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SUFFOLK COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
ALUMNI ROOM, BROOKHAVEN GYMNASIUM
AMMERMAN CAMPUS, SELDEN, NEW YORK

January 17, 2013
4:00 p.m.

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PRESENT:

DAFNY IRIZARRY,	Chairwoman
WALTER HAZLITT,	Vice Chairman
SAUL FENCHEL,	Trustee
BRYAN LILLY,	Trustee
JAMES MORGO,	Trustee
THERESA SANDERS,	Trustee
PAUL PONTIERI, JR.,	Trustee
BELINDA ALVAREZ-GRONEMAN,	Trustee
ANNE D. SHYBUNKO-MOORE,	Trustee
ANTHONY MANGUAL,	Student Trustee
DR. SHAUN L. MCKAY,	SCC President
LOUIS PETRIZZO, ESQ.,	Counsel to Board



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2 THE CHAIRWOMAN: Good afternoon.

3 Happy new year. We will have the pledge.

4 (Whereupon, Trustee Hazlitt led the
5 recitation of the Pledge of
6 Allegiance).

7 THE CHAIRWOMAN: Thank you, Trustee
8 Hazlitt. At this time, I would like to
9 request a motion to adjourn the Board of
10 Trustees to discuss personnel and litigation
11 matters.

12 TRUSTEE MORGO: Motion.

13 TRUSTEE MANGUAL: Second.

14 (Whereupon, the Board met in
15 executive session from 4:10 p.m. until
16 5:35 p.m.)

17 THE CHAIRWOMAN: Welcome back,
18 everybody. At this point, I would like to
19 request a motion to come out of executive
20 session and call the Board of Directors
21 meeting to order.

22 TRUSTEE HAZLITT: Motion.

23 TRUSTEE LILLY: Second.

24 THE CHAIRWOMAN: All in favor?

25 Opposed? Abstention? Motion carries. For



1 1/17/13 SCC Board of Trustees meeting
2 the approval of the minutes for December 6,
3 2012 Board of Directors meeting.

4 TRUSTEE PONTIERI: Motion.

5 TRUSTEE MORGO: Second.

6 THE CHAIRWOMAN: All in favor? I
7 would like to request a motion for the
8 approval of resolutions 2013.A1, 2013.A2, and
9 the original resolution that was there was
10 being withdrawn, so the new 2013.A2 resolution
11 approving the appointment of an interim
12 director of student affairs.

13 TRUSTEE PONTIERI: I make a motion.

14 TRUSTEE FENCHEL: Second.

15 THE CHAIRWOMAN: All in favor?
16 Opposed? Abstention? Motion carries.

17 TRUSTEE PONTIERI: I'd like to make
18 a motion that we ask for the college
19 administration -- recommend for the college
20 administration to codify a policy on the
21 hiring for association employees. And to have
22 at least a draft in place within the month.

23 TRUSTEE MORGO. Second.

24 DR. McKAY: On the motion, Madam
25 Chair, we are currently, as the Board had



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2 requested to conduct a full review of the
3 Association regarding benefits and everything
4 else, there is an RFP that is in the works.
5 I'll recommend to the Board, if the Board so
6 wishes, that we would then expand the RFP to
7 include certainly to take a look at the hiring
8 policies in place.

9 We have hiring policies for the
10 institution. We can make that recommendation
11 directly to the Board, or we can include that
12 in the RFP, depending on what the Board so
13 wishes.

14 TRUSTEE MORGO: There's a motion and
15 second, right? Just for procedure.

16 THE CHAIRWOMAN: Yes.

17 MR. PETRIZZO: The RFP is not back
18 yet. The proposals are not back yet. They're
19 due on the 24th of the month. We had to
20 extend the responding time because there did
21 not appear to be a great deal of interest in
22 the proposers that it was sent to. So we
23 tried to extend the time and get some more
24 interest.

25 So far, the only thing we received



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2 back is an indication from one of the
3 proposers that they will not participate. We
4 are hopeful that we will get a couple of
5 proposals. We will report to the Board after
6 the 24th.

7 TRUSTEE MORGO: Just so I understand
8 Trustee Pontieri's motion, the responses
9 to the RFP, the actual work will include the
10 codification of the --

11 MR. PETRIZZO: No. The RFP, which
12 has been out for some time, is in response to
13 a request that the Chairwoman made to study
14 the possibility of converting Association
15 employees to college employees. The President
16 indicated that might be an extension of that.
17 But, that remains to be seen. The proposer,
18 if we can get the proposer to agree to that.

19 TRUSTEE MORGO: His motion is still
20 on the table.

21 MR. PETRIZZO: Absolutely.

22 THE CHAIRWOMAN: As a point of
23 clarification, the request is specifically
24 when we spoke to the benefits of the
25 Association employees, to explore the



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2 possibility of these employees having similar
3 benefits as the college employees. The motion
4 is to provide the personnel committee with a
5 codification of the hiring process for the
6 employees of the Association. I have a motion
7 by?

8 TRUSTEE MORGO: Paul. Second by me.

9 THE CHAIRWOMAN: All in favor?
10 Opposed? Abstention? Motion carries.

11 TRUSTEE PONTIERI: It's my
12 understanding that we don't need a motion
13 because we talked about the benefits, because
14 that process has been ongoing.

15 TRUSTEE SANDERS: I would also like
16 to make a motion for the college to provide
17 the Board of Directors with a procurement
18 policy for our review. I'm making a request a
19 motion to provide the Board of Directors with
20 a procurement policy for review as it relates
21 to the Association.

22 TRUSTEE LILLY: Second that.

23 THE CHAIRWOMAN: All in favor?

24 TRUSTEE PONTIERI: I have a
25 question. Lou? The policies that are in



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2 place for the college itself, such as
3 procurement policies and such, do they then
4 relate the follow-through with the
5 Association?

6 MR. PETRIZZO: Not necessarily.

7 TRUSTEE PONTIERI: What we need to
8 do is look at those policies as they relate
9 to the Association to make sure they're in
10 conformity, if we so desire, with the
11 college's policies.

12 THE CHAIRWOMAN: We cannot assume
13 that just because we adopted a code, as Board
14 of Trustees, that we have done the same thing
15 as Board of Directors.

16 TRUSTEE MANGUAL: My question was
17 if there was a Board committee that would
18 specialize in the general area, that would
19 kind of oversee the process of the
20 procurement.

21 DR. MCKAY: The audit and finance
22 committee can look at that. Madam Chair, if
23 you want to have a few members specifically
24 look at that, because we have an RFP out right
25 now. We will look at hiring of personnel. An



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2 overview of the relationship between the Board
3 of Directors and Association might also be
4 germane.

5 So I defer to the Board. If you
6 want to place that under the audit and finance
7 committee, certainly I can have Dr. Mazzerelli
8 and a few members of my team to work directly
9 with members of this body to review the entire
10 Association process.

11 THE CHAIRWOMAN: When the college
12 gathers the information and provides the
13 policy, I believe that the finance and budget
14 committee might be the best venue to begin a
15 conversation with us. From there, we will get
16 a recommendation. As soon as the college has
17 readied these documents or have some kind of
18 drafts, we can move forward with the finance
19 and budget committee.

20 TRUSTEE MANGUAL: Do we have a time
21 line?

22 THE CHAIRWOMAN: When is your last
23 day? (Laughter from the Board) Twenty-four
24 hours after. Next Board meeting, I'm sure
25 we will have some kind of update.



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2 MR. PETRIZZO: We have a preliminary
3 draft procurement policy. We can have that
4 for the next Board meeting.

5 TRUSTEE MORGO: Procurement policy
6 for the next meeting. It was hard to hear
7 you.

8 THE CHAIRWOMAN: I know that the
9 procurement committee already has a date prior
10 to the next meeting, so it might be good to
11 coordinate that with the preliminary draft.
12 All in favor? Opposed? Abstention? Motion
13 carries.

14 I'd like to introduce Vice President
15 Mazzerelli to present the Association
16 financial reports.

17 DR. MAZZERELLI: Thank you. This
18 is the financial report for the period
19 September 1, 2012 to October 31, 2012. As you
20 recall at the last meeting, I presented you
21 with an unreconciled report. This has been
22 reconciled, thanks to the interim director.
23 And you can see from the report, if you
24 compared it with the last report, it's not too
25 far off. We are in the black in most areas,



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2 looking at Column 6, except for the culinary
3 arts and catering, and that area, as we
4 explained the last time, had more expenses
5 because it was the early part of the semester
6 and they did not have revenue coming in at
7 that time. So you will see a slight
8 improvement in the November report.

9 I'm happy to answer any questions
10 relative to the October report. And if there
11 are none, I will move onto the November
12 report. Again, we are in a positive position.
13 Here's the November report. Again, you can
14 see that we are in a positive position as of
15 November 30, 2012. There has been more
16 expenses because of the activity that has now
17 taken place through this time in the semester
18 when there are a lot of student activities.

19 So you can see that the expenditures
20 have gone on up. The college-wide athletics,
21 their expenditures have been increased over
22 October. That is because we had a lot of
23 teams that did go to the nationals and to
24 playoffs, so we did spend more money in that
25 area. The student accident insurance, just a



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2 reminder, that is a pass-through. The funds
3 come in and then they are actually disbursed
4 to the vendor. Graduation expenses, we are
5 already purchasing the folders for graduation,
6 so that is why we already have graduation
7 expenses. They're supplies. And the culinary
8 arts and catering, you can see is now in a
9 slightly better cash position.

10 TRUSTEE PONTIERI: What is the total
11 budget for the Association, just dollar value?

12 DR. MAZZERELLI: If we added that?

13 TRUSTEE PONTIERI: I was hoping you
14 did. Is it three million?

15 DR. MAZZERELLI: It's actually more
16 than that because of the actual Association
17 expenses, but I can get that for you.

18 THE CHAIRWOMAN: Any other
19 questions?

20 DR. MAZZERELLI: Thank you.

21 THE CHAIRWOMAN: Thank you, Vice
22 President Mazzerelli. At this time, I would
23 like a motion to adjourn the Board of
24 Directors meeting and call the Board of
25 Trustees meeting to order.



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2 TRUSTEE MANGUAL: So move.

3 TRUSTEE FENCHEL: Second.

4 THE CHAIRWOMAN: All in favor?

5 Oppose? Abstention? Motion carries.

6 (Whereupon, at 5:43 p.m., the Board
7 of Trustees meeting was closed and the
8 Board of Trustees meeting opened.)

9 THE CHAIRWOMAN: At this time, I
10 would like to introduce Dr. Chris Adams.

11 DR. ADAMS: Thank you, Chairwoman.
12 There is a couple of people that I would like
13 to introduce. They're special guests -- not
14 guests, employees.

15 You received this in your your
16 weekly report, but I would like to introduce
17 them for the public record. First, I would
18 like to introduce our new executive director
19 of our Foundation, Richard Guarino. In this
20 position, he will develop fundraising,
21 scholarship, major gift, planned giving,
22 annual giving and alumni affairs activities.
23 He will also provide institutional leadership
24 for all fundraising campaigns, programs and
25 activities for the Foundation, including



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2 soliciting contributions and other support
3 from businesses, organizations and individuals
4 and to ensure the implementation of a
5 comprehensive development program.

6 Mr. Guarino spent the last eleven
7 years as the director of annual giving for
8 Stony Brook University. Mr. Guarino earned
9 his Bachelor's degree in Business
10 Administration from Hofstra University and an
11 MBA from Dowling College. Would you like to
12 introduce yourself, please.

13 MR. GUARINO: Good evening to the
14 Board and everybody here. It's wonderful to
15 be here. I spent the last eleven years
16 building development programs at Stony Book
17 University and looking to very much forward to
18 working with everybody here directly and
19 building relationships to advance the mission
20 of the college, to grow the Foundation and
21 enhance all the activities that we do here on
22 campus for our students. Thank you for your
23 time.

24 THE CHAIRWOMAN: Thank you,
25 Mr. Guarino, and on behalf of the Board,



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2 welcome aboard. I'm sure you will love
3 working with us. We look forward to an update
4 as to what is going on in the Foundation.

5 DR. ADAMS: Chairwoman and members
6 of the Board of Trustees, I would also like to
7 introduce Gail Vizzini, our new vice president
8 for business and financial affairs. In this
9 position, Ms. Vizzini will serve as the
10 college's chief financial officer with a
11 responsibility for developing and managing the
12 college's operating and capital budgets in
13 order to support implementation of the
14 institutions strategic initiatives and
15 priorities. Her appointment began December
16 10, 2012.

17 Ms. Vizzini holds a Master's of
18 Public Administration degree from Long Island
19 University CW Post campus and B.A. in
20 Psychology from Hofstra.

21 Ms. Vizzini possesses over thirty
22 years of progressively responsible experience
23 in public finance and in operating and capital
24 budgeting. As director of legislative budget
25 review for the Suffolk County Legislature, she



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2 directed a professional staff with
3 responsibility for review of the two point
4 seven billion dollar annual county operating
5 budget. In that position, Ms. Vizzini was
6 also responsible for the review of the
7 county's four hundred seventeen million dollar
8 capital budget and program, which includes the
9 colleges capital projects. Ms. Vizzini.

10 MS. VIZZINI: Madam Chairwoman and
11 trustees, it's my pleasure to be here as part
12 of the Suffolk Community College team, and
13 it's an honor to serve the Board.

14 THE CHAIRWOMAN: Thank you, Vice
15 President Vizzini. We already had the
16 opportunity to meet, and we look forward to
17 more collaboration. I'm sure you also will
18 love working with us.

19 DR. MCKAY: We love having her too.
20 I also want to say quite impressively, I told
21 Rick said we have already raised one point
22 four million dollars for the foundation. We
23 have a goal of seven million dollars. He has
24 two years to raise the rest.

25 Certainly with Gail, we are at a



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2 point where we have to look at all
3 efficiencies across the system, budgeting,
4 capital and otherwise. She is coming at a
5 timely moment for us here at the college. On
6 behalf of my colleagues, I welcome both of you
7 as well. (Applause)

8 THE CHAIRWOMAN: At this point, I
9 would like to request a motion for approval of
10 the minutes of December 6, 2012 Board of
11 Trustees meeting.

12 TRUSTEE PONTIERI: Motion.

13 TRUSTEE FENCHEL: Second.

14 THE CHAIRWOMAN: All in favor?
15 Opposed? Abstention? Motion passed.

16 Next I would like a motion to
17 approve college resolutions 2013.01 to
18 2013.04.

19 TRUSTEE HAZLITT: So move.

20 DR. MCKAY: Five.

21 THE CHAIRWOMAN: I have some
22 questions on five.

23 TRUSTEE SANDERS: Second.

24 THE CHAIRWOMAN: All in favor?

25 Opposed? Abstention? Motion carries. Now I



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2 have a motion for approval of the college
3 resolution 2013.05.

4 TRUSTEE MORGO: Move just to get it
5 on the floor.

6 THE CHAIRWOMAN: Discussion?
7 Trustee Mangual.

8 TRUSTEE MANGUAL: My question was
9 pertaining more --

10 THE CHAIRWOMAN: Hold on a second.
11 Let me just approve five. Request for the
12 motion for the approval of Resolution 2013.05.

13 TRUSTEE MORGO: Move.

14 TRUSTEE MANGUAL: Second.

15 THE CHAIRWOMAN: All in favor?
16 Opposed? Abstention? Before we move to the
17 next resolutions --

18 TRUSTEE MORGO: Motion to reconsider
19 two.

20 TRUSTEE PONTIERI: Second.

21 THE CHAIRWOMAN: All in favor?
22 Opposed? Abstention? Motion carries. Go
23 ahead, Trustee Mangual.

24 TRUSTEE MANGUAL: My question was
25 also for the general counsel to clarify.



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2 Section D, exceptions to public bidding
3 requirements. I wanted to make sure that I
4 understood.

5 MR. PETRIZZO: The General Municipal
6 Law allows the municipality, college included,
7 to dispense with public bidding under certain
8 circumstances. One of the circumstances
9 defined in the law is a preferred source,
10 which is usually something like Industries for
11 the Disabled, Industries for the Blind. Not
12 for profit organizations such as that.

13 When we purchase off of New York
14 State contracts, we don't have to bid. We are
15 allowed to purchase off a state contract,
16 we're allowed to purchase off a county
17 contract, providing, of course, the bidding
18 and procurement process like we would normally
19 do. There are certain exceptions where we are
20 allowed to dispense with bidding, but it's
21 only where the statute allows us to do it in
22 certain particular functions.

23 There is an amendment to the General
24 Municipal Law recently, which I believe now
25 allows us to use, not only our own county's



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2 contracts, but any contract with the State of
3 New York and any municipal bid contract in the
4 country. If we can find a good contract
5 someplace, a good price, and we can get the
6 bidder to honor, we can purchase off those
7 contracts as well, provided they went through
8 a procurement process.

9 TRUSTEE MANGUAL: Thank you.

10 TRUSTEE MORGO: Move it.

11 THE CHAIRWOMAN: All in favor?

12 Opposed?

13 TRUSTEE PONTIERI: Motion to pass
14 Resolution Number 2013.02.

15 TRUSTEE MORGO: Second.

16 THE CHAIRWOMAN: All in favor?

17 Opposed? Abstention? Motion carries. Now to
18 table Resolution Number 2013.06.

19 TRUSTEE PONTIERI: So moved.

20 TRUSTEE FENCHEL: Second.

21 THE CHAIRWOMAN: Table it to

22 February meeting; February 21st.

23 TRUSTEE MANGUAL: So move.

24 THE CHAIRWOMAN: All in favor?

25 Opposed? Abstention? Motion carries. I



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2 believe that before considering Resolutions 7
3 and 8 we will have some presentations.

4 DR. MCKAY: Yes, Madam Chair, Dr.
5 Shults and Dr. Pugh. If the Board can
6 recollect, we approached the Board earlier
7 last year on the Eastern Campus looking at
8 planning and assessment, and we provided the
9 Board with updates along the way. We also
10 provided updates on the Middle States process.
11 Dr. Shults and Dr. Pugh will also provide
12 tonight an overview of what we have done,
13 where we are.

14 We have for you a notebook that will
15 be handed out to you that will codify all that
16 we have done. I've been in contact with
17 presidents around the state that have also
18 gone through review Standards 7 and 14, and
19 certainly tonight you will see how much work
20 has been done, where we are, and what our
21 plans are and the time line moving forward.
22 Dr. Pugh.

23 DR. PUGH: Thank you, Mr.
24 President, Madam Chairperson and members of
25 the Board, colleagues and friends of the



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2 college. In a few minutes, Dr. Shults will
3 put up a visual on the MRTF, what we are
4 doing.

5 The strategy is analyzing the
6 resources and the campus to respond to Middle
7 States Standards 7 and 14. In a few minutes,
8 Dr. Shults will show you how that is
9 structured. It is a strategy based on our
10 capabilities and resources to put forth what
11 we call a very significant strategy.

12 The organization of the monitoring
13 report task force, I'm happy to report that
14 Dr. McKay is the chairperson of that.

15 We have subsetted the task force
16 into four working groups. Each working group
17 has a standard, 2, 3, 7 and 14. In addition
18 to that, Vice President Araneo is chairing a
19 communication strategy group that has a real
20 strong effort that makes sure that the word
21 gets out, not only within the college, but
22 also to consistencies and to this board.

23 Each working group has one to two
24 people. One is either the chairperson of
25 someone like I am, or my colleague, Dr.



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2 Mazzerelli, who is the chairperson of Standard
3 14. The chief financial officer of the campus
4 and I will both chair working groups two and
5 three.

6 You will also notice that these
7 working groups have accepted and are reviewing
8 currently a charge that will dictate about
9 what they will do on a monthly basis as they
10 begin to share with this body and the
11 governor's bodies and other internal
12 constituencies the kind of progress we are
13 making for each of the standards.

14 Also, I want to share with you that
15 the way we have structured the reporting
16 requirements for the working groups as well as
17 monitoring task force is that we will have
18 screened all of the narratives which we have
19 templated to make sure all of the standards
20 are making reference to the same kind of
21 energy, so we can review those before we bring
22 it to this body or to the monitoring report
23 task force that the President chairs.

24 Dr. Shults will share with you where
25 we are getting our resources from in terms



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2 where the baseline is moving forward.

3 DR. SHULTS: Good evening. The
4 binder that has just been distributed to you
5 contains all the documentation that we will be
6 using as a tool to ensure that we submit a
7 successful monitoring report ahead of
8 September 1st. I have a couple of pictures.
9 I'm not going to go through the entire binder
10 with you. You will have time to look through
11 it.

12 Some of the things that I really
13 wanted to call your attention to is the
14 planned development document. I've been
15 telling the individuals on the monitoring
16 report task force that we really need to look
17 at that document almost as the Bible. What
18 it's got, it has the format of the monitoring
19 report. It's got month by month work
20 expectations for each work group. It has the
21 guidelines on how the narratives needs to be
22 written. It has the master calendar all in
23 one document that is about twenty pages. It
24 also got the entire membership of each working
25 group. We have the actual standards that



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2 comes from the book up there, the standards of
3 excellence.

4 We have the guidelines report, and
5 the last document which you see on this slide
6 is something we created to make sure we have
7 standardized approaches to each of the groups.
8 It's a progress report; you will find them at
9 the end of the binder. We have the template
10 as well as the first progress report for the
11 month of December into June.

12 So you guys already have the first
13 progress report. You will get them on a
14 monthly basis along as an executive summary to
15 go with them. Finally, progress on
16 compliance. In those progress reports you
17 will see how much progress we made since June
18 1, 2012. I can say with Standards 7 and 14,
19 the planning and assessment standards, the
20 progress has been substantial.

21 These are just some of the
22 highlights, really. The strategic plan is
23 currently being drafted. Once the MIO's are
24 approved, we will have the full plan drafted
25 and Dr. McKay will bring that to the Board in



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2 the spring for approval.

3 We have revised budgeting material
4 that is going out that connects budgeting and
5 planning more consisely. Our comprehensive
6 assessment plan for institutional
7 effectiveness, the overall plan for planning
8 and assessment, it's our master plan, if you
9 will, is being revised. We have been
10 developing mission statements, goals and
11 outcomes for every area of the college so they
12 can be assessed yearly. Inventory of learning
13 outcomes for all areas of the college, and
14 additionally, we are in the process of
15 developing operational workshops and we will
16 be begin rolling out operational planning at
17 the end of the spring.

18 DR. PUGH: What are we going to do
19 next? After the working groups are organized
20 and given their marching orders and the
21 monitoring report task force has kind of
22 settled into its requirements in reporting, we
23 are going to welcome with pride Dr. Debra
24 Klinman from the Middle States Commission on
25 Higher Education, to let her know not only



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2 what we have done, but are looking forward to
3 what she might want to review with regard to
4 what kind of progress are we making.

5 Let me start with the beginning. We
6 are going to develop a framework of quality
7 control which the monitoring review task force
8 will use to judge or make statements on what
9 kind of progress are we making for each of the
10 standards as we go along month by month. I
11 have been working with the comprehensive plan
12 for evaluation, CAPIE. I'm going through that
13 document now. We will have that document
14 completed prior to Dr. Klinman's arrival.

15 We also have been working on the
16 past year and a half on the strategic plan,
17 and that's really a gem because back in May 6,
18 2011, Dr. McKay said to the strategic planning
19 council, I want you to review the mission and
20 the venue, and we did that. We put that to
21 bed September, 2011. Then we looked at the
22 institutional goals which this body approved
23 initially on March 15, 2012.

24 Now we want to bring to this body
25 what we call the 16 measurable institutional



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2 objectives, which is the last major component
3 of the strategic plan. We are also going to
4 implement all aspects of the strategic plan in
5 what we call the operational plan for 2013.
6 That will allow us to move eventually to what
7 we call the annual strategic plan and
8 assessment activities by the assessment
9 advisory council that was put together by Dr.
10 McKay.

11 The we have something called the
12 progress on key compliance. Are we using the
13 resources and reports that we got from the
14 studies of this college to make sure that we
15 were addressing not only 7 and 14, but also
16 Standards 2 and 3. It's been a pleasure
17 working on this, and I'm looking forward of
18 working with my colleagues to do the same.

19 DR. MCKAY: Madam Chairman and
20 members of the Board, I must say there are
21 fourteen standards. While the letter that we
22 received referenced 7 and 14, there are
23 campuses in the SUNY system that had to
24 address. We must also maintain the
25 expectations of all the other standards in



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2 this document. That is 1 all the way through
3 14. I must say, in the letter, as a matter of
4 record, 7 through 14 is where the emphasis is
5 placed. We are placing the same emphasis on
6 2, 3, 7 and 14 while maintaining what is
7 expected of all the other standards.

8 I must commend the institution
9 because we could have been cited on all
10 fourteen, which we are not. We were cited on
11 7 and 14, which all the other institutions
12 were cited on. Some of my other colleague
13 president who were cited on 7 and 14 indicated
14 that it took them two times or three tries,
15 one college took seven tries, to address that
16 same standard. That's on assessment and
17 planning and outcomes and linking budget and
18 planning.

19 I'm pleased to say that we are
20 moving aggressively in that direction. I sent
21 a letter out to eighteen faculty members to
22 ask them to join us, because the faculty must
23 be included in this. Seventeen out of the
24 eighteen accepted. The eighteenth individual
25 could not, unfortunately, be a part of it.



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2 But we have a wide cross-spectrum across this
3 institution of involvement in this process.
4 Every month we will give you a report as to
5 where we are. Every Friday you will get an
6 update of what we have done that week. Dr.
7 Klinman will be here on the 27th, and I'm
8 hopeful the academic and student affairs
9 committee will be able to join us at that
10 meeting. I defer to Madam Chair at this
11 point.

12 THE CHAIRWOMAN: On behalf of the
13 Board, we thank Dr. McKay as well as the whole
14 college and everyone involved in the four
15 teams, and everyone directly or indirectly
16 involved in the process in addressing the
17 standards. We are confident that you have the
18 knowledge and expertise to take this to the
19 level it ought to be and to the level our
20 students deserve. Our gratitude, and please
21 know that you have you are our support and
22 confidence in this process.

23 DR. MCKAY: Madam Chair, I ask for
24 the Board's consideration of approval of the
25 measurable objectives before you and the



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2 resolutions 2013.07 -- no, 2000 -- yes, 13.07
3 and 2013.08.

4 TRUSTEE HAZLITT: So move.

5 TRUSTEE MORGO: Second. Discussion?
6 First of all, I think this work that is being
7 done is terrific, regardless of the Middle
8 States. If they had an issue, I think it's
9 still good this work is being done.

10 On the question of the warning,
11 however, you said, I don't know if I heard you
12 correctly, every college is cited on 7 and 14,
13 when you were just speaking; is that right?

14 DR. MCKAY: Not every college. Some
15 colleges do get through 7 and 14. 7 and 14,
16 it depends on the history of the institution
17 and how well you have documented and used the
18 evidence to guide you appropriately. What we
19 have done, we looked at this. I just got a
20 note here. We have most recently four
21 institutions that got off of 7 and 14. We
22 have another five that are cited. That
23 doesn't include us.

24 Across the country, if you remember,
25 in Washington there was an entire discussion



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2 about outcomes, accreditation, the evaluation
3 process. That's a national discussion, not
4 just New York State. If you look at
5 graduation rates, transfer rates, those things
6 are on the outcome side. Trustee Morgo asked
7 the question if other institutions are most
8 often to be cited on 7 and 14. I'll say yes.
9 That is where you measure the effectiveness of
10 the institution and how you link budget and
11 planning, which is 2 and 3 in the resource
12 allocation, and Standard 4, which is the
13 governance. Those are the elements that you
14 look for in an institution that really is
15 guided by its accrediting bodies.

16 Now we have several also external
17 accreditation bodies in nursing, automotive
18 and other programs that are linked back to
19 Middle States as well. While we are meeting
20 or reaching the goals of Middle States, we are
21 also working on simultaneously independent
22 accrediting bodies that are linked to us as
23 well. 7 and 14, by far, are the ones you look
24 at, but 2 and 3 are certainly instrumental as
25 well.



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2 TRUSTEE MORGO: On the listing and
3 the warning, sometimes it takes as many seven
4 attempts. It could it be lifted after Dr.
5 Klinman comes here in February?

6 DR. MCKAY: No. Dr. Klinman's visit
7 is to answer any questions we may have to tell
8 us what the Commission considered, their
9 recommendation, what they stated. But we have
10 gone beyond that. We have made outreach to
11 other campuses that were on that list as well.
12 They're in the SUNY system. We will invite
13 them in to talk to us.

14 We have put together the working
15 teams. Certainly, our goal, after we submit
16 that report, that it would be accepted and we
17 would be off warning at that point. I believe
18 we have a very strong team. We have a
19 commitment of the faculty and the staff here
20 at this institution. But it's up to the
21 Commission to make its recommendation.

22 TRUSTEE MORGO: You think maybe by
23 mid-summer, or you can't estimate?

24 DR. MCKAY: No, by mid-summer we
25 will come to you with what we will submit to



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2 Middle States. So you can see what we've
3 done. The work is -- every month we will
4 report and we're going to chronicle this into
5 one document in the end. That will be
6 provided to you for your review and we will
7 submit that to Middle States.

8 THE CHAIRWOMAN: I think worth
9 noting that Item 7, as you see, it's been
10 amended, approving Suffolk County Community
11 College's institutional goals. Goal 6 was
12 amended. More language was added to the
13 resolution. All in favor? Opposed?
14 Abstention? Motion passed.

15 At this time, I would like to
16 introduce Vice President Gail Vizzini to
17 present the college's financial reports.

18 MS. VIZZINI: In the package you
19 have the detailed line item on the revenue and
20 expenditures. Starting with revenue first, as
21 you know, our revenue in the form of tuition
22 and state aid is driven by enrollment.
23 Enrollment, if you consider both what we
24 attained in the fall, including where we are
25 at now in the spring, taken together with our



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2 winter session enrollment is about, on or
3 about ninety-seven point five percent where we
4 were this time last year.

5 Based on what we assumed when we
6 prepared the current 2012-2013 operating
7 budget, we are right now at this moment
8 projecting a potential shortfall in revenue.

9 TRUSTEE MANGUAL: Ninety-seven or
10 ninety-six point?

11 MS. VIZZINI: Ninety-seven point
12 five. In terms of expenditures, we are on
13 track primarily because of our due diligence.
14 In order to mitigate an imbalance at the end
15 of the year, we have advised the President to
16 continue to exercise restraint in terms of the
17 filling of vacancies, because we would
18 otherwise be projecting a potential imbalance
19 if the revenue is not coming in. We need to
20 control expenditures so at the end of the year
21 there isn't a problem.

22 We are in the process of beginning
23 our budget hearings which lead to the
24 preparation of the 2013-2014 operating budget.
25 It started this week. The departments come to



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2 Budget and Finance. They are using the
3 modified budget request forms that reflect our
4 institutional goals, tying in their fiscal
5 request to the attainment of those goals. We
6 are scheduled for budget hearings through the
7 remainder of January.

8 In addition to the operating budget,
9 we also have preparation for the capital
10 program. Our capital budget committee will be
11 meeting next week, I believe it is. We will
12 be reviewing the existing capital projects.
13 The availability of state and county funding,
14 to continue those, as well as assessing the
15 capital needs of the college vis-a-vis the
16 upcoming county capital program covering the
17 2014-2016 years.

18 THE CHAIRWOMAN: Questions?

19 TRUSTEE PONTIERI: You indicated
20 that you had requested from Dr. McKay to
21 control expenses. Is that through class
22 sizes, have we increased the number of
23 courses?

24 MS. VIZZINI: Personnel is really
25 our largest expenditure. I think it's prudent



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2 to exercise restraint as retirement and
3 vacancies, attrition occurs, that we review,
4 programmatically, our needs, and exercise some
5 restraint in that manner.

6 DR. MCKAY: That is done
7 college-wide. We look at admissions, time of
8 entry to the courses that are increased, to
9 what has been the general education area. We
10 work with the provost's office and the campus
11 executive deans and we make decisions based on
12 what we believe are prudent in that moment in
13 time.

14 We are hoping that this year would
15 be a good year for us and that we have a light
16 winter, that LIPA, water, fuel and heat won't
17 exceed what we budgeted for, and we anticipate
18 a good winter so far, knock on wood.
19 Certainly what Vice President Vizzini has been
20 stating, we looked at every cost center. When
21 you look at health care, when you look at the
22 hiring of an individual at the college, the
23 retirement of an individual. When an
24 individual retires, we still pay the health
25 care costs and everything else, and then the



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2 SCAT payouts and you still have to rehire
3 someone on the same line.

4 So, these are costs that we have to
5 factor in and look at going forward. So we
6 are looking very closely together on that. I
7 believe by the end of the year you will see us
8 coming out on the good on that, at the end of
9 the year.

10 TRUSTEE MORGO: As you said last
11 Thursday, Gail, enrollment is -- the
12 percentage that we were down from last year
13 for FTE's is actually down a little bit more
14 from what it was last Thursday.

15 MS. VIZZINI: I told you.

16 DR. MCKAY: The other side of that,
17 I must say that we have spent quite a bit of
18 time on the enrollment management process,
19 from advertising, outreach to the school
20 systems, to try to boost that number. We have
21 seen some movement in the positive side over
22 the past few weeks. We are continuing with
23 that. You will see advertisements and
24 outreach across the system. We will work very
25 closely with Joanne and Dr. Mazzerelli and



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2 others, Vice President Araneo in regard to
3 getting the word out.

4 I believe we will see if we come
5 back flat. That is the goal, but we are
6 taking measures to get us back to that point.

7 TRUSTEE SHYBUNKO-MOORE: I have a
8 quick question. Looking at this, I apologize
9 if it's right there in front of me, adjunct
10 faculty; is there a line item for adjunct?

11 MS. VIZZINI: Yes, there is. The
12 way we do the budget in the personnel area, we
13 budgeted for full-time and we budget for
14 adjunct and overload together. There is --
15 that in a sense, when we put the budget
16 together, we didn't anticipate the demand in
17 the growth for part-time students, so that is
18 directly correlated to the fact that within
19 the personnel area, the salaries for adjuncts,
20 part-time faculty, correlated to that.

21 We anticipate a shortfall. But all
22 the more reason there is the potential surplus
23 in the full-time line. That's why we want to
24 control the filling of those vacancies.

25 THE CHAIRWOMAN: Any other



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2 questions? Thank you very much, Vice
3 President Vizzini. At this time, I would like
4 to have the committee reports. Academic
5 affairs and student services.

6 TRUSTEE SANDERS: Thank you. We had
7 a very productive meeting last night and spent
8 a lot of our time going over the Middle States
9 reports in the process. The committee is
10 really very impressed with the details that is
11 going into the process and how that is all
12 folding into the institutional learning goals.
13 We are really impressed with the process.
14 It's very aggressive. We keep saying that,
15 but as we meet, you can see how that is
16 moving.

17 Dr. McKay, you and the entire team
18 needs to be commended on moving forward with
19 that. One of the things we talked about as we
20 took a look at the amount of students and
21 developmental courses, which is close to seven
22 percent, one of our concerns of the Board
23 should be are enough resources out there to
24 support faculty and staff that are charged
25 with that many students in our institution



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2 being able to move forward.

3 When we talk about resources, we are
4 not just talking about monetary resources, we
5 believe that the faculty is able to move this
6 forward, but in our role as the Board, are we
7 really supporting them with such a large
8 percentage of your students having to move
9 through these developmental courses and move
10 through graduation.

11 TRUSTEE MANGUAL: We were speaking
12 a lot more towards the, if needed, any
13 reallocation of resources and how effective it
14 was. So far, it's not.

15 DR. McKAY: The important part of
16 that, we have been looking at that for a
17 while. Reading, writing, math, those areas.
18 What we have done, the Title III grant was to
19 look at the areas that students are getting
20 D's, W's, F's and I say, when students take
21 developmental courses, thirty-nine percent of
22 them persist and graduate. When a student
23 takes four, five or six of those courses, when
24 they get to six, only five percent persist and
25 graduate.



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2 So we are looking at those areas,
3 and I must say that I looked at other
4 institutions as well. Maricopa Community
5 College is at ninety percent in regards to
6 the students that require remediation. The
7 community college in Washington, D.C. is at
8 ninety-three percent. We're not celebrating
9 fifty-eight percent, but we are saying we can
10 do more.

11 If you look at the other side, we
12 have students that are doing very well in
13 science, technology, engineering and math and
14 liberal arts students, and our transfer rates
15 are right around thirty-nine, forty percent.

16 So there are several things that we
17 are looking at here. One of the goals that we
18 have in the objectives that we just passed is
19 to look at the seamless opportunities of
20 students from high school to college and to
21 graduate. So it's a very timely discussion,
22 Trustee Sanders. Monthly you will see these
23 reports. Every week I will challenge my
24 colleagues, Dr. Pugh and Dr. Shults, to get a
25 reports to you as well. I thank you for



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2 raising that point.

3 TRUSTEE PONTIERI: When you have a
4 student that has failed two or three, when you
5 get to that number, the third or the fourth
6 remedial course, do we do any job counseling?
7 There are certain kids that belong in college.
8 And there are certain kids, you can spend your
9 life and they will never get out of the place.
10 Some kids got a hundred twenty-five IQ hands
11 but they can't spell Sheetrock. They can take
12 a piece of Sheetrock and build something.

13 Let's take a look at who you are.
14 Do we do any kind of career counseling where
15 we look to redirect them? Even back into a
16 BOCES program, for that matter.

17 DR. McKAY: We do have career
18 counseling centers at each of the campuses and
19 we offer technical programs, three months, six
20 months, a year, all the way down. We have
21 seen students in the technical programs that
22 came here. We asked them why are you
23 attending a college. They said for a year to
24 get a certificate and leave. Those students
25 are staying or transferring to other



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2 institutions.

3 Within the technical programs we
4 also have students that we place into the
5 field, in our manufacturing, technology
6 program. John Lombardo is here. He
7 frequently takes students from the high school
8 into our programs into the field. We have
9 automotive. We are training students in
10 Toyota, Honda, Lexus, you name it. We're
11 moving them through the system.

12 We have twenty-six thousand
13 students. Our students, if they don't persist
14 and get into an academic probation situation,
15 they must meet with a counselor. They must
16 meet with an advisor and we work through that.
17 We have financial aid problems too. We have
18 students that cannot get financial aid beyond
19 a certain number of years.

20 It's a complex situation. We do
21 advise them how to write resumes, how to
22 interview, and those things do happen in the
23 career counseling centers. They will meet
24 with a faculty advisor as well. The faculty
25 will advise them. We will see in the system



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2 where they're not performing well and we can
3 advise them accordingly.

4 TRUSTEE SANDERS: We discussed a
5 model yesterday. The Hostos Community College
6 model that also has a lot of students that
7 come in the community that are going through a
8 lot of remedial courses. They have a
9 mentoring model where they are assigned a
10 council mentor that moves them through. It's
11 almost like a high school guidance counselor.
12 The goal is to move them through, whether they
13 transfer or move into another program.

14 TRUSTEE PONTIERI: It seems that
15 kids that are into that cycle, of failing
16 remedial courses, are we doing a great service
17 by moving them to another remedial course or
18 are we doing a better service by talking to
19 them about career opportunities that are other
20 than.

21 TRUSTEE SANDERS: Or a combination
22 of both.

23 THE CHAIRWOMAN: Thank you, Trustee
24 Sanders. (Inaudible)

25 TRUSTEE LILLY: We have not met



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2 since the last meeting, but I was talking to
3 Mr. Gatta, and we were discussing the weather.
4 People don't realize when you have some major
5 capital projects going on that normally would
6 be slowing down at this time because of the
7 weather conditions. That hopefully will help
8 us come in on time or actually before our
9 projected completion dates. Trustee Morgo and
10 myself will probably have a meeting in the
11 next week or two.

12 THE CHAIRWOMAN: Advocacy
13 committee.

14 TRUSTEE HAZLITT: The advocacy
15 committee over the last several weeks has had
16 a very, very busy schedule. What have we
17 done? We had the opportunity. The
18 relationship as far as the community college
19 is concerned is kind of like a triangle. You
20 have the county on one side, you have the
21 state on the other, and of course the college
22 itself, and it's important that all three are
23 in sync.

24 We met with Ben Zwirn to bring us up
25 to date on the relationship with the county,



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2 which is, of course a very important part of
3 our activity. And in addition to that, today,
4 Trustee Mangual, Madam Chair and myself had
5 the distinct opportunity of meeting with
6 Legislator Sarah Anker, who is the chairperson
7 of the education committee.

8 Surprisingly, the interest that she
9 showed exceeded what you would normally expect
10 of a relationship between a legislator and the
11 college. She was concerned, definitely,
12 primarily about jobs. What is the college
13 doing with regard to making and creating
14 individuals who would be eligible for
15 different types of activities when they finish
16 here. She wants a complete list of all the
17 relationships we had with the private
18 companies throughout the county. She is
19 concerned, as you discussed before, the
20 reduction in enrollment. She pledged her
21 total support.

22 I think it's important maintaining
23 that relationship with this young lady so we
24 have a voice in the county in the legislator
25 that will argue on our behalf. It was well



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2 worth the effort, the fifty-six point five
3 cents a mile for me to get there. She also
4 would like the advocacy committee to meet with
5 the full education committee at some date in
6 the not too distant future, which the Chairman
7 agreed, and whenever it's convenient for both
8 parties, we will meet with the entire
9 committee and discuss our mutual interest and
10 problems.

11 I think that is the best approach
12 that we can have. How critical is that
13 relationship with the county. We have had
14 some rough times. If it wasn't for the
15 education committee in the past, we would have
16 had some serious problems with regard to our
17 relationship with the county executive, et
18 cetera.

19 We will continue to pursue those
20 activities and I would like to mention at this
21 time that Advocacy Day in Albany will be held
22 on February 11th. Any member of the Board who
23 is interested in going, I would say it would
24 be beneficial to get up there and meet with
25 your assemblymen and senators on a one to one



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2 basis. You have relationships with some of
3 them, I may know others. If you can, I
4 suggest that you make arrangements with the
5 President's office to attend that.

6 The other activity that I feel is
7 important is the ACAT is holding an Advocacy
8 Day in Washington from February 11th to
9 February 14th. I had the opportunity of
10 attending it last year and meeting with the
11 congressmen and United States senator's
12 office. Very beneficial. If you can afford
13 the time, I am sure that you have the
14 interest, I would suggest you try and attend.
15 Anything else, Madam Chairperson?

16 TRUSTEE MORGO: Can I add one thing?
17 I think Walter --

18 THE CHAIRWOMAN: The best part of
19 being on this is the best committee.

20 TRUSTEE HAZLITT: Very fortunately
21 on behalf of the committee I received my
22 Social Security check yesterday. After the
23 meeting, I took the entire committee for lunch
24 and they felt relieved that they're getting
25 their money back because they're paying my



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2 Social Security.

3 TRUSTEE MORGO: I think the advocacy
4 committee and all of us really benefit from
5 the work of Ben Zwirn. I know Ben's
6 relationship with the Suffolk County
7 legislature and as well as the state
8 legislature is very good. While it was not
9 quite as good as county executive Levy's
10 relationship -- I'm kidding.

11 TRUSTEE PONTIERI: You have been on
12 the advocacy committee. You went February
13 last year. The population dropped. The
14 number of students dropped.

15 DR. McKAY: Madam Chair, I must also
16 commend Ben. He will be very active with us.
17 He's attending our budget hearings. He just
18 came back from the SUNY Day, I believe, also
19 with the governor state of the state, and is
20 attending all of the meetings in the county.
21 And we have an entire strategy in regard to
22 working to advance the institution and our
23 mission and goals.

24 Certainly he will be available to
25 the advocacy committee on advisement. He has



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2 done outreach on the Pine Barrens Commission
3 work. A lot of work has been done, and I
4 think we are moving in the right direction, so
5 I want to thank Ben for his success, his work.

6 TRUSTEE HAZLITT: May I add
7 something with regard to last year's trip to
8 Washington?

9 THE CHAIRWOMAN: Two years ago.

10 TRUSTEE MORGO: Time flies.

11 TRUSTEE HAZLITT: Time doesn't mean
12 anything to me at this point. Ordinarily, a
13 trip to Washington is five hours at the most.
14 We got there in nine hours. Every time the --
15 in fact, the student trustee at the time was
16 the navigator. She would say turn right, we
17 should have gone left. Nine hours to get to
18 Washington, D.C. If I am riding with someone,
19 I hope we have a GPS.

20 DR. MCKAY: I'll loan you mine.
21 Don't worry.

22 THE CHAIRWOMAN: At this point,
23 we will proceed with the personnel committee.

24 TRUSTEE PONTIERI: I think we kind
25 of talked ourselves out.



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2 THE CHAIRWOMAN: Budget and finance
3 committee.

4 TRUSTEE MORGO: Thank you, Madam
5 Chairwoman. The finance and budget committee
6 met for the first time on January 10th, since
7 the Chairwoman advised me I was volunteering
8 to be chair of that committee. We had a full
9 committee was in attendance. Sol, Anthony,
10 Dafny and I, as well the new VP for Business
11 and Financial Affairs, Gail Vizzini, Lou
12 Petrizzo, Chris Adams.

13 Chris previously distributed the
14 Power Point that Gail printed at the committee
15 and I urge if you haven't already, to take a
16 look at that. I also want to say something
17 about Gail Vizzini. She was just on the job.
18 I was not surprised, because I have known Gail
19 for more than twenty-five years, but she
20 already hit the ground running.

21 Gail is just at the start, as we all
22 are, for the 2013-2014 budget. Our fiscal
23 year is September 1st to August 31st. You
24 probably all knew that. I didn't know that.
25 The college -- some of this will be redundant



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2 because Gail talked about some of these
3 things, but I want to get through them. The
4 college budget hearings began on January 14th.
5 There will be briefings to us. We have to
6 vote on the budget that the administration
7 commits to us on or before April 18th.

8 The college, must submit to the
9 county executives by April 19th. Dafny
10 already alluded to this the committee decided
11 to meet monthly because of the Board's
12 fiduciary responsibilities. We will be
13 meeting monthly from now until at least we
14 approve the budget that goes to the county
15 exec. I am going through the highlights of
16 the meeting as quickly as I can. Anybody who
17 was there or any member of the administration
18 who wants to interrupt me, correct me. If I
19 get anything wrong, feel free.

20 We began with an overview of the
21 current budget. The college's operating
22 budget is nearly a hundred ninety-four million
23 dollars. Our first quarter projections,
24 September through December, because of what
25 our fiscal year is. The projections were



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2 pretty much right on target.

3 I was going back and forth with Gail
4 previously. We have to be cautious because
5 enrollment is so indefinite and volatile.
6 There are a few exceptions. I think Gail
7 mentioned this. There may be a shortfall in
8 tuition received depending on enrollment
9 trends. As of January 9th, as Gail already
10 said, it was about ninety-seven point five
11 percent of what it was a year previously.
12 Actually, it was higher. In one week it's
13 come down a little bit. As of the full-time
14 equivalent compared to 2012, we are down
15 slightly.

16 We spent a lot of time talking about
17 full-time equivalents compared to part-time
18 equivalents and what that that really means.
19 The one figure that stood out to me for
20 everyone, percent that enrollment is below
21 what is projected, the revenue is down by four
22 hundred fifty thousand dollars, almost a half
23 million dollars.

24 We broke down where the expenditures
25 are. Previous, it's not surprising that



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2 eighty-seven percent going to salary and
3 benefits. That is what you would expect. We
4 looked at where the money comes from. That is
5 one of the slides that was included. It's a
6 quick pie chart where you can see where the
7 money comes from. This is again for our
8 current budget.

9 The largest share of our revenue,
10 forty-seven percent, is from tuition. The
11 tuition for FTE's now, is three thousand nine
12 hundred ninety dollars. That is what it was
13 in 2011 and 2012. It stayed the same. For
14 part-time students, it's a hundred sixty-seven
15 dollars a credit. It's the same as Nassau
16 County. As I said, we had a long discussion
17 what FTE's, PTE's, how you put them together.

18 If you look at the state aid share,
19 it's twenty-four percent. State aid increased
20 for this year for this current budget year a
21 hundred fifty dollars per FTE, which resulted
22 in about three million dollars of additional
23 revenue. The SUNY plan calls for another
24 increase of two hundred five dollars for FTE
25 for the coming budget year '13-'14.



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2 We don't know what the governor is
3 going to do. The governor's budget has to be
4 in at the end of this month. Whatever it is,
5 the legislature can change it. I imagine
6 we will then be working with Albany on that
7 with the rest of community colleges. The
8 county share is twenty-one percent. Again,
9 one of the things we have to be clear about,
10 this doesn't include capital projects. The
11 capital projects are bonded half by the state,
12 half by the county, so we are just talking our
13 operating budget.

14 The local sponsor share did not
15 changes over 2011-2012. It can't go down
16 because of the maintenance and effort
17 requirement. The county has to at least stay
18 the same. That is what we did as far as the
19 college operating budget.

20 The rest of the meeting was spent on
21 discussing two items that are not directly the
22 involved with the college's budget, but really
23 do affect the college, but one of them
24 particularly, before I forget, I'm going to
25 make two recommendations to the full Board at



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2 the end of my presentation. I'll tell you the
3 two things we talked about. One is the charge
4 backs for students who attend that live in
5 Suffolk County but attend out of county
6 community colleges. We looked at that.

7 As you know the student's home
8 county is billed by the college for the
9 non-resident's portion of the tuition. In
10 21011, four thousand one hundred sixty-three
11 students attended community colleges outside
12 of Suffolk county. Two thousand five hundred
13 thirty-one attended Nassau County Community
14 college. Seven hundred twenty-two attended
15 the Fashion Institute of Technology, which is
16 considered, although it's a four year school,
17 is considered a community college.

18 It cost the county thirteen point
19 eight million dollars. The county got this.
20 Now it's charge, the different towns on a
21 proportional basis, but that thirteen point
22 eight million dollars is not part of our
23 budget, but it's being spent.

24 There is considerable discussion on
25 this college's lost revenue, that these kids



1 1/17/13 SCC Board of Trustees meeting
2 could be going here and paying tuition here,
3 and it was also mentioned that we may be
4 losing some good students. I know it
5 continues to be analyzed. That is considered
6 a big number, Anthony.

7 TRUSTEE MANGUAL: Just a note,
8 today at the advocacy committee meeting with
9 Legislator Anker, we touched on these topics.

10 TRUSTEE MORGO: The real force of it
11 has been diffused a little bit because now
12 it's the towns paying, not just the county.
13 But it's still lost revenue and lost students.
14 The other thing we spent a considerable amount
15 of time on is the reporting of assets and
16 liabilities on capital projects. As we know,
17 capital projects are funded through bonding,
18 half by the state through the Dormitory
19 Authority of State of New York, and the other
20 half by the county's bonding capabilities. It
21 really is not part of our budget.

22 The state asked that going forward,
23 that the liabilities occurred by the DAFNY
24 bonds, the debt service not be listed as a
25 liability with us, just the assets for the



1 1/17/13 SCC Board of Trustees meeting
2 buildings that we bonded. However, the county
3 comptroller wasn't crazy about that idea. He
4 said it gave a distorted picture that we were
5 only listing the assets, we weren't listing
6 the liabilities. Legally, the liabilities
7 aren't ours because we don't have bonding
8 authority. But just for the county's sake, he
9 wanted us to continue to list the liabilities
10 on our financial statements, even though it
11 clearly states in the financial statements
12 that this is not our responsibility.

13 It was discussed with our auditors.
14 They didn't seem to have a problem with that.
15 For now, those liabilities will be part of our
16 financial statement just for the county, not
17 for the state.

18 TRUSTEE SANDERS: Doesn't that
19 require two separate types of financial
20 reports that carry for the county and not for
21 the state?

22 MS. VIZZINI: What we are talking
23 about is the financial statement, not the
24 budget. There is a section on the financial
25 statement headed "capital." That is where we



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2 show that the DAFNY has assets and liabilities
3 as well as our capital structure, as does the
4 county.

5 TRUSTEE SANDERS: So, clarification,
6 are the reports to the county considered
7 internal financial statements and then the
8 audited financial statements are the financial
9 statements? You get where I'm going with
10 this? One is internal because it's not the
11 one that is filed in public. The one that is
12 filed in public is what is externally audited.

13 MS. VIZZINI: On a stand-alone
14 basis, the college has financial statements
15 that include the college and smaller entities.
16 Includes the Association. What Jim is
17 presenting is the university comptroller
18 identified that the state duplicated showing
19 assets and liabilities and the sponsor and/or
20 the community college would show them as well.
21 So the state decided to minimize any
22 duplication and change the manner in which the
23 assets and liabilities are to be shown on the
24 college's financial statements.

25 TRUSTEE MORGO: The county



1 1/17/13 SCC Board of Trustees meeting
2 comptroller wanted us to continue to show them
3 as we have been, and our outside auditor said
4 they didn't have a problem with that.

5 TRUSTEE SANDERS: I got it.

6 TRUSTEE MORGO: The financial
7 statement, the external financial statement
8 clearly said that this liability is not ours,
9 it's the county's liability.

10 MS. VIZZINI: The reason is based
11 on an agreement that we have with the county.
12 I believe it's verbal from about 2002. It's
13 not going to appear in both places, it's only
14 going to appear in one. Usually, when you
15 show assets, you show liability to balance it.
16 So it seemed reasonable.

17 TRUSTEE MANGUAL: You get tuition
18 per student per classroom.

19 MS. VIZZINI: At the time, then
20 Vice President Stein made a very compelling
21 argument that they are assets. It's a concept
22 that is important as well. The feeling on the
23 part of the county at the time was you should
24 show the liability too. So it's balanced.

25 TRUSTEE MORGO: The crazy thing is



1 1/17/13 SCC Board of Trustees meeting
2 we don't have the power to bond our capital
3 projects. Finally, at the end of the meeting,
4 the committee voted on two things that it
5 wishes to recommend to the full Board.

6 THE CHAIRWOMAN: The committee
7 didn't vote.

8 TRUSTEE MORGO: I know we voted on
9 the first one.

10 THE CHAIRWOMAN: Committees don't
11 vote.

12 TRUSTEE MORGO: We did. It was the
13 sense of the committee.

14 THE CHAIRWOMAN: Thank you.

15 TRUSTEE MORGO: It would be we
16 wanted to express that it was the sense of the
17 committee that really absent some
18 extraordinary circumstances, that the tuition
19 for the 2013-2014 fiscal year remain the same
20 as the tuition for 2012-2013. That is the
21 recommendation that we wanted to bring to you.
22 It was our sense, and we would like to make it
23 your sense as well.

24 THE CHAIRWOMAN: I think the full
25 Board notes that recommendation.



1 1/17/13 SCC Board of Trustees meeting

2 DR. McKAY: On the second thing on
3 the discussion, I'll just say under advisement
4 until we have a full analysis of the fiscal
5 state of the institution, and Walter will tell
6 us that as well, we have always taken into
7 consideration the contribution of the students
8 and contribution of the state and county
9 sponsors as a third, a third and third, which
10 we have not maintained.

11 I think on the record I want to say
12 as a point of caution, until we know the full
13 fiscal state of the institution, once we get
14 to that point, we will make a recommendation
15 to the Board, and it will be in the best
16 interest of all parties involved.

17 THE CHAIRWOMAN: It's noted. Please
18 understand that what is a committee. I'm sure
19 it's a priority for the college not to
20 increase tuition for students. It's not a
21 directive, it's not a resolution, it's just
22 I'm sure we share that same hope that we don't
23 have to increase tuition. I wanted to make
24 that clear and express that here.

25 TRUSTEE MORGO: The second unanimous



1 1/17/13 SCC Board of Trustees meeting
2 consensus that we wanted to share with the
3 Board, and we didn't vote on this, is that the
4 administration details efforts to increase
5 student success and completion, and details
6 the percentage of expenditures in this
7 direction of student success and completion.
8 Any questions on that?

9 THE CHAIRWOMAN: As you mentioned
10 before, Standard 2 speaks to that as well as
11 the allocation of resources and percentages of
12 money to student success and initiatives,
13 which the college is already doing.
14 Hopefully, you will keep us informed of that.

15 TRUSTEE MORGO: That was part of
16 Theresa Sander's report. That is my report,
17 Madam Chairperson.

18 THE CHAIRWOMAN: You seem to enjoy
19 being chairman.

20 TRUSTEE MORGO: I'm glad I
21 volunteered.

22 THE CHAIRWOMAN: I'm glad you
23 volunteered, too. At this point, I will go
24 with my report. Everything has been said,
25 Mr. President.



1 1/17/13 SCC Board of Trustees meeting

2 DR. McKAY: Madam Chair, I can't
3 make a motion to adjourn. Certainly we made
4 the presentation on Middle States, which is
5 very critical. That will conclude my
6 presentation. I mentioned Ben Zwirn and his
7 work with the intergovernmental relations, so
8 I have no further comments at this point.

9 THE CHAIRWOMAN: Before we adjourn,
10 just on behalf of the Board, I want to express
11 our deepest condolences for you and your
12 family for the loss of your sister. You are
13 in our thoughts and your family during this
14 difficult time.

15 DR. McKAY: Thank you.

16 THE CHAIRWOMAN: That said, motion
17 to adjourn.

18 TRUSTEE PONTIERI: Second.

19 THE CHAIRWOMAN: All in favor?
20 Opposed? Abstention? Motion carries. Thank
21 you. Have a good night.

22 (Time noted: 7:00 p.m.)

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CERTIFICATION

STATE OF NEW YORK)

)

ss:

COUNTY OF SUFFOLK)

I, JUDI GALLOP, a Notary Public in
and for the State of New York, do hereby
certify:

THAT this is a true and accurate
record of the meeting held by the Suffolk
County Community College Board of
Trustees on January 17, 2013, as reported
by me and transcribed by me.

IN WITNESS WHEREOF, I have hereunto
set my hand this 20th day of January,
2013.

Judi Gallop

JUDI GALLOP



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