**SUFFOLK COUNTY COMMUNITY COLLEGE**

**SUMMARY MINUTES OF THE BOARD OF TRUSTEES MEETING**

**LECTURE HALL, MONTAUKETT LEARNING RESOURCE CENTER**

**EASTERN CAMPUS, RIVERHEAD, NEW YORK**

**MARCH 15, 2012**

The meeting was held on Thursday, March 15, 2012 at 9:00 a.m. in the Lecture Hall of the Montaukett Learning Resource Center, in Riverhead, New York.

PRESENT:

Dafny Irizarry Chairwoman

Walter Hazlitt Trustee/Vice Chair

Bryan Lilly Trustee/Secretary

Saul Fenchel Trustee

Ernesto Mattace, Jr. Trustee

Paul Pontieri, Jr. Trustee

Anthony Mangual Student Trustee

Shaun L. McKay President

George Gatta Executive Vice President

Mary Lou Araneo V.P. Institutional Advancement

James Amoroso V.P. of Financial & Business Affairs

Carla Mazzarelli V.P. of Academic & Student Affairs

Louis Petrizzo General Counsel

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The meeting of the Board of Trustees was convened at 9:05 a.m.

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Chairwoman Irizarry announced that Trustee Patricia McMahon had resigned from the Board and noted she should not be marked absent.

Chairwoman Irizarry asked Executive Assistant, Dr. Christopher Adams to read the announcement about Deputy General Counsel Alicia O’Connor. Dr. Christopher Adams read the following statement “I am pleased to announce the appointment of Alicia O’Connor as College Deputy General Counsel.  In this role, Ms. O’Connor will provide professional legal services such as research, policy review, legal audits, contract review and compliance training. Her appointment becomes effective immediately. Ms. O’Connor has been an attorney since 1992. She has worked in the Appellate Division of the Supreme Court of the State of New York; as assigned counsel in the Defender Plan of Suffolk County; as an associate for the Riverhead law firm of Twomey, Latham, Shea and Kelley; and the Deputy Town Attorney and eventually the Town Attorney for the Town of Islip. In her most recent position as Town Attorney for the Town of Islip, Ms. O’Connor performed many of the same duties that will be required of her as the College’s Deputy General Counsel, including administering the Freedom of Information Law, complying with the Open Meetings Law and overseeing litigation and claims management. Admitted to the New York State Bar in 1992, Ms. O’Connor is admitted to practice in the state of New York, the state of Connecticut, and before the United States District Court for the Eastern and Southern Districts. Ms. O’Connor received her B.A. in Communications from the University of Scranton, an M.A. in Communications Studies from Queens College of CUNY and a J.D. from St. John’s University School of Law. Please join me in welcoming Ms. O’Connor to the College.”

Deputy General Counsel O’Connor stated that she was very thrilled and honored to join Suffolk County Community College, and has been working over the past four weeks getting acquainted with the College and the job, and thanked everyone for the opportunity.

Chairwoman Irizarry stated that on behalf of the Board of Trustees she welcomed Ms. O’Connor to Suffolk County Community College.

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Chairwoman Irizarry called for a motion to adjourn the meeting of the Board of Trustees and call the Board of Director meeting to order*.* Trustee Mattace so moved, Trustee Pontieri seconded, motion was approved unanimously.

Chairwoman Irizarry called for a motion to adjourn the Board of Directors meeting at 9:08 a.m. and reconvene the Board of Trustees meeting. Trustee Mattace so moved, seconded by Trustee Mangual, the motion approved unanimously.

A motion was made by Chairwoman Irizarry to approve the minutes of the February 16, 2012 Board of Trustees meeting, with an amendment to page thirteen, second paragraph, second sentence to read “Chairwoman Irizarry stated there should be no actions taken after the executive session and entered to adjourn the meeting after the executive session”. The motion was seconded by Student Trustee Mangual and approved unanimously.

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Chairwoman Irizarry requested a motion to approve Resolution Nos. 2012.20 through 2012.25.

Trustee Hazlitt asked how much the cost was to accept the donation in resolution 2012.22. General Counsel Louis Petrizzo stated the transportation cost was $150 and the installation would be taken care of by plant operations on the Eastern campus.

Chairwoman Irizarry stated she would like the Trustees to review resolutions 2012.24 and 2012.25 since they had been added the previous day. She acknowledged that these resolutions were important and significant to the College and asked if someone could report on the resolutions.

President McKay stated that EVP George Gatta would report on resolutions 2012.24 and 2012.25.

EVP Gatta stated resolution 2012.24, the adoption of the Institutional Goals is a major component of the Strategic Planning process. He stated the College community had affirmed the College’s mission and vision statements back in October, following that process the Strategic Planning Council began to review and draft the College’s Institutional Goals. EVP Gatta stated the Strategic Planning Council broke into working groups and discussed the goals and the suggestions. Those goals were then forwarded to the College community via a College wide brief from President McKay in January. He stated the council also engaged in a Strategic Planning workshop which set the foundation for the gathering data elements. EVP Gatta distributed a timeline for the Strategic Planning Council task groups. He stated the focus groups had been conducted on all three campuses; the report from the focus groups was complete and posted on the website. EVP Gatta stated the Environmental Scanning Task Group would have their data collection report done and available by the end of the week. The SWOT task groups report will be available by the end of the month. He stated there is a working group developing and drafting the institutional objectives which would be the next step in following the Board’s approval of the institutional goals. EVP Gatta stated the Gap Analysis task group would take the draft of Institutional Objectives to assess where the College is, share with faculty and governance in May, and will send to the Board for approval in the fall 2012.

Chairwoman Irizarry asked if the institutional goals were the same as the previous institutional goals. EVP Gatta stated that there were very minor changes to the goals and all the categories had remained the same. EVP Gatta distributed a document to the Trustees that showed side by side the Institutional Goals along with the suggested revision.

Chairwoman Irizarry stated that one of the commitments of the College was diversity, and asked how the College would address the issue of diversity within the Institutional Goals. EVP Gatta stated that the input from the focus groups shows that one of the strengths for the College is diversity, and is embedded within all of the Institutional Goals. Chairwoman Irizarry asked EVP Gatta if he had stated that diversity was a strength. EVP Gatta stated absolutely.

EVP Gatta stated that Resolution No. 2012.25 awards construction contracts for the Southampton building renovation projects. He stated the bids from the four contractors were received on Monday; those bids were reviewed and were within budget. EVP Gatta stated that these four contractors have worked for the College previously; their references have been checked and completed. He stated that the Southampton renovations need to be completed in the summer, in time for the fall semester.

Trustee Fenchel stated Resolution No. 2012.24, approving the institutional goals seemed to be broad platitudes and he failed to see the overall concept of the resolution. EVP Gatta stated the institutional goals are overarching themes of the institution. He stated the next steps are to craft the objectives that will ensure the College achieves the goals. EVP Gatta stated they were broad based goals; however they were the collective recommendations from the College community. Trustee Fenchel asked if there were any budgetary considerations given when the goals were drafted. EVP Gatta stated yes, the institution consider how it achieves its mission of offering open access while maintaining affordability.

Trustee Fenchel asked what the Trustees were voting for, were they voting to make education more affordable, and stated that he still failed to see the purpose of the resolution that seemed pointless. EVP Gatta stated that this was part of the planning process; the next step of the institutional objectives will allow them to vote on something more quantitative and measurable. Trustee Fenchel stated it seemed then whether the Board voted for the goals or not was meaningless. EVP Gatta stated that the Strategic Planning Council could not move forward with the planning process unless the Board endorses the Institutional Goals.

President McKay stated during the team visit in 2007, the College was informed that they needed to establish Institutional Goals to guide the planning, budgeting, and assessment practices of the College. The accreditation site team recommended the College should have institutional goals that are in line with its Mission and Vision Statement. President McKay stated these goals are recommendations to the Board as part of that process and they had the right to make changes/adjustments to the language of the goals as deemed necessary. President McKay stated the Institutional Goals will inform and drive the planning, budgeting, and assessment activities of the College while providing direction for the College. He stated all institutions of higher education must document and show how we are utilizing these goals to inform and guide the practices of the College to the accrediting body.

The board sets the policy direction of the College, and the Institutional Goals was one of many items the Board will review and either adjust or make recommendations. The College will work from these documents to carry forward the policies of the Board.

Trustee Fenchel stated it seemed the resolution was bureaucratic requirement by Middle States, however if it was a requirement how could they vote against it.

VP Nathaniel Pugh stated what was at stake was the credibility of the institution. The goals are set in order to evaluate if the institution is meeting those goals.

Chairwoman Irizarry would like to consider adding diversity as one of the College’s institutional goals. She stated it was her understanding that the College was not meeting its commitment to diversity.

Trustee Pontieri stated the goals ensure the Board is giving direction to the institution. It would allow the Board to evaluate the institution and sets its responsibilities. Trustee Pontieri stated he agreed adding diversity to the institutional goals was important.

Trustee Fenchel stated he had no objection to approving the Institutional Goals; however he did not feel they meant anything. He stated these are the responsibilities of the administrators of the College in order to monitor Institutional Effectiveness. Trustee Fenchel stated he agreed adding diversity would be important.

Trustee Hazlitt agreed with all that had been said but felt the process gives everyone at the College an opportunity to express their feelings, give their recommendations and concerns. He stated the process allows for insight into what the College community’s recommendations are for the College.

Trustee Fenchel suggested some revisions to the Institutional Goals by adding a category for diversity, to reflect the ethnic and economic demographics of Suffolk County. Trustee Fenchel asked for a report to be given to the Board monthly on the goal of Institutional Effectiveness.

Trustee Hazlitt stated he felt he learned more when speaking to people within the College community vs. the reports from the monthly meetings.

Trustee Mattace stated that in order to be credible, that a quarterly report would allow for more insight on the progress of the Institutional Goals. He also agreed that adding diversity would be an important goal for the College.

Chairwoman Irizarry thanked all the Trustees for their comments and suggestions. She asked for a motion to approve Resolutions Nos. 2012.20. 2012.21, 2012.22, 2012.23 and 2012.25.

Trustee Mattace asked if Resolution No. 2012.25 had a PLA. General Counsel Petrizzo stated the project was under the PLA requirement amount.

Trustee Fenchel asked if bid amounts in Resolution No. 2012.25 were the lowest amounts that were received. EVP Gatta stated they were the lowest amounts received. Trustee Fenchel asked how many bidders there were in total, and if they were union on non-union. Mr. Paul Cooper stated there was a total of 24 bidders and they were not required to be union, however, the successful bidders are union. Trustee Fenchel asked who would be supervising the union employees on the project. Mr. Cooper stated the College has its own employees that would be supervising.

Trustee Mattace stated he was happy to see the College was using Long Island union companies.

Chairwoman Irizarry stated that with no further questions she moved with a motion to approve the Resolutions Nos. 2012.20. 2012.21, 2012.22, 2012.23 and 2012.25, was seconded by Trustee Hazlitt and approved unanimously.

Chairwoman Irizarry made a motion to approve Resolution 2012.24 with the amendment of adding a sixth goal to include diversity, and include the language “to reflect the ethnic and economic demographics of Suffolk County”. Trustee Fenchel suggested that reports be made quarterly on the institutional effectiveness, part four of the Institutional Goals. The motion was seconded by Trustee Hazlitt and was approved unanimously.

**RESOLUTION NO. 2012.20 APPROVING BUDGET TRANSFERS**

**WHEREAS**, the Board of Trustees established a policy on the authorization of budget transfers, and

**WHEREAS**, according to that policy the transfers on Attachment I must be authorized by Board resolution, and

**WHEREAS**, the President recommends the transfers on Attachment I as necessary for the operation of the College, be it therefore

**RESOLVED**, that the budget transfers shown as Attachment I are hereby approved.

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**RESOLUTION NO. 2012.21 APPROVING MONTHLY SPONSOR SERVICES FOR SUFFOLK COUNTY COMMUNITY COLLEGE**

**WHEREAS**, the State University of New York Regulation No. 602.7 requires the Suffolk County Community College Board of Trustees to review and approve all Sponsor provided services and their estimated value in advance of the service being rendered, and

**WHEREAS**, the regulation also requires the approval of the payment of each Sponsor Service satisfactorily performed, and

**WHEREAS**, health insurance is considered a Sponsor Service, be it therefore

**RESOLVED**, that the health insurance payment to the County of Suffolk in the amount of $1,960,654.00 for the month of February 2012 (Attachment II ) is hereby approved by the Board of Trustees.

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**RESOLUTION NO. 2012.22 ACCEPTING AND TRANSFERRING A GIFT FROM DANIEL AND RHONA STAMLER TO THE SUFFOLK COMMUNITY COLLEGE FOUNDATION, INC.**

**WHEREAS,** Daniel and Rhona Stamler wish to donate a sculpture titled “Grand Reed” as a gift to Suffolk County Community College, provided that the College pay for transportation costs and provides a cement footing for the sculpture, and

**WHEREAS**, it is the desire of the College to accept this gift from the Stamlers and transfer the gift to the Suffolk Community College Foundation, Inc., be it therefore

**RESOLVED**, that the Board of Trustees hereby accepts the “Grand Reed” sculpture with sincere appreciation to the Stamlers for this generous gift to the College and transfers the gift to the Suffolk Community College Foundation, Inc.

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**RESOLUTION NO. 2012.23 AMENDING ARTICLE V (G) OF THE BYLAWS OF SUFFOLK COUNTY COMMUNITY COLLEGE PERTAINING TO THE COMPOSITION OF THE BUDGET AND AUDIT COMMITTEE**

**WHEREAS**, Article V (G) of the Bylaws of Suffolk County Community College, Committees of the Board, provides that the Budget and Audit Committee shall be composed of all members of the Board of Trustees and shall operate as a Committee of the Whole, and

**WHEREAS**, the Board of Trustees wishes to amend the Bylaws to reflect that the Budget and Audit Committee shall be composed of no less than two (2) nor more than five (5) members of the Board of Trustees similar to the other standing committees of the College, and

**WHEREAS**, such an amendment will permit the Budget and Audit Committee to function more efficiently and is in the best interests of the College, be it therefore

**RESOLVED**, that the Bylaws of Suffolk County Community College are hereby amended as follows:

G. COMMITTEES OF THE BOARD

General

Members of the Board may be on as many committees as they choose, provided, however, that the number of Board members on each committee does not exceed five. In addition, for each committee, the Chair of the Board shall designate one member of each committee as Chair for that committee.

Each committee shall keep regular minutes of their proceedings and make the same available to the Board upon request. Committee meetings do not require a quorum, but the minutes shall include a record of those present. All committee members must be provided with reasonable notice of each meeting. A meeting may take place through any form of communication approved by the members of the committee.

No committee shall have the authority to act on behalf of the Board without specific authorization approved by the Board and, then, only for such matters which the Board is not required to act upon. It shall not be required that a matter come before a committee or be acted upon by a committee before being considered by the Board. No voting will occur. The work of the committee shall be summarized by its Chairperson to the Board at a meeting.

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Standing committees

The following committees are hereby established as standing committees. Each such committee shall have at least two but no more than five Board members. The membership of committees shall include a minimum of one administrator appointed by the President. Each committee is hereby charged, in addition to the specific charge stated below, with advising the Board on policy issues and on the preparation of the College’s strategic plan, in relation to the purpose of the committee, and on assessing the accomplishment of the goals and objectives of the approved strategic plan.

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**RESOLUTION NO.2012.24 APPROVING SUFFOLK COUNTY COMMUNITY COLLEGE INSTITUTIONAL GOALS**

**WHEREAS**, the Strategic Planning Council has been engaged in the process of updating the College’s 2012-17 Strategic Plan, and

**WHEREAS,** following a review by the Strategic Planning Council and the College community, the College’s Mission and Vision Statements were affirmed during the fall semester, and

**WHEREAS**, the Strategic Planning Council’s recommendations with respect to Institutional Goals for the College are in alignment with the College’s Mission and Vision Statements and have been disseminated to the entire College community for review and comment, and

**WHEREAS**, the Faculty Governance Bodies on all three campuses have reviewed and approved the Institutional Goals as set forth in Attachment III, now therefore

**BE IT RESOLVED**, that the Institutional Goals as recommended by the Strategic Planning Council and approved by Faculty Governance Bodies and modified by the Board of Trustees be and the same are hereby approved and accepted and

**BE IT FURTHER RESOLVED**, that the President shall report to the Board of Trustees on a quarterly basis on the performance of the institution under Institutional Goal No. 4 (Institutional Effectiveness).

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**RESOLUTION NO.2012.25 AWARDING CONSTRUCTION CONTRACTS FOR THE PARTIAL RENOVATION OF THE SOUTHAMPTON BUILDING, AMMERMAN CAMPUS, CP 2149, CP2138 AND CP2120, CP2127**

**WHEREAS**, Capital Projects No. 2149, 2138, 2120 and 2127 have been approved by Suffolk County and the State of New York for funding, and appropriated by the Suffolk County Legislature, and

**WHEREAS**, the Partial Renovation of the Southampton Building involves air conditioning, ADA compliance work, fire sprinkler work and infrastructure replacements, and

**WHEREAS**, public bids for the Partial Renovation of the Southampton Building were solicited and opened on March 12, 2012, and

**WHEREAS**, these bids were reviewed and the qualifications of the lowest responsible bidders were checked by the College and its Consultants of Record, now therefore be it

**RESOLVED,** that the following Construction contracts be awarded,

S.J. Hoerning Construction Inc. in the amount of $1,726,358.00

Maccarone Plumbing Inc. in the amount of $84,450.00

All Service Electric Inc. in the amount of $ 526,300.00

Ultimate Power Inc. in the amount of $1,955,000.00

and be it further

**RESOLVED**, that the College President, or his designee, is authorized to execute the necessary documentation in such form as shall be approved by the College General Counsel.

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James Amoroso, Vice President of Financial and Business Affairs, provided the College Financial Report as of February 29, 2012. He stated that the annual audit for the 2010-2011 fiscal year continued to progress with no significant issues to report, and continued to expect the auditor’s report to be available by May 2012. He stated the College remains fiscally prudent and is trending positive for the year and has asked each department to conduct a mid-year review to determine if there are any outstanding funding issues. VP Amoroso stated that 2012/2013 budget call has been completed, and he will be submitting the proposed Budget to the Board for review and approval.

Trustee Fenchel stated the enrollment over the next few years seems to be dropping due to a decline in high school graduates; he asked what the College was projecting with respect to enrollment. VP Amoroso stated the College projects from -2% up to + 6%, and the current projections the College works with is a flat enrollment. He stated that for every 1% the College estimates $1 million in revenue from tuition. Trustee Fenchel asked how this would affect the expenses side. VP Amoroso stated the College is continuously reviewing all of the expenditures and looking for efficiencies.

Chairwoman Irizarry asked if the budget proposal for 2012/2013 would be presented at this meeting as had been stated at the February meeting. President McKay stated that budget proposal presentation would be given to the Board for their consideration at the next meeting. Chairwoman Irizarry stated she recognized that significance of the job and would ask that the full Board be provided the budget proposal options as soon as possible.

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Chairwoman Irizarry moved to the Academic Affairs & Student Services Committee chaired by Trustee Sanders. Trustee Sanders was not present and she moved forward with the Facilities and Technology Committee. Trustee Lilly stated that former Trustee McMahon had sent him some information. He summarized what had been voted on earlier, Resolution No. 2012.25 regarding the award for the construction contracts for the renovations at the Southampton building on the Ammerman campus. Trustee Lilly stated the next building renovation project to expect would be the Peconic Building, for the One-Stop, he stated the Suffolk County Department of Public Works unanimously approved to transfer the funding and was also approved by the Suffolk County Legislature as of March 13th. Trustee Lilly stated a PLA was sent to Nassau/Suffolk building trades for the new Science building on the Ammerman Campus. He stated the design committee for the new Health and Wealth building on the Eastern Campus is reviewing firms for the design later in the month. He stated the design committee for the Learning Resource Center on the Grant Campus expects to receive the design competition submissions from seven firms on March 28th.

Chairwoman Irizarry moved to the Advocacy Committee chaired by Walter Hazlitt. Trustee Hazlitt stated there was nothing to report. Chairwoman Irizarry moved to the Personnel Committee chaired by Trustee Pontieri. Trustee Pontieri stated there was nothing to report.

Chairwoman Irizarry stated that the Board had just approved a resolution on the composition of the Budget Committee and asked any Trustees interested in being Chair and members to let her know as soon as possible. Trustee Mattace stated he would like to work on the Budget Committee.

Trustee Mattace asked if the Board could be provided with a more detailed report on the expenditures of the Foundation. President McKay stated he would ask the Chairman of the Foundation Board to attend next month’s meeting and give a report to the Board of Trustees.

Chairwoman Irizarry stated the Facilities and Technology committee’s work with their designated administrator seemed to be very effective and stated it was something for other committee’s to consider.

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Chairwoman Irizarry stated that on March 6th she had attended Community College Advocacy Day in Albany, NY. She stated she was welcomed by SUNY Board Chair Carl McCall, attended meetings with Assemblywoman Deborah Glick, Chair of the Higher Education Committee for the Assembly, Senator LaValle, Chair of the Higher Education Committee for the Senate, as well as Dan Shephard. She stated the message from the delegation asked for a five year proposal plan for Community Colleges for a $205 annual increase to give Community Colleges some stability and continuity and to move forward with getting the full 40% of the State contribution.

Chairwoman Irizarry stated she along with President McKay and Trustee Sanders would be attending the ACCT Board Training in New York City on March 29-31st.

Chairwoman Irizarry stated that on behalf of the Board and herself she thanked Professor Gayle Sheridan for the opportunity to participate in a social justice project video on raising awareness on what is social justice that would be shared with SCCC students. Chairwoman Irizarry stated the project supports the College’s mission and vision statements.

Chairwoman Irizarry stated that as she mentioned earlier Trustee McMahon had resigned from the Board and she wanted to publicly commend her and thank her for her service and significant contributions to the College.

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Chairwoman Irizarry moved to the President’s report. President McKay stated on behalf of the College community he wanted to express gratitude to former Trustee McMahon for her time and service to the College. He stated he sent her a letter on behalf of the faculty, students and staff of the College thanking her for her commitment to the College and wishing her well as she embraces the new opportunity with Northrop Grumman.

President McKay stated he was informed by SUNY Chancellor Nancy Zimpher that fourteen of the College’s students had been selected to receive the SUNY Chancellor’s Award for Student Excellence. President McKay stated this is the highest number of recipients named at any single SUNY community college, which was a tremendous attribute to SCCC faculty and students. President McKay stated six of the students have been chosen for the Phi Theta Kappa all New York Academic Team and would receive their awards at the 18th Annual PTK Awards Luncheon Ceremony on Wednesday, April 4th.

President McKay stated these awards acknowledge students who are recognized for the integration of academic excellence with other aspects of their lives, which may include the arts, athletics, career achievement, community service and leadership. He stated he wanted to acknowledge the students publicly and announce their names with respective campus: Valerie Jean Brancato (G), Daniel Emerson (A), Francene Campbell (A), Carissa Forde (G) Jennifer Carall (A), Shelby Harvey (E), Michael Cespites (A), Cheryl Kavanagh (A), Emily Cox (G), Krista Miller (A), Robert Di Palermo (E), Shela Ramon (G), Nadin El-Gawish (A),Michael Rippe (E).

President McKay stated the All-New York Academic Team Award Recipients were as follows for the first team: Jennifer Carall (A), Carissa Forde (G), Shelby Harvey (E), Cheryl Kavanagh (A). For the second team: Lisa Garguilo (G), and the third team Michael Rippe (E).

President McKay congratulated all of the students on behalf of the Board, faculty, and staff for their accomplishment and for taking the College’s Mission and Vision statement to heart.

President McKay announced Coach Kevin Foley who had recently retired from the College and continues to coach the women’s basketball team, has once again for the eight year won the Coach of the Year award. He stated Coach Foley was going to be recognized by the legislature on March 27th for his accomplishments.

President McKay stated Professional Development Day was held on Tuesday, March 6th at the Health, Sports & Exhibition Center on the Michael J. Grant Campus. He stated the faculty and staff offered various boutique style presentations. President McKay stated this was the first time the faculty and staff had planned the day. He stated the event included 49 sessions and was well attended by over 500 faculty and staff. Reports from faculty and staff show the day was well received and was testament to the hard work by George Tvelia and his staff that helped plan the day.

President McKay stated plans were well underway for the upcoming Gala which is scheduled for Friday, March 30th at the Bourne Mansion in Oakdale. He stated to date approximately 190 paid seats, and anticipated to having the remaining seats purchased. He stated on the night of the Gala there would be an announcement of two significant pledges that were recently secured on behalf of the Major Gifts Campaign.

President McKay stated that on the evening of the Gala the recent establishment of the Dr. Albert Ammerman Endowed Chair of Political Science would be announced by Dr. Ammerman’s son John Ammerman and Mrs. Ammerman. He stated the announcement would also include a five figure gift. He stated this was the first endowment established at the College and was fitting that the founding President be recognized accordingly with this honor.

President McKay stated the campaign has kept pace with a number of other significant cultivation events and donor visits where pledges were made accordingly and will continue to keep in contact with those donors. President McKay stated that he hoped by the end of the Gala event the campaign would have reached donations in the $600,000 range.

President McKay listed the following upcoming events: Friday, March 30th at 6:30 PM the Salute to Excellence Gala, Bourne Mansion in Oakdale; Friday, April 27th at 2:30 PM the Faculty Awards Luncheon, at the View in Oakdale; Wednesday, May 2nd at 6:30 PM the Alumni Council and Scholarship Donors Cultivation Event at the Long Island Aquarium in Riverhead; and Sunday, May 20th at 10:00 AM, Commencement, the Field House of the Health, Sports and Exhibition Center on the Michael J. Grant Campus in Brentwood. President McKay stated he would also send an email with the list of upcoming events to the Trustees.

President McKay asked for Jeff Tempera, Associate Vice President of Human Resources to give an update on the College’s current exempt searches. AVP Tempera stated the search committee for the Assistant Vice President of Academic Affairs has been meeting and has reduced the pool of candidates to five. The search committee would now set up the interviews and hopes to be able to make a recommendation to President McKay and the Board of Trustees by the end of the month. He stated the search committee for AVP of Student Affairs will be meeting tomorrow to review the recommendations to narrow the pool of candidates to ten, and hope to have the final recommendations to President McKay and the Board of Trustees by April 20th.

President McKay stated that Vice President for Institutional Advancement Mary Lou Araneo would update the Board on another proud moment for the College. VP Araneo stated the National Council for Marketing and Public Relations presents its Annual Paragon Awards in recognition of outstanding achievement in marketing and public relations for community colleges. She noted it is the only competition of its kind, and recognizes the effort on behalf of the colleges. She stated this year the competition included more than 1,800 entries from 243 colleges across the US and Canada and included 80 judges. VP Araneo stated this year Suffolk County Community College received the first place award in the category of print ad award and shared the winning print with the members of the Board. VP Araneo stated this was the College’s third Paragon award in three years.

President McKay stated he wanted to publicly commend VP Araneo, College Associate Dean of Institutional Advancement, Andrew Fawcett, and the entire team for their hard work.

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Chairwoman Irizarry moved to the Roundtable session. Chairwoman Irizarry shared with the Trustees the magazine Choice, an international magazine that featured the Montaukett Learning Resource Center of the Eastern campus on its front cover. She noted the picture was taken by Victoria Sinacori, Professional Assistant for the College.

Trustee Mattace asked President McKay, based on the press clips, what the status was with Comptroller Sawicki and the battle to not pay FIT. President McKay stated it was currently under discussion at this time and had not received any further update from the State as of yet. Trustee Mattace expressed his concern how this would affect the College’s budget.

Trustee Mattace stated that he congratulated President McKay because under his leadership the College is in a better a place when compared to other community colleges fiscally. Trustee Mattace asked how the 2.5% reduction President McKay asked for from departments would affect the class sections offered. President McKay stated that the projections for enrollment are what predict the need for sections. He stated there is a Board policy that dictates the College should have at least 88% of class seat utilization of each class section. President McKay stated that the enrollment management team which is, Dean of Enrollment Joanne Braxton, and VP of Academic Affairs VP Mazzarelli that would be working with Gary Campbell, College Associate Dean for Planning and College Master Scheduling to review every section and seat with the Executive Deans of each campus to follow the enrollment trends and patterns. President McKay stated the College works on providing the appropriate academic environment and best fiscal approach for the institution.

Student Trustee Mangual asked what the protocol was to have a group of students address the Board and give a presentation. He stated a few students had contacted him and asked if he could arrange for them to give a brief presentation to the Board regarding the Dream Act. Chairwoman Irizarry stated Student Trustee Mangual had completed the first step by bringing it to her attention, and she would work on placing it on next month’s meeting.

Trustee Fenchel stated in relation to the FIT situation, the problem is the large number of students from Babylon and Huntington deciding to go to Nassau Community College as reported by Newsday. He stated that Newsday had reported back in November 2011, Suffolk County is paying somewhere in the vicinity of $15 million dollars for students going to out of County Community Colleges. Trustee Fenchel stated the problem is finding out why 2,500 students from Babylon and Huntington decide to travel a greater distance to go to Nassau County Community College or FIT and the College should look into this.

Trustee Hazlitt asked what the rate of Nassau County students are coming to Suffolk County Community College. President McKay stated there is data on the inflow of students into the College. It is on record the College currently receives about $250,000 for out of County students attending SCCC. He stated the institution of record would have the data based on the student preference as to why they are attending that institution, because they own that data. Trustee Fenchel stated it would seem that the College should be working as hard as possible with both the County and State legislature to prohibit the payment of the $15 million for students going from one community college to another inside the same geographic area, where both Colleges are offering the same curriculum.

Chairwoman Irizarry invited Kevin Peterman to add some input on the situation. Mr. Peterman stated he has some colleagues at Nassau Community College and has discussed the situation with them. He stated that some adult students work in Nassau County and are taking classes at Nassau Community College to avoid sitting in rush hour traffic travelling to Suffolk. Trustee Lilly stated some students may just want a different demographic. If students travel to Nassau, they may meet and socialize with different students, vs. going to Suffolk and knowing some of the same people from high school. Trustee Fenchel stated he agreed that may be a good reason to go to Nassau Community College however, there was no reason Suffolk County taxpayer needed to pay for students to socialize.

Trustee Pontieri asked if there was a way to conduct a blind survey to evaluate why Suffolk County students are attending Nassau Community College. President McKay stated the comptroller’s office holds the data identifying which Suffolk County residents are attending Nassau Community College. Trustee Mattace asked if the College could contact the comptroller’s office and make the proposal for a blind survey of those residents.

Student Trustee Mangual stated the survey would be beneficial in order for the College to evaluate what can be done to provide better service if possible to students. President McKay stated the College does conduct a non-returning student evaluation for those students who enroll and leave before completion. President McKay stated the information needed to survey Suffolk County residents attending Nassau Community College would need to be approved by the County Comptroller. General Counsel Petrizzo stated he would contact the Comptroller’s office to see if the College could conduct such survey.

Student Trustee Mangual stated several meetings ago that there was an overage in student fees. President McKay stated that many years ago a number of students overpaid students insurance fees. Those fees were placed in an interest bearing account, and over the years the account accumulated to $137,000. He stated the College spent time trying to collect the data to track down the students who overpaid; however, it was not possible since the data was so old and the College no longer has access to that data from 1973. President McKay stated the College needs to decide what to do with the account. Student Trustee Mangual stated if it was agreed upon by the Board he would like to have a committee created to review the account and how to distribute the funds appropriately across all three campuses student government. General Counsel Petrizzo stated he would be happy to attend such meetings to assist with any advice necessary. President McKay stated the committee should be representative of all three campuses and include student leadership from each campus, as well as someone from Student Affairs and General Counsel to provide assistance.

Trustee Mattace gave Chairwoman Irizarry the information on the Coalition group he had suggested for her to join at last month’s meeting. He stated if she chose to join he would get her further information on how to do so.

Trustee Mattace stated he attended a press conference on Friday, March 9th where Student Trustee Mangual represented the veterans group and Trustees, and congratulated him on a job well done.

A motion made by Chairwoman Irizarry to enter into Executive Session to discuss litigation and personnel matters was seconded by Trustee Mangual and approved unanimously. Chairwoman Irizarry stated that there would be no actions taken after the executive session and would adjourn the meeting after the executive session. The motion was seconded by Trustee Mattace and approved unanimously.

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The meeting of the Board of Trustees was adjourned at 10:28 a.m. The Board of Trustees next meeting is April 19, 2012 at 7:00 p.m. in the Mildred Green Room of the Babylon Student Center of the Ammerman Campus.

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Respectfully submitted,

Bryan Lilly

Secretary