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BOARD OF TRUSTEES MEETING  
SUFFOLK COUNTY COMMUNITY COLLEGE  
BRENTWOOD, NEW YORK

Thursday, August 16, 2012

7:30 p.m.

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A P P E A R A N C E S :

BOARD MEMBERS :

- Dr. Shaun L. McKay-President
- Walter C. Hazlitt
- Belinda Alvarez-Greonman
- James Morgo
- Anthony F. Mangual
- Dafny J. Irizarry-Chair
- Brian Lilly
- Anne D. Shybunko-Moore
- Saul R. Fenchel
- Theresa Sanders

ALSO PRESENT :

- Chris Adams
- Gail Kenehan



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THE CHAIR: Good evening,  
everybody. Now we're going to proceed  
with the oath of office, Trustee Mangual  
and Trustee Shybunko-Moore.

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MS. CURELLA: I solemnly swear.

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MS. SHYBUNKO-MOORE: I solemnly  
swear.

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MS. CURELLA: That I support the  
Constitution of the United States.

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MS. SHYBUNKO-MOORE: That I  
support the Constitution of the United  
States.

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MS. CURELLA: Constitution of the  
State of New York.

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MS. SHYBUNKO-MOORE: Constitution  
of the State of New York.

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MS. CURELLA: That I faithfully  
discharge the duties of the office of.

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MS. SHYBUNKO-MOORE: That I  
faithfully discharge the duties of the  
office of.

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MS. CURELLA: Suffolk County  
Community College.

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MS. SHYBUNKO-MOORE: Suffolk



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County Community College.

MS. CURELLA: Board of Trustees in  
and for the County of Suffolk.

MS. SHYBUNKO-MOORE: Board of  
Trustees in and for the County of Suffolk.

MS. CURELLA: According to the  
best of my ability.

MS. SHYBUNKO-MOORE: According to  
the best of my ability.

MS. CURELLA: Congratulations.

MS. SHYBUNKO-MOORE: Thank you.

THE CHAIR: Trustee Mangual.

MS. CURELLA: Good afternoon.

I solemnly swear.

MR. MANGUAL: I solemnly swear.

MS. CURELLA: That I will support  
the constitution of the United States.

MR. MANGUAL: That I will support  
the constitution of the United States.

MS. CURELLA: Constitution of the  
State of New York.

MR. MANGUAL: Constitution of the  
State of New York.

MS. CURELLA: And I faithfully



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discharge.

MR. MANGUAL: And I faithfully  
discharge.

MS. CURELLA: The duties of the  
office of.

MR. MANGUAL: The duties of the  
office of.

MS. CURELLA: Suffolk County  
Community College Student Board of  
Trustees.

MR. MANGUAL: Suffolk County  
Community College Student Board of  
Trustees.

MS. CURELLA: In and for the  
County of Suffolk.

MR. MANGUAL: In and for the  
County of Suffolk.

MS. CURELLA: According to the  
best of my ability.

MR. MANGUAL: According to the  
best of my ability.

MS. CURELLA: Congratulations.

THE CHAIR: Now we will proceed  
with the agenda. At this time I'd like to



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recognize our guests. One of them is

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Amanda Kosciak. She is a student here and

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she writes for the Western Student Press.

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If you can please stand up. Welcome to

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our meeting.

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MS. KOSCIK: Thank you.

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THE CHAIR: We are passing around

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some copies of the Western Press. There's

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a great article. Amanda will be with us

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at every meeting and she will have a

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column specifically for the work of the

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trustees of the Board for the college. So

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I'm looking forward to that.

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Next, we have the next introduction.

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MR. ADAMS: Chairwoman Irizarry,

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members of the Trustees, it gives me great

18

pleasure to introduce Dr. Maria

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DeLongoria. She has been appointed to the

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position of Associate Vice President for

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Academic Affairs. In this position, Dr.

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DeLongoria will be responsible for the

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design and implementation of strategic

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initiatives that will support the

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college's academic assessment priorities.



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In her new position, Dr. DeLongoria will also direct efforts to foster collaboration among academic disciplines, faculty and academic program administration, both campus- and college-wide.

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Dr. DeLongoria has previously served as Dean of the Division of Business and Social Science at Northern Virginia Community College in Woodbridge, Virginia.

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Prior to her position at Northern Virginia, she served as Deputy Chair for the Department of Social and Behavioral Sciences and then Dean of the School of Liberal Arts and Education at Medgar Evers College of the City University of New York in Brooklyn. Dr. DeLongoria has also served as an adjunct instructor at Westchester Community College and Nassau Community College; an Assistant Professor at Community College of Baltimore County-Catonsville and Medgar Evers College, and an Associate Professor at Northern Virginia Community College.



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2 Dr. DeLongoria earned a B.A. in  
3 History from Virginia State University, an  
4 M.A. in History from Morgan State  
5 University, and a Ph.D. in History from  
6 the University of Missouri-Columbia. Her  
7 areas of expertise include United States  
8 History, African American History and  
9 African American Women's History. Without  
10 further adieu, Dr. DeLongoria.

11 DR. DeLONGORIA: Thank you. I  
12 just want to let you all know that I am  
13 delighted to be here. I'm excited about  
14 the opportunities that I see with Suffolk  
15 moving forward. And I am so pleased that  
16 I get to be a part of it. So, again,  
17 thank you.

18 THE CHAIR: Once again, welcome to  
19 Suffolk, Dr. DeLongoria, and welcome home  
20 too, as I understand Long Island is home.

21 Our next guest.

22 PRESIDENT MCKAY: Chairwoman and  
23 members of the Board, I would like to  
24 bring to the podium Kevin Foley, who will  
25 make a presentation on behalf of the





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College and the constitution for the  
soccer team. We have the parents here  
tonight with us. And I'll allow Kevin to  
brief us on this a presentation and invite  
those that are in the audience to join him  
so we can have them in the front for a  
photo eventually. Kevin.

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MR. FOLEY: Thank you, President  
McKay. Good evening and welcome. I'd  
especially like to welcome Yolanda  
Enamorado, Guillermo and Heather Suarez.  
I want to thank you, the Board of  
Trustees, President McKay and the soccer  
team honoring Suffolk's finest. Tonight  
we are here to honor Raphael Rajo; mother,  
Yolonda; grandfather, Guillermo; and his  
sister Heather, who is a team member of  
our National Championship soccer team in  
2010. From what coaches and teammates  
told me, Raphael was a very special and  
unique individual. His life was cut short  
over the 4th of July weekend in 2011 in a  
tragic accident. When I became athletic  
director, interim athletic director in



1  
2 March, Coach Frank Vertullo asked me if we  
3 could honor Raphael by framing his uniform  
4 and presenting it to his family. Raphael  
5 was one of the star players in the 2010  
6 team. And he was, as the coach would say,  
7 a leader on and off the field. As a  
8 matter of fact, Raphael lived to win the  
9 National Championship. This is a very  
10 special occasion for him. He was planning  
11 to attend Dowling College the following  
12 year. Over the 4th of July weekend, as I  
13 mentioned, there was a tragic accident.  
14 Last year, Coach Vertullo and the soccer  
15 team honored him by dedicating their  
16 season to this young man. That was the  
17 type of young man that he was. I would  
18 like at this moment to ask Yolanda to  
19 please come up and Coach Vertullo to also  
20 please come up.

21 On behalf of the Athletic Department,  
22 President McKay, and the entire Suffolk  
23 County Community College, I'd like to  
24 present to you Raphael's jersey that he  
25 wore the day he won the National



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Championship. At the bottom, it reads

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Raphael Rajo, always a champion. Our wish

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is that his uniform bring happy memories

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to you and your family.

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THE CHAIR: Once again, thank you

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Mr. Foley and Coach Vertullo. Our

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condolences once again to Yolanda

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Enamorado. And like the teammates will

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say, This one's for Raphael. Let's make

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sure we win this tournament for a great

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young man who contributed so much to this

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college. Thank you.

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Now, I'd like to request a motion to

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go into Executive Session to discuss

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litigation and personal matters.

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MR. HAZLITT: So moved.

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MR. FENCHEL: Second.

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THE CHAIR: All in favor?

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(Whereupon, the Board responds Aye

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at once.)

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MS. IRIZARRY: Opposed?

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(No response.)

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MS. IRIZARRY: Abstention?

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(No response.)



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THE CHAIR: Motion carries.

We will see you soon.

(Whereupon, the Board goes into  
Executive Session.)

THE CHAIR: I'd like to make a  
motion to come out of executive session?

MR. MORGO: So moved.

MR. MANGUAL: Second.

THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)

THE CHAIR: Opposed?

(No response.)

MS. IRIZARRY: Abstention?

(No response.)

MS. IRIZARRY: Motion carries.

THE CHAIR: I'd like to make a  
motion for consideration of the  
president's contract.

MR. MORGO: So moved.

MR. MANGUAL: Second.

THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)



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THE CHAIR: Opposed?

(No response.)

THE CHAIR: Abstention?

(No response.)

THE CHAIR: Motion carries.

I'd like to request a motion to extend  
Dr. McKay's contract to August 15, 2020.

MR. FENCHEL: So moved.

MR. MANGUAL: Second.

MR. MORGO: Based on the  
evaluation?

THE CHAIR: Based on the  
evaluation.

MR. MANGUAL: So moved.

MR. FENCHEL: Second.

THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)

THE CHAIR: Opposed.

(No response.)

MS. IRIZARRY: Abstention?

(No response.)

THE CHAIR: Motion carries.

Congratulations, President McKay.



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PRESIDENT MCKAY: Thank you.

MS. IRIZARRY: We are very proud of the work and the accomplishments of this college thanks to your leadership and I'm looking forward to continuing working with you.

PRESIDENT MCKAY: Thank you, Madam Chairman and Board of Trustees and also to the members of my executive staff here with me, that we've worked honestly and the faculty, staff and students under the leadership of this Board. I'm certain that we will do much more wonderful things and great things and be the best of all the State of New York. I have no doubt that we will do greater things. So thank you.

THE CHAIR: At this point I would like to request a report for the Nominating Committee.

MS. SANDERS: Yes. Thank you. As the Nominated Chair, the following Trustees have expressed interest in serving the following positions: Dafny



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Irizarry as Chair; Walter Hazlitt as Vice  
Chair; and Brian Lilly as secretary. I  
would like to request a motion to accept  
this service.

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MR. MORGO: So moved.

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MR. MANGUAL: Second.

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UNKNOWN SPEAKER: All in favor?

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(Whereupon, the Board responds aye

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at once.)

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UNKNOWN SPEAKER: Opposed?

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(No response.)

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UNKNOWN SPEAKER: Abstention?

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(No response.)

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UNKNOWN SPEAKER: Motion carries.

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MS. ALVAREZ-GRONEMAN: I'm sorry,

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Madam Chairman, I must leave.

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Congratulations everyone. Congratulations

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President.

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PRESIDENT MCKAY: Thank you.

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THE CHAIR: At this time I'd like

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to request a motion to adjourn the Board

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of Trustees meeting and call the Board of

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Directors meeting to order.

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MR. MANGUAL: So moved.



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MS. SANDERS: Second.

THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)

THE CHAIR: Opposed?

(No response.)

THE CHAIR: Abstention?

(No response.)

THE CHAIR: Motion carries.

I request the motion of approval of  
the June 21, 2012 Board of Directors  
meeting.

MR. MANGUAL: So moved.

MR. HAZLITT: Second.

THE CHAIR: Any additions?

(No response.)

THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)

THE CHAIR: Opposed?

(No response.)

THE CHAIR: Abstention?

(No response.)

THE CHAIR: Motion carries. We





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are going to request a motion to table

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Resolution 2012 A6 to the meeting of

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September 2012.

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MR. MANGUAL: So moved.

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MR. FENCHEL: Second.

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THE CHAIR: All in favor?

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(Whereupon, the Board responds aye

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at once.)

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THE CHAIR: Opposed?

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(No response.)

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THE CHAIR: Abstention?

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(No response.)

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THE CHAIR: Motion carries.

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I request a motion or the approval of

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the Association Resolutions 2012 A7 and

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2012 A8.

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MR. HAZLITT: So moved.

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MR. MANGUAL: Second.

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THE CHAIR: All in favor?

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(Whereupon, the Board responds aye

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at once.)

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THE CHAIR: Opposed?

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(No response.)

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THE CHAIR: Abstention?



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(No response.)

THE CHAIR: Motion carries.

At this point I'd like to introduce Vice President Mazzarelli to discuss the Association's financial reports.

MS. MAZZARELLI: In front of you you have our report as of July 31, 2012. And Column 1 represents all of the funds in the Association budget; Column 2 is the budgeted revenue; Column 3 is the actual revenue; Column 4, budget expenditures; Column 5, the year-to-date expenditures; and Column 6, the net, profit, and loss.

You can see all of our funds are in the positive position. The fiscal year will end as of August 31st. And we still have a lot of expenses to pay for orientation, insurance, and there's an additional payroll, taxes and pension payments. Also, at the end of the fiscal year, we will be closing entries for inventories, accounts payable and depreciation. We have also the final payment to the Foundation for graduation.



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So that's the graduation column cut,  
second from the bottom. So everybody is  
in excellent financial position at this  
point.

I will entertain any questions.

THE CHAIR: Any questions? We  
have one.

MR. HAZLITT: The revenue that's  
projected for this establishment here for  
outside expense, how do we stand with that  
with regard to the annual?

PRESIDENT MCKAY: That is normally  
the accountant.

UNKNOWN SPEAKER: That's in our  
budget.

THE CHAIR: Thank you, Vice  
President Mazzarelli.

MS. MAZZARELLI: Thank you.

THE CHAIR: At this time I'd like  
to request a motion to adjourn the Board  
of Directors meeting and call the Board of  
Trustees meeting to order.

MS. SANDERS: So moved.

MR. FENCHEL: Second.



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THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)

THE CHAIR: Opposed?

(No response.)

THE CHAIR: Abstention?

(No response.)

THE CHAIR: Motion carries.

I'd like to request a motion for the  
approval of the minutes of the June 21,  
2012 Board of Trustees meeting.

MR. MANGUAL: So moved.

MR. MORGO: Second.

THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)

THE CHAIR: Opposed?

(No response.)

THE CHAIR: Abstention?

(No response.)

THE CHAIR: Motion carries.

I'd like to request a motion for the  
Approval of College Resolutions 2012 66 to  
2012 74.



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MR. MANGUAL: So moved.

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MR. HAZLITT: Second.

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THE CHAIR: All in favor?

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(Whereupon, the Board responds aye

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at once.)

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THE CHAIR: Opposed?

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(No response.)

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THE CHAIR: Abstention?

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(No response.)

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THE CHAIR: Motion carries.

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At this time I'd like to introduce

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Dean Evon Walters for One Stop.

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MR. WALTERS: Good evening

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everyone. Let me first thank you,

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President McKay, for giving us the

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opportunity to share with you what we

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believe to be a transformative initiative

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that deals directly with one of the

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institution's key strategic projects,

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which is student success. As we look

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towards the completion of this facility

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this upcoming fall, we are excited about

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the envision of the outcome of what we

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view of as a well thought out informed



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national benchmark that you will see well grounded in the principles of the student center. The planning process which involves the entire vision of Student Services and the Business Office has convinced us that an outcome quality of service, both for new and returning students, will be enhanced. Student engagement, which is critical to student success will be improved and in light of the challenging fiscal times, our staff and capacity will be expanded.

Making the presentation today on behalf of the Sixth Departments are Dean Mary Reese on my left, who is the Assistant Dean of Students, and Susan DeCarava, the Campus Business Officer. The presentation today will summarize the different phases of the planning process and it will also present key factors that have shaped the development of initiative and it will also highlight the envision outcomes as it relates to enhancing overall services that we believe will help



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students with that. I will turn it over  
to Dean Reese.

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MS. REESE: And all within ten  
minutes. We promise. So as we had been  
in our planning processes, there were a  
few things that we kept at the forefront  
of our minds. We began to consider how we  
would be delivering services to our  
students. We needed to keep it student  
focused. And we'll talk about the  
different areas that will be involved with  
this. But we need to remain focused on  
students. We need to be accessible. We  
need to remain professional and heighten  
our professionalism there on campus for  
our students. We need to be efficient and  
make it convenient for them.

MS. DeCARAVA: Our current  
enrollment process for students is at  
least six steps. Students at our campuses  
go to at least six offices to conduct  
business. And if you factor in taking a  
placement exam, getting an ID or going to  
create a schedule or to the library, they



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2 are going to three other buildings. So  
3 we've realized it wasn't an efficient way  
4 to use time. We decided to embrace this  
5 One Stop concept to limit the number of  
6 stops students are making. In our  
7 research we came across this quote, this  
8 is very relevant to our project.  
9 Throughout our search for One Stops, we  
10 looked at different colleges and  
11 universities across the United States and  
12 numbers of the AME. The Guild and Faculty  
13 Association went to some of these schools  
14 and we looked at different concepts and  
15 found out each school has a unique  
16 concept. We embraced cross-training. In  
17 our department right now, cashier and  
18 registrar are going to be cross-trained.  
19 So if you come to our office, students  
20 wait on one line and they register and  
21 they pay. So this puzzle, the pieces come  
22 together, and that's what we find are  
23 cross-training for the intergrated  
24 approach from start to finish. Employees  
25 can help students. They can troubleshoot,





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and it's limiting the runaround that students have to go from office to office to conduct their business.

MS. REESE: The elements of the One Stop are going to be part of the One Stop. Like Susan said, they're all very unique nationwide. For us we believe technology was an important element to include in the One Stop. We know our students are very savvy with this way of doing business. We need to queue these people to the appropriate offices at the beginning of their processes so they don't waste their time moving place to place so that we know what they're coming to our office to do. So there will be kiosks. There's queuing systems. The Wi-Fi computer will be present for these students who are very plugged in and connected. One of the main areas of the One Stop are going to be what we call our concierge area. Right there at the front of our center will be the place where all students will converge. They need to tell



1  
2 us what they need to do. We need to get  
3 them to the right place. We'll be doing  
4 that through training. We'll be doing  
5 that by listening and helping the  
6 students. Our Admissions hub will be a  
7 part of our One Stop. Our counselors are  
8 trained to be on-site expediting the  
9 expenses of our students. Our call  
10 center, which has been up and active for a  
11 couple of years now. We'll continue to do  
12 our outreach and recruitment and retention  
13 of new and continuing students. The  
14 Transaction hub that Susan will be  
15 overseeing, she will be working directly  
16 with registrar, cashier, and financial  
17 aid, all within the same location saving  
18 the student from having to trudge from  
19 office to office. The Students Support  
20 Service hub will be the other areas of  
21 counseling that support the student  
22 through their process, everything from  
23 academic planning, career counseling or  
24 support programs like EOP and TRIO, our  
25 first year programming, all of these



1  
2 things will be located in one area. One  
3 of the newer initiatives for our campus is  
4 we're really going to spend some time  
5 intentionally working with our first-year  
6 students. Who are they when they come to  
7 us? What are their questions? How do we  
8 move them into successful sophomore  
9 years? Engaging in our post orientation  
10 activities, our early interventions with  
11 our freshman seminars and other types of  
12 initiatives can help take us there.

13 MS. DeCARAVA: Foremost, we want  
14 to focus on customer service, providing  
15 great service to students, troubleshoot,  
16 come in and out, conduct their business,  
17 they're on their way. The next important  
18 bullet is to maximize on efficiencies.  
19 Obviously, we're not getting more and more  
20 staff, even though we have more students.  
21 And these campuses have one or two staff  
22 members in each office, some are out sick,  
23 lunch, vacation. We can't stop business.  
24 So cross-training staff, we can all keep  
25 our offices running so there's no line for



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2 students. We want to continually access  
3 students' needs with comment cards. Are  
4 we meeting our goals? Are we helping them  
5 come in and do business? If not, what can  
6 we do to change. Increase collaboration  
7 with staff. We're all talking with  
8 different offices that never dealt with  
9 each other. We are trying to see how we  
10 can put students first. Empowering  
11 students, management enrollment process  
12 and personal learning, kiosks and  
13 computers. If they don't want to deal  
14 with staff, they want to manage it  
15 themselves and we can help them to do  
16 that, technologically.

17 MS. REESE: We know assessing is  
18 very important at the college. And so  
19 we've worked closely with Dr. Kuzik's  
20 (phonetic) area and Dr. Shultz. We're  
21 looking at our customer service or  
22 operational efficiencies. How well are we  
23 in developing our academic plans with our  
24 students? So we're always looking at our  
25 student affairs' learning goals and



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outcomes and trying to get to where Middle States need us to be.

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We are on schedule. We are moving ahead with our construction. We began in mid-April. Our goal is to be in by December and be fully operational by our spring term. We're excited. We're on track. We do want to thank you for the opportunity to share with you what we're doing now at East. We think it's pretty cutting edge. So we look forward to showing you around out there for your next board meeting. Perhaps we can schedule a tour for you.

Any questions or thoughts or questions you might have on the One Stop for any one of us?

THE CHAIR: First, I want to thank you for the presentation.

How will you be assessing the effectiveness of this initiative?

MS. REESE: This past enrollment cycle, we've been measuring variables; how quickly does a student get from



1  
2 application to registration? How long  
3 does it take them to go through the new  
4 student process itself, the testing,  
5 advising and registration? How much have  
6 they learned during that orientation  
7 process? So we are collecting that data.  
8 We've got ourselves hooked in with Track  
9 Stats, so we'll be dropping that into the  
10 data system, and then let's do it again  
11 when we get upstairs. What's changed?  
12 What stays the same? What looks worse?  
13 What do we need to do to fix those  
14 things? So it's learning. It's service,  
15 those types of variables of what we're  
16 looking at.

17 MR. WALTERS: One additional  
18 component that will help us is the use of  
19 technology, in that students coming into  
20 this unit will be initially swiped, so we  
21 will get a clear sense in terms of how  
22 many students come in, the type of  
23 service, the length of time, and, in  
24 essence, we all have the opportunities in  
25 which we will be able to process after



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each semester to give us a sense in terms

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of planning for the academic year. The

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first year we'll be looking at

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establishing a baseline in terms of number

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of students that we serve and use that as

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a benchmark.

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MR. MANGUAL: Is this -- when will

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this be transferred to other campuses? It

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sounds like it's going to be successful.

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I am wondering of the future plan of

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something like this to move --

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MS. REESE: Well, if I could just

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interject. Well, I think one of the

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things we engaged was a lot of research, a

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lot of study of what's being done at other

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institutions and what we were doing well

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and where we were failing our students?

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So I think that was the first place where

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we started from. I think the other

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campuses are engaged in looking at that

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type of approach to their services as

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well. One of the benefits that we were

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able to celebrate was the building of the

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library. So for us, that space that



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2 became vacated became a really natural way  
3 for us to consider what to do and how do  
4 we do it. So I think campuses are engaged  
5 in looking at this. Certainly we're  
6 talking about this with our colleagues.  
7 They're curious. They're interested.  
8 There's some boundaries that people have  
9 to live within and work within right now  
10 in terms of space, but I think certainly  
11 our space was a big plus.

12 PRESIDENT MCKAY: And the other  
13 part too on this campus, as you know, the  
14 Learning Resource Center is going through  
15 design. I met this afternoon with the  
16 Learning Resource Center Design team and  
17 the campus executive Dean and Vice  
18 President Stein. We all met this  
19 afternoon. As part of the plan we  
20 submitted to the County was that once we  
21 vacated the current space the library is  
22 in, that that would then become a One Stop  
23 shop similarly modeling this, and then  
24 with the space we are vacating at Concept  
25 Hall (phonetic) is additional classroom





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space. So we do have some plans. And we'll modify that space for One Stop Shop, modify Concept Hall from what it is right now into classroom space, and then that will move us into this direction.

MR. MANGUAL: Thank you.

THE CHAIR: I think this idea is great. Especially, I like the cross-training aspect of it. And having all these, you know, staff knowledgeable about so many different things, I think our students will appreciate how much time they will save in knowing and going through the process and the assistance available to them all in one place. Thank you.

MS. REESE: Thank you.

MS. DeCARAVA: Thank you.

MR. WALTERS: Thank you.

THE CHAIR: At this point I would like to introduce Mr. James Lomangino for presentation on diversity. I would like to say, the only thing I didn't like was the first picture where I saw lots of



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snow.

MR. LOMANGINO: Good evening. We have you look at diversity over a four-year period at Suffolk Community College. I mean, components that were looked at are generally considered to be basic components of diversity, gender, ethnicity, age. And the categories in ethnicity are given to us by the Federal Government specified by the Federal Government. All SUNYs and uses these categories, as well as most education institutions in the United States who report data to the Federal Government. We included full-time employees, all full-time employees of the college, as well as all students of full- and part-time and Excelsior students were not included because they do not physically attend the college nor are they taught by the college. During the four-year period of 2008, 2009, 2010 and 2011 semesters.

Some general information on the full-time employees. As of fall 2011,



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there was 1,037 full-time employees at the college. That is slightly lower than the four-year average of 1,048. Overall, full-time employees makeup a little more than 1/3 of the total employees of the college.

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Now, the diversity of the full-time employees. As you can see, the full-time employees are mostly female and predominantly white, and also predominantly 36 years and older. In fact, if you look at the age of 51 and older, by average it's the highest percentage. This is in comparison to Suffolk's employees with Suffolk County using fall 2011 --

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PRESIDENT MCKAY: It's in the packet?

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MR. LOMANGINO: Yes.

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PRESIDENT MCKAY: It's in your packet just in case you want to follow.

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MR. LOMANGINO: In comparison of Suffolk with Suffolk County using the fall 2011 semester, which is most recently



1  
2 reported to the Federal Government and the  
3 2010 Census from Suffolk County. As you  
4 can see, in a lot of cases they do match  
5 up fairly consistently with the County  
6 with slightly a more female higher  
7 percentage of females than the County, a  
8 little higher percentage of whites. And I  
9 should point out what's in red, actually,  
10 is highlighting the differences in a case  
11 of trends, the changes that are notable.  
12 As you see it is highlighted in red for  
13 Suffolk County College for white because  
14 it's a slightly higher percentage, more  
15 than slightly higher percentage, than the  
16 County. Also, the Hispanic percentage is  
17 half of what it is in the County. And, of  
18 course, the age groups, as you can see,  
19 again, college employees are generally  
20 older.

21 Now, trends: Over the past four years  
22 on our noninstructional females have a  
23 slight increase. In terms of ethnicity,  
24 the overall number of white employees has  
25 declined down to 2.4 as you can see.



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Minority of employees has risen slightly.

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In terms of the wages, 51 and over has had

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the greatest amount of growth, but there

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is a decrease with respect to the

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19-35-year-olds and 35-50-year-olds.

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For this presentation we make it more

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of classified employees that is in two

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different categories: Instructional and

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noninstructional. Instructional is the

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teacher faculty; noninstructional is

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everyone else. Diversity of instructional

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personnel, this is a slightly higher

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percentage of females. And this

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particular case, from instructional

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personnel, has a higher percentage of

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males. Again, predominantly white. And,

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also, once again, predominantly older,

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especially 51 and above.

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Now, the trend, the instructional

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employees of trends over the last four

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years, an increase in males and no change

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in white females in full-time. In terms

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of age, once again, the age categories

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sphere is mostly 51 and above while there



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has been decline in 19-35 and

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36-50-year-olds.

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This chart gives you a visual representation of the gender trends. It's

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a slight increase from males and a slight

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decrease from females. Also, in the

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chart, it's the ethnicity trends.

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Programs in this is white, minority. And

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as you can see, white is flat and just a

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slight increase in minority, a little

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tail-off in 2011.

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Finally, this is the age trends, the

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noninstructional faculty. This now has

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switched to the other side, a greater

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number of percentage of females. Again,

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no change in terms of percentage of

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whites, very high overwhelmingly. Also,

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in terms of age, the same also, 36-50 and

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above is the highest percentages.

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Trends in terms of noninstructional

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employees, females is a slight increase;

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ethnic trends, slight increase from

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minorities and decline for whites. Age,

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again, shows the exact same thing as for



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the overall employees, both for 51 and above and a decrease for 19-50.

Again, this chart is for the gender trends for noninstructional employees and trends for the ethnicity. Again, showing a slight decline for whites with a slight increase for minorities.

Finally, the age trends, it shows a slight increase for 30-50 and slight decrease for 19-35.

Now, moving on to students, college-wide for all 2011, more females than males. A slightly less percentage, not slightly more significant decline in whites, 60 percent. And, of course, agewise of students is 75 percent are 24-year-olds and younger.

In comparison with the County of the fall of 2011 for the college and 2010 Census, again, highlighted in red areas are notable. If you see, the college has a 60 percent white, whereas as the County has 71.6 percent. In terms of the minorities, that matches up fairly well



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with the County. The age there, the age  
24 years and younger, while the County is  
mainly older.

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Now trends for the students: Decrease  
in females, an increase in males, but you  
can see that there is a significantly  
higher decrease in whites and there is  
also an increase in terms of people who  
reported ethnicity. And ethnicity, while  
in the Federal Government, likes to get  
everybody to report, it's not mandated  
self-reported. So there are a  
considerable number of people who chose  
not to answer. Once again, in terms of  
age, that's where you see a lot of  
changes.

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This is a chart that shows the  
student, again, trends of the students.  
As you can see, the females decline and  
the males are increased. Ethnicity trends  
show a decline in whites while there's a  
slight increase in minorities.

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Finally, the age trends: 20 and below  
declining; 20-24 increasing; 25-35, a





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slight increase; and 36 and above, slight decrease.

Now, not really for comparison, but just a general idea of where the college is compared to the County in terms of trends. Again, highlighted in the red, you will see that college has increased in male percentage, while the County has a decrease in percentage in males. And while the college has an increase of percentage of Hispanics, it's not as high of as the Hispanics in the County at all.

And move down to the age groups, the college has a decrease in 19-year-olds and older while the County has an increase in that category. There is an increase in the 24-year-olds in the County and much larger of the college. And in terms of 25-35-year-olds, the college has an increase while the County is decreasing. For the 36-year-olds in college and an increase in the County. There is a lot of things going on here.

Full- and part-time student diversity,



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2 this is considerably a higher percentage  
3 of females attending part-time, males  
4 attending part-time. You see in the terms  
5 of the ethnicity, it's pretty much equal.  
6 And there is a significantly larger  
7 percentage of 24-year-olds and younger  
8 attending full-time, nearly 90 percent,  
9 where you see the part-time attendants has  
10 a higher number of 25-50-year-olds.

11 Now, the trends for full- and  
12 part-time: The decline for females, both  
13 full- and part-time, a significantly  
14 decline; a rise in full-time. 19-years or  
15 older at a decline for full-time while  
16 increase 20-24-year-olds for part-time and  
17 decline in 36 years and older, much more  
18 significantly.

19 Now, going on the program, diversity,  
20 as you can see, there's higher percentage  
21 of females which choose no major, a  
22 significant percentage of whites and  
23 certificates. And also for Hispanics, a  
24 significant percentage of Associates's  
25 programs.



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Agewise, almost 78 percent of the 24-year-olds and younger are enrolled in Associate's Degree programs, whereas there is a significant percentage of 25-year-olds who are enrolled in the certificate programs.

Now, the trends in the programs, it's a pretty substantial decrease in females for certificates. It aligns very consistently in all the ethnicity categories. Also, in certificates you see an increase in 24-year-olds and younger, a decrease in 25-50 group, an increase in the 51 and older group.

At the campus, at Ammerman actually had the lowest percentage of females enrolled and highest percentage of males. And the eastern campus had the lowest percentage of ages, while not surprisingly, Grant was the most diversified campus of the college with a fairly low percentage of whites, less than 50 percent of Hispanics and African-American population. Agewise there is not a



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significant difference really in the categories. It is slightly less for the Grant Campus, a little higher for Ammerman East Campus.

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That concludes the presentation. If you have any questions, I'll be happy to answer. All this information is contained in the handouts. Also, I believe you do also have copies of the report that have much more detail.

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MR. MORGO: I actually had a question regarding the employees finding obviously here as well as the industry as well in terms of age description. So what are you doing to actively improve younger faculty so we have them to train in the future workforce

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UNKOWN SPEAKER: In your packet handed out tonight, the search process, but in the recruitment with the faculty, we are tied into negotiating procedures with both Guild contract and faculty contract. We are actively posting or actively advertising in different areas



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trying to bring in, whether it's

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minorities, ethnic groups, the age groups,

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we're trying to get the word out there as

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much as we can. But obviously, if the

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people aren't hiring, it's tough to

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recruit people and have to stand around

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all the time getting positions.

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PRESIDENT MCKAY: The other part

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too, and I'd like to commend Associate

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Dean George Tvelia, this past Sunday I

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attended out at the Hyatt, the eastern

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campus where Middle States asked us back

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in 2007 asked us to create a succession

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plan. This is the second year of training

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30 individuals of which most are either

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instructors or assistant professors that

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we're also training to move into

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administration as well, because we are

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finding when we do searches, that we are

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having a lot of applicants that do not

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qualify for the position they are applying

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for. The other part of it is of what we

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fund is when we have applicants across the

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country, after they accept the job, they



1  
2 do more research on Long Island, they're  
3 declining because of the cost of living  
4 for rent or finding a place on Long Island  
5 as well. So when you talk about what are  
6 we doing to get more students in, we're  
7 starting much earlier from the high  
8 schools all the way through. We have  
9 students now manufacturing in technical  
10 programs at the college that are being  
11 hired before they even complete their  
12 programs. All certificate programs are  
13 either three months, you know, six months,  
14 a year. We have some programs incorporate  
15 training that specifically focus on skill  
16 sets that employers are looking for. We  
17 have employees that are coming back who  
18 have a Bachelor's degree but in a  
19 different field and want to change their  
20 fields, but don't have the skills that are  
21 needed to train. We are training those  
22 workers as well. On a multiple front  
23 we're doing different things, but at the  
24 same time we need to hire employees here  
25 at the college that can then help advance



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2 the institution. So we are working within  
3 with the cross-training, as I just saw  
4 with the One Stop Shop. We're doing the  
5 training now out east as a one-year  
6 program. They are going to go through an  
7 intense one-year training program. The  
8 last time we had that program, we hired, I  
9 believe, about 20 of those individuals in  
10 higher level positions and the others  
11 we're using the skill set they got in the  
12 training and in the current fields. We  
13 have to find different ways of doing  
14 that. You know, certainly the job market  
15 will require us to take a look at the most  
16 qualified candidates that we can. What we  
17 are finding is that as candidates are  
18 applying, they are not qualified for most  
19 of the positions. So we are reposting and  
20 we are reposting and we are expanding what  
21 we are doing. I think Jeff will speak  
22 later about all the different avenues of  
23 posting positions, and we're also working  
24 now to try to get more students into  
25 fields that we know the job market



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requires here on Long Island. So that's the different steps we are taking right now.

THE CHAIR: Trustee Mangual.

MR. MANGUAL: Will this report be assessed closer by the Committee?

THE CHAIR: I know this report came as a result of the Personnel Committee request. The Personnel Committee asked the college to provide us with a report on diversity, not only the students, but as well as employees. The Personnel Committee also compares and outlines the requirements of the process of hiring to make sure that when search committees are formed, the search committees are diverse. And the applicants also are calling for interviews that the pool of applicants are diversified. You can't interview ten men and end up with a woman. It's very rare for that to happen. So one of the things that we discussed was obviously we want to have a diverse group of employees. We





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need to start with a diverse, you know, group of people applying and interviewing the whole process.

PRESIDENT MCKAY: If I can add to that also. I spoke to Executive Vice President Gatta. This is a condensed version of a very in-depth report that you have in your packets that focus on those two populations. We will be making that available to the Strategic Planning Group that is working throughout the college right now looking at the six strategic goals that was approved by this Board, and they in turn will review this document to see if there is anything involved in these documents to help strengthen their work in what they're doing in building that plan right now. So we are already moving beyond just conducting the assessment to moving it forward and getting the groups looking at that and building that into the planning process. So when we get back to you, we will show you how we were able to use this document to inform and advise the



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work of that committee.

THE CHAIR: In answering your question, yes, the Personnel Committee will most likely take a deeper look into this report. You know, I have to say, I data. You can't argue that. Once you have data, such as this, as a Board, we have to see that we did the right thing in the assessment in the six institutional whole as diversity. Moving forward and obviously we have to look beyond ethnicity. But age is a great concern here and gender should be included as well. Age is a concern as well as ethnicity. And it's essential for this institution that we address the diversity issue because we need to grow stronger. And we know that there is strength in diversity. Thank you, Mr. Lomangino.

MR. MANGUAL: Just an issue from the student standpoint. You know, from a student standpoint, I feel that, you know, when we have a diverse faculty and diverse staff, it would make that individual more



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2 comfortable knowing that someone that he  
3 would recognize as himself is present. If  
4 you understand what I mean. When you walk  
5 into each classroom and everybody there  
6 isn't like you, if you're coming from out  
7 of the country or out of, you know, in  
8 some area where you don't feel welcome,  
9 it's just more welcoming that there are  
10 individuals that represent you in that  
11 way.

12 PRESIDENT MCKAY: Again, from the  
13 Board to -- we approached the Board with  
14 five goals. And the Board felt that this  
15 wasn't an area that we needed to address  
16 in a strategic way and to raise it to the  
17 level, at an institutional level, and  
18 that's why now we are working on that. I  
19 asked that the Subcommittee report back to  
20 the Academic and Student Affairs  
21 Subcommittee as to where we are in regards  
22 to work that is being done right now and  
23 to solicit feedback before we advance to  
24 the full Board, because they've been  
25 working since the last meeting when fiscal



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2 was advanced. So they can advance where  
3 they are, get some feedback, solicit some  
4 ideas as to are we going in the right  
5 direction and strengthen all of that. So  
6 that will be done. We are going to make  
7 that institutionally a goal that every  
8 campus, every division will address going  
9 forward. So you will see in the action of  
10 areas, which is the action items areas  
11 that will come forward every single year.  
12 So you will get a report on that.

13 THE CHAIR: Thank you. Thank you,  
14 Mr. Lomangino for that input.

15 At this point I'd like to introduce  
16 former vice president for finance Mr.  
17 Chuck Stein.

18 MR. STEIN: Good evening. I will  
19 try to be brief. President McKay asked me  
20 recently to come back and help out in the  
21 capacity as Interim Vice President for  
22 Finance. In your packet you will find a  
23 copy of revenue and expenditure reports.  
24 And quickly to speak to them, revenue  
25 projected to the end of the year is down



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2 approximately \$2.4 million. Primarily  
3 from lower state aid and tuition revenue  
4 being down. Our expenditures, however,  
5 are also below budget by approximately  
6 \$3.3 million. We are projecting, as a  
7 result of a fund balance, of approximately  
8 \$923,000. \$923,000 is our projected fund  
9 balance. That's, of course, based upon a  
10 few variables that few may accrue by the  
11 end of the year, purchasing, whether or  
12 not the purchases will be received by the  
13 end of the year, August 31st.

14           Regarding the question that was raised  
15 earlier, the revenue for this building, we  
16 appear to be on budget and we're  
17 projecting \$792,828 revenue for this  
18 building.

19           MR. HAZLITT: What's the budget?

20           MR. STEIN: Well, we're projecting  
21 to be on budget. I will be happy to  
22 answer any other specific questions you  
23 may have. Thank you.

24           PRESIDENT MCKAY: I'd like to  
25 thank Chuck Stein again for stepping in



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2 and assisting us through this. I think  
3 certainly we've taken all the right  
4 steps. As you can see, with the  
5 enrollment numbers that we have, we've  
6 mitigated what could have been, I believe,  
7 a deficit plan that we would have had. We  
8 are now showing that coming in hopefully  
9 by the end of the year with a net  
10 positive, considering that enrollment is  
11 down, considering the fact that the cost  
12 factors are involved. We reopened  
13 contracts. We've done everything that we  
14 can do. And if the trend continues going  
15 forward into next year, I believe we're  
16 going to be in a better position to  
17 mitigate what will come next year than  
18 where we are. Again, and my colleagues at  
19 the other campuses are not in a position  
20 that we're in right now because of the  
21 actions we've taken and because of the  
22 support of this Board that have agreed  
23 with us in regards to all of the  
24 projections. So again, I must say to the  
25 faculty and the staff and students, those



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who are involved and those who have joined us to work on these plans to help us get to where we are, because of them we are in a better place, so thank you. And Chuck, thank you again.

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MR. MORGO: What was the fund balance last year?

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MR. STEIN: For the year what was the balance?

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PRESIDENT MCKAY: Last year we had \$19 million of which \$1 million was restricted for AME.

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MR. STEIN: I think the number that you're looking for that we're projecting right now that we're going to finish this year is about \$923,000 positive.

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MR. MORGO: I'm asking what we finished last year.

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MR. STEIN: I think the question was: Where were we last year, the end of the year?

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UNKNOWN SPEAKER: It was about \$19 million dollars.



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MR. MORGO: That's not what I'm asking.

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MR. STEIN: I'll tell you what, let me get back to you.

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THE CHAIR: Any other questions?

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(No response.)

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THE CHAIR: Moving onto the agenda. Before we go to the Committee Reports, I would like to mention that I attended a meeting with Trustee Mangual, and it was repeated more than ten times for the committee to assist the admission of the college and advancement of the college. So especially for the new trustees, I advise you to consider joining some of our committees. I belong to more than one. So hopefully you will join one or more. The first one is the Academic Affairs and Student Services, do we have any report?

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MS. SANDERS: No, not at this time.

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THE CHAIR: Okay. Thank you.

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Facilities and Technology?





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MR. LILLY: I did not have a meeting, because since the last few months, the other two members have turned out or left, but I did get an update by EP Data about some of the projects going on. The Southampton building renovation is on schedule. This is a major building renovation, such as new central air conditioning system, new restrooms, new interior/exterior doors, and this project is moving on schedule. Also, on the Southampton Campus, there's some traffic safety that's going to be according on schedule that should be completed before the start of the fall semester classes, safety issues were raised, such pedestrian crosswalks and such. Also, on the Eastern campus we have the presentation on the One Stop renovation project that is ongoing as well. There are a few others.

I'd also like to state that if any of the Board members would like to join the Facilities Committee?

THE CHAIR: Thank you, Trustee



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Lilly.

PRESIDENT MCKAY: Chairwoman, just one minute.

MR. STEIN: I'm sorry to interrupt. Mr. Morgo, it's approximately \$4 million was the fund balance last year.

MR. MORGO: The surplus year?

MR. STEIN: We're looking at \$923,000.

MR. MORGO: So it's down?

MR. STEIN: We're not at the end of the year yet, but that's the projection.

MR. MORGO: Thank you.

THE CHAIR: Thank you.

Next, Personnel Committee. Trustee Bocaria (phonetic) is not present. He dedicated me the opportunity to report on behalf of the Committee. So I would like to report that we met early this week. One of the new initiatives we are working on is updating the presidential evaluation. We are in association with



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ACCT, which is the Association of  
Community Colleges Trustees, to update the  
evaluation and we look forward to sharing  
more information with you. If you have  
any ideas about areas that need to be  
included or expanded, et cetera, please  
feel free to reach out to Trustee Bocaria  
and myself.

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Budget Committee?

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MR. FENCHEL: The Budget Committee  
has never really been formally  
constituted. There's never been enough  
members that sacrifice, that is  
understandably so. But we informally have  
a better number of things, which I think  
are in the process of either correction or  
explanation, in particular some of the  
personnel policies which bear on the  
budget which before turned up at the last  
meeting, which also raised some questions  
I had with respect to the aggregate  
surplus that we have dropped over years.  
And it appears that you've indicated that  
the surplus is being accumulated to handle



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the expected increase in FTE, students partially.

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PRESIDENT MCKAY: We are anticipating over the next few years, based on the trendline, that student enrollment is trending downwards. And at the same time, we are coming out of a contractual negotiation of 00 and getting in two 2s and on one contract will be another 0, and then we go to a 4. The other side of it is, we cannot charge our way of out this, because of students -- you know, the more you charge the students, the more students turn away from us. And again, a fund balance is a one shot. So if we use that any year, it's not a recurring number. We have to mitigate, you know, how we balance the budget going forward.

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MR. FENCHEL: I at some point would point to some plan as to what will be the mitigation. I don't expect it to be a board shot type of expenditure. But it seems that the accumulation of \$18 or



1  
2 \$19 million in surplus just for the sake  
3 of having surplus doesn't make any sense  
4 and there should be a purpose behind it.  
5 Is it a two- or three- or four-year plan?  
6 And to offer it to cushion the initial  
7 expenses, increase labor cost, that makes  
8 sense. But I think this has to be laid  
9 out to the Board so we understand. At the  
10 same time, which I would think is a simple  
11 question as a Board member, and as of yet  
12 an unconstituted Audit and Budget  
13 Committee, just where is the \$19 million  
14 or the \$18 million? Is it in a bank  
15 account? Is it segregated in a bank  
16 account?

17 MR. STEIN: The funds that are in  
18 your reserves are invested. And,  
19 unfortunately, there's not much interest  
20 income these days, but that's where it is.

21 MR. FENCHEL: In what  
22 institutions?

23 MR. STEIN: Herald Bank and Gold  
24 Coast, TD, Wells Fargo.

25 MR. FENCHEL: We have investment



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portfolios?

PRESIDENT MCKAY: Yes.

MR. STEIN: Yes. We work in conjunction with the County treasurer in terms of investment process and make sure that there's third-party collateral. There's a whole process to go through with these investments.

MR. FENCHEL: It's not so much the investments, but the actual cash balances that are maintained in the bank and if the trustees wanted to see those cash balances, those will be available?

MR. STEIN: Yes.

THE CHAIR: Thank you. Any other questions?

(No response.)

THE CHAIR: Now for the Chairwoman's Report. A few weeks ago we received a copy of -- or an e-mail on a proposed calendar for the Board of Trustees meetings for the year 2013, January 2013 to December 2013. The meetings are proposed for 4:00 as opposed



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to 9:00 in the morning to accommodate

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Trustees' commitments and schedules. And

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there were two meetings, the meeting in

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April and the August meeting will remain

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7:00 at night. So for discussion and we

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all agree on that proposed schedule. We

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can make a motion.

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UNKNOWN SPEAKER: The meetings

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generally follow the same pattern as this

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year, primarily the third Thursdays of the

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month, except there's no meeting in July,

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there's no meeting in November and the

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December meeting will be on the first

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Thursday of the month rather than the

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third Thursday, which kind of follows the

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pattern.

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THE CHAIR: I request a motion to

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accept proposed Board of Trustee meeting

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schedule.

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MR. MANGUAL: So moved.

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MR. FENCHEL: Second.

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THE CHAIR: All in favor?

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(Whereupon, the Board responds aye

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at once.)



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THE CHAIR: Opposed?

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(No response).

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THE CHAIR: Abstention?

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MR. HAZLITT: I abstain.

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MR. LILLY: Because?

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MR. HAZLITT: Conflict. I just  
abstain. That's all.

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THE CHAIR: Motion carries.

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For this year we have a Board retreat  
scheduled for November 29, tentative from  
9:00 a.m. to 1:00 p.m. As you heard  
before, in November we don't have Board of  
Trustees meetings. It is the practice  
that we do have a retreat to learn more  
about our goal or duties and  
responsibilities as trustees.

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And lastly, Trustee Mangual and I  
had the opportunity to attend the  
Governance Leadership Institute in  
Washington D.C. from August 1st to August  
3rd. This was for experienced trustees as  
well as new trustees. It was very  
informative. The agenda included copies,  
such as the Board of Trustees operating





1  
2 procedures, et cetera. I brought with me  
3 the materials that were handed out there.  
4 I did not make copies for all the trustees  
5 because it's an enormous amount of paper.  
6 I did ask to have included in your packets  
7 two presentations that we were given, one  
8 was what trustees need to know about  
9 advocacy. We can discuss that. And it  
10 was very helpful. One of the things that  
11 was shared there is that phone calls to  
12 elected officials does not work as well as  
13 e-mails and in-person contact. There's a  
14 lot of good information there. The other  
15 one was of the another standing financial  
16 documents and capitol projects, which I  
17 believe that perhaps on the November 19th,  
18 2012 retreat, we might be able to learn  
19 more about it.

20 President's remarks.

21 PRESIDENT MCKAY: Chairwoman, as I  
22 mentioned before, I do have my remarks.  
23 But for purposes -- I will e-mail this or  
24 send it via mail to members of the body.

25 In response to Chancellor



1  
2 Zimpher's recent announcement of a  
3 "Tobacco-Free SUNY," the College is  
4 forming a committee to review the issue  
5 and draft a revised policy for  
6 consideration by the College's Board of  
7 Trustees. The SUNY Board of Trustees  
8 passed a resolution on June 12, 2012 to  
9 support the policy and the development of  
10 New York State legislation that bans the  
11 use of tobacco on grounds, leased or  
12 controlled by SUNY. Currently, smoking is  
13 banned on SUNY campuses in indoor areas  
14 and in vehicles owned, leased or  
15 controlled by SUNY. According to its  
16 press release, "SUNY is the largest public  
17 university system in the country to adopt  
18 a comprehensive tobacco-free policy."

19 In each of your packets you will find  
20 a document where I was one of two  
21 presidents from New York selected as a  
22 member of 21st-Century  
23 Initiative-Implementation Steering  
24 Committee. Over the coming year, this  
25 small but diverse group of distinguished



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leaders will expand on the work of the

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21st-Century Commission on the Future of

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Community Colleges by focusing on the

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implementation strategies outlined in the

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Commission's report, "Reclaiming the

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American Dream." This group will

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generally oversee the implementation

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recommendations set forth in the report.

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The Steering Committee will generally

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oversee the implementation of

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recommendations set forth in the report of

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the 21st-Century Commission on the Future

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of Community Colleges, as the

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implementation pertains to work in the

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community college field and with partners

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in other educational sectors, the federal

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and state policy leaders, philanthropy,

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and the employer community.

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On Tuesday, July 31st, I met with

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Presidents Jack Quinn from Erie Community

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College, Drew Matonak from Hudson Valley

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Community College, and Cliff Wood from

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Rockland Community College, along with

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SUNY and CUNY representatives to continue



1  
2 discussing a proposal for funding the  
3 second year of a five-year state funding  
4 plan. The CUNY representatives endorsed  
5 the concept being put forth and anticipate  
6 that their chancellor will support the  
7 proposal as well. Five of the CUNY  
8 presidents were in attendance at the  
9 meeting as were two of their vice  
10 chancellors and representatives from their  
11 finance and government relations offices.  
12 This was the group's second meeting.

13 Thirty members of the college  
14 community have been selected to  
15 participate in the College's second  
16 Academy of Leadership and Development.  
17 The first week-long session begins with a  
18 reception on Sunday afternoon, August 12th  
19 at the Atlantis Aquarium in Riverhead.  
20 The session will be conducted by  
21 facilitators from the Chair Academy, a  
22 nationally-acclaimed postsecondary  
23 leadership training provider.  
24 Participants will then spend 12 months  
25 working closely with individual mentors to



1  
2           hone their leadership skills. Chair  
3           Academy facilitators will return for a  
4           final week-long session next summer. I  
5           attended the kick-off event last Sunday  
6           and provided remarks and to discuss the  
7           importance of the college bringing the  
8           leadership training to the participants.  
9           Normally this training is done in concert  
10          with other institutions but this year we  
11          chose to only have participants from the  
12          college so that they can work  
13          independently as well as in teams.

14                 If you have not had an opportunity to  
15          RSVP for the College's Academic  
16          Convocation scheduled for Monday, August  
17          27th from 4:00 p.m. to 7:00 p.m., please  
18          contact Sandra O'Hara at  
19          oharas@sunysuffolk.edu. On that day,  
20          students, faculty and administrators will  
21          convene then process to the Brookhaven  
22          Gymnasium. Once assembled at the gym, the  
23          program will commence and includes a  
24          welcoming address from the President,  
25          greetings from a representative of the



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student body, greetings from Chairwoman Dafny Irizarry, and a keynote by the SUNY Board Chairman, Carl McCall. The program will be followed by a barbecue.

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Gold Outing: We had 96 registered golfers, 113 attendees to the awards dinner and will raise \$54,000, \$4,000 over our budgeted amount that was expected to be raised. I would like to thank everyone that participated or assisted in one way or another to make this event a success. Special recognition should go to the staff and volunteers at the foundation as well as to Professor John Ammerman, whom also serves as president of the St. Georges Gold Club.

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On Tuesday, July 24th, Suffolk Community College Foundation Board of Directors elected the following slate of officers: Chairman Ed Boughal, Vice Chair Belinda Alvarez Groneman, Vice Chair Kevin Rooney, Secretary Dr. Robert Frey and Treasurer Eric Martinez, CPA and Partner.

On Sunday, July 22nd, the College



1  
2 participated in the annual Puerto  
3 Rican/Hispanic Day Parade in Brentwood.  
4 Thousands of spectators were on hand to  
5 enjoy the festivities. The College  
6 decorated two of its Association vans and  
7 joined the procession along Fifth Avenue.  
8 We were all represented by Board of  
9 Trustee member Belinda Alvarez Groneman,  
10 Student Trustee Anthony Mangual, and  
11 Associate Vice President John Lombardo.  
12 Our student delegation was supported by  
13 Dr. John Jerome, Professor of Mathematics  
14 and Lisa Hamilton, Director of Student  
15 Activities on the Michael J. Grant  
16 Campus.

17 The College is completing a number of  
18 faculty searches in time for the start of  
19 the fall semester. Ten new faculty term  
20 appointments have been made; four internal  
21 transfers were completed; five searches  
22 are still in progress: Two are awaiting  
23 acceptance and three vacancies remain  
24 unfilled.

25 The College is currently seeking to



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fill the following vacancies: Vice President for Business and Financial Affairs; Associate Vice President of Student Affairs; Executive Director of the Foundation; Director of Development and Alumni Relations; Associate Dean of Nursing and the College Dean of Students.

While the initial focus of the major gifts campaign was centered on external donor prospects, an internal initiative will now begin that is focused upon executive and campus level giving. Co-Chairs have been identified to lead the internal solicitation effort, which will be launched college-wide on Convocation Day. Several donations have already been received. As we commenced this portion of the campaign, my family and I have announced and made a considerable contribution commitment in support of Vision 2015. The donation will be directed to support for the College's Theatre Arts program.

The Annual Report has been published





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and a copy was mailed to each of you recently. I would like to invite Vice President Araneo to share with you how this report will be displayed and distributed.

The College will be featured on a national platform for NSF S STEM in October, at the inaugural Principal Investigator's meeting in Washington, D.C.

As shared in an earlier update, Dr. Candice Foley was invited to serve as one of the organizers of this event, and will also be the closing plenary speaker, showcasing our NSF S STEM grant networking capability locally, regionally, state-wide and nationally. As part of the planning for this event, Suffolk has been invited to submit a video of NSF S STEM student testimonials that deal with individual student experiences and the benefits of being a recipient of an NSF S STEM grant at SCCC. The video will illustrate how we leverage the pipeline of SCCC NSF S STEM talent at Brookhaven National Lab.



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I was invited to attend a meeting with Carl McCall, Chairman of the SUNY Board of Trustees to discuss possible areas of collaboration between SUNY and the Government of Trinidad and Tobago, represented by Fazal Karim, the Minister of Tertiary Education and Skills Training, Ambassador Rodney Charles and Consul General Nan Ramgoolam. The meeting was arranged on short notice to take advantage of the Minister's visit to New York and Dr. McKay was asked to attend as his presence would add significant value to the deliberations. The meeting concluded with an agreement to schedule and official delegation visit with the intention of working to share curriculum and to transfer knowledge. Dr. McKay was selected to organize the visit and to serve as the liaison between SUNY and the government representatives.

The College has received a letter from Butch Yamali, President of Dover Hospitality Services, our campus food



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vendor, indicating that they will not seek any price increase for the coming academic year. The letter explains that this action is being taken in light of the trying economic conditions which confront many students at the College.

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Suffolk County Community College and John Lombardo have been selected by the Hauppauge Industrial Association as one of the HIA-LI honorees who make a difference on Long Island. Recipients will be recognized at the HIA-LI "Those Who Make a Difference" Gala on Thursday, November 15th at the Crowne Plaza in Holtsville.

Finally, I would like to formally take this opportunity to thank former Vice President of Finance and Administration, Mr. Charles Stein who has returned to assist with the management of the Office of Business and Financial Affairs as the College moves forward with a search to fill the Vice President's position. Mr. Stein has agreed to work two days per week through October.



1  
2 I must say also that I was delighted  
3 this week, and we haven't accepted yet,  
4 but we got a request from the New York  
5 Community College Trustees for Chairwoman  
6 Irizarry and myself and SUNY Board Trustee  
7 Tina Good to appear before all statewide  
8 trustees to speak about the role of the  
9 president, the role of the chairperson and  
10 the trustees and how we work well  
11 together. I haven't accepted yet because  
12 my schedule now is focused on opening  
13 day. That is right around the corner.  
14 But I must say that we have a very  
15 talented group of individuals at this  
16 college, that every year when we have the  
17 annual report, they go secluded and they  
18 work in a room and try to chronical all  
19 that that we do during the year. It's  
20 very difficult to put all of that in a  
21 document. I asked Vice President Reinert  
22 (phonetic) to just show you for a brief  
23 few minutes a document that will go out to  
24 every elected official, every business and  
25 industry, every school superintendent, so



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that they see who we are and what we do.

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There is a brief introduction and there is

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also a document, which I believe we have

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copies here for you if you so choose to

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have one tonight.

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MS. REINERT: Thank you, Dr.

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McKay. And thank you for this opportunity

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to indicate to you what we capture as we

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evolve as we put together this report

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every year. It is in line with with Dr.

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McKay's initiative where he has placed

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emphasis on communications. As a result

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for the two years we have generated an

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annual report. I do have copies of both

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last year's and this year's if you just

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wanted to look and compare. One of the

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items that I wanted to bring to your

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attention is the fact this year's book is

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much larger than last year's book, and as

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Dr. McKay has so eloquently shared with

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us, because even in challenging times, we

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have been able to initiate and complete

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new initiatives. So that says something

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about the staff here, about their



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creativity and about the leadership that  
is exhibited within the administration.

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As you're looking up at the screen,  
this is actually our website, the  
slideshow, if you go to the home page and  
select SCCC, you can then go to the Office  
of the President, which is where you will  
find the Accomplishments document. The  
last year's document is here as well. But  
I'm here to share with you this year's  
document. When we went to produce this  
year's document, the conversation was,  
what can we do to add a little more  
sizzle? What can we do to raise the bar  
in production of the annual report? And  
the decision was made to have a flashy  
introduction to the booklet itself. I am  
about to show you. It goes by quickly.  
It's only a minute. It's definitely  
lively. If you're watching, it's going to  
run it in quick time movie.

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THE CHAIR: I also wanted to share  
with you that I took my little one to the  
movies, my son who is seven. And I was



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pleasantly surprised to see the ad from

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Suffolk. And he said, Mommy, that's

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Suffolk. I have to say, I got very

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emotional. It's like, There we go. So

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that was a great experience.

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MS. REINERT: We solved the

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technical difficulty. So the point of

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that movie is, it highlights and selects a

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few major accomplishments that are being

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emphasized. It's impactful, it's lively

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and quick. And then the other option that

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you have is actually open the book itself

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and you can review it online. If your

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computer doesn't allow you to do that, you

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can also look at a PDF, but it is handy.

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If you're out and about, if you're looking

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for something quick, you know it's in the

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Accomplishments document, you can find it

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by scrolling through. I can answer

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questions if you have any.

22

THE CHAIR: Great job. Thank

23

you.

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Roundtable. I'd like to pass around

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an upcoming Trustee handout of the annual



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conference at New York College Trustees.

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I have attended the last two years. It's

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really been a lot knowledge, a lot of

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learning. And I encourage you to consider

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attending and I'd like to continue, right,

7

Trustee Mangual?

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MR. MANGUAL: Yes, ma'am.

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PRESIDENT MCKAY: Madam Chair, I'd

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just like to mention on the 27th, we will

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be holding the Convocation, which is the

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first time that we've changed all college

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day events to an event that will be held

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after day classes at 4:00 p.m. We'll be

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having Chairwoman Irizarry, we'll have

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Trustee Mangual, we will have the Chairman

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of the SUNY Board of Trustees and will be

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giving awards to the chancellor award and

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winners, the faculty maritime and also

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Assistant Marian Berlow (phonetic), who

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received the nice SUNY statewide award on

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the same day. If you're available to

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attend, it's going to be at the Ammerman

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Campus. We are going to precess to the

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Islip Arts Building down to the Brookhaven





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gymnasium, and then a session will be held

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at that point. And afterwards, which we

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don't do too often, there will be a

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barbecue. By the way, I am not cooking.

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We will have a barbecue directly

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afterwards.

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THE CHAIR: Trustee

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Shybunko-Moore.

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MS. SHYBUNKO-MOORE: I just want

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to take the time to thank you. I did

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serve on the Foundation Board prior to

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this. And it's truly a privilege to sit

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at the table with all of you. So thank

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you for making it a seamless transition.

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I want to comment on John Lombardo, I

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thank you. I went ten hours ago and drove

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over to Channel 12 and was on the Jobline

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talking about all that Suffolk is doing

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with the workforce training and how that

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ties into the industry. So obviously

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there is a mission I am chosen to do. I

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did want to let everybody know that

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Saturday and the following Saturday, it

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will be airing 8:30, 10:30, 12:30 and



1  
2 2:30. And on Sundays it will be airing  
3 10:30 and 1:00. I do think that it will  
4 be a repeat type of thing for John.  
5 Obviously, he speaks very well in  
6 representing the mission of Suffolk. And  
7 from what I saw today, I think the future  
8 will have success stories that we can  
9 continue with John Lombardo showing  
10 success stories. It's truly an honor and  
11 a wonderful job.

12 PRESIDENT MCKAY: Great job.

13 THE CHAIR: Trustee Mangual.

14 MR. MANGUAL: As the Chairwoman  
15 mentioned earlier, we attended the  
16 Governance Leadership Institute in  
17 Washington D.C. The first thing I wanted  
18 to do was congratulate the Board in  
19 general, because some of the other  
20 trustees expressed their relationship with  
21 their board members and president and it's  
22 very different than ours. I would like to  
23 commend ours. I think we do a great job  
24 and our connection with the president is a  
25 lot better than a lot of people have.



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That's the first thing.

Also, some of other topics that were coming up that are really important was the difference between policy and micromanagement, what is considered actually Board responsibility and what is considered micromanagement of the faculty and staff.

The other topic that was very big was the Trustees' responsibility and understanding financial reports. And although, you know, they look, you know -- well, I understand what financial numbers are. This is a big college. There are a lot of things that go back and forth. So I was hoping to recommend to the Board will entertain the idea of having a financial retreat so we can try to understand further what some of these numbers really represent and what goes in each account and so forth.

THE CHAIR: Thank you.

MR. MANGUAL: Also, just to touch on some other events that occurred just



1  
2 recently. The college participated for  
3 the first time in 15 years and the first  
4 major way in the Puerto Rican/Hispanic Day  
5 Parade. We marched. We had a vehicle.  
6 We had students. We had faculty, banners,  
7 tee-shirts, the whole shabang. I think it  
8 was very successful. The students had a  
9 great time. It happened kind of last  
10 minute. As Board members are probably  
11 aware, the Puerto Rican Day Parade's  
12 original sponsors kind of had to default  
13 based on their economic situation. As a  
14 sponsorship, the college foundation  
15 stepped in as one of the members of the  
16 sponsorship of the parade as well.

17 Also, I promised a professor that runs  
18 the entrepreneurship youth program here on  
19 this program, give her a plug on the  
20 program. I participated with her a  
21 three-week crash course in youth  
22 entrepreneurship. It's a great program.  
23 It's a wonderful program. It starts off  
24 with business ethics. You know, they  
25 teach what it's like to run a Board,



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running a small business, to actually

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filling out a business plan and then

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acting on that business and making it

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actually work somehow. At the age of 14,

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some of them are small like walking a dog,

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some of them are like trying to run a

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bakery, you know, out of their homes. I

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think that's it for me.

10

THE CHAIR: Thank you, Trustee

11

Mangual. I think it's great to have a

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financial retreat to understand financial

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difficulty. That would be a

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recommendation as the Chair plans to

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follow-up on. Thank you for your

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participation on the Puerto Rican Day

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Parade. I know you did a lot of the

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collaboration and making sure things went

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well and that you represented well on the

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college. Thank you.

21

MR. MORGO: President McKay, you

22

may have included this in your President's

23

remarks that you're going to e-mail to

24

us. We spoke about the economic

25

development of Commissioner Venari's



1  
2 (phonetic) comment about innovation zone  
3 and policy using college land and we've  
4 received a memo? You remember that memo.  
5 We all know what I'm talking about. I had  
6 an occasion to speak to Joan Namanari  
7 (phonetic). And I said to her, I said,  
8 This might have been an oversight on your  
9 part. She said she absolutely,  
10 unequivocally understands the pact with  
11 the college and that the college, in fact,  
12 has authority over its own land. And she  
13 said she was aware of it. She read the  
14 County Charter on it. She saw it more as  
15 a mistake on the report than hers. She  
16 was very aware of the inexperience.  
17 So notwithstanding any of that, I said, I  
18 for one having worked on the innovation  
19 that it's a great idea, but I told her  
20 it's really important to communicate and  
21 she agreed. She said she did write the  
22 article. So that was clarified.

23 PRESIDENT MCKAY: Again, you know,  
24 when a newspaper has a report about  
25 activities of the college and I'm not



1  
2 aware and you're not aware, we've been  
3 down that road before, it is my  
4 responsibility to advise the Board we've  
5 seen this document that has some  
6 implications, potential implications and  
7 we had not been engaged. So part of my  
8 role is to always report that back to the  
9 Board. If the Board sees that that is  
10 that we should pursue, then I would  
11 certainly engage. At this point, it was  
12 merely to inform the Board that we've seen  
13 something that we knew nothing about and  
14 then hopefully going forward, the offices  
15 that are in the County will then work  
16 closer with us, because economic  
17 development is what we do. As Trustee  
18 Shybunko-Moore just mentioned, there's an  
19 entire segment that talks about what we do  
20 at the college to support economic  
21 development. And I'm sure the County  
22 wants want to do that. But I think they  
23 have to understand also that the Board of  
24 Trustees must first be engaged in any  
25 economic development opportunity that



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would then require the use of property to

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then get into new ventures. So I

4

understand.

5

MR. MORGO: Sending the memo was a

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good idea that you sent it. I may not

7

have even thought about it had I not

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received the memo. But I said that

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doesn't say anything about the innovation

10

zone. It doesn't affect them. And they

11

are excellent ideas. They exist in other

12

parts of the County. I'm not going to get

13

into them at 10:30 at night, but I know

14

there is another time we can talk about

15

it. But I think it was a very good idea

16

in communication to send that memo and

17

provided the opportunity to talk to her

18

about it.

19

PRESIDENT MCKAY: Sure. Thank

20

you.

21

THE CHAIR: Any other comments?

22

(No response.)

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THE CHAIR: Motion to adjourn?

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MS. SANDERS: So moved.

25

MR. MANGUAL: Second.





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THE CHAIR: All in favor?

(Whereupon, the Board responds aye  
at once.)

THE CHAIR: Opposed?

(No response.)

THE CHAIR: Abstention?

(No response.)

THE CHAIR: Motion carries.

(Whereupon, at 10:30 p.m., the  
above matter concluded.)



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I, SUZANNE CATALANO, a Notary  
Public for and within the State of New  
York, do hereby certify that the above is  
a correct transcription of my stenographic  
notes.



SUZANNE CATALANO



\* E R R A T A \*

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WITNESS SIGNATURE

SUBSCRIBED AND SWORN TO BEFORE

ME THIS \_\_\_ DAY OF \_\_\_\_\_, 20\_\_

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NOTARY PUBLIC MY COMMISSION EXPIRES \_\_\_\_\_



<p style="text-align: center;"><u>          </u> \$</p> <p><b>\$1</b> 55:12</p> <p><b>\$18</b> 60:25 61:14</p> <p><b>\$19</b> 55:12,24 61:2,13</p> <p><b>\$2.4</b> 53:2</p> <p><b>\$3.3</b> 53:6</p> <p><b>\$4</b> 58:7</p> <p><b>\$4,000</b> 70:8</p> <p><b>\$54,000</b> 70:8</p> <p><b>\$792,828</b> 53:17</p> <p><b>\$923,000</b> 53:8 55:17 58:11</p> <p style="text-align: center;"><u>          </u> 0</p> <p><b>0</b> 60:11</p> <p><b>00</b> 60:9</p> <p style="text-align: center;"><u>          </u> 1</p> <p><b>1</b> 18:9</p> <p><b>1,037</b> 35:2</p> <p><b>1,048</b> 35:4</p> <p><b>1/3</b> 35:6</p> <p><b>1:00</b> 64:12 82:3</p> <p><b>10:30</b> 81:25 82:3 88:13 89:10</p> <p><b>113</b> 70:7</p> <p><b>12</b> 66:8 68:24 81:18</p> <p><b>12:30</b> 81:25</p> <p><b>12th</b> 68:18</p> <p><b>14</b> 85:5</p> <p><b>15</b> 13:8 84:3</p> <p><b>15th</b> 75:15</p> <p><b>16</b> 1:7</p> <p><b>19-35</b> 38:2 39:11</p> <p><b>19-35-year-olds</b> 37:6</p> <p><b>19-50</b> 39:3</p> <p><b>19th</b> 65:17</p> <p><b>19-year-olds</b> 41:15</p> <p><b>19-years</b> 42:14</p> <p><b>1st</b> 64:21</p>	<p style="text-align: center;"><u>          </u> 2</p> <p><b>2</b> 18:10</p> <p><b>2.4</b> 36:25</p> <p><b>2:30</b> 82:2</p> <p><b>20</b> 40:24 47:9 91:23</p> <p><b>2007</b> 45:14</p> <p><b>2008</b> 34:23</p> <p><b>2009</b> 34:23</p> <p><b>2010</b> 9:20 10:5 34:23 36:3 39:20</p> <p><b>2011</b> 9:23 34:23,25 35:17,25 38:12 39:13,20</p> <p><b>2012</b> 1:7 16:12 17:3,4,16,17 18:8 20:12,24,25 65:18 66:8</p> <p><b>2013</b> 62:23,24</p> <p><b>2015</b> 72:22</p> <p><b>2020</b> 13:8</p> <p><b>20-24</b> 40:25</p> <p><b>20-24-year-olds</b> 42:16</p> <p><b>21</b> 16:12 20:11</p> <p><b>21st-Century</b> 66:22 67:3,13</p> <p><b>22nd</b> 70:25</p> <p><b>24</b> 40:3</p> <p><b>24th</b> 70:18</p> <p><b>24-year-olds</b> 39:18 41:18 42:7 43:3,13</p> <p><b>25-35</b> 40:25</p> <p><b>25-35-year-olds</b> 41:20</p> <p><b>25-50</b> 43:14</p> <p><b>25-50-year-olds</b> 42:10</p> <p><b>25-year-olds</b> 43:6</p> <p><b>27th</b> 69:17 80:10</p> <p><b>29</b> 64:11</p> <p><b>2s</b> 60:10</p> <p style="text-align: center;"><u>          </u> 3</p> <p><b>3</b> 18:11</p>	<p><b>30</b> 45:16</p> <p><b>30-50</b> 39:10</p> <p><b>31</b> 18:8</p> <p><b>31st</b> 18:17 53:13 67:20</p> <p><b>35-50-year-olds</b> 37:6</p> <p><b>36</b> 35:12 41:2 42:17</p> <p><b>36-50</b> 38:19</p> <p><b>36-50-year-olds</b> 38:3</p> <p><b>36-year-olds</b> 41:22</p> <p><b>3rd</b> 64:22</p> <p style="text-align: center;"><u>          </u> 4</p> <p><b>4</b> 18:12 60:11</p> <p><b>4:00</b> 62:25 69:17 80:14</p> <p><b>4th</b> 9:23 10:12</p> <p style="text-align: center;"><u>          </u> 5</p> <p><b>5</b> 18:13</p> <p><b>50</b> 43:23</p> <p><b>51</b> 35:13 37:3,19,25 39:2 43:15</p> <p style="text-align: center;"><u>          </u> 6</p> <p><b>6</b> 18:14</p> <p><b>60</b> 39:16,23</p> <p><b>66</b> 20:24</p> <p style="text-align: center;"><u>          </u> 7</p> <p><b>7:00</b> 63:6 69:17</p> <p><b>7:30</b> 1:8</p> <p><b>71.6</b> 39:24</p> <p><b>74</b> 20:25</p> <p><b>75</b> 39:17</p> <p><b>78</b> 43:2</p> <p style="text-align: center;"><u>          </u> 8</p> <p><b>8:30</b> 81:25</p> <p style="text-align: center;"><u>          </u> 9</p> <p><b>9:00</b> 63:2 64:12</p> <p><b>90</b> 42:8</p> <p><b>96</b> 70:6</p>	<p style="text-align: center;"><u>          </u> A</p> <p><b>a.m</b> 64:12</p> <p><b>A6</b> 17:3</p> <p><b>A7</b> 17:16</p> <p><b>A8</b> 17:17</p> <p><b>ability</b> 4:8,10 5:20,22</p> <p><b>able</b> 30:25 31:24 49:24 65:18 77:23</p> <p><b>absolutely</b> 86:9</p> <p><b>abstain</b> 64:5,8</p> <p><b>Abstention</b> 11:24 12:15 13:4,22 15:13 16:8,23 17:12,25 20:7,20 21:9 64:4 89:7</p> <p><b>academic</b> 6:21,25 7:4,5 26:23 28:23 31:3 51:20 56:19 69:15 75:3</p> <p><b>Academy</b> 68:16,21 69:3</p> <p><b>accept</b> 15:4 45:25 63:19</p> <p><b>acceptance</b> 71:23</p> <p><b>accepted</b> 76:3,11</p> <p><b>access</b> 28:2</p> <p><b>accessible</b> 23:14</p> <p><b>accident</b> 9:24 10:13</p> <p><b>accommodate</b> 63:2</p> <p><b>accomplishments</b> 14:4 78:9 79:10,19</p> <p><b>according</b> 4:7,9 5:19,21 57:14 66:15</p> <p><b>account</b> 61:15,16 83:22</p> <p><b>accountant</b> 19:14</p> <p><b>accounts</b> 18:23</p> <p><b>accrue</b> 53:10</p> <p><b>ACCT</b> 59:2</p> <p><b>accumulated</b> 59:25</p> <p><b>accumulation</b> 60:25</p> <p><b>across</b> 24:7,11 45:24</p>
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