

BOARD OF TRUSTEES MEETING
SUFFOLK COUNTY COMMUNITY COLLEGE
BROOKHAVEN CAMPUS, SELDEN, NEW YORK

THURSDAY, JANUARY 16, 2014

4:30 P.M.



January 16, 2014

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PRESENT:

Dafny Irizarry	Chairwoman
Walter Hazlitt	Trustee/Vice Chair
Brian Lilly	Trustee/Secretary
Anne D. Shybunko-Moore	Trustee
Theresa Sanders	Trustee
Belinda Alvarez-Groneman	Trustee
Arthur Cliff	Trustee
Paul Pontieri, Jr.	Trustee
James Morgo	Trustee
Flipe Espitia-Cetina	Trustee
Shaun L. McKay	President
Mary Lou Araneo	V.P. Institutional Advancement
Carla Mazzarelli	V.P. Academic & Student Affairs
Frances Dearing	Executive Director Institutional Effectiveness
Louis J. Petrizzo	General Counsel
Gail Vizzini	V.P. Business and Financial Affairs



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2 Pledge

3 CHAIRWOMAN: Welcome everybody.

4 Happy New Year to everybody.

5 Glad to see you back. Hopefully you
6 had a joyful and restful holiday
7 season.

8 We'll start with a request for
9 a motion to adjourn the Board of
10 Trustees meeting and to call the
11 Board of Directors meeting to order.

12 TRUSTEE HAZLITT: So moved.

13 CHAIRWOMAN: All in favor?

14 ALL MEMBERS: Aye.

15 CHAIRWOMAN: Opposed,
16 abstentions? Motion carried.

17 The second motion will be for
18 the approval of the minutes of the
19 December 5th, 2013 meeting?

20 MR. CLIFF: So moved.

21 CHAIRWOMAN: All in favor?

22 ALL MEMBERS: Aye.

23 CHAIRWOMAN: Opposed,
24 abstentions? Motion carried.

25 At this time I would like to



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2 introduce Vice-President Carla
3 Mazzarelli to present the Association
4 Financial Report.

5 VICE-PRESIDENT MAZZARELLI:
6 Thank you, Chairwoman Irizarry,
7 members of the Board of Trustees.

8 We're just waiting for
9 projector to come up.

10 You have received, via e-mail,
11 the November 2013 report as well as
12 the December 2013 report, and this
13 afternoon I'll present the December
14 report.

15 The period of the report is
16 September 1st, 2013 through December
17 31st, 2013.

18 Column one is the various times
19 of the association. Column two is
20 the budgeted revenue. Column three
21 is the actual year-to-date revenue.
22 Column four, the budgeted
23 expenditures. Column five,
24 year-to-date actual expenditures, and
25 column six is the year-to-date net



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2 profit and loss for that period.

3 As you can see the only deficit
4 positions are in the Ammerman Campus
5 Kids and Suffolk Kids Cottage. That
6 is actually a timing issue. We are
7 expecting funding from the state.
8 One of the campuses will be receiving
9 a grant of \$70,000, the other
10 \$72,000, and last year those grants
11 came in in January, January 13th to
12 be exact. So, we anticipate that
13 will be covered. As you can see
14 everything else is in a positive
15 position.

16 I'd be happy to entertain
17 questions on the December report or
18 the November report.

19 MR. PONTIERI: How does this
20 compare to the same time last year in
21 the sense of percentage of budgets?

22 MS. PONTIERI: We're very
23 consistent across the association.

24 CHAIRWOMAN: Any more
25 questions?



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2 VICE-PRESIDENT MAZZARELLI:

3 Thank you very much.

4 CHAIRWOMAN: Thank you.

5 Request motion to adjourn the
6 Board of Directors meeting and call
7 the Board of Trustees meeting to
8 order.

9 MS. SANDERS: So moved.

10 MR. ESPITIA: Second.

11 CHAIRWOMAN: All in favor?

12 ALL: Aye.

13 CHAIRWOMAN: Opposed,
14 abstentions? The motion carries.

15 Request a motion for the
16 approval of the minutes of the
17 December 5th, 2013 Board of Trustees
18 meeting?

19 MR. ESPITIA: So moved.

20 MS. SHYBUNKO-MOORE: Second.

21 CHAIRWOMAN: All in favor?

22 ALL: Aye.

23 CHAIRWOMAN: Opposed,
24 abstentions? The motion carries.

25 At this time we have the



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2 college and financial reports.

3 VICE-PRESIDENT VIZZINI: Thank
4 you, Madam Chair.

5 Your financial reports are in
6 your packet. We have completed about
7 a third of 2013/2014 fiscal year. As
8 you know, enrollment was relatively
9 flat in the school, and we are
10 guardedly optimistic for spring,
11 although we won't know quite yet
12 where we end up in enrollment there.
13 Revenue and expenditures are
14 projecting in a very similar trend to
15 last year. Revenue is coming in a
16 little bit better than the budget
17 which we put together which expected
18 enrollment to level off about a
19 negative two. As we remain diligent
20 and continue to exercise prudent
21 fiscal management we will stay on
22 target to end the year in the black.

23 The 2014/15 budget process
24 began this week. College operating
25 departments are presenting their



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2 '14/'15 requests to my department in
3 concert with President McKay. We
4 will review everything in the
5 aggregate to determine the extent to
6 which the requests are consistent
7 with our institutional goals, and we
8 will have something in draft form
9 that will be brought to you for
10 review by the appropriate committees
11 in March, and the board will be
12 briefed in April for approval of the
13 operating budget. It is due to our
14 county sponsor the third Friday in
15 April. As far as the college's
16 capital program central facilities is
17 preparing the capital project request
18 to New York State and to the county.
19 Included in our request to the state
20 is the STEM building to be placed at
21 the Grant Campus for which we already
22 have our sponsor's commitment, and
23 included in the request to the county
24 are year four of infrastructure and
25 an update to our college facilities



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2 master plan. The last time we did an
3 extensive master plan was 2002, and
4 one of the first questions the
5 sponsor asks before making their
6 fiscal commitment is, is this project
7 in your master plan? Upon my
8 recommendation with Dr. McKay's
9 conference we would like to see an
10 update to our master plan. We will
11 bring the capital project requests to
12 you for your approval in February.

13 Briefly our current capital
14 program is quite robust. The life
15 science building everything is on
16 schedule there even with this
17 inclement weather that we have had.
18 The tarps are allowing the trades to
19 continue to make progress, and we're
20 pretty much on schedule. Similarly,
21 the construction document review is
22 underway for the new library at Grant
23 and the health and wellness center at
24 East.

25 I'd like to bring your



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2 attention to Agenda Item Seven which
3 are the budget transfers.

4 Let me clarify there are three
5 items. There is a \$17,000 transfer
6 from within, equipment. It's from
7 trucks to other equipment which is a
8 more appropriate sub object of
9 expense for the purchase of a
10 specialized forklift. We need that
11 at the warehouse. It will make the
12 transfer and placement of items safer
13 and easier, because this particular
14 forklift can make turns in small
15 spaces such as in the aisles of the
16 warehouse.

17 There is another transfer from
18 a surplus created in our rental
19 account. The lease payments for the
20 Sally Ann Slack building have reduced
21 this year. We didn't take that into
22 consideration when we put it in the
23 budget, so we have a very small
24 surplus there. We are using that to
25 offset two of the transfers; \$49,000



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2 for consultant online training that
3 was prepared for H.R., that is
4 training and diversity, EEO Laws,
5 discrimination, sexual harassment,
6 HIPPA and other required employee
7 training. The last transfer is
8 \$20,000 for replacement furniture for
9 the student services area in the
10 basement of the library. The
11 furniture was damaged by the humidity
12 problem and mold. It is quite old
13 and should be replaced.

14 TRUSTEE MORGO: We are going
15 back and forth with e-mails about the
16 finance committee meeting. Last year
17 we met first in November and we met a
18 couple of times. I'm just wondering,
19 there were significant issues with
20 last year's operating budget. Am I
21 to, again, I don't want to draw any
22 conclusions, but it would seem
23 reasonable since we're not going to
24 be meeting until March that maybe
25 this year's operating budget won't



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2 have the issues that we had last
3 year? You know what I'm talking
4 about?

5 VICE-PRESIDENT VIZZINI: Yes, I
6 think the usual issues are how much
7 more is it going to cost us in the
8 upcoming year than this year, which
9 is the gap analysis which is under
10 way, and if it is going to cost more
11 how would we pay for it, and what is
12 the threshold of the board in terms
13 of addressing the different sources
14 of revenue?

15 TRUSTEE MORGO: Those were the
16 issues last year as well.

17 VICE-PRESIDENT VIZZINI: Yes.

18 Those are going to be recurring
19 issues. Those are policy
20 determinations which you will
21 ultimately make. We address, we
22 brought that to your attention for
23 the March meeting which is why we're
24 okay not meeting in February, but we
25 definitely need to meet in March or



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2 have exchange --

3 TRUSTEE MORGO: Early March.

4 VICE-PRESIDENT VIZZINI: -- so
5 once we have come to a determination
6 or recommendations as far as what
7 we're going to include in the '14-'15
8 budget will determine how we are
9 going to pay for it. If you recall I
10 was relatively new last year, but you
11 did call upon me to give like an
12 overall explanation of the operating
13 budget. I recall meeting for that.

14 TRUSTEE MORGO: I recall that,
15 because I was new as well.

16 DR. MCKAY: If I can just say
17 as well, that part of the budgeting
18 process will require in January plus
19 to hold the meetings and to look at
20 what the campus requirements will be,
21 and the budget cycle really you look
22 back as to where we were and you look
23 forward as to the campus's needs.
24 So, there will be adjustments. The
25 process has to be fluid. That's what



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2 Gail is talking about. When you do
3 an enrollment projection it is based
4 on a lot of estimates, and, as, you
5 know, during the course of the year
6 things do happen on the campuses.
7 The call centers required us to make
8 changes along the way.

9 TRUSTEE MORGO: I know you did
10 the call letter already.

11 DR. MCKAY: Right, right.

12 TRUSTEE HAZLITT: Have you
13 closed out 2013 yet?

14 VICE-PRESIDENT VIZZINI: Yes,
15 sir.

16 TRUSTEE HAZLITT: Do you
17 anticipate the cycle is --

18 VICE-PRESIDENT VIZZINI: I did
19 address that in prior presentations,
20 and we did end the '12-'13 fiscal
21 year with a \$1.8,000,000 surplus
22 which was just a few pennies more
23 than we used to balance the current
24 budget.

25 TRUSTEE HAZLITT: Thank you.



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2 VICE-PRESIDENT VIZZINI: You're
3 welcome.

4 CHAIRWOMAN: In terms of the
5 master plan I'm not sure if I heard
6 the timeline. Is there a timeline to
7 complete that master plan? When do
8 you anticipate having that master
9 plan completed?

10 VICE-PRESIDENT VIZZINI: Let me
11 clarify. We have a facilities master
12 plan. My belief is that we're at the
13 point where our vision and some of
14 our projects are diversion from the
15 2002 master plan.

16 CHAIRWOMAN: So, it needs to be
17 updated?

18 VICE-PRESIDENT VIZZINI: That's
19 what this would be.

20 CHAIRWOMAN: When do you
21 anticipate that?

22 VICE-PRESIDENT VIZZINI:
23 Depending on whether we can get
24 the funding from the county and the
25 state it would be a consultant report



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2 that takes into consideration a
3 variety of factors. My guess would
4 be that we would be focussing on re
5 purposing limited growth depending on
6 problematic areas and priorities.
7 But it will be a capital project
8 request for the consultant study.

9 CHAIRWOMAN: Is that master
10 plan posted or made public somehow?

11 VICE-PRESIDENT VIZZINI: It is
12 on line.

13 DR. McKAY: It is on line, and
14 the other part of it, too, the plan
15 it's so dated that there are some
16 buildings that we have now that were
17 removed from requests several times
18 over when we approached our sponsors
19 that we're now getting some of those
20 buildings on line that were requested
21 eight or so years ago. That plan is
22 really dated, and we have to really
23 have a board discussion when the
24 consultants come on campus that talk
25 with a lot of constituents and



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2 they'll go back and forth, you know,
3 to look at the topics on the campus
4 and to determine working with John
5 and Paul and others as to, you know,
6 the feasibility of putting a building
7 in a certain area, they'll ask us for
8 recommendations as to our growth
9 analysis, and they'll look at future
10 projections in regards to trends in
11 the area. So, that will take some
12 time, but there will be a process and
13 after that is completed we'll bring
14 it back to the board for its adoption
15 for the --

16 CHAIRWOMAN: My concern is that
17 if we have it posted for the public
18 that the information that is being
19 shared with the public is updated
20 accurate and reflective of what is
21 going on, what is current in the
22 institution.

23 VICE-PRESIDENT VIZZINI: It's a
24 plan in terms of future construction.
25 It's not a report in terms of where



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2 we're at with those projects if we
3 took off or something like that.
4 That would be more a combination of
5 our capital program in and of itself.

6 CHAIRWOMAN: So, there are
7 things we're saying that we will be
8 doing haven't happened yet?

9 DR. McKAY: Some of it's based
10 on priorities. That plan that we
11 have now is on the web, and, for
12 example, in that plan --

13 CHAIRWOMAN: Where would I find
14 it on the web link?

15 DR. McKAY: The strategic plan.
16 For example, one item it says that
17 there will be a new childcare center
18 developed behind the Captree Commons
19 building. Well, that was developed
20 back in 2000, the document. That has
21 not happened. Again, most of those
22 projects we have to advance them to
23 the county and the state to get the
24 50-50 match, and those have to be in
25 alignment to our strategic priorities



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2 as the board approved them and also
3 based on the availability of funding.
4 So, there are a lot of variables when
5 we have the planning document
6 established.

7 CHAIRWOMAN: Okay, thank you.

8 VICE-PRESIDENT VIZZINI: When
9 we provide you with the budget book
10 prior to your approval of what we're
11 submitting there will be an
12 explanation and a justification for
13 you to review as well.

14 CHAIRWOMAN: Thank you, I
15 appreciate that.

16 DR. MCKAY: Madam Chair, we
17 would also work with the facilities
18 committee with your indulgence so
19 they can see what's happening with
20 the rfp and all of that, and that
21 could be something that could be
22 brought back to the board from the
23 committees.

24 CHAIRWOMAN: Thank you. Thank
25 you, Gail.



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2 VICE-PRESIDENT VIZZINI: You're
3 welcome.

4 CHAIRWOMAN: Before we go into
5 the motion to approve the college
6 resolutions, I know there a number of
7 resolutions, there are 10 of them,
8 are there any questions before we go
9 into adopting the resolutions, any
10 questions or discussions that you
11 might have of any of the particular
12 resolutions?

13 TRUSTEE MORGO: Madam,
14 Chairwoman, item six, can someone
15 explain the workforce development
16 training program? I know we have
17 presentations on that, but is there
18 anything new about that?

19 DR. MCKAY: Nina?

20 MS. LEONHARDT: I can address
21 that.

22 CHAIRWOMAN: Please.

23 MS. LEONHARDT: This is a grant
24 from SUNY for work force development
25 with a new company partner. This



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2 particular company, BJG Electronics,
3 has been supporting the education of
4 it's employees both none credit and
5 credit courses that are held at his
6 location. So, we included this
7 company in our application to SUNY
8 this year, and they will be taking
9 courses in interpersonal skills,
10 management and leadership.

11 TRUSTEE MORGO: What's the name
12 of the company?

13 MS. LEONHARDT: BJG
14 Electronics.

15 TRUSTEE MORGO: Because nine
16 talks about Sea Tow, also.

17 MS. LEONHARDT: That's a
18 different one.

19 TRUSTEE MORGO: It's the same
20 kind of thing, nine and six are
21 similar?

22 MS. LEONHARDT: Yes, they're
23 from the same funding source.

24 CHAIRWOMAN: Any other
25 questions or discussion that we would



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2 like on the resolutions? Okay.

3 At this point I would like to
4 request a motion for the approval of
5 College Resolutions 2014-01 to
6 2014-10.

7 TRUSTEE MORGO: I so second.

8 CHAIRWOMAN: All in favor?

9 ALL MEMBERS: Aye.

10 CHAIRWOMAN: Opposed,
11 abstentions? Motion carried.

12 Now, we can go onto the
13 Community Reports beginning with the
14 Student Success Committee?

15 MS. SANDERS: Thank you, Madam
16 Chairwoman.

17 We had a very good meeting on
18 January 8th. Most of the discussion
19 surrounded the tobacco-free policy
20 which we discussed how it's going to
21 be enforced, what the implications
22 are for not only our students, but it
23 also impacts faculty and staff on the
24 campus. So, I believe there is going
25 to be a lot of discussion as it



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2 pertains to that because it is also a
3 little bit in conflict with the
4 county laws. So, we have to deal
5 with a lot of issues that pertain to
6 that. So, that is going to be a work
7 in progress. I'm quite sure we'll
8 try to figure that out with a
9 positive sense that we really want
10 people to be healthy, but at the same
11 time we have to respect people's
12 personal decisions that they make.

13 We also talked a little bit
14 about clarifying on the website
15 information that pertains to in state
16 out-of-state tuition. There seems to
17 be a little confusion, and we wanted
18 to make sure that there was a very
19 clear policy. I don't know if you
20 want to add something to that.

21 MR. ESPITIA: Sure, basically
22 what we would like to see more is
23 information for reaction of students
24 because we're having some trouble, so
25 we suggest on the website that we



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2 have maybe a link or a tab that gave
3 information to these students because
4 they were having conflict with
5 out-of-state tuition.

6 MS. SANDERS: Thank you.

7 The last thing we talked about
8 was Middle States, and we got a
9 little bit of an update, and I know
10 there are deadlines coming up in
11 February, so we're excited and
12 pleased with the progress.

13 CHAIRWOMAN: Thank you.

14 In terms of the tobacco-free
15 policy I wasn't able to join in the
16 meeting; do we have, at the college,
17 a timeline? I know this has been a
18 discussion for at least I would say
19 eight months, so I'm not sure about
20 the progress in terms of educating
21 the college on the importance of this
22 policy, and at the time I see other
23 colleges, community colleges,
24 Westchester, Schnectady, and so on,
25 that are moving forward. Where are



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2 we in that timeline?

3 DR. McKAY: We just completed a
4 college wide survey on that, and the
5 OPIE Department just pulled together
6 that report. In meeting with the
7 subcommittee and in reviewing that
8 document and looking also at the laws
9 that we have both in the county and
10 the state there is certain elements
11 of the tobacco-free policy, as
12 Trustee Sanders mentioned, that we
13 have to look at in regards to not
14 only just monitoring and
15 implementation, but then how do you
16 do the whole educational part of that
17 building that into some sort of an
18 academic process, and right now for
19 the vehicles that we have on campus
20 we have a policy that you cannot
21 smoke in the vehicles. We have a
22 policy where you smoke 50 feet away
23 from the building. We have some
24 things in place now. But once
25 totally free it's a process that



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2 requires a timeline, but we have the
3 data in regard to how the faculty and
4 students and the staff responded to
5 that. That we can send out to the
6 full board for the full board to take
7 a look at that, and then when we talk
8 about recommendations we have to look
9 at the county in regards to being a
10 sponsor of the institution and its
11 policies in regards to smoking.

12 Lou, do you want to add
13 something to that?

14 CHAIRWOMAN: So, if I
15 understand we have completed the
16 surveys; what is the next step?

17 MR. PETRIZZO: The two primary
18 concerns that we have right now are;
19 number one, there is a Suffolk County
20 Law that effects county property that
21 would be in conflict with a
22 tobacco-free policy on the college
23 campuses. Obviously, you all know
24 that our land is titled in Suffolk
25 County. So, step one of the process



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2 would be to get us exempted from the
3 effects of the county law. Now, the
4 county law is substantially similar
5 to what our policy is right now, the
6 50 feet away from the entrances, et
7 cetera. So, if that's legal in the
8 county we can't have it illegal on
9 the campus.

10 The second issue that we have
11 is an issue with one of our labor
12 organizations and concerns whether or
13 not the right to smoke is a best
14 practice for the employees who have
15 been working here for some time, and
16 that is something that human
17 resources will have to work out with
18 those folks and come to some kind of
19 an understanding. So, the two issues
20 that we think need immediate
21 attention; number one, getting
22 exempted from the county policy,
23 which would be in conflict with a
24 tobacco-free campus, and number two,
25 the issues with our labor



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2 organizations, all of them but one in
3 particular.

4 CHAIRWOMAN: When do we
5 anticipate to have these issues
6 addressed and hopefully come to some
7 kind of resolution?

8 MR. PETRIZZO: Initially the
9 issue with the county -- we were
10 advised to await the new county
11 legislature which has now been put in
12 place. Ben Swern our legislative
13 affairs person has been speaking to
14 legislators, without identifying
15 anybody, we do have one legislator
16 who is willing to carry forward the
17 bill we think we would need. Once
18 that is put in place I think we can
19 at the same time be working on the
20 issues with the labor organizations.
21 So, initially it is getting a
22 sponsor, getting a bill drafted, and
23 getting it through the county
24 legislature, getting the county
25 executive to sign off on it, and then



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2 at the same time work with labor
3 organizations.

4 CHAIRWOMAN: Trustee Hazlitt?

5 TRUSTEE HAZLITT: In the event
6 that the County Legislature is
7 successful in passing the bill up to
8 the age of purchasing cigarettes of
9 21 years of age I think that would go
10 a long way to help, but not
11 completely. I feel very strongly as
12 far as making this a smoke-free
13 institution, and I think I mentioned
14 this to you, Mr. President --

15 DR. McKAY: Sure.

16 TRUSTEE HAZLITT: -- I lost a
17 sister at 54 because she started
18 smoking at 14, and she died a
19 horrible death that I wouldn't want
20 anybody else to witness or experience
21 anything like that. My position is
22 I'm strongly in favor of making it a
23 smoke-free institution assuming that
24 we can overcome the impediments.

25 DR. McKAY: Absolutely. Our



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2 commitment is to make sure that we
3 pursue the directions of the board,
4 and to make sure we report back to
5 you what we're dealing with both in
6 regard to the county and the local
7 labor relations situation that we
8 have to overcome. So, we will report
9 back to you and Trustee Hazlitt
10 again. Your point is well received.

11 CHAIRWOMAN: Yes, I think it is
12 understood we want this to be a
13 collaborative effort because
14 sometimes we might have policies, but
15 if they're not welcomed by all
16 constituents involved it is a
17 difficult thing to accomplish. We
18 are mindful that the health of our
19 students and our faculty and
20 everybody who comes into the
21 institution is a priority for us, and
22 that is why we want these to take
23 place as soon as a possible with the
24 cooperation of all of the
25 constituents that we need.



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2 Trustee Morgo?

3 TRUSTEE MORGO: Do I assume
4 that the labor issue that Counsel
5 Petrizzo mentioned as part of the
6 bargaining units you need here on
7 campus, first of all, that's correct,
8 right?

9 MR. PETRIZZO: One of them,
10 yes.

11 TRUSTEE MORGO: What about
12 workers, construction workers, that
13 come on campus and are doing capital
14 projects? If it's smoke free they
15 would be covered, also?

16 MR. PETRIZZO: Technically they
17 would be covered. The issues that
18 we're struggling with in writing the
19 law is obviously the enforcement
20 issue. That is also a concern of the
21 labor organizations. Enforcement is
22 going to be an issue that is going to
23 require a great deal of effort, it is
24 going to require encouragement, and
25 peer support, and education, and it's



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2 going to require us to providing
3 alternatives and providing some help
4 for folks who want to quit smoking.
5 There is a whole other side of it
6 that we're trying to write a law that
7 can be enforced and yet understanding
8 that the enforcement of this is not
9 going to be easy, and it will require
10 something other than giving people --

11 TRUSTEE MORGO: I don't think
12 you can guess how long it will be
13 resolved before it's resolved on
14 these issues?

15 MR. PETRIZZO: Given the nature
16 of these issues, no, it would be hard
17 to make a timeline.

18 DR. McKAY: The other part of
19 it, too, again, when Trustee Morgo
20 mentioned contractors we have to also
21 look whether or not legally we can
22 put something in an rfp or rfq so
23 when the firms are bidding that we
24 clearly state we're a smoke-free
25 environment. I'm not sure we can do



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2 that, but that's another variation
3 that we would have to look at to see
4 if that is binding, or can be
5 binding, or if it can impact having
6 contractors on the campus. At least
7 we can put that language, you know,
8 very clearly in the contract.

9 CHAIRWOMAN: Trustee
10 Shybunko-Moore?

11 TRUSTEE SHYBUNKO-MOORE: As
12 Trustee Sanders mentioned we're not
13 the only institution doing this,
14 right, Nassau Community College and
15 all the others. Are you partnering
16 with them in terms of consistent and
17 efficient documentation and
18 procedures since we're, right, I
19 would think you're doing it at the
20 same timeline?

21 MR. PETRIZZO: No, we're not
22 partnering with them. We're doing it
23 individually. I don't know what
24 their situation is with local law or
25 with their labor organizations. We



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2 have a number of tobacco-free
3 policies that we're using as
4 templates in considering our policy.
5 But we haven't extended to partnering
6 with anyone. I'm not sure that would
7 assist us given the nature of the
8 problems that we have locally.

9 DR. MCKAY: Speaking to that
10 point, SUNY did adopt a tobacco-free
11 policy, and, again, the system has a
12 policy, but then you have all the
13 county laws that we're looking at,
14 too, and then you have the labor
15 rules that apply. So, yes, we would
16 look at other policies, but then you
17 get to a point that only a portion of
18 that can apply to our template, and
19 then you have to negotiate the rest
20 of it. That's sort of where we are,
21 and back to the point as to the
22 timeline it depends on Mr. Zwern
23 working with the legislature to
24 advance that as an item on their
25 docket to get the support from the



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2 county, and we're looking
3 simultaneously with the internal
4 labor union to see how we can get
5 this to move forward, because it is a
6 priority for the college based on the
7 survey and based on the board's
8 statements. So, we're working on the
9 legal aspects right now.

10 CHAIRWOMAN: Thank you, so keep
11 us updated on that process.

12 DR. MCKAY: Yes, will do.

13 MR. ESPITIA: I would like to
14 make a recommendation to write the
15 wording of the students. Although we
16 did a survey I feel that so many
17 students are informed -- working on
18 this project and help quit smoking by
19 doing workshops at the student center
20 and all of that.

21 CHAIRWOMAN: Is there anything
22 going on currently in terms of
23 educating the students about the
24 risks and harms of smoking? Is there
25 anything that we are engaged in at



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2 the education level or the campus
3 level?

4 DR. MCKAY: Not currently, but
5 we can -- Carla?

6 VICE-PRESIDENT MAZZARELLI: Our
7 health services does frequent
8 education programs, the nursing
9 offices on all three campuses run
10 education programs, they bring in
11 guest speakers to talk about the
12 dangers of smoking. Also, they run
13 smoking cessation clinics on the
14 campuses. So, we are doing some
15 activities. I think student
16 activities could certainly take this
17 a bit further, and we can talk to the
18 student activities folks on the
19 campuses.

20 CHAIRWOMAN: It sounds like
21 this would be a great opportunity
22 regardless where we end up in terms
23 of policies that more education takes
24 place on the campuses about the risks
25 and harms and dangers of smoking.



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2 MR. ESPITIA: I have a
3 question. I had the opportunity to
4 speak to other trustees from other
5 colleges that implemented this
6 policy, and they allowed their
7 students to smoke inside the car. I
8 don't know how the college is going
9 to manage that because the people
10 that are trying to quit smoking will
11 try at least once-a-day is quitting,
12 so they need some time to adapt. So,
13 is he going to be able inside his
14 car, how are you going to solve that?

15 CHAIRWOMAN: Well, the school
16 policy says tobacco-free institution.
17 So, no cars, you know, completely
18 free. What we have currently I think
19 there are some allowances to smoke I
20 guess in the car or certain feet away
21 from the building from what I
22 understand, et cetera.

23 TRUSTEE SANDERS: The one thing
24 we did discuss was one of the
25 positive aspects of what's happening



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2 at the county level is the sponsor is
3 a doctor the sponsor for the
4 legislation. So, I believe with him
5 having that background he is looking
6 at it from a wider prospective which
7 is an addiction prospective. So, not
8 just that we want to ship people to
9 other places so that none smokers are
10 not bothered, but how do we really
11 have a healthier environment and help
12 people that do have an addiction
13 problem.

14 CHAIRWOMAN: I think that makes
15 a lot of sense. Perhaps that's why
16 more education should take place.

17 Anything else on this topic?

18 Then we move to the buildings
19 and technology committee, please.

20 TRUSTEE LILLY: We have not had
21 a meeting. We are going to ask to do
22 a walk through with maybe John.
23 We'll set up a day that is good for
24 us, and we'll do a walk through on
25 all the current projects. So, once



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2 you give us a date we'll show, okay?

3 CHAIRWOMAN: Thank you.

4 Trustee Morgo?

5 TRUSTEE MORGO: As I mentioned
6 we haven't had a meeting.

7 CHAIRWOMAN: Personnel
8 Committee?

9 TRUSTEE PONTIERI: We'll
10 discuss it at the Executive
11 Committee.

12 CHAIRWOMAN: Advocacy
13 Committee?

14 TRUSTEE HAZLITT: We have no
15 report, but I do have some personal
16 comments to make that don't relate to
17 the Advocacy Committee. I read with
18 interest the minutes of the previous
19 meeting, and let me tell you, ladies
20 and gentlemen, it was like bearing
21 witness to your own eulogy. I mean
22 it was a nice thing the chair lady
23 said and the president and the cake
24 and everything in commenting on my
25 88th birthday. I'm just sorry my



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2 mother-in-law couldn't be here to
3 hear it, because she felt that her
4 daughter could have done so much
5 better.

6 Thank you very much, even
7 though you sold the cake and you
8 didn't split whatever you got for it
9 with me. It was very nice of you,
10 and I certainly want you to know that
11 I appreciate all your warm feelings.

12 Thank you very much.

13 CHAIRWOMAN: Thank you, Trustee
14 Hazlitt.

15 At this point we'll move to the
16 Chairwoman's report. A couple of
17 things. I know soon it will be
18 Advocacy Day in Albany. In the past
19 I know that different constituents
20 from the college go to Albany to
21 advocate for more funding and to
22 really show legislators the great job
23 that we do here at transforming our
24 students and really asking for their
25 support. This year I have approached



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2 President McKay going, perhaps go as
3 group, where we can have different
4 constituencies together. Based on my
5 experience in the past I saw that was
6 a very effective approach when it
7 came to engaging the legislators in
8 conversations about what the work of
9 the college is all about. So, that
10 is in discussion. Hopefully, if that
11 happens in that manner we can have a
12 number of people, from students to
13 faculty, to administrators, to
14 trustees, to cabinet members to go
15 together if there is a possibility.
16 That I think would be beneficial for
17 the institution.

18 Also I have asked the
19 president --

20 TRUSTEE MORGO: Excuse me, do
21 we have a date yet for that?

22 CHAIRWOMAN: Dr. Adams is
23 checking into that. It's usually
24 February from what I recall. It's
25 usually a challenging day just



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2 because of the weather.

3 In terms of the, I also spoke
4 to President McKay regarding a report
5 on diversity. As we all know it's
6 one of our institutional goals, and a
7 goal that needs to be assessed
8 throughout the year. There was a
9 number of hirings last September, so
10 I did ask back then that a report is
11 given and graphics are shown just in
12 terms to see how we're doing in terms
13 of percentages.

14 I have also suggested that our
15 affirmative action officer meet with
16 the personnel committee to help us
17 understand her assessment of this
18 institution in terms of these goals
19 and share some recommendations that
20 can help us move the institution
21 forward.

22 I did receive a concern from a
23 student regarding textbook policies,
24 so I'm looking into that along with
25 other trustees especially the student



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2 trustee, to see what are the
3 procedures, a better understanding
4 and to see how we can address the
5 concerns of the students when it
6 comes to these areas.

7 I think that's pretty much it.
8 I'm trying to keep busy.

9 We would like to move to the
10 President's report, please?

11 TRUSTEE ESPITIA: Madam
12 Chairwoman, the advocacy that you
13 will be traveling to in Albany does
14 it have something to do with the ACCT
15 National Legislature Students that is
16 going to be in Washington?

17 CHAIRWOMAN: No, that's the
18 national. That's another advocacy
19 that happens at the national level.
20 The one in Albany is at the state
21 level. There will be the SUNY
22 institutions, a lot of, sometimes
23 it's called SUNY Day or Advocacy Day.
24 It's for --

25 MR. ESPITIA: Because these



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2 ones that are going to be February 13
3 so I would to come to support -- I
4 feel it's a good suggestion.

5 CHAIRWOMAN: They're both very
6 important. We have had
7 representation in the past for both
8 of them. I know Trustee Sanders has
9 attended in the past, and Trustee
10 Hazlitt with the Washington one. I
11 have not had the opportunity to
12 attend, but it is one if you're able
13 to attend it would helpful I'm sure.

14 Any other questions?

15 Let's got to the President's
16 Report.

17 DR. MCKAY: Madam Chair,
18 Members of the Board of Trustees. At
19 this point I would ask Jeff Pederson
20 to give up an update on the entire
21 Middle States process, and then I'll
22 talk about a letter that I received
23 via e-mail from Middle States in
24 regards to the small team visits.

25 So, Dr. Pederson, can you bring



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2 us up to date?

3 MR. PEDERSON: We've been
4 getting regular reports. We had a
5 little bit of a break during the
6 holidays, but we've been getting
7 weekly reports to you so you can be
8 up to speed as to where we are with
9 our monitoring report. Where we are
10 right now is the first draft of the
11 monitoring report is underway. A
12 draft of the introduction and the
13 Standard 14 Response is already
14 written. Next we will move to
15 Standard Seven so we can draft a
16 report to be reviewed by all the
17 appropriate people before it goes to
18 Dr. McKay on February 10th, and then
19 it will be sent to you on February
20 13th and the resolution to accept the
21 report to approve its being sent to
22 Middle States would be at the board
23 meeting on the 20th. The 28th is
24 when we send it out. It's a big
25 project, not because it will have a



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2 lot of narratives but because it will
3 contain a lot of evidence, a lot of
4 material. Remember if we go back to
5 why we're on warning is not that
6 we're not doing a good job it's
7 because we didn't show evidence. So,
8 that's what we're trying to do now is
9 provide all the evidence that Middle
10 States required.

11 We are currently gathering that
12 evidence that will be hyper linked
13 into that report. You might remember
14 that those of you who were part of
15 that process last time, how that
16 works, Standard 14 the Academic
17 Assessment Web pages, are constructed
18 and are being populated. Assessments
19 are posted after the Standard 14
20 Committee reviews them.

21 We have nearly 50 academic
22 assessments already submitted in 50
23 different programs. The due date is
24 February 1st to have them all in.
25 All program reviews from last year



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2 have been submitted and this year is
3 underway. Standard Seven 34 of 35
4 units are at the data collection
5 phase or beyond and should be
6 completed by the due date.

7 Yesterday we had our first
8 onsite external review which is part
9 of the review process which was
10 coordinated by Director Geary
11 (phonetic spelling). The unit that
12 was reviewed was continuing
13 education, people came and did an
14 onsite visit here. Congratulations
15 to Nina. Wonderful thing.

16 The AES Assessment web pages is
17 under construction and should be
18 operational soon. Dr. Schultz and I
19 met with V.P. Vizzini to prepare to
20 describe how the assessment
21 evaluations are used in resource
22 allocation and web pages. V.P.
23 Vizzini had already provided evidence
24 to report that. A plan with
25 responsibilities allocated has been



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2 devised for the small team visit that
3 we will have in April.

4 We will have opportunities to
5 work with staff and faculty to
6 prepare folks for the questions the
7 team may want to address.

8 I promised that I would show
9 you the academic assessment website.
10 Remember last time we had difficulty
11 with the track issue which was people
12 being able to access the evidence.
13 So, what we have done for this task
14 is we have created an academic
15 assessment set of web pages and Dr.
16 Schultz is going to help me. It's
17 going onto the website, going to
18 Academics and down here the link to
19 Academic Assessment. Once you do
20 that you can see here we have tools
21 and templates that are used in the
22 assessment process, and we have
23 programs of study, and we have a
24 section for general education
25 courses. So, the tools and templates



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2 what that will give is that will
3 bring you to the templates, the
4 curriculum map for the annual
5 assessment plans for the report,
6 Academic Assessment Activity, and
7 that report we're asking people to do
8 is the four questions that Middle
9 States kept asking us; what are you
10 assessing, how are you assessing it,
11 what did you find, what are you doing
12 about it? Those are all in that
13 academic assessment activity report.
14 You can see the information that we
15 asked for, and, for instance, how
16 many teams were involved, all of
17 that, summary of findings,
18 interpretations of findings. With
19 this people can also submit any
20 Rubrics that they might have used, a
21 test that they might have used, data
22 sets any of that type stuff, any
23 associated material.

24 Then we have the templates
25 program for self study and also



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2 guidelines to help people through
3 that process.

4 If we go to programs of study
5 all of the programs of study will
6 eventually be listed here. We have
7 eight of them up right now. The
8 reason we don't have more of them is
9 because they have to be reviewed by
10 that Standard 14 Committee. So, they
11 all have them now. So, as they
12 review them and get them back we'll
13 be putting them up.

14 So, you can see we have these
15 listed, these are just to show you.
16 Accounting, you can look at that.
17 You go to accounting you click on the
18 link it brings you to mission and
19 program learning outcomes. You click
20 on program learning outcomes the
21 outcomes pop up. This will be for
22 every program in the college.

23 We go back and we go over to
24 assessment documents. You can see
25 that if you click on curriculum map



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2 the curriculum is brought up. Now,
3 some of the stuff is going to be open
4 to the general public up to where we
5 are so far. At this point it will
6 require a login. There are internal
7 documents.

8 The curriculum map will come
9 up, and you can see here that each of
10 the courses in the program is listed,
11 and then where the different outcomes
12 are addressed in that program is
13 listed as well. When they're
14 introduced, when they're reenforced
15 --

16 The 2013-2014 Annual Assessment
17 Program, this is what the program had
18 said they were going to do, and how
19 they were going to do it. We have
20 them five years out, so this is the
21 one for this current year. You can
22 see that as well, and then we can go
23 to the assessment report. This is
24 what accounting did in the fall.
25 Remember Middle States asked us to



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2 front load assessments, so we asked
3 every program to do this, and this is
4 what was done by accounting. The
5 reviewers, anybody who is on the
6 faculty and staff, they can go in and
7 they can look at these, and they'll
8 be up there for every program
9 probably within week.

10 Related materials would be the
11 assessment assignments, but that
12 might include an exam that was used,
13 or a Rubric that was used, or some
14 kind of an evaluation tool.
15 Everything that was used in that data
16 section we put up.

17 This will get us around to
18 track that problem and also provide
19 us an opportunity for people to kind
20 of envelop a cultural assessment
21 because they can go in and look and
22 see what's been successful or what's
23 really working and get some sort of
24 examples of what's working.

25 Any questions?



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2 CHAIRWOMAN: Trustee Espitia?

3 TRUSTEE ESPITIA: I'm assuming
4 this is not for the students; am I
5 right?

6 MR. PEDERSON: This will not be
7 up for the students except for those
8 pieces that anybody can get into.

9 TRUSTEE ESPITIA: For example,
10 can we go to programs of study, and
11 go to accounting again?

12 If I'm assuming when I look at
13 this program I would like to see
14 maybe what I can do with this
15 program. Under Babylon Center they
16 have a list of all the majors, and
17 they have when you're done with the
18 major what you can do. So, that
19 would be a good suggestion because
20 they can look at all the majors and
21 find which one he felt more in the
22 future to it's going to help the
23 recruitment and the students in
24 completion.

25 DR. McKAY: In response to the



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2 inquiry we do have all of the syllabi
3 for all of the courses listed on the
4 college's website, and if you click,
5 and, let's say, for example, in
6 accounting they can click on every
7 course within that degree area, and
8 it brings up the entire syllabi with
9 what is expected in regards to
10 outcomes, and, you know, the number
11 of hours, credit hours. So, that's
12 on a different site.

13 MR. PEDERMAN: This is
14 particularly for assessment.

15 TRUSTEE SHYBUNKO-MOORE: You're
16 referring to career tracking; is that
17 what you're referring to, what
18 careers you can go into?

19 TRUSTEE ESPITIA: Yes, right.

20 DR. McKAY: Now, the other part
21 of this for the trustees what we will
22 be doing once we populate this site
23 you will have a special log in, we
24 will have sign-in information, we'll
25 be available to walk you through



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2 this, so you can go in and look and
3 see that before the team gets here,
4 and we answer any questions that you
5 have. This is a working document,
6 because we use the data from this to
7 help drive decisions and to help
8 improve and enhance what we do here
9 at the college, and that's part of
10 what Middle States really want us to
11 do, you're not only tracking this and
12 documenting it, but you're using
13 information to help enhance the
14 operation, and then on the outcome
15 side is student's success, that it
16 did generate and help improve level
17 of student success here at the
18 college. So, this right here will be
19 populated as Dr. Pederson indicated
20 over 50 submitted documents that are
21 on review now. Under the AES side
22 you will see a similar side for the
23 academic support unit side, and that
24 would be a similar side that would be
25 presented to you as well. So, we'll



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2 work with you, get you the log in
3 information. We can visit with you.
4 I suggested that we share this with
5 the student success committee at
6 least first, and have them take a
7 look at it and walk through it and
8 give us any feedback and guidance
9 that they believe we need to
10 incorporate into the process as we go
11 forward.

12 CHAIRWOMAN: Thank you.

13 In terms of the external review
14 who came?

15 DR. PEDERSON: That was
16 continuing education, so Nina.

17 MS. LEONHARDT: Dr. Veronica
18 Henry from Farmingdale State College
19 and Ms. Patricia Malone from Stony
20 Brook University served as the
21 external reviewed. Each has a unique
22 background, and so the two
23 complimented each other, and they
24 were able to look at our entire
25 program.



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2 CHAIRWOMAN: Did they give you
3 any feedback, or they will have to
4 write some kind of a report and
5 submit recommendations eventually?

6 MS. LEONHARDT: Yes, they gave
7 us a brief oral report, and they were
8 very supportive and very
9 complimentary, and we should be
10 receiving the formal reports from
11 each of them within two weeks.

12 CHAIRWOMAN: I look forward to
13 seeing that.

14 DR. MCKAY: There will be many
15 of those to come, because every
16 review that is on the academic
17 support side that has an external
18 reviewer that process will continue
19 throughout as we go forward, and
20 those reports are going to be
21 separate and apart from the work that
22 is continuous, but then they're
23 independent. So, the vested interest
24 is based on their expertise and their
25 knowledge to help us strengthen our



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2 work force and continuing education
3 programs. So, we look forward to
4 that report as well.

5 Before we move off of that
6 topic, Madam Trustee and Members of
7 the Board, we received a letter from
8 Dr. Kleinman via e-mail that the
9 small team has been established to
10 visit with us. The dates will be
11 April 23rd through 25th. They will
12 be arriving on the 23rd, and the 24th
13 will be a day where they'll be
14 visiting with members of this board
15 members of the college community,
16 students, staff, faculty,
17 administrators, they'll determine the
18 groups they want to meet with. They
19 will do an oral exit report on the
20 morning of the 25th.

21 The individuals that will be
22 involved will be Dr. Margaret Menamen
23 (phonetic spelling) the President of
24 Union County College in New Jersey,
25 and she is also is the Middle State's



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2 Commissioner. So, she'll serve as
3 the chair of the group. Dr. Ceil
4 Connolly-Rita (phonetic spelling)
5 Associate Dean of Planning and
6 Assessment from Lehigh College, Dr.
7 Deborah Mooker (phonetic spelling)
8 will be here with us. We spoke to
9 her already and she confirmed, and,
10 of course, Dr. Kleinman. They will
11 be here again April 23rd through the
12 25th.

13 TRUSTEE MORGO: Are they coming
14 to the gala?

15 DR. McKAY: The significance of
16 the visit and again while on the 24th
17 I know we have the gala, the gala
18 begins at seven. Normally with the
19 visiting team that's the time where
20 they're really writing because they
21 work very closely together in the
22 writing part before the exit oral
23 statement. So, that evening while we
24 have the gala, and we do know they
25 will not be meeting at seven p.m., so



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2 we hope that all of the trustees will
3 join us at the gala to support our
4 students. That was a plug.

5 But certainly while we're here
6 to support our students on the 24th,
7 on the morning of the 25th, again, we
8 will have an exit report, and, again,
9 we'll probably hold that in the
10 Babylon Student Center, so, George,
11 if we can reserve that for the 25th?
12 Thank you.

13 That completes my report, Madam
14 Chair.

15 CHAIRWOMAN: Thank you
16 President McKay. At this time we'll
17 have round table, and I perhaps we
18 feel more appropriate doing my
19 report, but I will share now that we
20 have a policy on Board Trustee
21 Assessment and you have received a
22 copy of that assessment. That should
23 be completed by next month, February,
24 and we will discuss it at the March
25 Board of Trustees Meeting. You just



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2 have to put it in writing. I'll send
3 you a reminder. I know life is very
4 busy. It's part of our bylaws and we
5 need to comply with it.

6 Anything else for round table?

7 TRUSTEE PONTIERI: Just a quick
8 one. I'm doing some work back at
9 Bellport High School, but we had a
10 group of our council signing kids up,
11 and it was nice to see the action,
12 some interaction between our staff
13 and the kids in the building, and it
14 just tells a real life story of the
15 outreach. I was talking to a couple
16 of kids afterwards, what are you
17 doing, well, I don't know, I don't
18 know if I'm going to Suffolk or not,
19 I'm not sure. It's not the negative
20 side of it. It's, should I go away
21 to school or not with understanding
22 how great we are here. So, I think
23 as you look down the road I think it
24 is if you just take the attitude of
25 the kids in the hallways.



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2 CHAIRWOMAN: Thank you very
3 much.

4 Trustee Hazlitt.

5 TRUSTEE HAZLITT: With regard
6 to the trip to Albany as a member of
7 the Advocate Committee I would like
8 to be included in that, if possible,
9 because there are certain areas that
10 I can be a lot more helpful than you
11 know who.

12 TRUSTEE MORGO: I agree.

13 CHAIRWOMAN: We appreciate that
14 very much.

15 TRUSTEE ALVAREZ-GRONEMAN: I do
16 have something.

17 On Saturday a few of us
18 attended a Martin Luther King
19 breakfast that was sponsored by the
20 Urban League, and one of my very own
21 I'll call him Kevin Pederman, because
22 I called him Kevin Rooney, he was one
23 of the honorees and I apologize for
24 that. Congratulations, Kevin, kudos
25 to you. There were a few of us here



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2 in the room that attended that
3 evening. We're very proud of you.
4 It was absolutely great. They only
5 had great kudos to say about Trustee
6 Sanders, but it was a wonderful
7 event.

8 TRUSTEE MORGO: We know that
9 Kevin got the Excellence in Education
10 Award. He asked me to repeat that.

11 TRUSTEE SANDERS: I just want
12 to echo something the Mayor just said
13 of students, young people's
14 impression of the college, and, you
15 know, I must say at these events when
16 the college comes out adults are
17 impressed with Suffolk County
18 Community College. So, I
19 congratulate everybody that attended.
20 Kevin has a very humbled spirit and
21 thank you for that. But the whole
22 team that came out, adults said I
23 should send my child to Suffolk. So,
24 we have -- this is a great team.
25 Thank you.



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2 TRUSTEE ALVAREZ-GRONEMAN: I
3 must say, also kudos to the
4 President, the President was there.
5 Thank you very much for being there.

6 DR. MCKAY: This is part of,
7 this board also said that the
8 community was significant in our
9 strategic planning process, and we
10 have the foundation, we have events,
11 even tomorrow, next week, the
12 following week, and we have been
13 asked to get speakers at events, and
14 that we are asked to get admissions
15 officers. So, we are out in the
16 community, and I think the visibility
17 of the college, also our marketing
18 efforts, our advertising efforts. I
19 know there's been a significant
20 amount of visibility with that. I
21 have not Twitted yet, but certainly
22 we realize our students are Twitting,
23 and on Facebook so we've moved to
24 Drew Biondo (phonetic spelling) who
25 is the person who does that part of



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2 the work that we do. We're
3 responding, we're changing, we're
4 evolving. We've been around 50 plus
5 years, but I think we have to also
6 understand the dynamics around us and
7 to be able to respond to those
8 dynamics in different ways as a
9 program in change then certainly we
10 have to make sure that that is
11 understood. Schools, when we do our
12 recruitment we really have to talk
13 about those things. We have now
14 added a women's lacrosse team on the
15 campus, because at Suffolk it's a
16 very large co hart because when they
17 graduate they go off the Island
18 because there is no place to play
19 here. So, welcome, we now have a
20 team. We've been more visible, but
21 certainly the community aspect is
22 very significant in our work. So,
23 thank you for your support, thank
24 you.

25 TRUSTEE HAZLITT: Anybody



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2 associated either members of the
3 board or faculty should be extremely
4 proud of themselves for the job that
5 they have done, and I have been
6 exposed to the college probably 43
7 years going back to 1970, and I have
8 seen a transition from what was
9 considered a trade school to
10 something that you can be
11 academically proud of. And
12 everything that was mentioned here
13 the reputation of this establishment
14 is unbelievable. At one time the
15 counselors were steering high school
16 students away, you know, you want to
17 be a plumber, I'd like to be a
18 plumber, to tell you the truth, but
19 we've done a great, great job.

20 TRUSTEE MARGO: I was thinking
21 the whole time you were talking, I
22 taught English to juniors and seniors
23 in high school for 14 years, a long
24 time ago so long ago I had Trustee
25 Cliff's son and he's now retired, but



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back then Suffolk Community College was considered an extension of high school, if you can't get into any place else you go to Suffolk Community College. It's not considered that anymore.

TRUSTEE HAZLITT: And you call me old?

CHAIRWOMAN: Trustee Espitia.

TRUSTEE ESPITIA: From the student's prospective I have seen that change because right now applying to other schools they consider Suffolk they actually want you, they're receiving the letters. It's very good to see that, because when you apply from high school it was very hard to apply to certain schools, but when you apply from Suffolk which was your safe school it says a lot about this college.

CHAIRWOMAN: Especially the transferring issue, our students are welcome and they come well prepared



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2 to the four-year institution.

3 TRUSTEE ALVAREZ-GRONEMAN: I
4 want to give a little shout out to
5 our foundation. Rick, I must say,
6 and I said it at our foundation
7 meeting, I wanted to thank you for
8 everything you're doing because every
9 time I turn around the foundation is
10 there, they're involved. Tomorrow
11 we're going to a Martin Luther King
12 luncheon. Rick will be there. On
13 Monday we have a Martin Luther King
14 breakfast. Big kudos to our
15 foundation for becoming more visible,
16 if you will, with the trend of course
17 of what Walter said before.

18 Thank you, Rick.

19 TRUSTEE SANDERS: Just a
20 question. Are we able to track, I
21 guess, through the website to
22 Facebook are we able to track hits
23 now like after these events are
24 people are there spikes in terms of
25 social media?



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2 DR. MCKAY: We do track because
3 then also we had, for example, an
4 advertisement on Cablevision and you
5 can use your remote and do hits. We
6 also can track through Newsday --
7 Mary, do you want to speak a little
8 bit about that now?

9 VICE-PRESIDENT ARANEO:

10 Actually for the last year we
11 have implemented a specialized
12 landing page so when people see an
13 add the url that they're sent to is
14 tracking the fact that they're coming
15 to us directly from that ad. So, we
16 are able to see the number of hits,
17 and on top of that it allows us to
18 capture student information, so we
19 can follow up with them, they've
20 expressed an interest. Now we have
21 the contact information so that
22 hopefully transfers to individuals
23 who enroll because we put them in our
24 follow up and our communication plan,
25 and they are steadily communicated



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2 with.

3 TRUSTEE SANDERS: Thank you.

4 CHAIRWOMAN: Trustee Lilly.

5 TRUSTEE LILLY: Yes, I just
6 wanted to respond to what Dr. McKay
7 said before about the formation of
8 the girl's lacrosse team.

9 As anyone who lives on Long
10 Island knows lacrosse is one of the
11 more powerful sports coming out of
12 Long Island. The fact that we
13 haven't had a program -- as soon as
14 this program starts you're going to
15 be probably considered one of the top
16 favorites in the country, right out
17 of the gate.

18 DR. MCKAY: Thank you.

19 TRUSTEE LILLY: Supposedly I
20 don't know even, though, I sense the
21 coach here, I don't know the coach
22 but I know enough, I know a lot of
23 girl's lacrosse coaches and they
24 referred him and he is supposedly top
25 notch. But what I'd like to say is



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2 some of the girls that will be coming

3 to this program are coming to boost

4 their academics, okay, and then going

5 forward the schools that will be

6 vying for them are going to be top

7 notch schools. So, again you're

8 going to expose Suffolk Community to,

9 whether it's Duke, whether it's N.C.

10 State. I don't know the girl's

11 hierarchy, but with the boys you have

12 all the ivy league schools that

13 fight, and I know, I know firsthand

14 my nephew goes to RPI now, and he's a

15 very smart young man, but his grades

16 would not have gotten him there, the

17 fact that they needed a goalie and he

18 was a top notch goalie. So, he had

19 offers to go to -- West Point looked

20 at him. So, you know, whether or not

21 you like the sport it's a gateway for

22 a lot of high end, you know, very

23 difficult schools to get into. So,

24 by having this program, I don't know

25 how successful the boys are when they



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transfer out, but I know with the girls knowing that Long Island and in the northeast Long Island is a powerhouse when it comes to lacrosse. Having this program you're going to get an influx, and in two years you're going to see transfers to some pretty impressive institutions.

DR. McKAY: I want to thank you for the statements. Interim A.D. Kevin Foley has really worked closely with us to turn this around through a faculty that worked with the athletic programs, because those students are not scholarship based students, but with their training, they're working hard, they're in the classrooms doing their work, and they are still maintaining their GPA's. Remember, last year we were ranked number two for the NJC National Award. So, again we are populating the college with exciting programs. The one thing that I learned when I moved



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2 here from Maryland, which is another
3 lacrosse area, I was told that
4 Suffolk doesn't have exciting
5 athletic programs, and that's what
6 the students were saying and they
7 were looking for. I said, no, no, we
8 have excellent academic programs
9 first, and we will build the athletic
10 programs second. So, you've got to
11 put the academics first and then
12 athletics, but they work in tandem.
13 So, what we see now is a different
14 focus celebrating both aspects of the
15 development, the academic and the
16 athletic side of it. So, it's really
17 working now, and I hope as we go
18 forward, Trustee Lilly, hopefully in
19 the first year we can bring home the
20 bacon.

21 CHAIRWOMAN: Anything else
22 before we go into executive session?

23 Okay, interesting conversation.

24 Request a motion to enter into
25 executive session to discuss the



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employment of a particular college
employee.

All in favor?

ALL: Aye.

CHAIRWOMAN: Opposed,
abstentions?

Motion carried.

CHAIRWOMAN: There will be no
action taken after executive session.

(Time noted: 5:15 p.m.)



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C E R T I F I C A T E

I, KATHY J. DROSSEL, a.

shorthand reporter and Notary Public within
and for the State of New York, do hereby
certify:

That the minutes of this meeting
hereinbefore set forth, and the foregoing
transcript is a true record of the meeting.

I further certify that I am not
related to any of the parties to this action
by blood or marriage, and that I am in no way
interested in the outcome of this matter.

Kathy J. Droszel

KATHY J. DROSSEL



* E R R A T A *

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WITNESS SIGNATURE

SUBSCRIBED AND SWORN TO BEFORE

ME THIS ___ DAY OF _____, 20__

NOTARY PUBLIC MY COMMISSION EXPIRES _____



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