



Office of the President

BOARD OF TRUSTEES

January 17, 2013


RESOLUTION NO. 2013.01 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE

WHEREAS, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor-provided services and their estimated value in advance of the service being rendered, and

WHEREAS, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

WHEREAS, health insurance is considered a Sponsor Service, be it therefore

RESOLVED, that the health insurance payment to the County of Suffolk in the amount of \$1,756,953.35 for the month of December 2012 (Attachment I) is hereby approved by the Board of Trustees.


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January 17, 2013

**RESOLUTION NO. 2013.02 CONFIRMING THE ANNUAL REVIEW
AND APPROVAL OF THE PROCUREMENT POLICY**

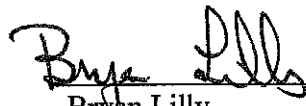
WHEREAS, community colleges must procure goods and services in accordance with Article 5-A of the New York State General Municipal Law in order to ensure the prudent and economical use of public monies, and to guard against favoritism, improvidence, extravagance, fraud and corruption, and

WHEREAS, by a resolution duly adopted on September 13, 2012, this Board adopted a comprehensive procurement policy, together with procedures, governing the College's purchase of materials, equipment and supplies, as well as the acquisition of labor, construction, and professional services, and

WHEREAS, pursuant to General Municipal Law §104-b, such policy and procedures must be annually reviewed and approved by the Board of Trustees, be it therefore

RESOLVED, that this Board hereby confirms its review of the "Procurement Policy," adopted on September 13, 2012, and be it further

RESOLVED, that the "Procurement Policy" is hereby approved for the calendar year 2013.


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**RESOLUTION NO.2013.03 ACCEPTING THE PROJECT LABOR AGREEMENT
FEASIBILITY STUDY FOR THE RENOVATION OF THE RIVERHEAD BUILDING
ON THE AMMERMAN CAMPUS, CP2138, CP2149, CP2129**

WHEREAS, the renovation of the Riverhead Building on the Ammerman Campus will be funded by Capital Project Nos. 2138, 2149 and 2129, all of which have been approved by the County of Suffolk and the State of New York, and appropriated by the Suffolk County Legislature, and

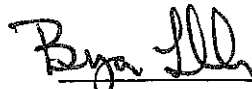
WHEREAS, the College issued a request for proposals for a Project Labor Agreement (PLA) feasibility study for this project, and

WHEREAS, the PLA feasibility study by Cashin Associates, P.C. has identified Five hundred and sixty-two thousand nine hundred and sixty (\$562,960.00) dollars of potential savings to be realized by the College through the utilization of a PLA for this project, and

WHEREAS, the contract with Cashin Associates, P.C. provides for a fee not to exceed Eight Thousand (\$8,000.00) dollars for the negotiation and execution of the PLA, be it therefore

RESOLVED, that the Board of Trustees accepts the findings of the PLA feasibility study undertaken for the renovation of the Riverhead Building on the Ammerman Campus (CP2138, CP2149, CP2129), and be it further

RESOLVED, that the College President or his designee is authorized to enter into a contract with Cashin Associates, P.C., upon such terms and conditions as shall be approved by the College General Counsel, for the negotiation and execution of the PLA, for a fee not to exceed Eight Thousand (\$8,000.00) dollars.



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RESOLUTION NO. 2013.04 ACCEPTING A GRANT AWARD FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR COUNTRY LIFE, LLC

WHEREAS, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$11,954, including indirect costs, for a Community College Workforce Development Training Grant Program for Country Life, LLC for the period of November 23, 2012 through August 5, 2013, and

WHEREAS, the program provides for training services in Supervisory Skills, Executive Leadership Skills, English for Speakers of Other Languages, and Diversity Skills for the employees of Country Life, LLC, and

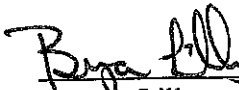
WHEREAS, matching funds, in the amount of \$2,690, provided by Country Life, LLC, will increase the program total to \$14,644, including indirect costs, be it therefore

RESOLVED, that matching funds, in the amount of \$2,690, provided by Country Life, LLC, be accepted for the operation of the Community College Workforce Development Training Grant Program, and be it further

RESOLVED, that a grant award, in the amount of \$11,954, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grant Program for Country Life, LLC during the 2012-2013 fiscal year, is hereby accepted, and the College president or his designee is authorized to execute a contract with the administering agency.

Project Director: Maureen Arma

Note: No full-time personnel
In-kind contribution – Country Life, LLC


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RESOLUTION NO. 2013. 05 ACCEPTING A GRANT AWARD FOR A WORKFORCE DEVELOPMENT TRAINING GRANT FOR AMERICAN DIAGNOSTIC CORPORATION

WHEREAS, Suffolk County Community College has received a grant award from the State University of New York, in the amount of \$6,188, including indirect costs, for a Community College Workforce Development Training Grant Program for American Diagnostic Corporation for the period of November 23, 2012 through August 5, 2013, and

WHEREAS, the program provides for training services in Quality Assurance Basics, Supply Chain Management and Process Improvement for supervisory personnel of American Diagnostic Corporation, and

WHEREAS, matching funds, in the amount of \$861, provided by American Diagnostic Corporation, will increase the program total to \$7,049, including indirect costs, be it therefore

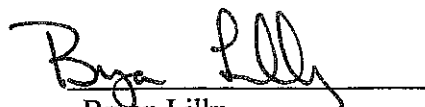
RESOLVED, that matching funds, in the amount of \$861, provided by American Diagnostic Corporation, be accepted for the operation of the Community College Workforce Development Training Grant Program, and be it further

RESOLVED, that a grant award, in the amount of \$6,188, including indirect costs, from the State University of New York, for a Community College Workforce Development Training Grant Program for American Diagnostic Corporation during the 2012-2013 fiscal year, is hereby accepted, and the College president or his designee is authorized to execute a contract with the administering agency.

Project Director: Maureen Arma

Note: No full-time personnel

In-kind contribution – American Diagnostic Corporation


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BOARD OF TRUSTEES

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RESOLUTION NO.2013.06 AUTHORIZING ADDITIONAL FEES TO BE PAID TO BBS ARCHITECTS, LANDSCAPE ARCHITECTS AND ENGINEERS, P.C. FOR THE DESIGN OF ROOF REPAIRS AT THE EASTERN CAMPUS (CP 2137)

WHEREAS, by a resolution duly authorized by the Board of Trustees on January 12, 2012, the College and BBS Architects, Landscape Architects and Engineers, PC (BBS) entered into a Consulting Services Agreement (Agreement), in an amount not to exceed thirty-nine thousand five hundred (\$39,500.00) dollars, for the design of roof repairs on the Eastern Campus (CP 2137), and

WHEREAS, the Agreement authorizes the payment of additional fees to BBS in the event the construction cost estimate for roof repairs exceeded seven hundred twenty thousand (\$720,000.00) dollars, and

WHEREAS, based upon the recommendation of a duly constituted College design committee, a superior design for roof repairs, with construction costs estimated at three million, six hundred seventy, four hundred fifty-six (\$3,670,456.00) dollars, was selected, and

WHEREAS, said construction costs are to be funded through Capital Program CP2137 (roof repairs) and Capital Program CP 2149 (infrastructure improvements), and

WHEREAS, pursuant to the Agreement, BBS is to be paid five percent (5%) of that portion of the estimated construction costs which exceeds seven hundred twenty thousand (\$720,000.00) dollars, be it therefore

RESOLVED, that based upon said revised construction cost estimate, the Board of Trustees hereby authorizes additional fees to be paid to BBS in an amount not to exceed one hundred forty-seven thousand, five hundred twenty-two (\$147,522.00) dollars, for the design of roof repairs at the Eastern Campus.

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**RESOLUTION NO.2013.07 AMENDING AND APPROVING SUFFOLK COUNTY
COMMUNITY COLLEGE'S INSTITUTIONAL GOALS**

WHEREAS, by Resolution No.2012.24 the Board of Trustees approved Suffolk County Community College's Institutional Goals, and

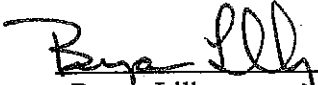
WHEREAS, following a review of said Institutional Goals it appears that Goal Number 6, Diversity, should be amended, and

WHEREAS, Goal Number 6, Diversity, as initially approved, provided that the Goal was "To reflect the ethnic and economic composition of Suffolk County", and

WHEREAS, the Board of Trustees wishes to amend this goal so that the goal will read as follows, "To reflect the ethnic, demographic, and economic composition of Suffolk County", and

WHEREAS, except as amended herein all previously approved goals shall remain as adopted, now therefore

BE IT RESOLVED, that Institutional Goal Number 6 and the same is hereby amended to read "To reflect the ethnic, demographic, and economic composition of Suffolk County" and all Institutional Goals as recommended by the Strategic Planning Council, approved by the Faculty Governances Boards, and modified and amended by the Board of Trustees be and the same are hereby, reaffirmed, approved, and accepted.


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RESOLUTION NO.2013.08 APPROVING SUFFOLK COUNTY COMMUNITY COLLEGE'S MEASURABLE INSTITUTIONAL OBJECTIVES

WHEREAS, the Strategic Planning Council has been engaged in the process of reviewing and recommending updates and revisions to the College's 2012-17 Strategic Plan, including the College's Mission and Vision Statements, Institutional Goals, and Measurable Institutional Objectives, and

WHEREAS, following a review by the Strategic Planning Council, the College community, and the College President, the College's Mission and Vision Statements, as set forth in Attachment II, were affirmed during the Fall 2011 semester, and

WHEREAS, the College's Institutional Goals, which are in alignment with the College's Mission and Vision Statements, were subsequently disseminated to the Faculty Governance bodies on all three campuses, as well as the entire College community, for review and comment, and

WHEREAS, by a resolution dated March 15, 2012, the Board of Trustees approved and accepted the Institutional Goals, as set forth in Attachment III, and

WHEREAS, the College's Measurable Institutional Objectives have likewise undergone a review process by the Faculty Governance bodies and the College community, be it therefore

RESOLVED, that the Measurable Institutional Objectives, as set forth in Attachment IV, recommended by the Strategic Planning Council, and reviewed by the Faculty Governance bodies on all three campuses and the College community, be and the same are hereby approved and accepted, and be it further

RESOLVED, that the College President shall submit to the Board of Trustees, during the Spring 2013 semester, a Strategic Plan for approval.


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