

Suffolk

COUNTY COMMUNITY COLLEGE

Office of the President

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BOARD OF DIRECTORS

August 16, 2012

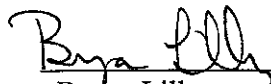
RESOLUTION NO.2012.A6 APPROVING SUFFOLK COMMUNITY COLLEGE ASSOCIATION, INC'S PARTICIPATION IN THE NEW YORK STATE HEALTH INSURANCE PROGRAM

WHEREAS, the Suffolk Community College Association (Association) desires to provide health insurance for its officers and employees, and

WHEREAS, the Association is eligible to participate in the New York State Health Insurance Program (NYSHIP), and

WHEREAS the Board of Directors approves the enrollment of the Association's officers and employees in NYSHIP, now therefore be it

RESOLVED, that the Board of Directors of the Association elects to participate, as a participating employer, in the New York State Health Insurance Program and to include in such plan its officers and employees, excluding retirees, subject to and in accordance with the provisions of Article XI of the Civil Service Law and the Regulations governing the New York State Health Insurance Program, as presently existing or hereinafter amended, together with such provisions of the insurance contracts as may be approved by the President of the Civil Service Commission and any administrative rule or directive governing the plan.


Bryan Lilly
Secretary

Central Administration
533 College Road
Selden, NY 11784-2899
(631) 451-4112

Ammerman Campus
533 College Road
Selden, NY 11784-2899
(631) 451-4110

Western Campus
Crooked Hill Road
Brentwood, NY 11717-1092
(631) 851-6700

Eastern Campus
121 Speonk-Riverhead Road
Riverhead, NY 11901-3499
(631) 548-2500



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RESOLUTION NO. 2012.A7 REAPPOINTING ASSOCIATION EMPLOYEES FOR 2012-13

WHEREAS, the following Association employees are presently serving on appointment for the 2011-2012 academic year, and

WHEREAS, it is the recommendation of the Executive Deans and the Associate Vice President for Academic and Student Affairs that these individuals be reappointed for the 2012-2013 academic year, and

WHEREAS, the College Association Advisory Committee and the Children's Learning Centers Advisory Committee have recommended that all full-time Association employees be granted a step increase for 2012-13 and

WHEREAS, the Vice President for Academics and Student Affairs supports these recommendations, and the President concurs, be it therefore

RESOLVED, that the following individuals are hereby appointed for the 2012-2013 academic year, as indicated below.

<u>NAME</u>	<u>TITLE</u>	<u>STEP PLACEMENT (WORK YEAR)</u>	<u>CONTRACTUAL SALARY</u>
<u>Campus Kids</u>			
Audrey Hopkins	Director	Step 20/49 weeks	\$79,673
Linda Szklarski	Teacher/Asst. Director*	Step 19/42 weeks	40,604
Linda McGuire	Teacher	Step 19/42 weeks	40,604
Becca Ehrenfeld	Teacher	Step 11/42 weeks	32,054
<u>Suffolk Kids Cottage</u>			
Vickie Calderon	Director	Step 20/49 weeks	79,673
Rose Boufis	Teacher	Step 12/42 weeks	33,014
Claudia Feliciano	Teacher/Asst. Director*	Step 12/42 weeks	33,014
Jeannie O'Connor	Teacher	Step 12/42 weeks	33,014
Kathy DiVenti	Administrative Asst.	Step 17/45 weeks	34,782
<u>Wellness/ Recreation/Orientation</u>			
Denny Teason	Wellness /Rec/Orientation Asst	Step 5/52 weeks	43,791
<u>Athletic</u>			
Joseph Kosina	Intercollegiate/Intramurals Cood.	Step 5/52 weeks	43,070

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Suffolk



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Assoc. Business Office

MaryAnne Ellinger	Dir. of Business Affairs	Step 16/52 weeks	95,722
Theresa Duquesnay	Accounting Asst. I	Step 16/52 weeks	44,407
Loretta Hope-Ciuffo	Accounting Asst. II	Step 16/52 weeks	50,327

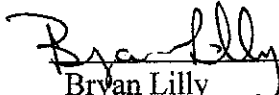
Dining Services

Barbara Kelly	Day Manager	Step 9/40 weeks	28,419
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Campus Activities

Josephine Fleming	Event Coordinator	Step 5/52 weeks	43,791
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* Assistant Directors receive an annual stipend of \$2142.


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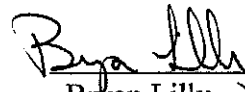
RESOLUTION NO. 2012.A8 ADOPTING A POLICY FOR CREDIT CARD USAGE

WHEREAS, the Suffolk Community Association (Association) desires to establish a policy for credit card usage to identify the individuals who are authorized to use Association-issued credit cards, provide dollar limits for purchases, describe the purchases permitted, establish control procedures and monitor Association credit card usage, and

WHEREAS, it is appropriate for the Board of Directors to adopt a policy with respect to credit card usage, be it therefore,

RESOLVED, the Association hereby adopts the "Policy for Credit Card Usage" effective August 16, 2012 (Attachment I), and be it further

RESOLVED, the Association hereby revokes the "Policy on Credit Card Usage", adopted by this Board on March 30, 2006.


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