

2/16/12 SCC Board of Trustees meeting

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SUFFOLK COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

AMMERMAN CAMPUS

BROOKHAVEN GYMNASIUM, ALUMNI ROOM

February 16, 2011

9:05 a.m.

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PRESENT:

DAPHNY J. IRIZARY,	Trustee, Chair
WALTER HAZLITT,	Trustee,
	Vice Chair
SAUL FENCHEL,	Trustee
PATRICIA McMAHON,	Trustee
PAUL PONTIERI, JR.,	Trustee
BELINDA ALVAREZ-GRONEMAN,	Trustee
THERESA SANDERS,	Trustee
ANTHONY MANGUAL,	Student Trustee
ERNESTO MATTACE, JR.,	Trustee

DR. SHAUN L. McKAY, SCC President

LOU PETRIZZO, ESQ., General Counsel



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2 THE CHAIRWOMAN: Good morning,
3 everybody.

4 (Recitation of the Pledge of
5 Allegiance)

6 THE CHAIRWOMAN: Welcome, everybody.
7 At this time I would like to request a motion
8 to adjourn the Board of Trustees meeting and
9 call the Board of Directors meeting to order.

10 TRUSTEE MATTACE: So move.

11 TRUSTEE McMAHON: Second.

12 THE CHAIRWOMAN: All in favor?
13 Oppose? Abstention? Motion carries.

14 Request a motion for the approval of the
15 minutes of the January 12, 2012 Board of
16 Directors meeting.

17 TRUSTEE HAZLITT: Motion.

18 TRUSTEE MATTACE: Second.

19 THE CHAIRWOMAN: All in favor?
20 Oppose? Abstention? Motion carries.

21 Request a motion for the approval of
22 Association Resolution 2012-A1.

23 TRUSTEE MANGUAL: So move.

24 TRUSTEE SANDERS: Second.

25 THE CHAIRWOMAN: All in favor?



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2 Opposition? Abstention? Motion carries.

3 At this time, I would like to introduce
4 Vice President Mazzarelli to present the
5 Association financial report.

6 DR. MAZZARELLI: Thank you. Okay,
7 we have the financial report. As you can see,
8 this is the financial report of January 31,
9 2012. Figures are current as of this meeting.
10 And column one indicates the particular funds
11 in the Association budget. The budget revenue
12 is in column two, and the actual revenue, year
13 to date, column three. Budgeted expenditure,
14 column four. Year to date actual expenditures,
15 and column six is the year to date net
16 profit-loss.

17 As you can see, we are positive in all of
18 the categories. I do want to point out that
19 the graduation account you will see that the
20 year to date actual revenue is sixty thousand.
21 That is because although we budgeted a hundred
22 twenty thousand, and sixty thousand is
23 allocated from student activity fees each
24 semester, so we will be allocating another
25 sixty thousand to the graduation account.



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2 Also, in the culinary arts and catering
3 area, two thousand dollars of revenue is
4 actually monies that were collected, deposits
5 for the spring semester, so that account's just
6 about breaking even at this point, which is
7 what we anticipated we would do. Any
8 questions?

9 THE CHAIRWOMAN: Thank you, Vice
10 President Mazzarelli. At this time, I would
11 like to request a motion to adjourn the Board
12 of Directors meeting and call the Board of
13 Trustees meeting to order.

14 TRUSTEE McMAHON: Motion.

15 TRUSTEE SANDERS: Second.

16 THE CHAIRWOMAN: All in favor?

17 Opposed? Abstentions? Motion carries.

18 Request a motion for approval of the minutes of
19 the January 12, 2012 Board of Trustees meeting.

20 TRUSTEE MATTACE: So move.

21 TRUSTEE LILLY: Second.

22 THE CHAIRWOMAN: All in favor?

23 Oppose? Abstention? Motion carries.

24 Request a motion for the approval of
25 college resolutions 2012 to 2012.20.



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2 TRUSTEE MANGUAL: So move.

3 TRUSTEE McMAHON: Second.

4 THE CHAIRWOMAN: All in favor?

5 Oppose? Abstentions? Motion carries.

6 At this point, I would like to introduce
7 Vice President James Amoroso to present the
8 college financial reports.

9 V.P. AMOROSO: Good morning. Fiscal
10 year 2010 - '11, the last fiscal year, the
11 annual audit is till in process, no significant
12 issues to report to you and we expect the
13 report in April or May. 2011 to '12, the
14 current fiscal year we continue to be fiscally
15 prudent. We are trending positively as we near
16 the midpoint of the year we will to continue to
17 manage our funds wisely and as we reach the
18 spring and semester enrollment census dates
19 we will consider what actions we should take to
20 reach the end of the fiscal year. We will be
21 reporting in the next few meetings between now
22 and the end of the fiscal year all our
23 accomplishments and where we plan to go in the
24 next fiscal year. 2012 - '13 budget call, we
25 completed all the campus departmental budget



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2 reviews as of now. President McKay directed
3 that they take a two and a half percent cut
4 reduction, which we implemented and the
5 president will review it with his cabinet
6 we will be presenting the budget proposal to
7 the board for eventual submission to the county
8 in April. Any questions?

9 DR. McKAY: Chairman Irizary, as a
10 point of record, we are looking at enrollment
11 trends between now and the next three years,
12 and we look forward to 2015 and 2019. It is
13 important that we take a look at ourselves in a
14 prudent and fiscal matter over the next few
15 years. There is a possibility that the
16 enrollment trends for high school graduates
17 that will be coming to us at this point will
18 potentially decline. We are taking all prudent
19 steps at this time. We are working with the
20 faculty association and others in regards to
21 contract renewals. We have done plus two's and
22 looked at ways to find efficiencies in the
23 system.

24 When we requested a two point five percent
25 modification of expenditures going into the new



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2 budget, it takes into consideration what we see
3 in the environment, in the county. We see that
4 in the county is stating that they are working
5 with a task force looking at ways to find
6 efficiencies. At the state level what we see
7 by the governor's budget, he is proposing a
8 zero increase, no reduction, but a flat
9 projection, which is, in fact, a cut in regards
10 to the budget.

11 The two point five percent is really a
12 prudent way for us to try to find efficiencies
13 in elements across the system. Not impacting
14 teaching and learning in the classroom but
15 across the system. Other than personnel
16 support services section, does not have quite a
17 bit for us to look at. We can cut our way out
18 of this, and certainly we have to find ways to
19 get more efficiencies out of the system.

20 When Jim Amoroso mentioned a two point
21 five percent reduction, it's an area we felt
22 wouldn't have to immediately impact us right
23 now. We know that we need that two point five
24 percent because of the size of the institution
25 and where we are going and because of the



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2 programs that we have at the college.
3 Certainly we will continue to do this over the
4 next few years, we will monitor enrollment,
5 we will monitor our expenditure patterns and
6 find efficiencies in the system and mitigate
7 costs where necessary. That will be over the
8 next few months as we prepare the new budget
9 going forward as well, and the Board of Trustee
10 members.

11 THE CHAIRWOMAN: What areas are you
12 looking at? I know that you said areas that
13 will not impact teaching and learning. Are we
14 not looking into personnel or what areas are we
15 looking to?

16 DR. McKAY: In the personnel area, as
17 you know, one element that we have seen in the
18 budget is rising health care and pension and
19 retirement costs. That is happening across the
20 state and across the country. What we are
21 looking at when looking at filling a vacant
22 line is what does that mean. Is that in
23 History, is that in Communications? We have
24 the IE Department looking at our full-time to
25 part-time ratios the board has a policy of



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2 seventy to thirty percent full-time faculty
3 teaching in the daytime.

4 We have not had any new lines funded by
5 our county for the past three years. What we
6 are doing is basing retirement strategically,
7 realigning the lines across the system. That
8 is based on data. At the same time we have
9 alternative cost savings that we are looking at
10 as a line item in the budget that we have to
11 meet every year.

12 Enrollment this past semester and this
13 past fall we budgeted as a hundred two percent
14 certainly. For the fall, I believe Jim, we
15 came in at about nine --

16 V.P. AMOROSO: Ninety-eight point
17 one.

18 DR. McKAY: Then for the spring
19 semester we came in currently around
20 ninety-nine percent. Again, there is an
21 adjustment in numbers. What we have done this
22 year is to mitigate that by looking at
23 expenditures in the mid-year, not making any
24 drastic adjustments in operation, but looking
25 at expenditures, where and how to mitigate that



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2 this year going forward. It's going to require
3 a strategic decision by us in regard to how we
4 fund ourselves going forward, not knowing fully
5 well where the governor's and county's budget
6 will be. But the governor stated in his
7 preliminary recommendation that there will be
8 no increase in funding for the community
9 colleges and I heard the same from the county.

10 If you look at a budget that has
11 potentially mandatory increases LIPA, water,
12 fuel, retirement and those areas, we have to
13 address those areas but we have to present it
14 to you in subsequent reports.

15 THE CHAIRWOMAN: Any other questions?

16 TRUSTEE HAZLITT: I do. In the
17 president's budget did I read somewhere there
18 are provisions for community colleges in the
19 federal budget that he presented last week.

20 DR. MCKAY: Certainly they were
21 looking at veterans' skill gaps in training.
22 The Chairman is going to report on that a bit
23 later. Where he presented an eight billion
24 dollar national policy for community colleges
25 to retrain workers, these are unemployed



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2 workers. When we did the TAA grant, the
3 Alliance grant, there were about nine thousand
4 employees in New York State that either had a
5 bachelor's or master's in various areas, but
6 not in the fields where the need was, so we
7 have to retrain those workers, so we have a
8 very strong work force here at the college.

9 The Chairwoman and I were down in
10 Washington this past Monday. We are primed and
11 ready to launch our workforce training programs
12 and our academy programs to make sure that when
13 we have a returning vets programs are coming
14 back here and need to be retrained because they
15 have technical skill sets, but we need to have
16 them retrained to have them match what the
17 industry is looking for specific to those on
18 Long Island.

19 We have over three thousand manufacturing
20 firms on Long Island. They all have different
21 needs, from accounting to marketing, so we have
22 to make sure that our programs, which we know
23 we are ready to do, we need the funding to get
24 those things done.

25 THE CHAIRWOMAN: Committee reports.



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2 Academic affairs and student services, which is
3 going to be, in the past it was chaired by me.
4 Now we have Theresa Sanders be the Chair. She
5 will be working with an administrator,

6 DR. McKAY: Yes, Madam Chair,
7 Trustee Sanders, I appointed Vice President
8 Carla Mazzarelli, who is the Vice President of
9 Academic and Student Affairs. She will work
10 directly with the committee, and certainly I
11 will be an ex-officio member available as
12 needed, based on committee requirements.

13 TRUSTEE SANDERS: Thank you.

14 TRUSTEE McMAHON: Just to recap
15 today we voted on a resolution for the
16 submission of the capital budget for 2013-'15
17 which allows us to do certain projects that we
18 have and asked for funding for the traffic
19 circle at Ammerman planned warehouse facility
20 at Eastern Campus. That is in the county
21 executive for approval.

22 I think the only other significant thing
23 to bring up is the science building at
24 Ammerman, which is important to everybody.
25 Building plans are submitted to the Suffolk



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2 County Department of Public Works and general
3 counsel. There be a discussion for the Nassau
4 County building trades so it can go out for
5 bid.

6 DR. MCKAY: We are hoping that
7 in a few months that we will be able to ratify
8 that. We have one trade that is outside of
9 that group that we have been working with --
10 Legal has been working that. Certainly we are
11 hoping to break ground. Certainly there has
12 been no winter weather; so far so good.
13 We will break ground and the project will move
14 forward accordingly.

15 Certainly also, you will be getting at
16 some point either to put together a
17 presentation on all the work we did in the
18 college in the past year. We have done over
19 thirty million dollars in capital requests. We
20 have two million dollars funding. This
21 institution in and of itself, since 1959, you
22 look at the buildings that we have. The
23 learning environment certainly influences what
24 happens in the classroom.

25 We have buildings that we have failing



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2 chillers and boilers, and leaking roofs and all
3 of that. That is a whole thirty million dollar
4 project. The building out east in regard to
5 the library, we have commissioned that
6 building. The science buildings is the next
7 one is in line. The one at Grant, which is the
8 learning resource center, the committee has
9 been working on that. They're very close
10 to the design phase and everything else. Not
11 design, but selecting the firms that will be
12 involved in the design phase.

13 Then we go back out east to the
14 health and wellness center. As you know, in
15 the East End there is no facility that we can
16 hold conferences in a larger place. That
17 committee has been working consistently
18 throughout the last two semesters, so you will
19 see that. What you will see around the college
20 and in the presentation that you will see,
21 because it's fifty pages, we are trying to be
22 conscientious but there will be a link on the
23 college's Web page of all the improvements.
24 You. Will be directed to a link and it will
25 take you to every single capital project and



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2 all that we have number over the past few
3 years. That is a phenomenal achievement. Our
4 county is in a position right now where our
5 county is dealing with a fiscal situation.

6 As I always said, through education comes
7 empowerment and transformation. We have to
8 invest in infrastructure. That is the only way
9 we can support the needs of business and
10 industry of our students that are coming to us.
11 You will see an entire roll-out out of the
12 capital projects over the next few years and on
13 the Web page you will see a link that will show
14 you all of those things.

15 TRUSTEE McMAHON: It's amazing what
16 they have done with that little bit of money,
17 It's amazing that we have seen on this tour,
18 but there are certainly buildings that need to
19 be updated for the students to have a good
20 learning experience. It's extremely important.

21 DR. McKAY: I want to thank the
22 committee that has been working with us to make
23 sure that we are on a pathway that they have
24 supported and asked us to pursue. The traffic
25 circle on this campus, for example, is an area



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2 that the quality of life committee has
3 continuously indicated that there are safety
4 issues that are there. That is a priority for
5 us. We have a number of accidents that have
6 occurred in that area and we need to have that
7 traffic safety circle in that area, so going
8 forward we have to advocate for that. How we
9 rank the programs by priority, that is the
10 number one priority for the college at this
11 point, safety and health and wellness of the
12 students.

13 That is going to be advanced accordingly.
14 It has been advanced. Those three projects are
15 there. We will be appearing before the
16 subcommittee to speak on that shortly.

17 THE CHAIRWOMAN: Personnel committee.

18 TRUSTEE PONTIERI: The only thing we
19 have coming up, the only thing -- I still
20 haven't done anything. I know that there are
21 discussions going on already. Those issues are
22 non-issues, so the personnel committee has done
23 nothing, basically.

24 THE CHAIRWOMAN: Budget committee.
25 Trustee Fenchel is not present. We move to the



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2 Chairwoman's report. As you heard earlier,
3 President McKay and myself had the privilege
4 and honor to visit, we were invited to the big
5 announcement by President Barack Obama. We had
6 the opportunity to be there at that moment on
7 Monday. He announced the inclusion of his
8 budget of eight billion dollars for a job
9 training involving community colleges,
10 partnerships with businesses and industries.

11 This is a historic investment. It is the
12 largest, and we also have the opportunity to
13 speak to the Secretary of Labor. We invited
14 her and Dr. Gilbert to come to our college.
15 They will be touring the nation and getting
16 people on board with this proposal, and we hope
17 one of the stops that they make will be here.

18 President McKay, did you want to add some
19 more? It was in the news.

20 DR. MCKAY: There is a copy of the
21 press release that we issued after the visit.
22 I will say that it was an honor for us to be
23 selected to attend. We were the only college
24 across the country, apart from the college that
25 was hosting this event, to be invited to



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2 attend. Particularly as the president rolled
3 out the eight million dollar job announcement.

4 Suffolk County Community College has been
5 very active in New York State and around the
6 country in talking about manufacturing and
7 talking about jobs training, the skills gap
8 that exists with veterans. We need to talk a
9 little bit more about workforce training and
10 how well we are prepared. We are doing a lot
11 more of that this year. We have been
12 recognized for that.

13 The Secretary and Labor and I and
14 Chairwoman met for about fifteen to twenty
15 minutes speaking specifically about Suffolk
16 County College in New York State and Long
17 Island in this region, what we can do. I know
18 there is a bus tour scheduled to go to colleges
19 that are, in fact, doing exactly what the
20 President is expecting, and I indicated that we
21 are way ahead of the curve. I hope we are the
22 first visit, but I don't think that will
23 happen. I hope that will be one of the visits
24 that happen.

25 It was an honor for us to be placed in a



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2 national profile recognizing the work that has
3 been done here at this college.

4 THE CHAIRWOMAN: In your package is
5 an e-mail about ACCT training coming up in New
6 York City taking place March 29th to 31st. We
7 had a retreat last November. Most of you
8 indicated you would like to have a retreat in
9 the spring. I think this opportunity will be a
10 valuable experience instead of having a
11 retreat. It's provided by experts on different
12 topics, it's not that far from us. I know
13 sometimes it's inconvenient for people to make
14 plans to go out of town or out of state, but
15 this is not that far. It will give you the
16 opportunity to be informed on many issues that
17 we deal with as trustees.

18 TRUSTEE McMAHON: I hope we make
19 sure -- (Inaudible)

20 THE CHAIRWOMAN: On the 30th we have
21 the Veterans Resource Day, which some people
22 might plan to attend. If some of us could go
23 to some and others to other training sessions.
24 If you are planning to register, attend one day
25 or two days just contact the Office of the



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2 President. They will make arrangements for us.

3 Also to share with you, you received the
4 self-assessment form. Our bylaws indicate by
5 the end of the month we are to submit a
6 self-assessment form on the Board of Trustees.
7 That will be discussed next month. If you
8 would be so kind to fill that out and send it
9 to the Office of the President, that will be
10 forwarded to me or you can scan it and direct
11 e-mail it to me.

12 DR. McKAY: I will ask that the
13 responses be sent to the Office of the General
14 Counsel who will then work with the Chairman of
15 the Board to then get that information
16 compiled, presented back to the Chairwoman of
17 the Board of Trustees. That way, information
18 is kept within the General Counsel's Office and
19 also the Board of Trustees.

20 THE CHAIRWOMAN: Also a reminder, we
21 received from Executive Vice President George
22 Gatta five questions from the focus group.
23 This is part of the strategic planning process.
24 I know Vice President Gatta needs the answers
25 by the middle of February, which is yesterday.



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2 If we can get that to him that would be greatly
3 appreciated.

4 Also, we had an e-mail regarding a
5 proposed sculpture donation. If you haven't
6 had a chance to take a look at it, it's called
7 Grand Weed. It's a donation by Gloria Kisch.
8 It's for us to consider. Any questions?

9 TRUSTEE MATTACE: Where we would put
10 it?

11 THE CHAIRWOMAN: Eastern Campus. In
12 terms of the costs involved, I think there is a
13 hundred fifty dollars.

14 SPEAKER: There is a transportation
15 cost estimated to be about a hundred fifty
16 dollars. I believe it needs a concrete
17 foundation, which the Eastern Campus can
18 provide. Location I do not think has been
19 finalized. I'll defer to campus CEO, who is
20 standing. Maybe he can speak a little bit more
21 about the campus's reaction to this proposed
22 donation.

23 DR. WALTERS: Evan Walters, Executive
24 Dean of the Eastern Campus. Our governance
25 committee has reviewed it. There are currently



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2 four proposals in terms of a location on the
3 campus. There was overwhelming support to have
4 this donation accepted. We went through the
5 appropriate protocols and conferred with
6 counsel. The campus is excited for the
7 opportunity to accept the sculpture donation.

8 TRUSTEE SANDERS: Where does it come
9 from? I read the information. Do we have any
10 information about the background of the
11 sculpture? We know the name of the person
12 donating it.

13 TRUSTEE McMAHON: What is the reason
14 for the donation?

15 DR. WALTERS: The campus, similar to
16 the other two campuses, typically host two what
17 we call arts programs throughout an academic
18 semester. She has been affiliated with our
19 arts coordinator and has participated in the
20 past with various programs on the campus.

21 I can't speak to the details in terms of
22 the background of the specific sculpture, but
23 our arts faculty have been pretty much working
24 in close coordination with her for the past two
25 years,



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2 TRUSTEE MANGUALS: I just wanted to
3 understand. Here is a person that says here's
4 a sculpture.

5 DR. WALTERS: There is definitely a
6 relationship.

7 TRUSTEE HAZLITT: I would like to
8 refer the matter to the Chair and let her make
9 a decision.

10 THE CHAIRWOMAN: So it is up to us.
11 We will have it as a motion for next month.
12 We will speak with one voice. Anybody have any
13 objection to us accepting the donation let me
14 know; otherwise we will accept the donation and
15 we will have a resolution.

16 TRUSTEE McMAHON: Transportation are
17 costs being paid for by the foundation?

18 THE FLOOR: I think the Eastern
19 Campus budget is going to absorb that one
20 hundred fifty dollars.

21 DR. WALTERS: Correct.

22 THE CHAIRWOMAN: Last but not least,
23 I have asked, on behalf of the Board, to have a
24 report on how are we doing in terms of the
25 issue of diversity. If we are meeting that



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2 standard. I know that is part of the periodic
3 review. It is also part of the mission review
4 and I would like to know how are we doing in
5 terms of that commitment and what efforts are
6 we making if we are not. If we could have a
7 report on that next time we meet or sometime in
8 between.

9 DR. McKAY: Absolutely. In Middle
10 States it has a specific statement to have us
11 report on that. When Chancellor Ryan was here
12 was the last time that the system had done a
13 mission review two that had an element -- I
14 know when we advertise we advertise in all
15 segments in regards to openings so we can show
16 that the institution is diverse.

17 We have someone at the college to take a
18 look at specific policies in regard to searches
19 across the institution. We will have a report
20 to that you that is more in depth that speaks
21 to all elements of it, how we have conducted
22 serches over the years, where we have been. It
23 may take a little while. It's gathering data,
24 but certainly we will have something back
25 to the Board for the Board's consideration if



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2 not the next meeting, the following meeting.

3 THE CHAIRWOMAN: President's remarks.

4 DR. MCKAY: I want to thank the Board.
5 Over the last few weeks and months it's been a
6 little busy for us because we are in a budget
7 period. I've been in Albany quite often. I
8 was asked to join Chancellor Cinfer, Chancellor
9 McCall, a few of the presidents to speak on
10 behalf of the thirty community colleges. In
11 Albany, as in the county, there is a discussion
12 about the existing deficit in the budget
13 currently, and looking forward as to what is
14 going to come in the future years. That was an
15 honor to represent all thirty institutions to
16 speak in regard to the relevance of community
17 colleges and what we are doing in the State of
18 New York.

19 Naturally, the President speaking about
20 it, I felt it was relevant for the State of New
21 York to speak about community colleges as well.
22 This year, as we visited our counterparts in
23 the four medical centers and (inaudible)
24 centers, did speak to the significance of
25 community colleges and pipeline. On the one



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2 side you heard about remediation. On the other
3 side, we are recognized across the state for
4 our STEM programs. We were recently published
5 by NSF on the front page in a specific segment
6 in the magazine that went out about our STEM
7 program here at the college. No other
8 community college had that honor across the
9 country. That is a phenomenal achievement on
10 behalf of the faculty and staff here at this
11 college.

12 On the other side, we met with Speaker
13 Silver, Majority Leader Dean Skelos about the
14 significance of community colleges. We have
15 seen in the media what was said. We have to
16 act on what was said. Their charge was it's
17 time to invest into education, that is the only
18 way to transform the economy. That was well
19 received.

20 We rode up and came back the same day.
21 That was a long drive back and forth. I have
22 been meeting independently with state elected
23 officials, Skelos, LaValle and everyone else to
24 speak with the community college and
25 specifically Suffolk County Community College



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2 and what we have done. We have our students
3 travel across all fifty states when they leave
4 Suffolk. There is no reason why we can't speak
5 to all elected officials about Suffolk County
6 College, whether it's Suffolk, Nassau, upstate.
7 We have to tell the story and tell the message.
8 That is what we are doing now going forward.

9 I think it's important when we speak, we
10 speak as a sector of community colleges about
11 what we do, but I have a role to speak to every
12 elected official about Suffolk County Community
13 College and I've been doing that over the last
14 four weeks.

15 The other side of that, on the Foundation
16 side, you will hear a discussion about
17 alternative funding. You will hear about the
18 accomplishments in regard to that. I have been
19 on the road meeting with donor prospects
20 cultivating. That has been going very well.
21 This is the first major gifts campaign we had
22 in the college in fifty-one years. You will be
23 hearing from Ms. Jeanine Reynolds soon.

24 We hosted an environmental hearing
25 attended by over a hundred individuals. I was



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2 there as well. That is an event that happens
3 once a year and it covers all of Long Island
4 and also on the East End, but all of Long
5 Island on the environmental impact. Also, we
6 hosted New York State Secretary of State Caesar
7 Perales on the Eastern Campus as well.

8 As you speak more about the college, you
9 get more invitations and requests to host
10 events. That has become quite a wonderful
11 challenge trying to host all these events
12 across the institution at a time when we're
13 having classes and other events on the
14 campuses. We are bringing the requisite
15 experts on the campus so they can hear from us,
16 hear from the constituents and being able to
17 support what is happening on Long Island. That
18 is a welcome change.

19 On Friday, February 10th in the Suffolk
20 County Office of Veterans Affairs the college
21 presented a training and workforce development
22 event for over five hundred returning veterans.
23 As we scale down, we are getting more veterans
24 in the environment that need to be assessed as
25 far as skills training assessment. We have to



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2 be able to place them in job readiness
3 programs. John Lombardo and Tom Coleman and
4 others are working with faculty and staff
5 across the campuses to find ways to get the
6 veterans in place and back to work. That is a
7 national discussion and we want to be the
8 forefront of that. New York State has the most
9 veterans returning back from active engagement.
10 We have over six hundred students on campus
11 right now that are returning veterans.
12 Obviously, we have to pay attention to that
13 right now.

14 Our college commencement committee has
15 been working very hard. We just recently made
16 a decision on the commencement speaker; that is
17 going to be Michael Dowling, the president and
18 chief executive officer of the LIJ Health
19 Systems. He was on the governor's regional
20 economic development council, as well as Stu
21 Rabinowitz of Hofstra. They're moving into
22 Suffolk County in regard to establishing a
23 footprint of the hospitals. He's well
24 recognized in the region and he accepted our
25 offer. We are happy that he's going to be our



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2 commencement speaker.

3 TRUSTEE McMAHON: He's an excellent
4 speaker.

5 DR. McKAY: We recently hosted a
6 scholar event. As you remember at the
7 inauguration, we talked about the brain drain
8 on Long Island. Students getting education and
9 leaving Long Island because of the cost of
10 living and the lack of job opportunities. We
11 spoke with a number of universities and they
12 signed on to give our students that have at
13 least a three point five GPA to have a full
14 scholarship at the institutions; Hofstra, Post,
15 NYIT. We have ten institutions right now that
16 have signed up that our students could
17 transfer.

18 In the first semester it was a half
19 million dollars the commitment is over three
20 years. Right now it's up to one point five
21 million dollars. We have a new class of
22 students that will be reviewed shortly that
23 will be new entrants. That is a phenomenal
24 program. When we talk to parents who reach out
25 to us who say that we could not afford to send



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2 my child to a thirty thousand dollar a year
3 institution. Because of Suffolk County
4 Community College, my child will go to school
5 right here on Long Island and be able to stay
6 here and get a job.

7 We hosted the first scholar event. All
8 the campuses send advisors and faculty to host
9 sessions on the campus, it was a major success.
10 We have pictures. They're up on the Web page.
11 You can see events of the entire day. From the
12 results we had it was a major success for the
13 college and students involved.

14 Our theater program, I believe I sent an
15 attachment about the theater program. We were
16 one in five that participated in this program.
17 It involved fifty-five students a number of
18 employees who got involved and traveled up
19 state and presented. In fact, we came out with
20 a number of award winners from that event. We
21 have won national awards at the Kennedy Center.
22 This year they're invited back to the Kennedy
23 Center again because of the performance so they
24 can compete nationally. That is the Carris
25 project.



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2 At this point we have talked a bit about
3 alternative sources of funding. I asked Vice
4 President Araneo to take a look at how we can
5 review our grants area. Over the last five
6 years, we raised about eighteen million dollars
7 in grants, but they're targeted to specific
8 programs. Now we are going to ratchet up the
9 grants element in a different area.

10 We have realized some staffing at the
11 college in regards to personnel. They're not
12 new hires, they're existing hires, but because
13 of priority we realigned them. We moved one
14 employee into the grant area to help boost our
15 efforts.

16 In regard to communications and
17 visibility, it's important that we focus on
18 getting the message out and visibility of the
19 college to be enhanced at a time that we see
20 funding is a challenge for all sectors of
21 government that is a major challenge for Vice
22 President Araneo and a charge for my
23 administration.

24 I'll ask Janine Reynolds to speak a bit
25 about the foundation to see what we have been



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2 doing where we are what we have done and what
3 we have planned for the next few months and the
4 year, if you have any questions we will
5 entertain them at this point.

6 MS. REYNOLDS: Thank you. Good
7 morning. Dr. McKay asked that I gave a brief
8 overview of the Foundation and the way it
9 works. Naturally, we have members of the
10 Foundation here, who I thank as well for this
11 opportunity.

12 In 1989, the Foundation was formed
13 essentially to raise money for expenses that
14 were not being able to be covered on the
15 college side. Of the discretionary budget for
16 the college are very small and a number of the
17 expenses that the foundation is able to cover
18 would not be allowed on the college side so we
19 raised money from private sources to pay for
20 things like scholarships, parties for different
21 groups and different areas of the college that
22 would not be covered otherwise. We currently
23 have fourteen members of the board of directors
24 some of which are also trustees here this
25 morning, we ever six full-time members and one



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2 part-time college aide. In 2008 the foundation
3 received an anonymous donation of five million
4 dollars at that point it doubled the assets of
5 the foundation, we have a policy that was
6 developed in the finance committee and adopted
7 by the full board much of the money of the
8 foundation is included in investments as you
9 can see with a smaller proportion in cash and
10 equivalents which we keep on hand for
11 emergencies, this is our investment scheme
12 TRUSTEE SANDERS: I have a question the
13 equities are in what?
14 MS. REYNOLDS: I'm not going to be able to
15 answer that but I can put you in contact with a
16 member of the finance committee.
17 TRUSTEE SANDERS: Is that equity in the college
18 DR. McKAY: We have a planning investment firm
19 that is contracted to work with the foundation
20 board that under directions from the finance
21 committee and the financial board when we meet
22 with the full foundation that an investment
23 strategy is set forth and that is how those
24 investments are made.
25 MS. REYNOLDS: The finance committee led by our



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2 treasurer who has been in banking for
3 twenty-five or thirty years meets monthly and
4 issues like this, in terms of the reports that
5 we get from our investment company are
6 constantly reviewed. Those strategies are then
7 brought to the full board for approval. Any
8 that is when changes to the investment plan
9 would be introduced. Our revenue stream as you
10 can see much of the revenue that the foundation
11 holds comes from our a push off of our
12 investment. It continues to be unrealized we
13 don't take that money out it's revested into
14 our portfolio, interest from that income which
15 we rate enumerated in ways that will be
16 accounted for on the other side will be
17 accounted on on the other sides alumni fees
18 paid by the college based on student fees based
19 on the number of graduates. We do a computer
20 sale which raises about twelve thousand dollars
21 a year and a number of students are able to get
22 both desk tops or laptops for fifty or
23 seventy-five dollars of the equipment that the
24 college is no longer using.
25 The contribution section is a section that



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2 if a donor gives us a gift, which falls outside
3 of a scholarship a regular gift a regular
4 giving it goes into this this category,
5 membership dues are dues paid to the Alumni
6 Association.

7 THE CHAIRWOMAN: Sales of equipment,
8 does that have anything to do with the policy
9 that we just passed.

10 DR. MCKAY: That is outside the policy
11 that we just passed.

12 THE CHAIRWOMAN: It's different
13 equipment.

14 DR. MCKAY: What will happen you
15 will have surplus equipment over and above we
16 would not be able to sell all the equipment so
17 those will be on hand anyway. Every year we
18 cycle in and cycle out. We have a three to
19 five year window of computer equipment. It's
20 now up to seven years, so you will always have
21 the equipment on hand. That will address
22 equipment outside of that.

23 MS. REYNOLDS: I want to talk briefly
24 about the scholarships. We have four
25 categories of scholarships based on Ammerman,



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2 Grant and East, based on the scholarship which
3 may have come from a donor's desire for a
4 scholarship to be awarded in a certain way.
5 Most of the money is held college-wide.

6 At the end of the year for us, the
7 calendar year, the subsequent months the
8 finance committee in cooperation with the Board
9 of Directors, approvals five percent of our
10 endowment investment income to then be awarded
11 to scholarships, so December 31st, what we
12 receive as reports from the investment company
13 as income on the investment accounts, five
14 percent of that is allowed to scholarships.

15 Then here is an analysis of our expense
16 side. Obviously, they're based on six
17 full-time staff and one part-time staff. There
18 seems to be some discrepancy in terms of
19 salaries and expenses, but benefits for the
20 staff are paid by the college side and not
21 included in this budget.

22 Several years ago, Vice President
23 Araneo and the Clements Group, which is
24 C-L-E-M-E-N-T-S, which is a well known group,
25 did a strategic survey to judge the college's



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2 readiness for a major gifts campaign. Fast
3 forward to 2010 when Dr. McKay revamped the
4 initiative. The findings from the study are,
5 what it spoke about a lot are the strengths
6 that the college, had particularly the fact
7 that we have over one hundred thousand alumni
8 who have graduated from college.

9 Of course, with a number of the strengths
10 that we have, we have challenges. There are
11 many college and university in the area,
12 nineteen that we found on loyal. There also is
13 a lot of competition from other non-profits.
14 There are twenty-one thousand non-profits
15 registered in New York State alone. The
16 competition for philanthropic dollars is very
17 intense.

18 Another area that we want to focus on is
19 the fact that there are many constituents in
20 the database and not as many gifts as we would
21 like to see. Dr. McKay spoke to we have
22 initiated the major gifts campaign chaired by
23 Butch Yamali of Dover and Robert F-R-E-Y who is
24 also a member of our Foundation board. The
25 areas initiated and identified by the 2008



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2 Clements Group are the areas for which we have
3 pockets for fundraising opportunities for
4 people to give to.

5 We have scholarships and endowments for
6 deserving scholars we have a goal of two
7 million five hundred thousand dollars. In that
8 area we have challenged an alumni committee
9 which we formed to raise one million dollars of
10 that. We have a green initiatives and
11 sustainability area, college priority endowment
12 funds and technology area for students. To
13 date we raised four hundred thirty thousand
14 eight hundred fifty dollars.

15 We have proposals pending with several
16 different companies and families, the Bethpage,
17 the Grant family, Bank of America Walmart and
18 the Long Island Community Foundation and Pepsi.
19 It should be noted that Long Island Community
20 Foundation and Pepsi are both led by alumni of
21 the college. It helps in the relationship we
22 are trying to build that people have
23 information about the work we are doing.

24 If we ever had to describe our plan for
25 the future it's more, the foundation has done



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2 many many things very well over the last
3 several years and we want to continue to
4 capitalize on them continue to do things that
5 we have done well. We have done many
6 successful events. We have launched an online
7 community for the alumni. We want to, along
8 with the committee members and staff, get out
9 and have an opportunity to talk about the work
10 that we are doing more and increase the private
11 foundation proposals that we submit for that
12 pocket of money that we will be able to use
13 discretionary that the college can't. Any
14 questions?

15 TRUSTEE MATTACE: The only thing
16 that I can say when we founded the foundation
17 it was to protect that money over the years we
18 wound up using a basically conservative
19 investment policy I'm sure you will be able to
20 get a breakdown on how it works, we have had
21 some real spectacular years there are some
22 years when we had seventeen percent, it's not
23 happening now.

24 TRUSTEE MANGUAL: I was wondering,
25 sometimes you have a foundation, when we have



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2 equity in the college, I didn't know if it was
3 in the public or in-house equity.

4 DR. McKAY: I must get back to what
5 Trustee Mattace mentioned. We saw the last
6 report of the investment group, and the funds
7 performed above the market which is a testament
8 to them monitoring where there are adverse
9 risks and the ability to find positive
10 investment cash flows in regard to where risk
11 is concerned versus managing to get the benefit
12 towards the fund itself. We just saw the
13 report recently and we can get you a copy of
14 that certainly in regard to the investment
15 portfolio in almost all aspects they out
16 perform the market even now. That was a
17 positive report. Thank you.

18 TRUSTEE MATTACE: You're welcome.

19 THE CHAIRWOMAN: If you recall with
20 a month or so ago I reached out to you and
21 requested this presentation from the
22 Foundation. As you know, we had a major gift
23 campaign. As part of the campaign, it is
24 important that all Board of Trustees are
25 invested somehow in this campaign. Obviously,



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2 we are not asking to you donate a specific
3 amount of money, but we would like, as an
4 institution, to say that we have a hundred
5 percent participation of the Board. So at
6 least for your consideration, you have
7 different options in how you would like to give
8 your gift, whether it's restricted or not.

9 It is important when people in charge of
10 this campaign go out there soliciting donors
11 that they can report there is a hundred percent
12 participation by the Board of Trustees.

13 I have a question in terms of the
14 scholarships. If we could have the Board -- I
15 know there is a catalogue that comes out
16 listing all the scholarships. If that could be
17 available to the Board of Trustees, that would
18 be great.

19 I also would like to know in terms of how
20 much is allocated to the scholarships and how
21 much actually is distributed or given to
22 students.

23 MS. REYNOLDS: In your packet there
24 should have been a scholarship or brochure. As
25 we move forward in terms of technology, the



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2 student aid and financial aid are really
3 encouraging students to go to the Website which
4 has a listing of the foundation with the
5 scholarships. We accept scholarships on a
6 rolling basis. As soon as it's printed, it may
7 been outdated because scholarships come in
8 often.

9 This brochure is the new student
10 scholarship brochure. It's informational as
11 well as festive because this is given to a
12 number of high schools for incoming students to
13 apply for a scholarship. That is how it's
14 broken up.

15 Last year, just so that you know, the item
16 that I highlighted on the budget, that
17 allocation is procedural. So the Board
18 approves that amount. Scholarship committee
19 meets and comes back with the actual award, so
20 there is no actual transfer at that point until
21 the awards are given out. The end of our
22 fiscal year we awarded three hundred twenty-two
23 scholarships at a little over two hundred
24 seventy thousand dollars.

25 Based on some factors, internal and



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2 external, scholarships right now there are two
3 hundred twenty active scholarships, they're not
4 always awarded. There may not be applicant or
5 applicants that were appropriate for the
6 scholarship, so it's not a hundred percent
7 award each year, but there were three hundred
8 twenty-two scholarships awarded as of August
9 21st.

10 TRUSTEE MANGUAL: Was it only five
11 percent because we didn't have enough
12 applicants or not enough qualified people?

13 DR. McKAY: There is a policy within
14 the board that five percent of endowment, now
15 you have restricted and unrestricted. There
16 are several specific scholarships that are
17 assigned with regard to specific programs.
18 There is a variation of different things that
19 is a combination of. We advertise very heavily
20 that these programs are available.

21 In our current major gifts campaign there
22 is a major segment of scholarships for
23 students. When we look at the percentage of
24 students requiring aid at the college in order
25 to pursue a degree program here, it's a very



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2 high percentage. When you look at the
3 financial aid information in terms of earned,
4 family contribution and what is expected in
5 regards to a student who is declared
6 independent and at the same time what their
7 contribution should be over twenty-one thousand
8 dollars. Here in Long Island to be considered
9 in the EFC contribution area, that student has
10 a high percentage of what is expected to be
11 paid towards tuition and fees. They have three
12 jobs, they need to have some support.

13 Right now part of our campaign goal is to
14 match the funding sources of the students that
15 are here by specific discipline by goal and
16 intent by job region and skills gaps, and it
17 takes a lot of work that is in the campaign and
18 that is what we are going to push forward now.
19 You will see as we go forward that will change
20 in regard to what we can to the strategy of
21 what we allocate and can't allocate going
22 forward.

23 THE CHAIRWOMAN: I am glad we
24 recognize the need by our students to access
25 scholarships they are available. We are



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2 looking to see that they are accessed by the
3 students. To have them and not have applicants
4 that doesn't work.

5 TRUSTEE MANGUAL: I want to commend
6 whoever has been involved with the publicizing
7 and dissemination. In the past up couple of
8 months I heard more about the program than the
9 whole time I've been at Suffolk Community
10 College. I actually am qualified for a bunch
11 of them. It seems to be working.

12 THE CHAIRWOMAN: They're posted on
13 the Web, and I know there is a catalogue that
14 is available in the library and other places.
15 How else do students know about it?

16 DR. McKAY: You have a couple of
17 things happening. There is a campus committee
18 that does advertises at campus level. You have
19 the college-wide committee and the Foundation.
20 You have the committee here. There are a
21 number of scholarships. It varies; it's based
22 on where students are on different levels.
23 First time full-time students are available for
24 scholarships as first time full-time. If you
25 are here, you have to qualify for scholarships



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2 in the book right now.

3 I have seen students qualify for five
4 scholarships, but they have to apply, they have
5 to be active. When the funds are unrestricted,
6 it allows the institution to look at where the
7 number of students coming to us and where is
8 the most need. What's the criteria. And
9 that's established by the scholarship
10 committee. So there is a variation across the
11 institution.

12 At the Foundation level, you will have
13 donors who will designate adults who are in the
14 science area, who are in the theater arts
15 program, different areas. Some will designate a
16 mature returning adult. Unrestricted going
17 into what is determined by a committee, college
18 committee, that would then look at all the
19 applicants, and then look to see the
20 circumstances, whether it be a letter of
21 application, a letter that was written in
22 regard to their circumstance and what they
23 intend to do, if they're going to give service
24 back to the community, so there are various
25 aspects involved in that, so we have to work



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2 real hard to get more funding available.

3 TRUSTEE MANGUAL: I want to commend
4 whoever has been involved with the publicizing
5 and dissemination. In the past upcoming months
6 I heard more about the program. I actually am
7 qualified for a bunch of them. It seems to be
8 working.

9 THE CHAIRWOMAN: They're posted on
10 the Web and I know there is a catalogue that is
11 available in the library and other places. How
12 else do students know about them?

13 DR. McKAY: We heard in Washington
14 Monday, the President is trying to get a Pell
15 grant to go to six thousand fifty-six for a
16 student. A student need on the TAP side has
17 been consistent. If you look at tuition policy
18 across the country, us holding the line on
19 tuition this year is going to help more
20 students through the pipeline. That will help
21 the advocacy level in the state going forward.

22 TRUSTEE HAZLITT: What is the status
23 of the Pell grant?

24 DR. McKAY: It's in the President's
25 budget for increase to six thousand five



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2 fifty-six. It has to get through Congress and
3 the Senate. There was a proposal to reduce the
4 Pell grant number. AACT and ACCT and a lot of
5 advocacy groups working in Washington have been
6 advocating having students go to school
7 full-time, versus working two or three jobs
8 part time to pay for part time courses.

9 Working with the county legislature, we
10 were able to keep tuition and fees at three
11 thousand nine ninty. Stony Brook is at four
12 thousand six hundred dollars. This year, the
13 Board of Trustees indicated that the cost of
14 tuition and fees is a concern. The
15 administration worked very hard to the keep
16 cost of tuition and fees down to where it is
17 now. Going forward, that will be the same
18 place as they have been.

19 The Pell grant, that is an annual number.
20 If the Pell grant cannot cover tuition and fees
21 annually, it has to come from somewhere else;
22 that either student loans or somewhere else.
23 Because they're working three part-time jobs,
24 that will eclipse what is considered that EFC
25 contribution as an individual student.



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2 Then you have the veterans involved. If
3 they are breaking between semesters and they
4 cannot receive full benefits, then you have
5 another population out there as well. That is
6 a complex situation.

7 TRUSTEE HAZLITT: Backing up on your
8 previous comments about your meeting in Albany
9 with the Legislature, was that Community
10 College Day or is Community College Day in
11 Albany yet to be scheduled?

12 DR. McKAY: That was SUNY Day. That
13 is when we represent all sectors. We have
14 Trustee Day coming up. We have Community
15 College Day coming up. The one thing on that
16 day was that we had all members in the room
17 supportive of each other. We were speaking
18 with one voice, that we are transferring
19 students to four year institutions so they can
20 move forward.

21 I spoke about the fact that we graduated
22 three thousand six hundred students last May,
23 the highest in the history of the college. Of
24 that number, over a thousand transferred to
25 Stony Brook. We talked about capping



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2 enrollment and admission to institutions,
3 things that are germane to community colleges.
4 Affordability goes back to 1901 and the Truman
5 administration and the GI Bill and all of that.

6 Speaker Silver was very receptive. The
7 majority leader indicated that they are going
8 to look at something for community colleges.
9 What this means, I don't know, but certainly
10 they seemed receptive and hopefully we will get
11 something out of it.

12 TRUSTEE SANDERS: Can we have a copy
13 of the presentation?

14 MS. REYNOLDS: There is one final
15 item. We placed two invitations to our March
16 30th gala in your folder and perhaps you can
17 attend. This year we have three honorees Roger
18 Smith from BBS Architects, who is the architect
19 of the new building on Ammerman, Eric Brown,
20 who recently retired from full-time employment
21 at the college. He was baseball coach as well.
22 It's an acknowledgement of his thirty-nine
23 years of service to the college. And the
24 Counselor General of Trinidad and Tobago who
25 partnered with the college on many initiatives.



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2 It's on March 30th at Bourne Mansion. Thank
3 you.

4 TRUSTEE MATTACE: I would recommend
5 that all of us should be participating. Take
6 your time, look through the book so if there is
7 a scholarship that you might be interested in.
8 I think it's important that we all participate.

9 THE CHAIRWOMAN: I second that.
10 Take your time. When I pledge to donate, as
11 many of you know, I came here as a second
12 language learner, so that's the area that I
13 choose to restrict my donation, to the students
14 who graduate from the ESL program. Take your
15 time, see if there is an area within our
16 college that you would like your donation to
17 go.

18 TRUSTEE MANGUAL: What is the
19 process; who do we see?

20 THE CHAIRWOMAN: Ms. Reynolds will be
21 happy to take your pledge.

22 MS. REYNOLDS: Anthony came over and
23 was looking at scholarships and we found out he
24 was eligible for scholarships. You can call
25 anyone at the Foundation office or myself. The



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2 process is pretty simple. You tell us the
3 areas of interest you have, and we work
4 together to develop the criterias in the
5 scholarship. We base it on the amount of money
6 donated, the areas that you are interested in
7 and we give that information -- we work in
8 close partnership with the college side,
9 obviously, to make sure that the criteria is
10 going to work well with the student.

11 TRUSTEE SANDERS: When you send a
12 copy of the Power Point, if there is a fact
13 sheet that you can send to the trustees.

14 THE CHAIRWOMAN: I would like to
15 request that we have a College Foundation
16 report. I think we have been working toward
17 that goal, that keeps us informed about the
18 major gift campaign, also about alumni effort.
19 We have more than a hundred thousand alumni.
20 It should be realistic that we can achieve that
21 goal.

22 If we can, at every meeting get an update
23 on how are we doing with the College Foundation
24 and the campaign.

25 DR. MCKAY: We have a flier report



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2 that goes out to the Board of Directors and
3 I will share what with you and have
4 Ms. Reynolds do a presentation to The Board
5 every Board meeting as to where we are in the
6 Foundation attempts.

7 Your role in assisting us will be equally
8 important. We are seeing now in the media that
9 certainly so goes the college and so close
10 board the Board of Trustees and President in
11 supporting these initiatives. We all have
12 access to various segments of society in
13 business and industry. By working together we
14 can tap into those various resources to advance
15 this campaign.

16 Madam Chair, at this point I have two
17 final presentations. I'd like to ask Jeff
18 Tempera to speak. As you know, the Board of
19 Trustees asked us to brief them on where we are
20 with exempt searches and certainly would have
21 something in the pipeline, and I would like to
22 make sure you are aware of where we are.

23 MR. TEMPERA: Good morning. We have
24 four exempt searches that are currently
25 ongoing, our College Dean of Students. That is



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2 an open search. We are accepting applications
3 through March 30, 2012. Currently we have
4 approximately fifty-eight to sixty applications
5 that have already come in. We have our AVP for
6 Student Affairs, that is still an open search
7 where we are accepting applications. We
8 currently have approximately seventy
9 applications for that position.

10 We have the AVP for Academic Affairs.
11 That is now referred to the search committee.
12 That is on ongoing search. That has been with
13 the search committee. It was opened again. We
14 received more applications we currently eight
15 about eighty plus applications for that
16 position.

17 Last but not least is the Deputy Counsel
18 position. You have received the packet of
19 information on finalists, I believe the last
20 day for comments. Thereafter, Counsel Petrizzo
21 will be making a selection and moving forward
22 with that.

23 DR. McKAY: Just a correction,
24 Counsel Petrizzo will be recommending forward a
25 recommendation to the President who will be



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2 subsequently making an appointment.

3 MR. TEMPERA: My apologies.

4 THE CHAIRWOMAN: I have a question
5 about the deadline for AVP for Student Affairs
6 and Academic Affairs. Is there a deadline for
7 applications?

8 MR. TEMPERA: There is no deadline at
9 this point for Student Affairs. We are looking
10 to fill it as quickly as possible and we
11 haven't set a closing date. The AVP for
12 Academic Affairs did recently close. That is
13 being -- it's with the search committee right
14 now.

15 DR. McKAY: Currently we are at a
16 very critical point of the institution with
17 Middle States visiting us in '07 back then.
18 Talking about planning and assessment, where we
19 are. Trustee Mangual serves on the committee.
20 We made significant strides in regards to
21 getting involvement, being transparent in what
22 we do. As the largest college in the state,
23 going through a period where there is
24 uncertainty in the fiscal nature of the state,
25 we certainly would need to have a document that



1 2/16/12 SCC Board of Trustees meeting
2 would guide us appropriately. That will be
3 presented to the Board.

4 You have received the focus group request.
5 It is important for all elements of the college
6 community and of the region to be involved in
7 that. There are high schools who are involved
8 in the institutions on that with business and
9 industry. At this point, I would like to ask
10 that you brief us where we are and the next
11 steps we have a periodic review report that is
12 due by June 1st, which will be inclusive of
13 information from this process going forward to
14 Middle States.

15 Planning and assessment, we have one
16 institution in the SUNY system who has been
17 cited seven times for not meeting this
18 requirement. Middle States is taking this area
19 of concern seriously. There is a national
20 discussion about accreditation assessment. We
21 embraced that obligation. I have George Gatta
22 making a presentation,

23 DR. GATTA: Following our briefing at
24 last month's Trustee meeting, we many of us in
25 the room immediately went up to the Babylon



1 2/16/12 SCC Board of Trustees meeting
2 Student Center to join our colleagues at a two
3 day planning retreat. It was an excellent two
4 day opportunity for us to reflect on the
5 institution and talk about those critical
6 elements of a strategic planning process. It
7 was the members of the strategic planning
8 council, assesssment advisory council,
9 executive council and others invited to
10 participate.

11 We had between fifty-five and seventy
12 members of the college community, faculty,
13 staff and students participate in that two day
14 effort. Subsequent to that, the President sent
15 to the college community the report that came
16 out of the work session. It's been shared. We
17 asked for comments and feedback and we received
18 some. At the Board meeting last month, we
19 shared with you the draft institutional goals
20 which have been circulated. They have been
21 sent to faculty on all three campuses and
22 student leadership, activity board leaders on
23 all three campuses asking for feedback and
24 comment.

25 We have embarked on a process to involve



1 2/16/12 SCC Board of Trustees meeting
2 as many members of the college community and
3 external community as we gather information to
4 develop the strategic plan. The President
5 mentioned focus groups. We had more than three
6 hundred individuals participate in focus groups
7 from all three campuses. Our Director of
8 Planning, Dr. Schultz, is here this morning.
9 He is currently tabulating the information.
10 There are more than sixteen hundred elements of
11 information that has been collected. It's been
12 an inclusive and collaborative and open
13 process.

14 We are hoping to get some additional
15 feedback from the Board. Those comments and
16 those responses should go to General Counsel
17 Petrizzo. On top of that, starting last week,
18 we scheduled campus forums that was attended by
19 more than forty members in the Eastern Campus
20 last week. There are two more scheduled, the
21 21st Ammerman and 22nd at Grant, to again give
22 everyone an opportunity to comment on where we
23 are and where we see ourselves going and how do
24 we get there.

25 We anticipate, based on all the feedback



1 2/16/12 SCC Board of Trustees meeting
2 from all the activities, that the President
3 should be in a position by next Board meeting
4 to present and recommend to the Board for
5 adoption the institutional goals that have been
6 synthesized through this process. We are
7 hopeful to have that document to you next month
8 and over the next several months the Strategic
9 Planning Council will be working with the
10 college community on developing the
11 institutional objectives and the actual
12 document that says this is where we are, these
13 are the initiatives, these are the strategies,
14 how we can get to where we want to be, and from
15 there build the metrics so we can, in the end,
16 assess on a regular basis have we, in fact,
17 achieved our mission and vision. Are our goals
18 and objectives linked back to that mission and
19 vision and allow us to continue to improve the
20 operation of the institution to benefit our
21 students and community going forward.

22 That is where we are today. I'll be glad
23 to respond to comments.

24 THE CHAIRWOMAN: Have we received
25 feedback from high schools?



1 2/16/12 SCC Board of Trustees meeting

2 DR. GATTA: We have. We are in the
3 process, I believe there are more than five
4 focus groups scheduled with high schools.

5 THE CHAIRWOMAN: Do you know which
6 high schools are participating in this?.

7 DR. GATTA: We reached out to
8 several. William Floyd, I believe Three
9 Village. I know we have had discussions with
10 Brentwood. I don't know if they have been
11 scheduled yet. We continue to try to close the
12 loop because we need to gather that information
13 within the next several weeks so we can close
14 that out. That is where we are today.

15 THE CHAIRWOMAN: We have three so
16 far?

17 DR. GATTA: Yes.

18 THE CHAIRWOMAN: It will be
19 beneficial, I think, to have a diverse group of
20 high schools. We have a very large county. So
21 that it is representative from different
22 regions within the county.

23 DR. McKAY: Madam Chair, that
24 concludes my report.

25 THE CHAIRWOMAN: Roundtable.



1 2/16/12 SCC Board of Trustees meeting

2 TRUSTEE MATTACE: I would like to
3 recommend to the Chairwoman, if she can, to
4 join a Long Island lobbying group. I was in
5 Albany. In the past I represented the college,
6 now I represent NYCOP. It's a cross-section.
7 We had forty-eight individuals up there from
8 all over Long Island, from AARP to civic groups
9 to Chamber of Commerces to environmental
10 groups.

11 Over the last four years, we have gone up
12 there and shown the legislature that groups
13 with diverse interests support the same ideas.
14 We met with the entire delegation in the State
15 Senate yesterday, with the Governor's Office,
16 Sheldon Silver's staff and Assembly people. At
17 this time I found that a group like this that
18 goes up there has more of an impact because you
19 are talking about people from all over the
20 Island.

21 I think the college should be a part of
22 the group. We had a presentation at Dowling on
23 small business and the need for development on
24 Long Island.

25 THE CHAIRWOMAN: You don't have the



1 2/16/12 SCC Board of Trustees meeting
2 data of this collaborative effort by different
3 organizations?

4 TRUSTEE MATTACE: Throughout the year
5 we talk to each other back and forth the next
6 date that I get I will let you know. We have
7 been building the organization for the last
8 four years. Two years ago, we left the
9 Legislature on the day of the coup. We had
10 nothing to do with it.

11 In our packet we have new forms for
12 mileage reimbursement. Do you want both of the
13 forms filled out? I have been using the forms
14 that we got in our e-mails. You want us to do
15 the top sheet too?

16 VP AMOROSO: Fill out both, please.

17 TRUSTEE MATTACE: We don't have an
18 employee ID number.

19 VP AMOROSO: Leave that blank.

20 TRUSTEE MATTACE: Do we have a date
21 for SUNY?

22 DR. McKAY: That will be e-mailed
23 out as soon as possible.

24 TRUSTEE MATTACE: Has the Presiding
25 Officer and Legislature continued to be updated



1 2/16/12 SCC Board of Trustees meeting
2 on the status?

3 DR. MCKAY: Yes, I met with the
4 Presiding Officer and has been briefed exactly
5 on where we are. Monday I have a meeting
6 with the Chair of the Subcommittee for
7 Education, Sarah Anker. A meeting will be
8 scheduled with Lou D'Amaro, and I will be
9 scheduling a meeting with Wayne Horsley, the
10 Deputy Presiding Officer.

11 The County is working on an expedited
12 process to address their immediacy in regard to
13 current budget year and trying to look forward
14 to next year. We have to be mindful of how and
15 when we present, so I am going to meet with the
16 Chairs of the subcommittees first before I then
17 speak to the committee membership and full
18 Legislature on where we are.

19 TRUSTEE MATTACE: I know we spoke
20 about at the last meeting, Trustee Fenchel
21 spoke about the committee and he brought up,
22 has a decision been made to keep that as nine
23 members or reduce?

24 THE CHAIRWOMAN: Counsel Petrizzo.

25 MR. PETRIZZO: It's a decision that



1 2/16/12 SCC Board of Trustees meeting
2 the Board needs to make. The issue is a
3 committee of that size, every time they meet
4 there subject to open meetings and there are
5 postings and what have you. They can't
6 function as every ordinary committee would
7 function. It's in your bylaws. The Board
8 would have to adopt a resolution to amend the
9 bylaws.

10 TRUSTEE MATTACE: I ask the Chair to
11 consider a resolution.

12 THE CHAIRWOMAN: To reflect the same
13 amount as the rest of the subcommittees.

14 TRUSTEE MATTACE: Yes. I think it
15 would be beneficial to everybody.

16 THE CHAIRWOMAN: I agree. At this
17 time, I request a motion to go into executive
18 session to discuss litigation and personnel
19 matters.

20 TRUSTEE MATTACE: So move.

21 THE CHAIRWOMAN: So we will be
22 adjourning right now.

23 (Time noted: 10:28 a.m.)

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CERTIFICATION

STATE OF NEW YORK)

)

ss:

COUNTY OF SUFFOLK)

I, JUDI GALLOP, a Notary Public in
and for the State of New York, do hereby
certify:

THAT this is a true and accurate
record of the meeting held by the Suffolk
Community College Board of Trustees, as
reported by me and transcribed by me.

IN WITNESS WHEREOF, I have hereunto
set my hand this 3rd day of March, 2011.

Judi Gallop

JUDI GALLOP



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