

## PRESENT:

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DAFNY IRIZARRY,
WALTER HAZLITT,
SAUL FENCHEL,
BRYAN LILLY,
JAMES MORGO,
THERESA SANDERS,
PAUL PONTIERI, JR.,
BELINDA ALVAREZ-GRONEMAN,
ERNESTO MARTTACE, JR.
ANTHONY MANGUEL,
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DR. SHAUN L. McKAY,
LOUIS PETRIZZO, ESQ.,

Chairwoman
Vice Chairman
Trustee
Trustee
Trustee
Trustee
Trustee
Trustee
Trustee
Student Trustee

SCC President
Counsel to Board

6/21/12 SCC Board meeting
THE CHAIRWOMAN: Good morning.
Please rise for the Pledge of Allegiance.
(Whereupon, the recitation of the Pledge of Allegiance took place.)

THE CHAIRWOMAN: At this time, [we will|well] have the swearing in of Mr. Morgo By the county clerk.

TRUSTEE MORGO: I just want to say thank you to everybody and I'm looking forward to serving with you under the leadership of President McKay. I'm back after a eight here hiatus. My good friend Theresa Sanders said it's really good to see that recycling works. The best thing about being back is that I also told this morning that you will use my picture from eight years ago so I'm very happy.
(Whereupon, James Morgo was sworn in as a Board member.)

THE CHAIRWOMAN: Congratulations, Trustee Morgo.

TRUSTEE MORGO: Thank you.
THE CHAIRWOMAN: At this time would like to commence.

DR. ADAMS: Chairwoman Irizarry, it

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gives me great pleasure to introduce two Eastern Campus students. As the number of students attending community college nationwide continues to rise, the Jack Kent Foundation supports activities and scholarship efforts to ensure that the best two career college students completes their four year degrees. The scholarship covers tuition, fees, books, living expenses for up to a total of thirty thousand dollars annually for up to three years.

This year, one of the college's 2012 graduates from our Eastern Campus, Ms. Shelby Harvey, was selected from among sixty scholars from among seven hundred eighty-six applicants from across the states. Scholars are selected based on demonstrated achievement not only academically, but also in service, leadership, and community involvement. Shelby was one of Suffolk's Get There from Here Scholars. She graduated with a 3.9 GPA and was President for both the Honors Club and Phi Theta Kappa. In addition, she has been involved in many local community activities. Shelby received the SUNY

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Chancellor's Award for Excellence and was chosen as a member of the All U.S.A. First Academic Team for New York State.

This scholarship award will enable Shelby to transfer and complete her undergraduate degree at the University of Texas at Austin. Please join me in congratulating Shelby for this great honor both for herself and Suffolk Community College.
(Whereupon, Shelby Harvey received her award.)

Today we also recognize Landon Doroski, who earlier this month was recognized by the Boy Scouts of America for successfully completing all the requirements for scouting's highest rank, Eagle Scout. An Eagle Scout award honors the scout, his family, his troop and his troop leaders.

As part of the commitment put forth for this recognition, the Boy Scouts of America encourages Eagle Scout candidates to complete worthy projects to improve their community. Landon's project was dedicated to clearing and restoring a nature trail located in Moore's

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Woods in Greenport. The original trail was made in the 1970's. Overgrowth had encroached the pathway and potholes this developed all which made the trial hazardous and impassable. Landon's project took four full days to complete.

We congratulate Landon on the completion of Eagle Scout and for his hard work and service to the people of the Village of Greenport and the tourists who visit the community. Through this effort visitors can enjoy once again the quiet scenic walking trail. The American flag was flown over our nation's capitol in Landon's honor on June 3rd, the day he received his award. Landon attends our Eastern Campus, where he is a peer mentor and holds a 3.4 GPA. The Eagle Scout award is a distinction that will follow Landon throughout his life.

We hope that all the qualities that inspired you to this achievement continue to lead you on to even greater success in life. I also wanted to point out that Landon is one of five children in his family to graduate Suffolk

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County Community College. I would like to introduce Landon Doroski.
(Whereupon, Landon Doroski received his award.)

THE CHAIRWOMAN: At this time, I
would like to request a motion to go into executive session to discuss litigation and personnel matters.

TRUSTEE MATTACE: So move.
TRUSTEE FENCHEL: Second.
THE CHAIRWOMAN: In favor? Opposed?
Abstention? Motion carries.
(Whereupon, the Board met in executive session at 9:15 a.m. The meeting resumed at 10:00 a.m.)

THE CHAIRWOMAN: Motion to resume our Board of Trustees meeting.

TRUSTEE SANDERS: So move.
TRUSTEE FENCHEL: Second.
THE CHAIRWOMAN: All in favor?
Opposed? Abstentions? Motion carries.
I would like a motion to take out of order a presentation. Second by Mr. Mattace. Motion by Mr. Manguel. All in favor? Opposed?

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Abstentions? Motion carries.
TRUSTEE FENCHEL: Madam Chairwoman, as I advised the Board previously, I believe that there was a potential conflict in me hearing anything concerning the solar matter, and therefore $I$ have to excuse myself from this presentation. I would then like to come back at the end of the presentation. Thank you very much.

MR. GATTA: George Gatta, Executive Vice President for the Board. This is to follow up on a presentation that the Board received at its April meeting where we discussed the proposal to work with Suffolk County and enXco, a private company, to install solar generating carports at the Grant Campus. Within the past week, the Board did receive extensive information on the administration's analysis of that proposal, operational, legal, and overall status of where we were with the project.

Let me say from the beginning we did receive very good cooperation from Suffolk County, particularly from the Department of

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Public Works as we looked at issues like temporary parking and some other issues. On the operational and in the report that you received, there are a number of pendencies. I won't go through all of those.

Let me recap where we are. Let me begin by saying that late last evening, the President did receive a communication from the County Executive's office advising the college that enXco no longer had an interest in working with the college on this carport project. So the rest of the decision will really just be to inform the Board in a brief way our effort to analyze the project, to have outreach to the college community, the faculty governance at the Grant Campus, as well as student leaders, and in the documents that you received, you have a report on that. We had separate meetings with both faculty, their fiscal committee. We had a separate meeting with student leaders back in May. It was upwards forty-six or forty-seven student leaders representing many groups, including campus activity student leaders and a number of other

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programs at the campus.
Besides the operational concerns that we expressed in terms of snow removal and some issues related to liability, for both our employees and for students related to any damage to the structures, we did receive concerns and heard concerns directly from faculty at that meeting, and also in a follow-up survey that was performed, that there was limited support for the carport project itself at the Grant Campus. However, there was a strong sentiment that overall, both faculty, staff and students supported solar generating facilities on the college.

In the information you received that they're is a growing use and development and installation of these facilities at colleges around the country. Documents that we have looked at show up to a four hundred fifty percent increase in the installed capacity of solar generating facilities on college campuses over the past three years. We did provide a number of links in that document so you can see firsthand both reports from the media and

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reports from individual colleges as examples, they span both installations that are carports installations with roof mounts under and in vacant land that was not within the core area of the carport.

At this point, after our review, and
after the feedback we got from both students which was seventy percent favorable, we believe it's worth looking at this further, even though at this point we won't be, or it appears we won't be proceeding with the project with enXco and Suffolk County. It appears worthwhile to look at this as something that would be worthwhile to develop between the college itself and a private entity in a public-private partnership.

I'm sure the President has an interest in looking at this going forward. With that, $I$ would be glad to respond to questions you might have.

TRUSTEE PONTIERI: Any reason they gave?

MR. GATTA: The communication that the president received was that statement.

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That at this time enXco was not interested in pursuing this project with us. We have not received anything more specific than that. tRUSTEE MORGO: Do you have any idea what the next move is?

MR. GATTA: We don't have any other communication from the County on that. That is something that the County officials would have to respond to.

THE CHAIRWOMAN: I want to say thank you for the comprehensive review that we received. There was a lot of effort made to reach out to the different constituencies in the college and to gather the input. That was very well done. Thank you. At this point, Dr. June Aronberger had requested to address the Board.

MS. ARONBERGER: I'm June Aronberger.
I represent the Grant Campus academic center. I was asked to speak at this meeting regarding the solar carports. There is no need for a report at this point. The faculty did request more opportunity for a larger participation in discussion of the issue. But it is no longer

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necessary to read my complete statement. Thank you very much.

PRESIDENT McKAY: Chairwoman and members of the Board, two meetings ago we had -- well in April we got a request for the Foundation to provide a report to this body in regard to its current financial status. We did not have a meeting at the last session as scheduled. I have spoken to Chairman Bob Walter. He's here with us this morning and I would like to invite Bob Walter, the Chairman of the Foundation, to provide the report to you.

> MR. WALTER: Thank you,

Mr. President. Good morning. On behalf of the Foundation, I'd like to congratulate former director of the Foundation, Jim Morgo, on his appointment to the trustee of the Suffolk County Community College.

TRUSTEE MORGO: Thank you, Bob.
MR. WALTER: It's very well earned. Also, I would like to congratulate the student honorees this morning. It was fabulous. I love to see that happening with students. I

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have some numbers that you asked at the previous Board meeting. However, before I do that, I would like to say a few words related to my work with the Foundation.

This year is my forty-fifth anniversary working with the college, which started with my election as President of the Student Government Association. Since that time I've served under six president. In 1979, I was founding president of the Suffolk County College Alumni Association. During the last twenty years, the Suffolk County Community College Foundation and Suffolk County Community College Retirees Association became a reality. We are particularly proud of our efforts on behalf of the honorees program. I have attended almost every graduation gala and golf outing during that period. As it is the college highly regarded institution throughout the country, the Foundation is well thought of amongst its peers.

Our investment portfolio has grown to more than twelve million dollars. The recent economic times have impacted all foundations

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> 6/21/12 SCC Board meeting throughout the country. Our portfolio did better than most during that period. Our audited reports have and continue to be exceptional. The major gift campaign is off and running. Recent major gifts from one hundred thousand and two hundred thousand dollars respectively, which were probably publicly announced at our 2012 gala. I understand the latest numbers are we were over one million dollars.

PRESIDENT McKAY: One point two.
MR. WALTER: In September, we will have a new Chair for the Foundation. It has been my honor and privilege to be the Chair of the Foundation for the last eight years, serving the interest of the college and the students. (Applause.)

Having said that, the report that you have in your file is dated as of August 31, 2011. A later report from our auditors would be more appropriate to spend time on. It's a year old data. The reason for that while complete, the 2012 audit has not been seen by the Board of Directors and Foundation. It will

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be presented at the July 24 th meeting. I would make sure that you get a copy of our latest information up-to-date.

THE CHAIRWOMAN: Any questions?
MR. WALTER: Thank you.
PRESIDENT McKAY: I'd like to say
for the record that Chairman Walter has certainly worked very diligently with us in advancing their campaign and being the first Chairman of the Foundation, certainly we look to him and we congratulate him on all the years he served with the college. He will remain on the Board. There is a transition that will happen at the next meeting. We thank him for his work to the college.

At this point $I$ would like to
invite --
TRUSTEE MATTACE: Excuse me, Mr. President. I have a statement. I had spoken to the Chairwoman this morning. This report gives us totals. This is not what I requested initially. As far as expenditures under each one of these totals, I, in fact on the Foundation received this when we did the

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audit.
But I'm asking for a break down which
I have been asking of each of the total line items, what the expenditures are so this Board can see where the money is going. All we are seeing are just totals.

PRESIDENT McKAY: The full total report and financial statement provide that information.

MR. WALTER: The Board will have also budget reports or whatever, aggregate numbers. You have to have a DL run in order to indicate what Trustee Mattace is asking for.

PRESIDENT McKAY: Madam Chair,
because the full financial report isn't available, when that is approved by the Board and closure of the financial statements occur, I would ask Chairman to also indicate that a submission of the exact detail, every line item. You have to know that throughout the entire year. There is a finance committee and audit committee that looks at that. If you want to look at every line item it will be a very big document, but I'm sure we can get that

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to you.
THE CHAIRWOMAN: When will that be complete.

PRESIDENT McKAY: Can we get that by the August meeting?

MR. WALTER: Yes.
TRUSTEE MATTACE: Last year as well.
This is closed out. They should have that information already.

PRESIDENT McKAY: It has to review the whole transaction for the year, so you review all those transactions. The finance audit committee signs off and says yes. Then we provide that document that you just asked for in addition to the report that the Chairman says he will provide for us.

TRUSTEE MATTACE: That is for this year. I'm talking about the report that we have here is from last August. These are totals from the year before. If we got the totals here, I would like to know where the money that was expended, that is all. That was the original question.

PRESIDENT McKAY: It starts in August

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and runs through the end of this financial period.

TRUSTEE MATTACE: I would still like to see it, and I think the trustees would like to see a breakdown and compare the two years.

THE CHAIRWOMAN: A breakdown of the previous year which has already been completed.

PRESIDENT McKAY: It's going to end this year. If you wanted to go to'10-'11, that is another report.

TRUSTEE MATTACE: That is what we have here 2011, August. This is totals for last year, which was completed, approved by the Board.

MR. WALTER: That is from the year before.

TRUSTEE MATTACE: Yes. This year hadn't been approved yet. When I asked for the breakdown, $I$ was asking for this, which was already done. We don't have the breakdown.

MR. Walter: That report ends in '11.

PRESIDENT McKAY: What you will get is '11-'12. When '11-'12 ends, that is a whole

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'nother report.
TRUSTEE LILLY: You are looking for a comparison.

TRUSTEE MATTACE: Originally when I asked the question a few months ago, close out what we finished. This report that we got today was finished a couple of months ago because it ended in August of '11. I understand because $I$ was on the audit committee of the Foundation that we are working on this year. I can't expect you to give me a report that isn't completed.

Now you are saying you are going to complete it now, so you want to give me this years. I want last years, so we can sit there and put to together, you can put it on a CD.

THE CHAIRWOMAN: If I understand clearly we will have a report a breakdown for the 2120-'11 because that has been completed already. When we complete the 2011-2012 we will also have access to that.

PRESIDENT McKAY: Absolutely.
THE CHAIRWOMAN: Thank you.
MR. GATTA: Good morning again.

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There are two items on this morning's agenda that would award the design contracts for facilities at the Eastern Campus and the Grant Campus, the Health and Wellness Center at the Eastern Campus, a long awaited project, and the new Learning Resource Center at the Grant Campus.

Both campuses working, with central facilities and our capital projects staff, embarked on a review of and competition for architects to provide services for these projects over the last six to eight months, even longer, and we are pleased to report that both committees have come in with a recommendation independent of each other, and the firm that has been selected on both projects is Wiedersum \& Associates.

This is an exciting time for the institution. Both of these projects are much needed, not just from a completion of a campus standpoint, but from an academic and student quality of life standpoint. On top of all the other work that we are undertaking to rebuild and refurbish our infrastructure and buildings,

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these two buildings will really be almost capstones, certainly on the Eastern Campus, to complete at that campus and a much needed academic and student learning space at the Grant Campus.

With us is the CEO of Wiedersum \& Associates, Richard Wiedersum, and also joining us from ikon. 5 Architects, a sub-consultant, Arvan Tico and Joe Tittoni, and at this time they would like to present the Board with a brief presentation on both projects.

> MR. WIEDERSUM: I would like to
thank the Board of Trustees, the
administration, as well as the various committees for selecting our team for the design of your Health and Sports Facility at the Eastern Campus, as well as the Learning Resource Center at the Grant Campus. My name is Rick Wiedersum, as Mr. Gatta said. I'm a fourth generation architect at Wiedersum Associates, which was started by my great-grandfather in 1926.

Wiedersum, along with Icon.5, has
joined our offices to design these two

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facilities. We are here today to do a quick presentation. Over the last eighty-six years, Wiedersum Associates has been involved with over fifteen hundred projects here on Long Island, and one of those is the master plan for the Eastern Campus, which we are excited to be back here in the development of the sports facility.

The main members of our team are, as mentioned, association with Icon.5. Both Icon. 5 and Wiedersum Associates, principals of the firm will be involved in the beginning of the design all the way through to the end. Civardi Engineering will be providing the mechanical and plumbing design. Severud Associates will be providing the structural engineering for both projects.

We have worked extensively with both those firms over the last twenty years. So there is a harmonious relationship with both those firms. And Toscano Clements \& Taylor, who will be our estimators to make sure we are keeping within the budgets. Wiedersum Associates was involved

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with the original master plan on the campus, and our experience goes beyond that as well. We have been involved with several pool and auditorium projects throughout Long Island, as well as a number of sports facilities. Mainly K through twelve education.

Looking at these projects when they came out, we felt an association with the highly specialized design architect, award winning firm throughout the country would be needed. I'll let Arvan come up and go through some of their projects.

MR. TICU: This slide that you have up here is really of our pool consultant. We have done numerous pools throughout the States and they're an integral part of our team for the. Good morning, my name is Arvan Ticu. I'm the managing principal of icon. 5 architects. I would like to thank all of you to allow us to make this short presentation.

Icon. 5 Architects is an award winning design firm located in Princeton, New Jersey. In 2011 we were cited by Architect Magazine as being one of the top ten design firms in the

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United States. Over eighty percent of our projects are on higher education campuses throughout the United States, and we have a vast amount of experience with recreation facilities as well as learning resource centers. Recently, we completed the Namoli Athletic \& Recreation Center in New Jersey Institute of Technology in 2011, and currently we are in construction of a learning resource center for the Medgar Evers Campus for CUNY.

I would like to briefly summarize one of our recently completed projects that is relevant to the Health and Wellness Center. The Health and Wellness Center for the College of New Rochelle in Westchester, New York was completed in 2008 and achieved elite silver status. It's unique to its environment, and the architecture expresses the values of the college.

Due to the residential scale of neighborhood and large two story gymnasium and pool, we took advantage of the sloping sites and embedded the pool into the hill, effectively reducing the mass of the building

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by thirty-three percent, as well as taking advantage of the thermal insulation that you can get for the pool from the earth. The gymnasium is accentuated with multi-color glass panels that provides natural light as well as having appropriate materials for durability.

The pool, which is naturally lit by skylights, has a heat recovery system, energy efficient boilers, and durable materials, in this case, all cast in place concrete.

Icon. 5 philosophy is very simple: Our designs are based on the environment and history of the place. Therefore, the architecture is timeless, because it's based on the uniqueness of that particular campus. We are extremely excited and we look forward to be working all of you to achieve a great project.

At this time, I would like to present my partner Joe, who is going to talk about the Learning Resource Center.

MR. TITTONI: Good morning. I'm Joe Tittoni principal of Icon. 5 Architects. I'm going to conclude the presentation by

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introducing you to the concept for the Grant Campus of the Learning Resource Center, inspired by the college's logo of the lighthouse. We have proposed a learning resource center be a lantern for learning on the Grant Campus. The lantern sits above a central information commons and can be seen as one approaches the campus from the east and west parking lots or along the academic mall. The building plan is economically arranged as an efficiently and economically arranged compact plan with a very dynamic and yet functional interior environment. There is an outdoor landscaped entry garden that overlooks a two story interior information commons. The information commons is directly in the center of the plan, around which all of the other important learning resource spaces are arranged. This is a view of that two story information commons, and it illustrates how both natural lighting and views are paramount in creating an inspirational learning environment for the students and one that the students, we believe, will love to be in.

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A radial stair, you can see in the illustration, connects the first and second floors together. We have fully in place group study rooms both had this space and throughout the entire learning resource center, and individual working stations in the information commons and throughout the common facility. Integrated through the design approach are energy conservation information which will lead a LEED gold certification. Natural daylight harvesting, heat recovery, radient heating and cooling and photo photovoltaic.

In closing, the lantern for learning at the Grant Campus really distinguished itself by creating a symbolic cupola or lantern on the campus, walking on the academic mall to the health and sports facility, one can see the lantern welcoming everybody into what we believe will be a dynamic, exciting learning experience, one that meets all the programmatic requirements of the campus at this time.

At this time, if you have questions, I'll be glad to take them.

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TRUSTEE MORGO: Madam Chairwoman, I have a question for George. Both of these were approved in the County's capital program.

MR. GATTA: Both projects. The
Learning Resource Center is fully funded, and appropriated Health and Wellness Facility, the design funds for approximately a million dollars or so has been appropriated already and the construction, furniture, fixtures and equipment has also been added back into the capital plan. So it's in the capital plan.

TRUSTEE MORGO: Which one, 2014?
MR. GATTA: The funding for
construction is in 2014. We won't be ready for construction until approximately 2014 anyway.

THE CHAIRWOMAN: Any other questions? I want that thank you for your presentation. I'm looking forward to that learning center. Thank you very much.

I would like to request a motion to adjourn the Board of Trustees meeting and call for Board of Directors meeting.

TRUSTEE MATTACE: So move.
TRUSTEE MANGUEL: Second.

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THE CHAIRWOMAN: All in favor?
Oppose? Abstention? Motion carries.
(Whereupon, the Board of Directors meeting was opened.)

THE CHAIRWOMAN: Request approval for motion for the approval the minutes for April 19, 2012, Board of Directors meeting.

TRUSTEE HAZLITT: So move.
TRUSTEE MANGUEL: Second.
THE CHAIRWOMAN: All in favor?
Opposed? Abstention? Motion carries.
Request a motion for the approval of the Association Resolutions Number 2012, A4, A5 and A6.

TRUSTEE MATTACE: So move.
TRUSTEE FENCHEL: Second.
THE CHAIRWOMAN: All in favor?
MR. PETRIZZO: (Inaudible.)
THE CHAIRWOMAN: I request a motion for the approval of the minutes of April 19, 2012. That we have. We are going to do Association Resolutions Number 2012 A4 and A6. A5 will be moved to the Board of Trustees meeting.

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6/21/12 SCC Board meeting TRUSTEE PONTIERI: So move. tRUSTEE MATTACE: Second. THE CHAIRWOMAN: All in favor?

Opposed? Abstention? Motion carries.
At this point, I would like to
introduce Vice President Araneo to present the Association financial reports.

MS. ARANEO: Good morning. It's my
pleasure to present the proposed 2012 to 2013
budget for the Suffolk County Community College Association. The Association budget impacts all of the student life areas across the college, including student government, clubs and activities, athletics and the arts as well as the campus child care centers.

Earlier this year, President McKay directed the 2012-2013 Association budget place a priority emphasis on support for student clubs and intramurals.

The Association budget also makes the same assumptions that the college's budget makes, specifically it assumes enrollment for the forthcoming year will decline by one point five percent. It also includes a two point

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five percent budget reduction in every department and across the campuses, and no cost of living increase for the Association staff.

Based on the budget assumptions, in placing the budget revenue categories for 2012 to 2013 approved budget, besides the 2012 to 2013 proposed budget, you see that student fees declined as a result of the projected decrease in enrollment.

Appropriated funds by direct
investments made to enhance student areas. As an example, this year we are purchasing furniture for the student lounge on the Grant Campus from this category. Other income includes interest, advertising income and theater revenue. The decline in this area reflects a decision to focus student effort on the journalistic experiences of writing and producing the student paper as opposed to the marketing aspect of selling advertising space for the paper. The bottom line shows a decline of one hundred forty-three thousand dollars, or three point six percent.

As mentioned earlier, a priority was

Five Star Reporting, Inc. 90 John Street - Ste. 411 New York, NY 10038 Phone: 631.224.5054 Fax 631.224.3926 placed on certainty categories within the budget. As such, funding increases were made to student clubs, child care and intramural sports in the amounts indicated on the slide. Now we will move onto the financial report for the period September 1, 2012 through May 31, 2012. As you can see in column one, we have the specific funds. The budget revenue in column two, with the actual year to date revenue of May 31 st, in column three. Column four shows the budget expenditures. Our year to date actual expenditures are in column five, and column six shows the year to date net profit or loss as of the end of May.

As you can see, all of the funds are in a positive position. Although it may appear that there are some very large balances in the net profit category, particularly for the student associations and athletics, several major expenditures will come due before the end of the fiscal year. Specifically, the main campus budget still has bills to pay for payroll and benefits for staff. Orientation program on all three campuses, the recent

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6/21/12 SCC Board meeting government retreat, the theater brochure for the fall spring program. Supplies, postage, furniture and renovation for the Grant Campus student lounge and the Long Island Shakespeare Summer Festival.

The child care centers and Peconic Cafe all have payroll and benefit obligations for their employees. College-wide athletics will be servicing Their vans, purchasing uniforms, equipment and supplies. Making the final stipend payment to the spring coaches and paying for the fall registration and August games and transportation.

Thank you. If you have any questions.

THE CHAIRWOMAN: How do we determine priorities? I know that the student clubs and intramurals were priorities this year. How did that come about?

PRESIDENT McKAY: From the campuses, the campus teams On each campus there is a group that works on the campus. That includes students faculty, staff, administrators when they prepare an initial budget. That is then

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submitted to a college-wide committee compromised of a similar composition. It is then sent forward to the Vice President of Student Academic Affairs and meets with myself and we met with VP Gatta, and we looked at where the priorities were with regard to the student involvement engagement. We have a number of student clubs and intramurals was an area in the report that general counsel Petrizzo will speak about shortly, that was an area that students indicated that they needed to see more involvement across the campuses. In regard to the clubs, club activities have increased tremendously. Due to the diversity of the campuses, we are seeing a number of new clubs coming on board. We merely reflected the changes we are seeing on the campuses in regard to apportioing funding to those areas. That is what drove us to those items.

THE CHAIRWOMAN: I see the funding
increase by percent, but do you have the amount of what the clubs received last year and what

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will they receive this year?
PRESIDENT McKAY: The actual number of the clubs, I have the executive deans here. I think the average is about three hundred something dollars, but there are two categories that support the clubs, the Campus Activities Board and Student Government Association. When the clubs are out of funding, they go back to the Campus Activities Board and request an allotment. If a club has a special trip or special project outside of what they have, a request goes to the Campus Activities Board and the Board meets and considers the request and they're assigned appropriate funding levels for each of the activities.

TRUSTEE MANGUEL: It was four fifty last year.

THE CHAIRWOMAN: All clubs receive the same amount?

SPEAKER: For East, not necessarily. I think part of the funding depends on the level of activity for each of the organizations. The increase in funding, I cannot give you a specific number. If they run

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out, they can go to their respective boards. Traditionally, clubs may spend, have no money and in a sense the activities would cease. With the increase in funding, we have the opportunity, at least for some clubs that are very active, to either increase the budget or clubs that are out of it to request additional funding. If you need the information in terms of each specific club, we can get that information to you.

THE CHAIRWOMAN: Do we have the standing amount that the clubs will receive this year?

PRESIDENT McKAY: We will get that back to you. It varies. Every campus has a different number of students that are actively participating. When they meet to look at the activities and number of students involved in the activities, that varies. The associate deans on the campus have an account that also supports additional funding. Let's say there is a tournament, a national championship, and they have to travel and there is no money in the account, they can go to the dean.

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There are a number of accounts that we can use. There are some clubs that don't use all the money before the end every the year there is a meeting of the campus groups to look at what was not spent and reapportion or move the balance, so there a whole process as well.

THE CHAIRWOMAN: Student budget orientation, what does that involve?

PRESIDENT McKAY: That is where you have new students brought in. There are activities on the campuses for student orientation. Each year we bring in new students for the fall. In the middle of the semester, there are students working to get mentors for those students. We have activities on the campuses for orientation for those new students, and that is funded out of that budget. They receive a number of things, and we also have to have food on them they have handouts and trinkets. There are a lot of things that they receive.

They have breakouts for the parents and breakouts for the students in a number of different areas. Ammerman, $I$ think, has three.

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Grant has two, so does East as well.
THE CHAIRWOMAN: These orientations
are for students who have already been admitted to the college?

PRESIDENT McKAY: Yes.
TRUSTEE MATTACE: Just for the graduation, I noticed that we wound up with a surplus of twenty-seven eight thirty-eight.

Does that surplus get carried over each year? PRESIDENT McKAY: We are still
receiving invoices from commencement. If there is anything left there, that will carry forward, yes.

THE CHAIRWOMAN: Any other questions? We will have a presentation now.

MR. PETRIZZO: Would you like me to proceed?

THE CHAIRWOMAN: We have a presentation by General Counsel Petrizzo on the Association report.

MR. PETRIZZO: I will be brief.
That seems to be the theme of the day.
Several months ago, the Board of
Trustees charged the Office of Legal Affairs to

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6/21/12 SCC Board meeting conduct a selective review of the College Association report that had been submitted earlier this year. That review is not intended to be a line by line critique of the report, but rather a selective review of most prominent factual features of the report to determine whether or not further investigation of the report is required by the Board of Trustees.

In order to understand and probably properly value the information in this report, the Board needs to have a clear understanding of how this committee functions. They started out by assigning individual areas to members. Athletics, students services, theater, culinary from the association side. And insurance and risk management all given to individuals. Now, I've had an opportunity to interview all of the principals, all of the members of the committee. They all agreed on certain basic facts: Number one, there were no regular committee meetings of this group. Number two, there was no group examination of the individual findings; in other words, whatever one member found with respect to

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athletics became the decision of the whole, the decision of the group. The full committee members never saw or approved the final report. And the conclusions that are made in the report are essentially the conclusions of the person that wrote that section of the report as opposed to it being vetted by the entire committee and being the conclusions of the group.

So it's not surprising that we find there is some good work down and not surprising that they find that there is some very faulty work done in the system. Some of the good work that was done was in identifying the fact that the student organizations were underfunded. We just heard some discussion about increasing that funding in this year's Association budget. Also, there was an identification that intramurals were not being properly funded nor properly staffed, and $I$ think we have also heard this morning some measures taken to address those issues.

Finally, the question of student surveys which came up. Apparently, not every

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$$ campus operates the same in determining what student activities or student entertainment would be provided. On Ammerman, there are student surveys, apparently in Grant, and East less so. That seemed to be another valid recommendation that they came up with.

On the other hand, there were some faulty recommendations in the report. A larger one is a statement that the Association was operating outside SUNY guidelines for association related entities. That is simply a misapplication of the student guidelines. First of all, those guidelines have no application to community colleges, they apply to only four year institutions. They were written some fifteen years after our association started operating, so we are certainly grandfathered in under the prior procedures.

There was some faulty information given which seemed to indicate that there was a large increase in the number of employees in the Association. There were, in fact, a large number of employees, approximately 2004 through

Five Star Reporting, Inc. 90 John Street - Ste. 411 New York, NY 10038 Phone: 631.224.5054 Fax 631.224.3926 2011, but that has largely come back as a result of two fairly significant determinations that were made, one by the Association auditors, which decided that coaches, theater related personnel who were being handled as 1099 contractors should become employees, so that greatly increased number of employees that we had.

The second was a decision by former president Shirley Pippins, who determined that the Association was a good vehicle to increase student work opportunities. She started making many provisions for students to work within the Association under various titles, ambassadors, mentors, orientation leaders, student information desk assistants, et cetera. This also increased the number of employees, so there was a very logical explanation for that increase in the number of employees.

Basically in conclusion, the findings that were of value had to do with clubs, intramurals, student surveys. The faulty work, as we discussed, the process is certainly not one that we want to encourage. We have

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6/21/12 SCC Board meeting committees formed with administrators and faculty for a reason. The reason is to try to get some broad-based upon consensus when we go out to look at things like this. Unfortunately, in the process, there was not any consensus. There was essentially the report outside of the three areas that we discussed this morning is of limited value and I don't really see any further need for the Board of Trustees to look any further into this report. I think we have mind everything that is of value and the rest is to be separated from that.

TRUSTEE FENCHEL: Mr. Petrizzo, the one of the things which was disturbing about the report, whatever bias or motivation behind who it is, certain statistical information in it. This seems to be a creation program.

While I have no real objection to the concept, was that ever approved? Was this concept of just creating jobs, for whatever it is, from a hundred eleven to five hundred.

MR. PETRIZZO: That came about I believe in approximately 2007. I did not find

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any authorization, any resolution that supported that. That was a determination that the president of the college made at that time to expand the employment opportunities in the Association for the students.

TRUSTEE FENCHEL: Do we have any definition of what these positions are?

MR. PETRIZZO: Yes, mentors, ambassadors, orientation leaders, peer coaches, student center information desk assistants.

TRUSTEE FENCHEL: Salary schedule? That is what bothers me about it, not the job creation. I think that is a laudable objective today that seems to be an air of being arbitrarily established and not necessarily the type of job that is appropriate.

MR. PETRIZZO: I disagree.
TRUSTEE FENCHEL: I think whatever the quality --

MR. PETRIZZO: That was a policy decision that was made. And as the Board of Directors of this organization, if you wanted to review that decision, make amendments to it, it would be within your purview to do so.

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TRUSTEE FENCHEL: I would like to at least propose that we do so. At minimum, if only but what are we reviewing is there a policy statement, is there a decision.

MR. PETRIZZO: We can provide you with the salaries. We can provide you with a full list of the titles and salaries, in those student services activities. The rest you will find in your budgets.

TRUSTEE FENCHEL: Jobs descriptions.
MR. PETRIZZO: To the extent they exist?

TRUSTEE FENCHEL: To the extent they exist.

MR. PETRIZZO: They don't exist in the same fashion as we have for full-time employees.

TRUSTEE FENCHEL: Who makes the decision to hire these students?

MR. PETRIZZO: That is coming from the campuses initially and through the business director for budgetary appropriations.

TRUSTEE FENCHEL: There is no merit review?

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MR. PETRIZZO: It's not. My
understanding it's not income based.
TRUSTEE FENCHEL: Whether it's
income based or academic based.
TRUSTEE MANGUEL: I know on the
Grant Campus they do a review of the academic action and involvement on the campus and based on merit they do the hiring do a full orientation on the background, nothing on the scale. I'm not sure about the other campuses.

TRUSTEE FENCHEL: That seems to be a substantial expense.

THE CHAIRWOMAN: Are those positions posted, or how do students come to acquire these positions?

TRUSTEE MANGUEL: They are posted throughout the college. They will submit them to a mass e-mail. I received a few myself. They just blast them out.

THE CHAIRWOMAN: When they are posted, do they describe the skills needed for the position?

TRUSTEE MANGUEL: They require GPA, things of that nature. You would go inquire

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and fill out a application on the campus activities. The basic information you go they fill you in on whatever the basic requirements are.

THE CHAIRWOMAN: Is there an
interview process for this?
TRUSTEE MANGUEL: I'm not sure.
Since I'm on the Board, $I$ can't even inquire about it.

TRUSTEE FENCHEL: It seems to me it the hiring procedure and review procedure, make sure these jobs are being played fairly available to the entire student body and whoever is being selected is being selected on some level of merit. Income or academics, I'm concerned about quite frankly arbitrary hiring, random hiring. I think we have seen some of that.

THE CHAIRWOMAN: Trustee Morgo. TRUSTEE MORGO: On the question of random, when Lou mentioned some of the failings, in his review he mentioned process. I think the whole process looks pretty arbitrary. If there could be a correction to

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6/21/12 SCC Board meeting that. I think that is what Saul is really talking about.

THE CHAIRWOMAN: I have a question.
I know that you mentioned when these committees are formed, they're formed by faculty and administrators. Is there someone overlooking the work of the committee? Is there someone in charge of the committee?

MR. PETRIZZO: Other than the Chair of the committee? Not really. The committee is selected with the Chair. They're given their charge in a charge letter and asked to submit their report to Dr. McKay.

THE CHAIRWOMAN: The Chair is the one monitoring the progress of the committee and that Chair, it's not an administrator who is reporting to Dr. McKay's office or whatever office is responsible.

MR. PETRIZZO: the committee is charged in the charge letter, and it would be the Chairs's responsibility to carry that out.

TRUSTEE MORGO: How long does the Chair serve?

MR. PETRIZZO: Sometimes they're

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selected by the members, occasionally the person selecting the committee or charging the committee would selecting the Chair. It can be either way.

THE CHAIRWOMAN: No one from the office, going back to my concern, no one from the office was checking with the Chair that --

TRUSTEE MANGUEL: This process was being implemented?

THE CHAIRWOMAN: Yes. Who is overlooking the college office, Dr. McKay's office? I would imagine someone is overlooking the work of the committee. I understand there is a Chair, but someone who gave the charge to the committee and appointed the Chair where the Chair was selected later was overlooking the progress of this committee's work.

MR. PETRIZZO: Well, the person who formed the committee, who gave the committee its charge would be required to follow up and make sure that they were submitting their documents. It's not to say that they sit in on committee meetings and oversee the work. That is obviously the purview of the individuals on

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the committee. The reporting would be the responsibility of whoever had the charge to form the committee.

THE CHAIRWOMAN: Who was in charge of overlooking the committee. I'm making sure that the Chair along with the committee members with making progress in their work. It sounds from the report that everyone was working in isolation.

MR. PETRIZZO: Everyone was working
in isolation because that is the way this committee functioned, and that is the not the way they should function.

THE CHAIRWOMAN: Agreed.
MR. PETRIZZO: That was the responsibility of the Chair of the committee. That wasn't up to anybody higher than the Chair.

THE CHAIRWOMAN: Was the Chair
responsible to report to anyone?
MR. PETRIZZO: Yes, to report to the Administration and file their report.

THE CHAIRWOMAN: The Chair was not doing that and no one from Administration was

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following up on the progress of this committee. MR. PETRIZZO: This committee's
report was very late. It was filed, I believe, four to five months late. It was due in September and it was filed in January. In between, partially in defense of the committee, the Chairperson of this committee apparently took ill. There was a period of time where that person was not functioning.

THE CHAIRWOMAN: I would imagine if
the committee report was due in September, it was not provided on the due date, someone was requesting where is the report.

MR. PETRIZZO: I believe that
occurred.
THE CHAIRWOMAN: I would imagine
also report progress was reported to
Administration. Was that happening?
MR. Petrizzo: I can't say that it was or wasn't happening. I can say that it was noted that the report was not submitted on time. There were requests for the report to be completed and submitted. Whether it was reviewed or not reviewed or partially reviewed,

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I can't say.
THE CHAIRWOMAN: I think I made my point. Any other questions? I would like to make a motion to adjourn the Board of Directors meeting and call the Board of Trustees meeting to order.

TRUSTEE MATTACE: So move.
TRUSTEE SANDERS: So move.
THE CHAIRWOMAN: All in favor?
Opposed? Abstention? Motion carries.
(Whereupon, the Board of Directors
meeting was closed.)
THE CHAIRWOMAN: Request a motion for the approval of minutes of April 19, 2012, of the Board of Trustees meeting.

TRUSTEE MATTACE: So move.
TRUSTEE MANGUEL: Second.
THE CHAIRWOMAN: All in favor,
opposed? Abstention? Motion carries. Request a motion for the approval of the college resolutions 2012.53.

TRUSTEE MANGUEL: So move.
TRUSTEE MATTACE: Second.
THE CHAIRWOMAN: All in favor?

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Opposed? Abstention? Motion carries. I would also like to request a motion for the approval of college resolutions 2012.54 to 2012.64 .

TRUSTEE SANDERS: So move.
TRUSTEE MATTACE: Second.
THE CHAIRWOMAN: All in favor?
Oppose? Abstention? Motion carries. I'd like to introduce Vice President James Amoroso to present the college financial reports.

DR. AMOROSO: I'd like to report
positive financial news on all fronts. 2012-'13 budget request was approved by the County Exec and adopted by the legislature on June 19th. In 2010-'11 the financial statement audit has been completed. It resulted in a positive report with no significant findings. The audit or the letter should be in your packets for review and we will be submitting a resolution at the August meeting.

Relative to the current year, 2011-'12, we continue to track positively and we expect the year with a nominal fund balance. Any questions?

THE CHAIRWOMAN: Trustee Fenchel.

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TRUSTEE FENCHEL: I don't know is it
the appropriate context to ask questions concerning this booklet, which is the Suffolk County Community College recommended budget. Should there be comment about that?

THE CHAIRWOMAN: Yes.
TRUSTEE FENCHEL: I really don't have any issue with how officially the college itself is running. I'm more concerned, in looking at booklet of recommended budget, about the emphasis on certain personnel. In a meeting a long time ago, one of the trustees, who already received enough publicity, made a statement that there are students with average IQ's but million dollar hands.

I looked at the breakdown in three campuses. This seems to be directed to the professorial staff that I'm looking at here. This does not seem as if there is a greater emphasis being placed, in fact, to a certain percent a drop off of emphasis on the hard sciences, even what I call -- the term is outdated -- vocational sciences such as automotive science.

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Right now on Long Island, the need
for people is in those fields. It seems to me we should be orienting and changing our emphasis very strongly toward those hard sciences and vocational sciences and increasing personnel in those departments. I look at these three campuses. It seems to me chemistry, biology, physics, automotive science, seems that we are either staying exactly the same or dropping slightly. I don't understand that, in light of the current economic conditions.

PRESIDENT McKAY: Trustee Fenchel, I think you are correct. In the Town Hall meetings we had in talking with the academic chair faculty and students, at least at the Michael J. Grant Campus, for example, that campus only had one chemistry faculty on that campus. One. That individual retired. Certainly we did not get any new lines from the county budget. What we are doing is looking at enrollment in certain areas, number of sections that we offer. As folks retire, we reclass positions.

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On the Grant Campus, we will have three chemistry faculty the first time in this college. We were moving on reapportioning lines in that position. On the other campuses, when we have the new science and technology building we will have to look at staffing for the building. It's not just the faculty, it's clerical and physical services and civil service. We will have to move the footprint, if you will, of the three lines of all the campuses.

As the campuses grow, they are
growing differently. I have a report that $I$ asked for from the IE Department, which I look at every year. I look at a period of three to five years to see the changes that occur in every footprint, and that is what we use when we look at retirements in terms of moving faculty around. You are correct in the manufacturing technology area, when that building opened, we did not get a full-time line, so that will continue as we go forward until such time as we are able to get additional funding.

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We can create a new line in the budget if the funding is available and there is a need for full-time faculty. Based on the report, we can't.

What we do is look at savings to find funding to be able to do those things. English at Ammerman, which is a basic foundation course right now, we have over a hundred applications looking for that one line. Counseling, if you post one line, you get a hundred fifty applications. We have hundred financial aid position at Ammerman for fourteen thousand students. I reapportioned a line to get a secretary counselor.

You are correct when you look at the footprint of the campus in regard to how we were staffed. It changed. The number of students we have are different. The needs of the students are different. Veterans, we have six hundred veterans at the college right now. We have never looked to see how many veterans we had before. Students requiring special needs, that has increased exponentially. We haven't looked at that before, specialized

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population. We are responding to all those areas.

TRUSTEE FENCHEL: It seems to me, Mr. President, that we are not the prisoner of formal lines being authorized. I haven't had a chance to review the financials in great detail, but I believe we have accrued a budget surplus in excess of eighteen million dollars. We are not a private organization. We are not General Electric. We need a certain amount of money contingencies.

I agree but that surplus has to be utilized for the educational objectives of this school and of this county and right now. The educational objectives and best interests of this county are served by, I believe, one way or another, utilizing that surplus to increase those department quite substantially. As they say, if you build it, they shall come. If we fund it and provide those professors in that location and if it's something as simple as bringing something as similar to that job program, which seems to have been created out of thin air, we seem to have the capacity and

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resources to see to it.
That is to your credit because very few institutions can talk about having a budget surplus. We are not beholden completely to funding sources at this point. The efficiency of this school has been run gives you the ability to, seems to me, to shift priorities where they belong. To me, the priorities belong in those hard sciences in those vocational areas. I don't think there would be any doubt, even though we are talking about a decrease in student enrollment one and a half or two percent, I suspect if incentives and programs were made available in biology, chemistry, physics, automotive sciences, manufacturing, technology, which is where the jobs are on Long Island despite the increase in unemployment, they would be there. PRESIDENT McKAY: Let me say one thing on that. In the proposals that we approved earlier is a grant with a college in Virginia where we get almost a million dollars. We hire a lot of faculty and a lot of folks within those areas as well. Within the grant

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area you will see a lot of faculty being hired. It is our role to take a look at our programmatic needs on the campuses.

Our STEM program is recognized nationally. Even in the remediation areas there is a lot of need there. In the hard sciences, while there are requirements for students to take some of those courses are students majoring in those areas, we have been in a strategic plan right now, and that will help us with the direction of the college.

You are correct Trustee Fenchel, every week we get a report on the staffing of the college. As retirements come through, we look at whether we should go with that discipline or another discipline. You will see some shifts from what used to be the tradition of returning lines to the same office versus moving them to other areas. If there is a need to move funding around to create another position, we can do that if that so be the case.

TRUSTEE HAZLITT: I take it one of the attractions that the college puts forth

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is the ability for an individual, after he gets his associate degree, to move on a higher division college, and $I$ think the basic English and other requirements for that opportunity have to be presented. Going back many, many years, this was a trade college for the all different things, automotive and all that stuff. Today you have to balance it, Mr. President, as to what you want to achieve, what your goals are.

THE CHAIRWOMAN: Thank you.
Committee reports. Academic affairs and student services. Trustee Sanders.

TRUSTEE SANDERS: We had a meeting on April 17th, attended by myself, Trustee Anthony Manguel and Alvarez- Groneman and Dr. Mazarelli from the college staff. We had a discussion as it pertained to keeping the committee focus on policy related issues. We discussed the impact on the Dream Act and subsequent impact on enrollment in the college. We talked about resources, currently where we can reallocate some resources.

Dr. Mazarelli was helpful in helping

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us focus around some of the consistencies that exist and don't exist throughout the campuses. The strategic plan is going to help us keep a focus on faculty and staff and how to calculate some of the resources to be helpful for students, particularly as it pertains to student support services, tutoring services, counseling and advising, some of our trio service in the EOP program.

We did focus in quite a bit of discussion on scholarship programs and how easy or how difficult it is sometimes for students to access information about what scholarships currently exist. Trustee Maguire was very helpful in walking us through the process which we all ended up being confused about at the end of the meeting, but if we try to focus some energy in trying to make that process a little easier for students, we would have more students taking advantages of scholarships currently available, and we will be scheduling our next meeting in the next thirty days.

THE CHAIRWOMAN: I know in the past we have requested a report on number of

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6/21/12 SCC Board meeting scholarships available and the number of students applying for the scholarships and the number of students successful in getting the scholarships. Do we have a similar report available that could be provided for review?

PRESIDENT McKAY: There are several ways scholarships are applied. You have campus based, college-wide scholarships, scholarships from the Foundation. There are a lot of different avenues. Some are specific, some are restricted. Right now we spent some time with Dean Braxton looking at that element of scholarships. We have the Get There From Here scholars, which we will getting there this month.

This is the time of the year with all those applications are coming in. This is where we will have committees meeting on that. Every scholarship has a different criteria. There is scholarship booklet that is out. It is a whole myriad of scholarships. They're not all in one document because they're all different types of scholarships. We have offices that students can go to at the

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Registrar's office. We have information there in the libraries. We talked about that before. Students appointed on line.

We have an on line scholarship line, you can go in and put your discipline that you want to pursue and do a dropdown, and it will give you a list that pertains to you and you can apply for those. There are several avenues that students can pursue that.

In the Foundation area we have looked at this month the scholarships that we have on record where records are not populating to us. Some criterias require a three point seven five or three point average. Perhaps HVAC require certain requirements. When we noticed that we weren't getting the applications for that, we noticed that the students in that field were not getting the GPA, so adjustments were made in this area.

TRUSTEE SANDERS: I think one of the things that we are looking for in the committee, to follow up on your point, is to create a consolidated tracking mechanism for us, a spread sheet that shows the scholarships

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available, what the application criteria is for that may be a starting financial point, something that we can track overall, not just the Foundation.

One of the things that did come up in the last ACCT meeting was due to the economic climb mat there are students that probably are not coming back because enrollment overall is dropping off, not just Suffolk Community College, but nationwide. Most of it is financial. How good are of a job are we doing letting students know what they were eligible to receive.

PRESIDENT McKAY: The other part, on the admissions application we also asked students how many of you need child care. That was an item. Scholarships and cost was an item. When it comes to child care, we look at hours of operation. There are a lot of items that come into cost of attending, which comes under ancillary services. We will certainly get you a report on that.

THE CHAIRWOMAN: I know last year I think a request was submitted in terms of the

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number of new student scholarships. When we looked at the number of scholarships available and the number of students that applied, it was disturbing. That we know the physical situation that a lot of the students are in. It was difficult to understand why a number of the students are not accessing.

I want to see how it went this year, because obviously if they're not applying, I don't want to assume that they don't need the scholarships. That perhaps that we need to come up with ways of reaching out. If that available at this point. At least new student scholarships that are given, I would like to see that as soon as possible.

PRESIDENT McKAY: Some of the scholarships are driven by the earned family contribution. In regard to if students work two or three jobs and they attained a certain level of income that year, it eliminates how much they can get in the packaging. We will work on getting the report out to you.

THE CHAIRWOMAN: I know one of the metrics that we asked last year was to revise

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the scholarship application eliminating the question on Social Security. Encourage more students to apply.
tRUSTEE MATTACE: All the scholarships themselves, doesn't it go through the Foundation, every dollar?

PRESIDENT McKAY: Not for all the scholarships, no.

TRUSTEE MATTACE: You talk about campus scholarships. I'm not saying directed, but the Foundation was set up basically to protect the money, the scholarships and endowments that we set up. You're saying some of the scholarships might go from the campus directly to a student.

PRESIDENT McKAY: No, you have some donors, I believe that was through the Association. It's a combination. You can get a donor who wants to make a specific donation. There was a ceremony, there was, on the Grant Campus, there was an award. They get a check. Then you have the Honors Program, which goes through the Foundation, where the Honors Program will have certain students, have

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scholars, presidental scholar. That goes through the Foundation as well.

It depends. That is why we have to track all of those. As Trustees Sanders said, could we have a spread sheet of the different variables that are out there so we can take a look at that.

TRUSTEE MATTACE: I understand what you are saying. A PTA might come in and say we want to donate it to a graduate of one of our schools. It's a direct gift. The Foundation was set up to protect moneys that were donated in any fashion to the college. We should have a bulk of the money given out in scholarships that we can get a spread sheet out to the Foundation. If it's sent to the Foundation, to hold on it. They should have the money.

PRESIDENT McKAY: The Foundation ones are easy. We do provide that to the Foundation Board. That one is very easy and we give about three hundred fifty scholarships to students each year. We have some that are designated and some that are not designated. We have specific criteria. We will meet this month and

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interview the students, review their application and award them. Those are in the Foundation batch of three hundred students.

THE CHAIRWOMAN: Technology.
TRUSTEE LILLY: We did not have a meeting, but $I$ spoke to VP Gatta this morning. The projects are running on schedule and we saw this morning, with the Wiedersum Associates presentation, they have been awarded this contract for these future projects and also I think couple of days ago Suffolk County restored funding for the capital projects.

THE CHAIRWOMAN: Next committee. TRUSTEE HAZLITT: I would like to dispel the rumor that the reason Mr. Morgo was reappointed that we would save money on his name sign. In a serious note, we acknowledge the fact that you were gone for eight years, but during that eight years, you and George Gatta probably with most instrumental during a period probably the most critical time that $I$ can remember in my sixteen years here, that the accreditation was at risk we were at the eleventh hour fifty-nine minutes and between

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you and several other members of the Board and serious negotiation going back and forth that really saved us the embarrassment of not having an accreditation.

I would like to take this opportunity to commend you and George for that work in the middle of a snowstorm, too. It took several hours and the whole future of the community college was at risk and you two did a good job.

TRUSTEE MORGO: Thank you. I especially appreciate that because a former county executive told me I caved on the whole thing.

TRUSTEE HAZLITT: You ran for the Town Board on Town of Islip. I made a significant contribution for your campaign.

THE CHAIRWOMAN: Thank you for your report.

TRUSTEE PONTIERI: Personnel committee, we didn't have a meeting.

THE CHAIRWOMAN: Budget committee.
TRUSTEE FENCHEL: The audit on the budget committee hadn't really been formed. Trustee Mattace and myself and, although we

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have taken the opportunity to clarify certain issues, and we feel it requires attention.

THE CHAIRWOMAN: Thank you. At this point, $I$ would like to ask Trustee Manguel to give a report on the DREAM Act.

TRUSTEE MANGUEL: Good morning, everyone. First of all, I would want to thank everybody for being present and being able to see this. It took a lot of work. It's a gathering of a lot of student leaders from all three campuses, serious dialogue. We had phone calls and meetings, met with them on different occasions. We created a presentation through Prezi (phonetic) I don't know if any of you are familiar with it. It was easier for all students to participate and add bits to the presentation so everybody could have a visual about what the students feel about the New York State DREAM Act. It's written between five students including myself. I want to thank every body for giving me the opportunity to do the student presentation to the board.

It's called the New York State DREAM
Act. As we all know, the DREAM stands for the

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Development and Relief of Education for Alien Minors. It's a proposed bipartisan Congressional legislation that gives young undocumented people the opportunity to contribute to our nation by pursuing higher education or serving in the Armed Forces.

The purpose was to amend the Illegal
Immigration Reform and Responsibility Act passed by the Clinton Administration. It would authorize each individual state to determine the residence of undocumented minors for the higher education purposes. It was first introduced by Senator Orrin Hatch of Utah in August 2001. We will skip the video for time's sake.

Since its inception, it has been presented and failed to pass six times. At its last presentation in 2011, it basically got filibustered by the Republicans after it was almost all the way through. At this time, there are thirteen states that grant in-state tuition to undocumented students, including the State of New York.

At this moment, there are only three

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states, California, New Mexico and Texas that offer state grant aid. In the amendment to make New York the fourth state, State Senators Bill Perkins and Dan Squadron have presented on presented March 21, 2011 the New York State version of the DREAM Act. Basic criteria is presented just as the federal DREAM Act criteria is.

The Fiscal Policy Institute sent a report that stated four thousand five hundred undocumented students graduate New York high school every year. Only five to ten percent advance to attend institutions of higher learning. It tends to result in a loss of sixteen million dollars in untapped tuition payments. The U.S. Census Bureau reported in 2010 Suffolk County population reached one million four hundred ninety-three thousand. Total youth under the age of eighteen reach three hundred fifty-eight thousand four hundred four.

According to a New York Times article in March of this year, thirty-seven percent of our nation's youth is made up of individuals

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born in another country. If you do the math, based on the national average, because the county doesn't have a percentile that equate, a hundred thirty-two six hundred nine undocumented individuals in our county could be beneficiaries of the DREAM Act. As an estimate, the potential tuition cost per student per year, which is thirty-nine hundred dollars, has the possibility of creating a cash stream for this county, or hopefully the whole sum would be thirty-five million dollars over the next few years, if we base ourselves on the four thousand five hundred graduates each year in the whole state and the numbers divided by the Census Bureau.

The positive effects, of course, which is, I think, the major concern or this Board, is it would help minimize the possibility of undergoing future budgets cuts like we did last year when we spoke about the two point five percent having a large increase of population in the college, would take it away completely. It would the increase enrollment retention and student success in

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that it would be way more affordable. If would help cure social inference, in busting all the myths that surround the population and maintain integrity and transparency by asserting our mission statement.

The Institute for Taxation and Economic Policy estimates that undocumented immigrants paid six hundred sixty-two million dollars in taxes to New York State in 2010, making it the state with the fourth highest revenue in taxes from undocumented immigrants. The economic impact state-wide would actually be minimum. The New York State Comptroller issued a report last year saying that the 2010-2011 TAP disbursed eight hundred sixty-nine million to more than three hundred thousand students.

The DREAM Act right now is currently supported by the SUNY Board of trustees, CUNY board of trustees, Board of Regents, the President and Mayor Bloomberg as well. Janet Napolitano, the Secretary of Homeland Security issued a memo on June 15th, announcing an exercise of prosecutorial discretion with

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respect to individuals that came into the United States as children, granting a two year stay of deportation to un documented individuals who came here as children.

Finally, just some statements from Nassau County and Suffolk County community college students about their experience as an undocumented youth. The volume is low. I'll skip the video. In that packet there are included in the back seven or eight statements of students that aid in the process of the report they chose on their own to write in their own words to write how they felt. How this act would impact their lives or the lives of the community and the very very bottom of the report there is a couple of signed papers of students that supported the Act and in some way lead to discussions and expressed concerns, which is how the report came out. It was based on whatever concerned the students had if it passed or did not pass. Like I said, at this moment, I turn the microphone back over the Chairwoman and ask if there are any questions.

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THE CHAIRWOMAN: Questions for Trustee Manguel.

TRUSTEE PONTIERI: More of a comment.
Back in February, $I$ was in Arizona at Scottsdale Community College speaking to a group on immigration, and talked about happened in Patchogue, and the film that was produced. We showed the film and that myself and couple of other people on panel spoke. We talked about the effects on the community.

I had a gentlemen talked up and jump up and said what you are doing about all the illegal immigrants in the community. I said that is a decision above me. I can give them a violation for tall grass, but $I$ can't give them a violation for being illegal. My feeling is that if you sleep in the community, you are a member of the community.

I had two kids, eighteen, nineteen year olds come up to me. The girl was crying and the boy was upset. They came to Scottsdale when they were four. They looked at me and said what do I do. I work two jobs, go to school. I work jobs to put money in the house,

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last year. I'll be done with my degree but I won't be able to do anything with it.

You stand there with handcuffs on because there is not a lot you can say. When you talk about this in terms of numbers, you read the statements. Truism is it's really about people and about these kids that at some point hit a brick wall with everything they have done. Now it stops.

You can debate the DREAM Act, you can debate immigration on a lot of levels, but $I$ think the purest of levels is like this young lady and her cousin that came here when they were four that have now hit that brick wall. I think the DREAM Act gets away from the politics. It's a people position, it's got to be addressed. I commend Anthony as taking it on as a task to present it to us, because it is that important. Until you see it that close and personal, you don't really understand.

TRUSTEE MATTACE: You, Anthony, have you had a chance to talk to the students, based on the decision to stop deportation, and how do you feel about the future. We are only looking

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at two years. Congress is saying that it's going to hurt more than help. They're doing nothing on either side. Only to stop it. That would be a question from the students themselves, what do they feel. Is it a stop gap measure. Maybe it's a break so they have a clear head for a little while, not having to worry about knocking on your door.

TRUSTEE MANGUEL: That issue does
come up, of course. We had the discussions and the talks for this report prior to all of this. Actually, culminated at the student leadership retreat. We had a real deep discussion for a few minutes where the students had an opportunity to open up and speaking on the point either if they were affected directly by it or if they were a student leader. One student felt if an act like this passed and it would limit her opportunities to advance to another year, which is included in the report, the dispelling these myths. Of course that is next on the agenda.

All of the students that participated in this report and ended report as well, I'm in

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6/21/12 SCC Board meeting constant contact, I'll touch base with them as well on that level.

TRUSTEE MORGO: I was going to wait until the resolution is reviewed, but $I$ will go ahead. When Paul was down in Scottsdale we e-mailed back and forth when that happened. One thing that is implicit, he didn't say now but he said then, these kids didn't come to this country illegally, they were taken by their parents or someone else. They didn't come on their own volition. I think that is a legitimate point.

There are many conditions. I think we have to look at those conditions as well.

TRUSTEE SANDERS: I agree. We had a conversation before about this. this really boils down to a civil rights issue. Children should be viewed as a protected class. We do need to advocate around children that by no thing of their own ended up in a particular situation. Many groups coming to America. We have to wrap around these kids. Thank you very much. Good report.

TRUSTEE MANGUEL: Thank you.

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THE CHAIRWOMAN: Thank you, Trustee Manguel for a comprehensive report. I know you worked many hours and for a long time we have been discussing this. Like we said before, it's an issue of humanity. Here in Suffolk we believe education is transformation, to transform someone's life. We need to give them opportunities, equal opportunities, in front of you there is a possible resolution for your consideration.

MR. PETRIZZO: This item is on the agenda. Dr. Adams. Survey of Suffolk County residents attending an out of county community college.

DR. ADAMS: Good morning once again, Chairwoman Irizarry, Board of Trustees. At the Board of Trustees meeting President McKay and the office of the President was charged with developing a survey of Suffolk County residents that are attending an out of county community college. I'm here today to present findings. Interestingly, to present background, this is not the first time that the college embarked on such a survey this was also done 2004.

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After a meeting with the IE staff, we tweaked the survey as far as context, also looking at some questions that we wanted to ask. I'm here to present the findings of this report.

In the spring of 2012, again we developed the survey. We sent out questionnaires. By the way, we received this information from the county comptroller. This wasn't a list that we had on campus, it was a list given to us by the county comptroller after asking permission for the list.

We took it upon ourselves to send out a questionnaire to three thousand five hundred thirty-five Suffolk County residents who attended a community college other than Suffolk county. We did two mailings. The first mailing, in incentivize and to encourage people to return the surveys, we offered an iPad. We had a raffle, and that iPad will be on its way to that person.

During the second mailing, we also did a opportunity for the Suffolk residents to fill out an online survey as well. We give

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them opportunities to mail back the survey or do an on line version of the survey.

We received two hundred eighty-seven surveys, which is a response rate of about eight percent. Survey respondents were asked what is the most important factor in determining your decision to attend a community college other than Suffolk County Community College. The number one reason or factor was the academic major was not available at Suffolk County Community. Forty-nine point nine five percent.

We asked what programs what majors are you taking. That is what we found. Fashion merchandising slash fashion, mortuary science and radiological X-ray technology were the top three. Other factors, respondents indicated were also very important in the decision to attend an out of county community college. Number two, academic reputation of the other community college. Three, general campus environment and facilities, twenty-seven point two percent. Three, courses you wanted to take at Suffolk County were not available at

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a convenient time and the last, the other community college is more convenient to where you work.

Out of county college most commonly attended, not surprising Nassau Community College, sixty-one point seven percent of respondents. Fashion Institute of Technology, and Queensborough Community College at two point four percent.

We also wanted to find out if they ever applied or attended Suffolk County Community College. There are were thirty-one point seven percent that answered yes, they applied. Of those, fifty-six percent attended Suffolk County College. We wanted to know what was their experience when they were here. Interestingly, we found once they get to know you say, they like us. We look at overall quality of the athletic programs, rating good to excellent, goes right down the line.

I'll be happy to furnish the report in the Power Point slide at your convenience so you will have this information at your fingertips. General campus environmental

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facilities, labs, recreational areas, overall student body. I won't read it. You can see it's pretty favorable, good to excellent. We also were presented where they lived. You can see, the Western Suffolk towns, Babylon, thirty-four percent Huntington twenty-four percent, Islip, seventeen percent. Smithtown, seven percent. Eastern Suffolk towns gets a little bit lower. Certainly we could have put Brookhaven in a middle category or into Western Suffolk. You can see at fifteen percent as you get further east it diminishes.

We also wanted to know what could we have done that would influence you to enroll into Suffolk County Community College. One was provide the major that $I$ wanted and number two, nothing. That was receiving the responses $I$ do not know if people were trying to be funny that is interesting that came up more than a couple of times as a major theme.

That is the end of the presentation, if anyone has any questions or comments I'll be more than happy too. I have some colleagues

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that are here to answer any questions.
TRUSTEE MATTACE: Did you find some of the statements that was mentioned weren't eligible because they didn't fall with in the criteria of a Suffolk resident.

DR. ADAMS: I didn't see that.
TRUSTEE SANDERS: The question was about the eighty plus members.

DR. ADAMS: We kept track of eighty-seven that came back to us as undeliverable. We were interested in -- it came out at the Suffolk County legislature asked what are we going to do about that. What we ended up doing was sending it to the Comptroller. We found in about seventy-four of the cases they gave us wrong addresses. We rectified that, sent it out in the second mailing and only seven were returned to us.

TRUSTEE FENCHEL: In respect to the those that were returned whether ten or fifteen, apparently it was eight percent responding. It seems to me if you are getting returned surveys not at these addresses, there is a possibility that people are filing false

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instruments.
DR. ADAMS: I don't know how to
respond to that accordingly. I will say that when it was brought to our attention, we did everything that we do could. I'm not sure, they certify this information was from the fall of 2011. So, according to the Comptroller, they did double check as far as we were concerned they were certified as far as double checking address that those with the addresses that they were on had on records. TRUSTEE FENCHEL: You still have returns.

DR. ADAMS: Undeliverables. It was about seven on the original.

TRUSTEE FENCHEL: You said seven out of the --

DR. ADAMS: Seven out of the original eighty-seven were returned to us. I asked our IE staff to hold on to that, put it in a spread sheet. I knew that information was going to at some point come up. Working with the Comptroller, we sent it back to them immediately on request. They got back to us

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6/21/12 SCC Board meeting saying in seventy-four of those cases or seventy-five, they had given us the wrong address. That was rectified.

In the second mailing that we did a couple of weeks later, we corrected that and then certainty it out in the second mailing. Of course, after the first mailing, the ones that were returned we kept a spread sheet. TRUSTEE FENCHEL: You don't have anything on the undeliverable returns on the second survey?

DR. ADAMS: I can get that information.

TRUSTEE FENCHEL: These
undeliverables, were they returned back to Comptroller Zawicki?

DR. ADAMS: I will.
PRESIDENT McKAY: Just a point of record, the Comptroller will go back and recertify those individuals. When we got the eighty-seven or so back we went right back to Comptroller Zawicki and we checked the records and submitted the corrected addresses and that is when we sent back the second batch. For the

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seven that we got back, we will go back to the Comptroller's office. What happens at that point, I don't know.

TRUSTEE FENCHEL: My concern is even that first survey only eight percent responded. Eighty-seven; out of that eight percent. We really don't know what the population, which is four thousand plus, how many are really undeliverable, whether any of the surveys ever reached the people. Whether they are, in fact, Suffolk County residents. Without getting into the merits which allows them to charge them for their personal discretionary choice to leave Suffolk County, we don't know how much is a legitimate cost, costing us and the taxpayers. It's obviously not fair. It's illegal.

THE CHAIRWOMAN: Any other questions? Thank you Dr. Adams. I would like to provide the Chairwoman's report. On behalf of the Board of Trustees, I would like to thank the legislature for approving the Suffolk County College's budget request. Please note that the vote did not include any increase in the county contribution.

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Also, I would like it thank the legislature unanimously restoring all the capital projects that the County Executive had removed or delayed in the 2013-'15 capital budget. I would like to congratulate President McKay, staff and entire college community for the work in accomplishing these outcomes.

Next I would like to request a motion to create an ad hoc nominating committee consisting of Theresa Sanders to accept trustee's nomination for the positions of Chair, Vice Chair and Secretary of the Board of Trustees.

TRUSTEE MORGO: So move.
TRUSTEE PONTIERI: Second.
THE CHAIRWOMAN: Any discussion?
All in favor? Oppose? Abstention? Motion carries. The presidental evaluation has begun. Forms will be sent forms to General Counsel Petrizzo. Mr. Petrizzo will e-mail the form and advise of the time to have evaluations.

PRESIDENT MCKAY: As you know, we informed the Board of Trustees and the college community about the periodic review report.

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Dr. Phil Christensen and Dr. Donna Ciampa, who are the co-chairs of the report. The team in 2007, there were certain recommendations on items in the report.

At this point, $I$ will defer to Dr. Christensen and Dr. Ciampa to brief us on the details of the report and the next steps.

DR. CHRISTENSEN: Good afternoon, Chairwoman Irizarry, Board of Trustees. It's a privilege to present to the Board an overview of the periodic review report. In 2010, the President appointed Dr. Ciampa and me to co-chair the process. This is a process that occurs five years after the decennial visit. That is a report that is required and presented to our accreditation body, which is the Middle States Commission on Higher Education.

A periodic review report is a fairly extensive report. It's not as involved as a full decennial report. Among other things, Middle States defines it as a major accreditation event. Despite its brevity, the accreditation of an institution is reviewed. It's an opportunity for a campus to look

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retrospectively at its past accomplishment, assess its current position and look forward to the next five to ten years and we are required to document evidence of our own ongoing compliance with Middle States standards for accreditation.

The team, appointed by the President, involved staff, faculty and administration from across the three campuses as well as from Central Administration as listed briefly the extent of the membership in the committee. I'm happy to say that this is a strong working group.

Donna and I were the co-chairs. We depended substantially on the excellent work that was prepared across the board by the membership of that committee. It was a broad base and collaborative effort. The periodic review report consists of six major sections. There is a copy of the report for your review among the materials that you received this morning. The first section is the executive summary. We provide an overview of the institution, its history and mission. Any

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administrative changes over the past five years and then a brief overview of the report.

The single largest section of the report is section two, response to decennial recommendations. When Dr. McKay brought us together, he asked us to do something unprecedented, a Middle States report. The Commission requires us to review all recommendations, either from the mission or from our own self-study. But Dr. McKay wanted to drill deeper than that and he said go back to your self-study and pull out any concerns that were reported back in 2007. Let's follow up on those and be sure that we addressed them. So, rather than the usual four to fifteen items typical in a review, we had well over seventy items that we responded to.

The third section of the report is an overview of the challenges or opportunities that we May face over the next five years, and to find a strong database of support for this section. We were fortunate to be able to align our effort with the excellent work of our strategic planning process and we captured much

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of the information that was later reported in the report through, among other things, the retreat that was held back in January, 2012 and that involved over seventy faculty and administration as well as a member of the Board and members of the community.

We also engaged information from
focus groups both among our own internal constituent and also external as well. There were campus forums, and we also conducted an environmental scanning process to look at problems or threats that we might face over the next five years or so, and the participation as you can see was broad. The president of the cabinet, executive council, members of strategic planning, college governance as well as college and community stakeholders both within and without.

The fourth section of the report
relates to finances and enrollment trends and projections. Middle States requires us to look at the last three years and then projections for the next three years as well. One of the major sections of the report relates to

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assessment. Anyone who has done any work with accreditation knows that institutions are being held to the highest possible level when it comes to documenting what we do and how we assess what we do.

Here are some of the general areas that we covered in the report academic general education and program review, as well as developmental studies, but we also did assessment in student affairs, professional development, the Office of Business and Finance as well as institutional advancement and workforce development.

> The last section of the report demonstrates that our budget development both in terms of operating and capital, is directly linked to planning, and you will see there is a table there of about five pages that highlights major initiatives of the last several years, where they were linked to operating or capital funds and results of those initiatives.

Middle States provides three reviewers for a periodic review report. In our case, two of those reviewers are vice

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presidents from community colleges in Maryland, Dr. Sandra Dunnington, Dr. Margaret French B-A-R-T-O-W from Frederick Community College, Dr. Sandra Dunnington from Prince Georges Community College. Middle State also appoints a financial reviewer, in this case, Ms. Lynn Coleman, who is the Vice President for Administration and Finance at Howard Community College.

This is the time line for the next several months. The external reviewers are responsible for providing a report to us as of August 1st, and the finance associate as well. And from August 1st to September 1st, we, as an institution, have an opportunity to write responses to any areas of the report that we may want to amplify. In October, members of the periodic review committee, which is a sub-group of Middle States, will gather to discuss not only our periodic review but other colleges that are in the process at the same time we are. And then in November, 2012 we will receive the recommendation from Middle States.

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The possible commission actions are all of the above. Rarely are institutions placed on probation or warning but it can happen. Sometimes progress or monitor reports are required. Sometimes institutions are commended. In most cases, accreditation is affirmed.

I would like to thank you for this time to give you this presentation.

PRESIDENT McKAY: Madam Chair, members of the Board, I would like to publicly thank Drs. Christensen and Ciampa for the work. This is a lot of work certainly on top of everything that they do they were able to co-chair this work across the entire campus. I would like to publicly thank them for the record.

THE CHAIRWOMAN: Is this posted on the Website?

PRESIDENT MCKAY: That was shared with the community to get feedback along the way it's on the Website for all faculty to assess. I would like to call Executive Dean Walters to make a statement. I asked him to do

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a presentation before you at the August meeting. Dr. Walters.

DR. WALTERS: Thank you, Dr. McKay for that opportunity to present. We will meet this coming August to highlight the ongoing renovation effort going on to the Eastern Campus, affectionately known as the One Stop Shop Operation. My team and I will be prepared in August to give you an overview of the work that has been done.

PRESIDENT McKAY: Thank you, Madam Chair. That concludes the President's report.

THE CHAIRWOMAN: We will move to round table. I would like to, at this time acknowledge that this would be Trustee Mattace's last Board meeting as a trustee. I want to thank you for your many years of service and collaboration with the college. We are sure you will continue with us, somehow, someway. You will served in many capacities including Chairman. Thank you. We look forward to seeing you around in many of our events. (Applause)

TRUSTEE MATTACE: I'd like to thank

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Chairman Walters for taking the Foundation to the next step. I know he had to leave. We started together forty-five years ago. At our twenty-fifth anniversary celebration, Senator Ken LaValle called us volunteer junkies and it kind of stuck.

I have to say I'm deeply honored to have served on this Board with all the trustees who are here and who have left. I thank you for your help and support I look forward to working with you. I'm going to back to kind of where I started when I helped start the Foundation. I'm now back as a director. I hope I can continue to serve this college and these students as I have done over the years and I thank you all.

THE CHAIRWOMAN: There is a
resolution in front of you. It's twelve-twenty. I think he met the thirty minutes, right?

MR. PETRIZZO: Yes, we have.
THE CHAIRWOMAN: I'd like to present
a motion.
TRUSTEE SANDERS: So move.

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TRUSTEE MATTACE: Second.
THE CHAIRWOMAN: All in favor?
Oppose? Abstention? Motion carries. I heard Trustee Manguel is treating everybody for lunch.

TRUSTEE MATTACE: Did we establish a resolution number?

THE CHAIRWOMAN: Sixty-five. I
request a motion to adjourn.
TRUSTEE MORGO: If I may, I don't
want to prolong it. I was assured by two trustees that meetings don't usually last that long.

I do want to clarify something, something Saul or Trustee Fenchel said earlier about the importance of the hard sciences and workforce development. People say a lot because there is not really a focus. Trustee Hazlitt answered by there should not be any diminution of core academics. I think you were talking about using surplus for the increase in the hard sciences and not taking away from anything else. I think what you said was very important.

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6/21/12 SCC Board meeting TRUSTEE FENCHEL: Yes, it was utilization of surplus to accomplish that objective.

TRUSTEE MATTACE: Motion to adjourn.
THE CHAIRWOMAN: All in favor?
Oppose? Abstentions? Motion carries. Have a great day.
(Time noted: 12:20 p.m.)

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