25</p> <p>twenties 50:12</p> <p>twenty 13:7 50:3</p> <p>twenty-five 6:19</p> <p>twenty-four 68:5</p> <p>twenty-six 40:21</p> <p>type 17:22 29:18 47:3,4 61:23</p> <p>types 28:9,11</p> <p>typically 19:23 28:12 45:17 47:9</p> <hr/> <p style="text-align:center">U</p> <hr/> <p>Undergraduate 74:15</p> <p>understand 6:6</p> <p>understanding 42:10 76:24</p> <p>unfortunate 50:24</p> <p>unfortunately 76:6,7,12</p> <p>unions 67:21</p> <p>unique 10:9</p> <p>unit 4:24 55:14</p> <p>units 27:7</p> <p>Universities 56:5</p> <p>University 5:6</p> <p>unknown 60:3</p> <p>unless 58:8</p> <p>unnecessary 27:5 48:12</p> <p>unsustainable 45:25</p> <p>update 66:5,12 70:22</p> <p>updates 55:12</p> <p>upon 31:21</p> <p>utilities 19:16</p> <p>utility 20:24 24:8 26:25 27:4 29:20</p> <p>utilize 17:12</p> <p>utilized 20:18</p>	<hr/> <p style="text-align:center">V</p> <hr/> <p>vacancy 64:12,13,18 65:21</p> <p>vacant 63:14 64:5</p> <p>value 19:17</p> <p>Vanessa 7:14</p> <p>Vargas 58:22</p> <p>variables 43:11</p> <p>variety 36:14</p> <p>vary 50:19</p> <p>vast 6:6</p> <p>Vecchio's 3:22</p> <p>vehicle 19:20</p> <p>vehicles 37:7</p> <p>vendor 25:2</p> <p>venue 66:25</p> <p>version 39:9,10,16,17</p> <p>viable 39:10</p> <p>vice 12:15 30:8 59:20 64:13,14 71:12</p> <p>video 71:13</p> <p>videos 71:14</p> <p>viewing 71:15</p> <p>vis-a-vis 30:18</p> <p>visit 71:2,6,11,21</p> <p>Visual 5:4</p> <p>Vizzini 30:9,11 31:5 32:7 40:15,25 41:3 42:14 44:14 45:7 47:7,22 49:18 50:13</p> <p>voided 24:15</p> <p>volunteered 62:7</p> <p>vote 31:18 65:18</p> <p>votes 56:11</p> <p>VP 65:21</p> <hr/> <p style="text-align:center">W</p> <hr/> <p>wait 30:25 64:18 65:10 72:15</p> <p>waiting 33:15</p>	<p>waking 11:13</p> <p>Walter 5:13,17,24 63:13 64:13 76:8,18 77:16,18,19,22</p> <p>Walter's 6:3 76:5</p> <p>wasn't 53:24 59:14</p> <p>water 48:25</p> <p>ways 17:21 55:20</p> <p>wear 58:14</p> <p>website 71:16</p> <p>weeds 60:14</p> <p>week 5:19 14:17 30:21 42:9 43:17 44:17 51:5,6 71:25</p> <p>weekly 66:25</p> <p>weeks 24:18 30:17 76:7</p> <p>welcome 6:15</p> <p>We'll 63:7</p> <p>we're 23:19 25:6 31:6 48:19 49:17 56:8 67:6 70:4</p> <p>Weschester 40:21</p> <p>West 4:11</p> <p>Whatever 27:21</p> <p>wherein 25:6</p> <p>WHEREOF 79:18</p> <p>Whereupon 3:4,9</p> <p>whether 10:7 30:22,23 52:16</p> <p>whom 71:5</p> <p>willing 45:15</p> <p>window 45:8</p> <p>winter 37:18</p> <p>winters 37:4</p> <p>wish 80:2</p> <p>WITNESS 79:18 80:24</p> <p>wonderful 6:11</p> <p>wondering 29:23</p> <p>work 4:14 5:22 10:20 20:21 21:7,19 23:16 24:25 43:19 46:19</p>
---	---	---	--



53:15 55:14
 58:13,15
 67:10,20,22 70:19
 71:6 73:5,11 75:3

worked 22:17 54:20
 63:4,17 67:12,25

workers 35:2

working 19:9 20:16
 23:8 25:2 29:14 52:2
 53:13 68:18 69:23
 70:3,4,5,6,7

workings 9:8

works 4:24 44:18

world 8:25

write 68:7

writing 61:13

wrote 3:13

Y

year's 35:19 36:3 41:6

yet 14:6 74:24

yield 74:2 78:3

York 1:7 22:18 37:22
 40:7 67:12 68:17,21
 75:8 79:4,9

youngest 4:25

yourself 57:12

Z

zeros 54:6,8

