



Office of the President

BOARD OF TRUSTEES

June 20, 2013

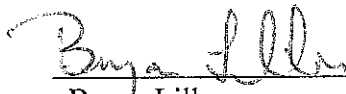
RESOLUTION NO. 2013.40 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$1,960,025.04 for the month of May 2013 (Attachment I) is hereby approved by the Board of Trustees.



Bryan Lilly
Secretary

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
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(631) 548-2500



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RESOLUTION NO. 2013.41 AMENDING ARTICLE V(G) OF THE BYLAWS OF SUFFOLK COUNTY COMMUNITY COLLEGE TO RENAME THE ACADEMIC AFFAIRS/STUDENT SERVICES COMMITTEE

WHEREAS, Article V(G) of the Bylaws of Suffolk County Community College establishes the Academic Affairs/Student Services committee as a standing committee of the Board of Trustees, and

WHEREAS, the Board of Trustees wishes the name of this committee to be changed to the "Student Success" committee in order to better reflect the committee's mission and goals, be it therefore

RESOLVED, that the Bylaws of Suffolk County Community College are hereby amended to delete the "Academic/Affairs/Student Services" committee and insert in its place and stead the "Student Success" committee.


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**RESOLUTION NO. 2013.42 ACCEPTING THE INDEPENDENT AUDITOR'S
REPORT FOR THE FISCAL YEAR ENDING AUGUST 31, 2012**

WHEREAS, the State Comptroller requires Suffolk County Community College to annually file an Independent Auditor's Report on its financial statements, and

WHEREAS, Suffolk County Community College contracted with the independent CPA firm of O'Connor Davies, LLP, to perform an audit for the College for the fiscal year ending August 31, 2012, and

WHEREAS, O'Connor Davies, LLP, submitted an Independent Auditor's Report and management letters to the College, and

WHEREAS, the Vice President for Business and Financial Affairs has reviewed the report and management letters and recommends that they be accepted, be it therefore

RESOLVED, that Suffolk County Community College accepts the Independent Auditor's Report and the management letters for the fiscal year ending August 31, 2012.


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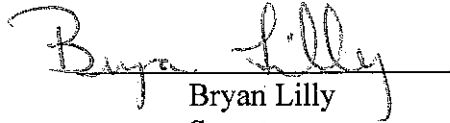
June 20, 2013

RESOLUTION NO. 2013.43 ESTABLISHING A SCHEDULE OF REGULAR MEETINGS OF THE BOARD OF TRUSTEES FOR THE 2014 CALENDAR YEAR

WHEREAS, pursuant to Article VI, Paragraph A(1) of the Bylaws of Suffolk County Community College, a schedule of regular meetings shall be established for a calendar year period by concurrence of the Board at a meeting prior to January 1 of each year, and

WHEREAS, such schedule shall establish the time and location of the meeting, be it therefore

RESOLVED, that the schedule of meetings of the Board of Trustees for the 2014 calendar year, as set forth in Attachment II, be and the same is, hereby, approved and accepted.


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Crooked Hill Road
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June 20, 2013

RESOLUTION NO. 2013.44 APPROVING A MAJOR CHANGE ORDER AND AMENDMENT TO THE CONTRACT FOR THE CONSTRUCTION OF THE NEW LIFE SCIENCE BUILDING ON THE AMMERMAN CAMPUS

WHEREAS, J. Petrocelli Contracting, Inc. was awarded a contract ("Contract") to construct the New Life Science Building on the Ammerman Campus, and

WHEREAS, the bid submitted from J. Petrocelli Contracting included several add alternates which were not taken at the time of award in order to ensure adequate funding remained for unforeseen field conditions, and

WHEREAS, the center elevation of the new building is a glass curtain wall with the panes of glass separated by metal mullions, and

WHEREAS, at present, all these mullions are the same width, and

WHEREAS, Add Alternate No. 38 would add thicker mullions in strategic locations that would enhance the aesthetics of the curtain wall, and

WHEREAS, this aesthetic improvement is preferred by both the architect of record and the College, and

WHEREAS, the lead time for the curtain wall construction is significant and delaying fabrication at this point would delay the building construction schedule, and

WHEREAS, J. Petrocelli Contracting is willing to honor their original bid price for Add Alternate No. 38, and

WHEREAS, four prior minor change orders (totaling \$13,571.50), Major Change Order No. 1 in the amount of \$103,538.91 (authorized by a resolution adopted by this Board on February 21, 2013), Major Change Order No. 2 in the amount of \$76,309.19 (authorized by a resolution adopted by this Board on March 21, 2013, funded through infrastructure monies), and Major Change Order No. 3 in the amount of \$32,319.02 (authorized by a resolution adopted by this Board on April 18, 2013) were within the allocated budget for this construction project, and

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WHEREAS, at this stage of the construction the College estimates that sufficient contingency funding remains in the project budget, and

WHEREAS, including Add Alternate No. 38 increases the contract with J. Petrocelli Contracting by more than twenty thousand dollars (\$20,000.00), thus constituting a major change order as defined in the College's Procurement Policy, and

WHEREAS, pursuant to such policy, all major change orders require the approval of the Board of Trustees, be it therefore

RESOLVED, that a change order in the amount of \$58,000 to the Contract with J. Petrocelli Contracting, Inc. for additional work to be performed for the construction of the New Life Science Building on the Ammerman Campus, is hereby approved, and be it further

RESOLVED, that the College President is authorized and empowered to execute the necessary documentation, as approved by the College General Counsel, reflecting the change order and the nature of the additional work so authorized.


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**RESOLUTION NO. 2013.45 APPROVING SUFFOLK COUNTY
COMMUNITY COLLEGE'S COMPREHENSIVE ASSESSMENT PLAN FOR
INSTITUTIONAL EFFECTIVENESS (CAPIE)**

WHEREAS, the College community agrees that comprehensive institutional assessment practices are fundamental to ensuring and valuing the College's continued efforts in achieving its mission and vision, and

WHEREAS, systematic and continuous institutional assessment practices facilitate communication and engage the College's various constituencies in a dialogue that supports and encourages continuous institutional improvement, and

WHEREAS, a plan to assess institutional effectiveness and improve the quality of academic programs as well as the administrative units, educational units, and community outreach units has been developed and reviewed by the entire College community, and

WHEREAS, the College's Strategic Plan, supported by the Comprehensive Assessment Plan for Institutional Effectiveness (CAPIE) will build upon the institution's existing assessment practices and philosophies, thus strengthening its ability for implementing improvements, based on assessment results, and assisting in maintaining transparency in the institutional decision-making processes, be it therefore

RESOLVED, that the Suffolk County Community College Comprehensive Assessment Plan for Institutional Effectiveness (CAPIE), be and hereby is approved and accepted.

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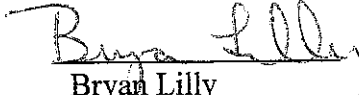
RESOLUTION NO. 2013.46 AUTHORIZING THE COLLEGE PRESIDENT TO EXECUTE AN EQUIPMENT LEASE WITH VANGUARD MODULAR BUILDING SYSTEMS, LLC FOR THE DESIGN, CONSTRUCTION AND LEASE OF A MODULAR CLASSROOM BUILDING ON THE MICHAEL J. GRANT CAMPUS

WHEREAS, on October 12, 2012, the College advertised a Request for Proposals (RFP) to Design, Construct and Lease a Modular Building on the College's Michael J. Grant Campus; and

WHEREAS, an Evaluation Committee, comprised of representatives of both Suffolk County Community College and Long Island University (LIU), reviewed the four proposals submitted by modular building companies in response to the RFP, and

WHEREAS, after careful and due consideration, the Evaluation Committee has determined that the proposal submitted by Vanguard Modular Building Systems, LLC (Vanguard) best suits the College's and LIU's needs, be it therefore

RESOLVED, that the College President is hereby authorized and empowered to execute an equipment lease agreement with Vanguard Modular Building Systems, LLC, upon such terms and conditions as approved by the College General Counsel, for a term of ten (10) years, with an option to extend the term for an additional five (5) years, for the design, construction and lease of a modular classroom building on the Michael J. Grant Campus.


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RESOLUTION NO. 2013.47 AUTHORIZING THE COLLEGE PRESIDENT TO EXECUTE A SUB-LEASE WITH LONG ISLAND UNIVERSITY FOR A MODULAR CLASSROOM BUILDING ON THE MICHAEL J. GRANT CAMPUS

WHEREAS, the Board of Trustees of Suffolk County Community College has authorized the College President to execute an Equipment Lease with Vanguard Modular Building Systems, LLC (Vanguard), wherein Vanguard will design and construct a modular classroom building on the College's Michael J. Grant Campus in Brentwood, New York; and


WHEREAS, the modular building provides adequate classroom and office space to accommodate the College's academic and educational purposes during the College's established daytime classroom hours; and

WHEREAS, the modular building is available to serve a similar purpose for Long Island University's (LIU) students during the College's established classroom hours occurring largely in the late afternoon and evening; and

WHEREAS, LIU wishes to provide academic courses and educational programs to its students, as approved by the College, during said time periods; and

WHEREAS, this Board deems such joint utilization of the modular building to be mutually beneficial for the College and LIU, and in furtherance of the educational goals and mission of each institution, be it therefore

RESOLVED, that the College President is hereby authorized and empowered to execute a sub-lease agreement with Long Island University, upon such terms and conditions as approved by the College General Counsel, for a term of ten (10) years, with an option to extend the term for an additional five (5) years, for a modular classroom building on the Michael J. Grant Campus.


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RESOLUTION NO. 2013.48 AUTHORIZING THE COLLEGE PRESIDENT TO EXECUTE A LEASE WITH LONG ISLAND UNIVERSITY FOR THE USE OF CLASSROOMS, CONFERENCE ROOMS AND OFFICE SPACE ON THE MICHAEL J. GRANT CAMPUS


WHEREAS, the Board of Trustees of Suffolk County Community College has authorized the College President to execute both an equipment lease with Vanguard Modular Building Systems, LLC, and a sublease agreement with Long Island University (LIU) for a modular classroom building on the Michael J. Grant Campus, and

WHEREAS, it is anticipated that the modular building will not be certified for occupancy until on or about the Spring semester of 2014, and

WHEREAS, LIU has requested permission to lease classrooms, conference rooms and office space on the Michael J. Grant Campus, beginning in the Fall semester of 2013, in anticipation of its usage of the modular classroom building, once fully constructed, and

WHEREAS, the College has determined that certain classrooms, conference rooms and office space are available for LIU's use on a short-term basis, including approximately seven (7) rooms in the Health, Sports and Education Center; six (6) rooms in the Sally Ann Slacke Center; and two (2) rooms in Caumsett Hall, be it therefore

RESOLVED, that the College President is hereby authorized and empowered to execute a month-to-month lease agreement with Long Island University, upon such terms and conditions as approved by the College General Counsel, for the use of certain classrooms, conference rooms, and office space on the Michael J. Grant Campus beginning in the Fall semester of 2013.


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RESOLUTION NO. 2013.49 APPROVING BUDGET TRANSFERS

WHEREAS, the Board of Trustees established a policy on the authorization of budget transfers, and

WHEREAS, according to that policy, the transfers on Attachment III must be authorized by Board resolution, and

WHEREAS, the President recommends the transfers on Attachment III as necessary for the operation of the College, be it therefore

RESOLVED, that the budget transfers shown as Attachment III are hereby approved.


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RESOLUTION NO. 2013.50 ACCEPTING YEAR TWO OF A FIVE YEAR GRANT SUB-AWARD FROM THE NATIONAL INSTITUTES OF HEALTH PASSED THROUGH THE RESEARCH FOUNDATION OF SUNY STONY BROOK FOR A PROJECT ENTITLED IRACDA – THE NEW YORK CONSORTIUM FOR THE ADVANCEMENT OF POSTDOCTORAL SCHOLARS (CAPS) 100% REIMBURSED BY FEDERAL FUNDS AT SUFFOLK COMMUNITY COLLEGE

WHEREAS, Suffolk County Community College has received a sub-award from the National Institute of Health passed through the Research Foundation of the State University of New York at Stony Brook as a member of a consortium for year two of a five year project entitled IRACDA – The New York Consortium for the Advancement of Postdoctoral Scholars (CAPS) in the amount of \$21,615, including indirect costs for the period May 1, 2013 through April 30, 2014, and

WHEREAS, the grant award amounts for years three through five are expected to be \$32,427, \$32,426, and \$32,428, including indirect costs, for a total grant award of \$139,905 for the period of August 1, 2012 through April 30, 2017, and

WHEREAS, the grant sub-award will provide for a mentored, independent teaching experience for postdoctoral trainees who will be paired with STEM community college teaching mentors to provide practical exposure in the formulation and implementation of pedagogic instruction and professional development at the College in partnership with SUNY Stony Brook's Research Centers/Institutes.

WHEREAS, no matching funds are required as the program is 100% reimbursed by Federal funds, and

RESOLVED, that a grant sub-award, in the amount of \$21,615 including \$1,601 in indirect costs, for year two of a five year National Institutes of Health Project, passed through the

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