**SUFFOLK COUNTY COMMUNITY COLLEGE**

**SUMMARY MINUTES OF THE BOARD OF DIRECTORS MEETING**

**CAPTREE COMMONS, ROOM 114, MICHAEL J. GRANT CAMPUS**

**BRENTWOOD, NEW YORK**

**October 17, 2013**

The meeting was held on Thursday, October 17, 2013 at 4:00 p.m. in Captree Commons room 114 of the Michael J. Grant Campus in Brentwood, New York.

PRESENT:

 Dafny Irizarry Chairwoman

Walter Hazlitt Trustee/Vice Chair

Brian Lilly Trustee/Secretary

Paul Pontieri, Jr. Trustee

James Morgo Trustee

Theresa Sanders Trustee

Anne Shybunko-Moore Trustee

Felipe Espitia-Cetina Student Trustee

Shaun L. McKay President

 Mary Lou Araneo V.P. Institutional Advancement

 Carla Mazzarelli V.P. of Academic & Student Affairs

 Frances Dearing Executive Director Institutional Effectiveness

 Louis J. Petrizzo General Counsel

 Gail Vizzini V.P. of Business and Financial Affairs

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Chairwoman Irizarry requested a motion to adjourn the Board of Trustees meeting and call to order the Board of Directors meeting at 4:09 p.m. Trustee Shybunko-Moore so moved, Trustee Lilly seconded, motion was approved unanimously.

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Chairwoman Irizarry called for a motion to approve the minutes of the September 19, 2013 Board of Directors meeting. Trustee Pontieri so moved, seconded by Trustee Shybunko-Moore, motion was approved unanimously.

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Chairwoman Irizarry introduced AVP of Student Affairs, Dr. Evon Walters, to present the College Association Financial report. AVP Walters stated the Association Financial report was the reconciled financial report for the Association for the fiscal year 2012-2013. He noted all cost centers were in the black and six of the ten cost centers had surpluses. He stated the reconciled report was a very tedious process for the new Association business officer and in light of her doing a thorough review of the entire fiscal cycle. The Board could now expect to have monthly reports going forward.

Trustee Pontieri asked if the surplus rolled into the current school year as part of the current year’s budget. AVP Walters stated that yes, it goes into the current year and typically at the end of the year each of the campuses will have prioritized initiatives.

Dr. McKay stated as an example the College was phasing out vehicles that had aged over a period of time and Dr. Walters determined to allot the surplus to replace the old vehicles that were needed for safety reasons.

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Chairwoman Irizarry called for a motion for approval of the Association resolution 2013.A20. Trustee Lilly so moved, Trustee Hazlitt seconded, motion approved unanimously.

**RESOLUTION NO. 2013.A20 AUTHORIZING A FIRM TO AUDIT SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC.**

**WHEREAS**, the Suffolk Community College Association, Inc. is a non-profit 501 (c) (3) corporation, and

**WHEREAS**, the Board of Directors has requested an interim audit to be conducted by a licensed CPA firm, be it therefore

**RESOLVED**, that the CPA firm of ParenteBeard LLC be authorized to audit the Suffolk Community College Association, Inc. for the fiscal year ending August 31, 2013.

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Chairwoman Irizarry called for a motion to adjourn the Board of Directors meeting. Trustee Morgo so moved, seconded by Trustee Lilly, the motion was approved unanimously.

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The meeting of the Board of Directors was adjourned at 4:15 p.m.

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Respectfully submitted,

Bryan Lilly

 Secretary