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SUFFOLK COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING

Thursday, October 18, 2012

Grant Campus

Captree Commons, Room 114

9:00 a.m.

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A P P E A R A N C E S:

BOARD MEMBERS:

- Dafny J. Irizarry - Chairwoman
- Dr. Shaun L. McKay - President
- Walter C. Hazlitt
- Bryan Lilly
- Paul V Pontieri, Jr.
- Anthony F. Mangual
- Theresa Sanders
- James Morgo
- Anne D. Shybunko-Moore
- Belinda Alvarez-Groneman - Not Present
- Saul R. Fenchel - Not Present

ALSO PRESENT:

- Louis Petrizzo - General Counsel
- Dr. Christopher Adams
- Sandra O'Hara



1 BOARD OF TRUSTEES MEETING 10/18/12

2 MADAM CHAIRWOMAN: Good
3 morning, everybody. I would ask
4 Trustee Hazlitt to give us -- if he
5 could lead us.

6 MR. HAZLITT: Would you all
7 rise, please.

8 (Whereupon, the Pledge of
9 Allegiance was recited.)

10 MADAM CHAIRWOMAN: At this
11 time, we will have a recognition of
12 Athletics Director Kevin Foley. He's
13 presenting some guests.

14 COACH FOLEY: Thank you, Madam
15 Chairman, trustee members, President
16 McKay. It's an honor to be here
17 today to recognize two young men and
18 their coaches for outstanding efforts
19 last spring in track and in swimming.
20 We had two national champions.

21 The young man sitting next to
22 me is Blake Evans (phonetic). He
23 comes from Longwood High School. He
24 was a national champion in the long
25 jump. Mr. Hazlitt was also, I



1 BOARD OF TRUSTEES MEETING 10/18/12
2 believe, a national champion of long
3 jump, it was a long time ago. Blake,
4 according to his coach, is the
5 ultimate competitor. He won seven
6 out of eight events when he went to
7 just seven different meets, mostly
8 completing against four-year schools.
9 So he was not just competing against
10 junior college athletes throughout
11 the year, but he competed against
12 four-year schools and he won seven
13 out of eight of those events.

14 At the national championship,
15 Blake stepped up to the plate and, if
16 I could use an athletic phrase, he
17 smashed everybody in terms of his
18 jumping ability. He jumped 22 and a
19 half feet, I believe, which is an
20 outstanding -- if you've ever long
21 jumped or been in track, you know
22 that's quite an accomplishment.

23 Blake also plays on our
24 basketball team, men's basketball
25 team and he is -- I can say this



1 BOARD OF TRUSTEES MEETING 10/18/12
2 since there's not too many other
3 basketball players here, he's the
4 best player on their team also and he
5 does an outstanding job in
6 basketball. He's a young man who has
7 a bright future. I'm very please to
8 introduce him and give him his
9 national championship ring in front
10 of you all because he is an
11 outstanding representative for the
12 college.

13 (Applause.)

14 COACH FOLEY: If I may, I don't
15 get to wear mine too often, but I
16 decided to wear mine today. I'm
17 going put it on his ring and
18 congratulate him for being a national
19 champion at a junior college level.

20 (Whereupon, Blake Evans was
21 presented with his ring.)

22 MADAM CHAIRWOMAN: He takes a
23 while to warm up, so we're just going
24 to thank him.

25 MR. EVANS: Thank you,



1 BOARD OF TRUSTEES MEETING 10/18/12
2 everybody.

3 (Whereupon, photographs were
4 taken.)

5 MADAM CHAIRWOMAN:
6 Congratulations again to Mr. Blake
7 Evans.

8 MR. EVANS: Thank you.

9 COACH FOLEY: The other young
10 man, Alberto Cotano (phonetic), is
11 walking from the gymnasium over here.
12 Hopefully since he's a student here,
13 he knows where this is, so we have to
14 stall a little bit. But what I would
15 like to do is introduce his coaches
16 who do an outstanding job with the
17 swim team here.

18 I believe this is the first
19 national champion that the swim team
20 has had, second? Under my regime,
21 the first one, how's that. Alberto
22 comes from Connetquot High School.
23 He won the 200-meter backstroke last
24 year at the junior college champion.
25 And Carlington Sims (phonetic) and



1 BOARD OF TRUSTEES MEETING 10/18/12
2 Jen Scott (phonetic) are doing a
3 tremendous job. As a matter of fact,
4 this year they have the most people
5 trying out for the team that they
6 have had in a long time. It's
7 another one of those programs here
8 that has begun to develop itself over
9 time due to the support of the
10 college and the athletic department.
11 And I believe the young man is here.

12 Alberto, do you want to come up
13 here? We will put you right on the
14 stage. How about that? While you
15 were finding the place, I introduced
16 you to the group here. This is the
17 Board of Trustees, President McKay
18 and other administrators and friends
19 of the college. I talked about your
20 backstroke being the national
21 championship and how much Coach Sims
22 and Coach Scott helped you, along
23 with your high school coaches and
24 your career at Connetquot, prepare
25 for the national championship. And



1 BOARD OF TRUSTEES MEETING 10/18/12
2 for all the people here, we'd like to
3 congratulate you on your
4 acknowledgement.

5 Both people -- both Blake and
6 Alberto will be back this year.

7 (Applause.)

8 COACH FOLEY: So hopefully next
9 year some of us or some of you will
10 be here in giving these young men
11 another ring for their outstanding
12 contribution to the college.

13 So I'd like the coaches to come
14 up. Carlington, could you come up
15 and Jen, could you come up, please?
16 How about you have the honor of
17 putting it on his finger.

18 (Whereupon, Alberto Cotano was
19 presented with his ring.)

20 COACH FOLEY: Congratulations.

21 I just want to mention one
22 thing about the rings. The rings
23 have a wonderful, wonderful
24 demarcation. On each of the rings
25 there is a track -- very refined



1 BOARD OF TRUSTEES MEETING 10/18/12
2 track, shall we say, player, and on
3 the swim ring here, there's a young
4 man actually in a pool swimming, and
5 you can see that so clearly, and it
6 has their name on it and it has the
7 year and it has, of course, the
8 college and the outstanding
9 contribution that they made last
10 year.

11 So thank you very much.

12 (Whereupon, photographs were
13 taken.)

14 COACH FOLEY: I'd like to thank
15 the President of the Board, the
16 President of the college, the
17 trustees for this opportunity to
18 acknowledge our athletes. 2012 is
19 going to be an outstanding year. It
20 started these two young men and their
21 programs, it started our highly
22 successful programs.

23 I believe a little later on
24 Mary Lou is going to talk a little
25 bit about this year's sports



1 BOARD OF TRUSTEES MEETING 10/18/12
2 programs. But in the fall, we have
3 five teams that have an outstanding
4 chance to go to the nationals. It
5 could be, if I could use the phrase,
6 a banner year for athletics at
7 Suffolk Community College.

8 So we want to thank you for
9 your support and hopefully next year
10 these young men will be back with you
11 and to show them your support for
12 their outstanding contributions in
13 the upcoming season. So thank you
14 very much.

15 (Applause.)

16 MADAM CHAIRWOMAN: Thank you,
17 Mr. Foley. Also on behalf of the
18 trustees and the college community
19 for their fine work and your support,
20 thank you. Thank you very much.

21 DR. ADAMS: Chairwoman
22 Irizarry, members of the Board of
23 Trustees, I'd like to ask Chuck Stein
24 if he would come up to the makeshift
25 dais.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 For more than 12 and a half
3 years, Mr. Stein has served the
4 college as it's vice president for
5 business and financial affairs.
6 Under his leadership, our institution
7 has successfully maintained its
8 financial stability and increased the
9 strength of its balance sheet.

10 Mr. Stein has been invaluable to the
11 institution developing budget models,
12 expertly addressing physical
13 challenges in creating opportunities
14 for strategic investment.

15 In addition, he has
16 administered, developed and
17 implemented plans that maintain the
18 programmatic and fiscal integrity of
19 the college's varied units.

20 Reflecting upon his many
21 accomplishments attained during his
22 tenure at Suffolk, it is clear our
23 institution has benefitted from his
24 years of service.

25 During this time, he's



1 BOARD OF TRUSTEES MEETING 10/18/12
2 established key monitoring and
3 performance indicators for numerous
4 institutional financial priorities.
5 He also improved the college's
6 infrastructure to the transformation
7 of the physical environment, a
8 combination of state, local and
9 corporate resources. Perhaps what
10 has made Mr. Stein so effective was
11 the breadth of his career experience,
12 which spans almost 40 years servicing
13 both Nassau and Suffolk Counties in
14 the budget in financial areas. He
15 brought intimate knowledge of County
16 finances and budget management to the
17 operation of Suffolk County Community
18 College.

19 Mr. Stein's service to the
20 college initially ended on July 10th,
21 2009. However, he has served in
22 temporary stints in a capacity as the
23 college transitioned in an attempt to
24 fill the position on a permanent
25 basis. We're in the midst of the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 final stages in our search to fill
3 the critical position at the college.

4 Please join me in extending
5 best wishes to Chuck for his
6 commitment to the college and County
7 while he enjoys his retirement.

8 (Applause.)

9 MADAM CHAIRWOMAN: I just want
10 to read what it says. It says in
11 great appreciation to Charles Stein
12 for your outstanding dedication,
13 commitment and support through your
14 many years of services to Suffolk
15 County Community College. Thank you
16 so much.

17 MR. STEIN: Thank you.

18 (Whereupon, Charles Stein was
19 presented with a plaque.)

20 MR. STEIN: Thank you. This is
21 a surprise. Thank you.

22 It's been a pleasure to help
23 out on a couple of occasions. And
24 I'm hopeful that the selection for a
25 permanent replacement will be very



1 BOARD OF TRUSTEES MEETING 10/18/12
2 soon and will be permanent. I'm
3 always -- as I said to Dr. McKay, I'm
4 always available to assist. I love
5 this school, it's part of my life and
6 I'm always going to be available to
7 help, only somewhat long distance.
8 So thank you very, very much for
9 this. I really appreciate it. Thank
10 you.

11 MADAM CHAIRWOMAN: At this
12 time, I'd like to request a motion to
13 adjourn the Board of Trustees meeting
14 and request a motion to go into
15 executive session to discuss
16 personnel and litigation matters.

17 MR. MANGUAL: So move.

18 MR. LILLY: Second.

19 MADAM CHAIRWOMAN: All in
20 favor?

21 THE BOARD: (In unison) Aye.

22 MADAM CHAIRWOMAN: Opposed?

23 (No response given.)

24 MADAM CHAIRWOMAN: Absentia?

25 (No response given.)



1 BOARD OF TRUSTEES MEETING 10/18/12

2 MADAM CHAIRWOMAN: Motion

3 carries.

4 (Whereupon, at 9:18 a.m., the
5 Board was in executive session until
6 10:38 a.m. At which time, Walter
7 Hazlitt left the meeting.)

8 MADAM CHAIRWOMAN: Welcome
9 back, everybody. Will you please
10 take a seat so we can continue.

11 At this time I would like to
12 call for a motion to come out of
13 executive session.

14 MR. LILLY: Motion.

15 MADAM CHAIRWOMAN: All those in
16 favor?

17 THE BOAR: (In unison) Aye.

18 MADAM CHAIRWOMAN: Opposed?

19 (No response given.)

20 MADAM CHAIRWOMAN: Absentia?

21 (No response given.)

22 MADAM CHAIRWOMAN: Motion

23 carries.

24 DR. ADAMS: Chairwoman

25 Irizarry, members of the Board of



1 BOARD OF TRUSTEES MEETING 10/18/12
2 Trustees, it gives me great pleasure
3 to welcome Mr. Ben Swirn as our
4 intergovernmental relations
5 coordinator.

6 Ben served in this role more
7 recently at Suffolk County and the
8 Town of Babylon. He also was in
9 Nassau County, the Town of North
10 Hempstead Town Supervisor. He comes
11 to Suffolk County Community College
12 with over 30 years of
13 intergovernmental experience.

14 Ben, would you like to stand up
15 and introduce yourself, please.

16 (Applause.)

17 MR. SWIRN: Thank you very
18 much, Chris.

19 I'm delighted to be with the
20 college. As Chris said, most
21 recently I was with the County
22 Executive Steve Bellone, I served in
23 the previous administration and I
24 worked with the Town of Babylon. In
25 between I had what I consider an



1 BOARD OF TRUSTEES MEETING 10/18/12
2 excellent working relationship with
3 all our elected representatives on
4 both the federal, state and county
5 level. I see my role as being there
6 representing the college, not just
7 when the college needs something, but
8 to make sure they are faced with
9 Suffolk Community College at all
10 times.

11 And I've attended most of the
12 committees on a local level. I
13 looked at a capital program to be
14 marshalled through. This one project
15 lasted -- it might be appropriated
16 for this year. There's a couple of
17 meetings left. I want to make sure
18 that gets done and then add a library
19 on this campus. Sometimes you have
20 county executives who don't put the
21 college first, but your relationship
22 with the county legislator has been
23 excellent and they have also been
24 there when the county executive's
25 branch of government has not.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 So I have a good relationship
3 with Bill Lindsay and members on both
4 sides of the isle. I'm delighted to
5 be here and look forward to working
6 with the President, Dr. McKay and
7 you, members of the Board of
8 Trustees. Thank you.

9 (Applause.)

10 MADAM CHAIRWOMAN: Thank you,
11 Mr. Swirn. We look forward to your
12 advocacy on behalf of the college, as
13 well as your service. Thank you.

14 At this point, I'd like to
15 request a motion to call the Board of
16 Directors meeting to order.

17 MS. SANDERS: So move.

18 MR. MORGO: Second.

19 MADAM CHAIRWOMAN: All in
20 favor?

21 THE BOARD: (In unison) Aye.

22 MADAM CHAIRWOMAN: Opposed?

23 (No response given.)

24 MADAM CHAIRWOMAN: Absentia?

25 (No response given.)



1 BOARD OF TRUSTEES MEETING 10/18/12

2 MADAM CHAIRWOMAN: Motion

3 carries.

4 Request a motion for the

5 approval of the minutes of the

6 September 13th, 2012 Board of

7 Directors meeting.

8 MR. MANGUAL: So move.

9 MS. SANDERS: Second.

10 MADAM CHAIRWOMAN: All in

11 favor?

12 THE BOARD: (In unison) Aye.

13 MADAM CHAIRWOMAN: Opposed?

14 (No response given.)

15 MADAM CHAIRWOMAN: Absentia?

16 (No response given.)

17 MADAM CHAIRWOMAN: Motion

18 carries.

19 Request a motion for the

20 approval of Association Resolution

21 2012-810.

22 MR. MORGO: So move.

23 MR. LILLY: Second.

24 MADAM CHAIRWOMAN: All in

25 favor?



1 BOARD OF TRUSTEES MEETING 10/18/12

2 THE BOARD: (In unison) Aye.

3 MADAM CHAIRWOMAN: Opposed?

4 (No response given.)

5 MADAM CHAIRWOMAN: Absentia?

6 (No response given.)

7 MADAM CHAIRWOMAN: Motion

8 carries.

9 I'd like to introduce Vice
10 President Aranelo to present the
11 Association Financial Report.

12 MS. ARANELO: Thank you for
13 this opportunity to present the
14 financial report for the period
15 September 1st, 2012 through
16 September 30th, 2012.

17 As you can see in column one,
18 we have the specified funds. The
19 budgeted revenue is in column two
20 with the actual year to date revenue
21 as of September 30th in column three.
22 Column four shows the budget
23 expenditures. Our year to date
24 actual expenditures are in column
25 five. And the final column shows the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 year to date net profit or loss as of
3 the end of September.

4 Although it may appear there
5 are some large balances in the net
6 profit category, particularly for the
7 student association and athletics, we
8 are already beginning to disburse
9 funds to our student groups, our
10 clubs and our athlete teams. We do
11 expect some teams to attend national
12 tournaments this semester as was
13 indicated earlier.

14 The women's tennis team and the
15 men's and women's cross county teams
16 have already qualified for nationals.
17 Women's soccer is tied for first in
18 our region. Men's soccer is in first
19 place, as is women's volleyball. So
20 it's conceivable that we could have
21 all five teams representing us
22 nationally at those tournaments.
23 Once the regional events are
24 completed, we will know for sure who
25 is attending national tournaments.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 That's the report.

3 MADAM CHAIRWOMAN: I see the
4 144 in parenthesis.

5 MS. ARANELO: Yes.

6 MADAM CHAIRWOMAN: That is
7 because?

8 MS. ARANELO: That is because
9 there has been some expenses in the
10 culinary category. We have events
11 that are scheduled from a revenue
12 production side that are forthcoming,
13 but they haven't taken place yet.

14 MR. MORGO: On that question,
15 revenue is 282 there. Why would that
16 144 look as a deficit budget?

17 (Whereupon, several Board
18 members began speaking at once.)

19 MR. MORGO: Okay. I got it.

20 MADAM CHAIRWOMAN: Any other
21 questions?

22 MR. PONTIERI: Is that
23 someone's breakfast?

24 (Laughter.)

25 MADAM CHAIRWOMAN: Any other



1 BOARD OF TRUSTEES MEETING 10/18/12
2 questions?

3 (No response given.)

4 MADAM CHAIRWOMAN: Thank you,
5 Vice President Aranelo.

6 I'd like to request a motion
7 for the approval of the minutes of
8 the -- oh, I'm sorry.

9 Motion to adjourn the Board of
10 Directors hearing and call Board of
11 Trustees meeting to order.

12 MR. MANGUAL: So move.

13 MS. SANDERS: Second.

14 MADAM CHAIRWOMAN: All in
15 favor?

16 THE BOARD: (In unison) Aye.

17 MADAM CHAIRWOMAN: Opposed?

18 (No response given.)

19 MADAM CHAIRWOMAN: Absentia?

20 (No response given.)

21 MADAM CHAIRWOMAN: Motion
22 carries.

23 Now, request a motion for the
24 approval of the minutes of the
25 September 13th, 2012 Board of



1 BOARD OF TRUSTEES MEETING 10/18/12

2 Trustees meeting.

3 MR. LILLY: So move.

4 MR. PONTIERI: Second.

5 MADAM CHAIRWOMAN: All in

6 favor?

7 THE BOARD: (In unison) Aye.

8 MADAM CHAIRWOMAN: Opposed?

9 (No response given.)

10 MADAM CHAIRWOMAN: Absentia?

11 (No response given.)

12 MADAM CHAIRWOMAN: Motion

13 carries.

14 Request a motion for the

15 approval of College Resolution

16 2012-39 to 2012-86.

17 MR. MANGUAL: So move.

18 MADAM CHAIRWOMAN: Do I have

19 any second?

20 MS. SANDERS: Second.

21 MADAM CHAIRWOMAN: All in

22 favor?

23 THE BOARD: (In unison) Aye.

24 MADAM CHAIRWOMAN: Opposed?

25 (No response given.)



1 BOARD OF TRUSTEES MEETING 10/18/12

2 MADAM CHAIRWOMAN: Absentia?

3 (No response given.)

4 MADAM CHAIRWOMAN: Motion

5 carries.

6 I'll introduce now interim Vice
7 President Chuck Stein to present the
8 college financial reports.

9 MR. STEIN: Thank you.

10 In your folders, you have the
11 information for -- financial
12 information for September 30th, 2012.
13 It's the first month of the fiscal
14 year. It's very early in terms of
15 setting a pattern. At the moment,
16 we're projecting revenues to be down.

17 MR. MANGUAL: I don't have
18 that.

19 MR. STEIN: It's not in your
20 folder?

21 MR. MANGUAL: No, I don't have
22 that.

23 MR. STEIN: I'm sorry. I was
24 assured that was in your folders. It
25 was sent to you last week actually.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 I apologize.

3 MR. MANGUAL: I looked them
4 over at home.

5 MR. STEIN: I'm sorry. I
6 apologize.

7 MR. MANGUAL: It's okay.

8 MR. STEIN: What we project at
9 this moment -- and copies are being
10 made. They'll be handed out. On the
11 revenue side, we're projecting
12 approximately 1.4 million below
13 budget, mainly because of enrollment
14 being off a bit. Again, it's still
15 early, we're still looking at the
16 enrollment, but these are very early
17 projections.

18 On the expenditure side, at the
19 moment we're projecting expenditures
20 being down about 1.6 million, so
21 we're in a positive position. But
22 again, it's very early for the year.

23 Also, what was sent out to you
24 was a listing of our bank accounts
25 and the balances as of October 10th



1 BOARD OF TRUSTEES MEETING 10/18/12
2 of 2012. I've directed that the
3 finance staff continue to provide the
4 Board with the monthly information on
5 the bank balances, so you will have
6 this information forthcoming.

7 If there are any questions, the
8 president will have my phone number
9 in Florida. You can call me. The
10 finances look solid. Copies are
11 being made so you'll have them.
12 Should you have any questions, I'll
13 be here to respond to those question.

14 DR. MCKAY: Indulge me one more
15 time and thank Chuck Stein for his
16 services to the college. He's
17 already preparing us for the next
18 year. Chuck has already made a draft
19 of the request of the Board to the
20 campus community and to the call
21 centers and we've been able to review
22 that. And he's also put together a
23 proposed presentation to share with
24 the Board in regards to capital
25 upgrading, financing in general. So



1 BOARD OF TRUSTEES MEETING 10/18/12

2 I want to thank Chuck for all the
3 work he's done while he's been here
4 with us.

5 And, Chuck, your number is
6 going to be on speed dial. Thank
7 you.

8 MR. STEIN: Thank you.

9 MADAM CHAIRWOMAN: Thanks.

10 I'd like to proceed now with
11 the committee reports, academic
12 affairs and student services
13 committee. Trustee Sanders.

14 MS. SANDERS: Yes. We met on
15 September 13th at 5:30 p.m. and I
16 want to thank Trustee
17 Alvarez-Groneman and Trustee Mangual
18 along with the team of Dr. Manzelli
19 (phonetic), George Gatta and
20 O'Connor, and we discussed a couple
21 of things. One, including the
22 tobacco-free policy that's already
23 been implemented by CUNY in terms of
24 making the college campus a
25 tobacco-free campus, SUNY has a



1 BOARD OF TRUSTEES MEETING 10/18/12
2 policy pending to be implemented in
3 2014, and so we're going to continue
4 the discussions of how that impacts
5 us here at Suffolk Community College.
6 And we talked about coming up with a
7 tobacco-free campaign.

8 We also talked about
9 Institutional Goal 6 and how that is
10 included in the strategic plan, and
11 we wanted to congratulate the team
12 for working on this document and
13 putting it in to real measurable
14 goals and linking them to outcomes in
15 the overall strategic plan.

16 In addition, we had some
17 discussion -- lengthy discussions
18 surrounding the scholarship task
19 force update. We do recognize that
20 the task force has made much
21 progress. We took a look at -- there
22 are some donor scholarship
23 requirements that are being reviewed.
24 We took a look at their review to
25 revise advertising aspects.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 Making sure that students have
3 access to the information was key and
4 that it was easy to actually find
5 where the scholarships were, to make
6 sure that even continuing students
7 could access information about
8 scholarships. And we saw the most
9 progress was made on our web site in
10 terms of accessibility. So we're
11 looking at also hearing more from the
12 team in terms of coordinating a
13 comprehensive college-wide
14 scholarship access goal.

15 VPs also gave updates as it
16 pertained to completion day which
17 took place on October 3rd. There was
18 an education USA grant that was
19 discussed, I believe that that's
20 pending on October 21st. And we did
21 discuss the study abroad program as
22 part of our SUNY -- as being part of
23 SUNY.

24 Our next meeting is October
25 25th, 5:30 p.m. here on the campus,



1 BOARD OF TRUSTEES MEETING 10/18/12
2 so I'd just look to put that on the
3 calender if anybody would like to
4 attend and that's about it.

5 MADAM CHAIRWOMAN: Thank you.
6 And that's to attending members of
7 the academic affairs and student
8 services committee?

9 MS. SANDERS: Yes.

10 MADAM CHAIRWOMAN: Thank you,
11 Trustee Sanders.

12 Now facilities and technology.
13 Trustee Lilly.

14 MR. LILLY: We have not had a
15 meeting. I'm going to schedule a
16 meeting with VP Gatta sometime before
17 November. I have a new member.
18 Trustee Morgo decided to join. I
19 think we did some arm twisting. But
20 VP Gatta did send me an update from
21 the last time we had spoken.

22 The bid on the new life
23 sciences building came in under
24 budget, and I think there's going to
25 be a presentation from the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 contractors, Petrocelli (phonetic).
3 And the good news is they're a local
4 contracting firm, so I guess we won't
5 go through the same thing that we
6 went through a couple years ago.

7 Also, there was a resolution
8 for the project labor agreement
9 feasibility study that we just
10 passed, and hopefully after the next
11 meeting I'll have a lot more on, you
12 know -- after I do a walk-through and
13 get up to speed on some of these
14 projects that we're doing. So thank
15 you.

16 MADAM CHAIRWOMAN: Thank you,
17 Trustee Lilly.

18 Advocacy committee, my partner
19 Trustee Hazlitt had to leave, but I
20 do know that there are efforts being
21 made to schedule a meeting with the
22 education committee -- higher
23 education committee and Legislator
24 Anker, you know, between our
25 committee and the legislator. And I



1 BOARD OF TRUSTEES MEETING 10/18/12
2 will be meeting hopefully sometime
3 soon.

4 Personnel committee. Trustee
5 Pontieri.

6 MR. PONTIERI: We had a
7 discussion earlier, and so I think
8 that was held in executive session --
9 to be held in executive session.

10 MADAM CHAIRWOMAN: Thank you,
11 Trustee Pontieri.

12 Budget committee, Trustee
13 Fenchel is not in attendance and I
14 don't have a report on that.

15 So let's continue now with the
16 Chairwoman's report. Just a
17 reminder, November 29th it's our
18 Board retreat. It will be here, 9:30
19 to 1:30. That's all I have for now.

20 President.

21 DR. MCKAY: Madam Chair,
22 Members of the Board, at this point
23 I'd like to invite John Lombardo to
24 take us through a presentation of
25 workforce and economic development.



1 BOARD OF TRUSTEES MEETING 10/18/12
2 That was a request made by Trustee
3 Fenchel and I've requested that John
4 put it together and to bring you up
5 to speed as to where we've been,
6 where we are and moving forward what
7 are in the works for workforce and
8 economic development here at the
9 college.

10 John.

11 MR. LOMBARDO: Thank you,
12 President McKay.

13 Just a little bit of history,
14 we've been engaged obviously with
15 Suffolk Community College for almost
16 its entire existence in workforce
17 development and workforce
18 preparation. What has driven some of
19 the programs that have evolved over
20 the past seven or eight years are
21 studies done by the New York State
22 Department of Labor and the WIBs is
23 the workforce investment boards, and
24 those were career lavish studies
25 which identified clearly skill gaps



1 BOARD OF TRUSTEES MEETING 10/18/12
2 in engineering, manufacturing and in
3 health care.

4 These studies really identify
5 communication skills, mathematic
6 skills, blueprint reading, shop,
7 foreign language and a wider array of
8 skill gaps in machining, welding for
9 manufacturing. And throughout all of
10 this, there was also a clearly
11 identified ESL needs within each
12 company, and to that end we have
13 provided over the past seven years
14 courses in Spanish for managers which
15 taught the managers how to speak to
16 the workforce.

17 As all this developed, it was
18 an incredible college-wide effort to
19 meet the needs of the workforce, to
20 anticipate the future, to look at
21 subjects where the value of the
22 liberal arts education could
23 integrate with the workforce, and
24 along those lines, we filed for
25 several grants. We decided to roll



1 BOARD OF TRUSTEES MEETING 10/18/12
2 the dice, raise the money to build
3 the building, and this particular
4 building commissioned and completed
5 in 2009 was an integrated approach to
6 workforce training.

7 Within this building, we had
8 not only manufacturing technology
9 skill gaps, particularly in welding
10 and machining, but we also integrated
11 our HVACR credit program in there.
12 And in the middle of all of this,
13 spearheaded by Dr. McKay, we also put
14 back into play a credit program in
15 manufacturing technology, all
16 occurring within a three-year period.

17 And so in this building we have
18 the credit program for workforce, for
19 manufacturing technology, we have the
20 credit program for heating,
21 ventilation, air conditioning and
22 refrigeration and a full operable
23 learning lab for the heating group
24 where everything is exposed and you
25 can see how the system operates and



1 BOARD OF TRUSTEES MEETING 10/18/12
2 four classrooms that are actively
3 used by the credit side of the house.

4 Just a little bit of a summary,
5 since 2005, 2.4 million for the first
6 grant which was mechatronics training
7 for incumbent workers, 1.67 million
8 for the team grant which focused
9 specifically on equipment training,
10 and then an emerging industry grant,
11 a grant -- an industry that's not
12 fully come together, the power grant.
13 And these are the numbers of company
14 participation that focus on that.

15 But the important part of this
16 entire effort is the partnerships
17 that we formed in the industry,
18 Hauppauge Industrial Association, the
19 Federal Manufacturing Task Force,
20 Manufacturing Skills Institute,
21 American Institute of Aeronautics and
22 the Workforce Industrial Board. The
23 key to this is our partnerships with
24 Empire State Development, one of the
25 economic engines in the region in



1 BOARD OF TRUSTEES MEETING 10/18/12
2 manufacturing, and those
3 partnerships, their mission is to
4 bring and maintain the companies
5 within the region. Our mission is to
6 showcase the workforce training that
7 we have. And we've come together
8 over the years to maintain companies,
9 to train incumbent workers and to
10 attract new companies.

11 But what's important here is
12 most recently two big entities,
13 global conglomerates have decided to
14 come into the region and SPX
15 Technologies has acquired three
16 companies. Two of the three
17 companies are original mechatronics
18 training companies and they're
19 aerospace conglomerates globally
20 impacting \$4 billion worth of revenue
21 and chose to invest here. And I'd
22 like to say two of the three reasons
23 were the workforce in the companies
24 that were trained in our programs
25 were successful, they've grown and



1 BOARD OF TRUSTEES MEETING 10/18/12
2 they have become intrical parts of
3 the company.

4 In addition to SPX, another
5 company PCS Industries, originally a
6 manufacturer from Ohio, has chosen to
7 come to New York to manufacture
8 switchgear and circuit breakers for
9 the railroad industry for two
10 projects, one with the MTA, one with
11 the Long Island Rail Road. They're
12 coming to Long Island because of our
13 machining talent, the type of welding
14 talent that we have and that we
15 continue to grow. And both of these
16 companies are ready, willing and able
17 to partner us up -- with the
18 community college in terms of
19 scholarships, in terms of program
20 development.

21 In order for us to be
22 successful at this, we have to
23 maintain a presence, we have to
24 expose the region to the talent that
25 we have. And under Dr. McKay's



1 BOARD OF TRUSTEES MEETING 10/18/12
2 leadership and encouragement, we, a
3 year ago, had a manufacturing
4 symposium. Not only did we attack
5 all of our elected officials, we
6 invited our chancellor who spoke.
7 But the important part of this event
8 is 62 manufacturers within the
9 region, some from Nassau, most from
10 Suffolk, came together to showcase
11 the talent in engineering and to
12 focus also on STEM (phonetic) which
13 really is the foundation for
14 innovation in our local industry.

15 We talk about transforming
16 lives, our president talks about
17 transforming lives. This is a quote
18 from President Obama who definitely
19 is supportive of community colleges
20 and advanced manufacturing. I wish
21 he would have said Suffolk the other
22 night, but he was in Nassau and I
23 guess he wanted to show off Nassau.
24 But the truth is is that this quote
25 is indicative of what's happening.



1 BOARD OF TRUSTEES MEETING 10/18/12
2 Our president was invited to the
3 launch of a community college -- and
4 Chairwoman Irizarry in Northern
5 Virginia. It's an honor to be able
6 to have some input at the federal
7 level.

8 So we meet our regional needs.
9 We've been doing it for a long time,
10 nursing, automotive technology, HVAC,
11 culinary arts, down the stream, and
12 even our interior design programs are
13 vibrant within the region and send
14 new students locally.

15 That's about it. I just want
16 to close with one thing. We're out
17 there, we go to the high schools --
18 high schools every week, we go to
19 career events, we participate with
20 the Workforce Investment Board. We
21 are partnering with everyone to get
22 this mission out there and it's
23 working.

24 Any questions?

25 MR. MORGO: Yes. John, from



1 BOARD OF TRUSTEES MEETING 10/18/12
2 many of my former lives and my
3 checking career, I know of the work
4 you have been doing, but you
5 mentioned -- and you're doing a great
6 job. You mentioned global
7 conglomerates that are coming into
8 Suffolk, SPX and PCS. Number one,
9 are those both public companies, are
10 they publicly traded companies?

11 MR. LOMBARDO: You know, I'm
12 not sure. I think one of them is
13 publicly traded. I'm not sure about
14 the other.

15 MR. MORGO: Do they have sites
16 in Suffolk already?

17 MR. LOMBARDO: They have -- SPX
18 has two locations in Suffolk already
19 and one in Nassau -- actually, one in
20 Farmingdale, so they have three.
21 They bought a large company, General
22 Mechatronics in Farmingdale, which
23 I'm sure you know about from your
24 days in economic development. And
25 they bought them because of the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 quality of the workforce and their
3 output.

4 PCS, at this point, I'm not
5 sure, but they have an office in
6 Bethpage now, one of the Grumman
7 incubator sites. But they won two
8 contracts and they have to
9 manufacture here and they were --
10 actually a member of Suffolk County
11 Economic Development introduced me to
12 them.

13 MADAM CHAIRWOMAN: I have a
14 question. First of all, great work,
15 just like Trustee Morgo said.

16 I know that some time ago we
17 were made aware that there's a
18 possibility of the mechatronics
19 academy with the East Islip School
20 District. And like you said, you're
21 visiting schools. As a matter of
22 fact you will be visiting Central
23 Islip School District where I had the
24 honor to serve as a teacher. Would
25 that be our first mechatronics



1 BOARD OF TRUSTEES MEETING 10/18/12
2 academy in partnership with a high
3 school?

4 MR. LOMBARDO: No.

5 MADAM CHAIRWOMAN: Is that
6 Stony Brook?

7 MR. LOMBARDO: It will be the
8 third. We started one in Three
9 Village School District several years
10 ago which is maintained and very
11 vibrant. Actually, the students from
12 that program have visited GSE
13 Dynamic. We have one in Bay Shore,
14 which is growing slowly. And East
15 Islip will be the third.

16 MADAM CHAIRWOMAN: Okay.

17 MR. LOMBARDO: There are
18 several others in the pipeline. It's
19 really a matter of us having the
20 ability to train their tech teachers
21 on how to deliver the program.

22 MADAM CHAIRWOMAN: Do we have a
23 time line in terms of implementation?
24 Are we looking for the school year
25 2013/2014?



1 BOARD OF TRUSTEES MEETING 10/18/12

2 MR. LOMBARDO: 2013 is the
3 target for the five or six that are
4 in the pipeline currently.

5 MADAM CHAIRWOMAN: Thank you
6 very much.

7 MR. LOMBARDO: Thank you.

8 DR. MCKAY: Thank you, John.

9 Madam Chairwoman, I'd like to
10 call --

11 MADAM CHAIRWOMAN: I'm sorry.
12 I think Trustee --

13 DR. MCKAY: Oh, I'm sorry.

14 MS. SHYBUNKO-MOORE: I just
15 obviously know the passion for
16 workforce training is what put me at
17 this table here, which I'm honored to
18 be on the Board. But for those that
19 don't know, I have to commend again
20 the level in terms of the federal
21 with the Congress and with the
22 senators that we have. They know
23 about Suffolk Community College. I
24 got a call Senator Gillibrand's
25 (phonetic) office just two hours



1 BOARD OF TRUSTEES MEETING 10/18/12
2 before her debate last night to ask
3 me very specifically what is going on
4 with manufacturing on Long Island,
5 what is going on with the industry
6 relationship with Suffolk, very
7 directly right before her debate.

8 So I mean, I think that is
9 something to be recognized that we
10 are, again, ahead of the curve. And
11 if Long Island is being used as a
12 model for this long-term federal
13 picture of industry and are facing
14 with community colleges, I cannot say
15 enough.

16 Of course, my concern now is
17 where do we continue to be marching
18 forward making sure we continue to
19 push these types of programs and
20 really be walking ambassadors for
21 this. If you read Newsday a couple
22 days ago, I said errrrr,
23 manufacturing is not dying. So we
24 just have to continue I think to,
25 again, be ambassadors of what the



1 BOARD OF TRUSTEES MEETING 10/18/12

2 college is doing.

3 MADAM CHAIRWOMAN: Thank you.

4 DR. MCKAY: Thank you, Trustee
5 Shybunko-Moore.

6 I think certainly we have a
7 wide cross section of what we do here
8 at this college and we talk about the
9 entire community and who we serve.
10 That is an element that we hold near
11 and dear to meeting the needs of the
12 community, the industry, of the
13 students as well.

14 At this point, I'd like to ask
15 Troy Tucker to speak for just a few
16 minutes now which is very important.
17 This was an element that I've
18 advanced to Washington several years
19 ago in trying to get appropriation
20 and didn't get all the appropriation.
21 We work very hard to seek public
22 funding, but then I challenged the
23 team to put together a proposal that
24 will be submitted to the State
25 University and we've been working



1 BOARD OF TRUSTEES MEETING 10/18/12
2 long hours, and I know we owe you
3 lunch, long hours to put this
4 together, but it's a \$15 million
5 proposal.

6 I would ask Troy Tucker to
7 speak as well.

8 MR. TUCKER: Thank you, Dr.
9 McKay, and thank you, Madam Chair,
10 for welcoming us here and Members of
11 the Board.

12 I'd like to take the time to
13 briefly bring you up to speed on a
14 large grant proposal that we did for
15 renewable energy. I put together --
16 we put together a brief handout to
17 brief you on the topic. But
18 essentially this is a large
19 application, \$15 million to the state
20 and SUNY capital funds that are
21 available to us now to bill for
22 renewable energy and sustainable
23 centers, RESC. It will be built on
24 this campus should we be funded, the
25 Michael J. Grant Campus. And the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 reason for this location is, for most
3 energies, with the workforce
4 development technologies center that
5 is already here, the Sally Ann Slacke
6 Center that is already here,
7 corporate training, entrepreneurial
8 assistance programs in particular.

9 The reason for asking for money
10 for this center is because it will
11 provide an immediate home for
12 programs that we have in renewable
13 and sustainable energy and advances
14 in high technology training that
15 don't have a permanent location right
16 now and where the equipment is taken
17 out of storage for every class and
18 then put back into storage,
19 particularly the NSFATE Light program
20 that we have which is quite a
21 prestigious grant from the National
22 Science Foundation and also the U.S.
23 Bureau of Power Program.

24 In addition, this is to be a
25 place that would be a center for STEM



1 BOARD OF TRUSTEES MEETING 10/18/12
2 activities which we're also looking
3 for, and most importantly I think
4 from the perspective of our office of
5 grant development, our long-term goal
6 is to get large sustained funding
7 from the National Science Foundation
8 in the form of an NSFATE center. ATE
9 stands for advanced technology
10 education. And NSF funds a series of
11 regional and national centers around
12 the country.

13 At this time, we actually know
14 that they are defunding three or four
15 centers that have been in existence
16 for 15 years or more at multimillion
17 dollar levels of funding per year and
18 we felt like this is an opportunity
19 for us and step up and ask for it in
20 this area, in the area of advanced
21 technology, alternate energy,
22 sustainability and high technology
23 training.

24 So with that, I'll let our
25 other team members Lori Taggart and



1 BOARD OF TRUSTEES MEETING 10/18/12
2 Nina Leonhardt tell you about what
3 this competition was about -- is
4 about and if we could get it and then
5 what this center will include and
6 what will be there.

7 MS. TAGGART: Thank you, Troy.

8 Good morning. The New York
9 SUNY 2020 program is a joint
10 initiative. It was cosponsored by
11 Governor Cuomo and Chancellor Zimpher
12 (phonetic). It's a competitive
13 program that will award \$60 million
14 in strictly capital funds. The
15 awards will be made in increments
16 between 5 million and \$20 million.

17 And this is round two of the
18 program. It's open to 60 SUNY
19 institutions throughout the state,
20 that is all but the four university
21 centers which were the only entities
22 that were eligible for round one. We
23 are particularly encouraged that
24 community colleges seem to be the
25 focus of round two because of their



1 BOARD OF TRUSTEES MEETING 10/18/12
2 focus on economics and workforce
3 development.

4 Applications were required to
5 present a long-term academic and
6 economic development plan that is in
7 alignment with the local Regional
8 Economic Development Council
9 strategic plan. All submitted
10 applications will be subject to
11 review, first by the chancellor,
12 she's appointing a panel, and then
13 her recommendations will be sent to
14 the Governor's office and he will
15 have final approval.

16 We believe that we presented a
17 very strong application, particularly
18 as a result of the work of Dr. McKay
19 and Dr. Adams who were able to secure
20 ten strong letters of commitment --
21 I'm sorry, letters of support, and
22 they included letters from Kevin Law
23 (phonetic) and Stu Rabinowitz
24 (phonetic) from the Long Island
25 Regional Economic Development



1 BOARD OF TRUSTEES MEETING 10/18/12
2 Council, Adrienne Lomey (phonetic),
3 Dr. Stan Stanley (phonetic) and
4 Yacoff Samash (phonetic) from Stony
5 Brook, Ken White from Brookhaven
6 National Labs, Senator Vin Leibell
7 (phonetic), County Executive Bellone,
8 Presiding Officer Joe Lindsay, Deputy
9 Presiding Officer Wayne Horsley and
10 Legislator Anker. So those were all
11 include in our presentation.

12 MS. LEONHARDT: This is a very
13 unique concept. What we're doing is
14 building on the workforce development
15 center and we're going to have a
16 living laboratory that will address
17 renewable and alternative energies.
18 But in addition, we will have a
19 research incubator that we are
20 partnering with Stony Brook
21 University. And our STEM students
22 will have the ability to serve as
23 testers of the products that the
24 researchers are working on, so that
25 STEM students here at Suffolk will



1 BOARD OF TRUSTEES MEETING 10/18/12
2 not have to leave the college to do
3 their research, their stem research.

4 They'll be testing things like
5 sensors, but also programs and
6 processes which is very, very
7 interesting. And the incubator
8 process will also lead to
9 entrepreneurial efforts. So our
10 students, in addition to doing the
11 academic work and having sizably paid
12 internships for their research, will
13 also learn what it is to be an
14 entrepreneur which will then be
15 reinvested in the region.

16 So we're looking at a building
17 that will be about 31,000 square
18 feet, have two floors, one that will
19 have classes and laboratories and one
20 that will be the incubator center
21 with a rollout smart house that can
22 be used for students to install
23 things like PV. And they can also
24 test wind energy with the rollout
25 building and they can read from the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 various systems and meters that are
3 installed inside the effects of the
4 work so they can see the energy that
5 they are generating from the systems
6 that they install. And then those
7 same systems can be tested and
8 modified for improvement upstairs.
9 So it's a very, very exciting
10 project. Thank you.

11 MR. TUCKER: Do you have any
12 questions for us?

13 MADAM CHAIRWOMAN: Best wishes.

14 MS. SANDERS: I did have just
15 one. The centers that were defunded,
16 why where they defunded; is it
17 because they just became obsolete?

18 MR. TUCKER: It's a natural
19 process in the way that the federal
20 funding works through the science
21 foundation. They expected eventually
22 these centers will be
23 institutionalized, and so generally
24 federal grants will be three to
25 five years. They intend to expect to



1 BOARD OF TRUSTEES MEETING 10/18/12
2 renew that for another three to
3 five years. Centers that are
4 successful may be funded another
5 three to five years after that and
6 move up to from regional to a
7 national center and disseminate that
8 designation nationwide and then it
9 starts to become an institutional
10 responsibility to decide what to do
11 with that center.

12 And in any case, it is time to
13 move on to actually start thinking
14 about converting, remodeling or
15 retooling that center into the next
16 regional center on a slightly
17 different focus, but related.

18 DR. MCKAY: This is a very
19 small team, but they do a lot of
20 work. There's another grant that
21 we've applied for simultaneously to
22 this grant and if we are selected, we
23 remain as a regional center. Maybe
24 it's -- it's probably about
25 \$2 million out of that statewide



1 BOARD OF TRUSTEES MEETING 10/18/12
2 grant that's federal. It's a
3 department of three, but annually per
4 year they're averaging bringing in
5 funding close to \$4 million.

6 So I do want to thank the team
7 for their work in getting this grant
8 through. It literally went out last
9 evening and it took a lot of effort
10 and a lot of work by a number of
11 people's support what they're doing
12 and advancing the vision of the
13 institution. Thank you publicly.
14 Thank you.

15 At this point, I'd like to call
16 Vice President Gatta, Vice President
17 Pugh and Dr. Shults who will speak
18 about where we are on developing the
19 strategic plan for the college.
20 Certainly we've made some significant
21 headway to get to this point. We're
22 not seeking Board approval at this
23 moment, but we're going to be
24 briefing the Board in an
25 informational way as to where we are



1 BOARD OF TRUSTEES MEETING 10/18/12
2 because certainly we'll have to bring
3 something back to the Board by
4 December for approval and to enable
5 the team to move forward. So I turn
6 it over to Vice President Gatta right
7 now and Vice President Pugh and Dr.
8 Shults.

9 George.

10 MR. GATTA: Thank you,
11 President McKay.

12 Good morning, everyone. The
13 Board at its meeting in March, as you
14 know, adopted our institutional
15 goals, six goals; student success,
16 community, adult and societal
17 improvement, access and
18 affordability, institutional
19 effectiveness, communication and
20 diversity. Immediately upon adoption
21 of the goals, the strategic planning
22 council began work on developing a
23 draft on measurable institutional
24 objectives. And between that meeting
25 in March and May, you'll hear more of



1 BOARD OF TRUSTEES MEETING 10/18/12
2 this from Dr. Pugh and from Dr.
3 Shults, the strategic planning
4 council broke into work groups,
5 involved faculty, staff, students
6 from all three campuses to develop
7 these draft goals.

8 Since the strategic planning
9 council meeting in May, it went
10 through multiple reviews. It went to
11 a second group, an evaluation group
12 which included senior administrators,
13 it included faculty, it included some
14 of the members of original work
15 groups for further refinement and
16 that went through two or three. In
17 the update that I sent you
18 electronically several weeks ago, it
19 listed all of the processes and
20 reviews that we've gone through.

21 The strategic planning council
22 met again in September. There were
23 some further recommendations and
24 input, and based on that, we
25 developed the draft of measurable



1 BOARD OF TRUSTEES MEETING 10/18/12
2 institutional objectives. There are
3 16 of them. Some of them, like
4 institutional effectiveness, have one
5 objective. Others, like student
6 success, have three. Others have two
7 or three or four depending on what we
8 needed to address within that
9 particular goal.

10 We're now at the stage where
11 those drafts of measurable objectives
12 have gone to the college, they're on
13 the college portal for everyone to
14 see. We've asked for input and
15 feedback from all segments of the
16 college community and we look forward
17 to hearing from the Board. We've
18 already had some input from the
19 Chairwoman on this and we appreciate
20 that.

21 And so we're now in the period
22 where we want to hear from the
23 college community. They've gone to
24 faculty governments on all three
25 campuses. We now, over the next



1 BOARD OF TRUSTEES MEETING 10/18/12
2 month, hope to hear back from all
3 segments of the college community so
4 that we're in a position to recommend
5 to the president a final draft which
6 would then come to the Board for its
7 consideration and hopefully its
8 approval at the December meeting.

9 This presentation this morning
10 is not just about strategic planning;
11 it's also the next phase which is
12 integrated planning and that involves
13 operational planning and budget
14 planning. Immediately upon the
15 completion of and the adoption of the
16 objectives, we will be in a position
17 to move forward with the operational
18 planning. And President McKay
19 earlier mentioned we're now in the
20 next budget cycle, so it's the
21 perfect time to begin integrating the
22 goal, the strategic plan, the
23 operational plan and the budget
24 planning so that we have, in fact,
25 integrated planning.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 With that, Dr. Pugh and Dr.
3 Shults have a formal presentation
4 that they want to run through, so let
5 me turn it over to my colleague Vice
6 President Dr. Pugh.

7 MADAM CHAIRWOMAN: Thank you.

8 DR. PUGH: Thank you, Mr.
9 Gatta.

10 George has done such a good job
11 in terms of where we are. I just
12 want to highlight a few things there
13 by President McKay. Basically, the
14 measurable institutional objectives
15 are just that. They have to be
16 measurable. And we have our office
17 on the campus, an additional office
18 that has generated a lot of data and
19 that data will come into play as we
20 begin to roll out the strategic plan.

21 The strategic plan has four
22 elements to it that are very
23 critical. The first one is a vision
24 and the vision statement which we
25 were referring to is September 23rd.



1 BOARD OF TRUSTEES MEETING 10/18/12
2 As Mr. Gatta said, this body approved
3 the institution goals on March 15th
4 and now we're looking at the review
5 of the MIOs, the measurable
6 institutional objectives. And we
7 hope that will come to fruition in
8 terms of November the 8th, and we'll
9 get it to the president's office and
10 then hopefully we'll get it to this
11 body no later than November the 15th.

12 It's been a very good
13 experience. It involves a lot of
14 constituencies on and off the campus.
15 And let me add I've been very
16 passionate about it. It's a good
17 experience for me, and I thank Dr.
18 McKay and my colleagues for giving me
19 that opportunity.

20 In a few minutes I'll ask Dr.
21 Shults to let you in on innovative
22 planning and assessment. But I want
23 to speak to operational planning.
24 That's the next phase we'll go
25 through and that is very critical



1 BOARD OF TRUSTEES MEETING 10/18/12
2 because for the first time in our
3 strategic plan, we will looking at
4 our operational planning and the hero
5 for that I believe will be in the
6 decentralization by the three
7 campuses in the college at those
8 locations.

9 At this point, as you know,
10 strategic planning is about the
11 future and innovative planning is
12 about establishing efficiencies and
13 effectiveness in terms of
14 organization, how well we spend our
15 allocated resources which is always
16 very limited and we were asked to do
17 a lot of things from a limited base.

18 At this point, I'd like to
19 introduce Dr. Shults to bring forth
20 the matter of integrated planning and
21 assessment.

22 Chris.

23 DR. SHULTS: I did want to talk
24 about moving toward integrative
25 planning. I'm pretty sure everybody



1 BOARD OF TRUSTEES MEETING 10/18/12
2 in here is familiar with strategic
3 planning. That's something that most
4 organizations do. Successful
5 organizations as well engage in
6 regular yearly operational planning.
7 Integrative planning takes it to
8 another step. It's where we also
9 link budgeting into the process so
10 that we make sure each and every year
11 that we try to achieve our strategic
12 plan, our academic program.

13 And there's a term that you
14 will start hearing a lot from our
15 office and from the institution, AES.
16 It stands for administrative and
17 educational support units. These are
18 the areas within the college that
19 provide indirect support to students,
20 libraries, student affairs, but also
21 the backbone operations that are held
22 at central which ensure that faculty
23 and others get paid and other things
24 like that which are critically
25 important.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 All of this plays into whether
3 or not we're able to achieve our
4 mission. At the end of the day,
5 that's what we're going to be held
6 accountable to to ourselves, to you
7 the Board, as well as our regional
8 accrediting body. So integrated
9 planning reflects a process that
10 establishes and then strengthens the
11 connection between strategic
12 planning, operational planning and
13 budgeting. In a moment I'm going to
14 show you a graph which brings it
15 together, I think, very concisely.

16 Something to know is that our
17 regional accredited body, the Middle
18 States Commission on Higher
19 Education, they have 14 standards
20 that they hold us accountable to and
21 Standard 2 is called planning
22 resource allocation and institutional
23 renewal. This is one of the
24 standards which institutions have
25 begun to be cited for on a very



1 BOARD OF TRUSTEES MEETING 10/18/12
2 regular basis. And you don't want to
3 be cited, that's a sanction. If we
4 get sanctioned too many times, that
5 brings us into a place where we may
6 lose our federal financial aid.
7 Clearly, we want to remain in
8 compliance with these standards.

9 You'll see that what I have
10 here is a membership of nine. What
11 Dr. Pugh has initiated is a cast
12 group of integrated planning so that
13 we can make sure that we involve all
14 the stake holders within the college
15 that are necessary so that we have an
16 actual process that benefits the
17 college in which everybody can buy
18 into. You'll notice that we have
19 important individuals from central,
20 but we also have the campus dean. We
21 want to make sure that this
22 integrated planning process accounts
23 for both our centralization as well
24 as our decentralized nature.

25 Institutions of this size are



1 BOARD OF TRUSTEES MEETING 10/18/12
2 notoriously difficult to try and
3 really get a solid integrated
4 planning process in place, and that's
5 why we're starting now with the
6 strategic plan and by getting so many
7 people involved in the process. The
8 group has already met starting in
9 September. We'll be meeting until
10 the end of the year. We've been
11 charged by EVP Gatta to have a plan
12 proposed by the end of this upcoming
13 year. Clearly operational planning,
14 as Dr. Pugh has indicated, will begin
15 in the spring, but to get this full
16 process in place it will take some
17 time.

18 The next step will be expanding
19 to work with the task force and also
20 looking at our budgeting processes.
21 We've got to make sure that our time
22 lines between planning and budgeting
23 line up so that we can make sure that
24 our planning leads to budgeting.
25 Part of the problem is too many



1 BOARD OF TRUSTEES MEETING 10/18/12
2 institutions have their budgeting
3 which drives the planning efforts and
4 that's what Middle States is really
5 starting to cite colleges for. They
6 want to make sure that you're
7 allocating resources based on what
8 your plan says you're going to do,
9 what you actually accomplish and
10 moving forward in achieving the
11 mission.

12 So this is the graphic that I
13 wanted to display. You'll notice
14 it's a Venn diagram where you see the
15 strategic planning on the left,
16 operational planning and then budget
17 planning. Our operational planning
18 is really based upon achieving yearly
19 what the strategic plan says we want
20 to achieve over five years.
21 Different units, different divisions
22 will take a piece of that plan in the
23 form of the institutional objectives
24 and they will develop the plans
25 necessary, action plans on a yearly



1 BOARD OF TRUSTEES MEETING 10/18/12
2 basis to try and accomplish that. Of
3 course, budgeting will be a part of
4 it. A lot of that will be
5 reallocation, not necessarily new
6 funds.

7 That dark shape in the middle,
8 I want you guys to really look at
9 that. That is where our
10 institutional objectives sit which
11 will be reviewed and hopefully
12 approved by the Board. That is the
13 anchor for everything because it
14 connects what we do every year to our
15 strategic plan and we can budget
16 based on accomplishing those
17 objectives moving forward looking at
18 our progress each and every year.

19 So planning is great, but
20 planning is future oriented, and what
21 we really need to do is make sure
22 that our planning is guided by the
23 collection analysis and use of data.
24 That's going to be for data that
25 impacts our programs and our AES



1 BOARD OF TRUSTEES MEETING 10/18/12
2 units. We must make sure that the
3 data helps us to ensure that student
4 learning is improving and our
5 environment for learning is
6 improving, that's known as
7 assessment.

8 Very, very briefly. We have
9 started to utilize an assessment
10 management system called TracDat.
11 What this allows us to do is to have
12 a central repository for information.
13 We can utilize the system to take
14 tools that are given to us by the
15 different units, to put them into
16 electronic form and send them back
17 out so that the entire process is
18 streamlined.

19 You'll see that we've got some
20 that have already been assessed
21 utilizing TracDat. These are courses
22 in our current gen ed assessment.
23 It's important to note that future
24 assessment cycles will include math,
25 the hard and social sciences and the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 liberal arts courses. So all of our
3 programs of study will be going
4 through a regular review of student
5 learning.

6 We've also got some areas
7 outside of the general ed which we've
8 been able to assist including doing a
9 pre and post test which we're going
10 to be doing for the Eastern campus.
11 Student success, that way we can see
12 just how much more impactful the one
13 stop is versus having all of the
14 activities decentralized.

15 And finally, the next step will
16 include the training. We're
17 increasing the training. Individuals
18 at each campus have been trained on
19 how to use TracDat. There's
20 continued training and support from
21 the assessment specialist who will be
22 assisting with providing data
23 gathering and analysis and, very
24 importantly, the quarterly reports
25 that the Board has requested



1 BOARD OF TRUSTEES MEETING 10/18/12
2 regarding institutional
3 effectiveness. We will have updates
4 on assessment as we move forward.

5 So I'd like to send it back to
6 Dr. Pugh to talk about Middle States.

7 DR. PUGH: On June 1st, 2012,
8 under the leadership of Dr. McKay, we
9 turned in what we call the periodical
10 review report and these reviews have
11 sent us back on a preliminary basis.
12 They are now up for recommendation.
13 We have two recommendations -- I mean
14 three recommendations and two
15 requirements. I want to ensure
16 everybody on the Board of Trustees
17 that the Office of Planning and
18 Institutional Effectiveness is ready
19 to respond successfully to those
20 recommendations.

21 That's the end of our report,
22 and I turn it over to Dr. McKay.

23 DR. MCKAY: One of those items
24 was the guaranteed 45 requirement
25 where Middle States asks the



1 BOARD OF TRUSTEES MEETING 10/18/12
2 question: Based on the number of
3 employees that we have at the
4 institution, if they all were to
5 retire today and leave the
6 institution, do you have the funding
7 to pay that out? That's roughly
8 around \$93 million if they were all
9 going to leave today. No institution
10 of higher education ever maintains
11 such a fund balance to accommodate if
12 everyone walked out the door and
13 that's not a reality. That is one
14 study that was written by Middle
15 States on that.

16 When it comes to planning and
17 assessment, our institution has an
18 entire division focused just on that
19 to work with the entire the
20 institution to start speaking the
21 same language and engage the entire
22 campus and college community and to
23 be able to respond to the Board's
24 request in regards Institutional Goal
25 Number 4 which is the quarterly



1 BOARD OF TRUSTEES MEETING 10/18/12
2 reporting back to the Board. So
3 we're on target, we're well ahead.
4 We're moving ahead of when the report
5 will come back to us.

6 The commission is meeting in
7 December, but we have an idea as to
8 what the commission may or may not
9 say to us at this point. But
10 certainly the goals that you've seen
11 here in regards to what we've done in
12 integrative planning is to move us in
13 that direction now, not waiting until
14 we have a report that will tell us
15 what needs to be done. We know what
16 needs to be done and moving forward.

17 So I just want to thank the
18 entire team for this presentation.
19 What you will get in December will be
20 a document for your review and
21 approval. You will get that document
22 in November with ample time before
23 the meeting in December if there are
24 any questions or comments you have in
25 regards to that document.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 So thank you for the time,
3 Madam Chair and Members of the Board.
4 I know it was lengthy presentation,
5 but the treat in November, it will
6 not be -- well, hopefully it will not
7 be an official Board meeting
8 discussion in November and thus in
9 December we wouldn't have all these
10 presented.

11 Madam Chair, I give my time
12 back to you.

13 MADAM CHAIRWOMAN: Thank you.
14 Thank you for the presentation.

15 I had a question about the
16 TracDat. That will be assessing how
17 many students are passing the course
18 or what is that they're -- we are
19 looking into that?

20 DR. SHULTS: No, what TracDat
21 is is it's a management system. So,
22 for example, there's a program of
23 study, and there's a process going on
24 right now where all of our programs
25 of study will be developing the goals



1 BOARD OF TRUSTEES MEETING 10/18/12
2 and the outcomes for students. So
3 when they finish a program of study,
4 what should they know, what behaviors
5 they should have, those sorts of
6 things, what sort of skills. These
7 areas will be going through the
8 yearly assessment of determining
9 whether or not students are achieving
10 those. They will be going through it
11 in different ways across the college.

12 This is just a system to ensure
13 that we have a standardized way for
14 them to go through that kind of
15 assessment. Those assessments will
16 not necessarily be directly linked
17 back to course grades, but for
18 projects and other activities which
19 connect back to the learning outcome.
20 So no, this will not directly involve
21 the reporting of student grades or
22 anything like that. It's on a little
23 bit of a higher level.

24 MADAM CHAIRWOMAN: Thank you.
25 Thank you for the clarification.



1 BOARD OF TRUSTEES MEETING 10/18/12

2 At this point, we'll go to
3 roundtable, and I'd just like to --
4 as I mentioned at the last meeting,
5 but just as a reminder, this upcoming
6 Friday, October 26th, the Long Island
7 Latino Teacher's Association will
8 have its fourth annual women's
9 conference on women leaders' impact
10 for young women and that will hosted
11 at this campus, and we'll have about
12 approximately 300 high school
13 students visiting us and hopefully
14 getting very enthusiastic about
15 Suffolk Community College.

16 Any trustees?

17 (No response given.)

18 MADAM CHAIRWOMAN: Then we'll
19 proceed at this time -- at this time,
20 then I would like to request a motion
21 to adjourn.

22 MS. SANDERS: So move.

23 MR. MANGUAL: Second.

24 MADAM CHAIRWOMAN: All in
25 favor?



1 BOARD OF TRUSTEES MEETING 10/18/12
2 THE BOARD: (In unison) Aye.
3 MADAM CHAIRWOMAN: Opposed?
4 (No response given.)
5 MADAM CHAIRWOMAN: Absentia?
6 (No response given.)
7 MADAM CHAIRWOMAN: Motion
8 carries.
9 Have a great day. Thank you.
10 (Time noted: 11:33 a.m.)
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C E R T I F I C A T E

STATE OF NEW YORK)
: ss
COUNTY OF SUFFOLK)

I, NICOLE LIMONCELLI, a Notary Public
in and for the State of New York, do hereby
certify:

THAT the foregoing is a true and
accurate transcript of the proceedings.

IN WITNESS WHEREOF, I have hereunto
set my hand this day of , 2012.

Nicole Limoncelli

NICOLE LIMONCELLI



* E R R A T A *

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ME THIS ___ DAY OF _____, 20__

NOTARY PUBLIC MY COMMISSION EXPIRES _____



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<p>advancing 57:12</p> <p>advertising 29:25</p> <p>advocacy 18:12 32:18</p> <p>Aeronautics 37:21</p> <p>aerospace 38:19</p> <p>AES 65:15 70:25</p> <p>affairs 11:5 28:12 31:7 65:20</p> <p>affordability 58:18</p> <p>against 4:8,9,11</p> <p>ago 4:3 32:6 40:3 43:16 44:10 46:22 47:19 59:18</p> <p>agreement 32:8</p> <p>ahead 46:10 75:3,4</p> <p>aid 67:6</p> <p>air 36:21</p> <p>Alberto 6:10,21 7:12 8:6,18</p> <p>alignment 52:7</p> <p>allegation 66:22</p> <p>Allegiance 3:9</p> <p>allocated 64:15</p> <p>allocating 69:7</p> <p>allows 71:11</p> <p>already 21:8,16 27:17,18 28:22 42:16,18 49:5,6 60:18 68:8 71:20</p> <p>alternate 50:21</p> <p>alternative 53:17</p> <p>Alvarez-Groneman 2:13 28:17</p> <p>ambassadors 46:20,25</p> <p>American 37:21</p> <p>ample 75:22</p> <p>analysis 70:23 72:23</p> <p>anchor 70:13</p> <p>Anker 32:24 53:10</p> <p>Ann 49:5</p>	<p>Anne 2:12</p> <p>annual 78:8</p> <p>annually 57:3</p> <p>Anthony 2:9</p> <p>anticipate 35:20</p> <p>anybody 31:3</p> <p>anything 77:22</p> <p>apologize 26:2,6</p> <p>appear 21:4</p> <p>Applause 5:13 8:7 10:15 13:8 16:16 18:9</p> <p>application 48:19 52:17</p> <p>applications 52:4,10</p> <p>applied 56:21</p> <p>appointing 52:12</p> <p>appreciate 14:9 60:19</p> <p>appreciation 13:11</p> <p>approach 36:5</p> <p>appropriated 17:15</p> <p>appropriation 47:19,20</p> <p>approval 19:5,20 23:7,24 24:15 52:15 57:22 58:4 61:8 75:21</p> <p>approved 63:2 70:12</p> <p>approximately 26:12 78:12</p> <p>Aranelo 20:10,12 22:5,8 23:5</p> <p>area 50:20</p> <p>areas 12:14 65:18 72:6 77:7</p> <p>arm 31:19</p> <p>array 35:7</p> <p>arts 35:22 41:11 72:2</p> <p>aspects 29:25</p> <p>assessed 71:20</p> <p>assessing 76:16</p> <p>assessment 63:22</p>	<p>64:21 71:7,9,22,24 72:21 73:4 74:17 77:8,15</p> <p>assessments 77:15</p> <p>assist 14:4 72:8</p> <p>assistance 49:8</p> <p>assisting 72:22</p> <p>association 19:20 20:11 21:7 37:18 78:7</p> <p>assured 25:24</p> <p>ATE 50:8</p> <p>athlete 21:10</p> <p>athletes 4:10 9:18</p> <p>athletic 4:16 7:10</p> <p>athletics 3:12 10:6 21:7</p> <p>attack 40:4</p> <p>attained 11:21</p> <p>attempt 12:23</p> <p>attend 21:11 31:4</p> <p>attendance 33:13</p> <p>attended 17:11</p> <p>attending 21:25 31:6</p> <p>attract 38:10</p> <p>automotive 41:10</p> <p>available 14:4,6 48:21</p> <p>averaging 57:4</p> <p>award 51:13</p> <p>awards 51:15</p> <p>aware 43:17</p> <p>Aye 14:21 15:17 18:21 19:12 20:2 23:16 24:7,23 79:2</p> <hr/> <p style="text-align: center;">B</p> <hr/> <p>Babylon 16:8,24</p> <p>backbone 65:21</p> <p>backstroke 6:23 7:20</p> <p>balance 11:9 74:11</p> <p>balances 21:5 26:25 27:5</p>	<p>bank 26:24 27:5</p> <p>banner 10:6</p> <p>base 64:17</p> <p>based 59:24 69:7,18 70:16 74:2</p> <p>Basically 62:13</p> <p>basis 12:25 67:2 70:2 73:11</p> <p>basketball 4:24 5:3,6</p> <p>Bay 44:13</p> <p>became 55:17</p> <p>become 39:2 56:9</p> <p>begin 61:21 62:20 68:14</p> <p>beginning 21:8</p> <p>begun 7:8 66:25</p> <p>behalf 10:17 18:12</p> <p>behaviors 77:4</p> <p>believe 4:2,19 6:18 7:11 9:23 30:19 52:16 64:5</p> <p>Belinda 2:13</p> <p>Bellone 16:22 53:7</p> <p>Ben 16:3,6,14</p> <p>benefits 67:16</p> <p>benefitted 11:23</p> <p>best 5:4 13:5 55:13</p> <p>Bethpage 43:6</p> <p>bid 31:22</p> <p>bill 18:3 48:21</p> <p>billion 38:20</p> <p>bit 6:14 9:25 26:14 34:13 37:4 77:23</p> <p>Blake 3:22 4:3,15,23 5:20 6:6 8:5</p> <p>blueprint 35:6</p> <p>BOAR 15:17</p> <p>Board 1:7 2:3 3:1 4:1 5:1 6:1 7:1,17 8:1 9:1,15 10:1,22 11:1 12:1 13:1 14:1,13,21 15:1,5,25 16:1 17:1 18:1,7,15,21</p>
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<p>19:1,6,12 20:1,2 21:1 22:1,17 23:1,9,10,16,25 24:1,7,23 25:1 26:1 27:1,4,19,24 28:1 29:1 30:1 31:1 32:1 33:1,18,22 34:1 35:1 36:1 37:1,22 38:1 39:1 40:1 41:1,20 42:1 43:1 44:1 45:1,18 46:1 47:1 48:1,11 49:1 50:1 51:1 52:1 53:1 54:1 55:1 56:1 57:1,22,24 58:1,3,13 59:1 60:1,17 61:1,6 62:1 63:1 64:1 65:1 66:1,7 67:1 68:1 69:1 70:1,12 71:1 72:1,25 73:1,16 74:1 75:1,2 76:1,3,7 77:1 78:1 79:1,2</p> <p>boards 34:23 Board's 74:23 body 63:2,11 66:8,17 bought 42:21,25 branch 17:25 breadth 12:11 breakers 39:8 breakfast 22:23 brief 48:16,17 briefing 57:24 briefly 48:13 71:8 bright 5:7 bring 34:4 38:4 48:13 58:2 64:19 bringing 57:4 brings 66:14 67:5 broke 59:4 Brook 44:6 53:5,20 Brookhaven 53:5 brought 12:15 Bryan 2:7 budget 11:11 12:14,16 20:22 22:16 26:13 31:24 33:12</p>	<p>61:13,20,23 69:16 70:15</p> <p>budgeted 20:19 budgeting 65:9 66:13 68:20,22,24 69:2 70:3</p> <p>build 36:2 building 31:23 36:3,4,7,17 53:14 54:16,25</p> <p>built 48:23 Bureau 49:23 business 11:5 buy 67:17</p> <hr/> <p style="text-align: center;">C</p> <hr/> <p>calender 31:3 campaign 29:7 campus 1:10 17:19 27:20 28:24,25 30:25 48:24,25 62:17 63:14 67:20 72:10,18 74:22 78:11</p> <p>campuses 59:6 60:25 64:7 capacity 12:22 capital 17:13 27:24 48:20 51:14</p> <p>Captree 1:11 care 35:3 career 7:24 12:11 34:24 41:19 42:3 Carlington 6:25 8:14 carries 15:3,23 19:3,18 20:8 23:22 24:13 25:5 79:8</p> <p>case 56:12 81:2 cast 67:11 category 21:6 22:10 center 49:4,6,10,25 50:8 51:5 53:15 54:20 56:7,11,15,16,23 centers 27:21 48:23</p>	<p>50:11,15 51:21 55:15,22 56:3</p> <p>central 43:22 65:22 67:19 71:12 centralization 67:23 certainly 47:6 57:20 58:2 75:10</p> <p>certify 80:9 Chair 33:21 48:9 76:3,11 Chairman 3:15 Chairwoman 2:4 3:2,10 5:22 6:5 10:16,21 13:9 14:11,19,22,24 15:2,8,15,18,20,22,2 4 18:10,19,22,24 19:2,10,13,15,17,24 20:3,5,7 22:3,6,20,25 23:4,14,17,19,21 24:5,8,10,12,18,21,2 4 25:2,4 28:9 31:5,10 32:16 33:10 41:4 43:13 44:5,16,22 45:5,9,11 47:3 55:13 60:19 62:7 76:13 77:24 78:18,24 79:3,5,7</p> <p>Chairwoman's 33:16 challenged 47:22 challenges 11:13 champion 3:24 4:2 5:19 6:19,24 champions 3:20 championship 4:14 5:9 7:21,25 chance 10:4 chancellor 40:6 51:11 52:11 CHANGE 81:6,8,10,12,14,16,1 8 charged 68:11 Charles 13:11,18 checking 42:3</p>	<p>chose 38:21 chosen 39:6 Chris 16:18,20 64:22 Christopher 2:19 Chuck 10:23 13:5 25:7 27:15,18 28:2,5 circuit 39:8 cite 69:5 cited 66:25 67:3 clarification 77:25 class 49:17 classes 54:19 classrooms 37:2 clear 11:22 clearly 9:5 34:25 35:10 67:7 68:13 close 41:16 57:5 clubs 21:10 coach 3:14 4:4 5:14 6:9 7:21,22 8:8,20 9:14 coaches 3:18 6:15 7:23 8:13 colleague 62:5 colleagues 63:18 collection 70:23 college 1:6 4:10 5:12,19 6:24 7:10,19 8:12 9:8,16 10:7,18 11:4 12:18,20,23 13:3,6,15 16:11,20 17:6,7,9,21 18:12 24:15 25:8 27:16 28:24 29:5 34:9,15 39:18 41:3 45:23 47:2,8 54:2 57:19 60:12,13,16,23 61:3 64:7 65:18 67:14,17 74:22 77:11 78:15 colleges 40:19 46:14 51:24 69:5 college's 11:19 12:5 college-wide 30:13 35:18 column</p>
--	--	--	---



<p>20:17,19,21,22,24,25</p> <p>combination 12:8</p> <p>comes 3:23 6:22 16:10 74:16</p> <p>coming 29:6 39:12 42:7</p> <p>commend 45:19</p> <p>comments 75:24</p> <p>commission 66:18 75:6,8 81:25</p> <p>commissioned 36:4</p> <p>commitment 13:6,13 52:20</p> <p>committee 28:11,13 31:8 32:18,22,23,25 33:4,12</p> <p>committees 17:12</p> <p>Commons 1:11</p> <p>communication 35:5 58:19</p> <p>community 1:6 10:7,18 12:17 13:15 16:11 17:9 27:20 29:5 34:15 39:18 40:19 41:3 45:23 46:14 47:9,12 51:24 58:16 60:16,23 61:3 74:22 78:15</p> <p>companies 38:4,8,10,16,17,18,23 39:16 42:9,10</p> <p>company 35:12 37:13 39:3,5 42:21</p> <p>competed 4:11</p> <p>competing 4:9</p> <p>competition 51:3</p> <p>competitive 51:12</p> <p>competitor 4:5</p> <p>completed 21:24 36:4</p> <p>completing 4:8</p> <p>completion 30:16 61:15</p> <p>compliance 67:8</p>	<p>comprehensive 30:13</p> <p>conceivable 21:20</p> <p>concept 53:13</p> <p>concern 46:16</p> <p>concisely 66:15</p> <p>conditioning 36:21</p> <p>conference 78:9</p> <p>conglomerates 38:13,19 42:7</p> <p>congratulate 5:18 8:3 29:11</p> <p>Congratulations 6:6 8:20</p> <p>Congress 45:21</p> <p>connect 77:19</p> <p>connection 66:11</p> <p>connects 70:14</p> <p>Connetquot 6:22 7:24</p> <p>consider 16:25</p> <p>consideration 61:7</p> <p>constituencies 63:14</p> <p>continue 15:10 27:3 29:3 33:15 39:15 46:17,18,24</p> <p>continued 72:20</p> <p>continuing 30:6</p> <p>contracting 32:4</p> <p>contractors 32:2</p> <p>contracts 43:8</p> <p>contribution 8:12 9:9</p> <p>contributions 10:12</p> <p>converting 56:14</p> <p>coordinating 30:12</p> <p>coordinator 16:5</p> <p>copies 26:9 27:10</p> <p>corporate 12:9 49:7</p> <p>cosponsored 51:10</p> <p>Cotano 6:10 8:18</p> <p>council 52:8 53:2 58:22 59:4,9,21</p> <p>Counsel 2:18</p>	<p>Counties 12:13</p> <p>country 50:12</p> <p>county 1:6 12:15,17 13:6,15 16:7,9,11,21 17:4,20,22,24 21:15 43:10 53:7 80:5</p> <p>couple 13:23 17:16 28:20 32:6 46:21</p> <p>course 9:7 46:16 70:3 76:17 77:17</p> <p>courses 35:14 71:21 72:2</p> <p>creating 11:13</p> <p>credit 36:11,14,18,20 37:3</p> <p>critical 13:3 62:23 63:25</p> <p>critically 65:24</p> <p>cross 21:15 47:7</p> <p>culinary 22:10 41:11</p> <p>CUNY 28:23</p> <p>Cuomo 51:11</p> <p>current 71:22</p> <p>currently 45:4</p> <p>curve 46:10</p> <p>cycle 61:20</p> <p>cycles 71:24</p> <hr/> <p style="text-align: center;">D</p> <hr/> <p>Dafny 2:4</p> <p>dais 10:25</p> <p>dark 70:7</p> <p>data 62:18,19 70:23,24 71:3 72:22</p> <p>date 20:20,23 21:2 81:3</p> <p>day 30:16 66:4 79:9 80:13</p> <p>days 42:24 46:22</p> <p>dean 67:20</p> <p>dear 47:11</p> <p>debate 46:2,7</p> <p>December 58:4 61:8</p>	<p>75:7,19,23 76:9</p> <p>decentralization 64:6</p> <p>decentralized 67:24 72:14</p> <p>decide 56:10</p> <p>decided 5:16 31:18 35:25 38:13</p> <p>dedication 13:12</p> <p>deficit 22:16</p> <p>definitely 40:18</p> <p>defunded 55:15,16</p> <p>defunding 50:14</p> <p>delighted 16:19 18:4</p> <p>deliver 44:21</p> <p>demarcation 8:24</p> <p>department 7:10 34:22 57:3</p> <p>depending 60:7</p> <p>DEPOSITION 81:3</p> <p>Deputy 53:8</p> <p>design 41:12</p> <p>designation 56:8</p> <p>determining 77:8</p> <p>develop 7:8 59:6 69:24</p> <p>developed 11:16 35:17 59:25</p> <p>developing 11:11 57:18 58:22 76:25</p> <p>development 33:25 34:8,17 37:24 39:20 42:24 43:11 49:4 50:5 52:3,6,8,25 53:14</p> <p>diagram 69:14</p> <p>dial 28:6</p> <p>dice 36:2</p> <p>different 4:7 56:17 69:21 71:15 77:11</p> <p>difficult 68:2</p> <p>directed 27:2</p> <p>direction 75:13</p> <p>directly 46:7 77:16,20</p>
--	---	---	---



<p>Director 3:12</p> <p>Directors 18:16 19:7 23:10</p> <p>disburse 21:8</p> <p>discuss 14:15 30:21</p> <p>discussed 28:20 30:19</p> <p>discussion 29:17 33:7 76:8</p> <p>discussions 29:4,17</p> <p>display 69:13</p> <p>disseminate 56:7</p> <p>distance 14:7</p> <p>District 43:20,23 44:9</p> <p>diversity 58:20</p> <p>division 74:18</p> <p>divisions 69:21</p> <p>document 29:12 75:20,21,25</p> <p>dollar 50:17</p> <p>done 17:18 28:3 34:21 62:10 75:11,15,16</p> <p>donor 29:22</p> <p>door 74:12</p> <p>Dr 2:5,19 10:21 14:3 15:24 18:6 27:14 28:18 33:21 36:13 39:25 45:8,13 47:4 48:8 52:18,19 53:3 56:18 57:17 58:7 59:2 62:2,6,8 63:17,20 64:19,23 67:11 68:14 73:6,7,8,22,23 76:20</p> <p>draft 27:18 58:23 59:7,25 61:5</p> <p>drafts 60:11</p> <p>driven 34:18</p> <p>drives 69:3</p> <p>due 7:9</p> <p>during 11:21,25</p> <p>dying 46:23</p> <p>Dynamic 44:13</p>	<hr/> <p style="text-align: center;">E</p> <hr/> <p>earlier 21:13 33:7 61:19</p> <p>early 25:14 26:15,16,22</p> <p>East 43:19 44:14</p> <p>Eastern 72:10</p> <p>easy 30:4</p> <p>economic 33:25 34:8 37:25 42:24 43:11 52:6,8,25</p> <p>economics 52:2</p> <p>ed 71:22 72:7</p> <p>education 30:18 32:22,23 35:22 50:10 66:19 74:10</p> <p>educational 65:17</p> <p>effective 12:10</p> <p>effectiveness 58:19 60:4 64:13 73:3,18</p> <p>effects 55:3</p> <p>efficiencies 64:12</p> <p>effort 35:18 37:16 57:9</p> <p>efforts 3:18 32:20 54:9 69:3</p> <p>eight 4:6,13 34:20</p> <p>elected 17:3 40:5</p> <p>electronic 71:16</p> <p>electronically 59:18</p> <p>element 47:10,17</p> <p>elements 62:22</p> <p>eligible 51:22</p> <p>emerging 37:10</p> <p>Empire 37:24</p> <p>employees 74:3</p> <p>enable 58:4</p> <p>encouraged 51:23</p> <p>encouragement 40:2</p> <p>energies 49:3 53:17</p> <p>energy 48:15,22 49:13 50:21 54:24 55:4</p>	<p>engage 65:5 74:21</p> <p>engaged 34:14</p> <p>engineering 35:2 40:11</p> <p>engines 37:25</p> <p>enjoys 13:7</p> <p>enrollment 26:13,16</p> <p>ensure 65:22 71:3 73:15 77:12</p> <p>enthusiastic 78:14</p> <p>entire 34:16 37:16 47:9 71:17 74:18,19,21 75:18</p> <p>entities 38:12 51:21</p> <p>entrepreneur 54:14</p> <p>entrepreneurial 49:7 54:9</p> <p>environment 12:7 71:5</p> <p>equipment 37:9 49:16</p> <p>errrrr 46:22</p> <p>ESL 35:11</p> <p>essentially 48:18</p> <p>established 12:2</p> <p>establishes 66:10</p> <p>establishing 64:12</p> <p>evaluation 59:11</p> <p>Evans 3:22 5:20,25 6:7,8</p> <p>evening 57:9</p> <p>event 40:7</p> <p>events 4:6,13 21:23 22:10 41:19</p> <p>eventually 55:21</p> <p>everybody 3:3 4:17 6:2 15:9 64:25 67:17 73:16</p> <p>everyone 41:21 58:12 60:13 74:12</p> <p>everything 36:24 70:13</p> <p>evolved 34:19</p> <p>EVP 68:11</p>	<p>example 76:22</p> <p>excellent 17:2,23</p> <p>exciting 55:9</p> <p>executive 14:15 15:5,13 16:22 33:8,9 53:7</p> <p>executives 17:20</p> <p>executive's 17:24</p> <p>existence 34:16 50:15</p> <p>expanding 68:18</p> <p>expect 21:11 55:25</p> <p>expected 55:21</p> <p>expenditure 26:18</p> <p>expenditures 20:23,24 26:19</p> <p>expenses 22:9</p> <p>experience 12:11 16:13 63:13,17</p> <p>expertly 11:12</p> <p>EXPIRES 81:25</p> <p>expose 39:24</p> <p>exposed 36:24</p> <p>extending 13:4</p> <hr/> <p style="text-align: center;">F</p> <hr/> <p>faced 17:8</p> <p>facilities 31:12</p> <p>facing 46:13</p> <p>fact 7:3 43:22 61:24</p> <p>faculty 59:5,13 60:24 65:22</p> <p>fall 10:2</p> <p>familiar 65:2</p> <p>Farmingdale 42:20,22</p> <p>favor 14:20 15:16 18:20 19:11,25 23:15 24:6,22 78:25</p> <p>feasibility 32:9</p> <p>federal 17:4 37:19 41:6 45:20 46:12 55:19,24 57:2 67:6</p> <p>feedback 60:15</p>
--	---	--	--



<p>feet 4:19 54:18</p> <p>felt 50:18</p> <p>Fenichel 2:14 33:13 34:3</p> <p>filed 35:24</p> <p>fill 12:24 13:2</p> <p>final 13:2 20:25 52:15 61:5</p> <p>finally 72:15</p> <p>finance 27:3</p> <p>finances 12:16 27:10</p> <p>financial 11:5,8 12:4,14 20:11,14 25:8,11 67:6</p> <p>financing 27:25</p> <p>finding 7:15</p> <p>fine 10:19</p> <p>finger 8:17</p> <p>finish 77:3</p> <p>firm 32:4</p> <p>first 6:18,21 17:21 21:17,18 25:13 37:5 43:14,25 52:11 62:23 64:2</p> <p>fiscal 11:18 25:13</p> <p>five 10:3 20:25 21:21 45:3 55:25 56:3,5 69:20</p> <p>floors 54:18</p> <p>Florida 27:9</p> <p>focus 37:14 40:12 51:25 52:2 56:17</p> <p>focused 37:8 74:18</p> <p>folder 25:20</p> <p>folders 25:10,24</p> <p>Foley 3:12,14 5:14 6:9 8:8,20 9:14 10:17</p> <p>force 29:19,20 37:19 68:19</p> <p>foregoing 80:10</p> <p>foreign 35:7</p> <p>form 50:8 69:23 71:16</p>	<p>formal 62:3</p> <p>formed 37:17</p> <p>former 42:2</p> <p>forth 64:19</p> <p>forthcoming 22:12 27:6</p> <p>forward 18:5,11 34:6 46:18 58:5 60:16 61:17 69:10 70:17 73:4 75:16</p> <p>foundation 40:13 49:22 50:7 55:21</p> <p>fourth 78:8</p> <p>four-year 4:8,12</p> <p>Friday 78:6</p> <p>friends 7:18</p> <p>front 5:9</p> <p>fruition 63:7</p> <p>full 36:22 68:15</p> <p>fully 37:12</p> <p>fund 74:11</p> <p>funded 48:24 56:4</p> <p>funding 47:22 50:6,17 55:20 57:5 74:6</p> <p>funds 20:18 21:9 48:20 50:10 51:14 70:6</p> <p>future 5:7 35:20 64:11 70:20 71:23</p> <hr/> <p style="text-align: center;">G</p> <p>gaps 34:25 35:8 36:9</p> <p>gathering 72:23</p> <p>Gatta 28:19 31:16,20 57:16 58:6,10 62:9 63:2 68:11</p> <p>gen 71:22</p> <p>general 2:18 27:25 42:21 72:7</p> <p>generally 55:23</p> <p>generated 62:18</p> <p>generating 55:5</p> <p>George 28:19 58:9 62:10</p>	<p>gets 17:18</p> <p>getting 57:7 68:6 78:14</p> <p>Gillibrand's 45:24</p> <p>given 14:23,25 15:19,21 18:23,25 19:14,16 20:4,6 23:3,18,20 24:9,11,25 25:3 71:14 78:17 79:4,6</p> <p>gives 16:2</p> <p>giving 8:10 63:18</p> <p>global 38:13 42:6</p> <p>globally 38:19</p> <p>goal 29:9 30:14 50:5 60:9 61:22 74:24</p> <p>goals 29:14 58:15,21 59:7 63:3 75:10 76:25</p> <p>gone 59:20 60:12,23</p> <p>government 17:25</p> <p>governments 60:24</p> <p>Governor 51:11</p> <p>Governor's 52:14</p> <p>grades 77:17,21</p> <p>grant 1:10 30:18 37:6,8,10,11,12 48:14,25 49:21 50:5 56:20,22 57:2,7</p> <p>grants 35:25 55:24</p> <p>graph 66:14</p> <p>graphic 69:12</p> <p>great 13:11 16:2 42:5 43:14 70:19 79:9</p> <p>group 7:16 36:23 59:11 67:12 68:8</p> <p>groups 21:9 59:4,15</p> <p>grow 39:15</p> <p>growing 44:14</p> <p>grown 38:25</p> <p>Grumman 43:6</p> <p>GSE 44:12</p> <p>guaranteed 73:24</p>	<p>guess 32:4 40:23</p> <p>guests 3:13</p> <p>guided 70:22</p> <p>guys 70:8</p> <p>gymnasium 6:11</p> <hr/> <p style="text-align: center;">H</p> <p>half 4:19 11:2</p> <p>hand 80:13</p> <p>handed 26:10</p> <p>handout 48:16</p> <p>hard 47:21 71:25</p> <p>Hauppauge 37:18</p> <p>haven't 22:13</p> <p>having 44:19 54:11 72:13</p> <p>Hazlitt 2:6 3:4,6,25 15:7 32:19</p> <p>headway 57:21</p> <p>health 35:3</p> <p>hear 58:25 60:22 61:2</p> <p>hearing 23:10 30:11 60:17 65:14</p> <p>heating 36:20,23</p> <p>held 33:8,9 65:21 66:5</p> <p>help 13:22 14:7</p> <p>helped 7:22</p> <p>helps 71:3</p> <p>Hempstead 16:10</p> <p>hereby 80:8</p> <p>hereunto 80:12</p> <p>hero 64:4</p> <p>he's 3:12 5:3,6 6:12 11:25 27:16,22 28:3</p> <p>high 3:23 6:22 7:23 41:17,18 44:2 49:14 50:22 78:12</p> <p>higher 32:22 66:18 74:10 77:23</p> <p>highlight 62:12</p> <p>highly 9:21</p>
--	---	--	---



<p>history 34:13</p> <p>hold 47:10 66:20</p> <p>holders 67:14</p> <p>home 26:4 49:11</p> <p>honor 3:16 8:16 41:5 43:24</p> <p>honored 45:17</p> <p>hope 61:2 63:7</p> <p>hopeful 13:24</p> <p>hopefully 6:12 8:8 10:9 32:10 33:2 61:7 63:10 70:11 76:6 78:13</p> <p>Horsley 53:9</p> <p>hosted 78:10</p> <p>hours 45:25 48:2,3</p> <p>house 37:3 54:21</p> <p>how's 6:21</p> <p>HVAC 41:10</p> <p>HVACR 36:11</p> <hr/> <p style="text-align: center;">I</p> <hr/> <p>I'd 8:13 9:14 10:23 14:12 18:14 20:9 23:6 28:10 31:2 33:23 38:21 45:9 47:14 48:12 57:15 64:18 73:5 78:3</p> <p>idea 75:7</p> <p>identified 34:25 35:11</p> <p>identify 35:4</p> <p>I'll 25:6 27:12 32:11 50:24 63:20</p> <p>I'm 5:7,16 13:24 14:2,3,6 16:19 18:4 23:8 25:23 26:5 31:15 42:11,13,23 43:4 45:11,13,17 52:21 64:25 66:13</p> <p>immediate 49:11</p> <p>Immediately 58:20 61:14</p> <p>impact 78:9</p> <p>impactful 72:12</p>	<p>impacting 38:20</p> <p>impacts 29:4 70:25</p> <p>implementation 44:23</p> <p>implemented 11:17 28:23 29:2</p> <p>important 37:15 38:11 40:7 47:16 65:25 67:19 71:23</p> <p>importantly 50:3 72:24</p> <p>improved 12:5</p> <p>improvement 55:8 58:17</p> <p>improving 71:4,6</p> <p>include 51:5 53:11 71:24 72:16</p> <p>included 29:10 52:22 59:12,13</p> <p>including 28:21 72:8</p> <p>increased 11:8</p> <p>increasing 72:17</p> <p>incredible 35:18</p> <p>increments 51:15</p> <p>incubator 43:7 53:19 54:7,20</p> <p>incumbent 37:7 38:9</p> <p>indicated 21:13 68:14</p> <p>indicative 40:25</p> <p>indicators 12:3</p> <p>indirect 65:19</p> <p>individuals 67:19 72:17</p> <p>Indulge 27:14</p> <p>Industrial 37:18,22</p> <p>Industries 39:5</p> <p>industry 37:10,11,17 39:9 40:14 46:5,13 47:12</p> <p>information 25:11,12 27:4,6 30:3,7 71:12</p> <p>informational 57:25</p> <p>infrastructure 12:6</p> <p>initially 12:20</p>	<p>initiated 67:11</p> <p>initiative 51:10</p> <p>innovation 40:14</p> <p>innovative 63:21 64:11</p> <p>input 41:6 59:24 60:14,18</p> <p>inside 55:3</p> <p>install 54:22 55:6</p> <p>installed 55:3</p> <p>Institute 37:20,21</p> <p>institution 11:6,11,23 57:13 63:3 65:15 74:4,6,9,17,20</p> <p>institutional 12:4 29:9 56:9 58:14,18,23 60:2,4 62:14 63:6 66:22 69:23 70:10 73:2,18 74:24</p> <p>institutionalized 55:23</p> <p>institutions 51:19 66:24 67:25 69:2</p> <p>integrate 35:23</p> <p>integrated 36:5,10 61:12,25 64:20 66:8 67:12,22 68:3</p> <p>integrating 61:21</p> <p>integrative 64:24 65:7 75:12</p> <p>integrity 11:18</p> <p>intend 55:25</p> <p>interesting 54:7</p> <p>intergovernmental 16:4,13</p> <p>interim 25:6</p> <p>interior 41:12</p> <p>internships 54:12</p> <p>intimate 12:15</p> <p>intrical 39:2</p> <p>introduce 5:8 6:15 16:15 20:9 25:6 64:19</p> <p>introduced 7:15 43:11</p> <p>invaluable 11:10</p>	<p>invest 38:21</p> <p>investment 11:14 34:23 41:20</p> <p>invite 33:23</p> <p>invited 40:6 41:2</p> <p>involve 67:13 77:20</p> <p>involved 59:5 68:7</p> <p>involves 61:12 63:13</p> <p>Irizarry 2:4 10:22 15:25 41:4</p> <p>Island 39:11,12 46:4,11 52:24 78:6</p> <p>isle 18:4</p> <p>Islip 43:19,23 44:15</p> <p>items 73:23</p> <p>it's 3:16 7:6 11:4 13:22 14:5 21:20 25:13,14,19 26:7,14,22 33:17 41:5,22 44:18 48:4 51:12,18 55:9,18 56:24 57:2 61:11,20 63:12,16 65:8 69:14 71:23 76:21 77:22</p> <p>I've 17:11 27:2 34:3 47:17 63:15</p> <hr/> <p style="text-align: center;">J</p> <hr/> <p>James 2:11</p> <p>Jen 7:2 8:15</p> <p>job 5:5 6:16 7:3 42:6 62:10</p> <p>Joe 53:8</p> <p>John 33:23 34:3,10 41:25 45:8</p> <p>join 13:4 31:18</p> <p>joint 51:9</p> <p>Jr 2:8</p> <p>July 12:20</p> <p>jump 3:25 4:3</p> <p>jumped 4:18,21</p> <p>jumping 4:18</p> <p>June 73:7</p>
---	--	--	---



<p>junior 4:10 5:19 6:24</p> <hr/> <p style="text-align: center;">K</p> <hr/> <p>Ken 53:5</p> <p>Kevin 3:12 52:22</p> <p>key 12:2 30:3 37:23</p> <p>knowledge 12:15</p> <p>known 71:6</p> <hr/> <p style="text-align: center;">L</p> <hr/> <p>lab 36:23</p> <p>labor 32:8 34:22</p> <p>laboratories 54:19</p> <p>laboratory 53:16</p> <p>Labs 53:6</p> <p>language 35:7 74:21</p> <p>large 21:5 42:21 48:14,18 50:6</p> <p>last 3:19 6:23 9:9 25:25 31:21 46:2 57:8 78:4</p> <p>lasted 17:15</p> <p>later 9:23 63:11</p> <p>Latino 78:7</p> <p>Laughter 22:24</p> <p>launch 41:3</p> <p>lavish 34:24</p> <p>Law 52:22</p> <p>lead 3:5 54:8</p> <p>leaders 78:9</p> <p>leadership 11:6 40:2 73:8</p> <p>leads 68:24</p> <p>learn 54:13</p> <p>learning 36:23 71:4,5 72:5 77:19</p> <p>leave 32:19 54:2 74:5,9</p> <p>legislator 17:22 32:23,25 53:10</p> <p>Leibell 53:6</p> <p>lengthy 29:17 76:4</p>	<p>Leonhardt 51:2 53:12</p> <p>let's 33:15</p> <p>letters 52:20,21,22</p> <p>level 5:19 17:5,12 41:7 45:20 77:23</p> <p>levels 50:17</p> <p>liberal 35:22 72:2</p> <p>libraries 65:20</p> <p>library 17:18</p> <p>life 14:5 31:22</p> <p>Light 49:19</p> <p>Lilly 2:7 14:18 15:14 19:23 24:3 31:13,14 32:17</p> <p>limited 64:16,17</p> <p>LIMONCELLI 80:7,17</p> <p>Lindsay 18:3 53:8</p> <p>line 44:23 68:23 81:5</p> <p>lines 35:24 68:22</p> <p>link 65:9</p> <p>linked 77:16</p> <p>linking 29:14</p> <p>listed 59:19</p> <p>listing 26:24</p> <p>literally 57:8</p> <p>litigation 14:16</p> <p>little 6:14 9:23,24 34:13 37:4 77:22</p> <p>lives 40:16,17 42:2</p> <p>living 53:16</p> <p>local 12:8 17:12 32:3 40:14 52:7</p> <p>locally 41:14</p> <p>location 49:2,15</p> <p>locations 42:18 64:8</p> <p>Lombardo 33:23 34:11 42:11,17 44:4,7,17 45:2,7</p> <p>Lomey 53:2</p> <p>long 3:24 4:2,3,20 7:6 14:7 39:11,12 41:9 46:4,11 48:2,3 52:24</p>	<p>78:6</p> <p>long-term 46:12 50:5 52:5</p> <p>Longwood 3:23</p> <p>Lori 50:25</p> <p>lose 67:6</p> <p>loss 21:2</p> <p>lot 32:11 56:19 57:9,10 62:18 63:13 64:17 65:14 70:4</p> <p>Lou 9:24</p> <p>Louis 2:18</p> <p>love 14:4</p> <p>lunch 48:3</p> <hr/> <p style="text-align: center;">M</p> <hr/> <p>machining 35:8 36:10 39:13</p> <p>Madam 3:2,10,14 5:22 6:5 10:16 13:9 14:11,19,22,24 15:2,8,15,18,20,22 18:10,19,22,24 19:2,10,13,15,17,24 20:3,5,7 22:3,6,20,25 23:4,14,17,19,21 24:5,8,10,12,18,21,2 4 25:2,4 28:9 31:5,10 32:16 33:10,21 43:13 44:5,16,22 45:5,9,11 47:3 48:9 55:13 62:7 76:3,11,13 77:24 78:18,24 79:3,5,7</p> <p>mainly 26:13</p> <p>maintain 11:17 38:4,8 39:23</p> <p>maintained 11:7 44:10</p> <p>maintains 74:10</p> <p>makeshift 10:24</p> <p>man 3:21 5:6 6:10 7:11 9:4</p> <p>management 12:16 71:10 76:21</p> <p>managers 35:14,15</p>	<p>Mangual 2:9 14:17 19:8 23:12 24:17 25:17,21 26:3,7 28:17 78:23</p> <p>manufacture 39:7 43:9</p> <p>manufacturer 39:6</p> <p>manufacturers 40:8</p> <p>manufacturing 35:2,9 36:8,15,19 37:19,20 38:2 40:3,20 46:4,23</p> <p>Manzelli 28:18</p> <p>March 58:13,25 63:3</p> <p>marching 46:17</p> <p>marshalled 17:14</p> <p>Mary 9:24</p> <p>math 71:24</p> <p>mathematic 35:5</p> <p>matter 7:3 43:21 44:19 64:20</p> <p>matters 14:16</p> <p>may 5:14 21:4 56:4 58:25 59:9 67:5 75:8</p> <p>Maybe 56:23</p> <p>mckay 27:14 33:21 45:8,13 47:4 56:18 73:23</p> <p>McKay 2:5 3:16 7:17 14:3 18:6 34:12 36:13 48:9 52:18 58:11 61:18 62:13 63:18 73:8,22</p> <p>McKay's 39:25</p> <p>mean 46:8 73:13</p> <p>measurable 29:13 58:23 59:25 60:11 62:14,16 63:5</p> <p>mechatronics 37:6 38:17 42:22 43:18,25</p> <p>meet 35:19 41:8</p> <p>meeting 1:7 3:1 4:1 5:1 6:1 7:1 8:1 9:1 10:1 11:1 12:1 13:1 14:1,13 15:1,7 16:1 17:1 18:1,16 19:1,7</p>
--	--	---	--



<p>20:1 21:1 22:1 23:1,11 24:1,2 25:1 26:1 27:1 28:1 29:1 30:1,24 31:1,15,16 32:1,11,21 33:1,2 34:1 35:1 36:1 37:1 38:1 39:1 40:1 41:1 42:1 43:1 44:1 45:1 46:1 47:1,11 48:1 49:1 50:1 51:1 52:1 53:1 54:1 55:1 56:1 57:1 58:1,13,24 59:1,9 60:1 61:1,8 62:1 63:1 64:1 65:1 66:1 67:1 68:1,9 69:1 70:1 71:1 72:1 73:1 74:1 75:1,6,23 76:1,7 77:1 78:1,4 79:1</p> <p>meetings 17:17</p> <p>meets 4:7</p> <p>member 31:17 43:10</p> <p>members 2:3 3:15 10:22 15:25 18:3,7 22:18 31:6 33:22 48:10 50:25 59:14 76:3</p> <p>membership 67:10</p> <p>men 3:17 8:10 9:20 10:10</p> <p>men's 4:24 21:15,18</p> <p>mention 8:21</p> <p>mentioned 42:5,6 61:19 78:4</p> <p>met 28:14 59:22 68:8</p> <p>meters 55:2</p> <p>Michael 48:25</p> <p>middle 36:12 66:17 69:4 70:7 73:6,25 74:14</p> <p>midst 12:25</p> <p>million 26:12,20 37:5,7 48:4,19 51:13,16 56:25 57:5 74:8</p> <p>mine 5:15,16</p> <p>minutes 19:5 23:7,24 47:16 63:20</p>	<p>MIOs 63:5</p> <p>mission 38:3,5 41:22 66:4 69:11</p> <p>model 46:12</p> <p>models 11:11</p> <p>modified 55:8</p> <p>moment 25:15 26:9,19 57:23 66:13</p> <p>money 36:2 49:9</p> <p>monitoring 12:2</p> <p>month 25:13 61:2</p> <p>monthly 27:4</p> <p>Morgo 2:11 18:18 19:22 22:14,19 31:18 41:25 42:15 43:15</p> <p>morning 3:3 51:8 58:12 61:9</p> <p>mostly 4:7</p> <p>motion 14:12,14 15:2,12,14,22 18:15 19:2,4,17,19 20:7 23:6,9,21,23 24:12,14 25:4 78:20 79:7</p> <p>move 14:17 18:17 19:8,22 23:12 24:3,17 56:6,13 58:5 61:17 73:4 75:12 78:22</p> <p>moving 34:6 64:24 69:10 70:17 75:4,16</p> <p>MTA 39:10</p> <p>multimillion 50:16</p> <p>multiple 59:10</p> <hr/> <p style="text-align: center;">N</p> <hr/> <p>Nassau 12:13 16:9 40:9,22,23 42:19</p> <p>national 3:20,24 4:2,14 5:9,18 6:19 7:20,25 21:11,25 49:21 50:7,11 53:6 56:7</p> <p>nationally 21:22</p> <p>nationals 10:4 21:16</p>	<p>nationwide 56:8</p> <p>natural 55:18</p> <p>nature 67:24</p> <p>necessarily 70:5 77:16</p> <p>necessary 67:15 69:25</p> <p>net 21:2,5</p> <p>news 32:3</p> <p>Newsday 46:21</p> <p>NICOLE 80:7,17</p> <p>night 40:22 46:2</p> <p>Nina 51:2</p> <p>nine 67:10</p> <p>North 16:9</p> <p>Northern 41:4</p> <p>Notary 80:7 81:25</p> <p>note 71:23</p> <p>noted 79:10</p> <p>notice 67:18 69:13</p> <p>notoriously 68:2</p> <p>November 31:17 33:17 63:8,11 75:22 76:5,8</p> <p>NSF 50:10</p> <p>NSFATE 49:19 50:8</p> <p>numerous 12:3</p> <p>nursing 41:10</p> <hr/> <p style="text-align: center;">O</p> <hr/> <p>Obama 40:18</p> <p>objective 60:5</p> <p>objectives 58:24 60:2,11 61:16 62:14 63:6 69:23 70:10,17</p> <p>obsolete 55:17</p> <p>obviously 34:14 45:15</p> <p>occasions 13:23</p> <p>occurring 36:16</p> <p>O'Connor 28:20</p> <p>October 1:9 26:25 30:17,20,24 78:6</p> <p>office 43:5 45:25 50:4 52:14 62:16,17 63:9</p>	<p>65:15 73:17</p> <p>Officer 53:8,9</p> <p>official 76:7</p> <p>officials 40:5</p> <p>oh 23:8 45:13</p> <p>O'Hara 2:20</p> <p>Ohio 39:6</p> <p>okay 22:19 26:7 44:16</p> <p>open 51:18</p> <p>operable 36:22</p> <p>operates 36:25</p> <p>operation 12:17</p> <p>operational 61:13,17,23 63:23 64:4 65:6 66:12 68:13 69:16,17</p> <p>operations 65:21</p> <p>opportunities 11:13</p> <p>opportunity 9:17 20:13 50:18 63:19</p> <p>Opposed 14:22 15:18 18:22 19:13 20:3 23:17 24:8,24 79:3</p> <p>order 18:16 23:11 39:21</p> <p>organization 64:14</p> <p>organizations 65:4,5</p> <p>oriented 70:20</p> <p>original 38:17 59:14</p> <p>originally 39:5</p> <p>others 44:18 60:5,6 65:23</p> <p>ourselves 66:6</p> <p>outcome 77:19</p> <p>outcomes 29:14 77:2</p> <p>output 43:3</p> <p>outside 72:7</p> <p>outstanding 3:18 4:20 5:5,11 6:16 8:11 9:8,19 10:3,12 13:12</p> <p>overall 29:15</p> <p>owe 48:2</p>
--	---	---	---



<p style="text-align: center;"><u>P</u></p> <p>p.m 28:15 30:25</p> <p>PAGE 81:5</p> <p>paid 54:11 65:23</p> <p>panel 52:12</p> <p>parenthesis 22:4</p> <p>participate 41:19</p> <p>participation 37:14</p> <p>particular 36:3 49:8 60:9</p> <p>particularly 21:6 36:9 49:19 51:23 52:17</p> <p>partner 32:18 39:17</p> <p>partnering 41:21 53:20</p> <p>partnership 44:2</p> <p>partnerships 37:16,23 38:3</p> <p>passed 32:10</p> <p>passing 76:17</p> <p>passion 45:15</p> <p>passionate 63:16</p> <p>past 34:20 35:13</p> <p>pattern 25:15</p> <p>Paul 2:8</p> <p>pay 74:7</p> <p>PCS 39:5 42:8 43:4</p> <p>pending 29:2 30:20</p> <p>people 7:4 8:2,5 68:7</p> <p>people's 57:11</p> <p>per 50:17 57:3</p> <p>perfect 61:21</p> <p>performance 12:3</p> <p>Perhaps 12:9</p> <p>period 20:14 36:16 60:21</p> <p>periodical 73:9</p> <p>permanent 12:24 13:25 14:2 49:15</p> <p>personnel 14:16 33:4</p> <p>perspective 50:4</p>	<p>pertained 30:16</p> <p>Petrizzo 2:18</p> <p>Petrocelli 32:2</p> <p>phase 4:16 61:11 63:24</p> <p>phone 27:8</p> <p>phonetic 3:22 6:10,25 7:2 28:19 32:2 40:12 45:25 51:12 52:23,24 53:2,3,4,7</p> <p>photographs 6:3 9:12</p> <p>phrase 10:5</p> <p>physical 11:12 12:7</p> <p>picture 46:13</p> <p>piece 69:22</p> <p>pipeline 44:18 45:4</p> <p>plan 29:10,15 52:6,9 57:19 61:22,23 62:20,21 64:3 65:12 68:6,11 69:8,19,22 70:15</p> <p>planning 58:21 59:3,8,21 61:10,12,13,14,18,2 4,25 63:22,23 64:4,10,11,20,25 65:3,6,7 66:9,12,21 67:12,22 68:4,13,22,24 69:3,15,16,17 70:19,20,22 73:17 74:16 75:12</p> <p>plans 11:17 69:24,25</p> <p>plaque 13:19</p> <p>plate 4:15</p> <p>play 36:14 62:19</p> <p>player 5:4 9:2</p> <p>players 5:3</p> <p>plays 4:23 66:2</p> <p>please 3:7 5:7 8:15 13:4 15:9 16:15</p> <p>pleasure 13:22 16:2</p> <p>Pledge 3:8</p> <p>point 18:14 33:22 43:4 47:14 57:15,21</p>	<p>64:9,18 75:9 78:2</p> <p>policy 28:22 29:2</p> <p>Pontieri 2:8 22:22 24:4 33:5,6,11</p> <p>pool 9:4</p> <p>portal 60:13</p> <p>position 12:24 13:3 26:21 61:4,16</p> <p>positive 26:21</p> <p>possibility 43:18</p> <p>post 72:9</p> <p>power 37:12 49:23</p> <p>pre 72:9</p> <p>preliminary 73:11</p> <p>preparation 34:18</p> <p>prepare 7:24</p> <p>preparing 27:17</p> <p>presence 39:23</p> <p>present 2:13,14,17 20:10,13 25:7 52:5</p> <p>presentation 27:23 31:25 33:24 53:11 61:9 62:3 75:18 76:4,14</p> <p>presented 5:21 8:19 13:19 52:16 76:10</p> <p>presenting 3:13</p> <p>president 2:5 3:15 7:17 9:15,16 11:4 18:6 20:10 23:5 25:7 27:8 33:20 34:12 40:16,18 41:2 57:16 58:6,7,11 61:5,18 62:6,13</p> <p>president's 63:9</p> <p>Presiding 53:8,9</p> <p>prestigious 49:21</p> <p>pretty 64:25</p> <p>previous 16:23</p> <p>priorities 12:4</p> <p>probably 56:24</p> <p>problem 68:25</p> <p>proceed 28:10 78:19</p>	<p>proceedings 80:11</p> <p>process 54:8 55:19 65:9 66:9 67:16,22 68:4,7,16 71:17 76:23</p> <p>processes 54:6 59:19 68:20</p> <p>production 22:12</p> <p>products 53:23</p> <p>profit 21:2,6</p> <p>program 17:13 30:21 36:11,14,18,20 39:19 44:12,21 49:19,23 51:9,13,18 65:12 76:22 77:3</p> <p>programmatic 11:18</p> <p>programs 7:7 9:21,22 10:2 34:19 38:24 41:12 46:19 49:8,12 54:5 70:25 72:3 76:24</p> <p>progress 29:21 30:9 70:18</p> <p>project 17:14 26:8 32:8 55:10</p> <p>projecting 25:16 26:11,19</p> <p>projections 26:17</p> <p>projects 32:14 39:10 77:18</p> <p>proposal 47:23 48:5,14</p> <p>proposed 27:23 68:12</p> <p>provide 27:3 49:11 65:19</p> <p>provided 35:13</p> <p>providing 72:22</p> <p>public 42:9 47:21 80:7 81:25</p> <p>publicly 42:10,13 57:13</p> <p>Pugh 57:17 58:7 59:2 62:2,6,8 67:11 68:14 73:6,7</p> <p>push 46:19</p>
--	---	---	--



<p>putting 8:17 29:13</p> <p>PV 54:23</p> <hr/> <p style="text-align: center;">Q</p> <hr/> <p>qualified 21:16</p> <p>quality 43:2</p> <p>quarterly 72:24 74:25</p> <p>question 22:14 27:13 43:14 74:2 76:15</p> <p>questions 22:21 23:2 27:7,12 41:24 55:12 75:24</p> <p>quite 4:22 49:20</p> <p>quote 40:17,24</p> <hr/> <p style="text-align: center;">R</p> <hr/> <p>Rabinowitz 52:23</p> <p>Rail 39:11</p> <p>railroad 39:9</p> <p>raise 36:2</p> <p>reading 35:6</p> <p>ready 39:16 73:18</p> <p>real 29:13</p> <p>reality 74:13</p> <p>reallocation 70:5</p> <p>really 14:9 35:4 40:13 44:19 46:20 68:3 69:4,18 70:8,21</p> <p>reason 49:2,9 81:7,9,11,13,15,17</p> <p>reasons 38:22</p> <p>recently 16:7,21 38:12</p> <p>recited 3:9</p> <p>recognition 3:11</p> <p>recognize 3:17 29:19</p> <p>recognized 46:9</p> <p>recommend 61:4</p> <p>recommendation 73:12</p> <p>recommendations 52:13 59:23 73:13,14,20</p>	<p>referring 62:25</p> <p>refined 8:25</p> <p>refinement 59:15</p> <p>Reflecting 11:20</p> <p>reflects 66:9</p> <p>refrigeration 36:22</p> <p>regarding 73:2</p> <p>regards 27:24 74:24 75:11,25</p> <p>regime 6:20</p> <p>region 21:18 37:25 38:5,14 39:24 40:9 41:13 54:15</p> <p>regional 21:23 41:8 50:11 52:7,25 56:6,16,23 66:7,17</p> <p>regular 65:6 67:2 72:4</p> <p>reinvested 54:15</p> <p>related 56:17</p> <p>relations 16:4</p> <p>relationship 17:2,21 18:2 46:6</p> <p>remain 56:23 67:7</p> <p>reminder 33:17 78:5</p> <p>remodeling 56:14</p> <p>renew 56:2</p> <p>renewable 48:15,22 49:12 53:17</p> <p>renewal 66:23</p> <p>replacement 13:25</p> <p>report 20:11,14 22:2 33:14,16 73:10,21 75:4,14</p> <p>reporting 75:2 77:21</p> <p>reports 25:8 28:11 72:24</p> <p>repository 71:12</p> <p>representative 5:11</p> <p>representatives 17:3</p> <p>representing 17:6 21:21</p> <p>request 14:12,14 18:15 19:4,19</p>	<p>23:6,23 24:14 27:19 34:2 74:24 78:20</p> <p>requested 34:3 72:25</p> <p>required 52:4</p> <p>requirement 73:24</p> <p>requirements 29:23 73:15</p> <p>RESC 48:23</p> <p>research 53:19 54:3,12</p> <p>researchers 53:24</p> <p>resolution 19:20 24:15 32:7</p> <p>resource 66:22</p> <p>resources 12:9 64:15 69:7</p> <p>respond 27:13 73:19 74:23</p> <p>response 14:23,25 15:19,21 18:23,25 19:14,16 20:4,6 23:3,18,20 24:9,11,25 25:3 78:17 79:4,6</p> <p>responsibility 56:10</p> <p>result 52:18</p> <p>retire 74:5</p> <p>retirement 13:7</p> <p>retooling 56:15</p> <p>retreat 33:18</p> <p>revenue 20:19,20 22:11,15 26:11 38:20</p> <p>revenues 25:16</p> <p>review 27:21 29:24 52:11 63:4 72:4 73:10 75:20</p> <p>reviewed 29:23 70:11</p> <p>reviews 59:10,20 73:10</p> <p>revise 29:25</p> <p>ring 5:9,17,21 8:11,19 9:3</p> <p>rings 8:22,24</p>	<p>rise 3:7</p> <p>Road 39:11</p> <p>role 16:6 17:5</p> <p>roll 35:25 62:20</p> <p>rollout 54:21,24</p> <p>Room 1:11</p> <p>roughly 74:7</p> <p>round 51:17,22,25</p> <p>roundtable 78:3</p> <p>run 62:4</p> <hr/> <p style="text-align: center;">S</p> <hr/> <p>Sally 49:5</p> <p>Samash 53:4</p> <p>sanction 67:3</p> <p>sanctioned 67:4</p> <p>Sanders 2:10 18:17 19:9 23:13 24:20 28:13,14 31:9,11 55:14 78:22</p> <p>Sandra 2:20</p> <p>Saul 2:14</p> <p>saw 30:8</p> <p>schedule 31:15 32:21</p> <p>scheduled 22:11</p> <p>scholarship 29:18,22 30:14</p> <p>scholarships 30:5,8 39:19</p> <p>school 3:23 6:22 7:23 14:5 43:19,23 44:3,9,24 78:12</p> <p>schools 4:8,12 41:17,18 43:21</p> <p>science 49:22 50:7 55:20</p> <p>sciences 31:23 71:25</p> <p>Scott 7:2,22</p> <p>search 13:2</p> <p>season 10:13</p> <p>seat 15:10</p> <p>second 6:20 14:18</p>
--	--	--	--



<p>18:18 19:9,23 23:13 24:4,19,20 59:11 78:23</p> <p>section 47:7</p> <p>secure 52:19</p> <p>seek 47:21</p> <p>seeking 57:22</p> <p>seem 51:24</p> <p>seen 75:10</p> <p>segments 60:15 61:3</p> <p>selected 56:22</p> <p>selection 13:24</p> <p>semester 21:12</p> <p>Senator 45:24 53:6</p> <p>senators 45:22</p> <p>send 31:20 41:13 71:16 73:5</p> <p>senior 59:12</p> <p>sensors 54:5</p> <p>sent 25:25 26:23 52:13 59:17 73:11</p> <p>September 19:6 20:15,16,21 21:3 23:25 25:12 28:15 59:22 62:25 68:9</p> <p>series 50:10</p> <p>serve 43:24 47:9 53:22</p> <p>served 11:3 12:21 16:6,22</p> <p>service 11:24 12:19 18:13</p> <p>services 13:14 27:16 28:12 31:8</p> <p>servicing 12:12</p> <p>session 14:15 15:5,13 33:8,9</p> <p>setting 25:15</p> <p>seven 4:5,7,12 34:20 35:13</p> <p>several 22:17 35:25 44:9,18 47:18 59:18</p> <p>shape 70:7</p> <p>share 27:23</p>	<p>Shaun 2:5</p> <p>sheet 11:9</p> <p>she's 52:12</p> <p>shop 35:6</p> <p>Shore 44:13</p> <p>showcase 38:6 40:10</p> <p>shows 20:22,25</p> <p>Shults 57:17 58:8 59:3 62:3 63:21 64:19,23 76:20</p> <p>Shybunko-Moore 2:12 45:14 47:5</p> <p>sides 18:4</p> <p>SIGNATURE 81:20</p> <p>significant 57:20</p> <p>Sims 6:25 7:21</p> <p>simultaneously 56:21</p> <p>sit 70:10</p> <p>site 30:9</p> <p>sites 42:15 43:7</p> <p>sitting 3:21</p> <p>six 45:3 58:15</p> <p>sizably 54:11</p> <p>size 67:25</p> <p>skill 34:25 35:8 36:9</p> <p>skills 35:5,6 37:20 77:6</p> <p>Slacke 49:5</p> <p>slightly 56:16</p> <p>slowly 44:14</p> <p>small 56:19</p> <p>smart 54:21</p> <p>smashed 4:17</p> <p>soccer 21:17,18</p> <p>social 71:25</p> <p>societal 58:16</p> <p>solid 27:10 68:3</p> <p>someone's 22:23</p> <p>sometime 31:16 33:2</p> <p>somewhat 14:7</p>	<p>sorry 23:8 25:23 26:5 45:11,13 52:21</p> <p>sort 77:6</p> <p>sorts 77:5</p> <p>Spanish 35:14</p> <p>spans 12:12</p> <p>speak 35:15 47:15 48:7 57:17 63:23</p> <p>speaking 22:18 74:20</p> <p>spearheaded 36:13</p> <p>specialist 72:21</p> <p>specifically 37:9 46:3</p> <p>specified 20:18</p> <p>speed 28:6 32:13 34:5 48:13</p> <p>spend 64:14</p> <p>spoke 40:6</p> <p>spoken 31:21</p> <p>sports 9:25</p> <p>spring 3:19 68:15</p> <p>SPX 38:14 39:4 42:8,17</p> <p>square 54:17</p> <p>ss 80:4</p> <p>stability 11:8</p> <p>staff 27:3 59:5</p> <p>stage 7:14 60:10</p> <p>stages 13:2</p> <p>stake 67:14</p> <p>stall 6:14</p> <p>Stan 53:3</p> <p>stand 16:14</p> <p>Standard 66:21</p> <p>standardized 77:13</p> <p>standards 66:19,24 67:8</p> <p>stands 50:9 65:16</p> <p>Stanley 53:3</p> <p>start 56:13 65:14 74:20</p> <p>started 9:20,21 44:8</p>	<p>71:9</p> <p>starting 68:5,8 69:5</p> <p>starts 56:9</p> <p>state 12:8 17:4 34:21 37:24 47:24 48:19 51:19 80:4,8</p> <p>statement 62:24</p> <p>States 66:18 69:4 73:6,25 74:15</p> <p>statewide 56:25</p> <p>Stein 10:23 11:3,10 12:10 13:11,17,18,20 25:7,9,19,23 26:5,8 27:15 28:8</p> <p>Stein's 12:19</p> <p>stem 40:12 49:25 53:21,25 54:3</p> <p>step 50:19 65:8 68:18 72:15</p> <p>stepped 4:15</p> <p>Steve 16:22</p> <p>stints 12:22</p> <p>Stony 44:6 53:4,20</p> <p>stop 72:13</p> <p>storage 49:17,18</p> <p>strategic 11:14 29:10,15 52:9 57:19 58:21 59:3,8,21 61:10,22 62:20,21 64:3,10 65:2,11 66:11 68:6 69:15,19 70:15</p> <p>stream 41:11</p> <p>streamlined 71:18</p> <p>strength 11:9</p> <p>strengthens 66:10</p> <p>strictly 51:14</p> <p>strong 52:17,20</p> <p>Stu 52:23</p> <p>student 6:12 21:7,9 28:12 31:7 58:15 60:5 65:20 71:3 72:4,11 77:21</p>
---	---	--	--



<p>students 30:2,6 41:14 44:11 47:13 53:21,25 54:10,22 59:5 65:19 76:17 77:2,9 78:13</p> <p>studies 34:21,24 35:4</p> <p>subject 52:10</p> <p>subjects 35:21</p> <p>submitted 47:24 52:9</p> <p>SUBSCRIBED 81:22</p> <p>success 58:15 60:6 72:11</p> <p>successful 9:22 38:25 39:22 56:4 65:4</p> <p>successfully 11:7 73:19</p> <p>Suffolk 1:6 10:7 11:22 12:13,17 13:14 16:7,11 17:9 29:5 34:15 40:10,21 42:8,16,18 43:10 45:23 46:6 53:25 78:15 80:5</p> <p>summary 37:4</p> <p>SUNY 28:25 30:22,23 48:20 51:9,18</p> <p>Supervisor 16:10</p> <p>support 7:9 10:9,11,19 13:13 52:21 57:11 65:17,19 72:20</p> <p>supportive 40:19</p> <p>sure 17:8,17 21:24 30:2,6 42:12,13,23 43:5 46:18 64:25 65:10 67:13,21 68:21,23 69:6 70:21 71:2</p> <p>surprise 13:21</p> <p>surrounding 29:18</p> <p>sustainability 50:22</p> <p>sustainable 48:22 49:13</p> <p>sustained 50:6</p> <p>swim 6:17,19 9:3</p> <p>swimming 3:19 9:4</p>	<p>Swirn 16:3,17 18:11</p> <p>switchgear 39:8</p> <p>SWORN 81:22</p> <p>symposium 40:4</p> <p>system 36:25 71:10,13 76:21 77:12</p> <p>systems 55:2,5,7</p> <hr/> <p style="text-align: center;">T</p> <hr/> <p>table 45:17</p> <p>Taggart 50:25 51:7</p> <p>talent 39:13,14,24 40:11</p> <p>talk 9:24 40:15 47:8 64:23 73:6</p> <p>talked 7:19 29:6,8</p> <p>talks 40:16</p> <p>target 45:3 75:3</p> <p>task 29:18,20 37:19 68:19</p> <p>taught 35:15</p> <p>teacher 43:24</p> <p>teachers 44:20</p> <p>Teacher's 78:7</p> <p>team 4:24,25 5:4 6:17,19 7:5 21:14 28:18 29:11 30:12 37:8 47:23 50:25 56:19 57:6 58:5 75:18</p> <p>teams 10:3 21:10,11,15,21</p> <p>tech 44:20</p> <p>technologies 38:15 49:4</p> <p>technology 31:12 36:8,15,19 41:10 49:14 50:9,21,22</p> <p>temporary 12:22</p> <p>ten 52:20</p> <p>tennis 21:14</p> <p>tenure 11:22</p> <p>term 65:13</p>	<p>terms 4:17 25:14 28:23 30:10,12 39:18,19 44:23 45:20 62:11 63:8 64:13</p> <p>test 54:24 72:9</p> <p>tested 55:7</p> <p>testers 53:23</p> <p>testing 54:4</p> <p>thank 3:14 5:24,25 6:8 9:11,14 10:8,13,16,20 13:15,17,20,21 14:8,9 16:17 18:8,10,13 20:12 23:4 25:9 27:15 28:2,6,8,16 31:5,10 32:14,16 33:10 34:11 45:5,7,8 47:3,4 48:8,9 51:7 55:10 57:6,13,14 58:10 62:7,8 63:17 75:17 76:2,13,14 77:24,25 79:9</p> <p>Thanks 28:9</p> <p>that's 4:22 22:2 28:22 30:19 31:4,6 33:19 37:11 41:15 57:2 63:24 65:3 66:5 67:3 68:4 69:4 70:24 71:6 73:21 74:7,13</p> <p>there's 5:2 9:3 17:16 31:24 43:17 56:20 65:13 72:19 76:22,23</p> <p>Theresa 2:10</p> <p>They'll 26:10 54:4</p> <p>they're 32:3 38:18 39:11 57:4,11 60:12 76:18</p> <p>they've 38:25 60:23</p> <p>third 44:8,15</p> <p>THIS__DAY 81:23</p> <p>three-year 36:16</p> <p>throughout 4:10 35:9 51:19</p> <p>Thursday 1:9</p> <p>thus 76:8</p>	<p>tied 21:17</p> <p>tobacco-free 28:22,25 29:7</p> <p>today 3:17 5:16 74:5,9</p> <p>tools 71:14</p> <p>topic 48:17</p> <p>tournaments 21:12,22,25</p> <p>toward 64:24</p> <p>Town 16:8,9,10,24</p> <p>TracDat 71:10,21 72:19 76:16,20</p> <p>track 3:19 4:21 8:25 9:2</p> <p>traded 42:10,13</p> <p>train 38:9 44:20</p> <p>trained 38:24 72:18</p> <p>training 36:6 37:6,9 38:6,18 45:16 49:7,14 50:23 72:16,17,20</p> <p>transcript 80:11</p> <p>transformation 12:6</p> <p>transforming 40:15,17</p> <p>transitioned 12:23</p> <p>treat 76:5</p> <p>tremendous 7:3</p> <p>Troy 47:15 48:6 51:7</p> <p>true 80:10</p> <p>trustee 3:4,15 28:13,16,17 31:11,13,18 32:17,19 33:4,11,12 34:2 43:15 45:12 47:4</p> <p>trustees 1:7 3:1 4:1 5:1 6:1 7:1,17 8:1 9:1,17 10:1,18,23 11:1 12:1 13:1 14:1,13 15:1 16:1,2 17:1 18:1,8 19:1 20:1 21:1 22:1 23:1,11 24:1,2 25:1 26:1 27:1 28:1 29:1 30:1 31:1 32:1 33:1</p>
---	---	--	--



<p>34:1 35:1 36:1 37:1 38:1 39:1 40:1 41:1 42:1 43:1 44:1 45:1 46:1 47:1 48:1 49:1 50:1 51:1 52:1 53:1 54:1 55:1 56:1 57:1 58:1 59:1 60:1 61:1 62:1 63:1 64:1 65:1 66:1 67:1 68:1 69:1 70:1 71:1 72:1 73:1,16 74:1 75:1 76:1 77:1 78:1,16 79:1</p> <p>truth 40:24 try 65:11 68:2 70:2 trying 7:5 47:19 Tucker 47:15 48:6,8 55:11,18 turn 58:5 62:5 73:22 turned 73:9 twisting 31:19 type 39:13 types 46:19</p> <hr/> <p style="text-align: center;">U</p> <hr/> <p>U.S 49:22 ultimate 4:5 unique 53:13 unison 14:21 15:17 18:21 19:12 20:2 23:16 24:7,23 79:2 units 11:19 65:17 69:21 71:2,15 university 47:25 51:20 53:21 upcoming 10:13 68:12 78:5 update 29:19 31:20 59:17 updates 30:15 73:3 upgrading 27:25 upon 11:20 58:20 61:14 69:18 upstairs 55:8 USA 30:18</p>	<p>utilize 71:9,13 utilizing 71:21</p> <hr/> <p style="text-align: center;">V</p> <hr/> <p>value 35:21 varied 11:19 various 55:2 Venn 69:14 ventilation 36:21 versus 72:13 vibrant 41:13 44:11 vice 11:4 20:9 23:5 25:6 57:16 58:6,7 62:5 Village 44:9 Vin 53:6 Virginia 41:5 vision 57:12 62:23,24 visited 44:12 visiting 43:21,22 78:13 volleyball 21:19 VP 31:16,20 VPs 30:15</p> <hr/> <p style="text-align: center;">W</p> <hr/> <p>waiting 75:13 walked 74:12 walking 6:11 46:20 walk-through 32:12 Walter 2:6 15:6 warm 5:23 Washington 47:18 Wayne 53:9 ways 77:11 wear 5:15,16 web 30:9 we'd 8:2 week 25:25 41:18 weeks 59:18 welcome 15:8 16:3</p>	<p>welcoming 48:10 welding 35:8 36:9 39:13 we'll 58:2 63:8,10,24 68:9 78:2,11,18 we're 5:23 12:25 25:16 26:11,15,19,21 29:3 30:10 32:14 41:16 50:2 53:13,15 54:16 57:21,23 60:10,21 61:4,19 63:4 66:3,5 68:5 72:9,16 75:3,4 we've 27:21 34:5,14 38:7 41:9 47:25 56:21 57:20 59:20 60:14,17 68:10,21 71:19 72:6,7 75:11 WHEREOF 80:12 Whereupon 3:8 5:20 6:3 8:18 9:12 13:18 15:4 22:17 whether 66:2 77:9 White 53:5 WIBs 34:22 wide 47:7 wider 35:7 willing 39:16 wind 54:24 wish 40:20 wishes 13:5 55:13 WITNESS 80:12 81:4,20 women 78:9,10 women's 21:14,15,17,19 78:8 won 4:5,12 6:23 43:7 wonderful 8:23 work 10:19 28:3 42:3 43:14 47:21 52:18 54:11 55:4 56:20 57:7,10 58:22 59:4,14 68:19 74:19 worked 16:24 workers 37:7 38:9 workforce 33:25</p>	<p>34:7,16,17,23 35:16,19,23 36:6,18 37:22 38:6,23 41:20 43:2 45:16 49:3 52:2 53:14 working 17:2 18:5 29:12 41:23 47:25 53:24 works 34:7 55:20 worth 38:20 written 74:14</p> <hr/> <p style="text-align: center;">Y</p> <hr/> <p>Yacoff 53:4 yearly 65:6 69:18,25 77:8 year's 9:25 yet 22:13 York 34:21 39:7 51:8 80:4,8 you'll 27:11 58:25 67:9,18 69:13 71:19 young 3:17,21 5:6 6:9 7:11 8:10 9:3,20 10:10 78:10 yourself 16:15 you've 4:20 75:10</p> <hr/> <p style="text-align: center;">Z</p> <hr/> <p>Zimpher 51:11</p>
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